



## Regular Board Meeting

Monday, August 29, 2022

6:30 p.m.

MS Teams Virtual Meeting/Education Centre

### AGENDA

#### A - 1 Opening

(a) Roll Call

(b) Declaration of Conflict of Interest

(c) In Camera Session (6:30 pm)

**Recommended Motion:**

*"That the Board move In Camera"*

(i) Personnel

(ii) Legal

(iii) Property

**Recommended Motion:**

*" That the Board return to Open Session"*

(d) Welcome to Open Session / Land Acknowledgement Statement (7:15 pm)

*The Grand Erie District School Board recognizes Six Nations of the Grand River and Mississaugas of the Credit First Nation, as the longstanding peoples of this territory. We honour, recognize, and respect these communities as well as all First Nations, Métis and Inuit Peoples who reside within the Grand Erie District School Board. We are all stewards of these lands and waters where we now gather, learn and play, and commit to working together in the spirit of Reconciliation.*

(e) Call to Order

(f) Additions/Deletions/Approval of the Agenda

(g) Memorials

(h) In Camera Report

#### B - 1 Approval of Minutes

\* (a) June 27, 2022 (Regular Board)

**Recommended Motion:**

*"THAT the Minutes of the Regular Board Meeting, dated June 27, 2022, be approved."*

#### C - 1 Business Arising from Minutes and/or Previous Meetings

#### D - 1 Staff Reports

#### E - 1 Report of the Director (J. Roberto)

**Recommendation:**

*"THAT the Board receive the Director's Report of August 29, 2022, as information."*

#### F - 1 Student Trustees' Report



# Regular Board Meeting

Monday, August 29, 2022

6:30 p.m.

MS Teams Virtual Meeting/Education Centre

## AGENDA

### G - 1 New Business

\*

- (a) **Prime Design Consultant for Joint Build Facility in Caledonia** (R. Wyszynski)

**Recommended Motion:**

*"THAT the Board approve the contract for prime design consulting services for the joint build facility in Caledonia from Svedas Architects Inc. for \$705,000."*

\*

- (b) **Lease of 2,800 Teacher and Classroom Laptops** (R. Wyszynski)

**Recommended Motion:**

*"THAT the Board approve the lease of 2,800 HP Laptops from Compugen Inc. in the amount of \$1,504,476 plus HST."*

### H - 1 Information Items

\*

- (a) **2022-23 Finance, Policy and Program, and Regular Board Meeting Schedule of Reports** (J. Roberto)

**Recommendation:**

*"THAT the Board receive the 2022-23 Finance, Policy and Program, and Regular Board Meeting Schedule of Reports as information."*

\*

- (b) **School Council Report** (J. Roberto)

**Recommendation:**

*"THAT the Board receive the 2021-22 School Council Report as information."*

\*

- (c) **Major Construction Update (FT2)** (R. Wyszynski)

**Recommendation:**

*"THAT the Board receive the Major Construction Project Report as information."*

### I - 1 Other Business

- J - 1 **OPSBA Report** (C. VanEvery-Albert)

- K - 1 **Correspondence**

- L - 1 **Adjournment**

**Recommended Motion:**

*"That the meeting now be adjourned."*

- M - 1 **Next Meeting:** September 26, 2022



## Regular Board Meeting

Monday, August 29, 2022

6:30 p.m.

MS Teams Virtual Meeting/Education Centre

### AGENDA

## September 2022

MON	TUE	WED	THU	FRI
			01	02
05	06	07	08 Special Education Advisory Committee (6:00 p.m.)	09
12 Finance Committee (6:30 p.m.)	13	14	15 Audit Committee (4:00 p.m.)	16
19	20	21	22	23
26 Regular Board Meeting (7:15 p.m.)	27	28	29	30



## Regular Board Meeting

**Monday, June 27, 2022**

MS Teams Virtual Meeting

**6:30 p.m.**

### MINUTES

- Present:** Board Chair: S. Gibson, Board Vice-Chair: B. Doyle, Trustees: G. Anderson, C. VanEvery-Albert, R. Collver, E. Dixon, C.A. Sloat, T. Waldschmidt, D. Werden, Student Trustee: C. Kitchen
- Administration:** Director: J. Roberto, Superintendents: W. Baker, K. Graham, L. Munro, A. Smith, L. Thompson, J. Tozer, R. Wyszynski, Recording Secretary: C. Dero
- Regrets:** Trustee Dean, Trustee Richardson, Student Trustees Mitchell and Green
- Guests:** C. Bibby, K. McCleister, T. McCleister, J. Merrick, K. Johnson, R. Winter

A - 1 **Opening**

(a) **Roll Call**

The meeting was called to order by Chair Gibson at 6:34 p.m.

(b) **Declaration of Conflict of Interest**

Nil

(c) **In Camera Session**

Moved by: G. Anderson

Seconded by: E. Dixon

THAT the Board move into In Camera Session to discuss personnel, legal, and property matters at 6:34 p.m.

**Carried**

(d) **Welcome to Open Session/Land Acknowledgment Statement**

Chair Gibson called the Public meeting to order at 6:43 p.m. and read the Land Acknowledgement Statement.

(e) **Memorials**

Nil

(f) **Agenda Additions/Deletions/Approval**

Trustee Collver requested that item G-1-b be renamed to 2022 Trustee Statutory and Standing Committee Representation Update.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the agenda be approved as amended.

**Carried**

(g) **In Camera Report**

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board confirms that the Director's Performance Appraisal has been completed.

**Carried**



## Regular Board Meeting

Monday, June 27, 2022

MS Teams Virtual Meeting

6:30 p.m.

### MINUTES

Trustee Doyle requested a recorded vote

**Recorded vote:**

Trustee Doyle - Yes

Trustee Anderson - Yes

Trustee VanEvery-Albert - Yes

Trustee Waldschmidt - Yes

Trustee Dixon - Yes

Trustee Collver - Yes

Trustee Werden - Yes

Trustee Sloat - Yes

Trustee Gibson - Yes

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School approve changes to the Ontario Principals' Council Local Terms and Conditions effective September 1, 2020.

**Carried**

(h) **Presentations**

(i) **Patti McCleister Memorial Award**

Patti McCleister was Grand Erie District School Board's Training and Development Officer who touched the lives of so many employees. On June 30, 2013, Patti lost her brave battle with cancer. Staff were deeply saddened by the loss of such a beloved member of the Grand Erie family. In her memory, Grand Erie presents the Patti McCleister Memorial Award.

C. Bibby was introduced as this year's recipient of the Patti McCleister Award.

T. Haist spoke on behalf of C. Bibby and shared the many reasons why she is so deserving of this award.

Trustees, Senior Administration, and the McCleister family congratulated C. Bibby and thanked her for her hard work and dedication.

(i) **Student Showcase**

L. Munro welcomed Principal, J. Merrick, Vice-Principal, K. Johnson, and Teacher, R. Winter from Paris District High School.

R. Winter explained that his group of 22 students worked hard throughout the semester and created a recording of their efforts. R. Winter shared a virtual presentation of the students performing *Celtic Air and Dance*.

B - 1 **Approval of Minutes**

(a) **May 30, 2022 (Regular Board Meeting)**

Presented as printed.

Moved by: B. Doyle

Seconded by: G. Anderson

THAT the Minutes of the Regular Board Meeting, held May 30, 2022 be approved as amended.

**Carried**



## Regular Board Meeting

Monday, June 27, 2022

MS Teams Virtual Meeting

6:30 p.m.

### MINUTES

Trustee Doyle requested a recorded vote.

**Recorded vote:**

Trustee Doyle - Yes	Trustee Collver - Yes
Trustee Anderson - Yes	Trustee Werden - No
Trustee VanEvery-Albert - Yes	Trustee Sloat - No
Trustee Waldschmidt - Yes	Trustee Gibson - Yes
Trustee Dixon - Yes	

Trustee Sloat recommended an amendment to item G-1-a, to state that Superintendent Wyszynski will follow up on daycare grand opening ceremonies, not that he provided an update.

Director Roberto explained that there is no update at this time.

Trustee Werden expressed concern about the approval of the May 30, 2022 Regular Board meeting minutes because in camera motions were "approved" and he felt they should be "ratified." Trustee Werden further explained that he was not questioning the validity of the motions.

Director Roberto reminded trustees about the confidential matter of items discussed in camera.

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Board move in camera to seek legal counsel on how to add the word ratification in the minutes to reflect what was said in camera.

**Defeated**

Trustee Werden requested a recorded vote.

**Recorded vote:**

Trustee Doyle - No	Trustee Collver - Yes
Trustee Anderson - Yes	Trustee Werden - Yes
Trustee VanEvery-Albert - No	Trustee Sloat - Yes
Trustee Waldschmidt - No	Trustee Gibson - No
Trustee Dixon - No	

Trustee Werden noted that he would be voting against the minutes as they stand because he didn't feel they reflected that this was a ratification vote, and it appears that the motions passed almost unanimously.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Board return to in camera session at 8:26 p.m.

**Carried**

The Board returned to open session at 9:00 p.m.



## Regular Board Meeting

Monday, June 27, 2022

MS Teams Virtual Meeting

B-1-a

6:30 p.m.

### MINUTES

(b) **June 13, 2022 (Committee of the Whole)**

Presented as printed.

Moved by: T. Waldschmidt

Seconded by: E. Dixon

THAT the Minutes of the Committee of the Whole Board Meeting, held June 13, 2022 be approved.

**Carried**

Trustee Sloat noted that there should be six trustees listed instead of five on the Finance and Policy and Program Committees.

(c) **June 16, 2022 (Special Board Meeting)**

Presented as printed

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Minutes of the Special Board Meeting, held June 16, 2022 be approved.

**Carried**

C - 1 **Business Arising from Minutes/Previous Meetings**

(a) **2021-26 Strategic Communications Plan Evaluation**

Presented as printed.

Moved by: E. Dixon

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the 2021-26 Strategic Communications Plan Evaluation.

**Carried**

D - 1 **Director's Report**

(a) **Director's Highlights**

Director Roberto provided updates on:

- Honouring Indigenous History Month and National Indigenous Peoples Day
- Thank you to Grand Erie's Student Trustees
- Student Awards and Scholarship Recognition
- Grand Erie Reads to Lead
- Green with Pride, Thanks to EcoSchools Commitment
- Students Against Racism Making a Positive Impact
- Congratulations Graduates
- Gratitude to Students and Staff as the 2021-22 School Year Ends.

Moved by: G. Anderson

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Director's Report of June 27, 2022 as information.

**Carried**



## Regular Board Meeting

Monday, June 27, 2022

6:30 p.m.

MS Teams Virtual Meeting

### MINUTES

#### E - 1 **Student Trustees' Report**

##### (a) **Year End Report**

Presented as printed.

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Student Trustees' Report as information.

**Carried**

Student Trustee Kitchen expressed gratitude for having the opportunity to serve as Student Trustee and encouraged the Board to continue to focus on student voice.

Trustee Werden suggested that the Board consider supporting OSTA-AECO financially in the future.

#### F - 1 **Committee of the Whole Report – June 13, 2022**

##### (a) **Presented as printed**

Moved by: T. Waldschmidt

Seconded by: D. Werden

THAT the Grand Erie District School Board approve recommendations 1 and 3-20 from the June 13, 2022 Committee of the Whole Board meeting as follows:

##### 1. **Director's Report**

THAT the Grand Erie District School Board receive the Director's Report of June 13, 2022 as information.

##### 2. **2022-23 Board Budget**

a) THAT the Grand Erie District School Board approve the 2022-23 Operating budget of \$354,880,257.

b) THAT the Grand Erie District School Board approve the 2022-23 Capital Budget of \$25,795,000.

##### 3. **Annual Review of the Special Education Plan**

THAT the Grand Erie District School Board approve the Annual Review of the Special Education Plan, and the submission of two copies of the updated plan and the Special Education Report Components Checklist to the Regional Office of the Ministry of Education by July 31, 2022.

##### 4. **2022-23 Committee/Board Meeting Schedule**

THAT the Grand Erie District School Board approve the 2022-23 Finance Committee, Policy and Program Committee and Regular Board Meeting schedule, as amended





## Regular Board Meeting

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MS Teams Virtual Meeting

### MINUTES

5. **Boundary Review – Paris Area (Brant North)**

THAT the Grand Erie District School Board refer the proposed Paris Area School boundary review to a Special Ad Hoc Committee for stakeholder feedback and input.

6. **Boundary Review – Brantford East**

THAT the Grand Erie District School Board refer the proposed Brantford East area School boundary review to a Special Ad Hoc Committee for stakeholder feedback and input.

7. **Boundary Review – Waterford Area (Norfolk North West)**

THAT the Grand Erie District School Board refer the proposed Waterford Area School boundary review to a Special Ad Hoc Committee for stakeholder feedback and input.

8. **Category III Trips**

THAT the Grand Erie District School Board receive the Category III Trips (SO15) report as information.

9. **Implications of 2022-23 Friday the 13th Events on Port Dover Students**

THAT the Grand Erie District School Board approve Option 1 (Lakewood Elementary School remains open to students/transportation runs in Port Dover) for January 13, 2023.

10. **Right to Read**

THAT the Grand Erie District School Board receive a summary of the Ontario Human Rights Commission Right to Read report as information.

11. **Visual Identity (SO-25) & (SO-025)**

- a) THAT the Grand Erie District School Board approve Visual Identity (SO-25) Policy, as amended, to change Superintendent of Education to Superintendent.
- b) THAT the Grand Erie District School Board receive Visual Identity (SO-025) Procedure as information.

12. **Advocacy (F5)**

THAT the Grand Erie District School Board approve Advocacy (F-05) Policy.

13. **Boundary Reviews (FT-08) & (FT-008)**

- a) THAT the Grand Erie District School Board approve Boundary Reviews (FT-08) Policy.
- b) THAT the Grand Erie District School Board receive Boundary Reviews (FT-008) Procedure as information.



## Regular Board Meeting

Monday, June 27, 2022

6:30 p.m.

MS Teams Virtual Meeting

### MINUTES

14. **Privacy and Records Information Management (SO-19)**

THAT the Grand Erie District School Board forward Privacy and Records Information Management (SO-19) Policy to all appropriate stakeholders for comments to be received by September 28, 2022.

15. **Use of Electronic Communication and Social Media Guidelines (SO-03)**

THAT the Grand Erie District School Board forward Use of Electronic Communication and Social Media Guidelines (SO-03) Policy to all appropriate stakeholders for comments to be received by September 28, 2022.

16. **Right to Disconnect (HR-002)**

THAT the Grand Erie District School Board receive Right to Disconnect (HR-002) Procedure as information.

17. **Anti-Sex Trafficking Protocol**

THAT the Grand Erie District School Board receive the Anti-Sex Trafficking Protocol as information.

18. **Exclusion of Student (SO-32)**

THAT Exclusion of Students Policy be referred to the October 3, 2022, Policy and Program Committee meeting.

19. **OPSBA Report**

THAT the Grand Erie District School Board receive the OPSBA Report as information.

20. **Correspondence**

THAT the Grand Erie District School Board receive the correspondence as information.

**Carried**

Trustee Sloat asked about grammatical errors in the budget book and about Student Trustees receiving the draft trustee expenses.

Moved by: T. Waldschmidt

Seconded by: D. Werden

2. **2022-23 Board Budget**

a) THAT the Grand Erie District School Board approve the 2022-23 Operating budget of \$354,880,257.

b) THAT the Grand Erie District School Board approve the 2022-23 Capital Budget of \$25,795,000.

**Carried**



## Regular Board Meeting

**Monday, June 27, 2022**

MS Teams Virtual Meeting

**6:30 p.m.**

### MINUTES

G - 1 **New Business**

(a) **Grand Erie Parent Involvement Committee Annual Report**

Presented as printed.

Moved by: T. Waldschmidt

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Grand Erie Parent Involvement Committee Annual Report as information.

**Carried**

(b) **2022 Trustee Statutory and Standing Committee Representation Update**

Presented as printed.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the updated Trustee Statutory and Standing Committees Representation for September to November 2022.

**Carried**

Trustee Sloat suggested that there should be 6 trustees on the Director's Review Committee.

Director Roberto indicated that she would review the timelines of the Director's Performance Appraisal.

(c) **Quarterly Budget Report**

Presented as printed.

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Quarterly Budget Report for the nine months ended May 31, 2022 as information.

**Carried**

Superintendent Wyszynski confirmed that it should say declining enrolment at the top of page 3.

(d) **Energy Conservation Consumption Report (2020-21)**

Presented as printed.

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Energy Conservation Consumption Report for 2020-21 as information.

**Carried**



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### MINUTES

Superintendent Wyszynski confirmed that the requirement is to report the data to the Ministry and append the data to the board website.

Moved by: E. Dixon  
Seconded by: T. Waldschmidt  
THAT the board continue past 10:00 p.m.

**Carried**

(e) **Contract Award – Hexpod and Outdoor Classroom Construction at McKinnon Park SS**

Presented as printed

Moved by: G. Anderson  
Seconded by: C. VanEvery-Albert  
THAT the Grand Erie District School Board approve the contract for HexPod and outdoor classroom construction at McKinnon Park Secondary School from Reid & Deleye Contractors Ltd. in the amount of \$901,765.47.

**Carried**

H - 1 **Other Business**

(a) **Special Education Advisory Committee Minutes - May 19, 2022**

Presented as printed.

Moved by: T. Waldschmidt  
Seconded by: B. Doyle  
THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – May 19, 2022 as information.

**Carried**

(b) **Joint Occupational Health & Safety Committee Minutes - May 19, 2022**

Presented as printed.

Moved by: B. Doyle  
Seconded by: G. Anderson  
THAT the Grand Erie District School Board receive the Joint Occupational Health & Safety Committee Minutes – May 19, 2022 as information.

**Carried**

Trustee Sloat asked for access to the staff portal for this information. Director Roberto noted that this is operational.

(c) **Student Transportation Services Brant Haldimand Norfolk (STSBHN) Committee Minutes (Draft) - May 27, 2022**

Presented as printed.



## Regular Board Meeting

Monday, June 27, 2022

MS Teams Virtual Meeting

6:30 p.m.

### MINUTES

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Student Transportation Services Brant Haldimand Norfolk (STSBHN) Committee Minutes (Draft) - May 27, 2022 as information.

**Carried**

(d) **Audit Committee Minutes (Draft) – June 21, 2022**

Presented as printed

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Audit Committee Minutes (Draft) – June 21, 2022 as information.

**Carried**

Moved by: T. Waldschmidt

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve the following recommendations from the June 21, 2022 Audit Committee Meeting as follows:

1. **Internal Audit 2022-23 Plan**

THAT the Audit Committee recommends the Grand Erie District School Board approve the 2022-23 Internal Audit Plan.

2. **Appointment of External Auditors**

THAT the Audit Committee recommends the Grand Erie District School Board continue with Millards Chartered Professional Accounts as external auditors and request that the audit plan and fee estimates be presented at the September 2022 Audit Committee meeting.

**Carried**

In response to a question about why the Board was being asked to approve recommendation 2 when the contract has already been signed, Superintendent Wyszynski explained that the motion confirms that Millards will conduct the Audit of the Financial Statements.

(e) **Safe and Inclusive Schools (SIS) Committee Minutes (Draft) – May 19, 2022**

Presented as printed

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Safe and Inclusive Schools (SIS) Minutes (Draft) – May 19, 2022 as information as amended.

**Carried**

Superintendent Baker noted a small edit to the name of the data gathering tool in agenda item B-1.



## Regular Board Meeting

Monday, June 27, 2022

6:30 p.m.

MS Teams Virtual Meeting

### MINUTES

(f) **Native Advisory Committee (NAC) Minutes (Draft) – June 2, 2022**

Presented as printed

Moved by: C.A. Sloat

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the Native Advisory Committee (NAC) Minutes (Draft) – June 2, 2022 as information.

**Carried**

(g) **Indigenous Education Advisory Committee (IEAC) Minutes (Draft) – June 9, 2022**

Presented as printed

Moved by: R. Collver

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the Indigenous Education Advisory Committee (Draft) Minutes – June 9, 2022 as information.

**Carried**

I – 1 **Correspondence**

Nil

**Adjournment**

Moved by: C. VanEvery-Albert

Seconded by: G. Anderson

THAT the meeting be adjourned at 10:11 p.m.

**Carried**

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Board Chair, S. Gibson

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Director of Education and Chair of the Board, J. Roberto



# Grand Erie District School Board

TO: JoAnna Roberto, Ph.D. Director of Education & Secretary of the Board  
FROM: Rafal Wyszynski, Superintendent of Business Services and Treasurer  
RE: **Prime Design Consultant for Joint Build Facility in Caledonia**  
DATE: August 29, 2022

**Recommended Motion:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
THAT the Board approve the contract for prime design consulting services for the joint build facility in Caledonia from **Svedas Architects Inc.** for \$705,000.

## Background

The Board in conjunction with Brant Haldimand Norfolk Catholic District School Board (BHNCD SB) issued a Request for Proposal P-1022 on June 15, 2022 for prime design consulting services for the joint build facility in Caledonia, with a closing date of July 15, 2022.

Bids were received from ten (10) Architect firms. The Bids were scored by both Boards, the project managing firm - Colliers Project Leaders - and overseen by both Purchasing Departments. Seven (7) out of the ten (10) Proponents exceeded the required evaluation benchmark. The Proponent with the most points with a score of 90.30 is **Svedas Architects Inc.**

## Additional Information

Both Purchasing Departments have completed the necessary evaluation steps of the competitive process and recommends award of the Contract to **Svedas Architects Inc.** being the Proponent with the highest score. The \$705,000 contract is well within the amount estimated for this project in the capital budget.

## Next Steps

Both Grand Erie and the BHNCD SB will initiate an introductory meeting with the successful vendor to begin the design phase of the project.

## Grand Erie Multi-Year Plan

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: We build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business Services and Treasurer



# Grand Erie District School Board

**TO:** JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
**FROM:** Rafal Wyszynski, Superintendent of Business & Treasurer  
**RE:** **Lease of 2,800 Teacher and Classroom Laptops**  
**DATE:** August 29, 2022

**Recommended Motion:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
THAT the Board approve the lease of 2,800 HP Laptops from **Compugen Inc.** in the amount of \$1,504,476 plus HST.

## Background

The Board signed an agreement with **OECM** and **Compugen Inc.** on December 22, 2017 with a contract expiry of November 1, 2023. These additional devices will be leased for a 36 month term and returned once the contract is complete. These devices are replacing past leased units from the completion of the first contract signed in 2019. These devices will be supporting both staff and students.

## Budget Impact:

As a result, the next phase of the plan will be executed by way of agreement for an additional three-year lease for \$1,536,972 (net of HST) with Compugen for the acquisition of laptops to support Grand Erie's technology initiatives.

	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	Total Contact
2019 Contract (36 m)	425,236	425,236	425,236				1,275,709
2020 Contract (36 m)		447,244	447,244	447,244			1,341,732
2021 Contract (36 m)			445,499	445,499	445,499		1,336,498
2022 Contract (36 m)				512,324	512,324	512,324	1,536,973
2023 Contract (36 m)					520,000	520,000	
2024 Contract (36 m)						530,000	
<b>Total Cost</b>	<b>425,236</b>	<b>872,481</b>	<b>1,317,980</b>	<b>1,405,068</b>	<b>1,477,824</b>	<b>1,562,324</b>	

## Grand Erie Multi-Year Plan

This report supports the Well-Being indicator of Learn Lead Inspire and the following statement: We build a culture of well-being to support the cognitive, social emotional and physical needs of each learner.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business & Treasurer





# Grand Erie District School Board

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TO: Trustees of Grand Erie District School Board

FROM: JoAnna Roberto, Ph.D. Director of Education and Secretary of the Board

RE: **2022-23 Finance, Policy and Program, and Regular Board Meeting Schedule of Reports**

DATE: August 29, 2022

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<p><b>Recommendation:</b> Moved by _____ Seconded by _____ THAT the Board receive the 2022-23 Finance, Policy and Program, and Regular Board Meeting Schedule of Reports as information.</p>
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## Background

The attached schedule for the *2022-23 Finance, Policy and Program, and Regular Board Schedule of Reports* will be presented throughout the year to align with the multi-year strategic plan and the new General Working By-law and General Governance Policy.

Policies are included in the schedule and the process will align with the General Governance Policy Section 1.2.2. The new Grand Erie General Governance Policy outlines the expectations for the work of the Board of Trustees, Director of Education and Senior Administration regarding policy and procedure. As part of this process, throughout the 2022-2023 school year, the next step is to divide all remaining board policies and procedures to align with the new General Governance Policy. The Director of Education and Senior Administration will undertake a review of its administrative procedures to align with Board policies. Policies recommended by the Policy and Program Committee will be presented to the Board of Trustees for approval at the Board meeting following the Policy and Program meeting at which it is presented.

The schedule of reports may be updated throughout the year as required.

Respectfully submitted,

JoAnna Roberto, Ph. D.  
Director of Education and Secretary of the Board

# Grand Erie District School Board 2022-23 Schedule of Reports

## September 12, 2022 - Finance Committee Meeting

Quality Accommodations
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## September 26, 2022 - Board Meeting

Annual /Inaugural Information Report
Director's Update
Finance Committee Report
Learn Lead Inspire Award
Summer Learning Report
Trustee Honoraria Report
Special Education Advisory Committee Minutes - June 16

## October 3, 2022 - Policy & Program Meeting

<b>Program</b>
French Immersion Review Update
Report to the Indigenous Services Canada (ISC) and Six Nations of the Grand River
Report to the Mississaugas of the Credit First Nation
Secondary Retention/Transitions Report
<b>Policy</b>
Use of Electronic Communication and Social Media (SO03)
Privacy and Information Management (SO19)
Acceptable Use of Information Technology (SO27)
Exclusion of Students (SO32)

## October 17, 2022 - Board Meeting

Annual Learning and Operating Plans 2021-22, 2022-23
Director's Update
Policy & Program Committee Report
Class Size Report
Strategic Communications Plan Update
Special Education Advisory Committee Minutes - Sept. 8

## November 14, 2022 - Finance Committee Meeting

Consolidated Year End Financial Statements
Facilities Renewal Report 2022-23 - August 31, 2022

## November 21, 2022 - Inaugural/Board Meeting

Annual/Inaugural
Audit Committee Annual Report
Committee Representation
Director's Update
Finance Committee Report
Health and Safety Annual Report
Learn Lead Inspire Award
Multi-Year Accessibility Plan 2022-2027

## November 21, 2022 - Inaugural/Board Meeting (cont'd)

Rural and Northern Education Spending Report
Safe Schools Report
Trustee Expenses Report
Audit Committee Minutes - Sept. 15
Special Education Advisory Committee Minutes - Oct. 6

## December 5, 2022 - Finance Committee Meeting

Revised Budget Estimates
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## December 12, 2022 - Board Meeting

Borrowing Authorities
Director's Annual Report
Director's Report
Finance Report
Student Senate - Student Trustee Report
Student Showcase
Indigenous Education Advisory Committee Minutes - Oct. 13
Native Advisory Committee Minutes - Oct. 13
Special Education Advisory Committee Minutes - Nov. 3

## January 16, 2023 - Policy & Program Meeting

<b>Program</b>
Student Census Report
<b>Policy</b>
Voluntary Aboriginal Self Identification (SO16)
Fees for Learning Materials and Activities (SO22)
School Food and Beverages (SO21)
Management of Potentially Life-Threatening Health Conditions, Including Administration of Medication, in Schools - Policy (SO30)
Accessibility (SO31)
Animals in Schools, Including Student Use of Guide Dogs and Services (SO33)
Copyright and Fair Dealing (SO24)

## January 30, 2023 - Board Meeting

Category III Trips Report
Director's Report
Draft Proposed School Year Calendar 2023-24
Elgin Avenue PS Report
Equity Action Plan
GELA Report
Learn Lead Inspire Award
Major Construction Updates
Mental Health and Well-Being Strategy

## Grand Erie District School Board 2022-23 Schedule of Reports

### January 30, 2023 - Board Meeting (cont'd)

Policy & Program Committee Report
Indigenous Education Advisory Committee Minutes - Dec. 8
Native Advisory Committee Minutes - Dec. 8
Special Education Advisory Committee Minutes - Dec. 8

### February 13, 2023 - Finance Committee Meeting

Boundary Report - Brantford East
Boundary Report - Paris Area (Brant North)
Boundary Report - Waterford Area (Norfolk)
Budget 2022-23
Enrolment vs Capacity Report
Quarterly Budget Report (Q1)

### February 27, 2023 - Board Meeting

Director's Report
Finance Committee Report
ITS Annual Report
Pride of Place and Community Incentive Plan
Student Showcase
Grand Erie Parent Involvement Committee Minutes - Oct. 27
Special Education Advisory Committee Minutes - Jan. 12

### March 20, 2023 - Policy & Program Meeting

<b>Program</b>
Alternatives to Suspension Report
<b>Policy</b>
Supplies Exclusivity: Food Services & Vending Machines in Schools (F01)
Capital Related Funding and Community Donations (F03)
Purchasing (F06)
Major Construction Projects (FT01)
New School Construction Projects (FT02)
Naming of Schools (FT03)
Community Use of Schools (FT04)
Student Transportation (FT06)
Inclement Weather (FT07)
Transition Committee (FT09)
Green Schools Construction (FT10)
Community Planning and Facilities Partnerships (FT11)
Pride of Place (FT13)
Environmental Standards for Facility Operations and Maintenance (FT14)
Fundraising (SO01)
Cyberbullying (SO09)
Threat/Risk Policy (SO29)

### March 27, 2023 - Board Meeting

Board Approved Transportation Review
Director's Report
French Immersion Review
Lead Learn Inspire Award
Policy & Program Committee Report
Student Trustee Report/Minutes - Nov. 3
Student Trustee Selection
Audit Committee Minutes - November 3
Grand Erie Parent Involvement Committee Minutes - Jan. 26
Special Education Advisory Committee Minutes - Feb. 2

### April 17, 2023 - Finance Committee Meeting

Budget 2023-24
Community Use of Schools Fee Schedule Report
Delhi District Secondary School Gymnasium Update
Quarterly Budget Report (Q2)

### April 24, 2023 - Board Meeting

Annual Learning Operation Plan Mid Term Update
Director's Report
Finance Committee Report
Student Showcase
Major Construction Update
Student Senate - Student Trustee Report
Trustee Expenses Report
Indigenous Education Advisory Committee Minutes - Mar. 9
Native Advisory Committee Minutes - Mar. 9
Special Education Advisory Committee Minutes - Mar. 2

### May 8, 2023 - Policy & Program Meeting

<b>Program</b>
MISA Update
School Resource Officer Report
<b>Policy</b>
School Councils (SO2)
Distribution of Materials in Schools (SO04)
Out of Classroom Field Trips and Excursions (SO15)
Events Planning and Organizing (SO26)
School/Site Security (Emergency Preparedness, Response and Recovery) (SO05)
Student Suspensions (SO06)
Student Expulsions (SO07)
Bullying Prevention and Intervention (SO10)
Progressive Discipline and Promoting Positive Student Behaviour (SO11)
Code of Conduct (SO12)
Access to School Premises (SO13)

## Grand Erie District School Board 2022-23 Schedule of Reports

### May 8, 2023 - Policy & Program Meeting (cont'd)

Equity and Inclusivity in Education (SO14)
Student Concussion and Head Injury (SO28)
Bereavements (HR01)
Hiring of Staff (HR03)
Health & Safety (HR04)
Harassment/Objectional Behaviour (HR05)
Workplace Violence (HR08)
Conflict of Interest Related to Hiring, Selection, Promotion and Evaluation of Employees (HR09)
Safe Work Practices (FT15)

### May 29, 2023 - Board Meeting

Category III Trips Report
Community Planning and Facility Partnerships
Director's Report
Implications of Friday the 13th, 2023-24 Report
Learn Lead Inspire Award
Major Construction Update
Policy & Program Committee Report
Strategic Communication Plan Evaluation
Grand Erie Parent Involvement Committee Minutes - Mar. 23
Special Education Advisory Committee Minutes - Apr. 6
Student Senate Minutes - March 2

### June 12, 2023 - Finance Committee Meeting

Board Budget 2023-24
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### June 26, 2023 - Board Meeting

2022-23 Finance Committee, Policy and Program Committee and Regular Board Meeting Dates
Annual Review of the Special Education Plan
Director's Report
Energy Conservation Consumption Report 2021-22
Finance Committee Report / * Board Budget 2023-24
GEPIC Annual Report
Patti McClester Award
Quarterly Budget Report (Q3)*
Schedule of Reports 2023-24
Student Trustee Report
Audit Committee Minutes - Mar. 23
Special Education Advisory Committee Minutes - May 4



# Grand Erie District School Board

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TO: Trustees of the Grand Erie District School Board  
FROM: JoAnna Roberto, Ph.D., Director of Education and Secretary of the Board  
RE: **2021-22 School Council Report**  
DATE: August 29, 2022

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<b>Recommendation:</b> Moved by _____ Seconded by _____ THAT the Board receive the 2021-22 School Council Report as information.
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## Background

[The Ministry of Education Ontario Regulation 612/00](#) states that the purpose of school councils is to improve student achievement and enhance accountability through the active participation of parents and guardians in all aspects of student life. It provides clear directions to school councils on their roles and responsibilities, and the roles and responsibilities of school boards in dealing with school councils.

## Additional Information

Each year, Grand Erie provides each school council with \$500 to help encourage and increase parent involvement. In 2021-22, school councils were not required to submit a report because of COVID-19, which limited opportunities for meetings, events, and activities. However, school councils were encouraged to support their schools when possible and based on their individual school-based needs.

Respectfully submitted,

JoAnna Roberto, Ph.D.  
Director of Education and Secretary of the Board



# Grand Erie District School Board

TO: JoAnna Roberto, Ph. D., Director of Education & Secretary of the Board  
FROM: Rafal Wyszynski, Superintendent of Business  
RE: **Major Construction Project Report**  
DATE: August 29, 2022

**Recommendation:** Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_  
THAT the Board receive the Major Construction Project Report as information.

## South West Brantford Elementary School

### **Background:**

In October 2020, the Ministry of Education provided the Board with approved funding to address the enrolment pressure in South West Brantford by constructing a new 650-pupil place elementary school.

### **Project Scope:**

The general scope of the project is to partner with both the City of Brantford and the Brantford Public Library to construct a joint-use elementary school that would include an enhanced library, a triple gymnasium, and a 4-room child care centre at the undeveloped site near the T-intersection of Shellard Lane and Anderson Road in Brantford.

**Space:** New Construction

**Gross Square Feet:** To be determined

**Total Project Budget:** \$16,269,978

**Funding Source:** Capital Priorities

**Total Project Cost to Date:** \$101,990

**Total Project Forecast Cost:** \$16,269,978

**Architect:** To be determined

**General Contractor:** To be determined

### **Status:**

The RFP was released to retain an architect for this project, closing date of September 6, 2022. This evaluations of the submitted proposals will be completed by the evaluation team comprised of Board staff, City/Library staff and the project manager from Colliers. The recommendation of the award will be brought forward to the Board at the September Board meeting.

**Caledonia Joint Use Elementary School****Background:**

In November 2021, the Ministry of Education provided the Board with approved funding to address the enrolment pressure in Caledonia by constructing a new 746 pupil place joint use elementary school.

**Project Scope:**

The general scope of the project is to partner with the Brant Haldimand Norfolk Catholic District School Board (BHNCDSD) to construct a joint-use elementary school which would include some common spaces such as library, gymnasiums and a 3-room child care centre.

**Space:** New Construction**Gross Square Feet:** To be determined**Total Project Budget:** \$12,288,985**Funding Source:** Capital Priorities**Total Project Cost to Date:** \$0**Total Project Forecast Cost:** \$12,288,985**Architect:** Svedas Architects.**General Contractor:** To be determined**Status:**

In late April, the Ministry of Education reviewed the submitted space template and provided approval to proceed to secure an Architect for the project. Grand Erie has collaborated with the BHNCDSD to issue the Request for Proposal (RFP) for Architectural Services. The Boards have approved the recommendation of award to Svedas Architects.

Grand Erie, the BHNCDSD, Colliers and the recently selected architect, Svedas, will hold discussions to collect input about the conceptual design of the joint school. This will include the creation of the project committee as described in Grand Erie Policy, F2: New School Construction Projects.

**Child Care Addition at Cobblestone Elementary School****Background:**

In March 2021, the Ministry of Education provided the Board with an Approval to Proceed (ATP) to proceed with the project.

**Project Scope:**

The general scope of the project is to build an addition at Cobblestone Elementary School that will create a four room Child Care Program which will service 10 infants, 15 toddlers, 24 preschoolers and 15 spaces for a family hub centre.

**Space:** Addition**Gross Square Feet:** 5,500**Total Project Budget:** \$2,224,868**Funding Source:** Capital Priorities**Total Project Cost to Date:** \$31,707**Total Project Forecast Cost:** \$ 2,224,868**Architect:** Grguric Architect Inc.**General Contractor:** To be determined**Status:**

A project committee meeting was held on June 28, 2022, reviewed preliminary concept plan and general input from committee members. Final concept plan to be approved by Ministry of Education's Child Care Quality Assurance and Licensing Branch.

**Child Care Addition/Renovation at Banbury Elementary School****Background:**

In March 2021, the Ministry of Education provided the Board with an Approval to Proceed (ATP) to proceed with the project.

**Project Scope:**

The general scope of the project is to build an addition and renovate the existing two child care rooms at Banbury Elementary School which will create a four room Child Care Program that will service 10 infants, 15 toddlers, 24 preschoolers and 15 spaces for a family hub centre.

**Space:** Addition/Renovation

**Gross Square Feet:** 5,500

**Total Project Budget:** \$2,182,082

**Funding Source:** Capital Priorities

**Total Project Cost to Date:** \$12,327

**Total Project Forecast Cost:** \$ 2,182,082

**Architect:** Grguric Architect Inc.

**General Contractor:** To be determined

**Status:**

A project committee meeting was held on June 27, 2022, reviewed preliminary concept plans and general input from committee members. Final concept plan to be approved by the Ministry of Education's Child Care Quality Assurance and Licensing Branch.

**Grand Erie Multi-Year Plan**

This report supports the Belonging indicator of Learn Lead Inspire and the following statement: we build a culture of belonging to support an equitable, inclusive and responsive environment for each learner.

Respectfully submitted,

Rafal Wyszynski  
Superintendent of Business