



## Committee of the Whole Board No.2

April 11, 2016  
Education Centre, Board Room

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# MINUTES

**Present:** - G. Anderson, Committee Chair, R. Collver, D. Dean, B. Doyle, A. Felsky, J. Harris, J. Richardson, K. Sandy, C.A. Sloot, T. Waldschmidt, A. Martindale (Student Trustee)

**Administration:** Director B. Blancher; Superintendents – D. Abbey, W. Baker, L. De Vos, J. Gunn, A. Nesbitt, S. Sincerbox, L. Thompson; Recording Secretary - D. Fletcher

**Teleconference:** D. Sowers

**Regrets:**

**Trustees:** M. Brown (Student Trustee)

**Administration:** Nil.

### A – 1 Opening

#### (a) Roll Call

The meeting was called to order by Committee Chair, G. Anderson at 6:30 p.m. for the purposes of conducting the In Camera Session.

#### (b) Declaration of Conflict of Interest

Nil.

#### (c) In Camera Session

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Board move into In Camera Session to discuss Personnel and Legal matters at 6:30 p.m.

**Carried**

#### (d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, G. Anderson at 7:15 p.m.

#### (e) Agenda Additions/Deletions/Approval



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Moved by: C.A. Sloat  
Seconded by: J. Harris  
THAT the agenda be approved as printed.  
**Carried**

(f) **In Camera Report**

Moved by: T. Waldschmidt  
Seconded by: J. Richardson  
THAT the Grand Erie District School Board approve Item B-1-a.  
**Carried**

(g) **Delegation – T. Boyer re: Haldimand East Elementary Accommodation Review**

The delegation was presented as a written delegation.

(h) **Delegation – M. Black re: Haldimand East Elementary Accommodation Review**

The delegation was read by M. Black.

(i) **Delegation – A. Blake re: Haldimand East Elementary Accommodation Review**

The delegation was read by A. Blake.

**B – 1 Business Arising from Minutes and/or Previous Meetings**

(a) **Haldimand East Elementary Accommodation Review Committee Report and Haldimand East Elementary Accommodation Review – Senior Administration (From January 18, 2016)**

B. Blancher referred to the report that includes the report of the Haldimand East Elementary Accommodation Review Committee and the report of Haldimand East Elementary Accommodation Review from Senior Administration.

J. Richardson acknowledged and thanked the delegations submitted this evening and in October 2015. He reflected on the history of the schools in with family.

He inquired about how much more capital cost there would be to build one school for the 3 at Fairview vs the plan to build a new school at Fairview and an addition at Thompson Creek.

J. Gunn explained that consolidating all three schools into one would cause us to build additional space at the new school at approximately \$750,000 to \$1 million in additional capital cost while we would leave available classroom spaces empty at Thompson Creek.



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The Ministry reviews the business case and utilization of all schools in the area when considering capital requests and in this case, we would not be utilizing Thompson Creek's capacity as effectively as we could.

J. Richardson asked how long implementation for Plan B would be should Plan A fall through. He proposed Option 2 for consideration:

**Option 2** - THAT the Grand Erie District School Board close Anna Melick and assign students to Thompson Creek Elementary School; reassign Yarmey to Sutor Rd to Grandview Central Public School. Remove Rainham Central and J.L. Mitchener from the review. Fairview Avenue remains status quo.

J. Gunn clarified that the Ministry of Education has two "pockets" of capital priority money. One pocket of consolidation money suits this case very well. The other pocket is generally given for business case for growth and is provided in the fall. If we are not successful this fall, we will submit again in early 2017. If that is the case, the implementation date would be in September 2018 since elementary schools start accepting enrolment in January and a late spring 2017 capital approval will be too late for a new school for September 2017.

B. Doyle, as Chair of the Accommodation Review Committee (ARC) thanked all delegations, hardworking parent representatives, the Director and Senior Administration. He acknowledged how it has been a challenging decade in Dunnville with ARCS and school closures.

R. Collver explained that option 2 would not see changes until 2019 and that she supports the option presented to ensure that those timelines will right-size Haldimand. She supports the closing of two schools. It was noted that the correct date for the changes would be 2018.

C.A. Sloat discussed if the schools are not 85% viable than it may require another review in the Haldimand area which requires more stress on the community.

A. Felsky acknowledged the delegations that were submitted, and appreciated those who attended this meeting.

D. Dean was very confident that Option 1 is financially and educationally the best option and will enable the Board to provide additional services beyond classroom instruction.

J. Gunn explained that discussions with the Ministry of Education have occurred. Within a day of submission of the application, the Ministry contacted his office with a few simple questions of clarification.



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Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve Senior Administration Recommendations for each school in the Accommodation Review:

**Rainham Central** – no changes

**J.L. Mitchener** – no changes

**Grandview Central** – Close the school and reassign all students to a new school to be constructed at Fairview Avenue Public School.

**Anna Melick** – Close the school and reassign all students to Thompson Creek Elementary School.

**Fairview Avenue Public School** – Apply to the Ministry of Education for Capital Funding Approval to demolish the current school and build a replacement school on the Fairview site to accommodate current Fairview and Grandview Central students.

**Thompson Creek** - Apply to the Ministry of Education for Capital Funding Approval to construct a four classroom addition onto Thompson Creek to provide sufficient total capacity to accommodate current Thompson Creek and Anna Melick students

A status report will be provided by May 2017.

**Carried**

C.A Sloat referred to the new process for FT5 Pupil Accommodation Review and that a review would be beneficial. She suggested it be placed on the CW1 meeting in May 2016 for review and to be sent out for stakeholder consultation.

### C – 1 Director's Report

The Director highlighted:

- **Tollgate Technological Skills Centre:** On Friday, April 8, 2016, the Director visited Tollgate Technological Skills Centre and had a tour of the facilities – a Horticulture classroom, the Greenhouse, and the Foods Program where she enjoyed a salad. In each classroom, she was able to witness students engaged in their learning and the demonstration of pride in their accomplishments.
- **Brantford Collegiate Institute:** On Monday, April 11, 2016, the Director toured Brantford Collegiate Institute with Principal Myhal where she visited the Library Learning Commons and experienced the Lego wall. She also saw examples of student work from the Grade 9 geography class where students created their own planets and samples of student artwork – drawings, painting and photography displayed throughout the school



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- Secondary Eco Conference: On Wednesday, April 13, from 10:00 a.m. – 2:00 p.m. at Camp Trillium, Grand Erie secondary students will participate in a day of environmental learning, engagement and action in order to educate and train students to become environmental stewards
- ARC Meeting: The second meeting of the South East Norfolk ARC will take place at Lakewood Elementary in Port Dover on April 12, at 7:00 pm.
- Special Education Information Night at Agnes G. Hodge Public School will take place on Tuesday, April 12, 2016 at 6:30-7:30 p.m.
- Equity Speaker Series: The next series is “Crossing All Bridges & Everyone is Able” on April 13 from 4:00 p.m. – 7:00 p.m. at Joseph Brant Learning Centre. Paula Thomlison, the Executive Director of Crossing All Bridges, will share information about this organization and its mission to provide life-long opportunities for social, recreational and educational pursuits for the adult (18 years +) population living with developmental challenges.
- Multi-Year Planning Meeting: The last meeting for the team will be held on April 18, 2016

Moved by: A. Felsky

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Director's Report of April 11, 2016 as information.

**Carried**

R. Collver shared that Grand Erie hosted the OPSBA Central West Regional Meeting on April 9, 2016. She thanked all of the trustees who attended and D. Abbey who was on hand to provide technical support.

### D – 1 **New Business – Action/Decision Items**

#### (a) **Secondary Class Size**

S. Sincerbox presented the annual report to trustees.

Moved by: D. Dean

Seconded by: R. Collver

THAT the Grand Erie District School Board approve an increase to the average aggregate Secondary School Class size to 22 for 2016-2017.

**Carried**

#### (b) **Facility Renewal Plan 2015-2016**

J. Gunn invited T. Oldham, Manager of Facilities Services to the discussion.



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J. Gunn highlighted from the report:

- Background
- Renewal Plans for 2015-16
- Table 1 – 2015-2016 Capital Projects
- Principal Building and Grounds
- Pride of Place (Appendix A)
- Community Partnership Incentive Plan (Appendix B)
- Capital Projects Identified by Facilities
- Committed Capital and Other
- Appendix C – 2015-2016 Capital Priorities

C.A. Sloat requested clarification regarding the projected cost of \$270,000 for the Program Upgrade Fund – PJCVS SOAR Program Space. T. Oldham believes the cost will be lower than that and explained that the preliminary cost of \$240,000 - \$270,000 was established at the beginning of the project.

Trustees were impressed on school visits and acknowledged the hard work by Facilities Services staff.

R. Collver referred to Appendix B – Houghton Project (Outdoor play area including berms, sand play area, and benches) and requested any support Facilities can provide to help them out, as this is quite the endeavor for a small community. She commends the community for raising the funds.

B. Doyle referred to Appendix C and inquired about the cost of asbestos removal last year. T. Oldham explained that \$250,000 was spent last year removing asbestos. A minimum of \$200,000 is built into budget and an asbestos consultant reviews all schools and prioritizes the schools with the highest needs. Also any floor replacement the cost of asbestos removal if necessary is included in the cost of the floor replacement.

Moved by: R. Collver

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the Facility Renewal Plan for 2015-16.

**Carried**

(c) **Contract Award – Server Products and Services**

D. Abbey reviewed the background and budget implications in the report.



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C.A. Sloat proposed the following motion:

Moved by: T. Waldschmidt

Seconded by: J. Richardson

That the Grand Erie District School Board approve the award of server products and services for Wi-Fi access points to Compugen through the Ministry of Government services RFP not to exceed \$450,000.00 plus H.S.T.

**Carried**

### D – 2 New Business – Information Items

#### (a) Educational Technology Plan Update

D. Abbey invited J. Dumoulin, Teacher Consultant of Information Technology to the discussion.

D. Abbey reviewed the following from the report:

- Background
- Professional Development through Phases 1-6 : Backfill PD, Hardware Refresh PD, School Visits
- New Professional Development include Digital Lead Learners (DLL), Educational Technology Student Groups, Demonstration Classrooms, School Based Educational Technology Projects, After School Educational Technology Workshops, Support Staff & Program Team Connections
- Hardware
- Data Collection
- Next Steps
- Budget Implications
- Communication Plan

A. Martindale inquired when the netbooks would no longer be used. D. Abbey explained that remainder of the tablets to replace Netbooks occur by end of January 2017.

J. Harris requested clarification on the skills learned by students and teachers. J. Dumoulin explained that through survey data, it was learned that the majority of students and teachers have learned the most through basic skill set and by attending hardware refresh sessions (Windows 7 netbook to Windows tablet). In addition, the OFFICE 365 package offers many tools including collaboration tools for students and teachers.



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J. Harris requested clarification on how technology is enhancing the learning in the classroom. J. Dumoulin explained how the SAMR (Substitution Augmentation Modification Redefinition) Model and OneDrive are making a difference.

J. Harris requested clarification on how pedagogy is driving technology. D. Abbey explained that the goal is to use this tool to support program needs as students are able to document their own learning outside the classroom.

J. Harris requested that the annual Educational Technology report presented at the CW2 in November provide data/measurements that shows how educational technology is affecting student learning and outcomes.

R. Collver referred to the Data Collection through surveys to teachers and inquired what the best results were from. D. Abbey explained that engagement, performance, achievement in classroom was seen as an improvement through the Educational Technology initiatives.

A. Felsky shared that BYOD – Bring Your Own Device has been successful with her family's school. The children are excited and focused and learned responsibility.

R. Collver requested that some sort of communication vehicle is produced to share the good things happening with Ed Tech in our schools. She clarified that she does not mean a communication plan but rather a communication piece.

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Educational Technology Plan Update as information.

**Carried**

### (b) **Information Technology Services Annual Report**

D. Abbey invited John Ecklund, Manager of Information Technology.

D. Abbey reviewed the following from the report:

- Background
- Additional Information
- Communication Plan for ITS Milestones 2015-2016
  - Project Tracking System





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- Access Point Evaluation
- PowerSchool/OnSIS Team
- Mobile Device Management
- Encryption
- Communication Plan for ITS Initiatives for 2016-2017
  - Data Center Hardware Refresh and Disaster Recovery Site
  - Access Point Refresh
  - Network Upgrade
  - PowerSchool System Move
- Budget Implications

C.A. Sloat addressed the challenges of PowerSchool providing accurate graduation information for secondary schools and inquired if a plan has been developed to improve.

D. Abbey explained that a project was created to address this and a meeting was held with four secondary school principals to review needs and determine the criteria of information.

J. Harris commended the clear and decisive direction that Information Technology Services has provided in this report. It addressed underlying issues and infrastructure concerns.

D. Dean inquired about staff use of PowerSchool and how access to the program by teachers is determined. D. Abbey explained that a committee has been established to review accessibility and rights to ensure privacy of information is respected.

B. Doyle inquired why the ONSIS report is overdue 150 days and if a plan has been developed to address this. J. Ecklund explained that improvements will be made in training for school staff, admin staff and educators who support ONSIS requirements on error corrections. The challenge is coordinating schools to work through different issues.

J. Ecklund explained that the disaster recovery site will help to alleviate any issues of any programs unavailable due to the WIFI.

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Information Technology Annual Update as information.

**Carried**

### (c) **Summer School Report**

A. Nesbitt noted that this is the second of two summer school reports.



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He reviewed the following from the report:

- Background
- Key Elements of 2016 Program
- Summer School Challenges
- Transportation
- Summary

Moved by: C.A. Sloat

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Summer School Report as information.

(d) **Annual School Effectiveness Framework Report**

L. De Vos reviewed the following from the report:

- Background
- Additional Information
- Elementary - Schedule of Visits and Trends
- Communication Plan

A. Nesbitt reviewed:

- Secondary - Schedule of Visits and Trends

C.A. Sloat inquired if over the years the comfort level of staff has improved with this process. A. Nesbitt explained that schools have become more comfortable as the teams of teachers are able to tailor the visits to determine indicators in relation to the School Improvement Plan.

Moved by: R. Collver

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Annual School Effectiveness Framework Report as information.

**Carried**

(e) **Education Week 2016**

B. Blancher referred to the annual report that highlights Education Week from May 2-6<sup>th</sup>. The theme is "Journey to Well-Being" and aligns with the Mental Health Week.



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Highlights for this year include the board wide talent show on April 27, 2016 at the Sanderson Centre and Art Soup events to be held on April 20-21, 2016.

Trustee discussion involved the talent show cost of \$5800.00, possibility of charging admission, the possibility of moving the event around the board and holding at secondary schools. Further discussion addressed the cost of busing to transport the students to the Centre during the day.

The challenge of parking at secondary schools was addressed and it was suggested that this could be discussed at budget.

Moved by: C.A. Sloat

Seconded by: A. Felsky

THAT the Grand Erie District School Board receive the Education Week 2016 Report as information.

**Carried**

(f) **Kindergarten Before and After School Programs 2016-17**

L. De Vos reviewed the following from the report:

- Background
- Before and After School Care Programs – as of April 2016

A. Felsky asked what happens when a program has higher demand than can be met. L. De Vos explained that we would be notified by the service provider who had been contacted by the parent.

Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Kindergarten Before and After Schools Program 2016-17 as information.

**Carried**

(g) **Capital Planning Capacity Program**

J. Gunn reviewed the following from the report:

- Background
- Implementation Plans



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- Data Management
- Budget

R. Collver requested that trustees are notified about the position being filled and timelines.

Moved by: T. Waldschmidt

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Capital Planning Capacity Program Report as information.

**Carried**

### E – 1 Other Business

Nil.

### F – 1 Correspondence

#### (a) OSTA\_AECO Bi-Annual Update

Moved by: D. Sowers

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the correspondence as information.

**Carried**

### G – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the meeting be adjourned at 9:38 p.m.

**Carried**

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Committee of the Whole Board No. 2 Chair, Greg Anderson