



GRAND ERIE DISTRICT SCHOOL BOARD

*Head Office, 349 Erie Avenue
Brantford, ON N3T 5V3*

Committee of the Whole Board No. 1 Meeting February 6, 2012, 7:15 p.m.

MINUTES

PRESENT:

Trustees: D. Werden, Chair, J. Angus, R. Collver, D. Dean, E. Dixon, B. Doyle, A. Everets, B. Johnston, M. Macdonald, C.A. Sloat, P. Fleetwood (Student Trustee)

Administration: Director — J. Forbeck; Superintendents — G. Anderson, W. Baker, B. Blancher, J. Gunn, McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

REGRETS:

Trustees: C. Lefebvre, B. Featherston (Student Trustee)

Administration: Nil

A – 1 Opening

(a) Roll Call

Roll call was taken.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Nil.

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, D. Werden, at 7:15 p.m.

(e) Agenda Additions/Deletions/Approval

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the agenda be approved, as printed.

Carried

(f) **In Camera Report**

Nil.

B – 1 Business Arising from Minutes and/or Previous Meetings

(a) **FT5 Pupil Accommodation Reviews (from Nov 28, 2011)**

J. Gunn referred to FT5, and stated no revisions have been made since November 28, 2011.

The following suggestions were made by the Board of Trustees:

- Strengthening delegations
- Strengthening the roles of committee members to show expectations
- Addressing alternates for municipal council members
- Definition of consensus defined at first committee meeting
- Determination of voting be decided by the committee
- Addressing the resignation of an ARC member
- Addition of a statement that the ARC considers senior administration recommendations and determine if they support or oppose
- Refer to mandate used in Niagara's policy
- At the first ARC meeting, state the need to follow bylaws, and read out at first meeting, make clear that it is available at all times
- Trustees need to be there as a chair and help people through the process
- Each group of people should also have alternate, all groups represented on the arc take on an active role and should be recognized to the end of the process
- Determine when an alternate is named
- No ARC in election years
- Request to disband the ARC Committee upon completion of work
- ARC members and information requests (TVDSB)

It was agreed to create a review committee to revise the policy. R. Collver will send an email out for those who are interested in sitting on this committee. The draft policy will be sent out for feedback. A decision needs to be made if this will go back out to the community.

Moved: J. Angus

Seconded: B. Doyle

THAT the Grand Erie District School Board defer Policy FT5 – “Pupil Accommodation Review” to a working committee to be established by Board Meeting on February 27, 2011. The committee will bring a report back to the Committee of the Whole No.1 Meeting on April 2, 2012.

Carried

C – 1 Director's Report

J. Forbeck provided reminders of important events that will be happening. The Student Voice Conference to be held on March 1, 2012 involves students from every secondary school that will promote student engagement, achievement and environment.

The Parent Symposium scheduled on March 31st highlights key note speaker Mary Jean Gallagher from Ministry of Education.

The Director completed two school visits to Bellview Public School and Major Ballachey Public School.

Bellview Public School is focused on community engagement. He was impressed with student leadership and the involvement in the nutrition program. Another focus of achievement is the Leveled Literacy Intervention (LLI) implementation and successes in grade 1. The school environment is the focus of weekly assemblies.

Major Ballachey Public School focuses on engagement through parent involvement. Their theme "Steps to Success" engages parents in the school and community. The environment focus involves expectations, effort and excellence in the school culture. Achievement is seen through participation and progress in the LLI project.

J. Angus added that Dr. Ian Manion spoke at Pauline Johnson C.V.S. regarding child youth mental health programs. Champion schools of the public and catholic school boards met. She requested mental health program be added to the agenda for the Parent Symposium on March 31, 2012.

J. Forbeck described the symposium as interactive and one of the themed topics is parent and student wellness.

Moved: C.A. Sloat

Seconded: D. Dean

THAT the Grand Erie District School Board receive the Director's report of February 6, 2012 as information.

Carried

D – 1 Bylaw/Policy/Procedure Consideration — Action/Decision Items**(a) Bylaw 4 - Agenda**

J. Forbeck explained the proposed changes to title and delivery.

Recommendations made were to change the title to Board and Committees Meeting Agenda and revising the order of which the agenda is established by.

Moved by: J. Angus

Seconded by: D. Dean

THAT the Grand Erie District School Board approve Bylaw 4 – “Agenda”, as amended.

Carried

(b) BL16 Suspension, Revision or Repeal of any Bylaw, Policy or Administrative Procedure

J. Forbeck noted that there were no revisions to Bylaw 16.

B. Johnston suggested adding the words “or repeal” after No.2 Notice to Revise.

Moved by: R. Collver

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve Bylaw 16 – “Suspension, Revision or Repeal of any Bylaw, Policy or Administrative Procedure”, as amended.

Carried

(c) FT1 Major Construction Projects

J. Gunn stated that since this policy was last reviewed, the ministry has provided guidelines to boards about how they expect to see capital projects overseen. He outlined those points that were added to align this policy with their check in points. Appendixes were not revised.

R. Collver asked for clarification on the role of the project committee and where the minutes for these meetings are posted.

J. Gunn explained the biggest role for this committee is to initially assist with the design and on continual basis be engaged if a major project scope changed or scheduling problems occurred. The design would include addition to schools; extent of the project team work would be complete once the board has approved the scope and awarded the tender. The number of meetings is not determined but is dependent upon the complexity of the design. He referred to Russell Reid project, and explained the committee’s role for this recent project.

R. Collver suggested adding the support of the board under guideline #18 – Opening Ceremonies.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Policy FT1 – “Major Construction Projects” to all appropriate stakeholders for comment to be received by May 4, 2012, as amended.

Carried

(d) FT2 New School Construction Projects

J. Gunn referred to some amendments, and noted the appendix has not changed. Amendments include clarification of project committee minutes and support of the board in guideline #24 – Opening Cereomonies.

Moved by: J. Angus

Seconded by: D. Dean

THAT the Grand Erie District School Board forward Policy FT2 – “New School Construction Projects” to all appropriate stakeholders for comment to be received by May 4, 2012, as amended.

Carried

(e) FT3 Naming of Schools

J. Forbeck referred to the naming of the school and reviewed the changes proposed.

D. Dean proposed the words “with enduring” replace the word lifetime under Naming of New Schools.

Moved by: A. Everets

Seconded by: E. Dixon

THAT the Grand Erie District School Board forward Policy FT3 – “Naming of Schools” to all appropriate stakeholders for comment to be received by May 4, 2012, as amended.

Carried

(f) SO9 Cyberbullying

G. Anderson explained this is a new policy due to changes at school and increased access to media by students. He highlighted the definition of Cyberbullying and the key component is that bullying occurs outside of school hours and no longer applies to school property.

In response to C.A. Sloat, G. Anderson confirmed we do need a separate policy in addition to SO10 and SO129. Legal input has been received, and it will assist principals greatly if a board has a bullying policy that states cyberbullying is not acceptable.

In response to D. Dean, G. Anderson clarified this policy was done in context with students and their safety in mind, and not teachers or principals.

The recommended changes in the policy statement is to remove the word “the” after supports change the word condone to tolerate.

Moved by: E. Dixon

Seconded by: D. Dean

THAT the Grand Erie District School Board forward Policy SO9 – Cyberbullying” to all appropriate stakeholders for comment to be received by May 4, 2012, as amended.

Carried

(g) F106 Donated Appliances, Equipment, Furnishings and Supplies

J. Gunn recommended this procedure go out for circulation with no changes.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board forward Administrative Procedure F106 – “Donated Appliances, Equipment, Furnishings and Supplies” to all appropriate stakeholders for comment to be received by May 4, 2012.

Carried

(h) FT105 Playground Equipment

J. Gunn highlighted proposed changes.

In response to D. Dean, J. Gunn explained it is our expectations that daily inspection procedures be carried out and that the Principal or designate is responsible in looking after this prior to students playing on equipment.

Moved by: J. Angus

Seconded by: R. Collver

THAT the Grand Erie District School Board forward Administrative Procedure F105 – “Playground Equipment” to all appropriate stakeholders for comment to be received by May 4, 2012

Carried

D – 2 Administrative Procedure Consideration — Information Items

(a) P103 Learning Resource Selection

B. Blancher outlined comments and changes made. She referred to the last point under #5. Procedure for Challenge of Learning Resources.

In response to C.A. Sloat, B. Blancher confirmed we do not reach this point.

J. Forbeck added that when media is interested in a story, we give trustees an alert through media report.

R. Collver recommended adding Learning Resource Review Committee to the Severity of Threshold.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive Administrative Procedure P103 – “Learning Resource Selection” as information, as amended.

Carried

(b) SO101 Pediculosis (Head Lice)

W. Baker spoke about a particular comment made by a parent regarding assessing a situation when nits are present and if a student remains at school. Upon contacting the Brant Health Unit, the situation was clarified that the Principal makes the final decision.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive Administrative Procedure SO101 – “Pediculosis (Head Lice)” as information

Carried

(c) SO107 Physical Intervention Restraint

W. Baker reminded this procedure is strictly for safety, and not disciplinary action taken. He noted the many comments are due to feedback from Faye Adams and the Behaviour Management Systems (BMS).

In response to C.A. Sloat, W. Baker confirmed this would not be kept in the OSR.

It was recommended to remove the words “as a last resort” in guideline #4 and add wording such as “only in exceptional circumstances”.

Moved by: J. Angus

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive Administrative Procedure SO107 – “Physical Intervention Restraint” as information, as amended.

Carried

(d) SO120 Student and Visitor Injuries/Accidents

J. Gunn noted several comments and amendments were provided with regards to titles of persons and/or designated. He reviewed the comments.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive Administrative Procedure SO120 – “Student and Visitor Injuries/Accidents” as information.

Carried

(e) **SO124 Use of Service Dogs**

W. Baker referred to service dogs as guide dogs, assistant dogs, and skilled dogs. He referred to the suggestions and revisions made.

Moved by: J. Angus

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive Administrative Procedure SO124 – “SO124 Use of Service Dogs” as information.

Carried

E – 1 Other Business

(a) **Transition Committee for Russell Reid Public School**

G. Anderson referred to the closing of Coronation Public School and the transitioning of students to Russell Reid Public School.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the establishment of a Transition Committee for Russell Reid Public School.

Carried

(b) **2012 Strategic Leadership Conference Report**

D. Dean attended this conference and noted it was outstanding and organized. Speakers and presenters were excellent. He spoke about the two key note speakers, and would leave the binder in executive offices for information.

Moved by: J. Angus

Seconded by: M. Macdonald

THAT the Grand Erie District School Board receive the “2012 Strategic Leadership Conference Report” as information.

Carried

F – 1 Correspondence

(a) **Ontario School Bus Association**

(b) **Minister Responsible for Francophone Affairs and Ministry of Education**

(c) **Independent School Bus Operation Association**

J. Gunn noted that under direction of ministry, the Board needs to competitively procure student transportation. We were prepared for the consortia Request for

Proposal (RFP) to hit market when the Minister suggested we take a pause while they engage the task force. We continued to develop our RFP that addressed many concerns we are hearing. The RFP included fair measures for the small operator. An information session was held with all interested parties to review the forms and two separate dates for submission of questions were provided regarding the RFP.

In response to C.A. Sloat, D. Werden replied the Consortia may elect not to accept any or all proposals and may cancel the RFP for any or no reason including the case where the RFP proposals exceed the budget or funding allocated for transportation. It is stated in the RFP, Section 2.24.3.

Moved by: D. Dean

Seconded by: B. Johnston

THAT the Grand Erie District School Board receive correspondence as information.

Carried

G - 1 Adjournment

Moved by: C.A. Sloat

Seconded by: B. Johnston

THAT the meeting be adjourned at 9:10 p.m.

Carried