



Committee of the Whole Board Meeting

Monday, May 14, 2018
Education Centre, Board Room

MINUTES

Present: D. Sowers – Committee Chair, R. Collver, D. Dean, B. Doyle, J. Harris, K. Sandy, C.A. Sloat, D. Sowers, J. Hsiao (Student Trustee), L. Kelly (Student Trustee)

Administration: Director - B. Blancher; Superintendents – D. Abbey, W. Baker, L. De Vos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: G. Anderson, A. Felsky (currently on a leave of absence), J. Richardson, T. Waldschmidt

Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, D. Sowers at 6:30 p.m. for the purpose of conducting the Open Session.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session

Moved by: B. Doyle

Seconded by: D. Dean

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, D. Sowers at 7:15 p.m.

(e) Agenda Additions/Deletions/Approval

Presented as printed. It was noted that D-2-a & b will be presented after the Director's report.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Agenda be approved.

Carried



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(f) **In Camera Report**

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the recommendation to add to the Replacement/Casual Principal and Vice-Principal List, effective immediately.

Carried

B - 1 **Business Arising from Minutes and/or Previous Meetings**

Nil

C - 1 **Director's Report**

Director's highlights:

- Welcomed the new Student Trustees 2018-19
- B. Blancher asked R. Wyszynski to provide Trustees with an update on the Multi-Year Financial Recovery Plan (MYFRP) and the Elgin Redevelopment Design.
 - R. Wyszynski informed Trustees that the MYFRP submitted to the Ministry of Education in April has been approved
 - R. Wyszynski provided an update on the Elgin Redevelopment Design – we are waiting for additional breakdown details from the architect as the original construction quote came in \$4M higher than budgeted. Two factors for the increase are the child care and EarlyON centre and the increase in cost for skilled labour
 - C.A. Sloat asked will we have to shrink the size or will the ministry come to the table with more funding? R. Wyszynski responded we will need the breakdown before we decide.
 - R. Collver asked who is funding child care and EarlyON? R. Wyszynski responded the capital flows directly to us but was a joint application.
- Student Achievement – At the 34th Annual French Public-Speaking Competition organized by Canadian Parents for French held on Saturday May 5th, Samuel Forsyth, a Grade 12 French Immersion student at BCI came in second place – his topic was Independent Freedom. In total 300 students from 22 school boards and 11 independent schools across Canada took part in the contest at York University. Congratulations are extended to Samuel on his achievement.
- Revised Pupil Accommodation Review Guidelines (PARG) – as shared with Trustees via email on April 30, the Ministry has released the revised PARG. Senior



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Administration has done a quick review of the new document and many of the changes we saw in the draft document released in January are still in this document. Memorandum 2018: B10 that was included in the April 30th email to Trustee summarizes the Key Changes. We will need to review and revise our Policy FT5 but not until the Ministry releases the official PARG in fall of 2018

- Regulatory Amendments coming out of the 2017 governance engagement – will require some revisions to our Bylaws
 - Ontario Regulation 246/18 – Members of School Boards – Code of Conduct Boards are required to have a code of conduct for trustees in place, make it available to the public, *and review it after each general election*, beginning with the new term of office in 2018. Trustees will recall that we did some work on BL28 in both 2015 and 2016 and a revised Bylaw was approved by the Board in February 2017. We will need to add this to the schedule following December 2018
 - Ontario Regulation 357/06 – Honoraria for Board Members - Increase the maximum base amount for trustees of district school boards from the current annual rate of \$5,900 to \$6,300 – effective for the term of office beginning in December 2018.
 - Ontario Regulation 7/07 – Student Trustees - Boards will have the option to provide their student trustees with one-year or two-year terms of office – effective immediately; however, we just proceeded with our elections at the end of April under the former Regulation
 - Benefits are that students learn the role and have more opportunity for input; issues are that students might serve one year and then change their mind; many students who come forward are already in Grade 11
 - Effective for the term of office beginning August 1, 2020, - requirement that boards who decide to have student trustees serving two-year terms of office stagger the terms where possible AND move the student trustee election date to the end of February for boards that maintain a one-year term of office (this will be effective for the 2020 elections)
 - Revisions to Bylaw 29 to reflect a term change possibly and also to reflect changes to Section 4 of the Bylaw – “Selection of Student Trustees” process.
 - All these changes need to be in place for the elections that will take place in February 2020
 - Ontario Regulation 463/97 – Electronic Meetings - Board and committee chairs will be permitted to preside over meetings electronically if any of the following applies:
 - Distance from chair’s current residence to the meeting location is 200 km or greater
 - Weather conditions do not allow the chair to travel to the meeting location safely



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- The chair cannot be physically present at a meeting due to health-related issues
- no more than half of board or committee meetings in a 12-month period can be chaired electronically.
- Bylaw 27 – Electronic Meetings will need to be revised as it does not refer to the Chair being able to participate electronically.
- Funding for Music Education – Assistant Deputy Minister Memo – May 3, 2018 – Ontario is investing \$3 million in Music Canada’s musical instrument refurbishment program, known as the Three R’s Music Program which will support schools across Ontario by improving the inventory of musical instruments available to schools. No other details at this time.
- *Ontario: A Learning Province* – Memo from Minister of Education – April 24, 2018 – release of the advisors’ final report on curriculum modernization, assessment tools including new provincial report cards. We await further direction.
- Implementation of School Board Human Rights and Equity Advisors – Memo from Patrick Case, May 4, 2018 - the Education Equity Action Plan released last September, commits to the establishment of human rights supports to promote and ensure compliance with principles of human rights and equity. The Ministry will be providing funds for a Human Rights and Equity Advisor in each school board – to enhance capacity to strengthen school board supports, policies, programs, and practices. This is a staged approach beginning with boards in the Thunder Bay and Toronto Regions this September. Funding for London Region Boards will arrive in April 2020 – Barrie and London are the last regions to receive funding. For boards with enrolment below 72,000 students the allocation is for 0.5 FTE
- Council of Exceptional Children Awards – to be held May 29th at Jean Vanier School here in Brantford at 7:00 pm. Once again we have a number of very worthy award recipients including 3 students and 7 of our staff.
- Updates to SO15 Fields Trips and Excursion Manual
 - added sections: Category I, II, III - 3.0 Planning for Inclusive and Accessible Field Trips and Category Water: 3.0 Swim Test
 - Added points to 2.0 Responsibilities under Student Denial and Water Activities and to 4.0 Short Excursions

C.A. Sloat asked what staffing level the Human Rights and Equity Advisors would be. B. Blancher responded it is funded at the Superintendent level.

L. Kelly asked how the staggering terms for Student Trustee would work? B. Blancher responded we will need to look into this further.

J. Hsiao asked are we leaning towards a two-year term for Student Trustee. B. Blancher responded that Trustees will need to review and make that decision.



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Moved by: D. Dean

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's Report of May 14, 2018 as information.

Carried

D – 2 **New Business**

(a) **Student Senate Report**

B. Blancher referred to the Student Senate Meeting Minutes which is our election meeting.

Moved by: C.A. Sloat

Seconded by: K. Sandy

THAT the Grand Erie District School Board receive the Student Senate Meeting Report – April 26, 2018 as information.

Carried

(b) **Student Trustee Selection**

B. Blancher referred to the Student Trustee Selection report.

Moved by: B. Doyle

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Student Senate's report on the appointment of the following Student Trustees for 2018-19.

Grand Erie North: Jayden Hsiao

Grand Erie South: Alexandra Hauser

Grand Erie Indigenous: Allan St. Pierre.

Carried



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D - 1 New Business – Action/Decision Items

(a) Revised 2017-18 Committee/Board Meeting Schedule

B. Blancher referred to the Revised 2017-18 Committee/Board Meeting schedule noting the recommendation that the Committee of the Whole Board currently scheduled for August 20, 2018 be combined with the Board meeting scheduled on August 28, 2018.

Moved by: B. Doyle

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the revised 2017-18 Committee/Board Meeting Schedule.

Carried

(b) 2018-19 Committee/Board Meeting Schedule

B. Blancher referred to the 2018-19 Committee/Board Meeting Schedule report noted this is presented annually.

C.A. Sloat asked if October meetings could be moved to the 1st and 3rd Monday. B. Blancher responded that Sr. Administration may have difficulty bringing this reports earlier.

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board approve the 2018-19 Committee/Board Meeting Schedule.

Carried

(c) Allocation of Education Assistants

L. Thompson referred to the annual Allocation of Education Assistants 2018-19 report providing Trustees with background on the Guiding Principles in Special Education and noting Educational Assistants are allocated to schools to support students who display needs in medical/physical, safety/supervision, and communication/Autism Spectrum Disorder. L. Thompson further reviewed the allocation criteria, model of support, education assistant allocations – trend data, additional information, budget implications and next steps.

C.A. Sloat asked in technical paper on special education, is there anything in our GSN that will support this. L. Thompson noted the technical paper did not specify the money was to be used for Educational Assistants. R. Wyszynski added there are always changes to the



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Special Education allocation from the Ministry, and 2018-19 has included increases in this allocation. Although none of these increase specifically support increase in Education Assistants, boards have flexibility on how to use the funding.

D. Dean commented the report very comprehensive, liked the clarity and it was a good idea to plan for the reduction of Educational Assistant support. D. Dean asked for confirmation that pervasive needs can be identified and could not get funding. L. Thompson responded that is correct.

R. Collver asked if the extreme support allocation meet the needs. L. Thompson responded that it does not. R. Collver further commented that we need to have further conversation at budget meeting.

D. Sowers asked what is the shortfall. L. Thompson we are using our usual holdback of Education Assistants.

Moved by: B. Doyle

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the allocation of 303 Education Assistants, as outlined in the report "Allocation of Education Assistants 2018-19" pending final budget approval.

Carried

(d) **Compensatory Education Plan**

L. Thompson asked G. Rousell, Research Leader to the table to support the review of this report. L. Thompson referred to the Compensatory Education Plan report providing background on Learning Opportunities Grant (LOG), Higher Improvement in Performance (HIP) Strategy, Additional information on HIP Administrators, Compensatory Education Committee, HIP Chairs Committee, Alignment of Portfolios, Compensatory Education funding 2017-18, and Staffing consideration. G. Rousell reviewed the school selection data which consisted of Elementary Achievement and Compensatory School Index (CSI), Secondary Achievement and CSI, Demographics for the board and Socio-Economic Risk by Neighbourhood. L. Thompson reviewed the selected HIP Schools for September 2018 and recommendations made with regards to Compensatory Education in Grand Erie.

C.A. Sloat asked in the school selection are these the right five things to consider, how do we know we are making a difference and are we able to get quantitative data? C.A. Sloat further asked if there is anything different we can use? G. Rousell respond this methodology is being used by other boards and it is the best we have.



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C.A. Sloat noted we need a more robust recommendation motion.

R. Collver commented that this is culture shift to the board, it is a well laid-out plan but has some questions. What are your thoughts on the HIP Committee? L. Thompson responded we would continue to receive input from those individuals. R. Collver further asked would there still be a lead Superintendent on this? L. Thompson noted the outcomes have started to be reported in an aligned manner from the program Superintendents through methods such as the Board Achievement Plan. L. De Vos added these are schools that we are currently visiting and supporting the staff. R. Collver asked what happens down the road and wants assurance that it will never fall off the radar and added that we need to ensure the culture is embedded into Grand Erie and not sure if we are ready to let it go. R. Collver asked what report would align and would want to ensure Compensatory Education is discussed during the Budget process.

D. Dean commented the needs are very much focused on the elementary and not on secondary and noted there were 5 secondary schools and only 10 elementary schools selected.

C.A. Sloat asked what does it mean for the schools that have dropped off the list from last year? L. Thompson responded it will not make any difference and supports provided to all schools are based on student need.

J. Harris thanked L. Thompson for her work on this report, and commented that it is clear we are looking at equity and this an evolution and is aligning the elements within the system.

R. Collver noted that we need to realign this recommendation and do not want to lose the budget piece.

Moved by: D. Dean

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Compensatory Education Report as information.

Carried

Moved by: J. Harris

Seconded by: D. Dean

THAT the Grand Erie District School Board disband the Compensatory Education Committee and removed from Bylaw 8 - Committees of the Board.

Carried



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(e) **Education Services Agreement – Indigenous Services Canada**

B. Blancher referred to the Education Services Agreement – Grand Erie District School Board and Indigenous Services Canada report providing an overview of the process, additional information and reviewed the key features of the agreements.

C.A. Sloat asked how we are able to run Native Studies courses with low enrolment? B. Blancher responded that Section 18 of the GSN provides funding so that we can provide these courses with a lower teacher to student ratio.

K. Sandy asked if the additional funding proposed came in before the new agreement was signed. B. Blancher it was received. K. Sandy further noted we had looked at the wording and we need to correct 5.12.

Moved by: K. Sandy

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the 2018-2020 Education Services Agreement with Indigenous Services Canada for signature by the Board signing authorities, as amended.

Carried

(f) **Reverse Education Services Agreement – Six Nations Polytechnic**

B. Blancher referred to the Reverse Education Services Agreement – Grand Erie District School Board and Six Nations Polytechnic – STEAM Academy report providing an overview of the process, additional background and reviewed the key features of this agreement.

Moved by: B. Doyle

Seconded by: K. Sandy

THAT the Grand Erie District School Board approve the 2018-19 Reverse Education Services Agreement – Grand Erie District School Board and Six Nations Polytechnic – STEAM Academy for signature by the Board signing authorities.

Carried

D – 2 **New Business**

(c) **MISA Update**

B. Blancher invited G. Rousell, System Research Lead to the table. B. Blancher referred to the MISA Update report which is an annual report and provided a high level overview on



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how Grand Erie's 2017-18 priorities aligned with the Ministry of Education's four priority funding areas.

C.A. Sloat asked about the Nutrition Program in HIP Schools? G. Rousell responded schools are conducting evaluations of Nutrition Programs within their buildings.

Moved by: D. Dean

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the MISA Update as information.

Carried

(d) **Learner Intervention Tracking for Excellence (LITE) – Referrals for Professional Services**

L. Thompson referred to the Data report – Learner Intervention Tracking for Excellence (LITE) and provided a high level overview on

C.A. Sloat asked do you track waiting lists in the system. L. Thompson responded we do not create system wait list in Grand Erie, if a student, through school team priority, is referred the student will be seen in the school year.

Moved by: J. Harris

Seconded by: R. Collver

THAT the Grand Erie District School Board receive "Data Report – Learner Intervention Tracking for Excellence (LITE) as information.

Carried

D. Sowers left the meeting at 8:55 p.m. B. Doyle assumed the role of chair.

(e) **Community Planning and Facility Partnerships – Annual Facility Status Report**

R. Wyszynski referred to the Community Planning and Facility Partnership – Annual Facility Status Report providing an overview on the background, schools suitable for facility partnership- unused space, schools suitable for facility partnerships – new construction, facility partnership liaison, and communication with community. R. Wyszynski noted in spring of 2018 the board did secure a tenant, however, the board has received valuable feedback from the Facility Partnership Liaison that there are four major barriers to entry: cost, permits, transportation issues/location and leasehold expenditures. R. Wyszynski informed Trustees that representatives from of each of the municipalities in Grand Erie will attend a meeting to review current concepts with himself, the Facility Partnership Liaison and the Planning Officer.



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R. Collver commented that we need some sort of strategy. R. Wyszynski agrees that we need a new strategy and believes this should come back to the Quality Accommodation Committee to start the discussion.

R. Collver asked how do we reach out to community partners? R. Wyszynski responded we currently advertise on the website, and utilize Lynn Hewitt to reach out to non-traditional partners. Typically, the invites for this annual meeting are sent out to municipal partners similar to those found in Reg. 444/98.

B. Doyle asked where and when the meeting is on May 24th. B. Doyle commented that he is not sure if it is worth the effort to invite the Municipality of Haldimand to the table as there have been some broken promises.

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Community Planning and Facility Partnership Report as information.

Carried

D. Sowers returned to the meeting at 8:58 p.m.

J. Richardson joined the meeting via telephone at 9:10 p.m.

(f) **Grandview Central and Fairview Avenue Transition Committee Report**

L. De Vos referred to the Grandview Central and Fairview Avenue Transition Committee Report.

B. Doyle thanked J. Richardson for his work on the committee.

Moved by: J. Richardson

Seconded by: D. Sowers

THAT the Grand Erie District School Board name the new Dunnville Elementary School Maplevue Elementary School.

Carried

Moved by: C.A. Sloat

Seconded by: D. Dean



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THAT the Grand Erie District School Board receive the Grandview Central and Fairview Avenue School Transition Committee Report as information.

Carried

Moved by: J. Harris

Seconded by: K. Sandy

THAT the Grand Erie District School Board disband the Grandview Central and Fairview Avenue Transition Committee.

Carried

J. Richardson left the meeting at 9:16 p.m.

(g) **Elgin Avenue PS Transition Committee Report**

W. Baker referred to the Elgin Avenue PS Transition Committee Report and reviewed the committee recommendations.

C.A. Sloat asked if some of these committee recommendations were included in the cost? R. Wyszynski responded they were not. C.A. Sloat asked if the Ministry of Education is referring to Lynndale as one or two schools for the 2018-19 school year? R. Wyszynski responded one school. C.A. Sloat further asked will we see a detailed report on these committee recommendations and how we would cover the cost of these recommendations. R. Wyszynski responded these recommendations can be reviewed and discussion could occur during budget.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the Elgin Transition Committee Report as information.

Carried

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board disband the Elgin Transition Committee.

Carried

R. Collver thanked the staff and community partners for attending the Committee meetings.



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E - 1 Bylaw/Policy/Procedure Consideration – Action/Decision Items

(a) SO3 Use of Electronic Communication and Social Media Guidelines Policy

B. Blancher noted Policy SO3 Use of Electronic Communication and Social Media Guidelines was circulated to all appropriate stakeholder for comments. B. Blancher referred to the comments and amendments made.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve Policy SO3 – Use of Electronic Communication and Social Media Guidelines.

Carried

E – 2 Procedure Consideration – Information Items

Nil

F - 1 Other Business

(a) OPSBA Report

C.A. Sloat referred to the OPSBA Report.

G - 1 Correspondence

Nil

H - 1 Adjournment

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the meeting be adjourned at 9:29 p.m.

Carried

Committee of the Whole Board Chair, D. Sowers