



Committee of the Whole Board No.2

June 9, 2014

Education Centre, Board Room

MINUTES

Present: J. Angus, Committee Chair, R. Collver, E. Dixon, B. Doyle, M. Macdonald, C. A. Sloat, T. Waldschmidt, D. Werden, K. Amy (Student Trustee), K. Manning (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt S. Sincerbox; Recording Secretary - D. Fletcher

Regrets:

Trustees: D. Dean, A. Everets, C. Lefebvre

Administration: Nil

A – 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, J. Angus at 6:45 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Board move into In Camera Session to discuss legal matters at 6:45 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, J. Angus, at 7:15 p.m.



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(e) **Agenda Additions/Deletions/Approval**

Agenda items B-1-c and C-1-a were added to the In Camera agenda.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the agenda be approved as printed.

Carried

(f) **In Camera Report**

Nil.

B – 1 Business Arising from Minutes and/or Previous Meetings

(a) **Compensatory Education Plan (from March 17, 2014)**

The draft Compensatory Education Report was received by trustees on March 17, 2014. The Compensatory Education Steering Committee has considered input from numerous groups to finalize the 2014/2015 action plan.

Additional data was requested by trustees that show that funding put into resources are making a difference for students and that the outcomes and improvements are seen in the schools. That data could include attendance patterns from behavioral counsellors/attendance counsellors, staff development programs and/or professional development.

S. Sincerbox addressed the mental health awareness initiative and that behavior counsellors will be able to provide data from weekly meetings, referral process including response statistics. The Empower program is also another important research component that will align with Leveled Literacy Intervention (LLI).

J. Forbeck explained how the School Climate survey and “Tell them from Me” survey will provide additional data. He clarified that Native as a second language (NSL) could substitute for French as a second language in grades four to eight.

He referred to the data presented at the March 17, 2014 meeting and how it indicated an increase in credit accumulation for Pauline Johnson C.V.S. and Valley Heights. EQAO results were increased for grades three, six and nine in seven out of eight high need schools. Tools to track evidence for gains of engagement and environment are still being evaluated.



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In regards to the laptop program for students at Pauline Johnson C.V.S, the principal would be asked to provide information which will be sent to trustees.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the 2013/2014 Compensatory Education Plan as information.

Carried

(b) **Threat/Risk Assessment Protocol Policy** (from March 17, 2014)

W. Baker invited C. Bibby, Social Worker- Safe Schools to the presentation for the policy and protocol.

W. Baker spoke to the development of new policy SO29.

Moved by: E. Dixon

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Policy SO29 - "Threat/Risk Assessment" to all appropriate stakeholders for comment to be received by October 31, 2014.

Carried

(c) **School and Community Threat/Risk Assessment Protocol** (from March 17, 2014)

C. Bibby reviewed the layout of the protocol and inclusion of documents. Appendixes were reviewed in detail.

Suggestions from trustees included the policy statement and community responsibility being incorporated into the vision on the protocol.

C. Bibby clarified that signing members will be included in the protocol.

J. Forbeck explained how the community protocol includes information relating to school, principal, staff, and community. Directives for staff are included in the policy.

W. Baker clarified that Fair Notice is not limited to school related cases. Trustees suggested that it be written more positively and W. Baker explained the purpose of it.

C. Bibby discussed behaviors and risks as outlined on page six and how social workers are trained and involved in the process.

Discussion involved if protocols are approved or received as information. More information will be provided on recommended actions on previous protocols.



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Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the "School and Community Threat/Risk Assessment Protocol" as information.

Carried

(d) **Air Conditioning School Buildings**

J. Gunn invited Tom Oldham, Manager of Facility Services to the presentation.

J. Gunn addressed the considerations presented to ensure full understanding of the impact of air-conditioning school buildings. He reviewed current practice and varying levels of air conditioning currently in school buildings across the board. He reviewed graphs that show sites with A/C and sites without A/C, and the percentage of school site being served by air conditioning.

Weather data was shown for the number of degree days and temperature above 18 degrees celsius. For eighteen of those days, the temperature ranged between 18 and 23 degrees celsius.

T. Oldham explained the capital costs associated with replacing air conditioning and how the cost for older schools with infrastructure and transformer issues can add up quickly. Determining the precise costs to update all schools would prove challenging. A solution and alternative of ceiling fans was presented. Another issue is socio economic, and the ability for schools to raise funds for air conditioning. The goal is to look at this as a systemic approach and all requests should be put on hold until further system direction is provided.

J. Gunn addressed energy conservation and the responsibility of being a green school board. He suggested that any new additions/constructions consider air conditioning where a properly delivering system exists that can work efficiently.

A parent concern was voiced to a trustee regarding classrooms without windows. Discussion involved importance of fresh air to the classrooms.

J. Gunn clarified that the air conditioning is turned off during the summer months in our buildings, however there is a switch in the building/room that will turn on air conditioning in the occupied area of the building upon arrival.

J. Gunn suggested other alternatives such as tempered air can be considered however the building must have the proper duct work.



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Moved by: T. Waldschmidt

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the report on Air Conditioning School Buildings as information.

Carried

C – 1 Director's Report

The Director highlighted:

- Many activities during June are “school focused” as we near the end of the school year
- Celebrations such as elementary school graduations, secondary school commencements, and awards assemblies are taking place
- Track and Field Meets: A number of Track and Field Meets are being held this month in various schools. The Super Meet Track and Field event will be held at Thompson Creek Elementary School on June 11 (rain date June 12).

School Visits – J. Gunn and M. McDonald

Jamie Gunn, Superintendent of Business Services, highlighted schools that received funding for projects through the Community Partnership Incentive Plan (CPIP) and Pride of Place Program. He highlighted the progress made on the Board's aging infrastructure and celebrated the collective effort of Facilities Services for the coordination of 28 additions to bring Full-Day Kindergarten program to Grand Erie.

Mike McDonald, Superintendent of Human Resources, highlighted the work of the Human Resources department. He made the connection between departments in the board and schools to connect academic and operations. Human Resources has created a poster to identify the person with the role/responsibility and have also been invited to attend staff meetings at schools. HR is also involved in a department book club reading different material to bring them closer to various goals within their department.

Moved by: E. Dixon

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Director's Report of June 9, 2014 as information.

Carried



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D – 1 New Business – Action/Decision Items

(a) Annual Review of the Special Education Plan

The report presented included a summary of changes 2013-2014, SEAC Education Plan, and 2014-2015 Special Education Plan checklist.

Trustees were pleased with the report, and noted how well the Special Education Advisory Committee (SEAC) worked well throughout the year. S. Sincerbox was recognized for the work and leadership on this committee and trustees felt the school was ending on a positive note.

It was suggested to include the number of students versus capacity of self-contained classrooms in future reports.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the Annual Review of the Special Education Plan, and the submission of the Special Education Report Components Checklist to the Regional Office of the Ministry of Education.

Carried

(b) 2014-2015 Operating Budget

The report presented included background and budget highlights of the operating budget for 2014 - 2015. The operating budget will be submitted to the Ministry as required by regulation on or before the submission deadline of June 30, 2014 pending Board approval.

J. Gunn publicly acknowledged and recognized Cindy Smith, Manager of Business Services for her hard work through the budget process. Senior administration was also thanked for their involvement and time in this challenging task.



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Moved by: T. Waldschmidt

Seconded by: D. Werden

THAT the Grand Erie District School Board receive approve the 2014-15 Operating Budget of \$294,097,768.

Carried

(c) **Haldimand Secondary School ARC Committee Report and Haldimand Secondary School Accommodation Review- Senior Administration Report**

J. Forbeck referred to the three recommended actions presented in the report. The report includes a committee report from Haldimand ARC Committee and a report from Senior Administration. All data from the ARC meetings held in 2013-2014 was provided to trustees.

He referred to page 4 of report under delegations. Mikenzie Sandy, a student at Hagersville Secondary School was omitted on April 9th; the report has been revised to include her name.

A. Nesbitt reviewed the report from Senior Administration and referred to the seven over-arching recommendations that encompass all secondary schools in Haldimand County.

Trustees B. Doyle, M. Macdonald and A. Everets were also acknowledged for their contributions.

J. Gunn clarified that right-size is when a building is too large, and would require physically tearing down parts of the school to better meet the number of students in that school.

In relation to Queen Elizabeth Hall at Dunnville Secondary School and other community supports, it was discussed how a serious commitment from communities is needed when exploring partnerships with schools.

J. Forbeck indicated that if partnerships don't come to fruition within three years, we will need to review accommodation as student population will continue to decline in Haldimand County.

The budget was discussed and the position of Business/Partnership Development Consultant who will be looking for partnerships in the community.

J. Gunn clarified the definition of pupils of the board as a ministry terms that refers to those pupils who reside within Grand Erie, excluding Six Nations and New Credit.



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Discussion involved contacting local municipalities, however it was acknowledged that the councilors may change in the fall 2014.

Media releases and the Board website were considered to reach out to the community.

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Haldimand Secondary School Accommodation Review – Committee Report as information.

Carried

K. Manning voiced her favor in the recommended motions. She attended all of the ARC meetings and is proud of the communities coming together.

Moved by: T. Waldschmidt

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the Haldimand Secondary School Accommodation Review – Senior Administration Report as information.

Carried

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Haldimand Secondary School Accommodation Review – Committee Report and Senior Administration Report for consideration at the Committee of the Whole #2 meeting in November 2014.

Carried

(d) **Contract Approval – Multi-function Devices**

J. Gunn explained that a request for proposal process was completed by the Ontario Education Collaborative Marketplace (OECM) for multi-function devices (MFD).

The Request for Proposal (RFP) process was discussed and J. Gunn explained costs with OECM would still be lower than other contracts however would consider an RFP process if trustees request.

All units will be defaulted in black and white and will be up to the principal to set the parameters for color printing.



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J. Gunn explained replacement of photocopiers as a two-step process. Firstly, to replace the equipment and secondly to educate staff on use. All machines will be in place for the start of the 2014 school year.

Moved by: D. Werden

Seconded by: E. Dixon

THAT the Grand Erie District School Board approve the award of the contract for Multi-function Devices to Xerox for the term July 1, 2014 – March 7, 2020.

Carried

D – 2 New Business – Information Items

(a) Category III Trips (SO105)

This report lists all trips approved in the future. The revised report shows the addition of OFFSA trips.

J. Forbeck clarified how marine travel refers to ferries and requires current sea-worthiness documentation and insurance for the vessel, however canoes and sailboats would be considered recreational.

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School receive the Category III Trips Report as information.

Carried

(b) Implications of 2014-2015 Friday the 13th Events on Port Dover area students

W. Baker reviewed the three options provided for students on school days that are scheduled on Friday the 13th. He addressed the events and how options presented differ with weather.

Discussion involved the challenges of entering and leaving Port Dover at certain times of the day and how staff decided they would go to work that day.

Moved by: C.A. Sloat

Seconded by: B. Doyle



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THAT the Grand Erie District School Board receive the report “Implications of 2014-15 Friday the 13th Events on Port Dover Students” as information;

THAT the Grand Erie District School Board approve Option 2: Transportation Runs in Port Dover/Lakewood Elementary School Remains Open on February 13, 2015, and March 13, 2015.

Carried

E – 1 Other Business

(a) OPSBA Report

Canadian School Board Association

- i. Charter FNMI Education
- ii. Charter of Commitment – References Appendix A
- iii. Chief’s Assembly on Education

D. Werden presented the report and requests that the Board endorse in principle the Charter of Commitment First Nations, Metis, and Inuit (FNMI) Education.

Discussion involved how the province views Grand Erie as a leader for education in FNMI. Many of our aboriginal staff participate in ministry level initiatives and are recognized for their expertise and commitment to FNMI education at our Board.

Moved by: D. Werden

Seconded by: M. Macdonald

THAT the Grand Erie District School Board endorse in principle the Charter of Commitment First Nations, Metis, and Inuit Education.

Carried

F – 1 Correspondence

C.A. Sloat spoke to an email received from OPSBA requesting each board to provide information for trustees. Information will be housed on their website.

Trustees were not in favor of this and voiced concerns about the expectations.



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G – 1 Adjournment

Moved by: J. Angus

Seconded by: C. A. Sloat

THAT the meeting be adjourned at 9:27 p.m.

Carried

Committee of the Whole Board No. 2 Chair, Jane Angus