



MINUTES

Present: C.A. Sloat, Board Chair, J. Angus, R. Collver, E. Dixon, D. Dean, B. Doyle, A. Everets, C. Lefebvre, M. Macdonald, C.A. Sloat, T. Waldschmidt, D. Werden, K. Amy (Student Trustee), K. Manning (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary – D. Fletcher

Trustees: Nil.

Administration: Nil.

A – 1 Opening

(a) Roll Call

The meeting was called to order by Board Chair C.A. Sloat at 6:15 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: D. Werden

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss personnel, legal and property matters at 6:15 p.m.

p.m.

Carried

(d) Welcome to Open Session

Board Chair C.A. Sloat welcomed everyone to the Open Session at 7:21 p.m.



Regular Board Meeting

June 23, 2014

Education Centre, Board Room

(e) **Agenda Additions/Deletions/Approval**

Moved by: B. Doyle

Seconded by: D. Dean

THAT the agenda be approved as printed.

Carried

(f) **In Camera Report**

Moved by: D. Werden

Seconded by: J. Angus

THAT the Item C-1-a the Director's performance review for the 2013-2014 school year has been completed.

Carried

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT Item C-1-b be approved.

Carried

Moved by: M. Macdonald

Seconded by: J. Angus

THAT Item D-1-b be approved.

Carried

Moved by: J. Angus

Seconded by: R. Collver

THAT Item D-1-c be approved.

Carried

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board confirm the sale of property for Doverwood Public School.

Carried

(g) **Memorials**

Nil.



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(h) **Presentations**

Presentations were made to K. Amy and K. Manning in acknowledgment of their contributions this year as student trustees.

B. Doyle and R. Collver thanked them for representing students in Grand Erie and for their student voice at the board table. They fulfilled with their roles with enthusiasm and leadership especially for student senate and student initiatives. They were wished great success in their future endeavors.

(i) **Delegations**

Nil.

B – 1 **Approval of Minutes**

(a) **May 26, 2014 (Regular Board Meeting)**

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the minutes of the Regular Board Meeting, held May 26, 2014 be approved.

Carried

(b) **June 2, 2014 (Committee of the Whole No. 1 Meeting)**

Moved by: D. Dean

Seconded by: E. Dixon

THAT the minutes of the Committee of the Whole No. 1 Meeting held June 2, 2014 be approved.

Carried

(c) **June 9, 2014 (Committee of the Whole No.2)**

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the minutes of the Committee of the Whole No. 2 Meeting held June 9, 2014 be approved.

Carried



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C – 1 Business Arising from Minutes and/or Previous Meetings

Nil.

D – 1 Director's Report

The Director highlighted:

- As the last board meeting of the instructional year, the Director acknowledged and thanked trustees and senior administration
- Commencements and graduations are scheduled this week for elementary and secondary schools
- Michael Suraci, Assistant Director of OFFSA Boys A/AA Field Lacrosse praised the Board and the organizing committee including Jeannie Martin, for an outstanding job preparing for the provincial festival held at Hagersville in June 2014
- Summer school will be held this summer at BCI and Hagersville Secondary schools. Programs include Reach Ahead, Passion Courses, Repeat and Full Credit Courses.
- Students from schools in Norfolk County will have an opportunity to do literacy, numeracy, science and arts while in summer camp. The Learen enn Spälen program will provide students in the surrounding Mennonite-rich communities the opportunity to extend their learning into the summer.
- Camp SAIL (Summer Adventures in Literacy) returns for students who require a boost in literacy support before moving to the next grade. The summer camp combines literacy program in the morning and recreational activities in the afternoon. It is hosted by Grand Erie District School Board and supported by the Ministry of Education.
- A message was received from a citizen and PJ alumni who was pleased to see the school had raised the Pride Flag for Pride Week. Delhi District School also raised the pride flag.
- The Board was among local companies such as S.C. Johnson and Ferraro Canada for receiving the Platinum Level award for energy conservation. Brantford Power recognized the Board for their conservation work in our facilities.

D. Werden added that the letter from OFFSA should be shared with school and communities.

R. Collver recognized J. Gunn for platinum level award and acknowledged how he and his team have been instrumental in putting Grand Erie District School Board on the map.



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Moved by: B. Doyle

Seconded by: T. Waldshmidt

THAT the Grand Erie District School Board receive the Director's Report of June 23, 2014 as information.

Carried

E – 1 Student Trustee's Report

K. Amy and K. Manning extended their appreciation to the Board of Trustees with a presentation of a beautiful painting to be displayed at the Education Centre.

Moved by: E. Dixon

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Student Trustee's Report of June 23, 2014 as information.

Carried

F – 1 Committee Reports

(a) Committee of the Whole No. 1 – June 2, 2014

Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the Committee of the Whole No. 1 Report dated June 2, 2014 as follows:

1. **Director's Report**

THAT the Grand Erie District School Board receive the Director's Report of June 2, 2014 as information.

2. **BL8 Committees of the Board**

THAT the Grand Erie District School Board approve that a small working group of trustees and Superintendent S. Sincerbox to convene to review BL8 Committees of the Board (SEAC).

3. **FT13 Pride of Place and Community Partnership Incentive Programs**

THAT the Grand Erie District School Board forward Policy FT13 - Pride of Place and Community Partnership Incentive Programs to all appropriate stakeholders for Comment to be received by October 31, 2014, as amended.



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4. **FT14 Environmental Standards for Facility Operations and Maintenance**
THAT the Grand Erie District School Board forward Policy FT14 – Environmental Standards for Facility Operations and Maintenance to all appropriate stakeholders for comment to be received by October 31, 2014.
5. **HR8 Workplace Violence**
THAT the Grand Erie District School Board forward Policy HR8 – “Workplace Violence” to all appropriate stakeholders for comment to be received by October 31, 2014.
6. **SO20 Assessment, Evaluation and Reporting**
THAT the Grand Erie District School Board approve Policy SO20 – Assessment, Evaluation and Reporting.
7. **HR123 Workplace Violence**
THAT the Grand Erie District School Board forward Administrative Procedure HR123 – “Workplace Violence” to all appropriate stakeholders for comment to be received by October 31, 2014.
8. **SO109 Bomb Threats**
THAT the Grand Erie District School Board forward Administrative Procedure SO109 — “Bomb Threats” to all appropriate stakeholders for comment to be received by October 31, 2014.
9. **HR107 Maintaining Employee Safety While Working With Identified Exceptional Students**
THAT the Grand Erie District School Board receive Administrative Procedure HR107— “Maintaining Employee Safety While Working with Identified Exceptional Students” as information, as amended.
10. **HR121 Injury/Incident/Disease Investigation and Reporting**
THAT the Grand Erie District School Board receive Administrative Procedure HR121 – Injury/Incident/Disease Investigation and Reporting for information, as amended.
11. **P106 Home Instruction**
THAT the Grand Erie District School Board forward receive Administrative Procedure P106 – Home Instruction as information.
12. **SO102 Request for School Assistance in Health Care (Administration of Prescribed Medication)**
THAT the Grand Erie District School Board receive Administrative Procedure SO102— “Request for School Assistance in Health Care (Administration of Prescribed Medication)” as information.



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13. **OPSBA Report**
THAT the Grand Erie District School approve the endorsement of the paper as presented.
14. **Correspondence**
THAT the Grand Erie District School Board receive the correspondence as information.
15. **In Camera Report**
 - (a) THAT Item C-1-a-i be approved.
 - (b) THAT Item C-1-a-ii be approved.
 - (c) THAT Item C-1-a-iii be approved.

Carried

(b) **Committee of the Whole No. 2 – June 9, 2014**

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the Committee of the Whole No. 2 Report dated June 9, 2014 as follows, as amended:

1. **Compensatory Education Plan**
THAT the Grand Erie District School Board receive the 2013/2014 Compensatory Education Plan as information.
2. **Threat/Risk Assessment Protocol Policy**
THAT the Grand Erie District School Board forward Policy SO29 - "Threat/Risk Assessment" to all appropriate stakeholders for comment to be received by October 31, 2014.
3. **School and Community Threat/Risk Assessment Protocol**
THAT the Grand Erie District School Board receive the "School and Community Threat/Risk Assessment Protocol" as information.
4. **Air Conditioning School Buildings**
THAT the Grand Erie District School Board receive the report on Air Conditioning School Buildings as information.
5. **Director's Report**
THAT the Grand Erie District School Board receive the Director's Report of June 9, 2014 as information.



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6. **Annual Review of the Special Education Plan**
THAT the Grand Erie District School Board approve the Annual Review of the Special Education Plan, and the submission of the Special Education Report Components Checklist to the Regional Office of the Ministry of Education.
7. **2014-2015 Operating Budget**
THAT the Grand Erie District School Board approve the 2014-15 Operating Budget of \$294,097,768.
8. **Haldimand Secondary School ARC Committee Report and Haldimand Secondary School Accommodation Review – Senior Administration Report**
 - a) THAT the Grand Erie District School Board receive the Haldimand Secondary School Accommodation Review – Committee Report as information.
 - b) THAT the Grand Erie District School Board receive the Haldimand Secondary School Accommodation Review – Senior Administration Report as information.
 - c) THAT the Grand Erie District School Board receive the Haldimand Secondary School Accommodation Review – Committee Report and Senior Administration Report for consideration at the Committee of the Whole #2 meeting in November 2014.
9. **Contract Approval – Multi-function Devices**
THAT the Grand Erie District School Board approve the award of the contract for Multi- function Devices to Xerox for the term July 1, 2014 – March 7, 2020.
10. **Category III Trips (SO105)**
THAT the Grand Erie District School Board receive the Category III Trips Report as Information.
11. **Implications of 2014-2015 Friday the 13th Events on Port Dover area students**
THAT the Grand Erie District School Board receive the report “Implications of 2014-15 Friday the 13th Events on Port Dover Students” as information;
THAT the Grand Erie District School Board approve Option 2: Transportation Runs in Port Dover/Lakewood Elementary School Remains Open on February 13, 2015, and March 13, 2015.
12. **OPSBA Report**
THAT the Grand Erie District School Board endorse in principle the Charter of Commitment First Nations, Metis, and Inuit Education.

Carried



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R. Collver requested that recommendation No.3 be separated from the main report.

A vote was taken on recommendations No.1 and 2 and No. 4 to 15.

Carried

D. Dean noted that recommendation No. 7 is to approve the 2014-2015 Operating Budget.

R. Collver addressed the Fair Notice document and the requested changes for a friendlier tone to the document.

W. Baker will send out the document this week to trustees and request feedback.

Communications and Safe Schools will work in collaboration with W. Baker for completion of the Fair Notice document.

A vote was taken on recommendation No.3

Carried

G – 1 New Business

(a) Grand Erie Parent Involvement Committee (GEPIC) Annual Report (Bylaw 8)

J. Forbeck provided a brief overview of the report and noted that all but three schools have submitted their School Improvement Plans (SIP) to the Director.

R. Collver inquired if schools been notified yet for the parents reaching out grants for the next school year. S. McKillop confirmed that nothing has been received.

C. A. Sloat inquired if the email updates to school council members have made a difference in communicating the Blackboard, events and GEPIC initiatives. J. Forbeck explained it has been shown to be effective.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Grand Erie Parent Involvement Committee (GEPIC) Annual Report as information.

Carried



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(b) Quarterly Budget Report (F2)

J. Gunn reviewed the report and stated that the report represents nine months ending May 31st 2014.

The expenditures have increased over revised estimates due to teacher spending tied to the cancellation of the October unpaid PD.

D. Werden stated that the spending has been very well controlled within the Board and with the biggest expenditure variance resulting from a winter which was beyond our control.

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Quarterly Budget Report for the period ended May 31, 2014 as information.

Carried

H – 1 Other Business

(a) Summary of Accounts – May 2014

Presented as printed.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of May 2014 in the amount of \$5,880,035.96 as information.

Carried

(b) Joint Occupational Health & Safety Committee Minutes – May 22, 2014

Presented as printed.

Moved by: D. Werden

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the “Joint Occupational Health & Safety Committee Minutes – May 22, 2014” as information.

Carried



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(c) **Special Education Advisory Committee Minutes – May 1, 2014**

Presented as printed.

Moved by: T. Waldschmidt

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the “Special Education Advisory Committee Minutes – May 1, 2014” as information.

Carried

(d) **Native Advisory Committee Minutes – April 22, 2014**

Moved by: M. Macdonald

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the “Native Advisory Committee Minutes – April 22, 2014” as information.

Carried

(e) **Compensatory Education Committee Minutes – April 20, 2014**

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the “Compensatory Education Committee Minutes – April 20, 2014” as information.

Carried

(f) **Grand Erie Parent Involvement Committee Minutes – February 27, 2014**

Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the “Grand Erie Parent Involvement Committee Minutes – February 27, 2014” as information.

Carried



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(g) **Communications and Engagement Committee Minutes – May 12, 2014**

J. Forbeck highlighted email guidelines presents in a bookmark format. These guidelines were previously known as email standards. Comments or feedback from trustees is welcome.

A suggestion was made to revise bullet No. 2 under system considerations.

S. McKillop shared that social media guidelines will be developed and presented in the annual operating plan.

Moved by: T. Waldschmidt

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the “Communications and Engagement Committee Minutes – May 12, 2014” as information.

Carried

(i) **Student Transportation Services Brant Haldimand Norfolk (STSBHN) Minutes – May 27, 2014**

J. Gunn spoke to 6.1 Policy and Procedures Review, the Board of Directors have reviewed the policy and procedures and are requesting trustee feedback and comments by September 30, 2014. These will be posted in the transportation folder

R. Collver inquired about the cold weather day, J. Gunn explained that it will be discussed at the next STSBHN Board of Director’s meeting in October 2014. Letters will come from each board’s communication department prior to the winter with a consistent message that transportation will continue to provide options for parents.

Moved by: B. Doyle

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the “Student Transportation Services Brant Haldimand Norfolk (STSBHN) Minutes – May 27, 2014” as information.

Carried



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I -1 Correspondence

Nil.

J – 1 Adjournment

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the meeting be adjourned at 8:03 p.m.

Carried

Board Chair, Carol Ann Sloat