



---

## MINUTES

**Present:** D. Werden, Vice-Chair, J. Angus, R. Collver, E. Dixon, D. Dean, B. Doyle, C. Lefebvre, M. Macdonald, C.A. Sloat, T. Waldschmidt, K. Amy (Student Trustee), K. Manning (Student Trustee)

**Administration:** Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, S. Sincerbox; Recording Secretary – V. Slawich

**Trustees:** A. Everets

**Administration:** A. Nesbitt

### A – 1 Opening

#### (a) Roll Call

The meeting was called to order by Board Vice-Chair D. Werden at 6:30 p.m. for the purposes of conducting the In Camera Session.

#### (b) Declaration of Conflict of Interest

Nil.

#### (c) In Camera Session

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss legal and personnel matters at 6:30 p.m.

**Carried**

#### (d) Welcome to Open Session

Board Vice-Chair D. Werden welcomed everyone to the Open Session at 7:15 p.m.



(e) **Agenda Additions/Deletions/Approval**

Moved by: E. Dixon  
Seconded by: C. Lefebvre  
THAT the agenda be approved as printed.  
**Carried**

(f) **In Camera Report**

Moved by: C.A. Sloat  
Seconded by: J. Angus  
THAT the applications for Elementary Teachers' Self-Funded Leave Plan be approved.  
**Carried**

Moved by: J. Angus  
Seconded by: T. Waldschmidt  
THAT the applications for Secondary Teachers' Self-Funded Leave Plan be approved.  
**Carried**

Moved by: J. Angus  
Seconded by: C. Lefebvre  
THAT Item D-1-e be approved.  
**Carried**

Moved by: C.A. Sloat  
Seconded by: T. Waldschmidt  
THAT Item D-1-f be approved.  
**Carried**

Moved by: C.A. Sloat  
Seconded by: E. Dixon  
THAT Item D-1-g be approved.  
**Carried**

Moved by: R. Collver  
Seconded by: B. Doyle  
THAT Item D-1-h be approved.  
**Carried**



**Regular Board Meeting**  
May 26, 2014  
Education Centre, Board Room

Moved by: C.A. Sloat  
Seconded by: J. Angus  
THAT Item D-1-I be approved.  
**Carried**

(g) **Memorials**

Nil.

(h) **Presentations**

Nil.

(i) **Delegations**

Nil.

**B – 1 Approval of Minutes**

(a) **April 28, 2014 (Regular Board Meeting)**

Moved by: C. A. Sloat  
Seconded by: B. Doyle  
THAT the minutes of the Regular Board Meeting, held April 28, 2014 be approved.  
**Carried**

(b) **May 5, 2014 (Committee of the Whole No. 1 Meeting)**

Moved by: E. Dixon  
Seconded by: T. Waldschmidt  
THAT the minutes of the Committee of the Whole No. 1 Meeting held May 5, 2014 be approved.  
**Carried**

(c) **May 12, 2014 (Committee of the Whole No.2)**

Moved by: J. Angus  
Seconded by: B. Doyle



THAT the minutes of the Committee of the Whole No. 2 Meeting held May 12, 2014 be approved.

**Carried**

(d) **May 12, 2014 (Special Board Meeting)**

Moved by: D. Dean

Seconded by: J. Angus

THAT the minutes of the Special Board Meeting held May 12, 2014 be approved.

**Carried**

**C – 1 Director's Report**

The Director highlighted:

- Grand Erie District School Board is pleased to host its 2nd Environmental Symposium, Don't Wait for Change – Create it! to educate and encourage students to take an active role in environmental initiatives. Through workshops led by environmental stewards and local organizations, more than 250 students from 14 secondary schools learned how their actions impact the world around them and what they can do to reduce waste and improve their ecological footprint. The symposium's keynote speaker Joel Hilchey inspired students to become environmental leaders and take environmental action in their communities.
- Healthy Bites Elementary School Nutrition Awards: Brant County Healthy Unit would like to recognize thirteen elementary schools for participating in the Healthy Bites program and congratulate the students, staff, parents and school council for helping to improve their school nutrition environment.
  - oGOLD: Cobblestone, Graham Bell-Victoria, Greenbrier, King George, North Ward
  - oSILVER: Agnes Hodge, Cedarland, Central, Echo Place, Walter Gretzky
  - oBRONZE: Banbury Heights, Major Ballachey
- EQAO (Education Quality Accountability Office) Assessments – Students are busy this week completing their reading, writing and mathematics assessments for Grade 3 (Primary Division) and 6 (Junior Division). Grade 3 and 6 students will write between May 28 and June 6. Students write the Grade 9 Math Assessments between May 29 and June 13.



Jarvis Public School – “The Glee Club”

Many students from Jarvis Public formed the community Knox Glee Club, a community outreach program for kids in Grades 3 to 8 who meet weekly to share music and highlight the arts.

The Glee Club performed “When I’m Gone” by Anna Kendrick from the movie Pitch Perfect and “So Long, Farewell”, from the classic soundtrack, The Sound of Music.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's Report of May 26, 2014 as information.

**Carried**

**D – 1 Business Arising from Minutes and/or Previous Meeting**

**(a) 2011-2015 Multi-Year Plan Update**

The question was raised about the continued focus on problem solving. Brenda Blancher clarified that we need to keep the focus on problem solving, that it covers a broad area. A second concern was that there may be a need for stronger emphasis on operations. Brenda Blancher clarified that the foundation needs to be there for problem solving, but agreed that operations is important.

Moved by: T. Waldschmidt

Seconded by: E. Dixon

THAT the Grand Erie District School Board approve the continued implementation of the 2011-2015 Multi-Year Plan.

**Carried**

**(b) Annual Operating Plans Review – 2013-2014**

J. Forbeck highlighted the five Operating Plans: Under Environment – Safe and Inclusive Schools, and Quality Accommodations; under Engagement – Communication and Community Relations, Parent Engagement, and Staff Engagement.

Superintendents provided status updates and action plans for operating plans.



(i) **Environment – Safe and Inclusive Schools**

The point was raised that long term expulsion is used in more than just long-term suspensions; that there can be a power imbalance with males and females, not just males. Wayne Baker agreed and explained that it is a narrow focus.

(ii) **Environment – Quality Accommodations**

There was concern that three schools have dropped out of ECO school status. J. Gunn explained that the labour action last year had a slight impact on ECO school participation.

C. Lefebvre left at 7:55 p.m.

(iii) **Engagement – Communications and Community Relations**

The question was raised of when the mapping exercise will be shared with Trustees.

John Forbeck explained that we have only completed the high-needs schools, the next step would be to reach out to all Principals. The point was raised that the forms included in Policy SO108 are difficult to complete.

S. Sincerbox and H. Carter responded that there was a template created and we have reached out to community partners. S. Sincerbox explained that the Steering Committee worked with H. Carter to complete the template. There are nine partners who meet the criteria and we hope to have them approved as partners.

The question was raised regarding the reason for a protocol between Health Unit, the GEDSB and our coterminous board.

H. Carter explained that the protocol streamlines communication and how we approach certain topics with respect to health promotion. J. Forbeck added that there is a Panorama Program to share student information with the Health Unit.

Disappointment was reflected in the low number of school websites that are up and running, which raised the concern around training and time spent on the training. S. McKillop confirmed that he and G. Gregoire provided the training, with G. Gregoire providing one-on-one training sessions.



(iv) **Engagement – Parent Engagement**

Recognition was given for the commitment of parents on Grand Erie Parent Involvement Committee (GEPIC) but questioned how do engage parents at the school level? Parents for Mental Health have created a pilot on how to engage parents, could we explore some training to help us move forward in the future? As well, the School Improvement Plans are on the portal but are difficult to find. Parents cannot access the portal so should this information be more accessible to parents elsewhere, perhaps the school websites.

J. Forbeck acknowledged these points and suggested that once the websites are live, the School Improvement Plans (SIP) will be posted there.

(v) **Engagement – Staff Engagement**

An inquiry was made as to whether performance appraisals have been started. M. McDonald explained that although there is a pre-scheduled cycle in a database in Human Resources, he cannot state that they are not all being completed regularly for a variety of reasons. The one area that will be difficult to monitor is casual teacher group, due to their shifting of locations.

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Annual Operating Plans (2013-2014) as information.

**Carried**

**E – 1 Student Trustee's Report**

K.Amy and K. Manning provided a verbal update on the Relay for Life that took place in May. McKinnon Park Secondary, Cayuga Secondary, Paris District High School, Brantford Collegiate Institute all participated and raised \$80,000. Delhi District Secondary School alone raised \$30,000! K. Amy shaved his head in support of the fundraiser.

K. Amy commented on the buzz throughout the schools because of Senior Prom, spring sports, OFSAA and CWOSSA, final fun activities, and exams. As the year is winding down, it has been a wonderful year.

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Student Trustee's Report of May 26, 2014 as information.

**Carried**



**F – 1 Committee Reports**

**(a) Committee of the Whole No. 1 – May 5, 2014**

Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the Committee of the Whole No. 1 Report dated May 26, 2014 as follows:

- 1. Delegation - Sharon Brooks, Imagination Library Program**  
THAT the Grand Erie District School Board receive the delegation as information.
- 2. Delegation - Tom Myerscough, Community and Children's Safety Village of Haldimand-Norfolk**  
THAT the Grand Erie District School Board add "Community and Children's Safety Village of Haldimand-Norfolk" to the agenda as item B-1-b.
- 3. Ecole Fairview – Accommodation Plan**
  - (i) THAT the Grand Erie District School Board seek approval for capital funding from the Ministry of Education for the proposed expansion of the Coronation Site.
  - (ii) THAT the Grand Erie District School Board write a letter to the Minister of Education once named after the election about our French Immersion accommodation concerns and to visit the local MPP once they have been named.
- 4. Community and Children's Safety Village of Haldimand-Norfolk**  
THAT the Grand Erie District School Board endorse the safety village concept coming into the Haldimand and Norfolk area and encourage the Haldimand and Norfolk schools to participate.
- 5. Director's Report**  
THAT the Grand Erie District School Board receive the Director's Report of May 5, 2014 as information.
- 6. SO14 Equity and Inclusive Education**  
THAT the Grand Erie District School Board approve Policy SO14- "Equity and Inclusive Education".
- 7. SO18 Environmental Education and Stewardship**  
THAT the Grand Erie District School Board approve Policy SO18 – "Environmental Education and Stewardship".





8. **SO19 Privacy and Information Management**  
THAT the Grand Erie District School Board approve Policy SO19- "Privacy and Information Management".
9. **P104 Supervised Alternative Learning (SAL) and other Excusals from Attendance at Schools**  
THAT the Grand Erie District School Board forward Administrative Procedure P104 – "Supervised Alternative Learning (SAL) and other Excusals from Attendance at Schools" to all appropriate stakeholders for comment to be received by October 3, 2014.
10. **SO103 Safe Arrivals**  
THAT the Grand Erie District School Board forward Administrative Procedure SO103 – "Safe Arrivals" to all appropriate stakeholders for comment to be received by October 3, 2014.
11. **SO106 Field Trips**  
THAT the Grand Erie District School Board forward Administrative Procedure SO106 - "Field Trips" to all appropriate stakeholders for comment to be received by October 3, 2014.
12. **SO111 Gang Activities**  
THAT the Grand Erie District School Board forward Administrative Procedure SO111 - "Gang Activities" to all appropriate stakeholders for comment to be received by October 3, 2014, as amended.
13. **SO125 Special Equipment Amount (SEA) Manual**  
THAT the Grand Erie District School Board forward Administrative Procedure SO125 – "Special Equipment Amount (SEA) Manual" to all appropriate stakeholders for comment to be received by October 3, 2014.
14. **SO104 Ontario Student Record**  
THAT the Grand Erie District School Board defer the review of Administrative Procedure SO104 - "Ontario Student Record" until updated legislation has been received.
15. **SO136 Equity and Inclusive Education**  
THAT the Grand Erie District School Board receive Administrative Procedure SO136 – "Equity and Inclusive Education" as information.
16. **OPSBA Report**  
THAT the Grand Erie District School Board receive the OPSBA Report as information.

C.A. Sloat requested that recommendation No.8 be separated from the main report.

A vote was taken on recommendations No.1 to 7 and No 9 to 16.

**Carried**



**Regular Board Meeting**  
May 26, 2014  
Education Centre, Board Room

C.A. Sloat recommended that Declaration of Confidentiality be changed to Confidentiality Agreement.

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

That SO19 Privacy and information Management Policy be amended.

**Carried**

A vote was taken on recommendation No. 8

**Carried**

(b) **Committee of the Whole No. 2 – May 12, 2014**

Moved by: J. Angus

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the Committee of the Whole No. 2 Report dated May 12, 2014 as follows:

**1. In Camera Report**

THAT the Agreement for Joint Use of Facilities between the Board, the City of Brantford and Brant Haldimand Norfolk Catholic District School Board be approved, as amended.

**2. Student Trustee Selection (BL29)**

THAT the Grand Erie District School Board receive the Student Senate's report on the appointment of the following Student Trustees for 2014-15:

Grand Erie North: Madelaine Brown

Grand Erie South: Erin Creed

**3. Grand Erie Learning Alternatives Review Update**

THAT the Grand Erie District School Board receive the "Grand Erie Learning Alternatives Review Update Report", as information.

**4. Transportation Review – Princeton Area Routes**

THAT the Grand Erie District School Board receive the Transportation Review – Princeton Area Routes Report as information.

**5. Director's Report**

THAT the Grand Erie District School Board receive the Director's Report of May 12, 2014 as information.



6. **2014-2015 Committee/Board Meeting Schedule**  
THAT the Grand Erie District School Board approve the 2014–15 Committee/Board Meeting Schedule, as amended.
7. **Facility Partnerships – Annual Facility Status Report (FT118)**  
THAT the Grand Erie District School Board receive the Facility Partnerships Report as information.
8. **Allocation of Educational Assistants – 2014-2015**  
THAT the Grand Erie District School Board approve the allocation of 300 Educational Assistants, as outlined in the report “Allocation of Educational Assistants 2014-15”, pending final budget approval.
9. **MISA Update**  
THAT the Grand Erie District School receive the MISA Update Report as information.
10. **Student Senate Report**  
THAT the Grand Erie District School Board receive the Student Senate Report as information.
11. **Data Report – Learner Intervention Tracking for Excellence (LITE) – Referrals for Professional Services**  
THAT the Grand Erie District School Board receive “Data Report – Learner Intervention Tracking for Excellence (LITE) – Referrals for Professional Services” as information.

**Carried**

**G – 1 New Business**

**(a) Major Construction Update (FT2)**

In response to C.A. Sloat, J. Gunn confirmed that the building permit for the River Heights' addition had been issued and received.

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Major Construction Update as information.

**Carried**



**(b) Summer Literacy Camp Report**

B. Blancher reported that the camp will run for two weeks and one location will operate during the week that contains a holiday. The FNMI focus will be present across both classes.

The camp will run from 9:00 am to 3:00 pm, with a half-hour lunch and a recreation program at the end. W. Baker shared that Learnen en Spalen operates the same instructionally.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Camp SAIL Report as information.  
**Carried**

**(c) OPSBA Report**

The report was well received with positive comments. It was suggested that the email should be referred back to, to determine if a response is required.

Moved by: T. Waldschmidt

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the OPSBA Report as information.  
**Carried**

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board refer the OPSBA Report to Committee of the Whole Board No. 2 on June 2, 2014.  
**Carried**

**H – 1 Other Business**

**(a) Summary of Accounts – April 2014**

Presented as printed.



**Regular Board Meeting**  
May 26, 2014  
Education Centre, Board Room

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of April 2014 in the amount of \$7,398,775.34 as information.

**Carried**

**(b) Joint Occupational Health & Safety Committee Minutes – April 24, 2014**

Presented as printed.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Joint Occupational Health & Safety Committee Minutes – April 24” as information.

**Carried**

**(c) Special Education Advisory Committee Minutes – April 10, 2014**

Presented as printed.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the “Special Education Advisory Committee Minutes – April 10, 2014” as information.

**Carried**

**(d) Draft Audit Committee Minutes – May 6, 2014**

J. Gunn noted that the minutes included two recommendations from the Audit Committee to the board.

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the “Draft Audit Committee Minutes- May 6, 2014” as information.

**Carried**



**Regular Board Meeting**  
May 26, 2014  
Education Centre, Board Room

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School board approve the Audit Management Report as presented.

**Carried**

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve that Millard, Rouse & Rosebrugh LLP be retained as external auditors for the 2013-2014 fiscal year.

**Carried**

Moved by: J. Angus

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the Enrolment Audit 2012-2013 report as presented.

**Carried**

**I -1 Correspondence**

Nil.

**J – 1 Adjournment**

Moved by: C. A. Sloat

Seconded by: J. Angus

THAT the meeting be adjourned at 8:54 p.m.

**Carried**

---

Board Vice-Chair, Don Werden