



Committee of the Whole Board No.1

March 3, 2014
Education Centre, Board Room

MINUTES

Present: D. Dean, Committee Chair, J. Angus, E. Dixon, B. Doyle, A. Everets, C. Lefebvre, M. Macdonald, C.A. Sloat, T. Waldschmidt, D. Werden, K. Amy (Student Trustee), K. Manning (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, S. Sincerbox; Recording Secretary - D. Fletcher

Regrets:

Trustees: R. Collver

Administration: A. Nesbitt

A – 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, D. Dean at 7:15 p.m.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Nil.

(d) Welcome to Open Session

Nil.

(e) Agenda Additions/Deletions/Approval

Item A-1-g Presentation – Stedman Community Hospice and Item E-1-a were added to the agenda.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the agenda be approved as amended.

Carried



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(f) **In Camera Report**

Nil.

(g) **Presentation – Stedman Community Hospice**

Cheryl Moore, Executive Director of the Stedman Community Hospice received a donation presented by M. McDonald, on behalf of the Grand Erie District School Board.

A donation of close to \$1,700 raised by Administrators during a GrEAT Session was presented. In addition, the Education Centre staff, including transportation and facility services raised close to \$500 through a Valentine's Day Silent Auction. The funds were raised for the Stedman Community Hospice in memory of Patti McCleister.

B – 1 Business Arising from Minutes and/or Previous Meetings

Nil.

C – 1 Director's Report

The Director highlighted:

- Brent Howard, member of the Simcoe Composite School Council and former chair of the Teeterville Public School was introduced. Brent was recently acclaimed as the new Chair for the Grand Erie Parent Involvement Committee (GEPIC)
- GEPIC is hosting parent engagement symposiums this spring for parents across the Board to engage in workshops to support their child's success in schools. Those dates are March 29, 2014 (9:00 a.m. to 11:45 a.m. @ Waterford DHS) and April 16, 2014 (6:00 p.m. – 8:45 p.m. @ Branlyn Community School)
- Pizza parties with the Director have been held recently with Onondaga Brant and Branlyn Community School to celebrate Christmas Card Winners
- Hagersville Secondary School was the recipient of the healthy grant initiative and will receive significant funds to renovate their student cafeteria
- The next Haldimand Accommodation Review Committee is scheduled for Wed March 5, 2014 at Dunnville Secondary School
- Pancake Tuesday is March 4, 2014 with many schools involved in pancake breakfasts

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Director's Report of March 3, 2014 as information.



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D – 1 Bylaw/Policy/Procedure Consideration – Action/Decision Items

(a) F5 Advocacy

J. Gunn reviewed one change.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board forward Policy F5 – “Advocacy” to all appropriate stakeholders for comment to be received by May 30, 2014.

Carried

(b) FT11 Facilities Partnerships

No changes are suggested.

D. Werden suggested that the watermark “Draft” be removed from any policies and procedures that will be going out for comment with no revisions.

Moved by: D. Werden

Seconded by: E. Dixon

THAT the Grand Erie District School Board forward Policy FT11 – “Facilities Partnerships” to all appropriate stakeholders for comment to be received by May 30, 2014, as amended.

Carried

(c) HR2 Consideration of Employee Concerns

No changes are suggested.

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Policy HR2 – “Consideration of Employee Concerns” to all appropriate stakeholders for comment to be received by May 30, 2014, as amended.

Carried

D – 2 Administrative Procedure Consideration - Information Items

(a) F102 Purchasing Card Program



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J. Gunn reviewed recommended changes, as outlined in the report.

In response to C.A. Sloat, J. Gunn explained that school administrators and several facilities staff have P-cards, more than a few hundred cards. The Board does not provide credit cards.

Moved by: A. Everets

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Administrative Procedure F102 – “Purchasing Card Program” to all appropriate stakeholders for comment to be received by May 30, 2014.

Carried

(b) **F103 Travel and Expense Forms**

No changes are suggested.

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board forward Administrative Procedure F103 – “Travel and Expense Forms” to all appropriate stakeholders for comment to be received by May 30, 2014, as amended.

Carried

(c) **FT112 Disposal of Surplus Furnishings and Equipment**

No changes are suggested.

C. A. Sloat suggested removing the reference to First Class under 1.b.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board forward Administrative Procedure FT112 – “Disposal of Surplus Furnishings and Equipment” to all appropriate stakeholders for comment to be received by May 30, 2014, as amended.

Carried

(d) **FT113 Student Transportation – Junior and Senior Kindergarten**

This procedure is duplicated by STSBHN Procedure #O33, which was officially approved by the STSBHN Board of Directors last week. It is recommended to rescind FT113.



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Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board rescind Administrative Procedure FT113 – Student Transportation – Junior and Senior Kindergarten.

Carried

(e) **FT118 Facilities Partnership**

No changes were suggested.

Moved by: B. Doyle

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board forward Administrative Procedure FT118 – “Facilities Partnership” to all appropriate stakeholders for comment to be received by May 30, 2014, as amended.

Carried

E – 1 **Other Business**

(a) D. Werden provided a verbal update from the OPSBA meeting held March 1, 2014

- Bill 122 – clause by clause meetings are scheduled on March 5 and 19th
- Toronto District School Board in the news regarding the OPSBA fees not paid by the Finance Department
- An Adhoc Committee is being developed to study the structure of OPSBA in regards to fees, memberships and other items in light of all regulation changes
- Expected changes to the structure would be at the Annual General Meeting (AGM) in 2015
- Board administration Review– OPSBA is hoping for four to five years implementation due to the size of financial adjustments required for some boards
- Niagara - new school with septic system that requires pumping every day something to keep apprised of
- Student trustee survey will be sent to boards to evaluate the student trustee participation at provincial level
- FNMI – Grand Erie is one of the very few boards that has not signed the Charter, support needs consideration

Moved by: E. Dixon

Seconded by C.A. Sloat

THAT the Grand Erie District School Board receive the OPSBA Report as information.

Carried



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F – 1 Correspondence

Nil.

D. Dean wished all trustees, senior administration and staff a relaxing holiday over the March Break.

G – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: A. Everets

THAT the meeting be adjourned at 7:56 p.m.

Carried

Committee of the Whole Board No.1 Chair, David Dean