



MINUTES

Present: C.A. Sloat, Board Chair, G. Anderson, R. Collver, D. Dean, B. Doyle, A. Felsky, J. Harris, J. Richardson, K. Sandy, D. Sowers, T. Waldschmidt, M. Brown (Student Trustee), E. Creed (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, , B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary - D. Fletcher

Regrets:

Trustees: Nil.

Administration: W. Baker

A – 1 Opening

(a) Roll Call

The meeting was called to order by Chair, C.A. Sloat at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: T. Waldschmidt

Seconded by: J. Richardson

THAT the Board move into In Camera Session to discuss legal and personnel matters at 6:30 p.m.

Carried

Open Session reconvened at 7:20 p.m.

(d) Welcome to Open Session



The Public Session meeting was called to order by Chair, C.A. Sloat, at 7:20 p.m.

(e) **Agenda Additions/Deletions/Approval**

Moved by: G. Anderson
Seconded by: D. Dean
THAT the Agenda be approved as printed.
Carried

(f) **In Camera Report**

Moved by: G. Anderson
Seconded by: D. Dean
THAT the Board confirm appointments to the Elementary Principal's Pool.
Carried

Moved by: R. Collver
Seconded by: T. Waldschmidt
THAT the Board confirm appointments to the Secondary Principal's Pool.
Carried

Moved by: T. Waldschmidt
Seconded by: G. Anderson
THAT the Board confirm Appointments to the Secondary Vice-Principal's Pool.
Carried

Moved by: G. Anderson
Seconded by: D. Sowers
THAT the Board approve Item D-1-e.
Carried

(g) **Memorial**
Nil.

(h) **Presentation**
Nil.

(i) **Delegations**
Nil.



B – 1 Approval of Minutes

(a) Regular Board Meeting – March 30, 2015

Moved by: R. Collver

Seconded by: J. Harris

THAT the Minutes of the Regular Board Meeting, held March 30, 2015 be approved.

Carried

(b) Committee of the Whole No. 1 – April 13, 2015

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Minutes of the Committee of the Whole No. 1 Meeting, held April 13, 2015, be approved.

Carried

(c) Special Board Meeting – April 13, 2015

Moved by: J. Harris

Seconded by: J. Richardson

THAT the Minutes of the Special Board Meeting, held April 13, 2015, be approved.

Carried

(d) Committee of the Whole No. 2 – April 20, 2015

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Minutes of the Committee of the Whole No. 2 Meeting, held April 20, be approved.

Carried

C – 1 Business Arising from Minutes and/or Previous Meetings

D – 1 Director's Report



The Director highlighted:

- The Grand Erie student talent show will kick-off Education Week and Mental Health Week (May 4-8) to showcase the exceptional talents of our students. Hosted by student trustees Madelaine Brown and Erin Creed, the show aligns with the Education Week and Mental Health Week theme “One Health: Healthy Body, Healthy Mind.” Students from across the system have already volunteered to participate in the event to showcase a number of performing arts. Participating schools are McKinnon Park, North Park Collegiate, Woodman, Bellview, James Hillier, West Lynn, Simcoe Composite School, Port Rowan and Oakland-Scotland. Admission to the talent show is free
- Central’s Family Fun Math Night will be held on April 29, 2015
- Paris District High School presents “Willy Wonka – The Musical” from May 1-3, 2015
- The Haldimand East Elementary Accommodation Review Committee Meeting will be held on April 29, 2015 at Thompson Creek Elementary School, Dunnville
- Walpole North Elementary School’s 50th Anniversary will be held on May 2, 2015
- “Read to your Child” will be held at Langton School on April 29, 2015
- Artists in the Classroom will be held at Elgin Avenue School on April 29, 2015

The Director introduced Leanna Thompson – Principal of Bellview School.

Presentation – Harmony Movement

L. Thompson introduced Lynda Symons (Principal, Mount Pleasant School) and Judy Gardner (Teacher, Mount Pleasant School).

Mt Pleasant is one of four elementary and four secondary schools who participated in Harmony Movement. Students from the school attended the Board Meeting to share their involvement with the program that inspires change.

Harmony Movement provides interactive diversity and equity education programs that empower and inspire youth, educators and those in the social service sector to develop an equity lens, empathy, respect, and leadership skills as leaders for social change. The Harmony Movement encourages critical thinking, courageous conversations and strategy building to address and take action against stereotypes, prejudice, discrimination, racism and other forms of oppression.

D. Dean congratulated the students on their articulate presentation and their initiative.



R. Collver addressed the visit made to Mount Pleasant School by herself and T. Waldschmidt on the first day the Harmony Movement was initiated and was pleased to see the excitement shared by the teacher and students. She thanked Judy Gardner for taking on this important initiative and to the students for becoming aware of all of our diversities.

D. Sowers asked the students to share what the biggest impact on their lives that Harmony Movement has brought since being involved in this program.

The students spoke about how it made them realize that they look at people differently, and to try not to judge from the outside and to get to know people before they come into their lives.

E. Creed asked the students how they plan on presenting the data they collect from the surveys. The two groups of students responded that they plan to prepare a newspaper article and a PowerPoint presentation will be shared with other schools.

A. Felsky also shared that she was impressed with their critical thinking skills. T. Waldschmidt applauded the program and Ms. Symons and Ms. Gardner for enriching the student's lives with this program.

Moved by: G. Anderson

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the Director's Report of April 27, 2015 as information.

Carried

E – 1 Student Trustee Report

M. Brown provided a verbal update. She thanked the trustees for a great month, and provided highlights from the Student Senate Meeting held on April 14th, 2015. Amazing discussions were had by all representatives around this board table and during the meeting, students had the opportunity to discuss what Achievement, Environment and Engagement looked like in their schools and what they want it to look like in their schools going forward.

Students spoke about wanting more of an inclusive environment for new students, about needing up to date technology that teachers know how to use and about respectful relationships between staff and students, and the bully rampant environment it fosters in their schools.



She participated in the bus tour of Six Nations and New Credit, which provided a window into FNMI culture and schools.

E. Creed provided a verbal report on the Student Senate meeting held on April 14, 2015 and how it provided an opportunity to elect the new trustees for 2015-2016. Four amazing individuals put their name forward, and two were selected. The student trustees for next year will be Madelaine Brown (North) and Alex Martindale (South).

A major success was the Round Table discussion, it provided schools the opportunity to discuss what their councils are doing and what they hope to do. It allowed a small community of student leaders to share visions of leadership and inspire others to get involved.

The presentations by Director Forbeck, Heather Carter and Jeff Dumoulin, were well done and provided insight to the students.

G. Anderson complimented the student trustees on their articulate reports and congratulated them so far on a good year and also congratulated Maddie Brown, on being re-elected.

Moved by: T. Waldschmidt

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Student Trustee's Report of April 27, 2015 as information.

Carried

F – 1 **Committee Report**

(a) **Committee of the Whole No. 1 – April 13, 2015**

Moved by: G. Anderson

Seconded by: A. Felsky

THAT the Grand Erie District School Board approve the Committee of the Whole No. 1 Report dated April 13, 2015 as follows:

1. **Director's Report**

THAT the Grand Erie District School Board receive the Director's Report of April 13, 2015 as information.



2. **FT15 Safe Work Practices**
THAT the Grand Erie District School Board forward Policy FT15 — “Safe Work Practices” to all appropriate stakeholders for comment to be received by September 11, 2015.
3. **SO12 Code of Conduct**
THAT the Grand Erie District School Board forward Policy SO12 - “Code of Conduct” to all appropriate stakeholders for comment to be received by September 11, 2015.
4. **SO16 Voluntary Aboriginal Self-Identification**
THAT the Grand Erie District School Board forward Policy SO16 - “Voluntary Aboriginal Self-Identification” to all appropriate stakeholders for comment to be received by September 11, 2015.
5. **FT107 Asbestos**
THAT the Grand Erie District School Board forward Administrative Procedure FT107 – “Asbestos” to all appropriate stakeholders for comment to be received by September 11, 2015.
6. **HR104 Employee Safety Protocol**
THAT the Grand Erie District School Board forward Administrative Procedure HR104 - “Employee Safety Protocol at Non-Board Locations” to all appropriate stakeholders for comment to be received by September 11, 2015.
7. **HR114 Confidentiality of Medical Records**
THAT the Grand Erie District School Board forward Administrative Procedure HR114 – “Confidentiality of Medical Records” to all appropriate stakeholders for comment to be received by September 11, 2015.
8. **HR115 Employee Absenteeism**
THAT the Grand Erie District School Board forward Administrative Procedure HR115 – “Employee Absenteeism” to all appropriate stakeholders for comment to be received by September 11, 2015.
9. **HR116 Return to Work Program and Workplace Accommodation**
THAT the Grand Erie District School Board forward Administrative Procedure HR116 – “Return to Work Program and Workplace Accommodation” to all appropriate stakeholders for comment to be received by September 11, 2015.



10. **P107 Home Schooling**
THAT the Grand Erie District School Board forward Administrative Procedure P107 – “Home Schooling” to all appropriate stakeholders for comment to be received by September 11, 2015.
11. **SO101 Pediculosis (Head Lice)**
THAT the Grand Erie District School Board forward Administrative Procedure SO101 - “Pediculosis (Head Lice)” to all appropriate stakeholders for comment to be received by September 11, 2015.
12. **SO107 Physical Intervention/Restraint**
THAT the Grand Erie District School Board forward Administrative Procedure SO107 - “Physical Intervention/Restraint” to all appropriate stakeholders for comment to be received by September 11, 2015.
13. **P101 Educational Programs in Government Approved Care, Custodial and Correctional Facilities**
THAT the Grand Erie District School Board rescind Administrative Procedure P101 Educational Programs in Government Approved Care, Custodial and Correctional Facilities.
14. **Secondary Average Class Size**
THAT the Grand Erie District School Board approve an increase to the average aggregate Secondary School Class size to 22 for 2015-2016.
15. **International Students – Fee Structure**
THAT the Grand Erie District School Board approve the 2015-2016 Tuition Fees for International Students.
16. **Mileage Remuneration Review**
THAT the Grand Erie District School Board approve the current mileage rate of \$0.47 per kilometer, effective September 1, 2015, subject to final budget approval.
17. **FT5 Pupil Accommodation Review – Working Group**
THAT the Grand Erie District School Board strike a working group to review Policy FT5- Pupil Accommodation Review.

Carried



(b) **Committee of the Whole No. 2 – April 20, 2015**

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the Committee of the Whole No. 2 Report dated April 20, 2015 as follows:

1. **In Camera Report**
THAT Item D-1-a be approved.
2. **Director's Report**
THAT the Grand Erie District School Board receive the Director's Report of April 20, 2015 as information.
3. **21st Century Learning Plan – Phase 6-10**
THAT the Grand Erie District School Board approve the "21st Century Learning Plan – Phase 6-10", subject to final budget approval.
4. **Information Technology Services Annual Report**
THAT the Grand Erie District School Board receive the "Information Technology Services Annual Report" as information.
5. **Data Report – ELearning Annual Report**
THAT the Grand Erie District School Board receive the "ELearning Annual Report" as information.
6. **Summer School Report**
THAT the Grand Erie District School Board receive the "Summer School Report" as information.
7. **Annual School Effectiveness Framework Report**
THAT the Grand Erie District School Board receive the "Annual School Effectiveness Framework Report" as information.
8. **Trustee Expense Report**
THAT the Grand Erie District School Board receive the "Trustee Expense Report" as information.
9. **Education Week 2015**
THAT the Grand Erie District School Board receive the "Education Week 2015 Report" as information.



10. Quality Accommodations Report

- (i) THAT the Grand Erie District School Board receive the “Quality Accommodations Report” as information.
- (ii) THAT the Grand Erie District School Board initiate an Accommodation Review for the South East Norfolk Elementary Schools including Elgin, Lakewood, Lynndale Heights, Walsh and West Lynn to commence in January 2016.

11. Kindergarten Before and After School Programs

THAT the Grand Erie District School Board receive the “Kindergarten Before and After School Programs Report” as information.

12. OPSBA Report

THAT the Grand Erie District School Board receive the “OPSBA Report” as information.

R. Collver requested that recommendation No. 3 be separated from the main report.

A vote was taken on recommendations No. 1,2 and 4-12.

Carried

R. Collver requested discussion on the name of the report “21st Century Learning Plan – Phase 6-10” and asked if the name could be revised to “Educational Technology Initiative”.

D. Abbey agreed that a discussion regarding the name of the report is a good idea and would discuss with his team.

A vote was taken on recommendation No. 3.

Carried

G – 1 New Business

(a) Workforce Report

M. McDonald explained that this report is the last of three reports to come to the Board, with the other two reports in November (2014) and February (2015). The report shows totals by employee group/position, relative to the budget and also includes retirement and resignation names.

He referred to the one change since February 2015 of the addition of 0.50 Child and Youth Worker.



G. Anderson congratulated M. McDonald and his team for these detailed reports.

D. Sowers inquired what the “Other EA funding” refers to. M. McDonald explained it pertains to the EAs in the Turning Point Program and EAs from insurance companies for specific students.

Moved by: G. Anderson

Seconded by: J. Harris

THAT the Grand Erie District School Board approve the “Workforce Report with data as of March 31, 2015”.

Carried

(b) **Quarterly Budget Report**

J. Gunn referred Summary of Financial Results, Summary of Enrolment and Summary of Staffing for the six months that ended February 28, 2015.

He reviewed:

- Budget Assessment (Grant Revenues, Grants for Capital Purposes, Other revenues)
- Budget Assessment and Risk Assessment (Operating)

J. Harris asked about J. Gunn to reiterate the PowerSchool cost overrun, and addressed the \$70,000 exchange cost. The resulting over run would be approximately \$200,000 without exchange rate pressures.

J. Harris referred to the Information Technology Update previously received at the Board as information and the standardization piece of \$200,000 as an example of the importance to have IT governance to prevent cost run on.

D. Sowers addressed feedback received at Special Education meetings and the need for more staff to provide training to students on devices.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the “Quarterly Budget Report for the six months ended February 28, 2015” as information.

Carried



(c) **Enrolment Update**

J. Gunn referred to the actual enrolments projected by school as of March 31, 2015.

Elementary enrolment in March shows projected enrolment of 17,349 with an actual of 17,566, an increase of 207 students. All day, full day kindergarten JK and SK show an enrolment of 1700 students per cohort.

Secondary enrolment in March shows projected enrolment at 9,244.5 with an actual of 9,183.8, a decrease of 60 students. This is the fourth year of a six to seven year decline.

R. Collver requested a report that shows enrolment for each school. J. Gunn will forward to trustees.

J. Gunn explained that there is no trends or data that indicate an accommodation review is needed for Brantford secondary schools in the near future.

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the "Enrolment Update Report" as information.

Carried

H – 1 **Other Business**

(a) **Summary of Accounts — March 2015**

Presented as printed.

Moved by: G. Anderson

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of March 2015, in the amount of \$8,392,502.02 as information.

Carried



(b) **Joint Occupational Health and Safety Committee Minutes - March 26, 2015**

J. Gunn referred to the Safety Audit Tracking Report and how it should be reflected that Greenbrier's inspection was completed in March and should show "xx". Woodman Cainsville shows a blank due to an illness on the day of inspection, but has since been completed on April 1, 2015.

Moved by: J. Harris

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the "Joint Occupational Health and Safety Committee Minutes – March 26, 2015" as information.

Carried

(c) **Special Education Advisory Committee Minutes – March 5, 2015**

Presented as printed. S. Sincerbox clarified that the Woodcock Johnson Replacement is an assessment tool that is outdated, therefore the decision was to move to Academic Achievement Battery (AAB), a more effective tool moving forward.

Moved by: R. Collver

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the "Special Education Advisory Committee Minutes – March 5, 2015" as information.

Carried

(d) **Joint Use Task Force Committee Minutes – April 10, 2015**

Presented as printed. J. Gunn confirmed that Sanderson Centre is now charging schools resulting in an increase of approximately \$1700.00 for the use of the facilities on a weekend day.

Moved by: J. Harris

Seconded by: A. Felsky

THAT the Grand Erie District School Board receive the "Joint Use Task Force Committee Minutes" as information.

Carried

I – 1 **Correspondence**

Nil.



Regular Board Meeting
April 27, 2015
Education Centre, Board Room

J – 1 **Adjournment**

Moved by: R. Collver

Seconded by: J. Harris

THAT the meeting be adjourned at 8:20 p.m.

Carried

Board Chair, Carol Ann Sloat