



AGENDA

- A – 1 Opening**
- (a) Roll Call
 - (b) Declaration of Conflict of Interest
 - (c) In Camera Session (**6:30 p.m.**)
 - (i) Personnel Matters
 - (ii) Legal Matters
 - (d) Welcome to Open Session (**7:15 p.m.**) / Land Acknowledgement Statement
 - (e) Memorials
 - (i) Cindy Miller, Glen Morris Central Public School T. Waldschmidt
 - (ii) Karl Langton, Grand Erie Learning Alternative G. Anderson
 - (f) Agenda Additions/Deletions/Approval
 - (g) In Camera Report
 - (h) Presentations – Student Recognition Awards
 - (i) Delegations
 - (i) Jennifer Daniel & Angela McMillan – Burford District Elementary School French Immersion
- B – 1 Approval of Minutes**
- * (a) March 27, 2017 (Regular Board)
 - * (b) April 10, 2017 (Committee of the Whole)
- C – 1 Business Arising from Minutes and/or Previous Meetings**
- D – 1 Director's Report**
- (a) EGALE Presentation
- E – 1 Student Trustees' Report**
- F – 1 Committee Reports**
- * (a) Committee of the Whole – April 10, 2017 T. Waldschmidt
- G – 1 New Business**
- * (a) Workforce Report S. Sincerbox
 - * (b) Quarterly Budget Report (F2) J. Gunn
 - * (c) Enrolment Update J. Gunn
- H – 1 Other Business**
- * (a) Summary of Accounts - March 2017 J. Gunn
 - * (b) Special Education Advisory Committee Minutes – March 2, 2017 L. Thompson
 - * (c) Joint Occupational Health & Safety Committee Minutes - March 23, 2017 J. Gunn



Regular Board Meeting

Monday, April 24, 2017
Board Room, Education Centre

- * (d) Grand Erie Parent Involvement Committee Minutes (Draft) – March 23, 2017 B. Blancher
- * (e) Native Advisory Committee Minutes – February 28, 2017 B. Blancher
- * (f) Audit Committee Minutes (Draft) – March 28, 2017 J. Gunn

I – 1 Correspondence

- * (a) Limestone District School Board Letter to Ontario Universities Application Centre – March 28, 2017
- * (b) Support OPEN's Legal Challenge to Public Funding of Separate Schools – April 18, 2017 Email

J - 1 Adjournment

Future Meetings (held at the Education Centre unless noted otherwise)

Chairs' Committee	April 24, 2017, 5:45 p.m.	Norfolk Room
Regular Board	April 24, 2017, 7:15 p.m.	Board Room
Education Week Gala	April 27, 2017, 11:30 a.m.	Sanderson Centre
Privacy and Information Management Committee	May 1, 2017, 2:00 p.m.	Norfolk Room
Compensatory Education Steering Committee	May 4, 2017, 1:30 p.m.	Dogwood Room Norfolk SSC
Special Education Advisory Committee	May 4, 2017, 6:30 p.m.	Board Room
Committee of the Whole	May 8, 2017, 7:15 p.m.	Board Room
Audit Committee	May 9, 2017, 6:00 p.m.	Dogwood Room Norfolk SSC
Budget Review Meeting	May 10, 2017, 5:30 p.m.	Board Room
Grand Erie Parent Involvement Committee	May 11, 2017, 6:30 p.m.	Dogwood Room Norfolk SSC
Budget Review Meeting	May 17, 2017, 5:30 p.m.	Board Room
Budget Review Meeting	May 24, 2017, 5:30 p.m.	Board Room
Chairs' Committee	May 29, 2017, 5:45 p.m.	Norfolk Room
Regular Board	May 29, 2017, 7:15 p.m.	Board Room
Student Transportation Services Brant Haldimand Norfolk	May 30, 2017, 1:00 p.m.	Norfolk Room

SUCCESS for Every Student

Memorial Statement

Cindy Miller

It is with a heavy heart and great sadness I am sharing the passing of our grade 1/2 teacher, Cindy Miller. Mrs. Miller was recently diagnosed with terminal Cancer and passed away peacefully on March 10th, 2017.

Mrs. Miller was a wonderful teacher who was loved by all. Her colleagues, students and school community will greatly miss her smile and quiet compassionate mannerisms. Her dedication and commitment to students was immense. She was an important staff member at Glen Morris and led many events for a number of years in our school such as The Terry Fox Run, Student Council, Keg Lane School Fair, Intramural Sports and Volunteer Tea.

To honour her memory, the school will be placing a "Buddy Bench" in the school playground. At the grade 8 graduation, a compassionate grade 8 student will be the recipient of a special award. In May, the entire school will be involved in a "Bowl-A-Thon", which will be a fundraiser and all proceeds will be donated to the Hospice.

Glen Morris staff and students would like to extend our deepest condolences to the Miller family and all those who loved her.

Sincerely,

Latha Reuben,
Principal

Memorial Statement

Karl Baden Langton

It is with profound sadness that we announce the sudden passing of Karl Baden Langton on April 2, 2017 at the age of 64. Taken too soon from those who knew and loved him. Karl passed away doing what he loved, playing music. He had an incredible sense of adventure for life and a pure passion for music. Karl was the Founder of the Brantford Community Symphony Orchestra. His education and accomplishments led him in many fields during his life. Most recently he was teaching at GELA Adult Education, where he was committed to the success of his students. Karl taught at GELA Adult Education for 11 of the past 17 years. Students and staff will miss his always present smile and his dedication to his students. Karl was known for never giving up on a student. His presence in the school will be deeply missed for a long time to come.

Karl was the father of Zoe (Noel) Robinson. Loving son of Baden Langton (Lo-Ann Beckerson), predeceased by his mother Norah Langton (2009), his brother Max (2013) and former wife, Dr. Michelle Langton (2013). Loving brother to Jennifer Langton (Virgil Gnech) and loving partner of Suzie Norden. Uncle to several nieces and nephews. Karl will also be missed by his loyal dogs Maui and Kona.

A Celebration of Karl's life will be announced at a later date, to be held in late Spring. Cremation has taken place. Donations to the Brantford School of Instrumental Music appreciated.

Sincerely,

GELA Staff

A-1-i (i)

DELEGATION: Burford District Elementary School French Immersion Parents are requesting the Board postpone the Grade 6 move to Paris Central Fall 2017 (only 8-10 students) & reconsider alternatives to moving Burford Grade 6-8 French Immersion students to Paris Central.

Recommendation included is to transition Paris Central to a single-track French Immersion (FI) school.

Presenters: Angela McMillan, Jennifer Daniel

April 24, 2017

RATIONALE:

1. Protocol has not been followed throughout the process & Burford parents were not sufficiently notified or involved in the ARC.
 2. 92% of Burford French Immersion parents surveyed are against this decision (sample size = 65).
 3. Unrealistic enrolment projections were used to support the Gr 6-8 move to Paris Central.
 4. Alternative options exist that would lead to more efficient use of school space, minimize student disruption and appeal to a broader parent base.
-

SUPPORTING DATA FOR RATIONALE:

1. Protocol has not been followed throughout the process & Burford parents were not sufficiently notified or involved in the ARC.

- Significant, ongoing issues with the process & lack of communication from the Board has been cited by an overwhelming number of parents and community members, at past delegations and now through the Burford French Immersion parent survey.

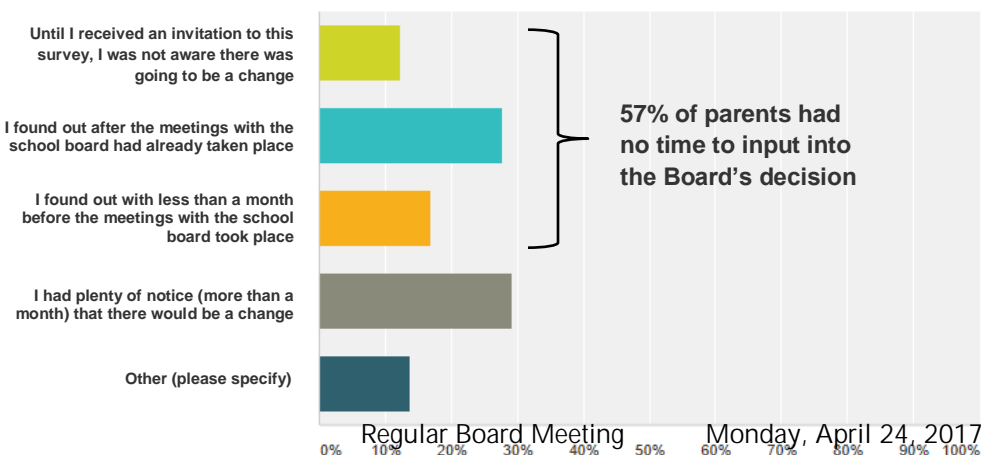
Source: Past board meeting minutes verbatim:

- **Nov 3, 2015 board minutes**
 - “feel that we have received conflicting information, we feel rushed in preparing delegations”
 - “feels like the decision has already been made”
 - “the Burford French Immersion program is being restructured to go to Paris Central without input from parents”
- **Robin Ripski & Alex Faux (Delegation presented December 2, 2015)**
 - “Concern 1: critical information changing, communication ineffective and confusing. Regarding the proposals for the future of Paris Central School, families have been given very little information and the information that has been provided is inconsistent.”
 - “November 3, 2015: First North Brant Elementary ARC Meeting at Paris Central. Schools represented included Cobblestone, North Ward and Paris Central. Not Burford...During the question period the Senior Administrators who presented this information were asked about information regarding French Immersion program accommodation, and continued to insist that the meeting was not to discuss French Immersion.”
- **Michelle & Dave Reynolds (Delegation presented December 2, 2015)**
 - “From what I have found from speaking with other parents in this area it is not widely known that this is going on.”

- **T.J. McDougall (Delegation presented December 2, 2015)**
 - “the information presented on November 3rd was contradictory, conflicted, confusing and therefore questionable.”
- **Shona McCrea (Delegation presented December 2, 2015)**
 - “I am a concerned parent and community member over the way the Grand Erie District School Board has handled the whole process”
- **Tom MacDougall & Susan Raymond (Delegation presented December 2, 2015)**
 - “The current ARC process appears hurried and therefore risks not meeting the spirit or objectives of minimum requirement laid out by the province to ensure a thorough and equitable process...this <provincial guidelines for ARC> does not appear to have occurred.”
- **Lisa Keefe & Brian Kenney (Delegation presented December 2, 2015)**
 - “I am disappointed with the missed opportunities to truly engage stakeholders and seek their input...Failure to do so has left people frustrated, confused and second guessing the true motives behind the process.”
- **Source: Online Burford parent survey, spring 2017**
 - “I am absolutely opposed to this change and am appalled at the process by which the decision was made. I felt as though Burford parents were never given a true opportunity to be heard as the Paris group had already spoken a number of times before Burford was even addressed. This make zero sense for students living around the North Brant area and is very very frustrating and troubling to think that the FI program is given such little respect and that students in the board are used to simple "fill up space". 4/3/2017 4:15 PM
 - “I don't agree with the way this was done. It feels like a decision was made and then people were invited to comment on it.” 3/24/2017 6:24 PM
 - “This affects the kids and parents. Who thought not mentioning it to us was a good idea?” 4/4/2017 4:30 PM
 - “Poor communication from the school and school board on the potential change at a point in the process where parents could voice their opinions and concerns. Most found out once it was too late. Having grown up in Paris, I feel Paris Central is an inferior school to Burford and won't allow my kids the extra curricular and social opportunities that Burford does. It will also make transportation coordination challenging.” 3/10/2017 3:28 PM

When did you first hear about the changes to the French program?

Answered: 65 Skipped: 0



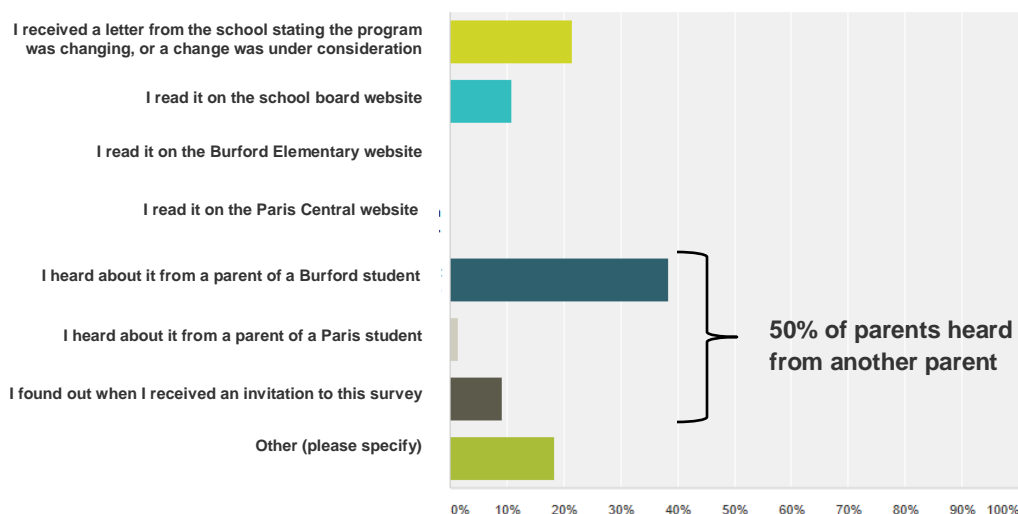
Other:

“I found out 2 weeks ago” 3/23/2017 6:46 PM

“We heard of potential changes last year but nothing was firm at the time. This survey is the first we heard of it being moved for certain.” 3/12/2017 1:14 PM

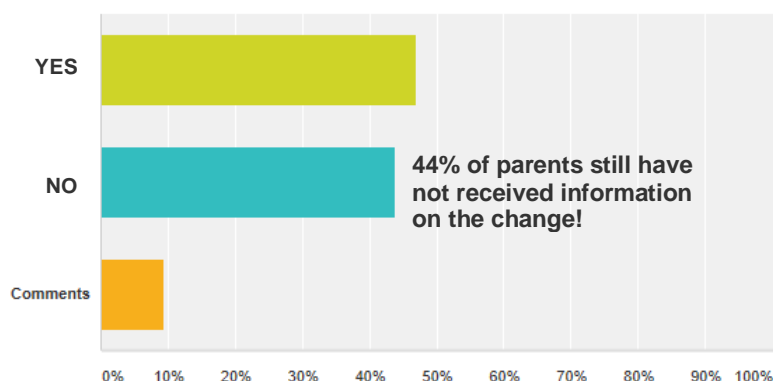
How did you hear about the changes to the French Immersion program?

Answered: 65 Skipped: 0



Have you received information from the school or school board that a change to the program has been made?

Answered: 64 Skipped: 1



COMMENTS:

It's possible but I don't remember

3/22/2017 10:05 PM

I still do not know if the decision to move kids to Paris has been made final.

3/22/2017 8:44 PM

No I have not received any details of the changes. These changes impacts our children and I don't even know to what extent. Bussing?? What the new school offers for space (gymnasium, extra curricular activities, etc) Safety, etc. Many concerns with this move.

3/21/2017 12:07 PM

yes only because my daughter is currently in grade 5.

3/20/2017 5:44 PM

I attended a meeting on very short notice held at Paris Central. Nothing, other than a small blurb, on last months' news letter.

3/10/2017 7:52 PM

Letter sent home with grade 5 kids

3/6/2017 5:35 AM

Specific Examples of Protocol not being followed:

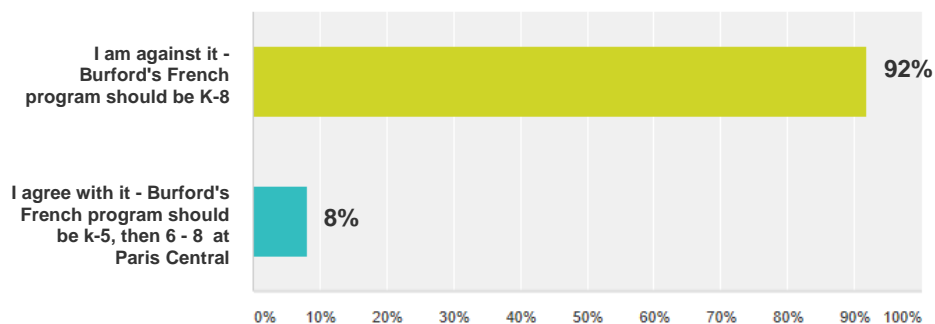
1. Burford was not included in ARC meetings until December 2, 2015, however the final meeting was January 14, 2016, which was not 40 business days per the protocol. (Source: Policy FT5 Pupil Accommodation Review)
2. Insufficient effort from the GEDSB to contact Burford FI parents while the ARC process was still active and parents could input:
 - No email communication from GEDSB while the ARC process was actively taking place and parents could input, however GEDSB has utilized email communications for other occasions.
 - Examples of past SchoolMessenger GEDSB emails include:
 - January 24, 2017 – Western Day
 - March 8, 2017 – Eye glasses in lost and found

- Ms. Shay email Feb 23, 2016 requesting parental input on Grand Erie multi-year planning
- No paper communication from GEDSB while the ARC process was actively taking place and parents could input, however GEDSB has utilized paper communications for other occasions.
 - Example: recent postcard from GEDSB: “Grade Erie invites parents and community members to provide feedback on its Special Education Plan.” There is a link to a survey and the back of the postcard invites parents to information sessions. (see Appendix Page 12 for photo)
- No automated phone calls from GEDSB while the ARC process was actively taking place and parents could input, however GEDSB has utilized automated phone calls for other occasions.
 - Examples of past automated phone calls:
 - January 24, 2017 – Western Day
 - March 8, 2017 – Eye glasses in lost and found
- All ARC meetings were held in Paris. Had a meeting been held in Burford more parents would have been informed that the ARC process was happening and more likely to attend the meetings.
- 3. **Numerous comments were made at past board meetings regarding the limited involvement of Burford parents and the need to engage more stakeholders, however little action was taken by the GEDSB to engage a greater number of Burford parents.**
 - Examples provided in Supporting Data for Rationale Point #1, page 1-2 of this document.
 - Per the B-1-b report of the Elementary French Immersion Consultation Committee, dated June 13, 2016, page 3, the Committee recognized issues with communication to parents, a need for a French Immersion Advisory Committee and that FI should start in JK rather than Grade 6 at Paris Central.

2. 92% of Burford French Immersion Parents are against this decision

- Online Burford Parent survey conducted spring 2017, sample size of 65, shows overwhelming opposition to moving Grade 6-8 French Immersion students to Paris Central:

How do you feel about the change to the French program?



COMMENTS:

I chose Burford based on K-8 for both of my kids.
4/4/2017 4:30 PM

When I found out that this was happening and my daughters class would be the first to be moved to Paris, I removed her from the French program and placed her in her fathers school to make transportation easier. My other two children are finishing their French immersion year and will also be removed from Burford because of these changes. I cannot have my kids in different schools. It complicates our lives. 3/22/2017 8:44 PM

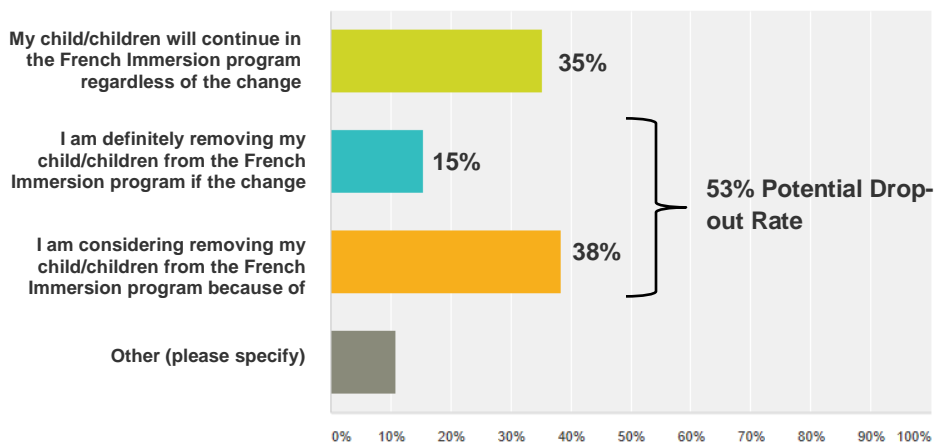
In the parent survey, when asked “Would you have enrolled your child/children in the French Immersion program at Burford District Elementary School if you had known that BDES would be French from K-5 only, and then move to Paris Central for grade 6 to 8?” **52% answered “No” (only 29% Yes).** See Attachment page 11 for complete Chart.

3. Unrealistic enrolment projections were used to support the Gr 6-8 move to Paris Central.

- The Board based its decision to move Burford FI Grade 6-8s to Paris Central on the assumption that 100% of Burford FI students will move to Paris Central, and once at Paris, 1 student per year per grade will drop out of the program. (Source: February 8, 2016 Report of the North Brant Elementary ARC, Appendix A)
- In the recent Burford Parent Survey, 15% of parents state they will definitely be removing their children from the FI program, and an additional 38% are considering. **Therefore, a 15% to 53% drop out rate is likely to occur.**
- Evidence of this already taking place:
 - “When I found out that this was happening and my daughters class would be the first to be moved to Paris, I removed her from the French program and placed her in her fathers school to make transportation easier. My other two children are finishing their French immersion year and will also be removed from Burford because of these changes. I cannot have my kids in different schools. It complicates our lives.”
Source: Burford Parent Survey 3/22/2017 8:44 PM
 - Lucas & Nadine Faustini have already moved their daughter, currently in SK French Immersion at Burford, to Grade 1 English at Burford for Fall 2017 as a result of the school change. (see attached parent letter, page 13)

Based on the changes to the French Immersion program, do you plan to keep your kids in French Immersion or withdraw them from the program?

Answered: 65 Skipped: 0



4. Alternative options exist that would lead to more efficient use of school space, minimize student disruption and appeal to a broader parent base.

Proposed Alternative: Transition Paris Central to become a single-track French Immersion school, starting with JK students.

- Starting Fall 2018, JKs entering French Immersion would attend Paris Central and not Burford, while Paris Central would begin to phase out its English program as its Grade 8s leave. Meanwhile, Burford would only accept English JKs and phase out its FI program as its Grade 8s leave. This plan would reduce Burford's student population in order to help alleviate septic and nitrate issues, while getting Paris Central operating more efficiently at 97% capacity.

A-1-i (i)

PROPOSAL: TRANSITION PARIS CENTRAL TO SINGLE-TRACK FI SCHOOL STARTING WITH JKs (Appendix, pg 10)

PROS	CONS
<ol style="list-style-type: none"> Gets Paris Central operating more efficiently at 97% capacity (grades JK to 8 x 25 student cap per grade = 250 students; school capacity 259) <ul style="list-style-type: none"> - Paris Central current 168/259 (65% capacity) Gets North Ward & Cobblestone operating more efficiently at 100% capacity <ul style="list-style-type: none"> - North Ward current 393/504 (excess capacity 111 students) - Cobblestone current 492/536 (excess capacity 44 students) - English students in Paris Central catchment would enter JK at Cobblestone or North Ward Reduces Burford student population which helps alleviate septic & nitrate issues Smoother transition for all students: <ul style="list-style-type: none"> • Allows current Burford FI students to finish out their FI education to Grade 8 as planned, alongside their English peers • Allows Paris Central English students to finish out their education at Paris Central to Grade 8 as planned Parents considering enrolling their kids in FI would do so knowing that Paris Central will be their school from JK-8 FI in Paris may help alleviate pressure on Dufferin & Confederation Keeps Paris Central “alive” which is important to downtown core (community feedback) Paris Central’s open concept environment will be more beneficial to the French program 	<ol style="list-style-type: none"> Safety issues with more busses to Paris Central than current <i>(a challenge that needs addressing regardless of which option is chosen to increase Paris Central’s enrolment)</i>

The above proposal to transition Paris Central to FI has many advantages compared to the current plan.

CURRENT PLAN: MOVE BURFORD FRENCH IMMERSION GRADES 6-8 TO PARIS CENTRAL: (Appendix, page 8)

PROS	CONS
<ol style="list-style-type: none"> Shifts 8-68 students from Burford to Paris Central over the next four years HOWEVER - assumes 100% of FI Burford students move to Paris Central, and 1 drop out per year at PCS which is not realistic. 	<ol style="list-style-type: none"> Risk of very small, inefficient class sizes for FI at Paris Central <ul style="list-style-type: none"> • If FI drop out rates come to fruition (15% to 53% as indicated in parent survey), Paris FI class sizes will be very small (8 to 19 students per class) English classes at Paris Central will still be under capacity <ul style="list-style-type: none"> • Currently, Paris Central has 7 English grades where enrolment is less than 20 students per grade; adding FI will not address this issue Forces Burford students to change schools & travel to a new town at a sensitive time in their lives & break social ties with English friends Longer bus rides & complicated logistics for parents with kids in multiple schools Takes away mentoring opportunities between older & younger French students under one roof Paris Central has a small yard & small gym; not ideal for increased Grade 6-8 student population Safety issues with more busses to Paris Central than current Students who drop out of FI due to the change in schools will miss out on their French education

It is our understanding that the driving forces for the Board's decision to move Burford FI students to Paris Central for Grades 6 to 8 are:

- reducing the number of students at Burford in order to keep the school operating within its septic capacity and within the available number of classrooms
- increase Paris Central enrolment to get the school operating closer to full capacity

If this is the case, then transitioning Paris Central to become single-track French immersion, starting with JKs, is the optimal solution for reducing student enrolment at Burford and increasing enrolment at Paris Central, while also minimizing student disruption and appealing to a broader parent base.

Number of Students moved out of Burford and into Paris Central:

Scenario	Fall 2017	Fall 2018	Fall 2019	Fall 2020
Board Plan: move Burford FI Gr 6-8 to Paris Central – <i>*unrealistically assumes 100% stay in FI (source Feb 8, 2016 Report from Wayne Baker)</i>	10-12	36	53	68
Move Burford FI Gr 6-8 to Paris Central, 30% drop out of FI program as result – <i>*likely scenario instead of the above Board Plan projections</i>	8	25	36	47
Transition Paris Central to FI, starting with JKs (new JKs enrol in Paris, Burford phases out FI)	0	25	50	75

Scenario plans and enrolment projections noted above have been provided in attached Appendix for reference (pages 8-10). "Board Plan" scenario (page 8) copied from Feb 8, 2016 Report from Wayne Baker to Brenda Blancher.

FINAL RECOMMENDATION:

- Postpone the Grade 6 FI move to Paris Central for Fall 2017 (only 8-10 students!)
- Take the next 3-4 months to conduct due diligence on alternatives through a proper ARC process, involving Burford and Paris parents from the start.
- Send immediate email, voicemail and letter communication to all current and prospective Burford French Immersion parents and all Paris school parents with update on what is happening.
- Conduct a detailed review of the alternative option to convert Paris Central to a single-track French Immersion school and transition FI out of Burford, starting with JKs.

ATTACHMENTS:

- Scenario plans: projections & assumptions (pages 8-10)
- Burford FI Parent Survey: additional questions asked (page 11)
- Examples of past GEDSB communications (page 12)
- Burford parent letter: Lucas & Nadine Faustini (page 13)
- Burford parent email: Jessica Stoodley (page 14)
- Burford parent email: Arnalisa Mong (page 15)

Enrolment Projections from February 8, 2016 Report of the North Brant Elementary Accommodation Review Committee, as Prepared by Wayne Baker

ORIGINAL BOARD PROPOSAL

BURFORD ELEMENTARY - PROJECTED ENROLMENT													PARIS CENTRAL - PROJECTED ENROLMENT												
ENGLISH PROGRAM													ENGLISH PROGRAM												
YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL		YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL	
2016	27	35	21	24	44	39	38	40	35	26	329	➤	2016	18	14	25	14	10	23	12	15	21	16	168	
2017	27	30	35	21	24	44	39	38	40	35	333	➤	2017	18	18	14	25	14	10	23	12	15	21	170	
2018	27	30	30	35	21	24	44	39	38	40	328	➤	2018	18	18	18	14	25	14	10	23	12	15	167	
2019	27	30	30	30	35	21	24	44	39	38	318	➤	2019	18	18	18	18	14	25	14	10	23	12	170	
2020	27	30	30	30	30	35	21	24	44	39	310	➤	2020	18	18	18	18	18	14	25	14	10	23	176	
2021	27	30	30	30	30	30	35	21	24	44	301	➤	2021	18	18	18	18	18	18	14	25	14	10	171	
2022	27	30	30	30	30	30	30	35	21	24	287	➤	2022	18	18	18	18	18	18	18	14	25	14	179	
2023	27	30	30	30	30	30	30	30	35	21	293	➤	2023	18	18	18	18	18	18	18	18	14	25	183	
2024	27	30	30	30	30	30	30	30	30	35	302	➤	2024	18	18	18	18	18	18	18	18	18	14	176	
FRENCH PROGRAM													FRENCH PROGRAM												
YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL		YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL	
2016	25	31	29	27	19	25	12	0	0	0	168	➤	2016								0	0	0	0	
2017	25	28	31	29	27	19	25				184	➤	2017							12				12	
2018	25	28	28	31	29	27	19				187	➤	2018							25	11			36	
2019	25	28	28	28	31	29	27				196	➤	2019							19	24			53	
2020	25	28	28	28	28	31	29				197	➤	2020							27	18	23		68	
2021	25	28	28	28	28	28	31				196	➤	2021							29	26	17		72	
2022	25	28	28	28	28	28	28				193	➤	2022							31	28	25		84	
2023	25	28	28	28	28	28	28				193	➤	2023							28	30	27		85	
2024	25	28	28	28	28	28	28				193	➤	2024							28	27	29		84	
TOTAL ENROLMENT - ENGLISH + FRENCH													TOTAL ENROLMENT - ENGLISH + FRENCH												
YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL		YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL	
2016	52	66	50	51	63	64	50	40	35	26	497		2016	18	14	25	14	10	23	12	15	21	16	168	
2017	52	58	66	50	51	63	64	38	40	35	517		2017	18	18	14	25	14	10	23	12	15	21	182	
2018	52	58	58	66	50	51	63	39	38	40	515		2018	18	18	18	14	25	14	10	23	15	21	203	
2019	52	58	58	58	66	50	51	44	39	38	514		2019	18	18	18	18	14	25	14	29	47	22	223	
2020	52	58	58	58	58	66	50	24	44	39	507		2020	18	18	18	18	18	14	25	41	28	46	244	
2021	52	58	58	58	58	58	66	21	24	44	497		2021	18	18	18	18	18	18	14	54	40	27	243	
2022	52	58	58	58	58	58	58	35	21	24	480		2022	18	18	18	18	18	18	18	45	53	39	263	
2023	52	58	58	58	58	58	58	30	35	21	486		2023	18	18	18	18	18	18	18	46	44	52	268	
2024	52	58	58	58	58	58	58	30	30	35	495		2024	18	18	18	18	18	18	18	46	45	43	260	
SCHOOL CAPAI 530													SCHOOL CAPAI 259												
ASSUMPTIONS:																									
Burford FI kids move from Grade 5 BDES to Grade 6 PCS with 0% drop out rate																									
Grade 6 to 8 FI drop out rate once at PCS is 1 kid per year per grade																									
Assumes there will be no kids shift from FI program to English BDES																									

FI GRADE 6-8 MOVES TO PARIS CENTRAL; 30% DROP OUT RATE																							
BURFORD ELEMENTARY - PROJECTED ENROLMENT												PARIS CENTRAL - PROJECTED ENROLMENT											
ENGLISH PROGRAM												ENGLISH PROGRAM											
YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL	YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL
2016	27	35	21	24	44	39	38	40	35	26	329	2016	18	14	25	14	10	23	12	15	21	16	168
2017	27	30	35	21	24	44	39	42	40	35	337	2017	18	18	14	25	14	10	23	12	15	21	170
2018	27	30	30	35	21	24	44	46	42	40	339	2018	18	18	18	14	25	14	10	23	12	15	167
2019	27	30	30	30	35	21	24	50	46	42	335	2019	18	18	18	18	14	25	14	10	23	12	170
2020	27	30	30	30	30	35	21	32	50	46	331	2020	18	18	18	18	18	14	25	14	10	23	176
2021	27	30	30	30	30	30	35	30	32	50	324	2021	18	18	18	18	18	18	14	25	14	10	171
2022	27	30	30	30	30	30	30	44	30	32	313	2022	18	18	18	18	18	18	18	14	25	14	179
2023	27	30	30	30	30	30	30	38	44	30	319	2023	18	18	18	18	18	18	18	18	14	25	183
2024	27	30	30	30	30	30	30	38	38	44	327	2024	18	18	18	18	18	18	18	18	18	14	176
FRENCH PROGRAM												FRENCH PROGRAM											
YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL	YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL
2016	25	31	29	27	19	25	12	0	0	0	168	2016											0
2017	25	28	31	29	27	19	25				184	2017								8			8
2018	25	28	28	31	29	27	19				187	2018								13	7		36
2019	25	28	28	28	31	29	27				196	2019								19	17	6	
2020	25	28	28	28	28	31	29				197	2020								20	18	11	49
2021	25	28	28	28	28	28	31				196	2021								22	19	17	58
2022	25	28	28	28	28	28	28				193	2022								20	21	18	59
2023	25	28	28	28	28	28	28				193	2023								20	19	20	59
2024	25	28	28	28	28	28	28				193	2024								20	19	20	59
TOTAL ENROLMENT - ENGLISH + FRENCH												TOTAL ENROLMENT - ENGLISH + FRENCH											
YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL	YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL
2016	52	66	50	51	63	64	50	40	35	26	497	2016	18	14	25	14	10	23	12	15	21	16	168
2017	52	58	66	50	51	63	64	42	40	35	521	2017	18	18	14	25	14	10	23	20	15	21	178
2018	52	58	58	66	50	51	63	46	42	40	526	2018	18	18	18	14	25	14	10	41	19	15	192
2019	52	58	58	58	66	50	51	50	46	42	531	2019	18	18	18	18	14	25	14	23	40	18	206
2020	52	58	58	58	58	66	50	32	50	46	528	2020	18	18	18	18	18	14	25	33	22	39	223
2021	52	58	58	58	58	58	66	30	32	50	520	2021	18	18	18	18	18	18	14	45	32	21	220
2022	52	58	58	58	58	58	58	44	30	32	506	2022	18	18	18	18	18	18	18	36	44	31	237
2023	52	58	58	58	58	58	58	38	44	30	512	2023	18	18	18	18	18	18	18	38	35	43	242
2024	52	58	58	58	58	58	58	38	38	44	520	2024	18	18	18	18	18	18	18	38	37	34	235
SCHOOL CAPACITY												SCHOOL CAPACITY											
530												259											
ASSUMPTIONS:																							
30% of FI kids drop out of FI program due to the move -> only 70% move to PCS and 30% move to Burford English program																							
1 kid per year drops out of FI at PCS (per original board proposal) > those "drop outs" do not go back to BDES																							

PARIS CENTRAL CONVERTS TO SINGLE-TRACK FRENCH IMMERSINO SCHOOL BY PHASING OUT ENGLISH & PHASING IN FI (BURFORD PHASES OUT FI)

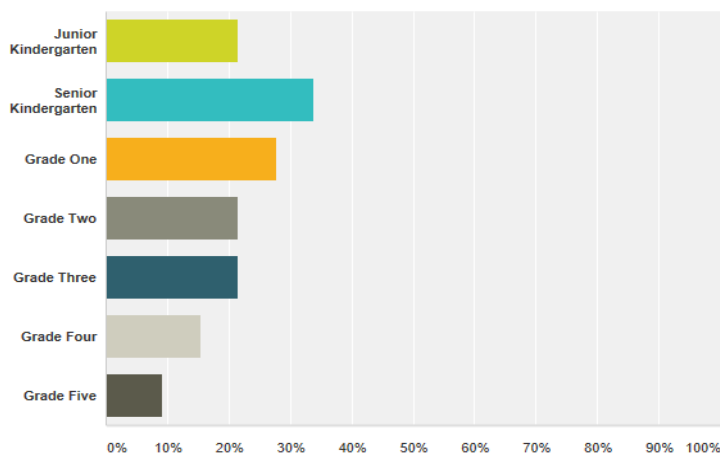
BURFORD ELEMENTARY - PROJECTED ENROLMENT												
PARIS CENTRAL - PROJECTED ENROLMENT												
ENGLISH PROGRAM												
YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL	
2016	27	35	21	24	44	39	38	40	35	26	329	168
2017	27	30	35	21	24	44	39	38	40	35	333	170
2018	27	30	30	30	35	21	24	44	39	38	328	149
2019	27	30	30	30	35	21	24	44	39	38	318	134
2020	27	30	30	30	30	35	21	24	44	39	310	122
2021	27	30	30	30	30	30	35	21	24	44	301	99
2022	27	30	30	30	30	30	30	35	21	24	287	89
2023	27	30	30	30	30	30	30	30	35	21	293	75
2024	27	30	30	30	30	30	30	30	30	35	302	50
FRENCH PROGRAM												
YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL	
2016	25	31	29	27	19	25	12	0	0	0	168	0
2017	25	25	31	29	27	19	25	12	0	0	193	0
2018			25	31	29	27	19	25	12	0	193	25
2019												50
2020												75
2021												100
2022												125
2023												150
2024												175
TOTAL ENROLMENT - ENGLISH + FRENCH												
YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL	
2016	52	66	50	51	63	64	50	40	35	26	497	168
2017	52	55	66	50	51	63	64	50	40	35	526	170
2018	27	55	55	66	50	51	63	64	50	40	521	174
2019	27	30	55	55	66	50	51	63	64	50	511	184
2020	27	30	30	55	55	66	50	51	63	64	491	197
2021	27	30	30	30	55	55	66	50	51	63	457	199
2022	27	30	30	30	30	55	55	66	50	51	424	214
2023	27	30	30	30	30	30	55	55	66	50	403	225
2024	27	30	30	30	30	30	30	55	55	66	383	225
SCHOOL CAPACITY												530
TOTAL ENROLMENT - ENGLISH + FRENCH												
YEAR	JK	SK	1	2	3	4	5	6	7	8	TOTAL	
2016	18	14	25	14	10	23	12	15	21	16	168	168
2017	18	18	14	25	14	10	23	12	15	21	170	170
2018	25	18	18	14	25	14	10	23	12	15	174	174
2019	25	25	18	18	14	25	14	10	23	12	184	184
2020	25	25	25	18	18	14	25	14	10	23	197	197
2021	25	25	25	25	25	18	14	25	14	10	199	199
2022	25	25	25	25	25	25	18	14	25	14	214	214
2023	25	25	25	25	25	25	25	18	14	25	225	225
2024	25	25	25	25	25	25	25	25	18	14	225	225
SCHOOL CAPACITY												259

ASSUMPTIONS:
 FI gets moved to PCS starting 2018, JK enrolment matches estimated BDES JK FI enrolment
 No PCS FI attrition (per original board proposal)

Burford FI Parent Survey, Spring 2017

What grade is your child in? If you have more than one child enrolled, please choose more than one option.

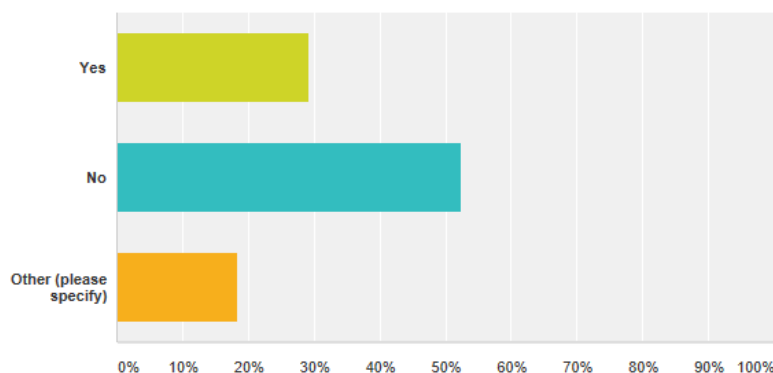
Answered: 65 Skipped: 0



Answer Choices	Responses
Junior Kindergarten	21.54% 14
Senior Kindergarten	33.85% 22
Grade One	27.69% 18
Grade Two	21.54% 14
Grade Three	21.54% 14
Grade Four	15.38% 10
Grade Five	9.23% 6

Would you have enrolled your child/children in the French Immersion program at Burford District Elementary School if you had known that BDES would be French from K-5 only, and then move to Paris Central for grade 6 to 8?

Answered: 65 Skipped: 0



Answer Choices	Responses
Yes	29.23% 19
No	52.31% 34
Other (please specify)	18.46% 12
Total	65

OTHER:

Unsure

4/3/2017 9:12 PM

I don't know

4/3/2017 6:04 PM

Not sure

3/22/2017 9:43 PM

Either way our kids will have to adapt to change. If they want to continue there french education they will have to attend a school in Brantford for the high school education. Change is inevitable. Now with this change these kids will have a middle school created for them to help with that transition to Brantford later.

3/22/2017 7:23 AM

I really don't know what I would have done. I can't go back and change what I did in the past, but I can say that I don't want the program to move now. We registered our children in the BDES French Immersion program. We trusted those that put the program together to have planned it out; start to finish; in BDES. Obviously this was not the case.

3/21/2017 12:07 PM

I would have made an effort to move into Confederation's catchment.

3/20/2017 5:44 PM

Maybe, but since we enrolled her and JK I have had a second child and do not want to split up and have to worry about two different schools on a regular basis. I as long want my children to grow up together

3/10/2017 5:11 PM

Nothing is ever certain

3/9/2017 2:55 AM

I would have considered putting them in the French stream instead

3/6/2017 9:17 PM

Probably if I had proper notice to make an informed decision. This feels forced on us.

3/6/2017 7:01 PM

Not sure. As I mentioned, my kids are bussed from out of town either way. They would actually be bussed over an hour to our "home" school as well, so I can't say what we would've done

3/6/2017 6:22 AM

Unsure

3/5/2017 10:10 PM

EXAMPLES OF PAST EMAIL & PAPER GEDSB COMMUNICATIONS:

From: SchoolMessenger <contactme@accounts.schoolmessenger.com>
 Date: March 8, 2017 at 6:00:59 PM EST
 To: <jenniferdaniel@live.ca>
 Subject: Grand Erie District School Board sent a new message
 Reply-To: SchoolMessenger <contactme@accounts.schoolmessenger.com>

Grand Erie District School Board

You are receiving this message because your contact information is associated with **Seth Daniel**.

A new message from Grand Erie District School Board was sent to you using the SchoolMessenger notification service.

Please click below to listen to your message:



[Listen to your message](#)

Thank you,
 Grand Erie District School Board

Grand Erie District School Board would like to continue connecting with you via email. If you prefer to be removed from our list, please contact Grand Erie District School Board directly. To stop receiving all email messages distributed through our SchoolMessenger service, follow this link and confirm: [Unsubscribe](#)
 SchoolMessenger is a notification service used by the nation's leading school systems to connect with parents, students and staff through voice, SMS text, email, and social media.

SAVE THE DATE

SPRING

into action with GEPIC

Parents play a vital role in education. The Grand Erie Parent Involvement Committee invites you to a day of learning and networking.

Saturday, April 1, 2017 | 8:30 a.m. – 2 p.m.
Ryerson Heights Elementary School
33 Dowden St., Brantford

Register by March 23! Visit www.granderie.ca/gepic

Information Sessions led by Grand Erie District School Board staff include:

- Achievement
- Mental Health and Well-Being
- Safe Schools
- Technology

Grand Erie invites parents and community members to provide feedback on its Special Education Plan.

Access the Special Education Plan and submit your input by completing a survey by April 10, 2017.

The survey can be accessed at
www.granderie.ca/specialeducation

April 19, 2017

Lucas & Nadine Faustini
Burford, Ontario

To: Grand Erie District School Board Trustees

Our daughter is currently enrolled in SK French Immersion at Burford Elementary, and our son is set to start JK this Fall. She has enjoyed the French program and all the friends she has bonded with the past two years and we were looking forward to the same for our son.

We have recently learned of the Board's decision to move French Immersion Grades 6 – 8 to Paris Central school. As a result, we have removed our daughter from the French Immersion program and enrolled her in the English program for Grade 1 at Burford, and our son in the English JK program at Burford this fall.

We were extremely upset over the fact that we were not made aware or able to get involved in the Board's decision to move Grades 6 – 8 to Paris Central. This came as a shock to us and we still aren't clear when along the way this decision became official. We had enrolled our daughter in French Immersion at Burford based on the fact that JK to Grade 8 would be in Burford. Forcing the kids to switch schools for Grade 6, and having two children in two different schools was going to be too difficult on our kids and our family, and so we've made the decision to pull them from French. How can forcing our kids to travel to a different town and school be the best decision?!

We hope that you reconsider your decision given the fact that the Burford parents weren't adequately involved in this decision and that it is affecting so many families. We would like to see the parents work together with the Board on this.

Lucas & Nadine Faustini

From: **jessica stoodley** <yeldoots1@hotmail.com>

Date: Mon, Apr 17, 2017 at 10:50 PM

Subject: Relocation of Burford Elementary French Immersion Students

To: "greg.anderson@granderie.ca" <greg.anderson@granderie.ca>

Cc: "fightforfrench@gmail.com" <fightforfrench@gmail.com>

Dear Mr. Greg Anderson,

I am writing in regards to the decision to move French Immersion Students from Burford Elementary School to Paris Central Elementary School come grade 6. I would sincerely ask that this decision be permitted to be reviewed.

I must admit that I heard whispers from another parent last summer about redrawing the "boundary lines" for the French immersion program for Brant. I shrugged it off thinking, "We are in the Burford Elementary zone so any new boundary line wouldn't affect MY children's school." Welcoming another duo track school into the county made sense considering the growth of interest in the French Immersion program. That was the last I heard about it until I was informed in January by an acquaintance, quite offhand, about the imminent move of the grade 6 students to Paris Central. I sat, quite dumbly shocked wondering how I hadn't heard about this sooner.

I have a child currently in grade 3 and another in grade 1, both enrolled in French Immersion.

This would mean two different pickup times, two different drop off times, two different schools for two years. My husband is a shift worker, I work full time for a Canadian airline. We are far from a 9 to 5 household. Not having any family in the area, we've had to be "creative" with our childcare and my work schedule and usually don't mind a challenge but coordinating before and after school care for my children in two different schools, in two different towns, is daunting.

I understand how important French Immersion is. I'm a product of it and was hired by the airline I work for because I understood and could communicate in both our country's official languages. But I must also consider the friendships my children have made, the connection to their school and to each other in that school. Separating them from one another and the Burford Elementary community would be a disservice to them and a logistical nightmare for me. So much so that I would consider removing them from the French Immersion program before they would have to move.

I thank you for your consideration and ask again to please reconsider the displacement of the grade 6 Burford Elementary students.

Sincerely,

Jessica Stoodley

From: ARNILISA Mong <mongarni@hotmail.com>

Date: Wed, Apr 19, 2017 at 10:16 PM

Subject: French Immersion at Burford District Elementary

To: "greg.anderson@granderie.ca" <greg.anderson@granderie.ca>, "rita.collver@granderie.ca" <rita.collver@granderie.ca>, "david.dean@granderie.ca" <david.dean@granderie.ca>, "brian.doyle@granderie.ca" <brian.doyle@granderie.ca>, "alex.felsky@granderie.ca" <alex.felsky@granderie.ca>, "john.harris@granderie.ca" <john.harris@granderie.ca>, "james.richardson@granderie.ca" <james.richardson@granderie.ca>, "karen.sandy@granderie.ca" <karen.sandy@granderie.ca>, "carolann.sloat@granderie.ca" <carolann.sloat@granderie.ca>, "diane.sowers@granderie.ca" <diane.sowers@granderie.ca>, "tom.waldschmidt@granderie.ca" <tom.waldschmidt@granderie.ca>

Cc: "fightforfrench@gmail.com" <fightforfrench@gmail.com>

April 19, 2017

Dear Members of the Board of Trustees,

Both our children are students in the French Immersion program at Burford District Elementary School. It has come to our attention that the grade 6 to 8 French classes will be moved from Burford to Paris Central School.

To the best of our knowledge, families that would be affected by this change were not notified or asked for our feedback in how this would impact our families. It is imperative that families have a voice in these critical changes before they are implemented.

Our children are four years apart; the older one takes care of the younger child by ensuring she makes it on and off the bus safely. As the children spend an hour on the bus (to and from school), they have the opportunity to spend time and build fond memories together, which is an essential part of their childhood.

Moving the grade 6 -8 class to another school will prematurely disconnect the bond that our children have developed. The school board and our community have a responsibility to foster strong family ties, and in our opinion develops at an early age.

On Monday, the 24th of April during the delegation, we are requesting that an alternative solution and immediate postponement of the move for September; postpone for one year to have the opportunity to re-examine options with parents involvement.

We trust that the Board of Trustees will consider our request in this important matter.

Sincerely,

Eivind Mong

Arnalisa Mong

68 Tutela Heights Rd. Phone: [519-757-1813](tel:519-757-1813)

Dear Board Members:

Our son is in grade two in the French Immersion program in Burford. It has come to our attention that some of the Burford French Immersion community intend to appear at Monday's board meeting to urge the Board to reconsider the plan to implement the recommendation of the North Brant Accommodation Review Committee, approved on October 24, 2017

We would remind the Board and those present that on October 24, 2017, passed the final motion with respect to the Accommodation Review:

THAT the Grand Erie District School Board approve Senior Administration Recommendations for each school in the Accommodation Review:

- Cobblestone Elementary School – No Change
- North Ward School – No Change
- Implement a dual-track French Immersion program at Paris Central beginning with Grade 6 in September 2017 and phasing in Grade 7 (September 2018) and Grade 8 (September 2019). The dual-track French Immersion program at Burford District Elementary School will finish at the Grade 5 level and students will move to Paris Central for Grades 6 to 8.

When this process began in 2015, our family supported the option present to the ARC –to redistribute current Paris Central students to the other Paris schools, and implement single-track French Immersion at Paris Central. All families have a preference for what is most convenient for them, and this option would have allowed our son to go to school in our hometown, but more importantly, this option provided the capacity for all families to select either a French Immersion or English stream for their children entering school without the worries of program caps or lotteries.

That accommodation review process saw a change in the option under consideration to include a dual-track program with Paris Central from Grade 6. This change came about as a result of one vocal group of parents who advocated to protect their preferred situation. Advocacy such as this is not unexpected but the interests of those who shout loudest should not be put ahead of the interests of the whole. Our expectation is that the Board would be sensitive to these concerns while making a decision in the interests of the long-term accommodation needs of the entire Board community.

What the Board decided was a compromise position, which diluted the benefits for us personally, met the needs of the existing Paris Central community specifically and presumably, and met the Board's accommodation requirements. Unfortunately, it has resulted in FI program caps and all of the parental anxiety and 'elitism' that accompanies them. This was not decision we were hoping for, but ultimately the Accommodation Review process was followed and the Board fulfilled its mandate.

The Board members, especially those on the ARC know only too well the myriad of factors and interests that needed to be considered in coming to this decision. What new information would the Board consider in revisiting this decision six months later? The concerns of Burford parents whose children will need to move were surely considered by the Burford representatives on the ARC – to suggest otherwise does them a disservice.

What options remain from those originally considered if this one is overturned? Only closing Paris Central, which is clearly not in the interests of our community.

We urge the Board to confirm its original decision.

Dennis Fletcher and Sharlene Mitchell



MINUTES

Present: Board Chair D. Dean, Board Vice-Chair G. Anderson, B. Doyle, J. Harris, J. Richardson, K. Sandy, C.A. Sloat, D. Sowers, E. Marr (Student Trustee), B. Newman (Student Trustee)

Via Telephone: A. Felsky

Administration: Director - B. Blancher; Superintendents – D. Abbey, W. Baker, L. DeVos, J. Gunn, D. Martins, Sincerbox, Recording Secretary – L. Kay

Regrets:

Trustees:	R. Collver, T. Waldschmidt
Administration:	L. Thompson

A – 1 Opening

(a) Roll Call

The meeting was called to order by Chair, D. Dean at 6:30 p.m. for the purposes of conducting the Open Session.

(b) Declaration of Conflict of Interest
Nil.

(c) In Camera Session

Moved by: D. Sowers

Seconded by: J. Richardson

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, D. Dean at 7:20 p.m.

(e) Memorial
Nil.



(f) **Agenda Additions/Deletions/Approval**

J. Gunn requested an addition to the agenda as item:
G-1-e Appointment of Non-Board Audit Committee Members.

Moved by: J. Richardson
Seconded by: D. Sowers
THAT the Agenda be approved as amended.
Carried

(g) **In Camera Report**

Moved by: G. Anderson
Seconded by: B. Doyle
THAT the Grand Erie District School Board approve the term appointment of the Indigenous Education Teacher Consultant from September 1, 2017 – June 30, 2020 pending Board budget approval.

Moved by: D. Sowers
Seconded by: J. Richardson
THAT the Grand Erie District School Board approve the term appointment of the position of Teacher Consultant, Special Education from September 1, 2017 – June 30, 2020 pending Board budget approval.

Moved by: J. Harris
Seconded by: C.A. Sloat
THAT the Grand Erie District School Board approve the term appointment of the Student Success Teacher Consultant from September 1, 2017 to June 30, 2020 pending Board budget approval.

Moved by: D. Sowers
Seconded by: C.A. Sloat
THAT the Grand Erie District School Board approve the term appointment extension list pending Board budget approval and Ministry Funding.

Moved by: G. Anderson
Seconded by: D. Sowers
THAT the Grand Erie District School Board approve C-1-g.
Carried



Regular Board Meeting

March 27, 2017
Education Centre, Board Room

(h) **Presentations - Student Recognition Awards**

The recognition program is Grand Erie District School Board's way to honour and celebrate students who have accomplished excellence in the areas of academics, athletics, and the arts, as well as excellence in the community. All recipients receive a certificate signed by B. Blancher and D. Dean, Chair of the Board. Trustee Sower and Trustee Harris presented the certificate to Arabella Alton.

Arabella Alton, Grade 12 from Valley Heights Secondary School is recognized for her dedication and perseverance to the sport of high jump, resulting in outstanding athletic achievement. This past summer, Arabella achieved a first-place finish in high jump at the Eastern Canadian Championships in Moncton, N.B., in the field of competitors from Ontario, Quebec and the Maritime provinces. The sport has taught her much about goal setting and perseverance, as she achieved a new personal best of 1.74 meters, beating her third-place finish at OFSAA the previous spring, which had earning Arabella her first medal at the provincial level. Aside from being a tremendous athlete, Arabella is a stand-pout student, applying the same dedication and hard work to everything she pursues.

Since the recipient was unable to attend in person a video presentation was viewed.

(i) **Delegation** Nil.

B – 1 **Approval of Minutes**

(a) **Regular Board Meeting – February 27, 2017**

Presented at printed.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Minutes of the Board Meeting, held February 27, 2017 be approved.

Carried

(b) **Committee of the Whole Board – March 6, 2017**

Presented as printed. C.A. Sloat noted that with the waiting listing numbers for French Immersion, it may be beneficial to have a French Immersion Report brought to the Board in fall 2017. B. Blancher responded that we continue to monitor the situation and will be bringing a report to the November CW meeting



Moved by: D. Sowers

Seconded by: G. Anderson

THAT the Minutes of the Committee of the Whole Board Meeting, held March 6, 2017 be approved.

Carried

C – 1 Business Arising from Minutes and/or Previous Meetings

(a) Board Improvement Plan for Student

L. DeVos invited J. White to the table in the absence of Superintendent Thompson to present the Special Education Program section of the report.

L. DeVos reviewed the overall background, additional information, and four key objectives of the Renewed Math Strategy.

L. DeVos proceeded to review the Elementary Program section which consisted of:

1. Renewed Math Strategy
2. Monitoring and Measuring
 - a. Participant reaction
 - b. Participant learning
 - c. Organizational change
 - d. Participant use of new knowledge
 - e. Student learning outcomes
3. Next Steps
 - a. School Level
 - b. System Level

C.A. Sloat noted that the report contains data/results for Secondary, when will data/results be available for Elementary? L. DeVos responded that much of the data at elementary is qualitative at this point. B. Blancher wanted to remind the Trustees that Secondary has just ended a cycle of learning, where elementary is mid-way through a cycle of learning. D. Dean asked if quantity relationships refer to fractions. L. De Vos noted that every Educator was given a card outlining the various terms and reviewed this with the Trustees. D. Dean is concerned about the language we are using. D. Dean noted that when he reads this report it is about teacher learning; how do we communicate to parents? L. De Vos indicated that the Elementary Program Team provides monthly newsletter inserts to schools on math topics to support parents working with students at home and is also working with the Communications group to pull together other parent-friendly communication pieces.

D. Martins reviewed the Secondary program section which consisted of:



1. Renewed Math Strategy (RMS)
 - a. Indicators of success
 - b. Next steps
2. Literacy Support Plan
3. Credit Accumulation
4. Intermediate Renewed Math Strategy
5. Intermediate Collaborative Learning
6. Assessment for Learning – School Support visits.

J. Harris asked D. Martins to explain the assistive technology further. D. Martins responded these are special software programs or apps, on tablets, computers and smart boards. J. White further responded that with Microsoft 365 and Ed Tech these are accessible to all students across the board. L. De Vos noted they are in discussions with various vendors to see what is the best available software and apps for the student use. J. Harris asked about how we gauge the effectiveness of a tool and how do we ensure the privacy of our students? L. De Vos noted they have currently put a survey out to see what apps and software are being used to determine if they ensure the privacy of our students.

J. White reviewed the Special Education section which consisted of:

1. Renewed Math Strategy
 - a. System
 - b. School
 - c. Student
2. Renewed Math Strategy Intensive Support /OFIP School Observations
3. Next Steps

C.A. Sloat asked for further clarity on the fourth bullet on page 12 of the report. J. White provided further clarity that this was all grades in the system. C.A. Sloat ask if some of the bullets on the page 10 are gentle wish list items for the budget. J. White responded there are no official plans and yes these are ideas if the budget is available.

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the report on the Board Improvement Plan for Student Achievement Mid-Year Update as information.

Carried



Regular Board Meeting

March 27, 2017
Education Centre, Board Room

D – 1 Director's Report

(a) Facilities

B. Blancher asked J. Gunn to introduce the Facilities presentation. J. Gunn invited Manager of Facilities, T. Oldham and Supervisor of Energy and Environmental Conservation, K. Hashimoto to present the Facilities Efficiencies.

T. Oldham provided an overview on the management of Maintaining Facility Data. The overview consisted of information of:

- Key Facilities: building profile & characteristics (age, construction), facility condition index (FCI), operational costs (energy, maintenance, operations), forecast data (life expectancy, capital planning), resource management (staffing), cost recovery (public access) and compliance & risk management.
- Operations: area & time management (work loading), consumable data (MSDS), Service level management & quality assurance measures, asset tracking (custodial equipment).
- Maintenance: Prioritization of Demand maintenance (approximately 16,000 to 23,000 work orders are submitted annually), procurement of work (external service providers) scheduled maintenance tasks, hazardous substances (this would science labs at secondary), compliance records (TSSA, ESA Inspections), costs, tracking of utility costs (water Cost, etc.).
- Capital & Construction
- Health & Safety: Employee Safety, Incident Reporting, training records, life safety compliance, safe water compliance, safe workplace inspections, legislative reporting requirements.
- Business & Finance: consolidation studies, community use factors, utility costs, labour, projected future capital expenditures

K. Hashimoto provided an overview on the various applications that Grand Erie District School Board uses which consisted of:

- building automation system (HVAC, plumbing, electrical, energy management, water, bell system),
- INET & CCTV (Security),
- eBASE (Integrated workplace management systems),
- internal GEDSB systems

T. Oldham provided a summary noting the Grand Erie is a leader in facilities data management and automation compared to other school boards.



Regular Board Meeting

March 27, 2017

Education Centre, Board Room

G. Anderson congratulated T. Oldham and K. Hashimoto on the work they have completed. J. Harris and C.A. Sloat echoed G. Anderson comments. C.A. Sloat noted that Grand Erie is also a leader in Green Environments. C.A. Sloat asked T. Oldham if warranty tracking is included. T. Oldham responded that they have started and are getting on track to monitor warranties. C.A. Sloat further noted that Grand Erie is ranked number 12 on the provincial Facility Condition Index.

A. Felsky left the meeting at 8:42 p.m.

(b) Wellness

B. Blancher asked S. Sincerbox to introduce the Wellness Presentation. S. Sincerbox invited G. Rousell, M. Goold and J. Della Fortuna to the table to present an overview of the activities that have occurred with respect to the Staff Wellness Committee. G. Rousell reviewed the results of the Wellness Survey. M. Goold reviewed what has been completed in 2016-2017. J. Della Fortuna reviewed the next steps for 2017-2018. S. Sincerbox noted that he received positive feedback from the first Wellness Wednesday event.

D. Dean thanked the team and requested a copy of the slides be sent to the Trustees.

Director's highlights:

- Take the BeWell Pledge is launched is on our website for chance to win a Wellness Kit.
- Wellness Wednesday: Learning more about EAP – will take place Wednesday March 29, 2017 from 4:30 – 6:30 p.m.
- Community Use of Schools Handbook from FT4 has had some minor housekeeping revisions made to it.
- Nine (9) Grand Erie Students will be competing in the Bay Area Science and Engineering Fair at Mohawk College on Saturday, April 1
- Princesses Elizabeth Public School is the recipient of this year's School Ground Greening Grant from the Brantford/Brant Earth Week Event Committee. This year marks the tenth year that the Earth Week Event Committee has undertaken a School Ground Greening project. The special ceremony will take place on Monday, April 24, 2017
- Ontario Secondary School Literacy Test – Grand Erie Grade 10 students will be writing the test on Thursday, March 30, 2017
- April 1 begins Heritage month
- April 2 is Autism Day

B. Blancher asked W. Baker to provide an update on the Fentanyl issue. W. Baker advised Trustees that a campaign to raise awareness is being supported by local agencies, Grand Erie District School Board and Police Detachments. On March 8th the Secondary Principals



Regular Board Meeting

March 27, 2017

Education Centre, Board Room

received some education on signs and systems, safety precautions while completing searches and each Principal received a naloxone kit for their school. The next step in Grand Erie is to educate the Elementary Principals. C.A. Sloat ask how much does the kit cost and is it a one-time use. W. Baker noted the cost is approximately \$145 per kit, which is a nasal application and good for 2 usages per kit with a year shelf life. G. Anderson congratulated W. Baker for allowing the kits to be used in Grand Erie schools.

B. Blancher asked L. DeVos to give an update on Camp SAIL. L. DeVos noted that Camp SAIL 2017 planning is well underway with seven locations and 14 classes. The focus for this year is changing from mainly Literacy to an emphasis on Numeracy. There will continue to be an Indigenous focus at some schools. The focus aligns with the provincial Renewed Math Strategy and our Board Improvement Plan for Student Achievements. The selected locations are:

- Brantford: King George, Central, Major Ballachey & Bellview
- Norfolk: Delhi and Lynndale Heights
- Haldimand: Hagersville

C.A. Sloat asked about the timing for the day. L. DeVos noted that students will attend from 9:00 a.m. to 1:00 p.m. and a nutritional snack will be provided.

Moved by: G. Anderson

Seconded by: K. Sandy

THAT the Grand Erie District School Board receive the Director's Report of March 27, 2017 as information.

Carried

E – 1 Student Trustees' Report

Student Trustee Newman noted that three (3) students from Tollgate will be competing this weekend in Ontario Skills Competition.

Student Trustee Marr advised the Board that the Student Trustees are currently working with C. Clark-Pearce, Teacher Consultant, Student Success on the agenda for Student Senate scheduled for Thursday, April 20 which will include the election for the 2017/18 Student Trustees.

Moved by: B. Doyle

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the Student Trustees' Report of March 27, 2017 as information.

Carried



F -1 Committee Report

(a) Committee of the Whole Board – February 13, 2017

Moved by: G. Anderson

Seconded by: J. Harris

THAT the Grand Erie District School Board approve the Committee of the Whole Board dated March 6, 2017 as follows:

1. In Camera Report

THAT the Grand Erie District School Board approve the resignation of Superintendent of Business, Jamie Gunn, for the purposes of retirement effective July 31, 2017.

THAT the Director's Interim Performance Appraisal has been completed.

2. Director's Report

THAT the Grand Erie District School Board receive the Director's Report of March 6, 2017 as information.

3. Allocation of Self-Contained Classrooms for 2017-2018

THAT the Grand Erie District School Board approve the locations and number of self-contained classrooms for 2017-2018 as outlined, pending budget deliberations.

4. Compensatory Education Action Plan

(i) Compensatory Education Plan Report and Draft Higher Improvement in Performance Schools Strategy

THAT the Grand Erie District School Board receive the 2016/2017 Compensatory Education report and the 2017/2018 draft Higher Improvement in Performance Schools Strategy for information.

(ii) Compensatory Education School Selection Report – 2017/18

THAT the Grand Erie District School Board approve the designation for high and moderate needs Compensatory Schools for 2017/18.

(iii) Compensatory Education Plan Funding Report

THAT the Grand Erie District School Board approve the direction for staffing and resource enhancements for compensatory education schools for 2017/2018, subject to final budget approval.

5. Board Approved Transportation Review

THAT the Grand Erie District School Board approve the transportation route exceptions listed in this report for the 2017-18 School Year.



6. Transportation Consortium Annual Report

THAT the Grand Erie District School Board received the Student Transportation Services of Brant Haldimand Norfolk – Annual Report as information.

7. Draft Proposed School Year Calendar 2017 – 2018

THAT the Grand Erie District School Board approve the calendars recommended by the School Year Calendar Committee in the report “School Year Calendars 2017-18”.

8. SO3 Involvement of Schools in Community Events

THAT the Grand Erie District School Board rescind Policy SO3 – Involvement of Schools in Community Events.

9. Award – General Contractor of Thompson Creek Addition

THAT the Grand Erie District School Board approve the award of contract for Project 2016-79-T / Construction of the Thompson Creek four Classroom Addition to T.R. Hinan Contractors Inc. for the total cost of \$890,100 plus HST.

10. Strategic Communication Plans

THAT the Grand Erie District School approve the Strategic Communications Plan.

THAT the Grand Erie District School Board disband the Strategic Communications Plan Ad Hoc Committee.

11. Information Technology Services Annual Report

THAT the Grand Erie District School Board receive the Information Technology Annual Update as information.

12. F4 Trustee Honoraria

THAT the Grand Erie District School Board forward Policy F4 – Trustee Honoraria to all appropriate stakeholders for comment to be received by June 2, 2017.

13. P1 Special Education Guiding Principles

THAT the Grand Erie District School Board approve Policy P1 – Special Education Guiding Principles, as amended.



14. HR118 Occasional Teacher Performance Appraisal

THAT the Grand Erie District School Board forward Procedure HR118 – Occasional Teacher Evaluation to all appropriate stakeholders for comment to be received by June 2, 2017.

15. F104 Advertising

THAT the Grand Erie District School Board receive Procedure F104 – Advertising as information.

16. HR109 Offence Declaration

THAT the Grand Erie District School Board received Procedure HR109 – Offence Declaration as information.

17. SO126 Volunteers

THAT the Grand Erie District School Board receive Procedure SO126 – Volunteers as information.

18. OPSBA Report

THAT the Grand Erie District School Board receive the OPSBA Report as information.

19. Correspondence

THAT the Grand Erie District School Board receive correspondence as information.

Carried

G – 1 New Business

(a) Major Construction Update (FT2)

J. Gunn presented the Major Construction Update Report which provided an update on the Thompson Creek Addition and Fairview Avenue Redevelopment projects. J. Gunn noted that on Open House to share the plans is scheduled for April 13, 2017 at Fairview Avenue School.

Moved by: D. Sowers

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

Carried



Regular Board Meeting

March 27, 2017

Education Centre, Board Room

(b) **Schedule of Budget Review Meetings (F2)**

J. Gunn presented the Schedule for Budget Review Meetings report which identified the proposed schedule and accompanying topics for each meeting which are open to the public.

Moved by: C.A. Sloat

Seconded by: K. Sandy

THAT the Grand Erie District School Board set the dates for Budget Review Meetings as follows:

1. May 10, 2017
2. May 17, 2017
3. May 24, 2017

Carried

(c) **Contract Award – Website and Staff Portal Design, Development and Implementation Services**

D. Abbey presented the Website and Staff Portal Design, Development and Implementation Services report as a result of the completed Request for Proposal 2017-62-RFP. Seven (7) proposals were received, with five (5) proposals evaluated at Step 2 – Evaluation Interview. The Evaluation team discussed the four (4) Proponents that met or exceeded the 60% Benchmark and shortlisted to three (3) proponents exceeding the 70% Benchmark. The three (3) proponents moved through to Step 3 – Pricing. The Evaluation team completed all steps and recommends Blueprint Agencies for this project at a total contract fee of \$86,000 with additional hours beyond the proposed scope to be charged at \$100-\$125 per hour.

J. Harris asked if we have a strategy to manage cost overruns. D. Abbey responded that the project scope has been determined and will be managed and noted the additional costs.

J. Harris ask if we do go over, what controls do we have in place. D. Abbey responded that the allocated budget for this project is \$200K and this proposal is well under the allocated budget.

J. Harris asked J. Gunn is there a set threshold for reporting if overruns occur? J. Gunn noted traditionally no but if the project was to exceed the approved budget than it would return to Trustees for approval. J. Gunn further noted that we should look at the contract and add some language to protect the Board from project creep and cost overrun. C.A. Sloat agreed with J. Harris and noted there is no timeline for this. D. Abbey noted our current vendor contract ends in the August, so our timeline is to implement by then. G. Anderson feels that this is a good choice.



Moved by: G. Anderson

Seconded by: J. Harris

THAT the Grand Erie District School Board approve the award for Website and Staff Portal Design, Development and Implementation Services as set out in Request of Proposal 2017-62-RFP to Blueprint Agencies in the amount of \$86,000.00 plus HST.

Carried

B. Newman left the meeting 9:25 pm

(d) Joint Occupational Health & Safety Committee Terms of Reference

J. Gunn presented the Joint Occupational Health & Safety Committee Terms of Reference report which consisted of background, additional information and recommendation. He acknowledged the cooperative efforts of all bargaining units and the leadership of Lena Latreille, Division Manager – Operations and Health & Safety in reaching consensus on the new terms of reference. There was an updated laydown terms of reference provided which identified the change requiring monthly inspections of the entire school. This will require more release time and an increase to future budgets.

C.A. Sloat asked if the changes had been vetted by all the Union Presidents. J. Gunn responded yes and all the Union Presidents have signed off.

Moved by: G. Anderson

Seconded by: J. Harris

THAT the Grand Erie District School Board approve the Joint Occupational Health & Safety Committee Terms of Reference for signature and submission to the Ministry of Labour for review.

Carried

(e) Appointment of Non-Board Audit Committee Members

J. Gunn presented the laydown report for the Appointment of Non-Board Audit Committee Members which consisted of background and recommendation.

Moved by: C.A. Sloat

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve the Appointment of Christine Woodley as Non-Board Audit Committee Member for a three-year term ending January 31, 2020.

Carried



H – 1 Other Business

(a) Summary of Accounts – February 2017

Presented as printed.

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of February 2017 in the amount of \$7,681,459.41 as information.

Carried

(b) Special Education Advisory Committee Minutes – February 2, 2017

Presented as printed.

Moved by: D. Sowers

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – February 2, 2017 as information.

Carried

(c) Joint Occupational Health & Safety Committee Minutes – February 16, 2017

Presented as printed. J. Gunn highlighted that Greenbrier and Major Ballachey had not completed their Health & Safety Inspection in February.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee Minutes – February 16, 2017 as information.

Carried

(d) Student Transportation Services Brant Haldimand Norfolk Committee Minutes – February 28, 2017

Presented as printed. J. Gunn referred to 8.2 Issue of Multiple Address and reminded the Board to review and provide J. Richardson with any feedback or questions to be brought to the next Student Transportation Service Brant Haldimand Norfolk Committee meeting. J. Richardson noted that D. Sowers was in attendance and minutes do not reflect this.



Moved by: J. Richardson

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Student Transportation Services Brant Haldimand Norfolk Committee Minutes – February 28, 2017 as information.

Carried

(e) **Compensatory Education Steering Committee – September 22, 2016**

Presented as printed.

Moved by: D. Sowers

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Compensatory Education Steering Committee Minutes – September 22, 2016 as information.

Carried

I – 1 **Correspondence**

- (a) Bluewater District School Board Correspondence to Minister of Education – Special Education Funding – February 27, 2017

Moved by: J. Harris

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive correspondence as information.

Carried

J – 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: K. Sandy

THAT the meeting be adjourned at 9:45 p.m.

Carried

Board Chair, David Dean



MINUTES

Present: T. Waldschmidt – Committee Chair, R. Collver, D. Dean, B. Doyle, J. Harris, J. Richardson, K. Sandy, C.A. Sloat, D. Sowers, E. Marr (Student Trustee), B. Newman (Student Trustee)

Administration: Director - B. Blancher; Superintendents - D. Abbey, W. Baker, L. De Vos, J. Gunn, D. Martins, S. Sincerbox, L. Thompson, Recording Secretary – L. Kay

Regrets:

Trustees: G. Anderson, A. Felsky

Administration: Nil

A – 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, T. Waldschmidt at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: D. Sowers

Seconded by: J. Richardson

THAT the Board move into In Camera Session to discuss personnel, legal and property matters at 6:40 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, T. Waldschmidt at 7:20 p.m.

(e) Agenda Additions/Deletions/Approval

Presented as printed.

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the agenda be approved as printed.

Carried

(f) In Camera Report – to be reported following H-1



Committee of the Whole Board

April 10, 2017

Education Centre, Board Room

B – 1 Business Arising from Minutes and/or Previous Meetings

NIL

C – 1 Director's Report

The Director highlighted:

- B. Blancher noted that there was an error in the February 13, 2017 Committee of the Whole Board – Contract Award for IT Data Centre Refresh Report. The report referenced a Data Centre Hardware / Software Refresh contract as being awarded to Compugen through OECM's VOR. Compugen is a supplier for OECM, the agreement is actually with the Ministry of Government and Consumer Services (MGCS VOR) that should have been referenced and not OECM's agreements. We will be adding a note to the minutes and correcting the report.
- Wednesday, April 12, 2017 is International Day of Pink against Bullying, Discrimination, Homophobia, Transphobia and Transmisogyny
- Elementary ECO Conference at Camp Trillium – Wednesday, April 12, 2017
- Fairview Avenue PS Redevelopment Meeting – Thursday, April 13, 2017 from 4:30 – 6:00 pm – Information session about the new school build

C.A. Sloat requested an update on the pilot project at Paris District High School. B. Blancher invited D. Martins to provide information. D. Martins reported the province is partnering with educators on the career studies pilot projects. Laura Dukeshire from Paris District High School has been selected to participate in the pilot, working with 28 educators to develop innovative learning opportunities related to financial literacy, entrepreneurship skills, digital literacy and career/life planning.

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Director's Report of April 10, 2017 as information.

Carried

D – 1 New Business – Action/Decision Items

(a) Secondary Class Size

S. Sincerbox reviewed the Secondary Average Class Size report that is presented to the Trustees annually

Moved by: R. Collver

Seconded by: D. Dean

THAT the Grand Erie District School Board approve an increase to the average aggregate Secondary School Class Size to 22 for 2017-2018.

Carried



Committee of the Whole Board

April 10, 2017
Education Centre, Board Room

(b) International Students – Fee Structure

J. Gunn reviewed the International Students – Fee Structure report that is presented to Trustees on annual basis. J. Gunn noted that Grand Erie receives a number of applications from students outside of Canada and reviewed the 2012-2016 International Students Enrollment data, budget implications/funding source(s), proposed fee scheduled for 2017-18 and communication plan.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the 2017-2018 Tuition Fees for International Students.

Carried

(c) Mileage Remuneration Review

J. Gunn reviewed the Mileage Remuneration report which contained background, additional information including the annual average cost in Southern Ontario for regular unleaded gasoline, 18-month Average Retail Price Chart, Canada Revenue Agency (CRA) reasonable automobile allowance rate and the Budget Implications. J. Gunn advised the Board that recent audits of neighbouring school boards have found that rates lower than CRA prescribed rate have been deemed not reasonable by the CRA which requires the reimbursement to be treated as an allowance and a taxable benefit for the employee.

C.A. Sloat advised this matter was discussed a recent OSBPA meeting noting the Board has signed Provincial Transfer Payment and asked if this is a problem locally? J. Gunn responded there are some transfer payments between Ministry and Board and we are reimbursed at their mileage rate.

R. Collver noted that CRA needs to know the ramifications to Boards for this rate change and asked C.A. Sloat if OSBPA will be approaching the CRA on their ruling? C.A. Sloat responded that Wayne McNally will take it through OSBPA to contact the Ministry and review this with CRA. R. Collver suggested that Grand Erie Sr. Administration write a letter of OSBPA highlighting the need to take a stand on this.

D. Sowers noted that tracking mileage isn't an issue as mileage tracking is a current requirement.

D. Dean is apprehensive of the \$0.54 increase and the public reaction. J. Harris agreed with D. Dean but stated we need to be transparent in advising the public and we are forced into this position by the Canada Revenue Agency. J. Gunn added that absent of the Canada Revenue Agency requirement, Sr. Administration would be recommending an increase of \$0.48 due to higher carbon tax.



Committee of the Whole Board

April 10, 2017

Education Centre, Board Room

C.A. Sloat reminded the Board that this is subject to budget approval. J. Harris noted his support for this increase as we need to consider the effect on the employees.

Moved by: J. Harris

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve an increase in the current mileage rate to \$0.54 per kilometer for the first 5,000 kilometers, and \$0.48 per kilometer thereafter effective September 1, 2017, subject to final budget approval as directed by the Canada Revenue Agency.

Carried

(d) **Pauline Johnson Collegiate Hospitality Program Report**

J. Gunn reviewed the Pauline Johnson Collegiate – Hospitality and Tourism Program report which contained background information, additional information, renovations required with estimated costs of construction and timelines and future programming. The Cafeteria provider withdrew their services this year and we are looking at the possibility of offering the Hospitality and Tourism program that has been offered at other schools. J. Gunn further noted that the Sr. Administration has had discussions with Conestoga College about the possibility of running a number of college programs and/or adult program in the space.

R. Collver commented that this is a great addition and asked have we paid for a Snoezelen room before and is there only one? J. Gunn responded we have funded the construction/alteration costs from capital budgets in the past, but not for the furnishings and equipment for the space. There is currently a Snoezelen room in the school and the equipment will be moved from that room.

C.A. Sloat asked what classroom is currently in the space and is concerned with students being moved before the end of the year and again at the beginning of the year. J. Gunn responded that there is currently a multi-handicapped classroom in the space to be renovated and that the principal has a plan to accommodate them to enable an early start to construction.

J. Richardson noted after what he has seen of the Hospitality program in Hagersville, he believes every school should offer this program. J. Richardson asked if the Snoezelen rooms is it big enough. L. Thompson reminded the Trustee that Snoezelen is a trademark for a sensory or relaxation room, the space is used for self-regulation that may require special lighting, music to meet the needs of the students that will be there.

D. Dean noted that Administration should be commended for the program improvement that will appeal to all levels of students, will support the SOAR program and make Pauline Johnson more attractive to potential students.

B. Doyle asked how much seating is in the bistro area? J. Gunn responded 3 tables of 4 and 6 tables of 2. B. Doyle asked if the public will be able to come in and buy food? J. Gunn



Committee of the Whole Board

April 10, 2017

Education Centre, Board Room

responded that at most other schools that currently have this program it is the staff that purchase.

J. Harris further asked about the availability to the public and post-secondary for students and how serious we are with this? J. Gunn suggested we would only be serious if there is a partnership and real links to opportunities for Grand Erie students for post-secondary options.

Moved by: R. Collver

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the plans to renovate space at Pauline Johnson Collegiate to accommodate a new Hospitality and Tourism Program for September 2017 subject to final approval of the Facility Renewal Plan for 2016-17.

Carried

(e) **Facility Renewal Plan 2016 – 2017**

J. Gunn invited T. Oldham to the table. J. Gunn reviewed the Facility Renewal Plan 2016-17 Report which contained the following:

- Background – one of the Board's Multi-Year Plan objectives is to "ensure that students and staff have safe and welcoming environment in which to learn and work";
- Renewal Plans for 2016-17 - the Proposed 2016-17 Capital Projects totaling \$21,859,203 funded by Facility Renewal (FRG), School Condition Improvement (SCI) and Community Hubs (Hub) allocations. Leaving \$8.2 Million on the table for future to address on next year's capital plan.
- Principal Building and Grounds – budget allocated to the schools to address small facility related issues i.e.: installation of electrical outlet etc.
- Pride of Place – allocations to address facility features that contribute to a more welcoming environment which have been prioritized and reviewed as set out in Policy FT13: Pride of Place and Community Partnership Incentive Programs
- Community Partnership Incentive Plan proposed projects – received 36 applications with a total estimated project value of \$545,620. Recommending approval of an additional \$62,374 in FRG funding for a total of \$262,347 so that all school request and projects can be supported.
- School/Program Improvement Fund – a focus group was established to examine options for applications of the funds by using the certain criteria and group identified two project streams
 - Conversion of Library space in schools to create a Learning Commons
 - Kindergarten Upgrades to those classrooms that did not receive capital support during the implementation of full day kindergarten

R. Collver requested what is involved in the construction for Learning Commons. T. Oldham noted Waterford is an old and dated library with glass block windows along one end limiting natural lights. There is a need to bring the space into the 21st century where students can connect devices. The plan is to use Waterford as a pilot project to showcase what is possible and do the same for the elementary library in Bellview and use these pilots to create a service catalogue for reference for



Committee of the Whole Board

April 10, 2017

Education Centre, Board Room

future projects/conversions. R. Collver asked how many schools will need constructions other than new furniture. J. Gunn noted the majority of construction work would be with infrastructure around hoteling stations, hydro and network services, studio space, and green screen wall rather than bricks and mortar.

J. Harris commented on the overall approach and likes the idea of a service catalogue.

- Community Hubs Capital Funding – in 2016 the Ministry announced funding to support the expansion of community hub use in schools and the recommended projects to be considered are:
 - Major Ballachey – Elevator
 - Elgin Avenue – Elevator / Accessibility
 - Central Public School – Hub Addition
 - Hagersville SS - Renovations
- Capital Projects identified by Facilities – proposed building renewal projects in four major categories
 - Major Building components i.e.: roofing, windows and doors etc.
 - Life Safety, Intercom and Security Systems
 - Health and Safety Upgrades
 - Accessibility Upgrades
- Committed Capital and other – repayment of debt incurred in prior years for capital related projects i.e.: energy retrofit project

C.A. Sloat asked do we have an idea of how much of this has been included and completed so far? T. Oldham responded that approximately 65% of masonry and 55-60% roofing has been completed. C.A. Sloat asked about the idea of new school signs and hopes the conversations are happening with the correct parties to ensure alignment with the Strategic Communications Plan. T. Oldham noted that Manager of Communication is involved in the process. C.A. Sloat asked J. Gunn where the funds from sale of property are allocated? J. Gunn responded those funds are used as capital surplus or pay for prior capital commitments.

Moved by: J. Harris

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the Facility Renewal Plan for 2016-17.

Carried

(f) **Quality Accommodation Update (BL8)**

J. Gunn reviewed the Quality Accommodations Committee Report that contained the following:

- Background – Board engaged Watson and Associates to assist the committee with the preparation of long term enrolment forecasts and possible future accommodation scenarios
- Summary of Information Presented – Grand Erie schools capacity, current enrollment, percentage of renewal needs and other related statistics



Committee of the Whole Board

April 10, 2017

Education Centre, Board Room

- Demographic Trends – board wide trends from 2001 and 2006 and 2011
- Enrolment Share – by Elementary and Secondary
- Population per Dwelling – by Elementary and Secondary
- Priority Recommendations
 - Boundary Reviews for Immediate consideration
 - Priority 1 – Accommodation Review for completion in 2017-18
 - Priority 2 – Accommodation Review for completion in 2018-19 and 2019-20

R. Collver referred to enrolment share and asked if there a commitment to next steps and what are the ideas in place to go about it? J. Gunn responded as soon as we can get population data from the 2016 Census and confirm the trend we can focus on the why. J. Gunn noted by June the raw data should be available, we will push the data to Watson and Associates to have them refresh their data set. We will then need to go back to individual schools, individual areas and try to follow the students to get a better understanding of what is influencing student/parent choices. R. Collver asked as a board what would the strategy be and what would it look like and would a reasonable timeline be fall for the data to be presented? J. Gunn responded that Quality Accommodation Committee will need to look at the data and should be able bring it back to the board in the fall timeframe.

R. Collver noted she is pleased to see we are addressing boundary and asked when will we address the McKinnon Park issue. B. Blancher responded that conversations have started with the Education Committee for Six Nation.

Moved by: D. Dean

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Quality Accommodations Committee Report as information.

Carried

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board approve recommended Boundary reviews, in May 2017:

- a) Conduct an Elementary School Boundary review to assign the new McClung development in Caledonia to Caledonia Centennial School.
- b) Conduct an Elementary School Boundary review to assign residential areas under development in Southwest Brantford that are currently assigned to Walter Gretzky PS to Ryerson Heights PS as a temporary holding school until a new school is constructed.
- c) Conduct a Secondary School Boundary review to direct students residing in the new McClung development in Caledonia to Cayuga Secondary School

Carried

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board approve Pupil Accommodation review for completion in 2017-18 of Brant/Brantford Secondary schools (BCI, North Park, Pauline



Committee of the Whole Board

April 10, 2017

Education Centre, Board Room

Johnson, Tollgate and Paris). The scope of review to include possible re-distribution of specialty programming among schools and boundary revisions to balance enrolment across all schools in the review.

Carried

(g) **Design Approval to Tender – New Fairview School**

J. Gunn presented the Approval to Tender new Fairview School report which consisted of:

- Background – Ministry of Education approved Capital Priorities Grant Funding and Child Care capital funding in the amount of \$11,518,529 to complete consolidation of Haldimand East Schools
- Proposed Project Features – new 45,230 sq. ft. two story school to be constructed on the Fairview Avenue site
- Budget Implications: estimated project costs within the Ministry approved allocation is \$10,619,020
- Project Schedule: Break Ground/Commence Construction week of July 3, 2017 with projected Occupancy in August 2018

J. Gunn reviewed the proposed drawing in details.

K. Sandy left the meeting at 9:00 p.m.

D. Sowers asked why there is one washroom with only three stalls between two the kindergarten rooms? J. Gunn responded this the same set up as at Ecole Confederation and it works well.

B. Doyle noted that this new school is a fantastic moment for Haldimand and Dunnville.

C.A. Sloat noted she is pleased to see a recycle area and asked if a custodian office exist? T. Oldham responded there is a spot designated in the Receiving space.

R. Collver asked about the proposed portables? J. Gunn responded that when we submit site plans we put in for future possible requirements but believes portables will not be required.

Moved by: J. Richardson

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the design of the New Fairview School for release of tender documents.

Carried

(h) **Proposed Boundary Change**

J. Gunn reviewed the Boundary – Major Ballachey/Princess Elizabeth report. A request for out of area attendance of a kindergarten student at Major Ballachey highlight an issue with a portion of the Princess Elizabeth School catchment area that should be assigned to Major Ballachey. Administration recommends the amendment of the catchment area and Sr.



Committee of the Whole Board

April 10, 2017
Education Centre, Board Room

Administration request a temporary suspension of Procedure FT119 – Boundary reviews to permit this housekeeping change without the requirement for referral to a working group for stakeholder feedback and input.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board suspend Procedure FT119.

Carried

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve Boundary revision to assign a portion of the Princess Elizabeth catchment area to Major Ballachey effective September 1, 2017.

Carried

(i) **Bylaw 8 – Committee of the Board**

B. Blancher reviewed the Bylaw 8 Committee of the Board report noting that Bylaw 8 was approved by the Board in November 2016; however, there have been some emerging issues around addition of other committees and reporting mechanism for committees. The goal will be to bring revised Bylaw 8 to the June 12th Committee of the Whole meeting.

Moved by: R. Collver

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the establishment of a subcommittee to review Bylaw 8 – Committee of the Board.

Carried

D – 2 **New Business – Information Items**

(a) **Educational Technology Initiative Update**

D. Abbey invited J. Dumoulin to table. D. Abbey reviewed the Education Technology Plan Update report that provided background, additional information on hardware, professional development, Educational Technology Initiative Evaluation, next steps, budget implications and communication plan.

D. Abbey noted there are number of Upcoming events and invited the Trustees to attend:
EdTech Student Crew – Friday, May 12

Ed Tech symposium – 4 half days session:

Tuesday, May 16, 2017(AM or PM)

Friday, Jun 2, 2017 (AM or PM)

For those wishing to attend they should contact Jeff Dumoulin for info or to register.

J. Harris requested further explanation regarding the Education Technology Evaluation. D. Abbey advised that this was compiled out of our survey results with students etc. J. Harris

Page 9 of 15



Committee of the Whole Board

April 10, 2017

Education Centre, Board Room

asked where are we going with it. D. Abbey responded the intent to sit down as team and gauge where we are. J. Harris congratulated the team on the work completed.

Moved by: B. Doyle

Seconded by: J. Harris

THAT the Grand Erie District School Board received the Education Technology Plan Update as information.

Carried

(b) **Data Report – E-Learning Annual Report**

D. Martins reviewed the Data report – eLearning Annual Report which contained:

- background regarding Grand Erie's partnership with the Ontario eLearning Consortium;
- Current eLearning Programs
 - Consortium-Based Asynchronous eLearning,
 - Continuing Education and Summer School, and
 - Turning Point Asynchronous eLearning Courses;
- Ontario eLearning consortium;
- Grand Erie eLearning Website;
- Roles and Responsibilities of the Technology Enabled Learning and Teaching Contract (TELTC)
 - Capacity Building
 - Learning Resources
 - Learning and Teaching Expertise
 - Infrastructure
 - Operations
- Considerations and New Developments Moving forward;
- Budget Implications/Funding Sources; and
- Communication Plan

R. Collver asked when you review the numbers, how many of these number include Turning Point students? D. Martins responded that these numbers do not include Turning Point.

R. Collver noted concerns about Turning Point and the changes. B. Blancher responded Turning Points now aligns with the recommendations from the Ministry Attendance Audit and there is support for the student taking eLearning. R. Collver needs a better understanding with regards to the Turning Point program, how many students are going to Turning Point and how they are being supported. B. Blancher responded that is not a Turning Point report and would be happy to bring a Turning Point report, if that is the will of the Board. D. Martins noted that we continue to work on supporting Turning Point students in the western part of Norfolk as we continue to build fulsome program and that we have seen a significant decrease in students in the SAL program for that area. J. Harris noted while there has been some success at the Norfolk situation, he believes that some time needs to be spent to address the concerns.



Committee of the Whole Board

April 10, 2017

Education Centre, Board Room

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Data Report – eLearning Annual Report at information.

Carried

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board request a Turning Point Program report be presented to Trustees.

Carried

D. Sowers left the meeting at 9:45 p.m.

(c) **Summer School Report**

D. Martins reviewed the Summer School Report noting in 2017, Summer School will be held at Brantford Collegiate Institute and Hagersville Secondary School and will offer a variety of courses including, reach ahead credit, credit recovery and eLearning courses. D. Martins reviewed the Key Elements of the 2017 Program, Summer School Challenges, Summer School Sites and summary.

C.A. Sloat noted the challenge with communication to parents about summer school course availability and transportation and asked how this will be improved. D. Martins responded that we working with Manager of Communication to pursue an aggressive marketing program.

B. Doyle is pleased to see the Literacy and Numeracy for grade 6, 7, and 8 and hopes this is stressed to public schools. D. Martins noted the Principal of Summer Schools will be meeting with the Elementary Principals and is working with Manager of Communication.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Summer School Report as information.

Carried

(d) **Annual School Effectiveness Framework Report**

L. DeVos and D. Martins reviewed the Annual School Effectiveness Framework Report. L. DeVos reviewed the background of the School Effectiveness Framework noting it is an important tool instrumental to ensuring high quality instruction and program practices are implemented in all elementary and secondary schools within the Grand Erie. L. DeVos reviewed additional information and Elementary Process which focused on the School Self-Assessment portion of the School Effectiveness Framework. The Supported School Self-Assessment was a pilot project and five school selected were Bellview, Centennial Grand



Committee of the Whole Board

April 10, 2017

Education Centre, Board Room

Woodlands, Houghton, Major Ballachey and Prince Charles. All other elementary schools will complete the newly revised School Effectiveness Framework Self-Assessment Questionnaire.

D. Martins reviewed the Secondary Process portion of the School Effectiveness Framework report noting the process included two components:

- District Support Teams: Student Success Lead, Superintendents of Schools, Principals Leaders, Principals and Vice-Principals and OSSTF representation
- District Support Visits: three-year cycle, half day visit comprised of three parts – pre-visit, district support visit & Post Visit

D. Martins reviewed the Schedule of Visits for Secondary in 2016-17 and the suggested schools for 2017-18.

Moved by: J. Harris

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve to continue past 10:00 p.m.

Carried

It was recommended that moving forward the School Effectiveness Framework report to the Board be included as part of the Mid-year Board Improvement Plan for Student Achievement report as it aligns directly with the Multi-year Plan, Board Improvement Plan and School Improvement Plans.

J. Harris noted the plan is to take this initiative down to the school level and noted that this is also part of the Director's Performance Appraisal, how do we capture these? B. Blancher noted that this report refers to the School Effectiveness Framework while the District Effectiveness Framework is what is part of the Director's Performance Appraisal - one is a school level and one is a system level. L. DeVos responded there are reports being submitted from schools that inform how we are doing with the goals of the BIPSA and provide learning around specific school support needs.

D. Dean asked about the District Support team and what does the OSSTF representative bring to the table. B. Blancher provided the background of OSSTF involvement during the implementation phase and the positive feedback received with having OSSTF involved.

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Annual School Effectiveness Framework report as information.

Carried

(e) Trustees' Expenses Report (F3)

J. Gunn presented the report as printed.

Moved by: D. Dean



Committee of the Whole Board

April 10, 2017

Education Centre, Board Room

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Trustees' Expense Report as information.

Carried

(f) **Education Week 2017**

B. Blancher reviewed the Education Week 2017 Report noting that Education Week is the week of May 1, 2017. The 2017 theme is *Yes I Can – Growth Mindset* to align with Mental Health Week. The purpose of the week is to highlight excellence in student learning. B. Blancher reviewed some the activities scheduled:

- Thursday, April 27, 2017 from 11:30 am – 1:30 p.m. – Student Talen Show to kick-off Education Week and Mental Health Week – hosted by Student Trustees
- Wednesday, May 3, 2017 – Bisons Alumni North park Sports Complex Grand Opening – 1:30 pm prior to the start of two soccer games
- Friday, May 5, 2017 - École Confederation will be celebrating its official grand opening and Canada 150

B. Blancher welcomed all Trustees to attend the events and noted additional events taking place during the week will be featured on the Board's website and sent out to Trustees.

Moved by: J. Harris

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Education Week 2017 Report as information.

Carried

(g) **Before and After School Programs 2017/2018**

L. DeVos reviewed the Before and After School Programs report noting the Ministry of Education released in January 2017 the *Before-and-After School Programs Kindergarten – Grade 6 Policies and Guidelines for Schools Boards* which outlines the requirements of school boards beginning September 2017.

Moved by: B. Doyle

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Before and After School Programs 2017-18 Report as information.

Carried

(h) **Partnering Together for Healthy Schools Protocol**

L. Thompson invited S. McKillop to the table to support the review of this report. L. Thompson reviewed the Partnering Together for Healthy Schools Protocol report noting that the Grand Erie District School Board and Brant Haldimand Norfolk Catholic District School Board have worked closely with both Haldimand Norfolk Health Unit and Brant County



Committee of the Whole Board

April 10, 2017

Education Centre, Board Room

Health Unit to establish a common understanding as it relates to health topics that impact students. The Partnering Together for Healthy Schools Protocol outlines the declaration statement, purpose, guiding principles, approach and the agreement of how school boards and health units will work together.

The official signing of Partnering Together for Healthy Schools Protocol will held on Tuesday, May 11, 2017 at 10:15 a.m.

C.A. Sloat stated that we do not have process on how to deal with Protocols and need to consider developing one.

Moved by: J. Harris

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive Partnering Together for Healthy Schools Protocol as information.

Carried

E – 1 Bylaw/Policy/Procedure Consideration - Action/Decision Items

Nil

E – 2 Procedures Consideration – Information Items

Nil

F– 1 Other Business

Nil

G – 1 Correspondence

- (a) Waterloo Region District School Board letter to Ministry of Education – February 10, 2017
- (b) Waterloo Region District School Board letter to Ontario Universities Application Centre – February 27, 2017
- (c) Friends of Simon Wiesenthal Centre for Holocaust Studies Letter – March 20, 2017

Moved by: R. Collver

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive correspondence as information.

Carried

Moved by: J. Harris

Seconded by: C.A. Sloat

THAT the Board return into In Camera Session to discuss personnel, legal and property at 10:20 p.m.

Carried



Committee of the Whole Board

April 10, 2017
Education Centre, Board Room

Open session reconvened at 10:52 p.m.

A-1-f In Camera Report

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board approve B-1-a.

Carried

H – 1 Adjournment

Moved by: J. Richardson

Seconded by: J. Harris

THAT the meeting be adjourned at 10:54 p.m.

Carried

Committee of the Whole Board Chair, Tom Waldschmidt



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
 FROM: Tom Waldschmidt, Chair, Committee of the Whole Board
 RE: **Committee of the Whole Board Report**
 DATE: April 24, 2017

Recommended Action: It was moved by _____, seconded by _____ THAT the Grand Erie District School Board approve the Committee of the Whole Board Report, dated April 10, 2017 as follows:

1. **In Camera Report**
 THAT the Grand Erie District School Board approve B-1-a.
2. **Director's Report**
 THAT the Grand Erie District School Board receive the Director's Report of April 10, 2017 as information.
3. **Secondary Class Size**
 THAT the Grand Erie District School Board approve an increase to the average aggregate Secondary School Class Size to 22 for 2017-2018.
4. **International Students - Fee Structures**
 THAT the Grand Erie District School Board approve the 2017-2018 Tuition Fees for International Students.
5. **Mileage Remuneration Review**
 THAT the Grand Erie District School Board approve an increase in the current mileage rate to \$0.54 per kilometer for the first 5,000 kilometers, and \$0.48 per kilometer thereafter effective September 1, 2017, subject to final budget approval as directed by the Canada Revenue Agency.
6. **Pauline Johnson Collegiate Hospitality Program Report**
 THAT the Grand Erie District School Board approve the plans to renovate space at Pauline Johnson Collegiate to accommodate a new Hospitality and Tourism Program for September 2017 subject to final approval of the Facility Renewal Plan for 2016-17.
7. **Facility Renewal Plan 2016 – 2017**
 THAT the Grand Erie District School Board approve the Facility Renewal Plan for 2016-17.
8. **Quality Accommodation Update (BL8)**
 THAT the Grand Erie District School Board receive the Quality Accommodations Committee Report as information.

THAT the Grand Erie District School Board approve recommended Boundary reviews, in May 2017:

- a) Conduct an Elementary School Boundary review to assign the new McClung development in Caledonia to Caledonia Centennial School.
- b) Conduct an Elementary School Boundary review to assign residential areas under development in Southwest Brantford that are currently assigned to Walter Gretzky PS to Ryerson Heights PS as a temporary holding school until a new school is constructed.
- c) Conduct a Secondary School Boundary review to direct students residing in the new McClung development in Caledonia to Cayuga Secondary School

THAT the Grand Erie District School Board approve Pupil Accommodation review for completion in 2017-18 of Brant/Brantford Secondary schools (BCI, North Park, Pauline Johnson, Tollgate and Paris). The scope of review to include possible re-distribution of specialty programming among schools and boundary revisions to balance enrolment across all schools in the review.

9. Design Approval to Tender – New Fairview School

THAT the Grand Erie District School Board approve the design of the New Fairview School for release of tender documents.

10. Proposed Boundary Change

THAT the Grand Erie District School Board suspend Procedure FT119.

THAT the Grand Erie District School Board approve Boundary revision to assign a portion of the Princess Elizabeth catchment area to Major Ballachey effective September 1, 2017.

11. Bylaw 8 – Committee of the Board

THAT the Grand Erie District School Board approve the establishment of a subcommittee to review Bylaw 8 – Committee of the Board.

12. Education Technology Initiative Update

THAT the Grand Erie District School Board received the Education Technology Plan Update as information.

13. Data Report – E-Learning Annual Report

THAT the Grand Erie District School Board receive the Data Report – eLearning Annual Report as information.

THAT the Grand Erie District School Board request a Turning Point Program report be presented to Trustees.

14. Summer School Report

THAT the Grand Erie District School Board receive the Summer School Report as information.

15. Annual School Effectiveness Framework Report

THAT the Grand Erie District School Board receive the Annual School Effectiveness Framework report as information.

16. Trustees' Expenses Report (F3)

THAT the Grand Erie District School Board receive the Trustees' Expense Report as information.

17. Education Week 2017

THAT the Grand Erie District School Board receive the Education Week 2017 Report as information.

18. Before and After School Programs 2017/2018

THAT the Grand Erie District School Board receive the Before and After School Programs 2017-18 Report as information.

19. Partnering Together for Healthy Schools Protocol

THAT the Grand Erie District School Board receive Partnering Together for Healthy Schools Protocol as information.

20. Correspondence

THAT the Grand Erie District School Board receive correspondence as information.

Respectfully submitted,

Tom Waldschmidt, Chair
Committee of the Whole Board



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education
FROM: Liana Thompson, Superintendent of Education
RE: **Partnering Together for Healthy Schools Protocol**
DATE: April 10, 2017

Recommended Action: It was moved by _____ Seconded by _____
THAT the Grand Erie District School Board receive Partnering Together for Healthy Schools Protocol as information.

Background

Grand Erie District School Board and Brant Haldimand Norfolk Catholic District School Board work closely with both the Haldimand Norfolk Health Unit and Brant County Health Unit. At the center of effective school board/public health partnerships is a common understanding of each partners' respective roles and responsibilities and clearly delineated decision-making and communication procedures on health topics that impact students.

The Partnering Together for Healthy Schools Protocol outlines the declaration statement, purpose, guiding principles, approach, and the agreement of how school boards and health units will work together. The Protocol is the umbrella agreement with four working agreements to be attached as appendices. The four working agreements include: Healthy Schools Initiatives, School and Student Immunization Process, Outbreak and Pandemic Preparedness, and Student Oral Health.

To date, the Student Immunization Process is complete and the Student Oral Health is in progress. A planning team is being formed to support the Outbreak and Pandemic Preparedness working agreement and once that is complete a team will then develop the Healthy Schools Initiatives working agreement.

Communication Plan

An official signing of the Partnering Together for Healthy Schools Protocol will be held on Tuesday, May 11, 2017 at 10:15 a.m. in the Library of Walter Gretzky Elementary School/St. Basil Catholic Elementary School. The signing will be done by the Director of Education, Brant Haldimand Norfolk Catholic District School Board, the Director of Education, Grand Erie District School Board, the Executive Director, Brant County Health Unit, and the Director, Public Health, Haldimand-Norfolk Health Unit.

The Partnering Together for Healthy Schools Protocol and appendices will be posted on the Board's website.

Respectfully submitted,

Liana Thompson
Superintendent of Education



Partnering Together for Healthy Schools Protocol

Declaration Statement

Brant Haldimand Norfolk Catholic District School Board, Grand Erie District School Board, Brant County Health Unit and Haldimand-Norfolk Health Unit commit to partner, recognizing and practicing within each organization's mission, vision and culture, in order to create and sustain healthy school environments and school communities that contribute to the well-being of children and youth in Brant, Haldimand, and Norfolk.

Purpose

The purpose of this protocol is to demonstrate the commitment of public health and education in Brant, Haldimand and Norfolk to use the potential of collaboration and collective action to positively influence the lives of children and youth.

The link between health and education is paramount. Healthy students are better learners, and education is a key determinant of health. Through collaboration between education and public health in Brant, Haldimand and Norfolk, we can achieve greater collective impact to create healthy school communities that foster student well-being and success.

Guiding Principles

The Brant Haldimand Norfolk Catholic District School Board, Grand Erie District School Board, Brant County Health Unit and Haldimand-Norfolk Health Unit are committed to:

- Respecting diversity, equity and inclusivity
- Establishing partnerships that promote sharing of expertise, knowledge and resources
- Recognizing the strengths of the child/youth to promote positive outcomes
- Being flexible to meet the needs of the child/youth and family
- Collaborating with families, school and community partners

Approach

Healthy schools will be achieved through strategic partnership and collaboration, communication, knowledge exchange, and development of supportive environments. This includes a commitment to excellence in health protection and health promotion.

Health units and school boards will address any issue following best practice of using multi-pronged strategies consistent with the Foundations for a Healthy School Framework.

Agreement

All parties agree to:

1. Delegate staff with knowledge and relevant portfolio responsibilities, to represent organizational interests (and adhere to respective board processes as appropriate) on Brant Haldimand Norfolk Healthy Schools Advisory Group.
2. Commit to an annual review of the Protocol (or upon request), including appendices, to help move the partnership agenda forward; required corrections or deletions will be delegated to the appropriate staff lead.
3. Advocate for the collective understanding of the importance of health protection, promotion and wellness initiatives, at the systems, community and school levels.
4. Support collaborative research and evaluation mechanisms (e.g., data collection, monitoring, knowledge exchange and sharing, tracking progress towards intended goals).
5. All parties will adhere to the governing legislation that supports the mandates of health and education.

Signatories of the Protocol

Date: _____

Director of Education, Brant Haldimand Norfolk Catholic District School Board

Director of Education, Grand Erie District School Board

Executive Director, Brant County Health Unit

Director, Public Health, Haldimand-Norfolk Health Unit

APPENDICES

- Healthy Schools Initiatives
- School and Student Immunization Process
- Outbreak and Pandemic Preparedness
- Student Oral Health



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
FROM: Scott Sincerbox, Superintendent of Education
RE: **Workforce Report**
DATE: April 24, 2017

Recommended Action: It was moved by _____, seconded by _____
THAT the Grand Erie District School Board approve the Workforce Report with data as of March 31, 2017.

Rationale/Background:

- 1.0 The Board receives information three times a school year – November, February and April – that provides totals by employee group/position, relative to the budget. The Report also includes retirement and resignation names.

Respectfully submitted

Scott Sincerbox,
Superintendent of Education

	Budget	Funding Adjustments	Oct 31/16	Jan 31/17	Mar 31/17
1 Supervisory Officers	8.00		8.00	8.00	8.00
2 Consultants & Coordinators - Elementary	15.50		15.50	15.50	15.50
3 Consultants & Coordinators - Secondary	5.00		5.00	5.00	5.00
4 Principal Leaders - Elementary	3.00		3.00	3.00	3.00
5 Principal Leaders - Secondary	1.00		1.00	1.00	1.00
6 Principals & Vice-Principals – Elementary	71.00		71.00	71.00	71.00
7 Principals & Vice-Principals – Secondary	32.00		32.00	32.00	32.00
9 Teachers – Elementary	1060.50	1.50	1061.00	1062.00	1062.00
10 Teachers – Secondary	605.00	1.00	610.00	602.00	602.00
11 Psycho-Educational Consultants	8.00		8.00	8.00	8.00
12 Speech Pathologists	6.50		6.50	6.50	6.50
13 Social Workers	7.50		7.50	7.50	7.50
14 Child and Youth Workers	11.00	1.00	12.00	12.00	12.00
15 Attendance Counsellors	7.00		7.00	7.00	7.00
16 Behaviour Counsellors	7.00		7.00	7.00	7.00
17 Communicative Disorders Assistants	7.00		7.00	7.00	7.00
18 Educational Assistants	303.00		303.00	303.00	303.00
19 Educational Assistants - Native	11.00		11.00	11.00	11.00
20 Other EA Funding	23.00	1.00	23.00	24.00	24.00
21 Library Technicians	11.00		11.37	11.37	11.37
22 Clerical, Secretarial, Business Admin & Non-Union	223.38		222.54	222.54	222.54
23 Early Childhood Educators	110.00	4.00	114.00	114.00	114.00
24 Plant Operations & Maintenance	208.63		207.28	207.28	207.28
25 Food Services	5.00		5.00	5.00	5.00
26 Transportation	6.00		6.00	6.00	6.00
27 Noon-Period Supervisors	31.64		38.15	38.15	38.15
28 Parent Family Literacy Centre Staff	3.60		3.60	3.60	3.60
TOTAL	2791.25	8.50	2806.44	2800.44	2800.44

Resignations/Retirements			S. Berry	L. Squires	S Bhanwra
			A. Dawson	V. Hussack	C. Muir
			B. Roussel	D. Mels	J. Smith
			S. McAfee	A. Neves	A. Mummery
			J. Bint	J. Balog	K. Wilson
			J. Black	J. Detheridge	C. Miller
				S. Sullivan	K. Peters
				D. Berry	K. Pulham
				K. Berry	H. Carter
				S. Cugino	M. Vanbradt
				K. Daniel	D. Welsby
				M. Holloway	W. Arthur
				M. Murray	A. Gokhale
				M. Bousfield	S. Robertson
				S. Clement	A. Storey
				W. Slaven	
				W. Alderson	
				M. Redmond	
				W. Walker	
				L. Buis	
				E. Dyk	
				J. Spencer	
				G. Waud	
				R. Blake	

Elementary Occasional - Qualified			412.00	418.00	403.00
Secondary Occasional - Qualified			282.00	282.00	263.00
Secondary Occasional - Unqualified			1.00	1.00	1.00
Clerical/Technical - Casual			56.00	56.00	54.00
Educational Assistants - Casual			130.00	143.00	134.00
Casual Caretakers			44.00	35.00	37.00
Casual Early Childhood Educators			59.00	66.00	62.00
Casual Parent Family Literacy Centre Staff			14.00	18.00	19.00



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
FROM: Jamie Gunn, Superintendent of Business & Treasurer
RE: **Quarterly Budget Report**
DATE: April 24, 2017

Recommended Action: It was moved by _____, seconded by _____
THAT the Grand Erie District School Board receive the Quarterly Budget Report for the six months
ended February 28, 2017 as information.

Background:

Consistent with Board Policy F2 the Quarterly Budget Report for the six months ended February 28, 2017 is attached.

Respectfully submitted

Jamie Gunn,
Superintendent of Business & Treasurer

Grand Erie District School Board

2016-17 Interim Financial Report

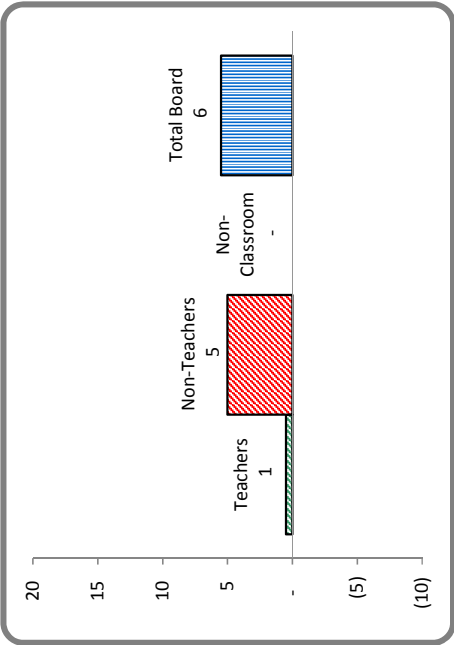
For the period ended February 28, 2017

Summary of Financial Results								
(\$Thousands)	Estimates (Budget)	Revised Estimates	Forecast		Variance from Rev Est			
					\$	%		
Revenue								
Provincial Grants	283,708	283,409	283,409		-	0.0%		
Other	12,407	12,832	12,725		(107)	-0.8%		
Total Revenue	296,115	296,241	296,134		(107)	0.0%		
Expenditures								
(Instruction	241,884	241,804	241,804		0	0.0%		
(Administration	7,715	7,965	8,066		101	1.3%		
(Transportation	11,470	11,470	11,470		-	0.0%		
Pupil Accommodation	26,566	26,566	26,566		-	0.0%		
Other	6,866	6,810	6,810		-	0.0%		
Total Expenditures	294,501	294,615	294,716		101	0.0%		
In-Year Surplus (Deficit)	1,614	1,626	1,417		(208)	-		
Prior Year Accumulated Surplus for compliance	862	862	862		-	0.0%		
Accumulated Surplus (Deficit) for compliance	2,476	2,488	2,280		(208)	-8.4%		

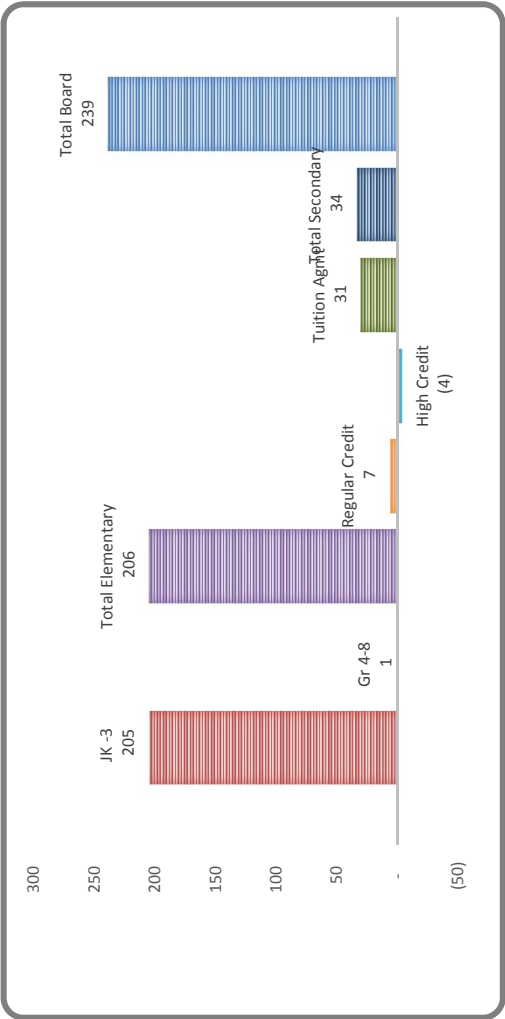
Summary of Enrolment								
ADE	Budget	Forecast	In-Year Change					
				#	%			
Elementary								
JK -3	8,601	8,806	205	2.4%				
Gr 4-8	8,920	8,921	1	0.0%				
Total Elementary	17,521	17,727	206	1.2%				
Secondary <21								
Regular Credit	7,868	7,874	7	0.1%				
High Credit	72	68	(4)	-5.1%				
Tuition Agmt & Visa	522	553	31	5.9%				
Total Secondary	8,461	8,495	34	0.4%				
Total Board	25,982	26,222	239	0.9%				

Summary of Staffing								
FTE	Budget	Actual	In-Year Change					
				#	%			
Classroom								
Teachers	1,630	1,631	1	0.0%				
Non-Teachers	570	575	5	0.9%				
Total Classroom	2,201	2,206	6	0.2%				
Non-Classroom	579	579	-	0.0%				
Total	2,780	2,785	6	0.2%				

Changes in Staffing: Budget v. Forecast



Changes in Enrolment: Budget v. Forecast



Grand Erie District School Board
Interim Financial Report - Revenue Summary
For the period ended February 28, 2017
(\$ thousands)

Budget Assessment					
	a	b	c	d = c - b	e = d/b
2016-17					
	Estimates	Revised Estimates	Forecast	Change	
				\$ Increase (Decrease)	% Increase (Decrease)
Grant Revenues					
Pupil Foundation	136,651	137,704	137,704	-	0.0%
School Foundation	19,622	19,643	19,643	-	0.0%
Special Education	36,264	36,465	36,465	-	0.0%
Language	3,744	3,848	3,848	-	0.0%
Outlying, Remote and Rural	107	107	107	-	0.0%
Learning Opportunities	4,463	4,459	4,459	-	0.0%
Continuing and Adult Education	1,559	1,327	1,327	-	0.0%
Teacher Q&E	23,378	22,522	22,522	-	0.0%
ECE Q&E	1,753	1,785	1,785	-	0.0%
New Teacher Induction program	176	176	176	-	0.0%
Restraint Savings	(80)	(80)	(80)	-	0.0%
Transportation	13,428	13,428	13,428	-	0.0%
Admin and Governance	7,524	7,556	7,556	-	0.0%
School Operations & Community Use	27,006	26,996	26,996	-	0.0%
Declining Enrolment	1,069	335	335	-	0.0%
First Nation, Metis and Inuit	657	704	704	-	0.0%
Safe Schools Supplement	482	484	484	-	0.0%
Permanent Financing - NPF	262	262	262	-	0.0%
Other		43	43	-	0.0%
Total Operating Grants	278,066	277,767	277,767	-	0.0%
Grants for Capital Purposes					
School Renewal (non TCA)	2,937	2,937	2,937	-	0.0%
Other Capital (Minor TCA and Int on Capital)	2,705	2,705	2,705	-	0.0%
Total Capital Purposes Grants	5,642	5,642	5,642	-	0.0%
TOTAL ALLOCATIONS	283,708	283,409	283,409	-	0.0%
Other Revenues					
EPO and Other Gov of Ontario	3,838	4,004	3,897	(107)	(2.7%)
Other Boards	273	273	273	-	0.0%
Tuition Fees & Other Gov of Canada	7,199	7,444	7,444	-	0.0%
Community Use & Rentals	455	455	455	-	0.0%
Miscellaneous Revenues	641	656	656	-	0.0%
Non Grant Revenue	12,407	12,832	12,725	(107)	(0.8%)
TOTAL REVENUES (Schedule 9)	296,115	296,241	296,134	(107)	(0.0%)

Material
Variance
Note

(a)

EXPLANATIONS OF MATERIAL GRANT VARIANCES

(a) Prior Period Adjustment re 2014-15FS Review - Sch 13. Enrolment confirmation differences

ONSIS verified enrolment for Oct 31st count date and school reported enrolment for Mar 31st indicates a positive variance of 43 ADE in enrolment from Revised Estimate values (+9 ADE Elementary and + 34 ADE Secondary). GSN and Tuition fee revenues have not been restated to reflect this increase. We will wait until March 31st enrolments are confirmed in ONSIS before we forecast any change in revenue.

**Grand Erie District School Board
Interim Financial Report - Expenditure Summary
For the period ended February 28, 2017**

(\$ thousands)

Budget Assessment						Risk Assessment			
a	b	c	d = c - b	e = d/b		f	g	h = g - f	
2016-17						Actual 2016/17	Actual 2015/16	Year-to year Increase (Decrease)	Forecast vs. Prior year YTD
Estimates	Revised Estimates	Forecast	\$ Increase (Decrease)	% Increase (Decrease)	Change	% of Forecast Spent	% of Actual Spent		
OPERATING									
Classroom Instruction									
Teachers	161,192	160,490	-	0.0%		50.58%	49.91%	0.7%	
Supply Teachers	5,557	5,557	-	0.0%		50.23%	46.70%	3.5%	
Teacher Assistants and ECEs	23,452	23,670	-	0.0%		54.48%	54.66%	(0.2%)	
Classroom Computers	3,969	3,969	-	0.0%		24.14%	54.49%	(30.4%)	
Textbooks and Supplies	6,665	6,665	-	0.0%		40.46%	38.91%	1.6%	
Professionals and Paraprofessionals	8,462	8,519	-	0.0%		42.10%	45.17%	(3.1%)	
Library and Guidance	5,450	5,891	0	0.0%		33.65%	47.85%	(14.2%)	
Staff Development	660	660	-	0.0%		77.99%	24.73%	53.3%	
Department Heads	467	467	-	0.0%		50.00%	50.00%	0.0%	
Principal and Vice-Principals	14,188	14,188	-	0.0%		49.55%	49.68%	(0.1%)	
School Office	6,972	6,972	-	0.0%		51.49%	53.33%	(1.8%)	
Co-ordinators and Consultants	3,296	3,296	0	0.0%		53.73%	45.42%	8.3%	
Continuing Education	1,554	1,459	-	0.0%		27.52%	28.78%	(1.3%)	
Total Instruction	241,884	241,804	0	0.0%		49.47%	49.54%	(0.1%)	On Forecast
Administration									
Trustees	208	208	0	0.0%		37.34%	43.98%	(6.6%)	
Director/Supervisory Officers	1,506	1,531	0	0.0%		46.63%	48.28%	(1.6%)	
Board Administration	6,001	6,226	101	1.7%		52.78%	53.63%	(0.8%)	
Total Administration	7,715	7,965	101	1.3%		51.22%	52.27%	(1.1%)	Savings Forecast
Transportation									Forecast Pressure
	11,470	11,470	-	0.0%		40.41%	39.52%	0.9%	

**Grand Erie District School Board
Interim Financial Report - Expenditure Summary
For the period ended February 28, 2017**

(\$ thousands)

Budget Assessment						Risk Assessment			
a	b	c	d = c - b	e = d/b		f	g	h = g - f	
2016-17						Actual 2016/17	Actual 2015/16	Year-to year Increase (Decrease)	Forecast vs. Prior year YTD
Estimates	Revised Estimates	Forecast	\$ Increase (Decrease)	% Increase (Decrease)	Change	% of Forecast Spent	% of Actual Spent		
23,629	23,629	23,629	-	0.0%		54.97%	50.85%	4.1%	
2,937	2,937	2,937	-	0.0%		73.10%	80.48%	(7.4%)	
26,566	26,566	26,566	-	0.0%		56.98%	52.92%	4.1%	Forecast Pressure
Pupil Accommodation									
School Operations and Maintenance									
School Renewal (Non TCA)									
Total Pupil Accommodation									
Other									
Contingency & Non-Operating	1,743	1,743	-	0.0%		39.52%	6.18%		
Capital Expenditures and Debt	3,946	3,946	-	0.0%		48.52%	46.34%		
Net Ammortization / Deferred Capital	1,177	1,121	-	0.0%		50.00%	0.00%		
Other						0.00%	0.00%		
Total Other Expenditures	6,866	6,810	-	0.0%		46.46%	25.06%	21.4%	Forecast Pressure
TOTAL EXPENDITURES	294,501	294,615	101	0.0%		49.8%	48.86%	0.9%	Forecast Pressure

EXPLANATIONS OF MATERIAL BUDGET VARIANCES

(a) - Job Evaluation and Salary Grid review - Non Union Staff



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
FROM: Jamie Gunn, Superintendent of Business & Treasurer
RE: **Enrolment Update Report**
DATE: April 24, 2017

Recommended Action: It was moved by _____, seconded by _____
THAT the Grand Erie District School Board receive the Enrolment Update report as information.

Rationale/Background:

Enrolment is reported to the Ministry of Education on two count dates, October 31st and March 31st, each year.

Additional Information:

Details of the original enrolment projections, actual enrolment reported and enrolment history are set out on the attached report.

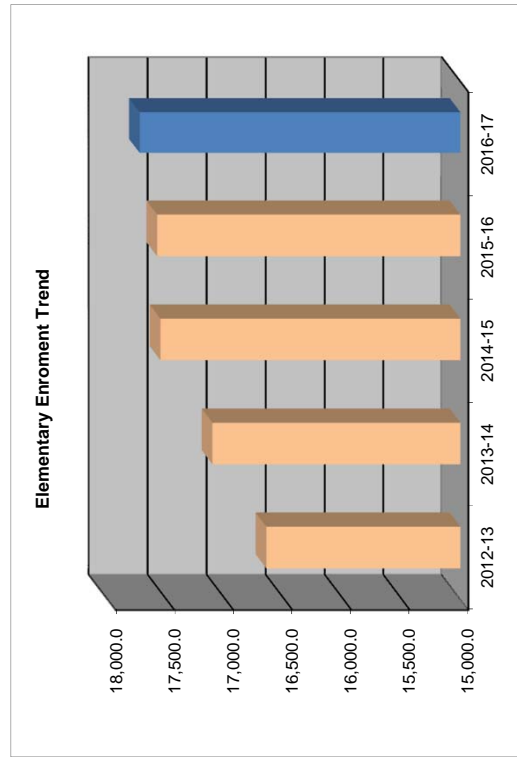
Respectfully submitted

Jamie Gunn,
Superintendent of Business & Treasurer

Grand Erie District School Board 2016-17 Enrolment Update

	Enrolment History (Actual)			
	2012-13	2013-14	2014-15	2015-16
Half Day JK/SK	1,811.0	919.0	-	-
Full Day JK/SK	1,537.0	2,517.0	3,373.0	3,393.5
Regular Grade 1-3	5,102.0	5,160.0	5,257.0	5,262.0
Regular Grade 4-8	8,804.0	8,677.0	8,623.0	8,603.0
Special Education (Ungraded)	306.0	297.0	298.0	321.0
Total	17,560.0	17,570.0	17,551.0	17,579.5
Adj. ADE re JK & SK	(905.5)	(459.5)	-	-
ADE for Grant	16,654.5	17,110.5	17,551.0	17,579.5

	2016-17 Enrolment	
	Projected	Actual *
Half Day JK/SK		
Full Day JK/SK	3,229.0	3,408.5
Regular Grade 1-3	5,354.0	5,372.5
Regular Grade 4-8	8,672.0	8,631.0
Special Education (Ungraded)	264.0	314.5
Total	17,519.0	17,726.5
Adj. ADE re JK & SK		
ADE for Grant	17,519.0	17,726.5



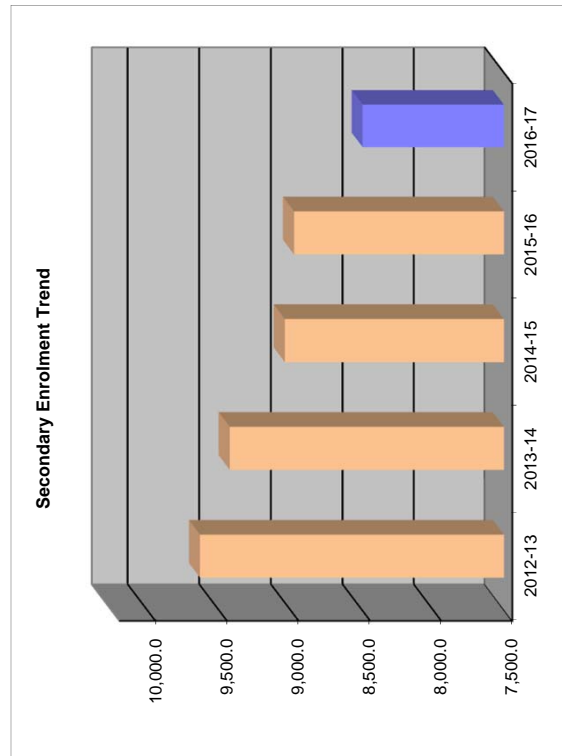
* Actual Enrolments represent counts reported by Schools October 31, 2016 and March 31, 2017

October 31st values have been certified and signed off in ONSIS

Grand Erie District School Board 2016-17 Enrolment Update

	2016-17 Enrolment						
	Original Projection for Budget			Revised with Reported Actuals*			2016-17 ADE
	31-Oct-16	31-Mar-17	2016-17 ADE	31-Oct-16	31-Mar-17	2016-17 ADE	
Pupils of the Board - Regular	8,029.6	7,705.6	7,867.6	8,103.9	7,644.8	7,874.3	
Pupils of the Board - High Credit	73.2	70.1	71.7	28.4	107.6	68.0	
Tuition Agreement Pupils	533.1	511.2	522.1	575.0	531.0	553.0	
Total Secondary ADE for Grant & Tuition			8,461.4			8,495.3	

Enrolment History (Actual)				
2012-13	2013-14	2014-15	2015-16	
		8,388.9	8,337.1	
		71.3	64.4	
9,630.8	9,422.5	9,038.5	8,974.5	



* Actual Enrolments represent counts reported by Schools October 31, 2016 and March 31, 2017
October 31st values have been certified and signed off in ONSIS



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
FROM: Jamie Gunn, Superintendent of Business & Treasurer
RE: **Summary of Accounts – March 2017**
DATE: April 24, 2017

<p>Recommended Action: It was moved by _____, seconded by _____ THAT the Grand Erie District School Board receive the Summary of Accounts for the months of March 2017 in the amount of \$10,833,751.31 as information.</p>
--

Rationale/Background:

The summary of accounts for the Grand Erie District School Board for each month is provided to the Board.

Respectfully submitted

Jamie Gunn,
Superintendent of Business & Treasurer



Special Education Advisory Committee SEAC 16-07

Education Centre – Board Room

March 2, 2017 6:30 p.m.

MINUTES

A-1 Call to Order

K. O'Donnell

(a) Welcome and Introductions

- Chair O'Donnell welcomed members and guests to the meeting.

(b) Roll Call

Present: K. Anderson, L. Boudreault, L. Boswell, H. Carter, C. Clattenburg, R. Collver (V-C), P. Curran (RS), L. DeJong, M. Falkiner, C. Hofbauer, C. McGregor, K. Mertins, K. O'Donnell (C), C.A. Sloat, S. Sloat, K. Smith, L. Thompson, D. Werden, J. White, R. Winter.

Absent: B. Caers, M. Carpenter, L. Scott, R. Smith, M. Macdonald

Guests: M. Kline, L. Smith

B-1 Agenda Additions

K. O'Donnell

(a) None.

C-1 Information Items

K. O'Donnell

(a) Presentation – Renewed Math Strategy (RMS)

M. Kline / L. Smith

- Ms. Kline and Ms. Smith explained RMS is a provincially mandated multi-year Kindergarten to grade 12 strategy designed to help prepare students for academic and life success.
- Mathematics is now contained in each elementary and secondary school improvement plan.
- Supporting students with learning disabilities is a focus of the Ministry RMS and staff are exploring ways to use a student's Individual Education Plan (IEP) to assist math learning.
- Ontario school boards were provided with single year funding for tiered interventions that would support schools identified by their EQAO results over the last five years.
- Staff have been receiving local, regional and provincial training sessions to deepen their understanding of how students learn math.
- A video, "The Importance of ELL Strategies - Immersion (Moises in Math Class) was presented to demonstrate the critical need of providing content appropriate and in a way learners can show what they know and explain what the task is asking them to do - allowing children to access the math differently.
- RMS is intended to be a multi-year path but staff is proud of what has been achieved in the few short months since September 2016.
- Twitter feed at #granderierms provides peer support between schools for students and staff and <http://www.mathies.ca> is a website containing games, tools, activities and additional support for Ontario K-12 students, educators and parents.
- Chair O'Donnell thanked Ms. Smith and Ms. Kline for the very informative report on the RMS.

- (b) OnSIS Data L. Thompson
- Superintendent Thompson advised the OnSIS data will be presented at the April 6th SEAC meeting.

D-1 Business Arising from Minutes and/or Previous Meetings K. O'Donnell

(a) Ratification of Minutes February 2, 2017 SEAC Meeting

MOVED: D. Werden

SECOND: S. Slood

"THAT the minutes of SEAC 16-06, held February 2, 2017 be approved as distributed."

CARRIED

- (b) Special Education Guiding Principles – DRAFT L. Thompson
- Superintendent Thompson advised that the revised draft included suggestions from school administrators, SEAC, Special Education staff, senior administration and the general public.
 - It will be presented at the March 6th committee of the whole meeting for approval by board Trustees at the regular board meeting March 27th.
 - Chair O'Donnell thanked staff for their work on this document that closes up many of the previous gaps and creates a document that is easier for parents to understand.

E-1 New Business K. O'Donnell

(a) Special Education News

i. Mental Health Moment

H. Carter

- Ms. Carter was excited to announce the "Be Well" campaign will be introduced to elementary schools in March 2017.
- Posters, morning announcements and a school resource package were created in consultation with students.

(b) Special Education Plan Review – Section #18 Coordination of Services

H. Carter

- Ms. Carter reviewed the draft and noted suggestions from Committee members.
- Chair O'Donnell thanked Ms. Carter for the staff work on this section and noted J. White's appreciation for the editing of the section at the meeting which led to a rich discussion.

(c) Self-Contained Classroom Allocation 2017/18

J. White

- Ms. White explained the changes made to secondary sections and how this would better support students going to college or entering the world of work.
- There were no changes to the elementary locations or classes.
- Enrichment classes are not considered self-contained, but rather withdrawal.
- Ms. Boudreault reviewed the document developed to guide staff in their discussions to determine location of self-contained placements for specific students.

- Staff is currently beginning a review of alternatives to the Canadian Cognitive Abilities Test (CCAT) as a screening and assessment tool to identify gifted students.
- (d) Planning for Inclusive and Accessible Field Trips K. Mertins / L. Boudreault
- Ms. Mertins reviewed the guidelines created by the board's Accessibility Committee and distributed question sheets to members asking if there were other considerations or other resources that should be included.
 - This document will help school staff when planning field trips and will also facilitate discussion with students and parents to ensure student needs are met.
 - Chair O'Donnell thanked staff for developing this timely resource.
- F-1 Other Business K. O'Donnell
- (a) Policy/Procedures – K. Mertins
- No policy review at this time.
- (b) Updates – Special Needs Strategy L. Thompson / K. Mertins
- No update from either table is available at this time.
- (c) Updates – Special Education Online Consult K. O'Donnell / L., Thompson
- Superintendent Thompson shared the introductory video which features Chair O'Donnell inviting parents to review the Special Education Plan and complete the short survey which will go live March 6 and remain open until April 10, 2017.
 - Schools will receive newsletter inserts and will also get two-sided postcards with survey information on one side and the GEPIC parent event printed on the other side.
- G-1 Correspondence K. O'Donnell
- (a) None
- H-1 Information Items K. O'Donnell
- (a) LDAO SEAC Circular February 2017
- Chair O'Donnell encouraged members to review the document.
- (b) Community Updates
- i. Resignation of H. Carter, Mental Health Lead L. Thompson
- Superintendent Thompson announced H. Carter has accepted a position with the York Region DSB as their New Chief of Social Work. She is leaving Grand Erie effective March 8, 2017.
 - She read a tribute attesting to Ms. Carter's accomplishments and initiatives as Grand Erie DSB Mental Health and Well-Being Lead.
 - Vice-Chair Collver noted Ms. Carter's ability to speak to students in their own language helped them feel more comfortable.
 - Chair O'Donnell remarked that Ms. Carter created something wonderful and that the positive changes resulting from her work are evident throughout the board.
- ii. Grand Erie Games 2017 J. White
- Ms. White announced elementary students would participate this year and the games will be held at Cayuga Secondary School.
 - Elementary Games May 16; rain date June 6, 2017

- Secondary Games May 31; rain date June 1, 2017

I-1 Next Meeting

K. O'Donnell

April 6, 2017 | Grand Erie DSB – Board Room | 6:30 p.m.

J-1 Adjournment

K. O'Donnell

MOVED: S. Sloat

SECOND: C. Hofbauer

“THAT the meeting of SEAC 16-07, held March 2, 2017 be adjourned at 8:40 p.m.”

CARRIED



H-1-c Joint Occupational Health and Safety Committee

March 23, 2017
Joseph Brant Learning Centre- Pine Tree Room

MINUTES

1.0 Roll Call

Employer Representatives:

Lena Latreille	Business Services (Certified Member)
Rebecca Jago	Human Resources (Certified Member) (<i>Co-Chair</i>)
Tom Krukowski	Facility Services
Cheryl Innes	Elementary School Administration (Certified Member)

Employee Representatives:

George Wittet	Secondary Occasional Teachers (Certified Member) (<i>Chair</i>)
Amanda Baxter	Elementary Occasional Teachers (Certified Member)
Angela Korakas	Designated Early Childhood Educator (Certified Member)
Andrea Murik	Secondary Teachers (Certified Member)
Jennifer Orr	Elementary Teachers (Certified Member)
Jim Clayton	CUPE Facility Services (Certified Member)
Nancy Hondula	CUPE Educational Assistants (Certified Member)
Jennifer Faulkner	CUPE Clerical/Technical (Certified Member)
Laura Mels	Non-Union (Certified Member)
Dan McDougald	Professional Student Services Personnel (Certified Member)

Resources:

Hilary Sutton	Health and Safety Officer
---------------	---------------------------

Recording Secretary:

Mandy DePlancke	Human Resources Assistant
-----------------	---------------------------

Regrets:

Griffin Cobb	Secondary School Administration (Certified Member)
--------------	--

SUCCESS for Every Student



Joint Occupational Health and Safety Committee

H-1-c

March 23, 2017

Joseph Brant Learning Centre- Pine Tree Room

Guests:

Shawn Martin

GEETF President

2.0 Minutes of Last Meeting

The draft minutes for January 19th, 2017 were reviewed.

3.0 Approval of Last Meeting Minutes (January 19th, 2017)

The minutes were approved with grammatical error corrections.

4.0 Agenda Additions

6.2 Annual Inspection Questions

5.0 Unfinished Business – Discussion

5.1 Joint Occupational Health and Safety Committee Terms of Reference Review

February 2017: The Ministry of Labour is serving notice to a number of School Boards to update their Multi-Site Workplace Joint Health and Safety Committee Terms of Reference agreement.

We have received our letter giving us notice and have until April 23, 2017, to submit an updated terms of reference supported by all parties at our Board.

A draft document and package was provided to all parties present and they were requested to review the contents. A meeting will be set in the next couple of weeks to review the document and discuss inclusions, exclusions and recommendations. Once the Terms of Reference document is agreed upon and finalized, it will be submitted to the Ministry of Labour for their approval. This item will remain on the next agenda.

March 2017: The Division Manager of Operations and Health and Safety shared with the committee changes to the Terms of Reference document based on the guidelines of the Ministry of Labour and the inspection of Board buildings. The committee agreed to these changes and the document will be received at the next Board meeting. This item will remain on the next agenda.

SUCCESS for Every Student



Joint Occupational Health and Safety Committee

H-1-c

March 23, 2017

Joseph Brant Learning Centre- Pine Tree Room

New Indoor Air Quality Reports

5.2 Indoor Air Quality Report- Major Ballachey- eBase#120

Due to a concern from a staff member regarding air quality in the classroom, air testing was completed. Test results were within acceptable levels. It is suggested that staff open windows and run ceiling fans when the atmosphere feels stuffy. This item can be removed from the next agenda.

6.0 New Business

6.1 Ministry of Labour Field Visit- École Confederation- March 2017

The Ministry of Labour conducted a field visit to École Confederation as a follow up to a staff critical injury that occurred in January. No orders were issued. This item can be removed from the next agenda.

6.2 Questions from Annual Inspections

A committee member asked for clarification on items he noted during a recent annual inspection. The Division Manager of Operations and Health and Safety provided clarification to these questions. This item can be removed from the next agenda.

7.0 Information Items

7.1 Various Asbestos Projects- March Break

Various asbestos projects took place over March break including bulk sample analysis, asbestos abatements and air testing. All work completed was done within asbestos regulations. The committee was also supplied with Limited Designated Substance Reports identifying hazardous materials prior to renovations and construction. This item can be removed from the next agenda.

8.0 Review of Reports

8.1 Employee Accident Reports Summary – February 2017 Workplace Safety and Insurance Board Reportable – February 2017

SUCCESS for Every Student



Joint Occupational Health and Safety Committee

H-1-c

March 23, 2017

Joseph Brant Learning Centre- Pine Tree Room

Student Aggression Summary Table for February 2017

All reports were reviewed as distributed.

8.2 Status of Workplace Inspections including Non-Academic sites – February 2017

Reports were made available to the committee for review. Greenbrier Public School did not complete an inspection in February and will complete two inspections in March as required.

8.3 Health and Safety/Facility Services Review Committee Meeting Minutes

The next meeting is April 11th, 2017.

8.4 Critical Injuries

There have been 41 student critical injuries and 1 employee critical injury for the 2016-2017 school year to date.

8.5 Focus Group

The next meeting is May 18th, 2017.

8.6 Review of On-going Project Items

See chart.

8.7 Work Orders

Work order details were made available to the committee for review.

9.0 Health and Safety Training

Health and Safety Training dates for 2016-2017 school year:

- Recertification: April 28, 2017 (Facility Services)
- JOHSC Recertification: March 24, 2017
- First Aid Training: May 18, 2017

SUCCESS for Every Student



Joint Occupational Health and Safety Committee

H-1-c

March 23, 2017

Joseph Brant Learning Centre- Pine Tree Room

10.0 Recommendations to Executive Council

None

11.0 Adjournment / Next Meeting(s):

The meeting was adjourned at 11:32 am.

The next JOHSC meeting will be held on April 20, 2017 – JBLC – Pine Tree Room.

SUCCESS for Every Student



H-1-c
Joint Occupational Health and Safety Committee
 March 23, 2017
 Joseph Brant Learning Centre- Pine Tree Room

As of March 2017

Policy/Procedure Review:

Date Item initiated	Item	Dates Discussed	Latest Update	Status and Timeframe
April 2013	Annual Workplace Violence Survey	2017 –March	The survey has been distributed to all locations and is due back at the end of April 2017	

Annual Updates Provided Each School Year:

Item	Review Month	Resulting Update
Pavement Improvements	Update will be provided May, 2017	May 2016: Information that was provided to the committee from a recent report to the Board on facility and capital projects.

Policy/Procedure	Out for Comment	Board Approval	Board Review Date	Committee Review Date	Comments
HR4 – Health and Safety Policy and Appendix Guidelines		Board approved September 2015	October 2019	September 2016	Reviewed by committee
HR8 – Workplace Violence		Board for approval January 2015	February 2019	September 2016	Reviewed by committee
HR5 – Harassment		Board approved September 2015	October 2019	September 2016	Reviewed by committee

SUCCESS for Every Student

No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
1	Agnes G. Hodge	X	X	X	X	XX	X	X			
2	Anna Melick	X	X	X	X	XX	X				
3	Banbury Heights	X	X	X	X	XX	X	X			
4	Belview	X	X	X	XX	X	X	X			
5	Bloomsburg	X	X	XX	X	X	X	X			
6	Boston	X	X	X	X	X	X	XX			
7	Branlyn Community	X	X	X	X	X	X	X			
8	Brier Park	X	X	X	X	X	X	XX			
9	Burford District Elementary	X	X	X	X	X	X	XX			
10	Caledonia Centennial	X	X	X	X	XX	X	X			
11	Cedarland	X*	X	X	X	X	X	X			
12	Centennial-Grandwoodlands	X	X	X	X	X	X	X			
13	Central P.S.	X	X	XX	X	X	X	X			
14	Cobblestone Elementary	X	X	X	X	X	X	X			
20	Confederation (Fr Imm)	X	X	X	X	X	XX	X			
15	Courtland	X	X	XX	X	X	X	X			
16	Delhi	X	X	XX	X	X	X	X			
17	Dufferin	X	X	X	X	XX	X	X			
18	Echo Place	X	X	X	X	X	X	X			
19	Elgin Ave.	X	X	X	XX	X	X	X			
22	Fairview Ave.	X	X	X	X	X	XX	X			
23	Glen Morris	X	X	X	X	X	XX	X			
24	Graham Bell	X	X	X	X	X	X	X			
25	Grandview	X	X	X	X	X	X	X			
26	Grandview Central(Dunnville)	XX	X	X	X	X	X	X			
27	Greenbrier	X	X	X	X	X		X*			
28	Hagersville Elementary	X	X	X	X	X	X	X			
29	Houghton	X	X	XX	X	X	X	X			
30	J.L. Mitchener	X	XX	X	X	X	X	X			

**Please note that

XX

indicates that an annual JOHSC inspection should take place.

**Please note that

indicates that monthly inspection was not completed

**Please note that

X*

indicates that two inspections have been completed as a result of a missed inspection

No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
31	James Hillier	X	X	X	X	X	XX	X			
32	Jarvis	X	X	X	X	X	X	X			
33	King George	X	X	X	X	XX	X	X			
34	Lakewood	X	X	XX	X	X	X	X			
35	Langton	X	X	XX	X	X	X	X			
36	Lansdowne-Costain	X	X	X	X	XX	X	X			
37	Lynndale Heights	X	X	X	X	XX	XX	X			
38	Major Ballachey	X	X	X	X	XX	X	X			
39	Mt. Pleasant	X	X	X	X	XX	X	X			
40	North Ward	X	X	X	X	X	X	XX			
41	Oakland-Scotland	X	X	X	X	X	X	X			
42	Oneida Central	X	XX	X	X	X	X	X			
43	Onondaga-Brant	X	X	X	X	X	XX	X			
44	Paris Central	X	X	X	X	X	X	XX			
45	Port Rowan	X	X	X	X	X	X	X			
46	Prince Charles	X	X	X	X	X	XX	X			
47	Princess Elizabeth	X	X	X	XX	X	X	X			
48	Rainham	X	XX	X	X	X	X	X			
49	River Heights	X	X	X	XX	X	X	X			
50	Russell Reid	X	X	X	X	XX	X	X			
51	Ryerson Heights	X	X	X	X	X	X	XX			
52	Seneca Central	X	X	XX	X	X	X	X			
53	St. George-German	X	X	X	X	X	XX	X			
54	Teeterville P.S.	X	X	XX	X	X	X	X			
55	Thompson Creek	X	X	XX	X	X	X	X			

****Please note that** **XX** indicates that an annual JOHSC inspection should take place.

****Please note that** indicates that monthly inspection was not completed

****Please note that** **X*** indicates that two inspections have been completed as a result of a missed inspection

No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
56	Walpole North	X	X	X	XX	X	X	X			
57	Walsh	X	X	X	XX	X	X	X			
58	Walter Gretzky Elementary School	X	X	X	X	XX	X	X			
59	Waterford Public	X	XX	X	X	X	X	X			
60	West Lynn	X	XX	X	X	X	X	X			
61	Woodman-Cainsville	X	X	X		X2	X	X			
	Secondary Schools										
62	B.C.I. & V.S.	X	X	XX	X	X	X	X			
63	Cayuga Secondary S.(incl. TP - 28 Cayuga St. N., Cayuga)	X	X	XX	X	X	X	X			
64	Delhi District Secondary S.(incl. TP - 169 Wellington Ave, Delhi)	X	X	XX	X	X	X	X			
65	Dunnville Secondary S. (incl. TP - 237 Chestnut St., Dunnville)	X	XX	X	X	X	X	XX			
66	G.E.L.A. Brantford (Rawdon)	XX	X	X	X	X	XX	X			
67	G.E.L.A. - CareerLink Eaton Market Square	XX	X	X	X	X	XX	X			
68	G.E.L.A. - Simcoe	XX	X	X	X	X	XX	X			
69	Hagersville S.S.(incl. HSSC and TP - 12 Almas St. Unit 2, Hagersville)	XX	X	X	X	X	X	X			
70	McKinnon Park S.S.(incl. TP - 174 Caithness St., Caledonia, and 3201 Second Line Rd., Hagersville)	X	X	XX	X	X	X	X			
71	North Park C. & V.S.	X	XX	X	X	X	X	X			
72	Paris District H.S. (incl. TP - 2 Elm St., Paris)	X	X	XX	X	X	X	X			
73	Pauline Johnson C.V.S. (incl. TP - 410 Colborne St., Brantford)	XX	X	X	X	X	XX	X			
74	Simcoe Composite School (incl. TP - 39 Kent St N Unit 4, Simcoe)	X	XX	X	X	X	X	X			
75	Spicedale Secondary School	X	X	X	X	X	X	X			
76	Tollgate Tech. Skills Centre	X	X	XX	X	X	X	XX			
77	Valley Heights S.S. (Includes Houghton Annex & TP on site)	X	X	XX	X	X	X	X			
78	Waterford District High School (incl. NSSC and TP site - Camp Trillium)	X	X	XX	X	X	X	XX			
No.											
79	H.E. Fawcett Teacher Resource Centre (TRC)	X		X	X	XX	X	X			
80	Joseph Brant (including GELA - ESL, Woodland Cultural Ctr)	X	X	X	X	X	X	X			
81	Head Office	X	X	X	X	X	X	X			
82	Head Office - Facility Services	X	X	X	X	X	X	X			

****Please note that** indicates that an annual JOHSC inspection should take place.

****Please note that** indicates that monthly inspection was not completed

****Please note that** indicates that two inspections have been completed as a result of a missed inspection

****Please note that** TP indicates a Turning Point Location will be done as part of school inspection.

Storage Facilities - Done by school staff as portion of school in monthly inspect. & Inspected twice a year by JOHSC												
	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June		
Storage Building Burford Bus Barn, 35 Alexander St., Burford	X	X	X	XX	X	X	XX					
Storage Building Langton Bus Barn, 23 Albert Street, Langton	X	X	XX	X	X	X	X					
Storage Building Walsh Bus Barn, 93 Regional Road #3, Walsh	X	X	X	XX	X	X	X					

- **Please note that** **XX** indicates that an annual JOHSC inspection should take place.
- **Please note that** **X*** indicates that monthly inspections were not completed
- **Please note that** **X2** indicates that two inspections have been completed as a result of a missed inspection
- Two inspections completed due to missing prior month inspection



H-1-d Grand Erie Parent Involvement Committee

March 23, 2017, 6:30 pm
Dogwood Room, Waterford District High School

Chair: Brent Howard

Recorder: Valerie Slawich

MINUTES

1. Welcome and Introductions B. Blancher
 - 1.1. Present: Brenda Blancher, Shawn McKillop, Holly Knill, Meaghan Bowler, Jennifer Smith, Tom Waldschmidt, Nancy Waldschmidt, Sarah Nichol, Sheila Slood, Jean Montgomery
Regrets: Susan Noort, Melissa Bairos, Sarah Butcher, Christina Rajsic, Liana Clarysse, Brent Howard, Karen Sandy
2. Minutes B. Howard
 - 2.1. Approval of Minutes
 - 2.1.1. Nancy Waldschmidt moved to approve the minutes; seconded by Sarah Nichol
~ carried
 - 2.2. Business Arising from Minutes
 - 2.2.1. none
3. Financial Report B. Blancher
 - 3.1. GEPIC Budget Update
 - 3.1.1. GEPIC grants are starting to be utilized
4. Updates from the Board Table K.Sandy/T. Waldschmidt
 - 4.1. Tom enjoyed his visit to Cedarland School to participate in 'Reading Rocks' where he spoke to students about Fire Safety, then followed up with a pancake meal. Tom shared that we are still waiting on an update from the Ministry of Education with regards to Elgin Avenue School.
5. Director's Update B. Blancher
 - 5.1. Brenda also enjoyed 'Reading Rocks', especially the questions from the children. Student Recognition started in September 2015, where students are recognized for going above and beyond. Students and their parents are invited to the Board Room for a presentation to celebrate their successes in Athletics, Community, and the Arts. PRO Grant applications are open with a deadline of May 25th. Brenda attended an Opening Reception for 'Walking Together' at the Woodland Cultural Museum in Brantford, hosted by eleven students in collaboration with survivors of Residential Schools. It runs until May 2nd, if you have an opportunity to check it out, Brenda highly recommends it! Grand Erie participated in Pink Shirt day on February 22nd. A Black History Visual Arts Program displayed some amazing portraits in the board room at the end of February. On March 3rd, Brenda attend the 'Living the Two Row' Conference at PJC which focused on treaty topics and culture from an Indigenous perspective and included both Indigenous and Non-Indigenous students. The Special Education survey is live on our website until April 10th, as we are required to share our plan with the public. This replaces the public evening meetings that we used to hold. Upcoming events include the Elementary Student ECO Conference on April 12th at Camp Trillium, led by Katie Hashimoto, Supervisor of Energy and Environment Conversation. April 12th is also the International Day of Pink. Student Senate will hold their annual meeting on April 20th where elections are held for Student Trustees. The 6th annual Country Breakfast is on April 27th in support of Haldimand-Norfolk Reach. Education Week is May 1 – 5th; our Education Week Gala will be held at the Sanderson Centre April 27th.
6. GEPIC Chair's Update B. Howard
 - 6.1. Update not available.

SUCCESS for Every Student



H-1-d Grand Erie Parent Involvement Committee

March 23, 2017, 6:30 pm
Dogwood Room, Waterford District High School

-
7. Planning, Discussion and Sharing S. McKillop
- 7.1. Parent Session Saturday, April 1, 2017 at Ryerson Heights with Child Care – 8:30 am – 2:00 pm.
- 7.1.1. Shawn explained that we did not receive a lot of interest from parents – we only have 16 registrants. The committee discussed whether to extend the registration date or to cancel the event. A unanimous vote was taken to cancel the event. Nancy suggested that the group should thank our staff for their efforts and for committing their time on a Saturday.
- 7.2. Annual Parent Involvement Committee (PIC) Symposium April 1, 2017 – Liana, Brent, Sheila, Sarah and Tom and Nancy, will be attending.
- 7.3. Parents Reaching Out Grants – Applications Open for 2017-18
8. Other Business
- 8.1. How do students access MS Office on a personal device? ITS has provided the following:
- 8.1.1. All students have access to install Microsoft Office 2016 apps at home for free on 5 different devices (5 Licenses). The installs are available for Windows and Apple devices. The Microsoft Office 2016 suite includes Word, Excel, PowerPoint, OneNote, Access, Publisher, Outlook, Skype for Business and Onedrive.
- 8.1.2. Students have access to the MS office apps at home and as long as the work completed at home is saved on the OneDrive they should be able to access it again at School.
- 8.1.3. The students need to sign into their O365(email) account and they will have an Install Office 2016 button at the top left hand corner.
- 8.2. We do not have Board direction to not use churches for functions; Christian prayers are not appropriate – use a spiritual-based reading instead.
9. Dates 2016 – 2017
- 9.1. May 11, 2017

SUCCESS for Every Student



Native Advisory Committee
February 28, 2017 - 1:00 – 3:00 pm
Pauline Johnson Collegiate and Vocational School

MINUTES

Present: Stacy Hill, Sherri Vansickle, Melissa Turner, Pam Davis, Paul Sauppit, Heather Vogts, Karen Sandy, Alex Felsky, Mike Degroote, Sabrina Sawyer, Dave Thomas, Sharon Williams, Dave MacDonald, Steve Hill, Sandra MacDonald,

Regrets: Brenda Blancher

Recording Secretary: Sharon Doolittle

1.0 Introductions/Welcome

Karen Sandy welcomed everyone. Introductions were made.

2.0 Approval of Agenda

Agenda approved as circulated.

Karen Sandy

3.0 Approval of Minutes – December 13, 2017

Minutes accepted

Karen Sandy

4.0 Business arising from Minutes

4.1 P2 Honouring Indigenous Cultures & Traditions

S. Hill

- The policy was approved by the Board in January. The sample land acknowledgement statement was presented at the February Director's meeting and schools were encouraged to use this statement as per the policy.

4.2 Tuition Agreement Renewal Update

S. Hill

- The suggested changes were presented at the initial meeting held Feb. 27, 2017. We now await a response from INAC and then move forward from there.

4.3 Native Education Counsellors' Meeting with Grade 8 Teachers

- A lot of ideas and suggestions were shared.

4.4.1 Social Report

- The Native Education Counsellors agreed that Six Nations Polytechnic should take on the social as an annual recruitment event.

Discussion Items

5 Student Data

S. Hill

- S. Hill sent out the data to each school for review prior to the meeting.
- The following questions were asked:
 - Are there any surprises?
 - Were you aware at midterm of the students who were at risk and what strategies of support were put in place for those students?
 - What supports have you put in place to address attendance issues?
 - What can you do right now in the short term to address some of the credit deficiencies you see on this report?
 - What can you do in the long term?
 - Are there any patterns or trends in types of courses these students are not passing?

Committee Members then commented on their school data.

- Comment made that the questions should be asked of the teachers and principals not just the Native Education Counsellors. Committee members agreed that the data should be shared and discussed with the school staff and that it is a shared responsibility of all.
-
- Some discussion around needing more resources – more counsellors and educational assistants
- Agreed that the data is needed to help determine the levels of support that are needed and to look at what interventions can be put in place to best support our students.
- Comments around the issue that all of the factors for each student needs to be looked at not just achievement data.
- Some discussion around the number of students at McKinnon Park in terms of the number of students each Native Education Counsellor is responsible for.

- It was shared that a discussion has started with the Six Nations Education Committee representative around school boundaries on the reserve as related to recommendations coming out of the Haldimand Secondary School Accommodation Review in 2014 – these are initial discussions and these discussions will continue.

6 Alternative Education Program Changes Update

S. MacDonald

S. MacDonald shared with the committee information regarding the five on-reserve alternative education programs. Each program has its distinct criteria and goals and have been created to service the unique needs of students at risk as they work towards success in school and build the life skills needed to carry them into adulthood and a successful work life. Outlined were the difficulties that are being faced in regards to the transition to primarily E-Learning courses. Recommendations were put forward on a hand-out for consideration when developing the implementation process for the infusion of E-Learning into the on-reserve alt. ed. Programs.

7 Citizenship on Registration Forms

S. Williams

It was shared that there are some issues that have surfaced regarding our Grand Erie registration forms. The section on citizenship does not have an option that Six Nations people identify with. Also, in PowerSchool they are identified as Canadian citizens and this needs to be changed. IT keeps entering it as Canadian citizens instead of Native Ancestry. It was commented that this may have something to do with ONSIS. Counsellors also suggested having a spot for students to put their 10 digit status card number. This issue will be addressed with B. Blancher.

Next Meeting – April 11, 2017 – Tollgate Technical Skills Centre



Audit Committee

March 28, 2017

Norfolk School Support Centre, Waterford
Dogwood Room

MINUTES

COMMITTEE MEMBERS PRESENT:

Rita Collver, Chair, (left at 6:54pm)
Carol Ann Sloat, Trustee
Diane Sowers, Trustee
William Lovekin, Volunteer
Christine Woodley, Volunteer

RESOURCE STAFF PRESENT:

Brenda Blancher, Director of Education
Jamie Gunn, Superintendent of Business and Treasurer
Cindy Smith, Manager of Business Services
Kathryn Underwood, Recording Secretary
Suk Bedi, External Auditor, PwC

1. Call to Order and Welcome and Introductions

The Chair welcomed the committee members and resource staff and introduced the new committee member, Christine Woodley. The meeting was called to order at 6:00 p.m.

2. Declaration of Conflict of Interest

The Chair reminded the committee to declare any conflicts of interest in writing, as per 4.14 in the terms of reference. No declarations of conflicts of interest were received.

3. Review March 28, 2017 Agenda

It was recommended that item 11.1 to be discussed as an in camera item.

Moved by: D Sowers

Seconded by: CA Sloat

“That the Audit Committee approve the agenda of March 28, 2017.”

CARRIED.



Audit Committee

March 28, 2017

Norfolk School Support Centre, Waterford
Dogwood Room

4. Selection of the Audit Committee Chair

J Gunn referred to the Terms of Reference and the annual selection of a Chair of the committee for the fiscal year from among the members appointed to the committee. J Gunn reminded the committee that any member can be the Chair of the Audit Committee.

Moved by: CA Sloat

Seconded by: D Sowers

"That R Collver be appointed as the Audit Committee Chair for the 2017 fiscal year."

CARRIED.

5. In Camera Session

Moved by: CA Sloat

Seconded by: D Sowers

"That the Audit Committee move to go in camera to discuss an personal matter."

CARRIED.

6. Minutes

6.1. Approval of December 6, 2017 minutes.

Moved by: D Sowers

Seconded by: C Woodley

"That the Audit Committee approve the minutes of December 6, 2016."

CARRIED.

7. Business Arising from Previous Minutes

7.1. Facility Services Data/Facility Condition Index Overview

J Gunn presented information to the committee on the Facility Services Data/Facility Condition Index. This presentation highlighted the Asset Management Program that all Boards use including; Key Facilities Data, Operations, Maintenance, Capital and Construction, Health and Safety, Business and Finances, Building Automation System and highlighted the Capabilities, Inet &



Audit Committee

March 28, 2017

Norfolk School Support Centre, Waterford
Dogwood Room

CCTV System (Security) and eBase. He shared that this data assists with providing information to the public for Accommodation Reviews, and consolidation needs.

Jamie Gunn shared information that the Facility Condition Index for GEDSB was rated 12th in the Province, comparing other facilities. He further indicated that based on the current funding model for capital upgrades and the condition of GEDSB facilities that the Board is in a good position and indicated that the risk is low.

J Gunn reported that when the top up funding that was removed, (1.6 million) our data systems allowed us to model how the workload could be revisited to decrease the number of staff and reduce operating costs.

The committee discussed how impressive it is to have several different operating systems report under one program.

8. Internal Audit

8.1. Regional Internal Audit Mandate

The Chair presented the Regional Internal Audit Mandate and asked the committee to review the document. J Gunn indicated that the mandate would need to be edited before signing. The committee discussed that this mandate is not a requirement to be signed.

CA Sloat brought forward a concern on Authority, and reported that at a previous Audit Committee meeting there was concern on allowing of the internal auditor access to the OSR's. B Blancher clarified that that the language in the mandate indicates access to school board's records and that is different than student records.

The committee discussed the language in the mandate and if the committee should be signing the mandate.



Audit Committee

March 28, 2017

Norfolk School Support Centre, Waterford
Dogwood Room

The committee agreed to rely on the terms of engagement between PwC and the Regional Internal Audit group as well as the Internal Audit Scope and Planning document provided with each Internal Audit to set out the mandate.

Chair R Colver left the meeting at 6:40 p.m. CA Sloat assumed the role of the chair.

8.2. Risk Assessment Flow Chart

S Bedi reviewed the Risk Assessment Flow Chart and time frame of the works to be completed. A draft plan will be presented to Management between May and June, 2017 and further will present the draft plan at the September Audit Committee meeting. The plan will outline recommendations for the next three years and the committee can review the plan to make adjustments annually.

8.3. Internal Audit Performance

J Gunn informed the committee that the Internal Audit Evaluation form is a tool provided by the Ministry. He further clarified that the performance should be reviewed by the audit committee members and not the resource staff. In response to a question, J Gunn indicated that the performance should be reported to the Internal Auditor.

W Lovekin indicated that he would have some difficulty answering some of the questions and would not want to be misleading the committee. Some of the difficulty is a result of the work not yet being completed by the internal auditor.

The committee requested that the format be revised to allow for N/A and items be numbered. The tool will be distributed to the committee as soon as possible to be returned by April 13, 2017 and the evaluation will be included at the May meeting.

8.4. Audit-Budget Planning Development and Control-Scope Memo

S Bedi highlighted the Budget Planning Development and Control Scope Memo that includes Scope and Risk and Objectives. He indicated that PwC is still working through the processes and reviewing the system. S Bedi further discussed the timeline of the findings, management response will be completed in April 2017 and a final report will be presented to the May Audit Committee meeting.

In response to a question on reviewing the Grand Erie Policy F2, S Bedi indicated that other Boards develop a sub-committee to review the Budget process/discussion.



Audit Committee

March 28, 2017
Norfolk School Support Centre, Waterford
Dogwood Room

J Gunn discussed that the timing of the Audit and the impact of staffing resources with the budget development for 2017-18 underway.

9. External Audit

9.1. Audited Financial Statement correspondence from MRR

The committee reviewed the letter from MMR dated December 6, 2016 that highlights the August 31, 2016 financial statements.

10. Other Business-no report

11. Consent Items

11.2. First and Second Quarterly Financial Statements

J Gunn reviewed the dashboard that included the summary of Enrolment for both Elementary and Secondary, Staff, Revenue and Expenditures.

The Ministry completed a desk audit of three more Grand Erie Secondary Schools and has adjusted our enrollment and this will cost the board \$107,000 and this will be out of the current year budget.

12. Future Meeting Dates

- **Tuesday, May 9, 2017 | Norfolk SSC | Dogwood Meeting Room | 6:00 pm**
Audit-Budget Planning Development and Control| Internal Audit Performance |
Appointment of External Auditor | Audit Committee Self-Assessment Review Tool

13. Adjournment-Chair

Moved by: D Sowers

Seconded by: W Lovekin

That the Audit Committee of March 28, 2017 adjourn at 7:20 p.m.

CARRIED.



LIMESTONE DISTRICT SCHOOL BOARD

220 Portsmouth Avenue, Kingston, ON, K7M 0G2
 T: 613-544-6920 | Toll Free: 1-800-267-0935 | TTY: 613-548-0279 | F: 613-544-6804
www.limestone.on.ca

March 28, 2017

Dave Wallace, Executive Director
 Ontario Universities Application Centre (OUAC)
 170 Research Lane
 Guelph, ON N1G 5Ew

Dear Mr. Wallace:

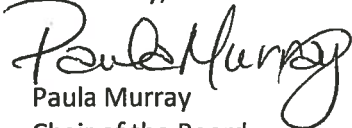
On behalf of the Limestone District School Board and our 7,000 secondary school students, I am writing to express our concern with the implementation of an additional \$50.00 fee to students who wish to make changes to their OUAC applications beginning with this year's cohort of applications.

While we are aware that students still have the ability, free of charge, to change programs within the same university, the added fee of \$50.00 to change choices of university is, in the opinion of the Board, an unfair financial burden for students who are already struggling with the pending financial commitment of tuition. Further, because a similar fee does not apply to those students changing their choice of institutions at the college level through the Ontario College Application Service (OCAS), I would suggest that students applying through OUAC are treated inequitably because of their choice of pathway.

On behalf of the Limestone District School Board, I would like to strongly urge OUAC to rethink the imposition of a \$50.00 "change fee" for 2017-2018 applicants. Students in the Province of Ontario are amongst the highest performing students in the world, and as a Board of Trustees, we are proud of our Limestone graduates and believe they deserve every opportunity to pursue post-secondary studies without bearing the cost of added administration fees imposed by OUAC.

I look forward to your response at your earliest convenience.

Yours truly,


 Paula Murray
 Chair of the Board

c.c. to: **Ontario School Board Chairs**
 OPSBA

Paula Murray – Chair | Debra Rantz – Director of Education and Secretary | Paul Babin – Treasurer

Our Students, Our Future

From: Reva Landau [<mailto:landr@bell.net>]

Sent: April-18-17 2:03 PM

To: Anderson, Greg; Collver, Rita; Dean, David; Doyle, Brian; Felsky, Alexandra; Harris, John; Richardson, James; Sandy, Karen; Carol Ann Sloat; Waldschmidt, Tom; Newman, Brett; elizaeth.marr

Subject: Support OPEN's Legal Challenge to Public Funding of Separate Schools

I am writing to all of you because I know in the past Grand Erie District School Board has supported one non-denominational two-language public school system.

OPEN (One Public Education Now) is a coalition of groups and individuals who are fund-raising to launch a legal challenge to Ontario's separate school funding. It has been over 25 years since the 1987 *Reference re Bill 30* case in which the Supreme Court said the *Charter of Rights* did not apply to funding for Ontario separate schools and there have been various changes since then (including Quebec's abolishment of its separate school system) which justify a reconsideration by the Supreme Court.

A previous legal challenge was turned down because the plaintiff did not have "standing". The judge made it very clear he was not ruling on the merits of the case.

We have two plaintiffs, a teacher and a parent, who should get standing. The teacher finds it difficult to obtain a permanent teaching job because 1/3 of the publicly-supported teaching jobs are reserved for Catholics and the parent has children who are bused much further than they should be because he wants them to have a public education.

Some material is attached, but please visit our website for more information.

<https://open.cripeweb.org/aboutOpen.html>

it would be great if you or the Board could donate through our secure Paypal system (even \$10 helps), but we are also trying to inform as many people as we can about the current waste of education dollars. So please communicate this information to any organizations and individuals you know who want Ontario to stop wasting 1.25 to 1.6 billion dollars a year on supporting a sectarian school system. So many people don't know that about **72%** of the funding for Catholic Separate schools comes from general provincial revenues, and that in general **only about 7%** of separate school funding comes from residential property taxes of Catholic school supporters.

Many people oppose on both ethical and financial grounds the funding of separate schools, but don't know what they can do about it. This legal challenge enables them to do something.

If you have any questions or comments, please let me know and please visit our website. <https://open.cripeweb.org/aboutOpen.html>. Even \$10 helps!

Reva Landau

95 Prince Arthur Avenue
Toronto, Ontario
416-968-2876

OPEN (ONE PUBLIC EDUCATION NOW)

What You Can Do – Help Fund Our Legal Challenge – Even \$10 Helps!

- ◆ OPEN is a coalition of groups and individuals who are crowdfunding for a constitutional challenge in our courts to eliminate the public funding of the duplicate Catholic Separate school system.
- ◆ Some of us have religious affiliations and some of us don't, but we all believe in one non-denominational two-language public school system. It has been estimated the elimination of the separate system could save 1.25 to 1.6 billion dollars yearly.¹
- ◆ One of the plaintiffs in our legal case is a young high school teacher who has only been able to obtain supply or long-term occasional teaching. She can't qualify for a position in approximately **one-third of the publicly-funded** teaching positions in her area because she is not Catholic. Yet the Hamilton-Wentworth Catholic District School Board receives **only about 7%** of its operational funding from residential property taxes; it receives about **78% of its operational funding, and all of its capital funding**, from general provincial revenues.² That is, from all of us, religious and not religious, Catholic or not Catholic.
- ◆ Separate school boards received, from 2011-12 to 2014-15, about **\$1,600 more per student every year than public schools** in operational funding from the provincial government, and about **\$1,700 more per student every year** in combined operational and capital funding from the provincial government.³
- ◆ Another plaintiff is a parent of two children who go to public French schools. The closest publicly-funded French school is about a 20 minute drive away. But his children have to be bused for about 55 minutes each way because the closest publicly-funded French school is Catholic Separate and he wants his children to have a public school education.
- ◆ Our constitutional challenge is based on the principle that the funding of the Ontario separate school system violates the *Charter of Rights and Freedoms*, s.15, which guarantees everyone the equal benefit and protection of the law. With the abolishment of separate schools in Quebec in 1997, and other changes to the legal landscape, the *1987 Reference re Bill 30*⁴ case which said the Charter did not apply to the funding of Ontario separate schools should be re-examined.
- ◆ To contribute to our legal challenge and find out more about the financial costs of the separate school system, and other related issues, go to <https://open.cripeweb.org/aboutOpen.html> or email us at OPEN@cripeweb.org.
- ◆ OPEN is hosted on the CRIPE (Civil Rights in Public Education) website, an incorporated non-profit working for one public non-denominational two-language school system since 1993.

¹ Federation of Urban Neighbourhoods of Ontario, *Ontario Public and Catholic School Merger Study*, March 2012

² Freedom of Information Request FOI EDU-160070, Feb. 2017.

³ Freedom of Information Request FOI EDU-160070, Feb. 2017,

⁴ [1987] 1 S.C.R. 1148

WHAT YOU SHOULD KNOW ABOUT SEPARATE SCHOOLS THE PROVINCIAL GOVERNMENT WILL NOT TELL YOU

1. A study has shown an estimated 1.25 to 1.6 billion dollars could be saved if we had one public two-language system.
 - Think of all the money available for special education or repairs to schools¹
2. Catholic Separate schools can legally require teachers to be Catholic ²
 - Non-Catholic teachers can obtain jobs in only two-thirds of publicly-funded schools, except in very limited circumstances
3. Ontario government can completely abolish all separate school funding
 - Ontario provincial legislature would pass one-sentence act which states protection for separate schools [s.93 (1-4) of *Constitution Act, 1867*] no longer applies to Ontario; federal parliament will then pass the relevant amendment to s.93, *Constitution Act, 1867*
 - Quebec and Newfoundland abolished separate schools in similar way³
4. Separate schools receive, on average, around 72% of their operational funding from general provincial revenues
 - Only about 7.5% of the operating expenses for Catholic Separate schools comes from residential property taxes from separate school supporters.
 - All of their capital funding comes from general provincial revenues.
5. Public school supporters support separate schools through provincial grants
 - From 2002-03 to 2014-15, separate schools received about **\$1,600 more per student yearly** in provincial operational and capital funding from general revenues than public schools (**\$1,700 more** from 2011-12 to 2014-15).⁴
6. In 1867, only about 25% of Catholic students, that is **about 5% of all students**, attended Separate Catholic schools
 - **today, about 31% of all students attend Separate Catholic schools**
7. In 1864-1867, separate schools were not funded on the same per capita basis as public schools
 - Separate schools received only about **63% as much per student** as public schools⁵
8. Students would go to closer, more fully-utilized schools
 - Under one public secular system, children would not be bused as far and fully utilized schools could provide more resources for all children

¹ Federation of Urban Neighbourhoods of Ontario, *Ontario Public and Catholic School Merger Study*, March 2012;

² *Daly v. Ontario (Attorney General)*, 44 O.R.(3d) 349.

³ *Constitution Amendment, 1997, Quebec* (s.93A); *Constitution Amendment, 1997 (Newfoundland)*.

⁴ Information from FOI (Freedom of Information) Request EDU-120041, May 2012; and EDU-160070, February 2017 (Points 4 and 5).

⁵ *Annual Reports of the Normal... and Common Schools of Upper Canada for 1864-1867* (Points 6 and 7).