



AGENDA

- A – 1 Opening**
- (a) Roll Call
 - (b) Declaration of Conflict of Interest
 - (c) In Camera Session (**6:30 p.m.**)
 - (i) Personnel Matters
 - (ii) Legal Matters
 - (d) Welcome to Open Session / Land Acknowledgement Statement (**7:15 p.m.**)
 - (e) Memorials
 - i. H. Tobicoe, Hagersville Secondary School C. VanEvery-Albert
 - (f) Agenda Additions/Deletions/Approval
 - (g) In Camera Report
 - (h) Presentations
 - (i) Delegations
- B – 1 Approval of Minutes**
- * (a) August 31, 2020 (Regular Board)
 - * (b) September 14, 2020 (Committee of the Whole)
 - * (c) September 14, 2020 (Special Board)
- C – 1 Business Arising from Minutes and/or Previous Meetings**
- D – 1 Director's Report**
- E – 1 Student Trustees' Report**
- F – 1 Committee Reports**
- * (a) Committee of the Whole –September 14, 2020 S. Gibson
- G – 1 New Business**
- * (a) Annual Operating Plans – School Year 2020-21
 - (i) Community J. Roberto
 - (ii) Environment R. Wyszynski
 - (iii) Equity W. Baker
 - (iv) Technology L. Munro
 - (v) Well-Being L. Thompson
 - * (b) Strategic Communication Plans Update J. Roberto
 - * (c) Major Construction Projects – Final Report R. Wyszynski
 - * (d) Contract Extension – Multi-Function Devices R. Wyszynski
 - * (e) Special Education Advisory Committee (SEAC) Membership Application L. Thompson
- H – 1 Other Business**
- * (a) Summary of Accounts -August 2020 R. Wyszynski
 - * (b) Special Education Advisory Committee Minutes #1 – June 18, 2020 L. Thompson
 - * (c) Special Education Advisory Committee Minutes #2 – June 18, 2020 L. Thompson

SUCCESS for Every Student



I – 1 **Correspondence**

- * (a) September 4, 2020 Haldimand County Letter re: Kinsmen Park

J - 1 **Adjournment**

Future Meetings (held at the Education Centre unless noted otherwise)

Committee of the Whole	October 5, 2020	7:15 PM	Board Room
Native Advisory Committee (NAC)	October 6, 2020	1:00 PM	MS Teams Virtual Meeting
Safe and Inclusive Schools Committee (SIS)	October 15, 2020	1:00 PM	MS Teams Virtual Meeting
Special Education Advisory Committee (SEAC)	October 15, 2020	6:00 PM	MS Teams Virtual Meeting
Indigenous Education Advisory Committee (IEAC)	October 21, 2020	6:00 PM	MS Teams Virtual Meeting
Grand Erie Parent Involvement Committee (GEPIC)	October 22, 2020	6:30 PM	MS Teams Virtual Meeting
Chairs' Committee	October 26, 2020	5:45 PM	Norfolk Room
Board Meeting	October 26, 2020	7:15 PM	Board Room
Student Trustee Senate	October 27, 2020	TBD	TBD
Student Transportation Services Brant Haldimand Norfolk (STSBHN)	November 3, 2020	8:30 AM	MS Teams Virtual Meeting
Native Advisory Committee (NAC)	November 3, 2020	1:00 PM	Cayuga Secondary
Audit Committee	November 3, 2020	4:00 PM	Ms. Teams Virtual Meeting
Committee of the Whole	November 9, 2020	7:15 PM	Board Room
Privacy and Information Management Committee (PIM)	November 12, 2020	3:00 PM	Norfolk Room
Safe and Inclusive Schools Committee (SIS)	November 19, 2020	1:00 PM	Board Room
Special Education Advisory Committee (SEAC)	November 19, 2020	6:00 PM	Board Room
Chairs' Committee	November 23, 2020	5:45 PM	Norfolk Room

Memorial Statement

Hunter Timothy Tobicoe

The Hagersville Secondary School and NEWSTART family is mourning the loss of a young man Hunter Tobicoe who passed away on August 23, 2020.

Hunter will be remembered as young man with a quick smile. Once he became comfortable with staff and students, Hunter showed his wicked sense of humour and quick wit. He was friendly with his fellow students, and was respectful to teachers.

Hunter had come into his own at NewStart where he demonstrated motivation to complete his school work and enter his Mississaugas of the Credit First Nation community as a confident young man. He will be deeply missed by the NewStart and Hagersville Secondary School community.

Respectfully submitted,

Jeff Benner
Principal
Hagersville Secondary School



MINUTES

Present: Board Chair G. Anderson, Board Vice-Chair R. Collver, D. Dean, E. Dixon, B. Doyle, S. Gibson, J. Richardson, C.A. Sloat, C. Speers, C. VanEvery-Albert, D. Werden, A. Burtis (Student Trustee), I. Doxtador-Swamp (Student Trustee), Z. Garbaty (Student Trustee),

Administration: Director – J. Roberto; Superintendents – W. Baker, L. De Vos, D. Martins, L. Munro, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: Nil
Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Chair, G. Anderson at 6:30 p.m.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session

Moved by: S. Gibson

Seconded by: C.A. Sloat

THAT the Board move into In Camera Session to discuss legal and personnel matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, G. Anderson at 7:17 p.m.

(e) Memorials

(i) C.A. Sloat read the memorial statement for B. Tram, North Park Collegiate.

(ii) C.A. Sloat read the memorial statement for G. Canivet, Facilities Maintenance Mechanic.

(f) Agenda Additions/Deletions/Approval

G. Anderson noted that item E-1-f will be presented and discussed before E-1-a.

Moved by: J. Richardson

Seconded by: C. Speers

THAT the Agenda be approved.

Carried



(g) **In Camera Report**

Moved by: C.A. Sloat

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the recommendation to add to the Replacement/Casual Principal and Vice-Principal List, effective September 1, 2020.

Carried

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve C-1-c.

Carried

Moved by: C. VanEvery-Albert

Seconded by: S. Gibson

THAT the Grand Erie District School Board approve the Director's Operational Goals for 2020-21.

Carried

(h) **Presentations**

Nil

(i) **Delegation**

Nil

B - 1 Approval of Minutes

(a) **Regular Board Meeting – June 22, 2020**

Presented as printed.

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the Minutes of the Regular Board Meeting, held June 22, 2020 be approved.

Carried

(b) **Special Board Meeting – June 24, 2020**

Presented as printed. C.A. Sloat requested the in-camera motion for A-1-a be written out.



Moved by: E. Dixon

Seconded by: S. Gibson

THAT the Minutes of the Special Board Meeting, held June 24, 2020 be approved, as amended.

Carried

(c) Special Board Meeting – July 9, 2020

Presented as printed.

Moved by: C.A. Sloat

Seconded by: C. Speers

THAT the Minutes of the Special Board Meeting, held July 9, 2020 be approved.

Carried

(d) Special Board Meeting – July 28, 2020

Presented as printed.

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Minutes of the Special Board Meeting, held June 24, 2020 be approved.

Carried

(e) Special Board Meeting – August 17, 2020

Presented as printed.

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Minutes of the Special Board Meeting, held August 17, 2020 be approved.

Carried

C - 1 Business Arising from Minutes and/or Previous Meetings

(a) French Immersion Ad Hoc Committee

L. De Vos referred to the French Immersion Ad Hoc Committee report provide high-level overview on background and noted given the current circumstances as a result of COVID-19, Sr. Administration is recommending the establishment of French Immersion Ad Hoc Committee be deferred until the 2021-22 school year.



Moved by: C.A. Sloat

Seconded by: D. Werden

THAT the Grand Erie District School Board suspend the motion approved at the June 8, 2020 Committee of the Whole Board Meeting to strike an Ad Hoc Committee to develop a French Immersion Review to be presented to the Board on November 9, 2020.

Carried

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT the Grand Erie District School Board defer the establishment of a French Immersion Ad Hoc Committee to develop the French Immersion Review until the 2021-22 school year.

Carried

(b) Implications of 2020-21 Friday the 13th Events on Port Dover Students

W. Baker referred to the Implications of 2020-21 Friday the 13th Events on Port Dover Students noting on August 19, 2020 the 2020-21 School Year Calendars were approved by the Ministry with November 13 designated as a Professional Activity day and students will not be in attendance.

Moved by: S. Gibson

Seconded by: C. Speers

THAT the Grand Erie District School Board receive the Implications of 2020-21 Friday the 13th Events on Port Dover Students report as information.

Carried

(c) Return to In-Person Board Meeting Plan

J. Roberto referred to the Return to In-Person Board Meeting Plan & Protocol report providing high-level overview on background and additional information. J. Roberto reviewed the 3 options.

D. Werden asked what is the overriding benefit to stay in the Boardroom over the Grand River Hall? J. Roberto responded that if we when into the Grand River Hall but the set up will be different and the other factor is that that space may be required for other components for reopening.

B. Doyle commented that if we have our students returning to school with PPE that we should also return to the Boardroom with the PPE.

S. Gibson stated she is looking forward to getting back into the boardroom and asked about what the sound equipment would entail? R. Wyszynski responded that it is estimate and we require a significant investment to ensure sufficient audio and camera for streaming.



R Collver stated she is looking forward to getting into the boardroom and wanted to ensure everyone understands that we will continue to MS Teams and is willing to invest in the technology for the boardroom.

C.A. Sloat asked where the funds would come from to cover this technology? R. Wyszynski responded that we would need to take this away, get an official quote and developing a funding strategy. C.A. Sloat further stated she is looking forward to getting back into the boardroom.

G. Anderson added we need to be back in the boardroom and recognize the system is not great and concur we investigate technology for the boardroom.

Moved by: R. Collver

Seconded by: J. Richardson

THAT the Grand Erie District School Board explore technology for the boardroom to enhance access for public to the Board meetings and ensure all Trustees have the opportunity for full participation.

Carried

D - 1 **Director's Report**

Director's highlights:

- **Summer School update** – We had 2054 secondary credits completed (compared to 1637 in 2019). 78 students participate in the Summer Literacy and Numeracy Program (compared to 34 in 2019). Director Roberto recognized the dedicated summer school team who successfully planned and delivered all courses in an engaging online format.
- **Survey Results** - As of August 27th we have received 20,003 student responses for our September reopening – 16,041 students will participate in a conventional model and 3,962 will participate in are a remote model (2878 elementary/1084 secondary). School staff are currently following up with any families who did not complete the survey to ensure all families have been contacted.
- **Virtual School** - Later this week we will launch Grand Erie's K-12 Virtual Academy and information regarding our Academy will be shared with all families. Our goal is that our virtual school will be up soon! This is an exciting time for all of us and the first of its kind. Virtual School orientation will the week of Sept 14 with additional start time information to follow. Superintendent L. Munro will lead the K-12 Virtual Academy for Grand Erie. Thank you to our Manager of Communications and Manager of Information Services for their support with our launch! Stay tuned.
- **Parent Guide to Reopening** was launched last week, as new items come our way, we will ensure there are updates in our guide as we move forward and communicate this with our families. This was a team effort under the leadership of Superintendent Baker



who collaboratively with the team and several departments to collate the information. Also, a thank you to the Executive Assistant to the Director and Executive Assistant to the Board to Trustees for collating the work and Manager of Communication for making this document come alive for our families! We hope it is user friendly and the A-Z clickable set up is easy to navigate.

- **Childcare Update** - Of the 8 **Childcare Centres** in our schools 6 opened in July and August. Two are opening this fall.
- **Before and After School Programs** - Currently, our Childcare providers are working with our school Administrators to determine location of programs. The Before and After School Guidelines encourage outdoor play as much as possible and some providers will begin the week of September 8th. Some have delayed their openings and are waiting for the full return of students.
- **Camp SAIL** - This was our first Virtual Camp SAIL. 10 schools participated, 15 teachers and two administrators participated, 116 students from grade 3- 7 were registered every student received a learning package before camp started to enhance learning and teachers were provided with a variety of mentor texts that addressed a range of topics: Indigenous Ways of Knowing, Growth Mindset and Perseverance. Camp SAIL ran for three weeks from August 10th-28th two hours a day of virtual learning.
- **School Outbreak Management Protocol** - Received on August 26, the provincial outbreak protocol is being reviewed by Grand Erie PHUs Health and information will be shared later this week.
- **Budget** - We received to date \$5.7 million dollars from provincial and federal government. We received a memo titled "*Additional Guidance and Funding for School Reopening*" that will support online learning as well as the Air Quality and Ventilation. On August 26th we received additional funding which was Federal Government funding called *Safe Return to Class Fund is focused on H & S, staffing- for class size and technology*. A report will be brought forward at our September 14th Committee of the Whole Meeting.
- **Personal Protective Equipment** - While our large shipment of personal protective equipment has arrived, staff are working long days and to unpack, and deliver to schools.
- **Safe and Inclusive Schools** is in the process of creating another equity video to add to our other four. This one addresses anti-Black racism and will form part of a broader plan to provide staff training on all forms of racism. We have enlisted the services of a professional in this field, who will engage with the Safe and Inclusive Schools committee to frame our training needs.
- **Cayuga Logo** – was presented - this work in progress under Superintendent Martins, students and staff input was part of the process and it went to IEAC, NAC and the School Council

R. Wyszynski noted we have received many announcements since the GSN were released and spoke to the reserve announcement., Grand Erie has received additional allocation that will be presented at the September 14 Committee of the Whole Board Meeting.



C.A. Sloat asked if there is any updated on the HVAC funding. R. Wyszynski responded we are looking at air purification system and advanced HPA systems and will be utilizing all of the HVAC funding.

R. Collver commented that it takes exceptional leaders to lead this system in a normal time and take extraordinary leaders to lead now – thanked them all for the work they are doing.

C. VanEvery-Albert commented that our new Director hit the ground running and there was amazing work that has been completed all summer.

S. Gibson commented that the Administrative team are working diligently and it is taking time to work through issues, but everyone is working to ensure we have health and safe environment for our students.

Moved by: E. Dixon

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Director's Report of August 31, 2020 as information.

Carried

E - 1 New Business – Action/Decision Items

Agenda Item E-1-f was reviewed before E-1-a.

(e) JK to Grade 3 Masks

G. Anderson provided a verbal report and noted some surrounding boards have put motions forward mandating masks, however, the medical officers have not dictated that we have to have them in JK to Grade 3 there is strong sentiment from staff and parents that we have this.

G, Anderson noted that there is no way to enforce mandatory with our youngest children and provided understanding why “strongly encourage” is being stated.

S. Gibson stated that school boards have been in a difficulty position with the lack of direction from public health and has been no win situation. As far back as July 9, we asked about the universal masking and continue to be concerned about masking for JK – 3 and the safety of our students, teachers and the fact the students may be bringing home contagions to their families. S. Gibson provided some insight regarding her day to day work where her staff have been working in long-term homes and retirement with COVID-19 cases who have been safe because of masks. S. Gibson stated that she would encourage students of all ages to wear masks to keep themselves, other students, their teachers and their families safe and the continued learning of hand hygiene.



Moved by: R. Collver
Seconded by: D. Werden

THAT the Grand Erie District School Board strongly recommends masks be worn in all buildings and on student transportation for all JK – Grade 3 students where 2m (6ft) of physical distancing is not possible until such time as mask are no longer required or recommended in the general population to prevent the spread of COVID-19.

Carried

(a) **Approval of 2020-21 Committee of the Whole and Regular Board Proposed Schedules of Agenda Items**

J. Roberto referred to the Committee of the Whole Board and Regular Board Proposed Schedule report and the Bylaw, Policy and Procedure Review schedule.

Moved by: E. Dixon
Seconded by: B Doyle

THAT the Grand Erie District School Board approve the Proposed Schedule for the 2020-21 Committee of the Whole Board and Regular Board Meetings.

Carried

(b) **OPSBA Membership Fee for 2020-21**

Presented as printed.

Moved by: D. Werden
Seconded by: J. Richardson

THAT the Grand Erie District School Board approve the 2020-21 OPSBA Membership Fee of \$64,246.15 (\$46,855.00 plus HST) for payment.

Carried

(c) **Strategic Communications Plan Working Group – Ad Hoc Committee**

J. Roberto referred to the Ad Hoc Committee – Strategic Communications Plan Working Group (2021-24) report providing a high-level overview on background, additional information and the Term of Reference.

R. Collver asked if this is going to be a challenge to run an Ad Hoc committee at this time and if there are any disadvantages to defer this until January 2021? K. Newhouse responded there is no disadvantage to deferring until January 2021.

C.A. Sloat requested the terminology in 4.2 be changed to “approve”.

Moved by: R. Collver
Seconded by: C.A. Sloat



THAT the Grand Erie District School Board refer the Strategic Communications Plan Working Group - Ad Hoc Committee report to the January 11, 2021 Committee of the Whole Board Meeting.

Carried

(d) Special Education Advisory Committee (SEAC) Membership

L. Thompson referred to the Special Education Advisory Committee (SEAC) Membership report providing a high-level overview.

Moved by: E. Dixon

Seconded by: S. Gibson

THAT the Grand Erie District School Board approve the addition of Tara Buchanan, representing Community Living Brant as an Agency Representative to the Special Education Advisory Committee.

Carried

(e) Educational Services Agreement – Grand Erie District School Board and Indigenous Service Canada (ISC)

D. Martins referred to the Educational Service Agreement – Grand Erie District School Board and ISC report providing a high-level overview. D. Martins noted the agreement has been forwarded for signature and we are waiting for the return of the signed agreement.

C. VanEvery-Albert thanked the staff who worked to get this agreement completed.

Moved by: C. VanEvery-Albert

Seconded by: E. Dixon

THAT the Grand Erie District School Board approve the 2020-25 Education Service Agreement with Indigenous Services Canada (ISC) for signature by the Board signing authorities.

Carried

E – 2 New Business – Action/Decision Items

(a) Energy Conservation and Demand Management Plan

R. Wyszynski noted that D. Maniccia, Manager of Facility Services and K. Hashimoto, Supervisor of Energy & Environmental Conservation have joined the virtual meeting. R. Wyszynski referred to the Energy Conservation and Demand Management Plan report noting schools board required to report energy performance metrics annually by no later than July 1 in the following year to the Ministry of Education's Utility Consumption Database, however, due to the challenges of COVID-19, the Ministry will accept submission of the 2020 reporting year data until October 1, 2020. R. Wyszynski further stated the energy



conservation and demand management plan is composed of two parts and asked D. Maniccia to provide high-level overview.

D. Maniccia reviewed:

- 1) a summary of Grand Erie District School Board's annual energy consumption and greenhouse gas emissions for its operations
- 2) a description of previous, current and proposed measures for conserving and otherwise reducing the amount of energy consumed by Grand Erie's operations and for managing its demand for energy, including a forecast of the expected results of current and proposed measures.

C. Speers asked how does the larger schools save us money in the long term? D. Maniccia responded a larger school does consume more energy and more expensive than small schools as far as consumption rate but that is why we don't use consumption rate; we use the intensity rate. K Hashimoto added that with larger schools there are different fees – and one thing that does is we buy our natural gas as a bulk commodity and we have larger schools being charged by demand for electricity.

C.A. Sloat thank you for the update on the solar panels, because a lot people don't realize that we do have them. C.A. Sloat asked do we track water consumption and notice the most cost-efficient schools like BCI have ground source heat pump and have they gone out of favour? D. Maniccia responded it is expensive alternative, makes sense for secondary but elementary it may not make sense for the dollars and we are competing ministry funding for capital and challenge to make it led compliant. K. Hashimoto responded that we are reporting water consumption to the Ministry unofficially and can be added to the report for future years.

Moved by: S. Gibson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Energy Conservation and Demand Management Plan as information.

Carried

(b) **Major Construction Project Report**

R. Wyszynski referred to the Major Construction Project report providing a status update on the Major Construction Projects which are:

- Mapleview Elementary School
- Child Care Renovation at Hagersville Secondary School
- Child Care Addition at Central Public School



C.A. Sloat asked about the parking lot at Central Public School, it seems to be encroaching into the playground area. R. Wyszynski responded we were very limited in the design we could do for the parking.

J. Richardson commented on Maplevue, we have requested use of Kinsmen Park from Haldimand County is that because the playground is not ready or is it to create extra space for students to play? R. Wyszynski responded that it is to support both, the sod is not taking and also to create extra space for the students.

Moved by: J. Richardson

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

Carried

(c) **School Council Report**

J. Roberto referred to the 2019-20 School Council Report provide high-level overview and noting that due to job action and COVID-19 during the 2019-20 school year, school councils were not asked to submit reports.

Moved by: E. Dixon

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the 2019-20 School Council Report as information.

Carried

(d) **Special Approval Reports**

R. Wyszynski referred to the Special Approvals Report providing an overview of the two contracts approval that occurred during the months of July and August 2020, in alignment with Policy F6:

- Paving Reconstruction at Cayuga Secondary School – awarded to Rankin Construction Inc. at bid price of \$770,005
- Compugen Leased Devices – Phase 2 – additional 3-year lease for \$1,341,732 for the acquisition of laptops

C.A. Sloat asked about the computers and have we been successful in obtaining the systems? L. Munro responded that the devices are available but there is delay in the chips that go in them, which is a world-wide issue, we hope to have those chips in the coming weeks.



Moved by: D. Dean

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Special Approval Report as information.

Carried

(e) **SO115 Guidelines for Student Exemption from Non-Medical or Cloth Masks and Face Shields**

L. Thompson referred to the Procedure SO115 Guidelines for Student Exemption from Non-Medical or Cloth Masks and Face Shields report and noted revisions.

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT Bylaw 9 Processes for Development of Bylaws, Policies and Procedures be waived with respect to circulating Procedure SO115 Guidelines for Student Exemption from Non-Medical or Cloth Masks and Face Shields to all appropriate stakeholders for comments.

Carried

Moved by: D. Dean

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive SO115 Guidelines for Student Exemption from Non-Medical or Cloth Masks and Face Shields as information, as amended.

Carried

F - 1 Other Business

(a) **Summary of Accounts – June 2020**

Presented as printed.

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of June 2020 in the amount of \$7,202,277.04 as information.

Carried



(b) **Summary of Accounts – July 2020**

Presented as printed.

Moved by: B. Doyle

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of July 2020 in the amount of \$11,350,755.25 as information.

Carried

(c) **Special Education Advisory Committee Minutes Meeting 1– May 19, 2020**

Presented as printed.

Moved by: C.A. Sloat

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes Meeting 1 – May 14, 2020 as information.

Carried

(d) **Special Education Advisory Committee Minutes Meeting 2– May 19, 2020**

Presented as printed.

Moved by: D. Dean

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes Meeting 2 – May 14, 2020 as information.

Carried

(e) **Indigenous Education Advisory Committee Minutes (Draft) – June 18, 2020**

Presented as printed.

Moved by: C. VanEvery-Albert

Seconded by: C. Speers

THAT the Grand Erie District School Board receive the Indigenous Education Advisory Committee Minutes (Draft) - June 18, 2020 as information.

Carried



(f) **Joint Occupational Health & Safety Committee Minutes – June 18, 2020**

Presented as printed.

Moved by: B. Doyle

Seconded by: C. Speers

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee Minutes – June 18, 2020 as information.

Carried

(g) **Audit Committee Minutes (Draft) – June 23, 2020**

Presented as printed.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the Audit Committee Minutes (Draft) - June 23, 2020 as information.

Carried

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the recommendation from the June 23, 2020 Audit Committee as follows:

1. 2020-21 Internal Audit Plan

That the Audit Committee recommends to the Board the 2020-21 Internal Audit Plan as amended.

Carried

G - 1 Correspondence

(a) **GEETF Letter to Trustees and Director – August 28, 2020**

Presented as printed.

R. Collver asked if the Chair will respond? G. Anderson confirmed that he will respond to the letter.

Moved by: C. Speers

Seconded by: R Collver

THAT the Grand Erie District School Board receive the correspondence as information.

Carried



H - 1 Adjournment

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the meeting be adjourned at 9:07 p.m.

Carried

Board Chair, G. Anderson



MINUTES

Present: S. Gibson– Committee Chair, G. Anderson, R. Collver, D. Dean, E. Dixon, B. Doyle, J. Richardson (via MS Teams), C.A. Sloat, C. Speers (via MS Teams), C. VanEvery-Albert (via MS Teams), D. Werden, A. Burtis (Student Trustee), Z. Garbaty (Student Trustee), I. Doxtador-Swamp (Student Trustee) (via MS Teams)

Administration: Director – J. Roberto; Superintendents – W. Baker, L. De Vos (via MS Teams), D. Martins, L. Munro, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: Nil
Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, S. Gibson at 6:31 p.m.

(b) Declaration of Conflict of Interest

C.A. Sloat declared conflict with Open session Agenda item F-1-a.

(c) In Camera Session

Moved by: E. Dixon

Seconded by: D. Dean

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:31 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, S. Gibson at 7:16 p.m.

(e) Agenda Additions/Deletions/Approval

Presented as printed. Item D-1-c Contract Award was added.

Moved by: B. Doyle

Seconded by: G. Anderson

THAT the Agenda be approved, as amended.

Carried



B-1-b Committee of the Whole Board Meeting

Monday, September 14, 2020
Education Centre, Board Room

- (f) **In Camera Report**
Nil

B - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Exemption to Human Development and Sexual Health Report**

L. De Vos referred to the Exemption to Human Development and Sexual Health Report noting on October 28, 2019 Trustees requested that SO110 Exemption to Human Development and Sexual Health be brought for review and the exemption data to this meeting. L. De Vos noted that due COVID-19 Health & Physical Education was not a subject required to be taught from March 16 to June 30, 2020 and no data was collected.

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Exemption to Human Development and Sexual Health Report as information.

Carried

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board forward Procedure SO110 Exemption to Human Development and Sexual Health to all appropriate stakeholders for comments to be received by October 29, 2020.

Carried

(b) **COVID Funding Update**

R. Wyszynski referred to COVID-19 Funding Update report providing high-level overview of the additional funding Grand Erie received as part of the New Investments to Support School Reopening and Sr. Administration's analysis and how Grand Erie will utilize these funds for the intended purpose; to enhance health & safety measures in schools and buildings and reduce the risk of COVID-19 transmission.

B. Doyle asked about the shortage of bus drivers and if we were aware of this prior to the school year starting. R. Wyszynski responded that the driver shortage is a province wide issues and the biggest challenge we are dealing with.

R. Collver asked for a brief update with regarding mental health and well-being for students and staff. L. Thompson spoke specifically to the mental health for our students, we have received \$568,625 to go towards staffing or resources for students with special needs and



B-1-b Committee of the Whole Board Meeting

Monday, September 14, 2020
Education Centre, Board Room

mental health concerns. We are going to hire 2.5 full time social workers that will be allocated to our schools along with regular compliment and will also being supporting students in our virtual academy. As well, we will also be able to hire 2 Child & Youth Workers. L. Thompson noted that we are looking at funding more Lexia licenses so that students in our virtual academy can participate and working with Superintendent Baker, we do need to make sure we spend 10% funding on specific resource to support young students JK – Grade 3 that have some self-regulation concerns. S. Sincerbox spoke to the mental health and well-being for staff, noting that we will continue with our involvement with Life Speak.

G. Anderson asked about the additional social workers and Child & Youth Workers will they be divided among schools. L. Thompson responded they will be divided up based on how our staff is currently allocated to school and it will lighten the load for our current staff but will also need to consider our Virtual Academy.

J. Richardson asked if there has been any discussion or thought in investing in outdoor classrooms and are teachers being encouraged to use outdoor space, realizing the window to use is short? D. Martins responded we are encouraging very strongly both elementary and secondary to use outdoor spaces for many different areas to provide that increased physical distancing and a break for both students and staff.

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the COVID-19 Funding Update as information.

Carried

C - 1 **Director's Report**

Director's highlights:

- Director Roberto began by recognizing some of our teams
 - Technology e-Learning Teachers (TeLT) and District e-Learning Consultants (DeLC) and the work they are doing behind the scenes to set staff and students up for success in eLearning and online learning courses.
 - Student Success Teams and their responsiveness over the summer supporting many of our students across Grand Erie.
 - English teachers, Indigenous Education and Secondary Program Team for launching the delivery of the Grade 11 NBE (Understanding Contemporary FNMI Voices) course throughout our board this fall.
 - Community partners who have been supportive throughout this process, both Medical Officers at the Brant County Health Unit and Haldimand Norfolk Health Unit. As we continue to navigate through our reopening their unwavering support



B-1-b Committee of the Whole Board Meeting

Monday, September 14, 2020
Education Centre, Board Room

and guidance for our students and staff has been appreciated, we are grateful for all their ongoing communication and their staff support.

- Manager of Communications for her ongoing communication to our communities.
- Superintendent Wyszynski for his role as Grand Erie COVID Lead with the Ministry of Education.
- **Virtual Academy** – We currently have 1255 students in secondary and approximately 3300 in elementary. We currently have 47 secondary teachers and approximately 120 elementary teachers. That may change as we move forward.
- **Nutrition program** - will be up and running and Superintendent Baker is working closely with community partners.

Moved by: E. Dixon

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's Report of September 14, 2020 as information.

Carried

D - 1 New Business – Action/Decision Items

(a) **Schedule of Pre-Budget Consultation and Budget Review Meetings**

R. Wyszynski referred to the schedule of Pre-Budget Consultation and Budget Review Meetings report which outlines the proposed dates for the 2021-22 Budget cycle.

C.A. Sloat asked we should put a date in June. R. Wyszynski responded we could add June 8, 2021.

Moved by: G. Anderson

Seconded by: D. Werden

THAT the Grand Erie District School Board set the dates for Pre-Budget Consultation Meetings as follows:

- 1 Tuesday, February 2, 2021
- 2 Tuesday, March 2, 2021

Carried

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board set the dates for Budget Review meetings as follows, as amended:

- 1 Tuesday, April 20, 2021
- 2 Monday, May 17, 2021



B-1-b Committee of the Whole Board Meeting

Monday, September 14, 2020
Education Centre, Board Room

3 Thursday, May 27, 2021

4 Tuesday, June 8, 2021

Carried

(b) **School Closure Information**

J. Roberto referred to the School Closure information report noting that direction will come from the Public Health Unit with regards school closures due to an outbreak in a school.

C.A. Sloat asked Director Roberto if we see any other reason that we may have to close schools other than the Ministry of Health and do you feel you need a motion/direction from the Board that you have the ability to close a school not this not Ministry of Health related or in Procedure FT103? Director Roberto responded that Procedure FT103 Temporary Closure of Board Buildings that we can use that framework.

Moved by: R. Collver

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the School Closure Information report as information.

Carried

(c) **Contract Award – Student Laptops**

R. Wyszynski referred to the Purchase of Student Laptops report providing a high-level overview.

C.A. Sloat asked for an update on the chips for the computers that were ordered the end of August and would these additional computers be available and are they impacted by the chip shortage, and what is the timeline to receive them. L. Munro responded that we don't have an updated on the chip issue and it is quite possible that these additional computers will also be on backorder due to the chip issue.

Moved by: D. Werden

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the Purchase of 525 Student Laptops from Compugen Inc., in the amount of \$265,125 plus HST.

Carried



D – 2 New Business – Information Items

(a) Enrolment Update

R. Wyszynski provided a verbal report stating that we have received Enrolment data from both elementary and secondary panels but has not been cleaned enough to provide a report to Trustees today. R. Wyszynski noted that there has been a lot of movement of students between school, online learning and home schooling.

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School receive Enrolment Update verbal report as information.
Carried

(b) Supervised Alternative Learning Annual Report

D. Martins referred to the Supervised Alternative Learning (SAL) report and reviewed the 2019-20 school year data which consisted of:

- Percentage of Students by Age Profile (age calculated as of December 31, 2019) including ratios males to females
- Number of Students by Activity Group
- Student Enrolment
- Credit Summary
- Cumulative Data Summary Analysis

D. Martins provided a high-level overview of the summary and next steps.

Moved by: E. Dixon

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Supervised Alternative Learning Annual Report as information.

Carried

E - 1 Bylaw/Policy/Procedure Consideration – Action/Decision Items

(a) Bylaw 8 – Committees of the Board – Indigenous Education Advisory Committee (IEAC) Terms of Reference

D. Martins referred to the Bylaw 8 – Committees of the Board – Indigenous Education Advisory Committee report noting the IEAC Committee has reviewed the Terms of Reference and is recommending amendments.



B-1-b Committee of the Whole Board Meeting

Monday, September 14, 2020
Education Centre, Board Room

C. VanEvery-Albert requested on 3.3 that there is has been change in the organization of the Six Nations Council and should read Representative from the Six Nations Elected Council.

R. Collver requested an addition - 6.5 Respond to any Recommendation from IEAC.

C.A. Sloat referred to sections 3.11 & 4.2 noting that the term Indigenous lead is not the term we use in the board and would recommend we include both terms.

Moved by: C. VanEvery-Albert

Seconded by: D. Werden

THAT the Grand Erie District School Board approve Bylaw 8 – Committees of the Board - Amendments to the Indigenous Education Advisory Committee (IEAC) Terms of Reference, as amended.

Carried

E – 2 Procedure Consideration – Information Items

(a) FT105 Playground Equipment

R. Wyszynski noted Policy FT105 Playground Equipment has been identified for review, will be going out for comment.

Moved by: R. Collver

Seconded by: G. Anderson

THAT the Grand Erie District School Board forward Procedure FT105 Playground Equipment to all appropriate stakeholders for comments to be received by October 29, 2020

Carried



F - 1 Other Business

C.A. Sloat removed herself from the table.

(a) OPSBA Report

D. Werden referred to the OPSBA Report noting it outlines the elections and policy resolutions for the upcoming Annual General Meetings.

Moved by: G. Anderson

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the OPSBA Report as information.

Carried

C.A. Sloat returned to the table.

G - 1 Correspondence

(a) County of Brant Operations – June 10, 2020 re: Bobby St. West

G. Anderson stated that a second letter has been sent.

Moved by: B. Doyle

Seconded by: C. Speers

THAT the Grand Erie District School Board receive the correspondence as information.

Carried

H - 1 Adjournment

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the meeting be adjourned at 8:23 p.m.

Carried

Committee of the Whole Board Chair, S. Gibson



MINUTES

Present: Board Chair G. Anderson, Board Vice-Chair R. Collver, D. Dean, E. Dixon, B. Doyle, S. Gibson, J. Richardson (via MS Teams), C.A. Sloat, C. Speers (via MS Teams), C. VanEvery-Albert (via MS Teams), D. Werden, A. Burtis (Student Trustee), I. Doxtador-Swamp (Student Trustee) (Via MS Teams), Z. Garbaty (Student Trustee),

Administration: Director – J. Roberto; Superintendents – W. Baker, L. De Vos (via MS Teams), D. Martins, L. Munro, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: Nil

Administration: Nil

A - 1 Opening

(a) Welcome to Open Session

The Special Board Meeting was called to order by Chair, G. Anderson at 8:23 p.m.

B - 1 Committee Report

(a) Committee of the Whole Board – September 14, 2020

Moved by: D. Werden

Seconded by: S. Gibson

THAT the Grand Erie District School Board approve the recommendations from the September 14, 2020 Committee of the Whole Board Meeting as follows:

1. Contract Award – Student Laptops

THAT the Grand Erie District School Board approve the Purchase of 525 Student Laptops from Compugen Inc., in the amount of \$265,125 plus HST.

Carried

C - 1 Adjournment

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the meeting be adjourned at 8:25 p.m.

Carried

Board Chair, G. Anderson



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Trustees of the Grand Erie District School Board
FROM: Zachary Garbaty, Student Trustee
RE: **Student Trustee Report**
DATE: September 27, 2020

Class Of 2020's Response to Virtual Graduation

Background

Shortly after 9 pm on Thursday September 24th 2020, a petition was created by Pauline Johnson student Carmela Lowes after discovering that all high schools within GEDSB would be moving towards a virtual graduation, in place of their traditional ceremonies as a result of COVID-19 precautions – hours later this petition would quickly spread, accumulating hundreds of signatures by concerned students and parents in protest to this announcement.

The Petition – 365 Signatures *(as of this writing)*

The petition read as follows:

"Staff at Pauline Johnson were told that traditional graduation ceremony plans were not to be made and that a virtual graduation would be held. These plans could have been made for outdoors, as we have a large field big enough to host, but this was not allowed to happen. This means no walking across the stage, no pictures, and not being able to celebrate the achievement with classmates, friends, family, teachers and support staff that have helped and guided us through the past 4 years.

Graduating high school is a milestone in our lives. It is important to recognize this achievement and all the hard work we have put in. For students not attending post secondary, this will be the only graduation we get.

The past year has been rough, especially on students. We have had to adjust to a huge change in our lives and our learning, and we did the best we could. All the fun things about school were taken away to keep the community safe. Sports, clubs, trips, and being in class with friends. For grads, this meant missing out on prom and mystery bus as well. Please sign the petition to show the school board that having a real (distanced) graduation means a lot to us as a graduating class."

- Carmela Lowes (Pauline Johnson, Class of 2020)

Comments Received in Response to Petition

Top comments/messages sent to myself in response to the petition as follows:

"As a senior, I know the feeling of missing out on these milestones. They should be allowed to gather in person if they can send a school full of kids back everyday."

- Emma Sanderson (Brantford Collegiate Institute, Class of 2020)

"Graduation is the ticket to adulthood , it's a huge milestone and is something that should be celebrated!!! This petition speaks further than just for PJ but for all 2020 grads who have lost out on so many things. I agree with their thoughts on the ability to host the grad outdoors, Grand Erie is home to two beautiful sports facilities, the Kiwanis Field and the Bison's/ North Park field! If they can have 3-4 gym classes outside sharing the turf, we can have a grad!"

- Remi Leavens (North Park, Class of 2020)

"If students can still play sports in gym class, and fill up the cafeteria at lunch, then the cancellation of all in-person graduation ceremonies emphasizes the school boards lack of care for our accomplishments. If they can make schools COVID compliant, then they should be able to do the same with a graduation ceremony!"

- Hunter Schulz (Pauline Johnson, Class of 2020)

Exploring an Alternative

As part of the graduating class of 2020 myself, I fully understand why students have become so upset with the decision to have graduations virtual this year. This now only adds to the list of sacrifices seniors have made in their last year, adding on top of proms being cancelled. The graduating class understands that we are in the middle of a global pandemic, however there is a variety of ways that we can accommodate to have some sort of a safe in-person graduation.

Senior students have been holding on to a shred of hope all summer, that an in-person graduation with their peers can still come to fruition. Working with the Brant Count Health Unit on establishing safe guidelines, could make this a reality, just as it has helped so many other events in the community take place during these uncertain times.

Utilization of Outdoor Facilities

Within Grand Erie, we are fortunate enough to have access to great outdoor facilities that would have the capacity to accommodate an outdoor graduation that supports social distancing – most notably the Bison's Alumni North Park Sports Complex and the Kiwanis field. Both these facilities are already equipped with sound systems, to help mitigate possible financial barriers. To help limit the number of those in attendance, the graduation could then be streamed virtually to guests, having only students / those involved with putting on the graduation in attendance.



*Picture from an outdoor – socially distanced graduation ceremony

Wrap-up

In conclusion, I think it is important to understand that we are certainly in unprecedented times. However, with that being said, that does not mean we can not try our best to make the most of it. High-school graduations play a large role in a student's life, and for those not attending post-

secondary, it will be their only graduation. That is why it is extremely important that we as a board understand the importance of graduation and do our part to make it special for the graduating 2020 class.

Revisiting the plan of in-person graduations is of the utmost importance to the students and needs to be revisited while the weather is still on our side – I hope that GEDSB can value this request from the students, as graduations are arguably the most significant event of the year for them.

Signatures from petition:

Aaron Barton	Chris Fischer	hannah clark	Katelyn Hein	Marlene O'brien	Remi Laevens
abbey lyons	CHRIS GRACE	Hannah Inkes	Katrina Baldwin	Marquise Reid	Rhys Lemery
Abby Araya	Chris Vansickle	Hannah Mack	Katrina Lepp	Mary Green	Rob Lowes
Adwoa Addai-Mensah	Chris Willis	Hannah Meems	Kayla Asher	Mary Taylor	Robert LePage
Aimee Bell	Christabell Creighton	Hannah Thatcher	Kayla Fletcher	Maryam Noori hosse	Robyn bay
Alec McLellan	christine chung	hannah wright	Keele Patterson	Mathew Langille	Ronald McDonald
Alejandro Saiz	Ciara Speranza	Harman Khera	Kendra Riddel	Maya Tiffany	Rory Guest
Alexa Moffit	Cindy Nguyen	Harmony Barnes	Kendra Spelde	Mckenna Whiting	Ryan Boyington
Alexis Lawrence	Cloe Fair	Hayden Farkas	Khushi Handa	Meaghan Butler	Ryan Crabb
Alison Marco	Colby Green	hayden schubert	Kiana Lowes	Megan Biron	Ryley Turton
Amanda Musona	Cole Squire	hayley biron	Kim Jaggard	Meghan Green	Sadie Riches
Amy Wagner	Cole Van Wyk	Heather Musick	Kim Nelson	Melanie Clucas	sam jeavons
Angela Zheng	Cole Weaver	Iain McCarthy	Kirby Blackman	Melissa Condon	Samantha Buckley
Anon —	Colton Oughtred	Ibrahim Nooristani	Kolby Short	Melissa Freeman	Samantha Glass
Arianna Thouless	Corey Bagg	Irene Danielson	Kristina McFadden	Mia Cerros	Sarag MacLeod
Ash Wakeling	D L	isabella campbell	Kristy Schubert	michelle muiise	Sarah A
Ashantae Walker	Dale Sault	Izzy Watts	kyera silver	Miciah Havens	Sarah Walston
Ashton Dickie	Danelle Thompson	Jacklyn voges	Kyle Lynch	Mike Timm	Sarah Wingfield
athena napholic	Daniel Iepage	Jackson Corner	Kylie Gamble	Milica Campbell	sav dawdy
Aussie Honchar	Danika Hannah	Jackson Dostal	kynleigh whiting	Miranda Minuttillo	Shaelee Sheppard
Autumn Pake	Darryl Miller	Jahkai Reidinnis	Landen Wilson	Molly Parkin	Shannon Jesse
Ava Martin	Deb Bast	Jaime M	Laura Kitchen	Morgan Lapointe	Sharon Dawson
Ayree Sherman	Deborah Berry	Jairo Boyaca	Laura Kugler	morgan thibeault	Shavaun Dimitroff
Ayden Russell	Demitri Mathios	Jake Farquharson	Lauren Schubert	Mykayla Phipps	Sheldon Faist
Baillie Kinrade	Desmond Harrington	James Gowan	Laurn Hawes	Nada Nassar	Sheryl Gamble
Barbara Coates	devan hanlon	Janice Coates-Steed	Leah Minuttillo	Nadine Garbaty	Shyley Dubrosky
Becky Dowling	Devin Craddock-Saw	Jared Carrol	Leah Myers	natalie butler	shylo Mayes
Becky Haywood	Donna Daniels	Jayden Martin-VanE	Leanne Ambis	Nathan bast	Sierra P.
bella clarke	Doug Samwell	Jean Dobson	leslie furlong	Nathan Lobsinger	Sierrah Singh
Bhagat Singh	Duska Jones	Jeanette Schelhas	lexi I	Navi Mann	Skyla Lachine
Brad Theroux	Ellise Stire	Jen Bennett	lexi uren	Nick Robinson	skylar green
Brandi Bast	Emily Biggar-Heil	Jenny Benson	Liam Peplinski	niomie cronk	Skylar Groulx
Brandy Dalrymple	Emily Garbaty	jeslyn martin	Lilian Langley	Noah Boudreault	skylar page
Brett Webster	Emily Savoie	Jessica Graham	Lily Sweers	Noah Frey	Stefan Stanisic
Brian Walton	Emily Timmers	Jessica Hon	Lindsay Thouless	Noah Jaggard	Steve Gairns
Brianna Thorne	emma fish	Jessica Hudson	Lizbeth Guarnero	Nolan Allardyce	Stewart McLellan
brianna tolhurst	emma harker	jessica laronde	Lizzie Chrysler	Olivia Ferguson	Sydney Cain
brittney hendon	Emma Hugham	Jessica Shafto	Lizzy Green	Olivia Torek	Tabrina Mcpherson
brook maarie	Emma Sanderson	Jim Miller. Miller	Lizzy Woodhouse	owen freel	Tammy Craig
Brynlea Kajtar	Emmilyn Macklin	jocelynn giesler	Logan Snow	Paige Manningham	Tanner Stone
Cailyn Charlton	Eric Allen	Jordan Graham	lorelei tinson	Paige Zimmerman	Tara McLellan
camryn kastle	Erica McMillan	Jordan Tomkinson	Lucus Haywood	pamela gignac	Taylor Stemmler
Carla Farquharson	Erika Hynes	jordynne kinrade	Lucy Gault	Patty Nichols	Taylor-Lynn Girard
Carmela Lowes	Ethan Coudenys	Josie Fletcher	Lukas Samwell	Paula Grace	Terri Graham
carmelli D	eva fast	Julia Barr	Lynelle Aasla	Paula Grace	Tierra Kaiswatum
Carolina Zamora	Evan Smith	Julia Raymond	Mac Van sickle	Paven Brar	Torilyn Slade
Carson Loker	Ferris Bueller	Julie Konyu	mackenna van fleet	Penny Anda	Trinity Schubert
Carter Roung	Gavin Woodard	Justin Jones	Mackenzie Shepparc	Peter Schnepf	Tyler Graham
cassandra millyard	Genevieve Tatola	Kaitlyn Craig	Mackenzie Torell	Peyton Leigh	Valeria Saiz
Charlotte Hogeveen	Greg Grummett	Kaitlyn Hawkins	Madison Miller	Preston Hill	Vic Schubert
Chelsea Paul	gwen meyers	Kaitlynn Stacey	makaila km	Rachael Adjei	Walter Gregory
Cheryl Smith	Hailey Mcneil	Kalvin Hewitson	Malhar Desgpande	Rachel Stewart	Wesley Kirby
Cheryl Stemmler	Hailey Smallman	Karen Rowe	Mandy Harrington	Raquel Walsh	William Aarnoudse
Chloe Duval	hailey tuck	karissa boudreault	Marg Conway	rashell ramey	Yousif Nooristani
Chloé Mondria	haley schulz	Karson Vansickle	Marilyn Dawson	Raven LaValley	Zachary Garbaty
chloe smith	Halisha Cronk	Kate Eadie	Mark L	Reegan Charlton	Zachary Werner

Respectfully submitted,

Zachary Garbaty,
Student Trustee



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Trustees of the Grand District School Board
FROM: Susan Gibson, Chair, Committee of the Whole Board
RE: **Committee of the Whole Board Report**
DATE: September 28, 2020

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board approve the recommendations from the September 14, 2020 Committee of the Whole Board meeting as follows:

1. **Exemption to Human Development and Sexual Health Report**
 - a. THAT the Grand Erie District School Board receive the Exemption to Human Development and Sexual Health Report as information.
 - b. THAT the Grand Erie District School Board forward Procedure SO110 Exemption to Human Development and Sexual Health to all appropriate stakeholders for comments to be received by October 29, 2020.
2. **COVID Funding Update**

THAT the Grand Erie District School Board receive the COVID-19 Funding Update as information.
3. **Director's Report**

THAT the Grand Erie District School Board receive the Director's Report of September 14, 2020 as information.
4. **Schedule of Pre-Budget Consultation and Budget Review Meetings**
 - a. THAT the Grand Erie District School Board set the dates for Pre-Budget Consultation Meetings as follows:
 - 1 Tuesday, February 2, 2021
 - 2 Tuesday, March 2, 2021
 - b. THAT the Grand Erie District School Board set the dates for Budget Review meetings as follows, as amended:
 - 1 Tuesday, April 20, 2021
 - 2 Monday, May 17, 2021
 - 3 Thursday, May 27, 2021
 - 4 Tuesday, June 8, 2021
5. **School Closure Information**

THAT the Grand Erie District School Board receive the School Closure Information report as information.

6. **Enrolment Update**
THAT the Grand Erie District School receive Enrolment Update verbal report as information.
7. **Supervised Alternative Learning Annual Report**
THAT the Grand Erie District School Board receive the Supervised Alternative Learning Annual Report as information.
8. **Bylaw 8 – Committees of the Board – Indigenous Education Advisory Committee (IEAC) Terms of Reference**
THAT the Grand Erie District School Board approve Bylaw 8 – Committees of the Board - Amendments to the Indigenous Education Advisory Committee (IEAC) Terms of Reference, as amended.
9. **FT105 Playground Equipment**
THAT the Grand Erie District School Board forward Procedure FT105 Playground Equipment to all appropriate stakeholders for comments to be received by October 29, 2020
10. **OPSBA Report**
THAT the Grand Erie District School Board receive the OPSBA Report as information.
11. **County of Brant Operations – June 10, 2020 re: Bobby St. West**
THAT the Grand Erie District School Board receive the correspondence as information.

Respectfully submitted,

Susan Gibson, Chair
Committee of the Whole Board

Indigenous Education Advisory Committee Terms of Reference

1.0 Mandate

To promote, enhance and improve Indigenous Education for all students.

2.0 Statement of Purpose and Responsibilities

The Indigenous Education Advisory Committee will:

- i. advise, consult and collaborate on how best to improve Indigenous student outcomes
- ii. provide advice on initiatives including, but not limited to, student programs, native studies, student retention and alternative education programs
- iii. advocate both provincially and locally for specific needs of Indigenous students
- iv. provide input into supports to build capacity of educators to develop strategies to improve the integration of Indigenous perspectives in the classroom and school community
- v. identify community issues that impact education
- vi. reflect the opinions and interests of the groups represented by the members of the committee
- vii. report back to the stakeholders they represent
- viii. make recommendations from IEAC to the Board ~~can occur~~ at any time providing a consensus of community members are present to approve the recommendation

3.0 Committee Composition

The Indigenous Education Advisory Committee (IEAC) shall be comprised of:

- 3.1 Native Trustee
- 3.2 Trustee appointed by the Board
- 3.3 ~~Chair of~~ Representative from the Six Nations Elected Council ~~Education Committee~~ or Alternate
- 3.4 Six Nations Confederacy Council Representative
- 3.5 Director of Education – Mississaugas of the Credit (MCFN) or Alternate
- 3.6 Mississaugas of the Credit Education Pillar Lead
- 3.7 Additional Representative from MCFN
- 3.8 Metis Representative(s)
- 3.9 Representation from no more than 5 local associations. Local association is defined as an association or organization that operates locally within the area of jurisdiction of the board which further the interest of Indigenous education.

- 3.10 Up to 10 Parent /Family Designate(s)
- 3.11 Up to 2 advocates to Indigenous Education as approved by the Indigenous Lead and Chair of IEAC

4.0 Committee Operating Procedures

- 4.1 In the spring of each year IEAC will select a Chair of the committee.
- 4.2 The Indigenous Ed Lead shall prepare the meeting schedule and agendas for each meeting.
- 4.3 A total of five meetings will take place annually – October, December, February and April and June.
- 4.4 Meetings may alternate between day and evening.
- 4.5 The committee will operate using a consensus model.
- 4.6 Meeting Minutes will be provided to all members
- 4.7 Role of staff – Board staff may be called upon to support this committee.

5.0 Role of Staff

Staff will provide information, support, and direction and will facilitate the work of the committee in matters related to the advisory role of the committee.

6.0 Role of the Board

- 6.1 Appoint Trustee members-
- 6.2 Ensure that Indigenous parent/Family designate(s) and community members constitute a majority of the Committee
- 6.3 Support the Work of the Committee
- 6.4 Receive and Review the Minutes of the Committee
- 6.46.5 To respond to any recommendations from IEAC



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Trustees of the Grand Erie District School Board
FROM: JoAnna Roberto, Director of Education & Secretary
RE: **Annual Operating Plans – School Year 2020-21**
DATE: September 28, 2020

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board receive the Annual Operating Plans of Senior Administration for the school year 2020-21 as information.

Background Information

The Senior Administration and staff of the Board have prepared the Annual Operating Plans to guide their work and the work of the system. These plans address the components of the current Grand Erie Multi-Year Plan. To align with the indicators of the Multi-Year Plan, there are five Annual Operating Plans – Well-Being, Technology, Community, Equity and Environment.

The Board Improvement Plan for Student Achievement which will be presented to the Board at the October 26th Board Meeting covers all the achievement areas and serves as the annual operating plan for the Achievement indicator of the Multi-Year Plan.

The plans are in no way meant to represent all work that is done in the Board. They are intended to set out, at a fairly high level, a clear direction for senior administration and our schools. The plans for this year attached to this report include:

- Community
- Environment
- Equity
- Technology
- Well-Being

Additional Information

The attached operating plans are created to focus on the indicator statements and anticipated outcomes of our Multi-Year Plan. The plans are the basis for the work and include specific actions and also the means by which we will assess our progress.

We are always conscious of the fact that new Ministry initiatives may be directed to Boards during the school year. While we must implement these initiatives, we will try to keep our focus on the planning objectives we have set for ourselves and the system.

Budget Consideration

The funding associated with these plans is reflected in the approved 2020-21 budget.

Next Steps

- These plans will be shared with the both elementary and secondary principals, managers and union presidents.
- Plans will be posted electronically.

Respectfully submitted,

JoAnna Roberto
Director of Education & Secretary



Annual Operating Plan Community – 2020-21

We will foster and celebrate inclusive school communities to enhance the learning experiences of all students.

Goal: Facilitate opportunities for the use of strategies to encourage and support family involvement in our schools and learning at home.

Supporting Strategies for Family Involvement (Responsibility: J. Roberto and K. Newhouse)

Strategies (What will we do?)	<p>Strengthen the connections between home and school to support family involvement in our schools and learning at home.</p> <ol style="list-style-type: none"> 1. Support awareness of and accessibility to the new PowerSchool Parent Portal through: <ul style="list-style-type: none"> • Communications Plan • Promotion of information access through the Portal • Gathering feedback on the usage of the Portal • Work with the Grand Erie Parent Involvement Committee (GEPIC) for input 2. Ensure that learning resources and facilities are accessible to our community. <ul style="list-style-type: none"> • Work with schools to identify needs for accessible resources that support learning and engagement • In partnership with schools and GEPIC develop a process for communicating the Board's willingness to provide accessible access • Work with outside agencies to enhance the experience (i.e., Public Health Unit)
Evidence of Progress (How well did we do it?)	<ul style="list-style-type: none"> • The number of families accessing the Parent Portal • Feedback from families on their Portal experience • Resources and facilities are accessible as required
Status (Is anyone better off? How do we know?)	<ul style="list-style-type: none"> •



Annual Operating Plan Environment – 2020-21

We will ensure that the students and staff have a safe and welcoming environment in which to learn and work.

Goal: Ensure continuity of services and programs.

Business Continuity Planning (Responsibility: R. Wyszynski, D. Maniccia, System Managers and Leaders)

Strategies (What will we do?)	Develop a comprehensive, integrated system-wide Disaster Recovery / Business Continuity Master Plan. This plan will primarily involve the Finance, Payroll, Human Resources, IT, Facilities, Purchasing, and Communications departments. The development will include: <ul style="list-style-type: none"> • system wide risk assessments • documents that summarize strategic and operational instructions, processes and actions • Business Impact Analysis sessions with all departments • Outline of all business functions performed by central business staff and the Recovery Time Objective (RTO) for each function with supporting IT applications.
Evidence of Progress (How well did we do it?)	<ul style="list-style-type: none"> • Progress updates will be managed by Disaster Recovery Advisor • Internal Audit will review the plan and provide recommendations in late 2020-21
Status (Is anyone better off? How do we know?)	

Goal: Create learning spaces to reflect current teaching and learning needs.

School Improvement (Responsibility: Superintendent of Business, Executive Council and Facilities Management Team)

Strategies (What will we do?)	Continue long-term renovation plan to convert libraries to learning commons using centralized framework. By utilizing efficiencies such as repeat design and Board experience, the Learning Commons Committee has been able to increase its annual output of conversions from 4 locations to 13. As of August 31, 2020 – 19 of 72 schools have been successfully converted.
Evidence of Progress (How well did we do it?)	<ul style="list-style-type: none"> • Report on Learning Commons projects completed, and dollars invested • Identify and address barriers to accessibility, create plan to reduce barriers and demonstrate success. • Conduct assessment of entrances for all Grand Erie buildings • Target 2020-21 schools: <ul style="list-style-type: none"> ○ A.G. Hodge Public School ○ Boston Public School ○ Graham Bell-Victoria Public School ○ Jarvis Public School ○ Lakewood Elementary School ○ Lansdowne-Costain Public School ○ North Ward Public School ○ Prince Charles Public School ○ Russell Reid Public School ○ Seneca Central Public School ○ Waterford Public School ○ Dunnville Secondary School ○ Tollgate Tech Skills Centre
Status (Is anyone better off? How do we know?)	



Annual Operating Plan Equity – 2020-21

We will create equitable environments for all Grand Erie students.

Goal: To identify systemic barriers to students feeling a sense of belonging.

Identifying Barriers to Sense of Belonging (Responsibility: W. Baker, G. Rousell, C. Bibby and the Safe and Inclusive Schools Committee)

Strategies (What will we do?)	In accordance with the goals of the former Ontario Education Equity Action Plan, <ul style="list-style-type: none"> utilize identity-based student census data to identify gaps related to sense of belonging and develop targeted equity strategies within the system and schools. develop a broad equity plan to proactively support historically marginalized student groups. obtain staff demographics and voice through a workplace census. expand the Grand Erie equity video series by developing a segment on anti-racism.
Evidence of Progress (How well did we do it?)	<ul style="list-style-type: none"> Each school administrator will become familiar with the student census data relevant to their schools and include a related equity component in their School Achievement Plan. Each school administrator will receive data-literacy training. The Safe and Inclusive Schools Committee will have community representation that reflects the diversity of the Grand Erie District School Board. A communications plan will be developed for sharing portfolio information with staff, Senior Administration, Trustees and the community. Students, staff and community identify feeling a sense of belonging.
Status (Is anyone better off? How do we know?)	

Goal: To support administrators in creating safer, more inclusive school environments

Creating inclusive school environments (Responsibility: W. Baker, C. Bibby and the Safe and Inclusive Schools Committee)

Strategies (What will we do?)	Increase the capacity of administrators to manage and resolve issues of equity and inclusion by providing: <ul style="list-style-type: none"> targeted training related to safety and inclusion (e.g., diversity videos, Traumatic Events Response, Violence Threat Risk Assessment [VTRA], progressive discipline, and resources identifying the risks of substance use); collaboration with the Mental Health and Well-Being Lead to increase capacity of Child and Youth Worker and Social Work staff in relation to VTRA and Traumatic Events Response; and, Targeted intervention strategies (e.g., Webinar series, Days of Dignity, Rainbow Ball, funding for school-based equity projects).
Evidence of Progress (How well did we do it?)	<ul style="list-style-type: none"> Most equity issues will be resolved at the school level (e.g., gender-neutral washrooms, personal pronouns, documentation, field trip accommodations, change rooms). Unique equity issues will be vetted through the Safe and Inclusive Schools staff and shared with the Safe and Inclusive Schools Committee (e.g., issues relating to evolving human rights). These issues will become training topics for staff. System standards and training will be developed to address new protected human rights. 90% of all school administrators and 100% of CYW and Social Work Staff will be trained in Violence Threat Risk Assessment by the end of 2020-21. The Safe and Inclusive Schools sub-committee will continue to review all Board policies and procedures through a lens of student behaviour and school safety. There will be significant participation in webinars and staff training opportunities sponsored by Safe and Inclusive Schools.
Status (Is anyone better off? How do we know?)	



Annual Operating Plan Technology – 2020-2021

We will provide secure and reliable learning environments that will allow students and staff to use technology in an effective and seamless manner.

Goal: To increase staff knowledge and usage of the technology available for teaching, learning and workplace applications to improve student achievement outcomes.

Focus on leveraging technology tools and resources to promote learning and communication.

(Responsibility: Superintendent of Education (L. Munro), Information Technology Services Management Team, Education Technology Team)

Strategies (What will we do?)	Re-prioritize and strategically implementation the recommendations made through the IBM Board Learning Plan Leveraging Digital.
Evidence of Progress (How well did we do it?)	<ul style="list-style-type: none"> • Learning Council will meet at least 5 times during the 2020-2021 school year • Goals and actions will be reviewed and reprioritized based on the January 2020 report recommendations and the status of technology usage to support student achievement since school closures in March 2020 • An educational technology plan for the board will be developed and implementation will commence to ensure technology is embedded and embraced by educators, and is an integral part of the teaching and learning of the Board's key achievement priorities
Status (Is anyone better off? How do we know?)	<ul style="list-style-type: none"> •

Goal: To introduce and implement software applications that will support parent engagement in learning and achievement, enhance student safety and add efficiencies to the system.

Focus on the implementation of secure communication platforms for parents/guardians.

(Responsibility: Superintendent of Education (L. Munro), Information Technology Services Management Team, Educational Technology Team)

Strategies (What will we do?)	Complete the launch of the Parent Portal and introduce applications that focus on student safety (Safe Arrival) and a single application for all school communications (Grand Erie SchoolMessenger Mobile App)
Evidence of Progress (How well did we do it?)	<ul style="list-style-type: none"> • Complete the launch of the Parent Portal with Phase 3 and 4 schools • Introduce the Grand Erie SchoolMessenger Mobile Application • Begin the phased implementation of the Safe Arrival Safety Management Software • Track the number of families using the Parent Portal • Collect feedback from families on their Parent Portal Experience • Track Brightspace usage by educators
Status (Is anyone better off? How do we know?)	

- Goal:** To provide secure and reliable learning environments that will allow students and staff to use technology in a safe, effective and seamless manner.
- Goal:** To prevent cybersecurity breaches.

Focus on ways to enhance cyber security through the education of Grand Erie staff.

(Responsibility: Superintendent of Education (L. Munro), Information Technology Services Management Team, Education Technology Team)

Strategies (What will we do?)	Provide ongoing educational opportunities for staff to learn effective cyber hygiene and the protection of online privacy.
Evidence of Progress (How well did we do it?)	<ul style="list-style-type: none"> • Develop an online module to support employee education on password management, phishing, viruses, malware, and ransomware, social engineering and social media, physical security, privacy and the protection of personal information • Share regular cyber alerts to support staff awareness and response to cyber security threats • Develop a board policy to address cyber security roles and responsibilities of all staff
Status (Is anyone better off? How do we know?)	

Goal: To support the successful launch and implementation of a K-12 Virtual Academy that promotes a consistent and authentic approach to online learning for all students in the virtual learning environment.

Focus on process, protocol implementation and professional learning for the Virtual Academy.

(Responsibility: Superintendent of Education (L. Munro), Information Technology Services Management Team, Education Technology Team, Elementary and Secondary Program Team, System Research Leader)

Strategies (What will we do?)	Establish processes that address communication, educator training, technology-related needs, and data collection to inform next steps.
Evidence of Progress (How well did we do it?)	<ul style="list-style-type: none"> • Provide educator training related to: <ul style="list-style-type: none"> ○ student and staff safety; ○ student and parent comfort levels with technology, and the levels of support that may be required; ○ effective use of digital tools; ○ effective pedagogy and assessment; ○ student and staff mental health and well-being; ○ accessibility and differentiated instruction for all students, including students with special education needs. • Provide remote learning devices and Internet connectivity to students who do not otherwise have access to them • Establish effective practices to provide technical support to educators, students, and parents for the use of board-provided devices and access to the Internet during remote learning • Develop and implement a process for regular data collection, and collect data related to: <ul style="list-style-type: none"> ○ areas in which educators require additional support in implementing online learning, including providing student and educator access to technology and the Internet; ○ strategies to provide training related to the identified areas of need, including learning and well-being; ○ details of implementation progress and monitoring activities, including the number of exemptions from synchronous learning and what alternative approaches were used • Provide parent and student feedback on the impact of remote learning, including: <ul style="list-style-type: none"> ○ level of student engagement in learning; ○ ease of online learning participation; ○ access to teachers; ○ ease and access to technology; ○ information on how parent and student feedback is being taken into account in the delivery of remote learning.
Status (Is anyone better off? How do we know?)	



Annual Operating Plan Well-Being – 2020-21

We will create environments that are healthy and that recognize the well-being of mind, body, emotion and spirit of staff and students

Goal: Staff, students and parents will promote health and well-being and will know how to access supports when needed.

Staff Wellness (Responsibility: S. Sincerbox)

Strategies (What will we do?)	<ul style="list-style-type: none"> Staff will access health and wellness resources both proactively and when supports are required.
Evidence of Progress (How well did we do it?)	
Status (Is anyone better off? How do we know?)	

Goal: Create and promote an enabling environment where all students can participate fully in their education.

Student Wellness – Elementary: (Responsibility: L. Thompson, P. Bagchee)

Strategies (What will we do?)	Students and educators are provided with opportunities for sequenced and grade-appropriate social-emotional learning. Parent/family/caregiver is provided with knowledge of social-emotional learning and skill development, mental health awareness and community resources.
Evidence of Progress (How well did we do it?)	
Status (Is anyone better off? How do we know?)	

Student Wellness - Secondary: (Responsibility: L. Thompson, K. Mertins)

Strategies (What will we do?)	Provide mental health and well-being outreach to students with Intellectual Disabilities by Psychological Services staff.
Evidence of Progress (How well did we do it?)	
Status (Is anyone better off? How do we know?)	

Goal: Providing mental health resources and support for staff, students and parent/caregivers during COVID-19.

Student Wellness – Elementary and Secondary: (Responsibility: L. Thompson, P. Bagchee, C. Bibby)

Strategies (What will we do?)	Implement a tiered approach to the provision of mental health resources and supports to students, schools and families in both virtual and conventional models of delivery.
Evidence of Progress (How well did we do it?)	
Status (Is anyone better off? How do we know?)	

Goal: Accessible work sites and programs will be available to students, staff and families.

Student Wellness (Responsibility: L. Thompson, P. Bagchee, K. Mertins)

Strategies (What will we do?)	Maintain consistent, safe, and evidence-based professional practices with regards to suicide prevention, intervention and post-vention.
Evidence of Progress (How well did we do it?)	<ul style="list-style-type: none"> Community partners will be made aware of protocol and procedures to support student suicide prevention, intervention and post-vention.
Status (Is anyone better off? How do we know?)	

Strategies (What will we do?)	Set the conditions for full participation in schools through improved accessibility awareness.
Evidence of Progress (How well did we do it?)	<ul style="list-style-type: none"> Continue to partner with the Rick Hansen Foundation to provide all schools in Grand Erie with access to online and in-person resources to build staff and student awareness about accessibility in their buildings and programs
Status (Is anyone better off? How do we know?)	



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Trustees of the Grand Erie District School Board
FROM: JoAnna Roberto, Director of Education & Secretary
RE: **2017-20 Strategic Communications Plan – Year 4 (2020-21)**
DATE: September 28, 2020

<p>Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board receive the 2017-20 Strategic Communications Plan for Year 4 (2020-21).</p>
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Background

In March 2017, Grand Erie District School Board approved its 2017-20 Strategic Communications Plan. Created by the Strategic Communications Ad Hoc Committee, the plan aligns with the Board's 2016-20 Multi-Year Plan, *Success for Every Student*.

Grand Erie's Strategic Communications Plan is a living document. Each September, the Manager of Communications and Community Relations provides an update on the plan to the Board. Each May, the Manager of Communications and Community Relations offers an evaluation of the plan to the Board.

Four streams are identified in the Strategic Communications Plan: Leadership, Internal Communications, Marketing and Branding, and Public Relations. Within each stream, there are a number of objectives as well as a list of strategies and tactics.

The Year 4 Update, which follows, provides an overview of the strategies and tactics outlined for each stream for the 2020-21 school year. Understandably, COVID-19 communications will take priority this year, as the health and well-being of students is our highest priority.

Stream 1 – Leadership:

Communications is an essential skill in building strong leaders and navigating changing environments. From administrators who build trust with school communities to students who are on their journey to be leaders of tomorrow, communication excels the vision of an organization, is an influencing factor to help motivate and inspire others and creates positive environments that value open and two-way engagement.

Objectives:

- Maximize communication with trained leadership in various levels of Grand Erie
- Support communications with sufficient resources and ongoing training
- Ensure communication effectiveness through adherence to guiding principles
- Effective response and management during crisis-communication situations
- Build parent leaders in order for them to effectively support student achievement, well-being and parent involvement

Year 4 Update:

Included below are the strategies and tactics selected to achieve the objectives for the Leadership Stream in 2020-21.

- 1.1 Embed topics of communications into the Leadership program and provide face-to-face learning opportunities to build capacity for shared communication leadership.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
Trustees	Trustee Caucus	Trustee Caucus session with the new Board following the election	Annually	A Communications-focused Trustee Caucus session was held in 2019-20
Clerical, custodial and caretakers	Staff development and customer service	Customer service will be a topic at each Professional Development Day	Annually	Customer service will continue to be a topic for 2020-21
Administrators	Management Clinics	Three Management Clinics; Topics may include: social media, crisis communications, media training	Annually	A Management Clinic focused on communications will be considered in 2020-21
Staff seeking leadership opportunities	Aspiring Leaders Session	Communications will be a topic included within the Aspiring Leaders program	Annually	Communications will continue to be imbedded into the program in 2020-21, should it proceed
All staff	<i>Communicate 2020 Series</i>	Shared with staff. Relevant topics include social media, visual identity, and consistent communications	Twice per year	The Communications team will continue to provide a reminder to all staff regarding Grand Erie's visual identity standards as well as an overview of consistent communications within the Board. This will take place via email in the Fall of 2020 and the Winter of 2021

- 1.2 Create an environment where staff are encouraged to promote their personal well-being and feel supported.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
All staff	Support the communications associated with the Staff Wellness portfolio	Events, initiatives, and information to staff	Ongoing, as required	The Communications Assistant will continue to provide guidance and support to all staff wellness initiatives in 2020-21
All staff	In consultation with Safe Schools and Mental Health/Well-Being Lead, staff will receive key messages and resources during tragic events and critical incidents	As required	Ongoing, as required	Grand Erie staff will continue to receive key messages during crisis situations in 2020-21. This includes events that happen within Grand Erie as well as those that take place outside the Board, but impact Grand Erie students and staff due to their nature/scope The Crisis Communications Plan, developed in 2019-20, will be shared with System Leaders, Social Workers and Child and Youth Workers in 2020-21

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
All staff	Communicate staff recognition or appreciation initiatives to celebrate staff contributions	As needed (Patti McCleister Award, Retirement celebration, and other staff appreciation initiatives)	Annually	The Communications team will continue to provide support for a wide range of Board activities in 2020-21 should they proceed
All staff	Review communication requirements for bereavements	HR1 Bereavement	2018-19	Completed in 2018-19
All staff	Create a web/portal presence and posters reflecting the four concepts of Be Well	One-time launch, updates as required	2017-18	Grand Erie's website and staff portal for mental health were updated in 2017-18 to align with the Mental Health Strategy Additional updates will continue to be made, as required, in 2020-21

1.3 Help system leaders build trust in their communities by providing resources and generate consistent and timely communications.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
Administrators	Principal's Communications Toolkit (includes key messages, key dates and template letters)	Resources for Principals	Ongoing, as required	Completed and shared with administrators in 2018-19 The toolkit will be updated in 2020-21 as new resources are created
Administrators Parents	Create standard communication resources, including best practices for administrators and a public awareness for parents	Feedback collected from various Grand Erie committees, school council chairs, administrators and secretaries	2020-21	To be featured in Grand Erie's next Strategic Communications Plan. Feedback will be collected once the board is no longer dealing with COVID-19
Parents	Develop a Grand Erie App with the Information Technology department	Creation and development	2019-20	A Grand Erie App is being created that will provide a single access point for parents to Grand Erie links including: the Parent Portal, School Websites, School Messenger, Transportation and School Cash Online

1.4 Support parents who serve in leadership roles and advocate for parent involvement/engagement in our schools.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
School Council Chairs and Members	School council orientation events	Three sessions	Annually	A new format for the 2020-21 School Council Start-up session will be discussed with GEPIC this fall. With COVID-19, the traditional delivery of this session will not be able to take place
School Council Chairs and Members	Information session for parents based on interest/needs	Guest speaker	Annually	Following input from GEPIC this fall, a relevant event or activity for parents will be created

Parents	Enhance parent section on the website with resources to support strategies for family involvement	Reviewed annually	Ongoing	The <i>Strategies for Literacy & Numeracy</i> guide was added to the website in the Fall of 2017 and shared with school councils in 2017-18, 2018-19 and 2019-20. This resource was updated in the Spring of 2020 and will be shared with school councils in 2020-21.
Parents	Deploy a parent portal with the Information Technology department to improve home-school communications	Creation and development	2019-20	The Parent Portal launch began in 2019-2020 and will be completed during the 2020-2021 school year. The Communications team will continue to provide support, as requested

- 1.5 Use a variety of events to support students as leaders engaged in the topics of four indicators related to the Multi-Year Plan (excluding Achievement and Community). The areas relate to the following: digital leaderships, equity/change-maker/global citizens, wellness advocates, and environmental champions.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
Students, Parents, Community, Media	Focus on Equity	Promotion and coverage (media release, feature stories, <i>Schools in the News</i> , social media, etc.)	Annually	Initiatives, activities or events to be featured in 2020-21 include: Indigenous Education (Orange, Shirt Day, Treaties Week, Indigenous Peoples Day), Day of Dignity, Accessible Grand Erie Day, Pink Shirt Day, Rainbow Ball, Pride Month, and the Grand Erie Games
Students, Parents, Community, Media	Focus on Technology	Promotion and coverage (media release, feature stories, <i>Schools in the News</i> , social media, etc.)	Annually	Initiatives, activities or events to be featured in 2020-21 include: Parent Portal; Ed Tech professional learning opportunities; and, Ed Tech student activities
Students, Parents, Community, Media	Focus on Environment	Promotion and coverage (media release, feature stories, <i>Schools in the News</i> , social media, etc.)	Annually	Initiatives, activities or events to be featured in 2020-21 include: Waste Reduction Week, the ECO Symposium, ECO schools' program and Earth Day celebrations
Students, Parents, Community, Media	Focus on Well-Being	Promotion and coverage (media release, feature stories, <i>Schools in the News</i> , social media, etc.)	Annually	Initiatives, activities or events to be featured in 2020-21 include: staff wellness, Bell Let's Talk and Mental Health Week

Stream 2 – Internal Communications:

Internal Communications is the function responsible for effective communications among participants within an organization. Fostering a strong channel of information to our internal audience, balancing between push-and-pull methods, will create staff ambassadors, knowledgeable on topics to better perform their duties in a culture of high expectations.

Objectives:

- Research and understand employee needs, expectations, opinions, attitudes and knowledge levels
- Support staff engagement and create staff ambassadors

- Staff alignment with the Grand Erie District School Board's vision and Multi-Year Plan
- Manage information overload
- Communicate with staff during a crisis

Year 4 Update:

Included below are the strategies and tactics selected to achieve the objectives for the Internal Communications Stream in 2020-21.

2.1 Use the portal as the trusted source of consistent information for all staff members.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
All staff	Enhance the News section on the staff portal	Align stories with the Multi-Year Plan	Annually	Relevant stories will continue to be shared on the staff portal Grand Erie news releases and feature stories will continue to be shared with all staff via email to increase overall awareness of board-related news, events and staff profiles
All staff	<i>On the Job With...</i> series	Highlights work of staff, linking their efforts back to one of the indicators in the Multi-Year Plan	Annually	The <i>On the Job With...</i> series will be put on hold in 2020-21 so that staff can focus on COVID-19 communications
System leaders, key users/ webmasters	Create a governance model for the website outlined in an Admin Memo. Include a website, portal and school website review cycle process	Working group consisting of IT, Administration, and clerical staff	2020-21	To be considered for Grand Erie's next Strategic Communications Plan
All staff	Build a Classifieds sections for staff, including a buy/sell section	One-time launch	2019-20	Abandoned in 2019-20. Limited need as well as concerns related to oversight, management and privacy
All staff	Staff pictures on Outlook	Email staff	2019-20	In 2019-20, all Grand Erie staff were encouraged to post their picture on Outlook as this provides a way for everyone to connect names and faces

2.2 Enhance products that are shared to internal audiences as key sources of information.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
Staff	Standard email signature for all Grand Erie staff	Email staff	2019-20	In 2019-20, all Grand Erie staff were asked to use a standard, accessible email signature that promotes the Board's website
Staff	Develop a staff newsletter that reflects the Multi-Year Plan	Emailed staff	Ongoing	A staff newsletter was abandoned in 2017-18 as all Grand Erie staff receive <i>The Blackboard</i> , which links reports back to the Multi-Year Plan In 2018-19, the most recent feature stories, media releases, and <i>Schools in the News</i> stories were included in <i>The Blackboard</i> . This will continue in 2020-21
Staff, media, parents, and community	Enhance the delivery of <i>The Blackboard</i> and expand readership	<i>The Blackboard</i> is sent following each Board Meeting	Ongoing	In 2017-18, media members were added to <i>The Blackboard</i> distribution list. Parents and community members are added upon request. This will continue in 2020-21
Staff, community, parents, Trustees	Align Director's Blog with the Multi-Year Plan	3-4 per calendar year	Ongoing	Traditionally, each Director's Blog aligns with the indicators in the Multi-Year Plan

2.3 Develop with Senior Administration a procedure that strengthens the information flow of communications to various employee groups within the organization.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
Senior Administration, Administrators	Develop a COVID-19 wraparound team; include external contacts (i.e., Ministry of Education, Public Health Unit, Child Care partners)	Ongoing	2020-21	Support schools dealing with the impacts of COVID-19, including operational guidance, health and safety, communications, mental health and well-being, safe and inclusive schools
Senior Administration, Administrators	An Administrator Checklist	Checklist	2017-18	A checklist for guest speakers was successfully created in 2017-18 to ensure all speakers align with the Board's Mental Health Strategy
Senior Administration, Administrators, Managers	Develop a process that articulates direction from Senior Admin to Managers and Administrators	Ongoing at Executive Council	2017-18	In 2017-18, <i>In the Loop</i> was successfully created. It is an email sent by Principal representatives following Executive Committee meetings to ensure all administrators are kept up to date on relevant information discussed

2.4 Support the ongoing training and orientation of Grand Erie employees.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
Staff	Develop a resource to support the Communications and Customer Services standards of the Accessibility of Ontarians with Disabilities Act while promoting an Accessible Grand Erie experience	Accessible Grand Erie Day promotes awareness of accessibility in our schools	Annually	Accessible Grand Erie Day is celebrated each November Additional communication resources will be created and developed at the request of the Accessibility Advisory Committee
Staff	Raise awareness related to the privacy and protection of staff and student information	Meet with Privacy and Information Management Committee to determine next steps	Ongoing	Communications support will be provided to the Privacy Committee, as requested In 2019-20, a privacy-focused video was launched by the Privacy Committee.
Staff	Support the communications related to the mandatory training programs legislated for staff to complete	One-time launch of a section on the portal that describes the mandatory training requirements in Grand Erie and the training matrix schedule	TBC	To be considered for Grand Erie's next Strategic Communications Plan
New employees	Develop a Communications 101 package for new employees to complement the HR orientation program	One-time development of a resource for HR to use in their staff orientation	TBC	To be considered for Grand Erie's next Strategic Communications Plan

Stream 3 – Marketing and Branding:

Grand Erie District School Board reflects a brand that is publicly distinguished from others in the education community. Our brand promotes *Success for Every Student*, a defining statement that sets us apart. Through the process of branding, Grand Erie's corporate identity is disseminated by its vision, name and image throughout its communities. It is also associated with programs and services offered. There are expectations to promote and communicate Grand Erie programs and vision to current and potential students and families.

Objectives:

- Effectively tell the story of Grand Erie through existing channels, social media and traditional news media
- Advance the identity and brand of Grand Erie District School Board
- Deploy multiple and varied communication strategies, including accommodation for diversity
- Communicate Grand Erie's Multi-Year Plan with parents and families

Year 4 Update:

Included below are the strategies and tactics selected to achieve the objectives for the Marketing and Branding Stream in 2020-21.

3.1 Celebrate Grand Erie's brand, which reflects the 2016-20 Multi-Year Plan, through storytelling.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
Students, staff, parents, media, and community	<i>Schools in the News</i> (Align with the six indicators of the Multi-Year Plan)	75 school stories per year	Ongoing	In 2018-19, all <i>Schools in the News</i> stories were linked to the Multi-Year Plan <i>Schools in the News</i> will be put on hold in 2020-21 so that staff can focus on COVID-19 communications and operations
Students, staff, parents and community	Feature Stories which align with the Multi-Year Plan	Ongoing	Ongoing	In 2018-19, feature stories were linked to the Multi-Year Plan and each story was sent to local media. This will continue in 2020-21
Students, staff, parents, media and community	Social Media (Twitter, Facebook and Instagram)	Increase followers/likes by 15 per cent on each platform each year	Ongoing	Grand Erie had the following social media connections as of May 2020, when the Strategic Communications Plan Evaluation was presented to the Board: Twitter followers (8,978); Facebook likes (14,274); and Instagram followers (3,002)
Students, staff, parents, and community	Photos and graphic design with emphasis on inclusiveness/diversity	Two to three photo shoots per year to align with various initiatives	Ongoing	Diversity is always top of mind when creating communication pieces. Photos are taken throughout the school year, as required
Students, staff, parents and community	Videos	Eight to ten videos per year	2019-20	A video introducing Grand Erie's new Director of Education was created for 2020-21 The Communications team will continue to capture short videos to be shared on social media
Students	Create the Grand Erie Storybook in the Logo	75 schools = 75 pages Once complete, present to Board	Abandoned	Abandoned in 2017-18. All stories are captured on Grand Erie's website and shared on social media

3.2 Position the Multi-Year Plan as a strong brand to showcase Grand Erie.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
Staff, parents, students and community	Continue to implement the Multi-Year Plan communications plans	Annually	Ongoing	A communications plan to compliment the development of the Board's next Multi-Year Plan will be developed in 2020-21
Parents	Facebook ads	Ongoing, as required	Ongoing	Facebook ads will continue to be used to target parents and school community members In 2020-21, Facebook ads are planned for Kindergarten Registration

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
Parents, teachers and Administrators	Review School Agendas and ensure consistent messaging, link to Multi-Year Plan	Conduct content audit and provide covers for all agendas	Annually	Grand Erie's Multi-Year Plan is a key feature of all student agendas. Agenda content is also reviewed annually by the Communications team
Community	Brand school facilities (logo plaque beside school name)	75 schools - Grand Erie logo fixed to its building	2018-19	Abandoned due to costs in 2017-18. As updates are made to school signage, the Grand Erie logo will be added
Staff	Create cheat sheets to enforce the visual identity program	Annually	2018-19	Covered in section 1.1
Parents, staff, students, and community	Use website as the main feature of the Grand Erie brand and the main source of information	Staff training	2017-18	In 2017-18, training for staff responsible for the website took place Individual training will be provided, as requested, in 2020-21
Community	Wrap vehicles	29 vehicles will be wrapped	2017-18	Wrapping all 29 vehicles was abandoned in 2017-18 due to costs. The Facility Services team will review logo placement on vehicles as they are purchased
Staff, parents, students, and community	Rebrand items (signs, forms, outdated website images, etc.)	Establish a list of items	2017-18	Grand Erie's website and staff portal were updated in 2017-18 along with all images and forms

3.3 Create a marketing strategy to focus on Early Years, Kindergarten Registration, Transitions and Student Success Programs.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
Parents of children who are entering Kindergarten	Kindergarten Registration	Review guide, social media plan, website information and advertisements	Annually	All materials are reviewed and updated annually with a focus on speaking directly to Kindergarten parents
Students, Parents	Develop a Student Success strategy that highlights the transition to Grade 9	Review guide, social media plan, website information, Future Grade 9 Student and Parent Information Night advertisements	Annually	All materials are reviewed and updated annually with the goal of speaking directly to both students and parents In 2020-21 focus will shift to virtual information nights due to COVID-19
Students, Parents	Program promotion of GELA	To be determined in consultation with GELA	2020-21	Promoting GELA and its various programs to the community will continue to be an ongoing focus
Parents of children who are in childcare	Early Years	To be determined	2018-19	Abandoned in 2017-18 to focus on Kindergarten Registration

Stream 4 – Public Relations

Public relations establish and maintains mutually beneficial relationships between an organization and the communities, groups and stakeholders on whom its success depends. This stream will identify specific initiatives that will shine a light on topics that will impact a specific group or groups. In addition, research and evaluation will be conducted on the intended audience to determine an understanding or change in awareness, attitude, or action.

Objectives:

- Manage communications through the RPIE (Research, Planning, Implementation and Evaluation) process
- Evaluate communication effectiveness to inform strategy and overall communication program

Year 4 Update:

Included below are the strategies and tactics selected to achieve the objectives for the Public Relations Stream in 2020-21.

- 4.1 Three specific public relations plans will be designed to raise awareness, change attitudes or generate action (behavior) to raise the profile of a given portfolio or topic, or to address opportunities within the system.

Audiences	Tactics	Activity	Timelines	Outputs/Outcomes
Parents, Students, Community	Indigenous Education Communications Strategy	Develop plan in conjunction with the Indigenous Education team	Ongoing	A wide range of Indigenous-focused activities will continue to be highlighted in 2020-21
Parents, Students, Community	Achievement/Renewed Math Strategy Communications Strategy	Develop plan in conjunction with system leaders	2020-21	A plan that showcases staff and student success in the area of achievement, including effective learning, instruction and assessment will be considered for Grand Erie's next Strategic Communications Plan
Parents, Students, Community	Special Education Communications Strategy	Develop plan in conjunction with the Special Education team	2019-20	Communications that highlight the resources available for Special Education students and families were updated in 2019-20

Next Steps

Delivery of the strategies and tactics identified in the Strategic Communications Plan for Year 4. In May 2021, the Manager of Communications and Community Relations will provide the Board an update on the Strategic Communications Plan.

Grand Erie Multi-Year Plan:

This report supports the Achievement indicator of Grand Erie's Multi-Year Plan and *Success for Every Student* through the following statements: "We will set high expectations of our students and staff. We will monitor, measure and reflect on our outcomes."

Respectfully submitted,

JoAnna Roberto
Director of Education & Secretary



GRAND ERIE DISTRICT SCHOOL BOARD

TO: JoAnna Roberto, Director of Education & Secretary
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Major Construction Project Report**
DATE: September 28, 2020

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

Background

The following is a final status update for the 2019-20 Major Construction Projects.

Mapleview Elementary School

Project Scope:

Construction of a new elementary school to accommodate the consolidation of Fairview Avenue PS and Grandview Central PS on the existing Fairview Avenue PS site. The new construction included childcare and child and family program spaces. The old school (Fairview) was demolished following occupancy of the new elementary school.

Space: New Construction

Gross Square Feet: 44,740

Total Project Budget: \$11,388,529

Funding Source: Capital Priorities Grant

Total Project Cost to Date: \$12,303,769

Total Project Forecast Cost: \$12,497,657

Architect: Salter Pilon

General Contractor: JR Certus

Status:

The project is complete.

Budget Summary:

Senior Administration is currently waiting for approval for a funding proposal designed to utilize reserves and to avoid unsupported capital. There is no update from the last report shared in August 2020.

Child Care Renovation at Hagersville Secondary School**Background:**

In October 2019, the Ministry of Education provided the Board with an Approval to Proceed (ATP) to tender the project.

Project Scope:

The general scope of the project is to renovate existing space at Hagersville Secondary School that will create a Child Care Program that will service 10 infants, 15 toddlers, and 24 preschoolers.

Space: Renovation

Gross Square Feet: 3,445

Total Project Budget: \$786,506

Funding Source: Capital Funding

Total Project Cost to Date: \$581,284

Total Project Forecast Cost: \$ TBD

Architect: Grguric Architect Inc.

General Contractor: Platinum Construction Corp.

Timeline:

Dates	Description	Status
October 2017	Complete all drawings and tender documents.	Complete
November 2019	Issue Tender	Complete
November 27, 2019	Close tender and seek Board approval to award contract amount of \$488,000	Complete
December 9, 2019	Tender approved by the Board	Complete
Jan 2020 to Sept 2020	Complete project construction work.	Ongoing
October 2020	Substantial Performance	Outstanding
TBA	Official Ceremony	Outstanding
TBA	11 Month Warranty Report	Outstanding

Status:

The preliminary construction kickoff meeting was held on January 15, 2020 and renovations began February 2020. Construction has been completed, some site work and minor deficiencies need completed. It is expected that we should received an occupancy permit in October.

Child Care Addition at Central Public School**Background:**

In October 2019, the Ministry of Education provided the Board with an Approval to Proceed (ATP) to tender the project. In accordance with Policy FT1 – Major Construction Projects, the Project Committee was struck and has met to review the proposed scope of work for childcare center and the architectural drawings for the project.

Project Scope:

The general scope of the project is to create an addition onto Central Public School that will create a Child Care Program that will service 10 infants, 15 toddlers, 24 preschoolers and space to provide support for a family age group.

Space: Addition

Gross Square Feet: 5,673

Total Project Budget: \$2,056,000

Funding Source: Capital Funding

Total Project Cost to Date: \$963,541

Total Project Forecast Cost: \$ TBD

Architect: Grguric Architect Inc.

General Contractor: Abcott Construction

Timeline:

Dates	Description	Status
September 2018	Complete all drawings and tender documents.	Complete
December 2019	Issue Tender	Complete
January 2020	Close tender and seek Board approval to award contract amount of \$1,711,731	Complete
February 2020	Tender approved by the Board	Complete
March to December 2020	Complete project construction work.	Ongoing
TBA	Substantial Performance	Outstanding
TBA	Official Ceremony	Outstanding
TBA	11 Month Warranty Report	Outstanding

Status:

The preliminary construction kickoff meeting was held on March 5, 2020 and construction started in mid-March. The exterior structure is built with windows and roofing systems, currently working on the exterior brick masonry and inside walls.



Reconstructed Parking lot

Respectfully submitted,

37TRafal Wyszynski
Superintendent of 37TBusiness & Treasurer



GRAND ERIE DISTRICT SCHOOL BOARD

TO: JoAnna Roberto, Director of Education and Secretary
FROM: Rafal Wyszynski, Superintendent of Business and Treasurer
RE: **Contract Extension – Multi-Function Devices**
DATE: September 28, 2020

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board extend the term of the current contract for Multi-Function Devices with Xerox until October 31, 2021.

Background:

The Grand Erie District School Board signed the Ontario Education Collaborative Marketplace (OECM) Client Supplier Agreement for Multi-Function Devices (MFD) in 2014 with Xerox Canada. OECM conducted a competitive Request for Proposal (RFP) process which resulted in Xerox Canada as the highest scoring proponent. Xerox was the incumbent supplier for Grand Erie and the machines were upgraded at that time to include digital fax modules.

The current recommendation to the Board is to extend the contract with Xerox until October 31, 2021. The competitive process was put on hold due to COVID-19 as Purchasing resources and stakeholders were required elsewhere, to ensure a safe return to school. The Board can terminate the contract prior to October 31, 2021, at no penalty, once an award has been made for the new units.

Xerox will continue to hold the price reduction that was issued with the last extension. The pricing will stay at \$0.0158 per impression on black and white devices, and the price per impression for coloured devices will stay at \$0.0115 for black & white impressions and \$0.0589 for coloured impressions.

The Broader Public Sector (BPS) Interim Measures, which came into effect on March 18, 2019 states that BPS organizations, such as Grand Erie, must use existing Vendor of Record (VOR) whenever possible and appropriate. This extension would provide the Board the required time to complete a competitive process with the suppliers on the current OECM Agreement which is effective until April 2026.

The total value of the contract extension is estimated at \$600,000 plus HST.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business and Treasurer



GRAND ERIE DISTRICT SCHOOL BOARD

TO: JoAnna Roberto, Director of Education & Secretary
FROM: Liana Thompson, Superintendent of Education
RE: **Special Education Advisory Committee (SEAC) Membership Application**
DATE: September 28, 2020

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board approve the addition of Mike Gatopoulos as a
Community Member representative to the Special Education Advisory Committee.

Background

An email requesting information on SEAC meeting dates and membership was received by the Recording Secretary on September 14, 2020.

Additional Information

The Recording Secretary sent Mr. Gatopoulos a meeting schedule and the Bylaw 8, Committees of the Board, SEAC Terms of Reference.

Mr. Gatopoulos sent a reply email indicating he met the criteria and was interested in becoming a member of the committee.

Next Steps

SEAC members, including the new applicant will be advised of the board's decision and, if approved, a revised membership list will be posted to the Board's website.

Grand Erie Multi-Year Plan

This report supports the Community indicator of Success for Every Student and the following statement: we will facilitate opportunities to support family and community involvement in our schools.

Respectfully submitted,

Liana Thompson
Superintendent of Education



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Summary of Accounts – August 2020**
DATE: September 28, 2020

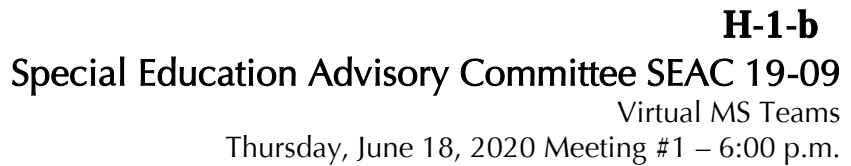
Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board receive the Summary of Accounts for the month of August 2020 in the amount of \$10,937,449.11 as information.

Rationale/Background

The summary of accounts for the Grand Erie District School Board for each month is provided to the Board.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business & Treasurer



SEAC Members

Resource Staff

Page 75 of 85



Special Education Advisory Committee SEAC 19-09

Virtual MS Teams

Thursday, June 18, 2020 Meeting #1 – 6:00 p.m.

Moved by: R. Collver
Seconded by: L. Boswell

“THAT the SEAC 19-07 Minutes of May 14, 2020 Meeting #1 be approved as amended.”

CARRIED

- (b) Ratification of Minutes May 14, 2020 Meeting #2 T. Waldschmidt
- i. L. Thompson requested the following amendments:
1. Change the meeting date to May 14, 2020, Meeting #2
 2. D-1 (a) – end the fourth paragraph following the word utilized.
 3. D-1 (b) – change the second paragraph to read, “School administrators reported on their observations of Tier One practices in the classroom and shared that teachers are now asking questions about further Tier 1 supports for their students before considering Tier 2 strategies and supports.”
 4. D-1 (b) – change the third paragraph to read, “Special Education staff are involved in Multidisciplinary Team meetings and working with Kindergarten educator teams will be a focus next year.
 5. L-1 Change the date of adjournment to May 14, 2020, Meeting #2.

Moved by: K. Jones
Seconded by: J. Trovato

“THAT the SEAC 19-07 Minutes of May 14, 2020 Meeting #2 be approved as amended.”

CARRIED

- (c) Distance Learning – Consultation Question L. Thompson

Superintendent Thompson advised the questions were designed to help staff improve upon the model currently in place.

- i. Members were asked to identify, “Which elements of ‘learn from home’ were most valuable to students with special needs?”

This method really helped students remain engaged and helped keep the teacher faces familiar.

- ii. Members were asked to identify, “Where could we focus more effort to improve the ‘learn from home’ model for students with special needs?”

One member thought this was a very defined way of providing special education with no connection to the Educational Assistant and no support in the regular classroom for students with special education needs.



Special Education Advisory Committee SEAC 19-09

Virtual MS Teams

Thursday, June 18, 2020 Meeting #1 – 6:00 p.m.

One member advised her child's teacher they were downloading academic material on their own that they felt was more appropriate for their child.

Members expressed concern there may be a gap in support for students with special needs in regular classes versus those in special education classes.

One member shared her child was very intelligent but felt anxiety when his teacher attempted to connect with video, even in small groups. Her child would chat with the video turned off.

One member advised her child had no video contact with the teacher or classmates and asked if this was consistent across schools or teachers.

Concern was expressed that many students would be unable to fully participate successfully in distance learning due to insufficient internet connections.

Trustee Collver thanked members for their feedback and reminded everyone this was 'crisis teaching' which was put together very quickly. She commended teaching and support staff for embracing this model so quickly and hopes to hear from more parents on how it can be further improved for more students.

Superintendent Thompson advised the board is looking at developing a consistent model with input from the Ministry and collaboration with our federations and other partners.

She asked members to send any further comments or questions to the Recording Secretary.

D-1

New Business

T. Waldschmidt

(a)

Summer Support for Vulnerable Students and Families

P. Bagchee

a.

Summer Support for Vulnerable Students and Families P. Bagchee

Grand Erie received funds from the Ministry of Education which allows school mental health services to continue during July and August.

Mental Health Services in the summer months will include:

- Ongoing wellness checks with students.
- New referrals to support students and families with coping and crisis intervention and management.
- Support for secondary students attending summer school and elementary students attending Camp Sail.



Special Education Advisory Committee SEAC 19-09

Virtual MS Teams

Thursday, June 18, 2020 Meeting #1 – 6:00 p.m.

- Support for students and families as part of returning to school.
- Liaise with community mental health agencies and hospitals.

(b) Summer School Transitions Program J. White/L. Sheppard

i. Summer Learning Special Education Program

Students from Senior Kindergarten to grade 3 will have the opportunity to attend a face to face program to help them transition back to school.

The program will operate at schools where staff has volunteered, i.e., will be paid, but no expectation to take the position, to run it with a minimum of three to a maximum of eight students. If there is sufficient staff and students a large school may host two sessions.

Special education staff is asking schools to select students who need Tier 1 or Tier 2 support and focusing on those students who will benefit from a short program with an intensive focus on supporting them to develop skills in self-regulation and social-emotional learning.

As well as helping the students, the process will enable staff to develop best practices to share with classroom teachers.

A Principal and Vice-Principal will be hired to oversee the program and provide support. Each program will have a transition teacher and a partner who is either an Educational Assistant or a Designated Early Childhood Educator.

ii. LearnStyle Virtual SEA Camp Grades 4 to 8 L. Boudreault

In addition to the face to face camp, LearnStyle is offering summer camps to run as a team format to help students transition back to school.

One camp is for students with SEA computers teamed with technology coaches who will ensure their technology works properly with no glitches. The day will include socializing and technical support.

The virtual coding camp offers an option for beginners and another for those more experienced. Technology coaches will ensure the students equipment is working properly, provide coding lessons, practice and social time. Students in this camp must be able to follow directions.

Members were provided with a power point presentation on School Mental Health Supports, Summer School Transitions Program and LearnStyle models. This document will be shared with SEAC members.



Special Education Advisory Committee SEAC 19-09

Virtual MS Teams

Thursday, June 18, 2020 Meeting #1 – 6:00 p.m.

-
- | | | |
|------------|--|-----------------------|
| E-1 | Other Business | T. Waldschmidt |
| (a) | Membership Update | L. Thompson |
| | T. Buchanan, Community Living Brant, has sent an application to become a member of SEAC. A Board report will request approval of her application. | |
| F-1 | Standing Items | T. Waldschmidt |
| (a) | None. | |
| G-1 | Information Items | T. Waldschmidt |
| (a) | None. | |
| H-1 | Community Updates | T. Waldschmidt |
| (a) | None. | |
| I-1 | Correspondence | T. Waldschmidt |
| (a) | Ltr Halton CDSB re: MACSE Jun 8 2020 | |
| | This letter expressed concern that although four positions have been filled, there are still seven vacancies. | |
| | J. Trovato advised members he is still an active member of MACSE and that there are ongoing discussions with the Ministry of Education to ensure all constituents are at the table. It is a slow process as it requires thorough background searches to determine appropriateness of applicants. | |
| | Vice-Chair Rose asked that Grand Erie DSB SEAC send a letter of support on Halton CDSB concern about the vacancies. | |
| | She and Chair Waldschmidt will draft a letter for committee approval. | |
| J-1 | Future Agenda Items and SEAC Committee Planning | T. Waldschmidt |
| (a) | This will be discussed at June 18, 2020 Meeting #2. | |
| K-1 | Next Meeting | T. Waldschmidt |
| (a) | Thursday, June 18, 2020 Meeting 2 MS Teams following adjournment of Meeting #1. | |



Special Education Advisory Committee SEAC 19-09

Virtual MS Teams

Thursday, June 18, 2020 Meeting #1 – 6:00 p.m.

L-1

Adjournment

T. Waldschmidt

Moved by: K. Jones
Seconded By: J. Trovato

"THAT the SEAC 19-09 meeting of June 18, 2020 Meeting #1 be
adjourned at 7:04 p.m."

CARRIED



MINUTES

SEAC Members

Present: Chair T. Waldschmidt, L. Boswell, P. Boutis, B. Caers, C. Clattenburg, R. Collver, L. DeJong, K. Jones, W. Rose, CA Sloat, J. Trovato, T. Wilson.
Regrets: C. Brady, M. Carpenter, N. Schuur, L. Scott, R. Winter.

Resource Staff

Present: P. Bagchee, L. Boudreault, K. Mertins, L. Sheppard, L. Thompson, J. White.

Recorder: P. Curran.

Guests: J. Gemmill, ITS Staff

A-1 Opening **T. Waldschmidt**

(a) Welcome T. Waldschmidt

Chair Waldschmidt welcomed everyone, called the meeting to order at 7:05 and read the Land Acknowledgement Statement.

(b) Chair Waldschmidt conducted the roll call.

(c) Agenda Additions / Deletions / Approvals T. Waldschmidt

Moved by: K. Jones
Seconded by: L. Boswell

“THAT the SEAC 19-10 Agenda for June 18, 2020 Meeting #2 be approved as distributed.”

CARRIED

B-1 Timed Items **T. Waldschmidt**

(a) None.

C-1 Business Arising from Minutes and/or Previous Meetings **T. Waldschmidt**

(a) None.

D-1 New Business **T. Waldschmidt**

(a) 2020-21 Special Education Draft Budget L. Thompson

The Grants for Student Needs (GSN) has not yet been released.



Special Education Advisory Committee SEAC 19-10

Virtual MS Teams

Thursday, June 18, 2020 Meeting #2 – 7:05 p.m.

The proposed special education budget that was shared in your agenda package is broken into several categories, e.g., staffing, program, professional service providers, etc.

This budget is still in draft form as it has not yet received board approval.

The increase for technological refresh represents a pooled amount as larger budget makes it easier to order technology in a more streamlined manner.

The Literacy Intervention was increased continue to support the purchase a number of Lexia licences for all elementary schools and some secondary schools.

The Learning Opportunities Grant provided to schools identified as compensatory was previously used to support students with needs based on socio-economic status. Moving forward the funds will be allocated to schools to support student learning opportunities with a focus on high expectations for student achievement and success

The Physical Activities budget was originally allocated to schools to provide swimming activities for classes of students with developmental challenges. Over the years, individual classes were allowed to add other activities, such as yoga, horseback riding, and snowshoeing, etc. The Grand Erie Games provides opportunities for students to participate in Special Olympics type activities in a one day event hosted by a secondary school. The games have become an annual event and promote leadership opportunities for staff and students in the host school.

Phonological Screening budget is new. The purpose of this budget line is to provide funds to begin to develop a tool for early phonological screening. Field trips to other school boards was delayed by the onset of COVID 19 and staff are hoping this process can be digitized to produce data that can be used more easily.

The budget for Personal Protective Equipment (PPE) has been overspent so it is now trued up to show actual spending.

In response to the two budget lines for self-contained classes, it was explained that there are two different amounts each class gets from these budgets. Line 149 provides \$250 for each class and Line 245 provides \$700 per class.

The Recording Secretary will send a revised budget meeting schedule to SEAC members.



Special Education Advisory Committee SEAC 19-10

Virtual MS Teams

Thursday, June 18, 2020 Meeting #2 – 7:05 p.m.

- (b) Proposed Schedule of SEAC Meetings 2020-21 T. Waldschmidt

Members discussed the benefit of virtual meetings during the winter to reduce the risk of winter driving.

Members would like to continue some meetings in person as they tend to provide opportunities for socializing.

SEAC determined the September, December, January, February and March meetings will be virtual and the October, November, April, May and June will be actual.

An approved schedule will be sent to SEAC and the Executive Assistant to the Board of Trustees.

- E-1 Other Business T. Waldschmidt**

- (a) None. L. Thompson

- F-1 Standing Items T. Waldschmidt**

- (a) None.

- G-1 Information Items T. Waldschmidt**

- (a) None.

- H-1 Community Updates T. Waldschmidt**

- (a) None.

- I-1 Correspondence T. Waldschmidt**

- (a) LDAO SEAC Circular

Trustee Collver noted all items in the circular were met by Grand Erie SEAC at tonight's meeting.

- J-1 Future Agenda Items and SEAC Committee Planning T. Waldschmidt**

- (a) Parent Roadmap Revision and Questions for Parent Feedback T. Waldschmidt

This matter will be brought to SEAC in September for review.

- K-1 Next Meeting T. Waldschmidt**

- (a) Thursday, September 17, 2020 | MS Teams | 6:00 p.m.



Special Education Advisory Committee SEAC 19-10

Virtual MS Teams

Thursday, June 18, 2020 Meeting #2 – 7:05 p.m.

L-1

Adjournment

T. Waldschmidt

Moved by: R. Collver

Seconded By: P. Boutis

"THAT the SEAC 19-09 meeting of June 18, 2020 Meeting #2 be
adjourned at 7:33 p.m."

CARRIED

September 4, 2020

Greg Anderson
Chair of the Board of Trustees
Grand Erie District School Board
349 Erie Avenue
Brantford, ON N3T 5V3

Dear Mr. Anderson:

RE: Request for Extension to Use Kinsmen Park for the 2020-21 School Year

Please be advised that on August 31, 2020 , Haldimand County Council adopted the following resolution:

1. THAT the correspondence from the Grand Erie District School Board Re: Request for Extension to Use Kinsmen Park for the 2020-21 School Year, dated August 27, 2020, be received;
2. AND THAT the Grand Erie District School Board be permitted a 10-month extension to access Kinsmen Park by Mapleview Elementary School during the instructional day until June 2021.

Should you require further information, please contact the undersigned at 905-318-5932, extension 6349.

Sincerely,



For: Evelyn Eichenbaum
Manager, Citizen & Legislative Services/Clerk

EE/tc