



Education Centre: 349 Erie Avenue, Brantford, Ontario N3T 5V3
(519) 756-6301 | granderie.ca | info@granderie.ca | Fax: (519) 756-9181

MEMO

To: Elementary and Secondary Administrators

From: Tom Krukowski, Divisional Manager of Maintenance, Energy and Capital

Cc: Domenic Maniccia, Manager Facility Services

Date: October 15, 2019

Re: Community Partnership Incentive Plan (CPIP)

The *Community Partnership Incentive Plan* will be used to match money raised by schools from outside sources such as donations and/or school fundraising activities for qualifying buildings and grounds projects to a maximum of \$10,000 per school.

The proposed projects must meet the normal qualifications for work that is undertaken by the annual Facility Renewal Grant. The installation of creative playground equipment, swings, climbing equipment, etc. is not funded through Facility Renewal budgets therefore money raised for playground equipment will not be eligible for CPIP matching funds. However, the following list of project categories will qualify:

- Building upgrades - replace flooring, ceilings, millwork and major paint works
- Replace Window coverings – roller blinds
- Upgraded Mechanical - heating, ventilation
- Electrical upgrades – primary & secondary panels, updating light fixtures
- Doors/windows & hardware replacements
- Site works - asphalt, concrete, fencing, drainage
- Security & communications replacement
- Major plumbing/fixtures replacement
- Replacement of basketball systems, soccer posts or field or landscape improvements

To qualify for consideration, school principals must submit applications using the forms provided to the appropriate Facility Services Maintenance Supervisor by **November 15, 2019**. Completed applications should be forwarded to either **Mike McGlenister, Scott Bailey or Andrew Urquhart as per this attached list**. The application must include a description of the project, the approximate overall project budget, and the amount

SUCCESS for Every Student

of community funds the school is planning to put toward the project. School Greening projects must be accompanied with a drawing from a Landscape Architect showing the site and alterations being proposed. Your Facility Supervisor will be able to assist in providing you with information as needed.

Facility Services will review all properly completed applications received by the deadline communicated and will recommend a list of qualifying projects to the Board of Trustees for approval in February 2020. Schools that have not previously received CPIP funding will be given a higher priority than schools which have benefited from the program in the last seven years.

If you have any questions regarding this initiative, please contact Facility Services.

Attachment: Supervisor List, CPIP Application Form, CPIP Program Criteria

SUCCESS for Every Student