

Lakewood Parent Committee Meeting Minutes

DATE: Monday Sept 9, 2019

Present: David VanLaecke, Marie Poss, Alina Marsh, Catherine Fekete, Shannon Archer, Sonya Fawcett, Angie Nateghi, Lynda Otterman, Melissa Mummery, Candace Mannen, Elaine Huxley, CarolAnn Earle, Cathy Scott, Kellie Mumford, Becky Suprun, Kara Heist, Jen Snell, Jackie Pickard, Carrie Thompson, Kim Burns.

Agenda	Decision/Discussion
A. Review and Accept Previous Minutes	Minutes: Motion to accept- Melissa Mummery Seconded- Lynda Otterman Passed
B. Principal's Report	<p>Principal's Report – September 9, 2019:</p> <p>Since the last Parent Council meeting on April 1, 2019: Welcome to our 2019-20 school year! Start-up last week was truly fantastic! Many thanks to families and staff for the preparation that went into getting ready for what's certain to be a great school year! I anticipated in June that our enrolment would be around 540 students, but we've surpassed that with new families to our school enrolling their children. Our enrolment is presently about 560 students! Welcome to all the families new to Lakewood Elementary School. Our organization continues to be 25 classes with JK-Grade 8 programming for both English and French Immersion programs. We have 47 staff this year. Over the summer, Pride of Place moneys added blinds to 3 classrooms (Grimes, A. Smith (both lower level) and Mrs. Whiton (upper level) & renovation of the music room – carpets and risers removed, vinyl flooring added and paint. Gymnasium partition has been replaced with curtain separator as the previous partition was unable to be fixed. Through Capital Funds, the front and rear doors of the school's foyer have been replaced.</p> <p>Upcoming events: Sept 11-5:00-6:30 Front Lawn BBQ Sept 13-PA DAY Sept 26-Terry Fox Run: \$2 Oct 3 – Aaron Gauthreau speaks to students at 1:45: Overcoming Adversity Oct 7-6 pm Parent Council Meets Oct 8-PA DAY Oct 11 – Advance Polls for Federal Election in Gymnasium</p>

	<p>Oct 14-Thanksgiving Monday</p> <p>Oct 16 & 17 Picture Day (retakes are Nov 18)</p> <p>Oct 18 – Ekiden running event at 4:30 (fundraising event for track) Student event to be developed and announced</p> <p>Oct 21 – Regular Polls open for Federal Election in Gymnasium</p>
C. Committee Business	<p>1. Treasurer’s Report:</p> <p>General Account -\$6, 888.52</p> <p>Snack Program- \$1,582.23</p> <p>2. Snack Program:</p> <ul style="list-style-type: none"> • Bins in classroom with apples for emergency cupboard • Approx. \$11-\$12,000 per year for snack program <p>3. Hot Lunch:</p> <ul style="list-style-type: none"> • Extending hot lunch for JK’s • Order due dates are by the 15th of the month • This month: panzerottis, pizza hut marinara, pita pit, hamburger/cheeseburger, and pizza from Catherwood. <p>4. Strong Start Program:</p> <ul style="list-style-type: none"> • Looking to start the week of the 23rd • Training session is at Lakewood -Sept 30. • Can register at www.strongstart.ca • Volunteer time needed: 1 hour per week for 4 weeks • Thursday Sept 17 – West Lynn training as well

D. Other Business	<ol style="list-style-type: none"> 1. Meet the Teacher BBQ: <ul style="list-style-type: none"> • Will be cooking 750 hot dogs 2. Track Update: <ul style="list-style-type: none"> • Formally able to move forward with fundraising for additional \$100,000. • One official event happening- Eikiden • \$50'000 has been designated by Lions. • Lions have done some movie nights, with proceeds going to track fundraiser • The best way for individuals to donate is to write a cheque to Grand Erie, with a letter outlining where the monies should go, and specification that you would like a charitable receipt sent to you. • We have until February to secure funds. There is also a timeframe where surface has to cure to set, where no one can use the track. • Create a fillable donation letter pdf so people can tweak the letter with their name and info, but the correct information is there.
E. Business from the floor	<ol style="list-style-type: none"> 1. REACH award: <ul style="list-style-type: none"> • Will be given to Jessica McLean 2. Election: <ul style="list-style-type: none"> • Will happen next month at the October meeting. • Email will occur with descriptions of each role • Government provides \$300 to Parent Council for the election to occur in a school • Parent Council must provide volunteers to have the doors covered all day • Melissa suggested having a sign-up genius and sending it out to all parents/school community to recruit volunteers 3. TV for Office Admin: <ul style="list-style-type: none"> • Suggestion for Parent Council to purchase a smart TV for office admin to ease with entry process • Motion to defer discussion to next meeting. • Additionally, Principal VanLaecke will look into the exact costs and details for the next meeting. 4. New F/I teacher (grade 7/8): <ul style="list-style-type: none"> • Motion to help support new F/I position by allocating \$500 for resources for new teacher and new position • Motion to provide \$500 to new F/I teacher and position made by Melissa Mummery, and seconded by Kara Haist.

	5. Laptop Discussion: <ul style="list-style-type: none"> • Laptop update from Melissa and Catherine • Melissa and Catherine have created a laptop succession plan • Laptop will remain at school at all times • Laptop will house Parent Council documents and templates.
F. Next Meeting Date	Next Meeting- Monday Oct 7th, 2019 @ 6p.m.
G. Adjourn	