

# Community Involvement Activities Completion Form



Student's Name:	Date of Birth (YY/MM/DD):
School Name:	Principal:

Activity Description	Organization Name & Location	Supervisor's Name & Contact Information	Supervisor's Signature	Start Date	Completion Date	# of Hours
<b>SAMPLE</b> stocked shelves, swept floors, sorted donations	The Thrift Store Paris ON	John Doe 519-519-5195	<i>John Doe</i>	2026/01/01	2026/01/02	8 hrs
						Total Hours

Signature: \_\_\_\_\_  
 Printed name of Parent/Caregiver if under 18 years of age      Printed of Student if 18 years of age or older      Date

\_\_\_\_\_  
 Signature of Parent/Caregiver if under 18 years of age      Signature of Student if 18 years of age or older

Principal Approval: \_\_\_\_\_  
 Signature of Principal      Date

## Eligible Activities

Events or activities to support a not-for-profit initiative unless pre-approved by school principal or designate.

### HELP YOUR NEIGHBOURS

- provide service to seniors or to others who have difficulty leaving their homes – raking, shovelling (no snow blowers), shopping (students should not drive vehicles for this purpose), visiting, reading, meal preparation
- assist a neighbour with childcare – take child to the park, watch child while parent prepares dinner
- tutor younger students – read, take to library, help with homework
- assist neighbours with pet sitting, animal care

### HELP YOUR COMMUNITY

- volunteer at a seniors' home/centre – visit, read, play cards or board games, take seniors for walks, make crafts
- help organize local community events – food drives/banks,
- take part in environmental initiatives – recycling campaigns, park cleanup, planting trees & flower beds (students should not use power tools – lawn mowers, hedge trimmers, woodchippers, etc.)
- get involved in charitable activities – walk-a-thons, daffodil sales, canvassing for non-profit organizations
- assist with sports teams but not as a player– community leagues, parks and recreation programs
- volunteer in leadership roles with community groups – youth groups
- volunteer in hospitals, libraries or any charitable, not-for-profit organization
- volunteer with social service or animal welfare agencies – Red Cross, United Way, Humane Society
- get involved in the democratic political process – scrutineering, canvassing, campaigning
- offer service through religious communities/places of worship
- assist with literacy initiatives – at local libraries, day care centres, community centres

### HELP YOUR SCHOOL OR OTHER SCHOOLS

- help with sports teams – run skills drills, assist coach or team but not as a team player
- help in the library – shelve books, tidy up, change bulletin boards
- tutor other students – help with homework, review difficult concepts
- assist students with special needs – act as peer buddy
- assist with the planning of arts or athletic events – work on publicity, set up for track meets, sell tickets, check coats, offer technical support
- facilitate school events such as fun fairs, parent information nights - greet visitors, set up and supervise booths, give tours, serve refreshments
- assist with environmental activities – encourage recycling, plant trees/flowers, work on grounds crews (students should not use power tools)
- participate in charitable initiatives – food and clothing drives, holiday drives for toys or food
- sit on school councils, committees – school governance, be a peer mentor/mediator, help with orientation of grade 9 students

## Ministry of Education Ineligible Activities

The ministry has developed a list of activities that may not be chosen as community involvement activities. These are referred to as ineligible activities.

An ineligible activity is an activity that:

- is a requirement of a class, course, or program in which the student is enrolled (e.g., cooperative education course, experiential learning activities)
- takes place during the time allotted for the instructional program on a school day. However, an activity that takes place during the student's lunch breaks or "spare" periods is permissible
- contravenes the minimum age requirements to work in or visit a workplace stated in regulations made under the *Occupational Health and Safety Act*
- contravenes any other applicable legislation, regulation or policy
- contravenes the policies and procedures of the organization that is supervising the student's community involvement activities
- would normally be performed for wages by a person in the workplace
- involves the operation of a vehicle, power tools, or scaffolding
- involves the administration of any type or form of medication or medical procedure to other persons
- involves handling of substances classed as "designated substances" under the *Occupational Health and Safety Act*
- requires the knowledge of a tradesperson whose trade is regulated by the provincial government
- involves banking, the handling of securities, or the handling of valuable items such as jewellery, works of art, or antiques
- consists of duties normally performed in the home (i.e., daily chores) or personal recreational activities
- involves activities for a court-ordered program (e.g., community-service program for young offenders, probationary program)
- involves activities that promote discrimination, harassment, or puts the safety of the student or others at risk.

### Insurance Note

*The Grand Erie District School Board's (Grand Erie) liability insurance carried with Ontario School Board Insurance Exchange (OSBIE) provides coverage for students and community sponsors from any lawsuits that may arise from the students' activities in the community involvement program during the 40 hours of volunteer work required. Grand Erie's insurance does NOT cover the community sponsors organization for lawsuits that arise from their negligence, or for student injuries while they are completing their 40 hours of services. Community Sponsors organizations will be responsible for ensuring that their liability insurance will protect them for their involvement in this program. Community Sponsors and Parent(s)/Caregiver(s) should also be aware that students do not have accident insurance, nor Workplace Safety Insurance coverage through the school board. It is recommended that students involved in the program consider purchasing student accident insurance by visiting [www.insuremykids.com](http://www.insuremykids.com)*