



Committee of the Whole Board No.1

May 4, 2015
Education Centre, Board Room

MINUTES

Present: G. Anderson, Committee Chair, R. Collver, D. Dean, B. Doyle, A. Felsky, J. Harris K. Sandy, C.A. Sloat, D. Sowers, T. Waldschmidt, E. Creed (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, A. Nesbitt, S. Sincerbox; Recording Secretary - D. Fletcher

Regrets:

Trustees: J. Richardson, M. Brown (Student Trustee)

Administration: Nil.

A – 1 Opening

(a) Roll Call

Roll call was taken.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the Board move into In Camera Session to discuss legal matters at 6:41 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, G. Anderson at 7:16 p.m.

(e) Agenda Additions/Deletions/Approval

Agenda Item D-1-f HR6 Principal /Vice- Principal Selection Process will be presented after the Director's Report.



Committee of the Whole Board No.1

May 4, 2015

Education Centre, Board Room

Moved by: C.A. Sloat
Seconded by: T. Waldschmidt
THAT the agenda be approved as printed.
Carried

(f) **In Camera Report**

Moved by: J. Harris
Seconded by: T. Waldschmidt
THAT the Board approve the Memorandum of Understanding for the Major Ballachey Neighbourhood Hub between the Board and the City of Brantford.
Carried

B – 1 **Business Arising from Minutes and/or Previous Meetings**

Nil.

C – 1 **Director's Report**

The Director highlighted:

- Education Week is an annual event celebrated across the Grand Erie District School Board; this year the week is celebrated May 4 to May 8, 2015. On May 1, 2015 Student Trustees Madelaine Brown and Erin Creed hosted the annual talent show that kicks-off Education Week. This year's theme focused on One Health: Healthy Body, Healthy Mind with acts from Kindergarten – Grade 12
- Art Soup: On Wednesday, May 6 from 9:30 a.m. – 2:00 p.m. students will gather for the annual Art Soup celebration. Art Soup is for grade 4-6 students who can engage in Arts workshops presented by community leaders and Grand Erie teachers. Schools include: Walsh Public (Norfolk), Oneida Central (Haldimand), North Ward School and Central Public (Brant/Brantford). Such activities include: Drama Improv, Hip-Hop, Painting, and other forms of Art
- Mental Health Week: In addition to replicating the "Let's Chalk" event throughout Mental Health Week, a special two-day symposium will take place at the Six Nations Polytechnic. On May 6 – 7, students, staff and interested parents from all secondary schools will attend the student-designed, youth orientated symposium to discuss and learn about topics associated with mental health promotion and well-being. Activities include: keynote speakers and a variety of workshops (how to talk to friends in need, art therapy, yoga, accessing resources in our communities and more). The symposium will have a First Nations Metis and Inuit focus embedded throughout the learning opportunity. The outcome of the symposium is to create a "mental health and well-being team" within each of the board's secondary schools that is willing to be active within their school
- The 6th Annual Breakfast for Champions Charity Breakfast Gala will be held on Tuesday, May 5, 2015 at 7:30 a.m.



Committee of the Whole Board No.1

May 4, 2015

Education Centre, Board Room

- King George Public School's 100th Anniversary celebration will be held on Wednesday, May 6, 2015 from 4:00 p.m. to 7:00 p.m.
- Lead and Learn Conference at Ryerson Heights Public School will be held on Thursday, May 7, 2015 from 9:00 a.m. to 2:00 p.m.
- Pauline Johnson Collegiate's Spring Production Wizard of Oz will be held on Thursday, May 7, Friday, May 8 at 7:30 p.m.; Saturday May 9 at 2:00 p.m. and 7:30 p.m.
- Pan Am Games at Prince Charles Public School will be held on Friday, May 8, 2015 from 11:00 a.m. to 3:00 p.m.
- Spring Sale at Tollgate Technological Skills Centre will be held on Saturday, May 9, 2015 from 8:00 a.m. to 12:00 p.m.
- Grade 8 Integration Day at Dunnville Secondary School will be held on Thursday, May 7, 2015 from 9:00 a.m. - 3:00 p.m.
- Hagersville Secondary School Spring Fling will be held on Saturday, May 9, 2015 from 10:00 a.m.-3:00 p.m.
- Track and Field Fun Day at Waterford District High School will be held on Tuesday, May 5, 2015
- Learning Commons Ribbon Cutting Ceremony at Delhi Public School will be held on Thursday, May 7, 2015 at 5:00 p.m.

A. Felsky paid recognition to student trustees M. Brown and E. Creed, emcees for the Annual Talent Show. D. Dean complimented those schools who were participated in the show.

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Director's Report of May 4, 2015 as information.

Carried

Item D-1-f HR Principal /Vice- Principal Selection Process was presented at this time.

D – 1 Bylaw/Policy/Procedure Consideration - Action/Decision Items

(a) **BL2 Role of the Board**

J. Forbeck addressed some questions that were submitted regarding components of the role of the Board.

The bylaw will be amended to include the Multi-Year Plan with system goals, values and directions.



Committee of the Whole Board No.1

May 4, 2015

Education Centre, Board Room

Discussion involved approval of contracts and staffing levels.

J. Forbeck explained the challenges with the timelines in terms of finalizing staffing before receiving GSN funding.

J. Gunn addressed budget meetings and how staffing levels are approved when each staff position is detailed on the budget program.

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve Bylaw 2 - "Role of the Board", as amended.

Carried

(b) **BL12 Information Reports**

Presented as printed.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve Bylaw 12 - "Information Reports".

Carried

(c) **BL19 Use of Board Logo, Grand Erie Name, and Grand Erie Design Banner**

Presented as printed.

Moved by: A. Felsky

Seconded by: J. Harris

THAT the Grand Erie District School Board approve Bylaw 19 - "Use of Board Logo, Grand Erie Name, and Grand Erie Design Banner".

Carried

(d) **SO15 Out of Classroom Field Trips and Excursions**

The policy has been revised to clearly outline different levels of trip approvals.

The manual provides checklists and forms and has also been reviewed by the insurance provider OSBIE.

C.A. Sloat referred to 7.1 Volunteer Drivers Information and asked for confirmation that students can only be transported in privately-owned or rented vehicles by staff or volunteers who are at least 21 years of age. J. Forbeck further explained that the Board would be at significant risk if these requirements are not met for volunteer drivers.



Committee of the Whole Board No.1

May 4, 2015

Education Centre, Board Room

He further explained that any significant revisions to the manual will require the policy to be brought back to the board for review.

E. Creed inquired why a student must be the age of 21 to transport other students. J. Forbeck clarified that main reasons are due to the risk involved in allowing 18 year old students to drive and for insurance purposes. Important guidelines are required to ensure the safety of students.

E. Creed asked for clarification regarding Student Accident Insurance. J. Gunn explained that the intent of this insurance is for families who may need to endure significant costs for injury or dental work as a result of an accident. Although the Board has liability insurance, it is recommended that families purchase this insurance.

Moved by: D. Dean

Seconded by: A. Felsky

THAT the Grand Erie District School Board forward Policy SO15 — “Out of Classroom Field Trips and Excursions” to all appropriate stakeholders for comment to be received by October 9, 2015.

Carried

(e) **SO22 Fees for Learning Materials and Activities**

Moved by: D. Dean

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Policy SO22 — “Fees for Learning Materials and Activities” to all appropriate stakeholders for comment to be received by October 9, 2015.

Carried

(f) **HR6 Principal/Vice-Principal Selection Process**

J. Forbeck introduced M. McDonald to present HR6. M. McDonald referred to the leadership framework and the significant changes made to HR6.

There is no regulation that stipulates that a trustee must sit on the interview team. Executive Council put forward a recommendation that was free of vulnerability.

C.A. Sloat expressed her concerns over this proposed change. Trustees have a vested interest who represents the Board, and being part of the interview allowed her to see the enthusiasm, keenness and passion show by applicants; all trustees should be able experience that.



Committee of the Whole Board No.1

May 4, 2015

Education Centre, Board Room

She explained the importance to her as a trustee was that the applicants were able to communicate with someone other than an educator during the interview. There are at least seven school boards that have trustees as part of the interview team and there is no indication that this is changing.

She requested clarification on the comment from the ministry. M. McDonald explained that as a result of the Toronto District School Board situation, the recommendation was made to remove trustees from the interview team.

J. Harris referred to Bylaw 2 Role of the Board and suggested that the Board adhere to the highest ethical standards, he explained that to his knowledge there is no elected official publicly in Canada who sits on a hiring panel and asked why a trustee is different?

D. Dean made the point that the City of Brantford Council do participate in interviews for staff. He further agreed that unless all trustees are part of the interview process, it is not a true representation of all trustees on the Board.

R. Collver sees the value as a representative of a community to be part of the interview team. She sees herself as a voice of her community. She explained that trustees do not place principals in schools.

B. Doyle addressed the fact that the team has done a good job at picking principals so far, and it is good to see the passion from principals. He raised the point about the days and times interviews are held, and how it is challenging for some trustees to make those commitments.

G. Anderson suggested that trustees have an opportunity to be part of the team, on a rotating basis to reflect true trustee representation.

A. Felsky noted that as leaders in community, the decision should be made by the hired leaders who determine which candidates meet those requirements. Trustees are able to approve the final list.

Moved by: J. Harris

Seconded by: A. Felsky

THAT the Grand Erie District School Board approve Policy HR6 - "Principal/Vice-Principal Selection Process".

J. Harris requested that a recorded vote be taken.

A vote was taken with results as follows:



Committee of the Whole Board No.1

May 4, 2015

Education Centre, Board Room

Yeas: G. Anderson
A. Felsky
J. Harris
D. Sowers

Nays: R. Collver
D. Dean
B. Doyle
K. Sandy
C.A. Sloat
T. Waldschmidt

It was noted that J. Richardson was not in attendance to vote.

The motion was defeated as written

C.A. Sloat put the motion on the floor to amend the policy to include trustees on the interview team.

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve Policy HR6 - "Principal/Vice-Principal Selection Process", as amended.

Carried

(g) **SO5 School/Site Security and Lockdown**

W. Baker referred the revised policy SO5 and the inclusion of SO113 and SO109.

Moved by: D. Dean

Seconded by: R. Collver

THAT the Grand Erie District School Board approve Policy SO5 — "School/Site Security (Lockdowns, Tornadoes and Bomb Threats)", as amended.

Carried

D – 2 **Administrative Procedure Consideration – Information Items**

(a) **SO113 Tornadoes**

This policy is now included in SO5 School/Site Security and Lockdown and is being recommended to be rescinded.

Moved by: R. Collver

Seconded by: D. Sowers

THAT the Grand Erie District School Board rescind Administrative Procedure SO113 - "Tornadoes".

Carried



Committee of the Whole Board No.1

May 4, 2015

Education Centre, Board Room

(b) **SO115 Anaphylaxis (Life Threatening Allergic Reactions)**

S. Sincerbox noted that Appendix I references Maplewood should be removed.

C.A. Sloat referred to Ryan's law, and a recent letter from the Ministry.

It was suggested to refer to Senior Administration and be brought back for comment when more direction is provided by the Ministry in terms of an act.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board refer SO115 – "Anaphylaxis (Life Threatening Allergic Reactions)" to Senior Administration until ministry direction is provided regarding Ryan's Law.

Carried

(c) **SO117 Parental Request for Temporary Excuse from Attendance at School**

S. Sincerbox explained that this procedure is used when an absence of a student is anticipated in excess of 15 days, and the schools want to ensure student still on register. It is necessary that this process is followed.

Moved by: J. Harris

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Administrative Procedure S0117 "Parental Request for Temporary Excuse from Attendance at School" to all appropriate stakeholders for comment to be received by October 9, 2015.

Carried

(d) **SO124 Use of Service Dogs in Schools**

S. Sincerbox noted that there are no major revisions made.

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board forward Administrative Procedure S0124 "Use of Service Dogs" to all appropriate stakeholders for comment to be received by October 9, 2015.

Carried

(e) **SO109 Bomb Threats**

This procedure is now included in SO5 School/Site Security and Lockdown and is being recommended to be rescinded.



Committee of the Whole Board No.1

May 4, 2015

Education Centre, Board Room

Moved by: D. Sowers

Seconded by: J. Harris

THAT the Grand Erie District School Board rescind Administrative Procedure SO109 —
“Bomb Threats”.

Carried

E – 1 Other Business

(a) OPSBA Report

C. A. Sloat – reviewed the report and reminded trustees that the Annual General meeting will be held at the end of June.

Moved by: A. Felsky

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the OPSBA Report as information.

Carried

F – 1 Correspondence

Nil.

G – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the meeting be adjourned at 8:26 p.m.

Carried

Committee of the Whole Board No.1 Chair, Greg Anderson