



MINUTES

Present: G. Anderson – (Acting) Committee Chair, R. Collver, D. Dean, B. Doyle, A. Felsky, J. Harris, K. Sandy, C.A. Sloat, M. Brown (Student Trustee)

Administration: Director — B. Blancher; Superintendents – D. Abbey, L. De Vos, J. Gunn, A. Nesbitt, S. Sincerbox, L. Thompson; Recording Secretary – D. Fletcher

Teleconference: D. Sowers

Regrets:

Trustees: J. Richardson, T. Waldschmidt, A. Martindale (Student Trustee)

Administration: W. Baker

A – 1 Opening

(a) Roll Call

Roll call was taken.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: B. Doyle

Seconded by: C. A. Sloat

THAT the Board move into In Camera Session to discuss personnel, legal and property matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by (Acting) Committee Chair, G. Anderson at 7:15 p.m.

(e) Agenda Additions/Deletions/Approval

Property Matter and Legal Matter items were added to the In Camera agenda.

Item E-1-b Audit Committee – Whistle Blower Policy was added to the agenda.



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May 2, 2016

Education Centre, Board Room

Moved by: B. Doyle
Seconded by: D. Dean
THAT the agenda be approved as amended.
Carried

(f) **In Camera Report**

Moved by: C.A. Sloat
Seconded by: R. Collver
THAT the Board ratify the Collective Agreement Settlement on local terms between the Grand Erie District School Board and the Ontario Secondary School Teachers' Federation Occasional Teachers' Bargaining Unit, for the period September 1, 2014 to August 31, 2017.
Carried

B – 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Truth and Reconciliation Commission Statements (From April 4, 2016)**

B. Blancher provided a revision of Appendix A (TRC Statements).

J. Harris requested that this be developed into a policy that will reside in governance and be reviewed in the four year cycle.

Revisions provided by trustees to incorporate when developing the policy to be brought back at the CW1 Meeting on June 6, 2016.

Moved by: J. Harris
Seconded by: D. Dean
THAT the Grand Erie District School Board approve the Truth and Reconciliation Commission Statements, as amended.
Carried

Moved by: J. Harris
Seconded by: R. Collver
THAT the Grand Erie District School Board direct Senior Administration to develop a policy around the Truth and Reconciliation Commission Statements and to bring back to the Committee of the Whole No. 1 meeting in June 2016.
Carried

C – 1 **Director's Report**

The Director highlighted:



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- Mental Health Week: The theme for Education Week is the Journey to Well-Being as it's also Mental Health Week. Students will participate in "Let's Chalk" activities to raise awareness about mental health and wellness
- Director Blancher had a guided tour of McKinnon Park Secondary School from Principal Dave MacDonald including a visit to the greenhouse where students were actively preparing for a spring sale. Principal Scott Johnson of Grand Erie Learning Alternatives (GELA) showed the Director around GELA in Brantford. She enjoyed her conversations with staff and students, including one from a student who shared his nature photography and students from the Cosmetology lab who shared a new trend in nail art with the Director. Representatives from Fanshawe College and the Ministry of Child and Youth Services were in attendance during the Director's visit to Sprucedale to recognize a trades component that several students had been participating in
- Ontario Technological Skills Competition: Twelve Grand Erie secondary schools are being represented at this year's Ontario Technological Skills Competition for secondary students from May 2 - 4, 2016 at RIM Park in Waterloo
- Aboriginal Education: David Bouchard, a Metis author who originates from Saskatchewan and is now based in Victoria, BC has authored many books with one of his latest titles being 'The Great Law'. He will continue his speaking engagements with parents, staff, community and students this week to discuss his book and the impact of First Nations, Metis and Inuit identity and the importance of parent engagement and community support. He will be at Bellview, Caledonia Centennial, River Heights and Woodman-Cainsville. David will also be at the Equity Speakers Series event on May 4, 2016
- Art Showcase: Grand Erie will highlight pieces of art through pictures and video on social media from its Education Week Kick-Off Event held last week at the Sanderson Centre and Art Soup events
- Budget Review Meeting: The first of a series of Budget Meetings will be held in the boardroom starting on Wednesday, May 4, 2016 at 6-8:00 p.m. at the Education Centre.

L. De Vos provided a verbal update on CAMP Sail.

Camp SAIL for the summer of 2016 will be under the leadership of Robin Callens, our Elementary Program Coordinator. The plan at this time is to have (7) sites this year with (2) classes each at the following schools:

- Langton
- Lynndale Heights
- Delhi PS
- Burford DES
- Thompson Creek
- King George
- Princess Elizabeth



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Most of the sites are running the weeks of Aug 8, 15 & 22 from 9:00 a.m. to 3:00 p.m. with some camps running a five day program and others a four day program.

The day will begin with programming in the morning and a recreational component in the afternoon. All programs are literacy based, and numeracy can also be embedded. King George and PE will have a FNMI/Literacy focus. The theme selected by most is the "Olympics". This year a Twitter Hashtag will be used throughout the Camp to capture exciting activities, engagement, success, etc. #GECampSAIL2016

J. Gunn provided a verbal update on the Capital Priorities funding. The Ministry contacted him regarding two requests 1) Support for the Haldimand ARC consolidation and 2) Support for the Administration proposal for the Norfolk ARC. Both were declined at this time however it was referenced by the Ministry that the Board had not yet made a final decision regarding the Haldimand ARC. It was also explained that a community member had contacted the policy branch.

The Ministry further explained that the Haldimand business case is very strong and encouraged the Board to resubmit in the next capital priorities which opens up at the end of this month. J. Gunn will update cost estimates and re-submit.

B. Doyle inquired about the timelines regarding decisions from the Ministry. J. Gunn explained that the proposals would be awarded in late September-early October.

Moved by: B. Doyle

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Director's Report of May 2, 2016 as information.

Carried

M. Brown arrived to the meeting at 7:45 p.m.

D – 1 Bylaw/Policy/Procedure Consideration - Action/Decision Items

(a) BL3 Annual Organizational Meeting

B. Blancher reviewed revisions made to BL3. With a proposal of two meetings per month being addressed in BL5, the nominating meeting was revised to reflect changes in positions required for committee chairs.

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board approve Bylaw 3 – "Nomination and Annual Organizational Meeting, as amended.

Carried



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(b) **BL5 Board and Committee of the Whole Board Meetings – Rules of Procedure**

B. Blancher tracked the adjournment times of meeting held during the 2015-2016 school year to date and found that 80% of meetings were adjourned before 9:00 p.m. and 15% were adjourned prior to 8:00 p.m., with only one meeting going past 10:00 p.m.

Grand Erie is the only board in the London region that holds three meetings per month. BL3 was revised to propose that two meetings are held per month (One Committee and one Board), which will provide more time and opportunities for trustee caucuses.

It was suggested that dates for trustee caucuses can be discussed at the CW2 meeting on May 9th while reviewing the proposed draft meeting schedule for 2016-2017.

A concern was voiced regarding In camera reports being printed outside of the office, and the possibility of a breach of privacy.

Discussion involved value of integrity of trustees and how the issue relates more to information sharing.

BL5 will be revised to state that “dark green” – confidential papers should remain in the office for shredding.

Moved by: R. Collver

Seconded by: C. A. Sloat

THAT the Grand Erie District School Board approve Bylaw 5 – “Board and Committee of the Whole Board Meetings – Rules of Procedure”, as amended.

Carried

(c) **BL15 Trustees Expenses**

B. Blancher referred to revisions made to BL15 after trustee suggestions were provided at the CW1 meeting on April 4, 2016.

Discussion involved the clarification of a capped internet (or cell phone) fee and the possibility of trustees having cell phones and internet.

It was suggested by B. Blancher to discuss BL15 after budget meetings.

Moved by: J. Harris

Seconded by: A. Felsky

THAT the Grand Erie District School Board refer BL15 Trustee Expenses to the Committee of the Whole No. 1 meeting on June 6, 2016.

Carried

(d) **FT5 Pupil Accommodation Reviews**



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B. Blancher referred to two revisions related to the role of the facilitator of the meetings and an orientation session for the committee.

Moved by: B. Doyle

Seconded by: J. Harris

THAT the Grand Erie District School Board forward FT5 – Pupil Accommodation Reviews to all appropriate stakeholders for comment to be received by October 7, 2016.

Carried

(e) **SO24 Copyright – Fair Dealing Guideline**

L. De Vos reviewed the five comments received and referred to the amendments made. It was noted that the recommendation action is to approve the policy.

Moved by: C.A. Sloat

Seconded by: A. Felsky

THAT the Grand Erie District School Board approve Policy SO24 - "Copyright-Fair Dealing Guidelines".

Carried

D – 2 **Administrative Procedure Consideration – Information Items**

(a) **F101 Hospitality Expenses**

J. Gunn noted this is going out for stakeholder comments.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board forward Procedure F101 – Hospitality and Food Expenses to all appropriate stakeholders for comment to be received by October 7, 2016.

Carried

(b) **FT116 Building Security and Access**

Amendments made include the title and removal of severity threshold.

Moved by: D. Sowers

Seconded by: J. Harris

THAT the Grand Erie District School Board forward Procedure FT116 – Building Security and Access to all appropriate stakeholders for comment to be received by October 7, 2016.

Carried



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(c) P102 Business Procedures for Experiential Learning Program

J. Gunn explained that program staff carefully reviewed this procedure and provided many amendments. A current version and draft revised copy was provided.

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board forward Procedure P102 Procedures for Experiential Learning Program to all appropriate stakeholders for comment to be received by October 7, 2016.

Carried

E – 1 Other Business

(a) OPSBA Report

C.A. Sloat referred to the report and highlighted pertinent information discussed at the OPSBA meeting held on April 30, 2016.

Moved by: B. Doyle

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the OPSBA Report as information.

Carried

(b) Audit Committee – Whistle Blower Policy

R. Collver addressed discussion at the CW1 meeting on Board meeting on April 25, 2016 regarding a Whistle Blower Policy and proposed that the Audit Committee develop a policy.

Moved by: R. Collver

Seconded by: J. Harris

That the Grand Erie District School Board direct Senior Administration to develop a Draft Whistle Blower policy with a report back to the Committee of the Whole Board Meeting in September 2016.

Carried

F – 1 Correspondence

Nil.



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G – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: K. Sandy

THAT the meeting be adjourned at 8:35 p.m.

Carried

(Acting) Committee Chair of the Whole Board No.1, Greg Anderson