



Committee of the Whole Board Meeting

Monday, May 11, 2020
MS Teams Virtual Meeting

MINUTES

Present: S. Gibson– Committee Chair, G. Anderson, R. Collver, D. Dean, E. Dixon, B. Doyle, J. Richardson, C.A. Sloat, C. Speers, C. VanEvery-Albert, D. Werden, Z. Garbaty (Student Trustee), A. Hauser (Student Trustee), I. Doxtador-Swamp (Student Trustee)

Administration: Director - B. Blancher; Superintendents – W. Baker, L. De Vos, D. Martins, L. Munro, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: Nil
Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, S. Gibson at 6:30 p.m.

(b) Declaration of Conflict of Interest

E. Dixon declared a conflict of interest for agenda item D-1-b.

(c) In Camera Session

Moved by: G. Anderson

Seconded by: C. VanEvery-Albert

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, S. Gibson at 7:15 p.m.

(e) Agenda Additions/Deletions/Approval

Presented as printed.

Moved by: G. Anderson

Seconded by: E. Dixon

THAT the Agenda be approved.

Carried



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(f) **In Camera Report**

Nil

B - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Suspension of Bylaw 25 Director's Performance Appraisal**

G. Anderson referred to the Suspension of Bylaw 25 Director's Performance Appraisal noting this report is in response to the question asked during the Director's Interim Performance Review on March 9, 2020 regarding the final review. G. Anderson stated the Director's Performance Committee has discussed and is recommending no final review be completed.

Moved by: G. Anderson

Seconded by: D. Werden

THAT the Grand Erie District School Board suspends Bylaw 25 Director's Performance Appraisal until a new Director is in place.

Carried

C - 1 **Director's Report**

Director's highlights:

- **School Year Calendar** – last year we received approval for our 2019-20 School Year Calendar on May 3rd. On April 28th, Directors received a Memorandum on School Year Updates from the Minister and Deputy Minister of Education. This information was shared with Trustees on April 30th. The Memo stated that school year calendar submissions for the 2020-21 school year are not being considered for approval at this time while the Ministry continues to plan for the 2020-21 school year. The Ministry will provide additional direction once decisions on the next school year have been made.
- **Summer Learning** – The Ministry has alerted school boards that it is looking to deliver a robust summer learning program that will reach as many students as possible with a focus on credit delivery, credit recovery and gap-closing programs including supports for vulnerable students. The only information received so far came in a message from the Council of Directors of Education (CODE) regarding the Summer Learning Program, known in Grand Erie as Camp SAIL, and while there is no official decision on this program, CODE was asked by the Ministry to reach out to school boards to gather input on such issues as possible expansion of the program to Grades 6, 7 and 8. Superintendent De Vos and her team have responded to that message and at this point we await further direction from the Ministry.
- **PA Days and Exam Days** – In order to maximize instructional time for students during this unprecedented time, Minister Lecce has directed that all remaining professional activity (PA) days and examination days for the 2019-2020 school year are to be used for instruction. Amendments have been made to RRO 1990, Regulation 304 (School



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Year Calendar, Professional Activity Days) under the *Education Act*. Although PA days are cancelled for the remainder of the school year, school boards have been encouraged to work with staff to ensure time is available for writing report cards in June and we will certainly do that.

- **Construction Projects** – on May 6th, Directors and Senior Business Officials received a memo from the Deputy Minister regarding the ability to restart construction projects and services that support the operations of and provide new capacity in schools and childcare centres. Director Blancher noted that our childcare construction projects at Hagersville Secondary and Central Elementary School in Brantford were restarted as of today.
- **Memorandum from the Minister and Deputy Minister of Education sent to Board Chairs and Directors on May 8th** – Chair Anderson forwarded this to Trustees on Saturday morning. This lengthy memo provides a number of updates on such issues as School Mental Health Ontario and mental health supports, construction projects, summer learning and communication to families. The key point of the memo from Director Blancher’s point of view is the section at the beginning of the memo under the title **Guidance for Continuity of Learning** that references synchronous learning or real-time learning, so this would be a teacher teaching a lesson in real-time on video feed through the virtual learning environment (VLE). As noted in the memo, the ministry’s expectation is that synchronous learning is used as part of whole class instruction, in smaller groups of students, or in a one-on-one context. The reason for this is that the ministry would like educators to strive toward as normal a learning environment as possible during the school closure period. Director Blancher stated that it is important that we heed direction from the Ministry, however, there are a number of issues with this directive; primarily being the fact that the Ministry provided VLE, as noted in the memo, provided by the Ministry at no cost to educators for delivering online programming, has some real limitations. The type of licenses provided by the Ministry is limited to 250 live sessions per week, per school board and it does not work on all devices. Director Blancher noted we are hearing that both staff and students are having real issues with the real-time delivery and that is why we are currently supporting our teachers in doing whatever they can do including asynchronous delivery where lessons are recorded by teachers and posted for student access. In the memo, it states that where teachers are not delivering synchronous learning, a reference is made to boards being expected to “immediately move to a team assignment approach to ensure that students are offered synchronous delivery of teacher led learning”. Director Blancher and her team met this morning to discuss this memo and this specific issue and we don’t know what this means so they are investigating further. However, Director Blancher supports our educators in continuing their current practice to engage students in their learning. Synchronous learning is real time learning and this can also happen through phone calls and emails to check to the learning tasks that are provided. We are trying to figure out how we best support our educators, students and families. Director Blancher also noted that our teachers are doing their best and if that means video taping lessons



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and posting them that is good, but some don't have the ability to do that so connecting by phone or email also works. We do have teachers that do not have the type of internet access that will allow them to do the video conference piece. Director Blancher spoke to the equity issues stating that while some families may have a device it may not be the best for accessing live video or they may have unreliable internet access, which is a similar issue for some of our staff. We also have teachers who are also parents trying to keep their own children on track with their learning while also spending time on live video. While clearly there are some families who would prefer real time learning, we have heard from others who cannot manage this. We are also hearing that some secondary school students are working through the day and their learning at night.

- **Student Mental Health** – as we continue through our school closure time, one of the things that concerns us is student mental health. Through her team, Superintendent Thompson keeps senior admin apprised as to what supports we have available and how we are addressing various issues. Our Mental Health Lead works directly with Guidance Heads to support student mental health and well-being, supported by our social workers and mental health workers in schools. To date we have not conducted a virtual meeting with our student senate to discuss student mental health during the pandemic. Our Safe and Inclusive Schools Lead, and our Mental Health Lead work closely together and they are connecting tomorrow and definitely will be looking at how we can continue to broaden outreach to students, and will also look at how to ensure we have a visible presence on the Brightspace platform for students who are accessing Brightspace. As well, we have had feedback from Haldimand-Norfolk REACH that students and families are being saturated with the focus on COVID and they just want to continue with their schoolwork and not the pandemic and this is something we need to talk about.
- **Voluntary Redeployment of Staff** – while this plan has been in works behind the scenes for several weeks now, and clearly information has been presented through media channels, today school boards received the B Memo which provides us with the direction for this initiative.
 - Over the past two weeks, the ministry, along with trustees' associations and union representatives have worked together on a plan to help address staffing shortages in other sectors, such as hospitals, long-term care homes, and retirement homes. This work resulted in a framework for temporary voluntary redeployments of school board employees to support the province's most vulnerable citizens, endorsed, in principle, by all four trustees' associations, and unions including CUPE, ETFO and OSSTF.
 - There are numbers things that we have to go through and need discuss with Business Services and Human Resources and figure out what this will look like.



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J. Richardson asked about the school year calendar approval delay, is that that COVID-19 related or the days scheduled before Labour Day? B. Blancher responded that she believes it is COVID-19 related as she believes the Ministry is looking at PA Days for next year.

C.A. Sloat stated at the April Board Meeting we had report on the iPads and asked if there is an update with respect to the iPad deployment? B. Blancher responded that iPads are scheduled to arrive tomorrow.

R. Collver commented that the Government is doing a great job communicating about health and the economy and the experts are always standing beside them. It would be great if Education made announcements with the experts standing beside them and if we can influence somehow the late Friday night memos that have no expert opinions attached to them and going to the media before school boards get information. We would really appreciate if these announcements could come through the proper channels rather than the media and if we can influence, I would support that as a Board.

C. VanEvery-Albert commented that we have real difficulty with connectivity in various areas of the board and how are we these days on this issue? B. Blancher responded the iPads are one of the solutions as they will act as the hotspot and provider of the internet. The solution for Six Nations and Mississaugas of the Credit is using a different solution with cell phones as the hotspots and there were some issues that K. Newhouse worked through with the Emergency Operations Committee around getting access to Six Nations to deliver those items which has been solved. Director Blancher further stated that she believes that that we are well on our way with the connectivity, but it doesn't mean it will be perfect as we have some people that have a connection but not reliable connection. C. VanEvery-Albert further asked who is working on Six Nations end. B. Blancher responded that it is Sangita. C. VanEvery-Albert asked if we could request that individual provide us with a short-written update. B. Blancher responded that she cannot ask that but will ask Superintendents Munro or Martins if they have an update. L. Munro added that she has connected with Six Nations late last week for an update, we have not heard anything and will reach out again.

Z. Garbaty stated that he has received questions from students about summative and culminating tasks and wonder if they replace the examinations times. B. Blancher responded that is correct and the expectation is the summative and culminating tasks will replace the final exams and the teachers can change the weighting of those to benefit the students.

Moved by: C. VanEvery-Albert

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Director's Report of May 11, 2020 as information.

Carried



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D - 1 New Business – Action/Decision Items

(a) 2020-21 Committee of the Whole Board & Regular Board Meeting Schedule

B. Blancher referred to the 2020-21 Committee of the Whole Board and Regular Board Meeting Schedule report noting this is presented annually.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve the 2020-21 Committee of the Whole Board and Regular Board Meeting Schedule.

Carried

(b) Allocation of Educational Assistants

L. Thompson referred to the Allocation of Educational Assistants (EA) 2020-21 report providing a high-level overview on background, current model of support, and Educational Assistant Allocation Criteria noting the total allocation is 301 rather than 303 because we are increasing the compliment of Lead EAs to 7 total, and Educational Assistant Allocations – Trend Data.

C. VanEvery-Albert stated that she does not see any EA allocations paid under the Education Service Agreement (ESA) and asked how indigenous students needing those services will be attended to? L. Thompson responded that the EAs provided through the ESA are included in the report that Superintendent Martins provides to the Board and have never been included in this report. L. Thompson further stated that we have many indigenous students that are supported by EAs that could be some of those students that meet the criteria for extreme support.

C.A. Sloat commented that the report talks about support of students by an educational assistant must include an intentional plan and asked do you have a way of tracking or a plan around this. L. Thompson responded that this is what we will be focusing on next year and it will depend on the needs of the students.

C.A. Sloat further stated that you have moved to more Lead EAs and do you have a plan to track how this is working? L. Thompson responded that one of the Lead EAs is for SEA equipment and the other four, soon to be six Lead EAs will be supporting all of those extreme needs and supporting EAs who have questions, seek feedback and coaching and modeling and we will be monitoring that. L. Thompson further stated that was part of our plan this year and we didn't quite get there, but this will be a long-term goal.



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Moved by: D. Dean

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the allocation of 301 Educational Assistants, as outlined in the report, pending final budget approval.

Carried

(c) **Quality Accommodation Update**

R. Wyszynski referred to the Quality Accommodation Committee report providing background and updates. R. Wyszynski continued with a high-level overview on the following:

- Residential Growth
- Pupil Accommodation Review Guidelines Update
- Priority Recommendations which were updated in January 2020 as follows:
 - Priority 1 – Accommodation Review for Brant/Brantford Secondary Schools
 - Priority 2 – Accommodation Review for Brantford Central Elementary Schools
 - Priority 3 – Accommodation Review for Brantford North Elementary Schools
- Future Accommodations – Brantford West – Elementary
- Future Focus – Sub Committees which include: Enhance the Grade 9 recruitment strategy; Focus on loss areas of the Board; and Attract non-Grand Erie Students to the Board
- Boundary Review – Brantford South – Elementary
- Next Steps

D. Dean shared his concerns pertaining to the accommodation review for Brantford Secondary Schools and is interested in the term special programs, it seems that decisions regarding enrolment are going to be attached to specialized programs and what does that specialized program consist of and how do we define it. D. Dean further noted that we apparently have special programs at BCI and PJVC and don't have them at NPC, Tollgate or GELA, but believes that is not correct. D. Dean asked what constitutes special programs? R. Wyszynski responded for the purpose of the accommodation review he will defer to his fellow Academic Superintendents but with respect to specialized programming is looking at redistributing some of those programs amongst the Brantford Secondary Schools to rebalance utilization rates between the schools or potentially strategically offer certain specialized programs at certain schools to attract more students to our schools in Brantford. D. Dean stated that he understands what R. Wyszynski is saying but his concern is around special and specialized. D. Martins responded that we have struggled with this language for some time, what we are calling specialized programs are ones that have entry requirements and an application process which is above and beyond the regular meaning of secondary program. The two programs at BCI and PJVC have specific application processes. D. Martins



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further stated that we had hoped to convene a committee and bring back recommendations to the Quality Accommodation Committee but given the year we had with job action and the pandemic, we have not been able to convene the committee.

G. Anderson asked with regards to Elgin PS, as we have not heard anything from the Ministry, will we carry on as we are now? R. Wyszynski responded that is correct. G. Anderson further asked about the out of area at BCI and if the request is a one off or does it include siblings? R. Wyszynski responded that we are leaving the decision to the Principal, but they are one offs, one at a time. G. Anderson stated that he is glad to hear there is not a boundary study between PJVC and NPC but would like to mention that when we can start accommodations reviews that we don't list every school in the city as that upset's neighborhoods unnecessarily. G. Anderson provided an example with respect to Priority 2, indicating that you could effectively say we are looking Graham-Bell Victoria and Grandview without including the other schools. G. Anderson also noted if you are going to look at the north Brantford schools, he would not list all of them. R. Wyszynski responded that for future reports we will only include specific schools for accommodation reviews.

C.A. Sloat asked about the boundary reviews for Bellview and Princesses Elizabeth and realizes why it's being done before homes are built but asked what are the plans to communicate this to the community? R. Wyszynski responded that once houses or development begin, we would have a communication plan with the school community to ensure that individuals buying in those areas know where their children will be attending school. C.A. Sloat stated she feels it is important to let our community know and why the decision was made.

R. Collver asked about the childcare constructions at both Hagersville and Central and with the required work stoppage, will they come in on time? R. Wyszynski responded that the delays have not been significant enough to delay the projects. R. Collver noted that this report had recommendations for the allocations of funds be included, should we have a motion today allocating those funds? R. Wyszynski responded that we had planned to have that item added as part of the 2020-21 budget development, which will ultimately be presented for Trustee approval.

Moved by: G. Anderson

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Quality Accommodation Committee report as information.

Carried



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Moved by: D. Werden

Seconded by: R. Collver

THAT the Grand Erie District School Board temporarily suspends Policy FT8 Boundary Reviews.

Carried

Moved by: R. Collver

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve a Boundary revision to assign a portion of the Princess Elizabeth Public School catchment area to Bellview Public School effective September 1, 2020.

Carried

(d) **Delhi District Secondary School – Gymnasium Viability Review**

R. Wyszynski referred to the Delhi District Secondary School (DDSS) – Gym Viability Review report providing background noting DDSS is the only secondary school in Grand Erie without a double-sized gymnasium and the single gym no longer offers the required physical space the school and community desires. R. Wyszynski further stated the most practical solution for the school is to design and build a double-sized gym onto the school which would also be a great asset to Grand Erie, the community and Norfolk County. R. Wyszynski provided a high-level overview regarding the meeting that occurred on February 13, 2020 with two Grand Erie Trustees, representatives from Sr. Administration, DDSS School Administration and the local MPP and MP representatives. R. Wyszynski reviewed the next steps and noted Sr. Administration is recommending that a fundraising campaign move forward with an initial target of \$2.5 million over an 18-month period beginning September 2020 and concluding March 2022.

R. Collver requested that due to the current climate, the timeline be modified to allow the community some extra time and move it out March 2023. R. Wyszynski responded that is doable and will need to change the updates to Trustees.

C.A. Sloat wondered about the size and if it could be a smaller size if the fundraising does not come in? R. Wyszynski responded that during the updates over the next few years we can provide those design ideas as we map the trending of fundraising and this project becomes more of a reality.

G. Anderson commented that he agrees with both Trustee Collver and Sloat's statements and the proposal is well written. G. Anderson also thanked Trustee Collver for all her work in getting the community interested in this.



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Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board approve the Fundraising Plan for Delhi District Secondary School Gymnasium, with modified timeline to March 2023.

Carried

D – 2 New Business – Information Items

(a) **Management Information for Student Achievement (MISA) Update**

B. Blancher referred to the MISA Update report which is an annual report and provided a high-level overview on how Grand Erie's 2019-20 priorities aligned with areas 1 and 2 of the Ministry of Education's four priority funding areas.

Moved by: R. Collver

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the MISA Update as information.

Carried

(b) **Community Planning and Facility Partnership- Annual Facility Status Report**

R. Wyszynski referred to the Community Planning and Facility Partnership – Annual Facility Status Report providing a high-level overview on the background, schools suitable for facility partnership - unused space, schools suitable for facility partnerships – new construction, surplus space for lease, and communication with community.

C.A. Sloat referred to the renovations at Tollgate to accommodate the relocation of the Adult Education programming and asked for update on the scope, cost and timeline? R. Wyszynski responded the project encompasses doing small demolition to the size of the space, ceiling repairs, painting, new doors and hardware. This project is currently in the permit stage and should be ready for September 2020. R. Wyszynski indicated that initial cost with contingency is \$200,000 and will be fully funded through the School Condition Improvement Grant.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Community Planning and Facility Partnership Report as information.

Carried



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(c) **Learning Intervention Tracking for Excellence (LITE)**

L. Thompson referred to the Learner Intervention Tracking for Excellence (LITE) report and provided an overview of data collected in various LITE modules being used in Grand Erie.

C.A. Sloat asked that because of the changes of timeline could this report be brought earlier in the school year, preferably the Fall.

Moved by: E. Dixon

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Learning Intervention Tracking for Excellence (LITE) as information.

Carried

E - 1 **Bylaw/Policy/Procedure Consideration – Action/Decision Items**

(a) **Bylaw 3 Nomination and Annual Organizational Meeting**

B. Blancher noted Bylaw 3 Nomination and Annual Organizational Meeting was identified for review and sent to Trustees for comments to be received by April 17, 2020. B. Blancher noted no comments were received and no revisions were made.

Moved by: R. Collver

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve Bylaw 3 Nomination and Annual Organizational Meeting.

Carried

(b) **Bylaw 5 Board and Committee of the Whole Board Meetings: Rules of Procedure**

B. Blancher noted Bylaw 5 Board and Committee of the Whole Board Meetings: Rules of Procedure was identified for review and sent to Trustees for comments to be received by April 17, 2020. B. Blancher reviewed the minor revisions based on the comments received.

Moved by: C. VanEvery-Albert

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve Bylaw 5 Board and Committee of the Whole Board Meetings: Rules of Procedure.

Carried



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(c) **FT2 New School Construction Projects**

R. Wyszynski noted Policy FT2 New School Construction Projects was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and revisions made.

C.A. Sloat stated that the Ministry is looking a new footprint for what new schools will look like and asked do you have a process to go and look at what has worked and considered input from staff, specifically custodians? C.A. Sloat understands that some of these are very innovative but are they practical and how do we have a process to improve and resolve the issues that are hard on the staff? R. Wyszynski responded that the facility team is doing a great job of incorporating the managers and divisions manager in getting feedback from new schools, but it is a balance and there is a lot of considerations. R. Wyszynski added that we have heard the Ministry may come up with a catalogue of predesigned elementary school where Boards could pick from a menu which could result in savings on design and architectural fees.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve Policy FT2 New School Construction Projects.

Carried

(d) **FT3 Naming of Schools**

R. Wyszynski noted Policy FT3 Naming of Schools was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and revisions made.

Moved by: G. Anderson

Seconded by: E. Dixon

THAT the Grand Erie District School Board approve Policy FT3 Naming of Schools.

Carried

(e) **FT4 Community Use of Schools**

R. Wyszynski noted Policy FT4 Community Use of Schools was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments, revisions made and noted some further additions were made.

R. Wyszynski referred to the Handbook and highlighted the proposal for Fee Schedule change.



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C.A. Sloat asked about the rates, why this was not included when sent out for comment, she does realize we needed to do this but how will we communicate these changes to users? R. Wyszynski responded that once the rates are approved, we will develop a communication strategy to make sure that users are aware of the rate increases. R. Wyszynski further stated that we did not consider a consultation for rates as a consultation would end with users asking us to not increase our rates. R. Wyszynski stated we took a holistic approach in terms to find out what are costs are per hour by looking at all the facilities costs, average size of the space and looked at what we were charging historically. We have decided not to go to a competitive rate and wanted to take this very slowly with a plan to be cost neutral in 3 years. R. Wyszynski indicated it was the intention to have this included when it went out for comment, but we noticed the work required was more than anticipated and wanted to make sure we did it right. R. Wyszynski stated the goal going forward to is review proposed rates annually every May.

C.A. Sloat shared her concern about the language with respect to the nuts and does not align with Policy SO30. R. Wyszynski responded we will amend to reflect the SO30 Anaphylaxis policy. C.A. Sloat further stated she believes the appeal process should come back to the Board and does not end at the Superintendent of Business office. R. Wyszynski responded there was no language for adjudication and appeal process and wanted something in writing and in the end if they were not satisfied with the decision, they would be provided the next steps which would be a delegation to the Board.

D. Werden reviewed the statement. R. Wyszynski responded that revisions will be made stating "Appeal decision is not final and can be escalated through delegation".

Moved by: G. Anderson

Seconded by: D. Werden

THAT the Grand Erie District School Board approve Policy FT4 Community Use of Schools, as amended.

Carried

(f) **FT9 Transition Committee**

R. Wyszynski noted Policy FT9 Transition Committee was circulated to all appropriate stakeholders for comments. R. Wyszynski noted no comments were received.

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve Policy FT9 Transition Committee.

Carried



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E – 2 Procedure Consideration – Information Items

(a) **F106 Receipt of Charitable Donations**

R. Wyszynski noted Procedure F106 Receipt of Charitable Donations was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and revisions made.

Moved by: R. Collver

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive Procedure F106 Receipt of Charitable Donations as information.

Carried

(b) **HR111 Personal Protected Footwear**

R. Wyszynski noted Procedure HR111 Personal Protective Footwear was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and revisions made.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive Procedure HR111 Personal Protective Footwear as information.

Carried

(c) **HR119 Progressive Discipline**

S. Sincerbox noted Procedure HR119 Progressive Discipline was circulated to all appropriate stakeholders for comments. S. Sincerbox referred to the comments and revisions made.

C.A. Sloat asked about Comment 14, the 2-year retention documents and some issues are not solved, how are we ensuring we have the information when we need it? S. Sincerbox responded that if there was an incident, we would likely know within that 2-year period if that incident is likely to escalate towards a grievance or arbitrations. In that case, we would have collected notes, etc. in preparation for those proceedings and therefore would have them on file for a period of time exceeding two years.

Moved by: G. Anderson

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive Procedure HR119 Progressive Discipline as information.

Carried



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(d) **P103 Learning Resource Selection**

L. De Vos noted Procedure P103 Learning Resource Selection was circulated to all appropriate stakeholders for comments. L. De Vos referred to the comments and revisions made.

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive Procedure P103 Learning Resource Selection.

Carried

(e) **P105 Prior Learning Assessment Recognition (PLAR)**

L. Munro noted Procedure P105 Prior Learning Assessment Recognition (PLAR) was circulated to all appropriate stakeholders for comments. L. Munro referred to the comments and revisions made.

Moved by: G. Anderson

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive Procedure P105 Prior Learning Assessment Recognition (PLAR) as information.

Carried

(f) **SO113 Extreme Weather Guidelines**

R. Wyszynski noted Procedure SO113 Extreme Weather Guidelines was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and revisions made.

Moved by: B. Doyle

Seconded by: R. Collver

THAT the Grand Erie District School Board receive Procedure SO113 Extreme Weather Guidelines as information.

Carried

F - 1 **Other Business**

Nil

G - 1 **Correspondence**

Nil



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H - 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT the meeting be adjourned at 8:45 p.m.

Carried

Committee of the Whole Board Chair, S. Gibson