

# CAYUGA SECONDARY SCHOOL

#70 Highway 54, Cayuga, Ontario N0A 1E0

Student Services: 905-772-3302 Main Office: 905-772-3301

Fax: 905-772-5330 [www.granderie.ca/css](http://www.granderie.ca/css)

## Registration Request Form

Student:	Last School Attended:
Current Phone#:	Current Address:
Reason for Change of School: _____	
I hereby authorize the "Last School Attended" administration to provide information to Cayuga Secondary School:	
Student Signature: _____	Date: _____
Parent Signature: _____	Date: _____

### Vice-Principal's Recommendation

(to be completed by the administration of the present or last school)

Is the student currently under expulsion from any school or Board? \_\_\_\_\_ NO \_\_\_\_\_ YES

Is the student currently under suspension from another school? \_\_\_\_\_ NO \_\_\_\_\_ YES

Please check the appropriate box:

- |                |                                     |  |                                       |
|----------------|-------------------------------------|--|---------------------------------------|
| 1. Achievement | <input type="checkbox"/> Acceptable | <input type="checkbox"/> Needs improvement | <input type="checkbox"/> Unacceptable |
| 2. Attendance  | <input type="checkbox"/> Acceptable | <input type="checkbox"/> Needs improvement | <input type="checkbox"/> Unacceptable |
| 3. Behavior    | <input type="checkbox"/> Acceptable | <input type="checkbox"/> Needs improvement | <input type="checkbox"/> Unacceptable |

Comments: \_\_\_\_\_

Date: \_\_\_\_\_ Name: \_\_\_\_\_ Signature: \_\_\_\_\_

### **IMPORTANT:** Required Documents for the Registration Interview:

**\*\*Please bring a Parent or Guardian if under 18 years of age\*\***

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Transcript or Academic History                                     | <input type="checkbox"/> Timetable         | <input type="checkbox"/> Attendance Record                 |
| <input type="checkbox"/> Proof of Address (licence, utility bill etc.)                      | <input type="checkbox"/> Report Card       | <input type="checkbox"/> Immigration Forms (if applicable) |
| <input type="checkbox"/> Individual Education Plan (if applicable)                          | <input type="checkbox"/> Custody Documents |  |
| <input type="checkbox"/> Identification (birth certificate, passport, status card, licence) |  |  |

REQUIRED	COMPLETED
Meeting with Principal/Vice-Principal	
Approval to Enrol Granted: _____ Yes _____ No	Signature: _____

#### Note:

- This information you have provided is collected under the legal authority of Section 265 of the Education Act R.S.O. 190 and may be used for administrative purposes related to school programs and records and for determining eligibility for enrollment/attendance. Questions should be directed to the administration.
- Transferring schools may affect your eligibility to participate in co-curricular activities and sports.
- Falsifying information on this form may result in your removal from Cayuga Secondary. Admission to Cayuga Secondary is considered conditional, pending receipt and review of the student's records from their previous school.