



Regular Board Meeting

October 20, 2014
Education Centre, Board Room

MINUTES

Present: C.A. Sloat, Board Chair, J. Angus, R. Collver, E. Dixon, D. Dean, M. Macdonald, T. Waldschmidt, D. Werden, M. Brown (Student Trustee), E. Creed (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary – D. Fletcher

Teleconference: A. Everets

Regrets:

Trustees: B. Doyle, C. Lefebvre

Administration: Nil.

A – 1 Opening

(a) Roll Call

The meeting was called to order by Board Chair C.A. Sloat at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

Board Chair C.A. Sloat welcomed everyone to the Open Session at 7:15 p.m.



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(e) **Agenda Additions/Deletions/Approval**

Agenda Item(s) G-1-f Gradual Entry to Kindergarten and I-1-c Minister of Education re: Early Development Instrument (EDI) were added to the agenda.

Moved by: T. Waldschmidt

Seconded by: J. Angus

THAT the agenda be approved as printed as amended.

Carried

(f) **In Camera Report**

Moved by: J. Angus

Seconded by: E. Dixon

THAT the Lease Agreement for the Lakewood Elementary Child Care Centre between the Board and Today's Family be approved.

Carried

(g) **Memorials**

Nil.

(h) **Presentations**

Nil.

(i) **Delegations**

Nil.

B – 1 **Approval of Minutes**

(a) **September 29, 2014 (Regular Board Meeting)**

Moved by: J. Angus

Seconded by: E. Dixon

THAT the minutes of the Regular Board Meeting, held September 29, 2014 be approved.

Carried



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(b) **October 6, 2014 (Committee of the Whole Board Meeting)**

R. Collver referred to the Director's Report and School Council Orientation session and was pleased with the "Welcome to School Council Guide". She encouraged trustees to read it and provide input to S. McKillop (Communications Manager).

Moved by: R. Collver

Seconded by: J. Angus

THAT the minutes of the Committee of the Whole Board Meeting held October 6, 2014 be approved.

Carried

C – 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Board Improvement Plan for Student Achievement (BIPSA) (from September 29, 2014)**

B. Blancher explained that this report is a written form of the BIPSA that shows revisions made to the plan based on input from the presentation on September 29, 2014. This plan will be submitted to the Student Achievement division on October 31, 2014.

The cover page was reviewed and an explanation was provided regarding how the School Effective Framework components are reviewed each year to ensure alignment with our BIPSA plans and this is why the components change slightly each year. The change in the elementary program is based on feedback that Math appears at the beginning; the first goal shows that this area will have an enhanced focus this year.

A. Nesbitt highlighted that the only change for Grade 9-12 Mathematics and literacy is that the smart goals include baselines.

S. Sincerbox noted there are no changes made for the Special Education program.

R. Collver requested that the School Effectiveness Framework Components and Indicators – BIPSA 2015-2016 be included when the draft plan is presented next September.

She addressed school attendance and absenteeism and if as a Board should there be more of a focus on the importance of attending school every day. D. Abbey confirmed that PowerSchool would be able to provide data that tracks this.



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R. Collver inquired about math connections and the research project involving JUMP Math. B. Blancher clarified that the project which was run through Toronto's Hospital for Sick Children is not our project to report on. The researchers are currently analyzing data and as part of the original research agreement will provide a report to the Board when findings are ready to present.

Data will be shared with the board when the analysis has been completed.

M. Macdonald referred to the AANDC Special Education Report and asked for clarification on this report. J. Forbeck explained that the report is specific to funding enhancements for Special Education and was first introduced 18 months ago and took us six months to complete because of the lack of training and clear directions.

Moved by: R. Collver

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the revised 2014-15 Board Improvement Plan for Student Achievement as information

Carried

D – 1 Director's Report

The Director highlighted:

- Haldimand Cross Country Meet: The Haldimand Cross Country Meet is on October 22, 2014 with a rain date of October 24. This day engages elementary students in the Haldimand area in friendly competition and athletics
- Municipal Elections: Mayors, councilors and local trustees will be elected next Monday, October 27, 2014
- Early Years Featured in Best Start Magazine: Debbie Carson, Grand Erie's Early Years Teacher Consultant, wrote an article in the latest edition of the Best Start Magazine. Her article titled, Kindergarten: Understanding Child Development, is a great article that provides information for parents on how students learn and grow in the early years

Advanced Placement (AP) Program:

Advanced Placement (AP): Advanced Placement provides internationally recognized opportunities for students to experience university-level courses while in high school.



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AP courses foster critical thinking, build academic preparedness and contribute to success in university. A number of secondary schools including BCI, North Park, Paris District High School, Pauline Johnson, Simcoe Composite, Waterford District High School, Valley Heights Secondary School, and Hagersville Secondary School are set to offer AP and/or pre-AP courses.

North Park Collegiate-Vocational School (NPC), is in its first year of a four year implementation of the AP program. Staff and students from the school attended the Board meeting to share their stories and successes about the program.

Staff and students include: Principal Phil Midgley, Physics teacher Richard Humpartzoomian, and Art teachers Stephen Menhinick and Sarah Tonkin. Students in attendance include Joel Ruhland and Noah Kunej, both in Physics and ready to challenge the AP exam this year. Grade 11 student Kendra Miller also shared her story and she is set to submit her AP Art portfolio next year.

Erin Creed inquired if the AP program guarantees getting into a university over the other grade 12 programs. P. Midgley explained that it doesn't guarantee it but does enhance chances as the student is learning above the Ontario curriculum.

D. Dean asked the students if they sense a discord among peers because they are studying at a different level? The students responded that the physics option is based more on interest and provides preparation to attend university, and it groups others following the same pathways; it is focused on the grade 12 curriculum. The AP program is structured outside of class in terms of research or discussion with teacher on lunch or breaks.

D. Dean applauded the presentation and is impressed with the effort invested at NPC with students and the teachers who encourage students on high level of learning. He commends NPC for initiative.

P. Midgley explained the challenge exam and how the student has the option of using the result on a university application.

D. Werden is pleased to see NPC step into these challenges and hope that more schools can participate in this program.



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Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Director's Report of October 20, 2014 as information.

Carried

E – 1 Student Trustee's Report

M. Brown reported on her attendance at the Ontario Student Trustee Association (OSTA)/AECO conference on October 2nd and 3rd, 2014. The conference began with the president speaking about partnerships that OSTA/AECO is involved with such as the Ontario Volunteer Center Network and Ophea. She was pleased to announce that she won the presidency of the First Nations, Métis & Inuit Committee, and attended breakout sessions on Mental Health and Education Technology.

E. Creed reported on the Student Senate Meeting which will be held on October 21, 2014 and important topics that will be discussed.

Moved by: J. Angus

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Student Trustee's Report as information.

Carried

F – 1 Committee Reports

(a) Committee of the Whole Board – October 6, 2014

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the Committee of the Whole Board Report dated October 20, 2014 as follows, as amended.

1. Director's Report

THAT the Grand Erie District School Board receive the Director's Report of October 6, 2014 as information.



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2. **Lakewood Child Care Capital Project**
THAT the Grand Erie District School Board approve the striking of a project team for the Lakewood Child Care Centre Capital Project.
3. **Enrolment Update**
THAT the Grand Erie District School Board receive the Enrolment Update as information.
4. **Data Report – EQAO Board Report**
 - i. THAT the Grand Erie District School Board receive the Data Report – “EQAO Board Report of the 2013-2014 Primary and Junior Division” as information.
 - ii. THAT the Grand Erie District School Board receive the Data Report – “EQAO Board Report of the 2013-2014 Grade 9 Assessment of Mathematics” as information.
 - iii. THAT the Grand Erie District School Board receive the Data Report – “EQAO Board Report of the 2013-2014 Ontario Secondary School Literacy Test” as information.
5. **Major Construction Projects**
THAT the Grand Erie District School Board receive the Major Construction Report – Final Report as information.
6. **Data Report – School Climate Surveys (2013-2014)**
THAT the Grand Erie District School Board receive the “Data Report - School Climate Surveys 2013-2014” as information.
7. **SO27 Acceptable Use of Technology**
 - i. THAT the Grand Erie District School Board approve Policy SO27 – “Acceptable Use of Information Technology” as amended.
 - ii. THAT the Grand Erie District School Board rescind Policy FT8 and Procedure FT102 – “Acceptable Use of Information Technology”.
8. **FT6 Student Transportation**
THAT the Grand Erie District School Board forward Policy FT6 – “ Student Transportation” all appropriate stakeholders for comment to be received by December 19, 2014.
9. **FT7 Inclement Weather**
THAT the Grand Erie District School Board forward Policy FT7 – “Inclement Weather” to all appropriate stakeholders for comment to be received by December 19, 2014, as amended.



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10. **FT114 Employee Use of Board-Owned Property and Equipment**
THAT the Grand Erie District School Board receive Administrative Procedure FT114 – “Employee use of Board Owned Property” as information.
11. **FT119 Boundary Reviews**
THAT the Grand Erie District School Board receive Administrative Procedure FT119 – “Boundary Reviews” as information.
12. **HR112 Employee Assistance Program (EAP)**
THAT the Grand Erie District School Board receive Administrative Procedure HR112- “Employee Assistance Program” as information.
13. **HR124 Principal/Vice Principal Performance Appraisal**
THAT the Grand Erie District School Board receive Administrative Procedure HR124 – “Principal/Vice-Principal Performance Appraisal” as information.
14. **SO122 Behavior Management: Continuum of Strategies from Prevention to Intervention, Including Time Out**
THAT the Grand Erie District School Board receive Administrative Procedure SO122- “Behavior Management: Continuum of Strategies from Prevention to Intervention” as information, as amended.

Carried

D. Dean requested that recommendation No.14 be separated from the main report.

A vote was taken on recommendations No.1-13.

Carried

D. Dean referred to Item b ii) on page 3 of Administrative Procedure SO122 and questioned why the use of exclusionary time-out must be documented and approved by the Superintendent when the Principal can make this approval.

S. Sincerbox referred to Administrative Procedure SO107 Physical Intervention/Restraint and explained that the profile looking at exclusion may be at a different location and as it escalates up the chain, it would involve the superintendent. Exclusionary time out is used in very extreme situations.

He requested that this procedure should be revised to include “in extreme circumstances”.



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Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT Senior Administration review SO122 Behavior Management: Continuum of Strategies from Prevention to Intervention, Including Time Out and that the administration procedure be scheduled for the Committee of the Whole No.1 meeting on November 3, 2014.

Carried

G – 1 New Business

(a) Primary Class Size

J. Gunn referred to the background and Grand Erie Statistics for 2014-2015.

The Board is compliant in all areas in respect to primary class size. 26 Full Day Early Learning classes have been organized with 15 or fewer students, one teacher and no ECE as permitted in Regulation 224/10.

R. Collver requested trustees have access to the school organization report on the portal, and explained how it would be helpful to know how the schools are structured when they dealing with parent calls.

John explained how the class sizes change and are never static. He voiced his concern about how often it would need to be posted because it changes so frequently.

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Primary Class Size Report as information.

Carried

(b) Cooperative Agreement between the Friends of the Educational Archives, Grand Erie District School Board and the Brant, Haldimand, Norfolk Catholic District School Board

J. Forbeck addressed the evergreen clause that enables the agreement to remain in effect without the need to return to the Boards each year.

C.A. Sloat requested an amendment that the agreement is signed by two signing authorities for each Board.



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D. Dean left the meeting at 8:27 p.m.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the amended Co-operative Agreement between the Friends of the Educational Archives, Grand Erie District School Board, and the Brant, Haldimand, Norfolk Catholic District School Board, as amended.

Carried

(c) **Board Policy and Procedure**

J. Forbeck presented this report on behalf of the Policy and Administrative Procedure Ad Hoc Committee. An index has been provided to show alignments to date and those suggested in the future.

C.A. Sloat agreed that the alignment has worked well with previous policies and procedures.

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Policy and Administrative Procedure Committee report for information

Carried

(d) **Appointment of Architect – Coronation School Project**

J. Gunn explained that the RFP process was completed and that 12 firms responded. 50% of firms advanced through the first section of scoring, the Evaluation Committee recommends +VG Architects.

Moved by: T. Waldschmidt

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the award for Architectural Consultant Services for the Coronation School redevelopment project as set out in tender 2015-19-P to +VG Architects.

Carried

(e) **Grand Erie Parent Involvement Committee (GEPIC) Membership**

J. Forbeck reviewed the membership composition. Brent Howard was acclaimed by members as the Chair of the GEPIC Committee.



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Moved by: T. Waldschmidt

Seconded by: J. Angus

THAT the Grand Erie District School Board approve the appointments to the Grand Erie Parent Involvement Committee (GEPIC) for the term November 2014 to November 2015.

Carried

(f) **Gradual Entry into Kindergarten**

C.A. Sloat inquired if we should ask for input on this process and bring back to table.

B. Blancher confirmed that a brief report would be provided that included the principal's Feedback on challenges, concerns and successes of the implementation.

Moved by: T. Waldschmidt

Seconded by: E. Dixon

THAT a review of the implementation of gradual entry to kindergarten be scheduled for the Committee of the Whole No. 2 meeting on November 10, 2014.

Carried

H – 1 **Other Business**

(a) **Summary of Accounts – September 2014**

Presented as printed.

Moved by: D. Werden

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of September 2014 in the amount of \$11,176,659.13 as information.

Carried

(b) **Joint Occupational Health & Safety Committee Minutes – September 18, 2014**

Presented as printed.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the "Joint Occupational Health & Safety Committee Minutes – September 18, 2014" as information.



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Carried

(c) **Special Education Advisory Committee Minutes – September 11, 2014**

Presented as printed.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the “Special Education Advisory Committee Minutes – September 11, 2014” as information.

Carried

(d) **Audit Committee Minutes – September 23, 2014**

Presented as printed.

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Audit Committee Minutes – September 23, 2014” as information.

Carried

(e) **Communication and Engagement Committee Minutes – September 15, 2014**

Presented as printed.

R. Collver commented about the outstanding work by some schools for the School Website Implementation, however was disappointed to see that the target for all schools will not be met in 2014.

S. McKillop clarified that social media is an area of focus in the Annual Operating Plan and that learning sessions will be conducted on November 19, 2014 for staff to participate and provide feedback.

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the “Communication and Engagement Committee Minutes – September 15, 2014” as information.



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I -1 Correspondence

(a) Minister of Education re: Student Transportation Sector

R. Collver inquired if the Manager of the Transportation Consortia is considering this proposal. D. Werden added that a meeting will be held this month with the Brant Haldimand Norfolk Student Transportation Services and this would be discussed.

D. Dean arrived at 8:52 p.m.

(b) Poverty Action Partnership (PAP) of Haldimand Norfolk

J. Forbeck clarified that the intent of the letter is requesting a letter of support from Grand Erie and that the research will benefit us in relation to compensatory education.

Moved by: D. Werden

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board write a letter to support the funding proposal being submitted by The Poverty Action Partnership of Haldimand and Norfolk (PAP-HN).
Carried

(c) Minister of Education re: Early Development Instrument

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive correspondence as information.
Carried

J – 1 Adjournment

Moved by: M. Macdonald

Seconded by: J. Angus

THAT the meeting be adjourned at 8:57 p.m.

Carried

Board Chair, Carol Ann Sloat