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## MINUTES

**Present:** B. Doyle, Committee Chair, G. Anderson, R. Collver, D. Dean, A. Felsky, J. Harris, J. Richardson, K. Sandy, C.A. Sloat, D. Sowers, T. Waldschmidt, M. Brown (Student Trustee), E. Creed (Student Trustee)

**Administration:** Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary - D. Fletcher

**Regrets:**

**Trustees:** Nil.

**Administration:** Nil.

**A – 1 Opening**

**(a) Roll Call**

The meeting was called to order by Committee Chair, B. Doyle at 6:30 p.m. for the purposes of conducting the In Camera Session.

**(b) Declaration of Conflict of Interest**

Nil.

**(c) In Camera Session**

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss legal, property and personnel matters at 6:30 p.m.

**Carried**

**(d) Welcome to Open Session**

The Public Session meeting was called to order by Committee Chair, B. Doyle, at 7:15 p.m.



## Committee of the Whole Board No.2

April 20, 2015

Education Centre, Board Room

### (e) **Agenda Additions/Deletions/Approval**

In Camera item D-1-c was added to the agenda.

Moved by: R. Collver

Seconded by: J. Richardson

THAT the agenda be approved as printed.

**Carried**

### (f) **In Camera Report**

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT Item D-1-a be approved.

**Carried**

### B – 1 **Business Arising from Minutes and/or Previous Meetings**

Nil.

### C – 1 **Director's Report**

The Director highlighted:

- **Student Senate:** Student representatives from every secondary school met on Tuesday, April 14, 2015. At this session, students elected the 2015-16 Student Trustees. Congratulations to Madelaine Brown, current Student Trustee for being the first to be re-elected for the second consecutive year. Madelaine is from BCI. The second Student Trustee elected for next year is Alex Martindale from Cayuga Secondary School.
- **Earth Week:** Schools across Grand Erie District School Board are engaged in a number of activities to commemorate Earth Week. Examples of Earth Week events include: Russell Reid Community Greening Ceremony  
Geocaching at Centennial-Grand Woodlands, Secondary schools tree planting  
Green EcoBlitz and Earth Week Events at Grand Erie Learning Alternatives, Eco Inventors Challenge with Habitat for Humanity at King George Public School, yard clean up at Valley Heights and community clean up at Bloomsburg, Litter less/Boomerang Lunches at many schools including J.L. Mitchener, Lynndale Heights, and Langton



## Committee of the Whole Board No.2

April 20, 2015

Education Centre, Board Room

- Education Week 2015: Education Week is an annual event celebrated across the Grand Erie District School Board; this year the week is celebrated from Monday, May 4 to Friday, May 8, 2015.
- Public Meetings for Special Education Annual Review Continue: As part of the annual review of the Grand Erie District School Board Special Education plan, three public meetings will be held in April to provide members of the community with an opportunity for public input into the plan.
- Equity Speakers Series Event: The event is planned for April 21, 2015, the trip will tour Six Nations and New Credit

Moved by: G. Anderson

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Director's Report of April 20, 2015 as information.

**Carried**

### D – 1 New Business – Action/Decision Items

#### (a) **21<sup>st</sup> Century Learning Plan – Phase 6-10 (formerly known as the Education Technology Initiative)**

D. Abbey – introduced his team of Jeff Dumoulin, Teacher Consultant, Information Technology, Norma Bingham, Itinerant Teacher for Educational Technology (Elementary), and Chris Bates, Itinerant Teacher for Educational Technology (Secondary).

D. Abbey highlighted:

- Recall – Educational Technology Initiative Phases 1-5
- Hardware Refresh Strategy Phases 6-10
- Hardware Refresh Strategy Highlights
- Professional Development Outline – Phase 6-10
- Professional Development Highlights
- Budget Outline Highlights

D. Abbey explained that although netbooks have aged and work, there are challenges of working with new software on 5 year old technology.



## Committee of the Whole Board No.2

April 20, 2015

Education Centre, Board Room

D. Abbey clarified that one of the PD models would be to invite schools to participate in peer-to-peer in-school PD on a specific goal, supported by the 21<sup>st</sup> Century Learning Team. Approximately 15 schools per year will be included so that all schools are included over the 5 year plan. All teachers will have options to choose from in other forms of PD including Demonstration Classrooms, after school workshops, and PD support from Students in their schools.

J. Harris inquired about the five year refresh cycle. J. Dumoulin explained that netbooks were the best price point at the beginning and explained the difficulty in determining which devices would be appropriate at the beginning of the plan. The netbooks will first be replace for teachers to maintain the training done so far and to keep up to date in the classroom. Next steps include determining which device is available to us next year.

M. Windle, Manager of Information Technology Services (Acting) confirmed that \$200,000 refresh is a true reflection over the current phases.

C.A. Sloat was pleased that our Board is seen as a leader in the province and with that, has seen great successes in our initiatives to date, however did recognize the challenges faced with older buildings.

G. Anderson commended M. Windle on his hard work during the last six months.

J. Harris was pleased what a commendable job the team had done tackling challenges to see that the students benefit by the initiatives to date.

D. Dean inquired about the budgetary impact of compressing a five year grid to a three year grid. J. Gunn explained that it would cost an extra \$1.7 million per year, and the goal is to tailor the amount of spending to match the amount received for computers in the Ministry funding.

Moved by: G. Anderson

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the 21st Century Learning Plan – Phase 6-10, subject to final Budget approval.

**Carried**



D – 2 New Business – Information Items

(a) Information Technology Services Annual Report

D. Abbey invited Mark Windle, Manager of Information Technology Services (Acting) to the presentation.

D. Abbey reviewed highlights from the report that included: background, additional information, budget implications and communication plan.

ITS Milestones 2014-2015 include:

- Student Information System
- Hardware/Software Deployment and Maintenance
- Education Technology Project Year 5
- MPLS Network deployment
- 2015-2016 Annual Department Plan

ITS initiatives 2015 -2016 include:

- Student Information System
- Technology Disaster Recovery Plan Development
- Hyper-V Server Hardware refresh
- Wireless Evaluation Pilot
- Support Services Review and Recommendation Process
- Staff and Student Training and Support Resource
- System Upgrade Standardization
- Data Standard/Data Integrity Committee
- Digital Resources Advisory Committee

J. Harris requested clarification on the Technology Disaster Recovery Plan development And Hyper-V Server Hardware refresh.

M. Windle explained that the ITS Department plan details specific timelines for a Technology Disaster Recovery Plan and the Hyper-V Server Hardware refresh.

M. Windle further explained that in regards to the Hyper-V environment, Spare pieces of hardware had been repurposed over the past several years and this hardware was aging and that the team will be reviewing a stable solution that will look to replace older hardware with newer device.



## Committee of the Whole Board No.2

April 20, 2015  
Education Centre, Board Room

In terms of System Upgrade Standardization, M. Windle explained that in the past system upgrades (ie server software upgrades) have come from various different stakeholders with different priority timelines, and ITS would like to build a framework of the process for how upgrades will be completed. This process is not cost-based, and the investigation will determine what is available either by industry standard or slightly modified.

E. Creed inquired if students would be part of the Digital Resource Advisory Committee. D. Abbey explained that it will be taken away for consideration.

C.A. Sloat asked for clarification on the Annual Department Plan, D. Abbey explained that the focus would be the operational side of the department.

Moved by: R. Collver

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the "Information Technology Services Annual Report" as information.

**Carried**

### (b) **Data Report – Elearning Annual Report**

A. Nesbitt reviewed highlights from the report that included: background, current eLearning programs, Ontario eLearning consortium (OeLC), Grand Erie eLearning website, Provincial eLearning Strategy and the Role and Responsibilities of the eLearning Contact (eLC), Technology Enabled Learning, Consideration and New Developments for 2014-2015, New Developments for 2015-2016, Budget Implications/Funding Sources and Communication Plan.

M. Brown inquired if the addition of French Immersion (FI) programs have been considered into the curriculum.

A. Nesbitt explained that it has not been considered at this time because the secondary FI Program is self-contained, and it would be difficult to find another FI partner within Grand Erie at the secondary level. He addressed the blended model that teachers are BCI would be using for the FI program.



## Committee of the Whole Board No.2

April 20, 2015

Education Centre, Board Room

Moved by: C.A. Sloat

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the "eLearning Annual Report" as information.

**Carried**

### (c) **Summer School Report**

A. Nesbitt reviewed highlights from the report that included: background, Key Elements of 2015 Program, General Trends, Summer School Challenges, Transportation, Summer School Sites and Summary.

A. Nesbitt clarified that a model will be developed to include the voice of parents and teachers to provide guidance with future decisions.

C.A. Sloat inquired if any changes will be made to the registration process on the first day of summer school. A. Nesbitt explained that there are a significant number of students who are enrolled. Shannon Love, Teacher Consultant Student Success and District eLearning Contact, and Scott Johnson, Principal of Summer School will be developing a plan with the coterminous board to ensure the roll out of an effective plan.

Moved by: A. Felsky

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the "Summer School Report", as information.

**Carried**

### (d) **Annual School Effectiveness Framework Report**

B. Blancher reviewed highlights from the report that included: background, additional information, Elementary, Trends, and Communication Plan. She referred to the attached schedule of visits for the elementary schools.

A. Nesbitt explained the change in process where principals are now only out of the school or classroom for .5 of the day. He referred to the schedule of visits for the secondary schools



## Committee of the Whole Board No.2

April 20, 2015

Education Centre, Board Room

A. Nesbitt explained that GELA was not on the cycle historically, however a decision was made that school effectiveness must include all classrooms, although they don't all look the same.

He further explained that secondary principals work in advance with L. Majerovich, Secondary Principal Leader to determine what to look for during the visit.

Moved by: C.A. Sloat

Seconded by: A. Felsky

THAT the Grand Erie District School Board receive the "Annual School Effectiveness Framework Report" as information.

**Carried**

(e) **Trustee Expense Report (F3)**

Presented as printed.

Moved by: J. Harris

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the "Trustee Expense Report" as information.

**Carried**

(f) **Education Week 2015**

J. Forbeck referred to the revised report that outlines all activities to be held in celebration of "Education Week". The focus is to bring community and parents into schools to highlight the work in schools.

Moved by: D. Sowers

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the "Education Week 2015" Report as information.

**Carried**

(g) **Quality Accommodations Report (B8)**

J. Gunn clarified that these options are to be considered over time. Some options are new to the Board and would require discussion on the process.





## Committee of the Whole Board No.2

April 20, 2015

Education Centre, Board Room

He reviewed highlights from the report that included: Background, Additional Information, French Immersion Program Growth, Single Track French Immersion in the City of Brantford, Dual Track French Immersion in Brant County, South East Norfolk Elementary, Accommodation for Secondary French Immersion Program, and Next Steps.

The discussion included numerous questions, J. Gunn clarified the following:

- If dual track is continued at Burford ES, the school will be over capacity without additional sites being established
- The FI program at Burford ES is only implemented up to grade four, there is time to consider which secondary school the students would attend, and that the immediate recommendation is affecting grade eight students coming from Dufferin or Fairview
- Students who will attend BCI (home or FI), PJ or NPC would be determined by rationalizing the size of the regular program space
- A viable option referred to on page 7 may include extending boundaries in the Paris and Burford area to direct more students to Paris
- There is a possibility and hope that parents from Paris and Glen Morris may choose to start their children in a FI school if it resides in Paris at Paris Central (capacity of 219 students)
- There is no set process for program relocation
- Recommends the review of Administrative Procedure FT119 Boundary Review
- There will be no new arcs started until FT5 Pupil Accommodation Review is revised to reflect new ministry guidelines, the timelines will be shortened and can be completed by between January and June

Trustees provided the following comments:

- Our Board offers full transportation, programming in junior kindergarten, some boards in the province has been unable to provide the same
- Consideration to look at neighborhood schools likely to convert to FI in the near future
- Consideration of teaching strength, FI teachers will be in demand around the province
- Pleased that community input will be considered, parents are passionate about this program
- Grand Erie does a great job of providing opportunities for all communities to engage in conversation
- Is it time to review benefits of a dual track system?



## Committee of the Whole Board No.2

April 20, 2015

Education Centre, Board Room

Trustees complimented J. Gunn on the information report.

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the "Quality Accommodations Update" as information.

**Carried**

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board initiate an Accommodation Review for the South East Norfolk Elementary Schools including Elgin, Lakewood, Lynndale Heights, Walsh and West Lynn to commence in January 2016.

**Carried**

### (h) **Kindergarten Before and After School Programs**

B. Blancher reviewed highlights from the report that included: Background, Additional Information and Communication Plan regarding the Program.

B. Blancher clarified that the provider for St. George-German is Paris Childcare.

A. Felsky was pleased to see the positive effects of the parent survey on the program.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the report on Kindergarten Before and After School Programs as information.

**Carried**

### E – 1 **Other Business**

#### (a) **OPSBA Report**

C.A. Sloat referred to the report. D. Dean stated the importance of supporting Michael Barrett at this time and encouraged trustees to complete the on line survey.

Moved by: G. Anderson

Seconded by: A. Felsky

THAT the Grand Erie District School Board receive the "OPSBA Report" as information.

**Carried**



## Committee of the Whole Board No.2

April 20, 2015  
Education Centre, Board Room

### F – 1 Correspondence

Nil.

### G – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the meeting be adjourned at 9:23 p.m.

**Carried**

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Committee of the Whole Board No. 2 Chair, Brian Doyle