



Committee of the Whole Board No.1

January 12, 2015
Education Centre, Board Room

MINUTES

Present: G. Anderson, Committee Chair, R. Collver, D. Dean, B. Doyle, A. Felsky, J. Harris, J. Richardson, K. Sandy, C.A. Sloat, T. Waldschmidt, M. Brown (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary - D. Fletcher

Regrets:

Trustees: D. Sowers, E. Creed (Student Trustee)

Administration: Nil.

A – 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, G. Anderson at 6:30 for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: T. Waldschmidt

Seconded by: D. Dean

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, G. Anderson at 7:23 p.m.

(e) Agenda Additions/Deletions/Approval

Item D-2-a Administrative Procedure SO113 Tornadoes was removed from the agenda.



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Moved by: A. Felsky
Seconded by: T. Waldschmidt
THAT the agenda be approved, as amended.
Carried

(f) **In Camera Report**

Moved by: C.A. Sloat
Seconded by: T. Waldschmidt
THAT Item B-1-a be approved.
Carried

Moved by: R. Collver
Seconded by: C.A. Sloat
THAT Item B-1-b be approved.
Carried

B – 1 Business Arising from Minutes and/or Previous Meetings

Nil.

C – 1 Director's Report

The Director highlighted:

- Kindergarten Registration starts in January. Schools received this year's edition of the Welcome to Kindergarten Guide. Parents can also order a guide online
- Grade 8 Student and Parent Information Nights: Secondary schools from Brantford/Brant and Norfolk are engaged in Grade 8 Nights this week

R. Collver inquired if third party providers for before and after school are invited to registration nights for kindergarten.

B. Blancher explained that these providers meet with schools in June regarding communication pieces and invitations to registrations is discussed. Although encouraged, it is not mandated for them to attend.

Moved by: T. Waldschmidt
Seconded by: B. Doyle
THAT the Grand Erie District School Board receive the Director's Report of January 12, 2015 as information.
Carried



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D – 1 Bylaw/Policy/Procedure Consideration - Action/Decision Items

(a) HR6 Principal/Vice-Principal Selection Process

M. McDonald provided trustees with the Ontario Leadership Framework as a reference and document that governs all leadership policies in the province.

He reviewed the revisions made to the policy.

C.A. Sloat questioned if the role of the interview team would be lessened in this new process. M. McDonald explained that the interview team continues to be an important part of the process and would be assessing the person during the interview.

R. Collver inquired if the trustees would continue to receive the interview binder prior to the interview and M. McDonald confirmed that process would remain the same.

A wide variety of approaches will be taken with executive council participating at the school level and interview level and will make the recommendations based on all of the data.

J. Harris inquired how the score is tabulated. M. McDonald explained that an overall score is determined by data gathered by using the different tools.

G. Anderson added that the critical component is the principal and explained the process in which Board approves the pool and the superintendents make decisions about placements.

M. McDonald explained that Superintendent of Human Resources would likely make observations and complete assessment tools for external candidates at their current school.

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board forward Policy HR6 - "Principal/Vice-Principal Selection Process" to all appropriate stakeholders for comment to be received by April 3, 2015.

Carried

(b) SO5 School/Site Security and Lockdown

W. Baker referred to the policy and reviewed the current version. The proposed revised version including administrative procedures SO113 Tornadoes and SO109 Bomb Threats were reviewed.



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Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Policy SO5 - "School/Site Security and Lockdown" to all appropriate stakeholders for comment to be received by April 3, 2015.

Carried

(c) **BL26 Chairs' Committee**

J. Forbeck noted that there were no comments received.

Moved by: D. Dean

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve Bylaw 26 – "Chairs' Committee".

Carried

(d) **BL27 Electronic Meetings**

J. Forbeck reviewed the comments provided.

J. Harris recommended changes in wording under security.

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board approve Bylaw 27 – "Electronic Meetings", as amended.

Carried

(e) **BL29 Student Trustee**

J. Forbeck reviewed suggestions provided. R. Collver inquired if the student must be a full time student at the beginning of the second semester. J. Forbeck clarified that regulation 7/07 Section 5(1) in the Education Act states the student trustee must be a full time student. This would include the second semester.

R. Collver recommended that the permission form be revised to clarify that the meetings are held three times a month and at the Education Centre in Brantford.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve Bylaw 29 – "Student Trustee", as amended.

Carried



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(f) **BL31 Borrowing Bylaw re: Good Places to Learn**

J. Gunn stated that this bylaw is no longer required.

Moved by: D. Dean

Seconded by: J. Harris

THAT the Grand Erie District School Board rescind Bylaw 31- Borrowing Bylaw: Good Places to Learn.

Carried

(g) **FT13 Pride of Place**

J. Gunn reviewed the comments received for this new “policy”. He discussed the proposed funds for compensatory schools.

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve Policy FT13 – “Pride of Place”.

Carried

(h) **FT14 Environmental Standards for Facility Operations and Maintenance**

J. Gunn reviewed the comments received.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve Policy FT14 – “Environmental Standards for Facility Operations and Maintenance”.

Carried

(i) **HR1 Bereavements**

M. McDonald reviewed the comments received.

C.A. Sloat referred to the incidents in Ottawa and asked if the bylaw clearly states what is meant by a tragedy. J. Forbeck clarified that if the Board feels the need to communicate with schools around a situation with regards to messaging to students/staff, then there would be need to lower the flag.



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Moved by: A. Felsky

Seconded by: J. Harris

THAT the Grand Erie District School Board approve Policy HR1 – “Bereavements”.

Carried

(j) **HR8 Workplace Violence**

J. Gunn reviewed the comments. A revised version was provided to include Administrative Procedure HR123 Workplace Violence. He reviewed further comments that were provided.

Moved by: T. Waldschmidt

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve Policy HR8 – “Workplace Violence”, as amended.

Carried

(k) **SO21 School Food and Beverages**

B. Blancher reviewed the comments received, and those that relate to food and allergies. She clarified that this policy refers to food nutritional standards for food and beverages sold in schools.

R. Collver inquired how this policy is monitored. B. Blancher responded that the food and beverages sold in the schools and monitored by the cafeteria monitors as per PP150. Principals in consultation with school councils complete a food tracker of any food sold in the schools and is submitted to the superintendents.

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve Policy SO21 – “School Food and Beverages”.

Carried

(l) **SO29 Threat/Risk Assessment**

W. Baker reviewed comments received.

He clarified that the brochure is not included with the policy and that the Fair Notice will be placed in school calendars for students to receive. Posting it on the website, in addition to the Threat/Risk Protocol would be an effective way of communicating to parents.



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Moved by: T. Waldshmidt

Seconded by: J. Harris

THAT the Grand Erie District School Board approve Policy SO29 – “Threat/Risk Assessment”.

Carried

D – 2 Administrative Procedure Consideration – Information Items

(b) HR123 Workplace Violence

J. Gunn explained that approval of HR8 makes Administrative Procedure HR123 redundant.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board rescind Administrative Procedure HR123- Workplace Violence.

Carried

(c) SO112 Appropriate Student Dress

S. Sincerbox reviewed the comments received.

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive Administrative Procedure SO112 – “Appropriate Student Dress”.

Carried

(d) SO118 Opening and Closing Exercises at School

S. Sincerbox reviewed the comments.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive Administrative Procedure SO118 – “Opening and Closing Exercises at School”.

Carried



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E – 1 Other Business

Nil.

F – 1 Correspondence

- (a) Bluewater District School Board
- (b) Workforce Planning Board of Grand Erie

J. Forbeck suggested that the Human Resources will follow up with item F-1-b.

G – 1 Adjournment

Moved by: C.A. Sloat
Seconded by: J. Harris
THAT the meeting be adjourned at 8:37 p.m.
Carried

Committee of the Whole Board No.1 Chair, Greg Anderson