



MINUTES

Present: G. Anderson, Committee Chair, D. Dean, B. Doyle, A. Felsky, J. Harris, J. Richardson, K. Sandy, C.A. Sloat, D. Sowers, T. Waldschmidt, M. Brown (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, S. Sincerbox; Recording Secretary - D. Fletcher

Teleconference: E. Creed (Student Trustee)

Regrets:

Trustees: R. Collver

Administration: A. Nesbitt

A – 1 Opening

(a) Roll Call

Roll call was taken.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Board move into In Camera Session to discuss legal and personnel matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, G. Anderson at 7:20 p.m.

(e) Agenda Additions/Deletions/Approval

Agendas items E-1-d FT5 Pupil Accommodation Review – Working Group and E-1-e Community Hubs were added to the agenda.



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Education Centre, Board Room

Moved by: J. Richardson
Seconded by: T. Waldschmidt
THAT the agenda be approved, as amended.
Carried

(f) **In Camera Report**

Moved by: D. Dean
Seconded by: C.A. Sloat
THAT the Grand Erie District School Board approve the Lease Agreement and Shared Use and Maintenance Agreement for the Pauline Johnson Collegiate-Kiwanis Field between the Board and the Corporation of the City of Brantford.
Carried

B – 1 **Business Arising from Minutes and/or Previous Meetings**

Nil.

C – 1 **Director's Report**

The Director highlighted:

- National Volunteer This week is a time to recognize, celebrate and thank Grand Erie's volunteers. Schools and staff across the board will be recognizing their volunteers in various ways.
- Student Senate: Student leaders, including presidents and co-presidents will be attending the Student Senate Meeting on April 14, 2015 to elect 2015-2016 student trustees
- Public Meetings for Special Education Annual Review: Three public meetings will be held in April to provide members of the community with an opportunity for public input into the Grand Erie District School Board Special Education plan. The first of the three events will be held on April 14, 2015 at Lynndale Heights.
- Elementary Eco Conference at Camp Trillium: On April 15, 2015, Grand Erie will welcome more than 250 elementary students from across the Board to participate in a day of environmental learning, engagement and action in order to educate and train students to become environmental stewards. Keynote speakers and presenters include: Hannah Alper (Me to We inspirational speaker and environmentalist), Derek Forgie(actor, comedian and activist), Nature's Calling EE, Nipissing University Teacher Candidates, Pauline Johnson CVS' EcoTeam, and Paris District High Schools' EcoTeam.
- Chris Hadfield to Visit James Hillier School: The James Hillier Foundation and the Sanderson Centre announced today that former Canadian astronaut Chris Hadfield will be attending James Hillier Public School on September 10, 2015. The visit is part of the celebration of Dr. Hillier's 100th birthday this year and is in conjunction with James Hillier Public Schools' 65th anniversary



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- Five and 25 Year Recognition: The Director recognizes employees who have been working at Grand Erie for five and 25 years by visiting the employee's school and presenting them with a gift. It is approximately 150 visits per year.
- Recognition from Terry Fox Foundation: Grand Erie schools raised \$80,197 this year and over a number of years the schools have raised more than \$635,668.95.

Moved by: D. Sowers

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Director's Report of April 13, 2015 as information.

Carried

D – 1 Bylaw/Policy/Procedure Consideration - Action/Decision Items

(a) FT15 Safe Work Practices

J. Gunn explained that this new policy includes information from four administrative procedures: FT106 Workplace Electrical Safety, FT108 Confined Space Entry, FT109 Hot Work Permit and FT115 Lock out, Tagging and Test Procedure. These procedures have been developed into operating standards.

Moved by: C.A. Sloat

Seconded by: A. Felsky

THAT the Grand Erie District School Board forward Policy FT15 - "Safe Work Practices" to all appropriate stakeholders for comment to be received by September 11, 2015.

Carried

(b) SO12 Code of Conduct

W. Baker explained that Code of Conduct policy aligns with provincial Code of Conduct. SO131 Administrative Procedure Code of Conduct is now included in this policy.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board forward Policy SO12 - "Code of Conduct" to all appropriate stakeholders for comment to be received by September 11, 2015, as amended.

Carried

(c) SO16 Voluntary Aboriginal Self-Identification

J. Forbeck reviewed the revisions made to the policy. Administrative Procedure SO123 is now included in this policy.



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He clarified that under the rationale section of the policy and the procedure section, the wording will be revised to explain that parents on behalf of their children or students over the age of 18 have the right to voluntary self- identify as Aboriginal.

J. Forbeck further explained that although a number of initiatives have been rolled out, the single most encouraging initiative was discussions with the team and each school secretary. Results showed an increase of 200-300 per year for number of families who self-identify.

Moved by: T. Waldschmidt

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Policy SO16 - "Voluntary Aboriginal Self-Identification" to all appropriate stakeholders for comment to be received by September 11, 2015.

Carried

D – 2 Administrative Procedure Consideration – Information Items

(a) FT107 Asbestos

J. Gunn reviewed the minor changes.

Moved by: B. Doyle

Seconded by: A. Felsky

THAT the Grand Erie District School Board forward Administrative Procedure FT107 — "Asbestos" to all appropriate stakeholders for comment to be received by September 11, 2015.

Carried

(b) HR104 Employee Safety Protocol at Non-Board Locations

M. McDonald recommended a few revisions to clarify the process. M. McDonald clarified that he wasn't aware of too many incidents, but any incident would be dealt with supervisor.

Moved by: D. Sowers

Seconded by: J. Richardson

THAT the Grand Erie District School Board forward Administrative Procedure HR104 - "Employee Safety Protocol at Non-Board Locations" to all appropriate stakeholders for comment to be received by September 11, 2015.

Carried



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(c) **HR114 Confidentiality of Medical Records**

M. McDonald reviewed the minor revisions related to retention.

Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Administrative Procedure HR114 - "Confidentiality of Medical Records" to all appropriate stakeholders for comment to be received by September 11, 2015.

Carried

(d) **HR115 Employee Absenteeism**

M. McDonald reviewed the minor revisions related to clarify current practice.

Moved by: C. A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board forward Administrative Procedure HR115 - "Employee Absenteeism" to all appropriate stakeholders for comment to be received by September 11, 2015.

Carried

(e) **HR116 Return to Work Program and Workplace Accommodation**

M. McDonald complimented Sylvia Hunnaford, Health and Disability Officer who coordinates the return to work program and workplace accommodation.

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Administrative Procedure HR116 - "Return to Work Program and Workplace Accommodation" to all appropriate stakeholders for comment to be received by September 11, 2015.

Carried

(f) **P107 Home Schooling**

B. Blancher reviewed a few revisions. B. Blancher explained it is difficult to determine if home schooling is a growing movement because there is no data of those students who attended schools and moved to home schooling and those students who home school and were never registered in schools.



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Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board forward Administrative Procedure P107 - "Home Schooling" to all appropriate stakeholders for comment to be received by September 11, 2015.

Carried

(g) **SO101 Pediculosis (Head Lice)**

No revisions were suggested.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board forward Administrative Procedure SO101 - "Pediculosis (Head Lice)" to all appropriate stakeholders for comment to be received by September 11, 2015.

Carried

(h) **SO107 Physical Intervention/Restraint**

S. Sincerbox reviewed the revisions.

Moved by: J. Harris

Seconded by: D. Sowers

THAT the Grand Erie District School Board forward Administrative Procedure SO107 - "Physical Intervention/Restraint" to all appropriate stakeholders for comment to be received by September 11, 2015.

Carried

(i) **P101 Educational Programs in Government Approved Care, Custodial and Correctional Facilities**

S. Sincerbox explained that the information and directions presented in this administrative procedure are addressed in the recently released *Guidelines for Educational Programs for Students in Government Approved Care and/or Treatment, Custody and Correctional (CTCC) Facilities 2014-15*. It is recommended to rescind P101.

Moved by: A. Felsky

Seconded by: D. Dean

THAT the Grand Erie District School Board rescind Administrative Procedure P101 Educational Programs in Government Approved Care, Custodial and Correctional Facilities

Carried



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E – 1 Other Business

(a) Secondary Average Class Size

M. McDonald referred to class size regulation introduced in 1997 as an amendment to the Education Act. The legislation allowed a maximum average class size of 22 in the Board's secondary schools.

Moved by: J. Harris

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve an increase to the average aggregate Secondary School Class size to 22 for 2015-2016.

Carried

(b) International Students – Fee Structure

J. Gunn explained that Grand Erie receives a number of applications from students outside of Canada to attend Grand Erie's school each year and referred to the chart that outlines the international students' enrolment at our secondary schools over the past five years.

A \$350.00 increase on the 2014-2015 base fee is recommended for 2015-2016 recognizing the increase in comparable tuition agreements fees year over year.

Moved by: B. Doyle

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the 2015-2016 Tuition Fees for International Students.

Carried

(c) Mileage Remuneration Review

J. Gunn explained that the Board's mileage rate is reviewed annually for staff who use their vehicle for work related activities.

The last change to the mileage rate was effective September 1, 2012 when the Board approved an increase from \$0.46 to \$0.47 per kilometer.

An increase or decrease of \$0.01 would alter the budget by \$11,000

Moved by: D. Dean

Seconded by: J. Harris

THAT the Grand Erie District School Board approve the current mileage rate of \$0.47 per kilometer, effective September 1, 2015, subject to final budget approval.

Carried



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(d) FT5 Pupil Accommodation Review - Working Group

J. Forbeck explained that recently the Ministry of Education provided changes to the Pupil Accommodation Guidelines, which has an impact to the Board Policy FT5.

C.A. Sloat explained that in previous years a working group was established in previous versions of the Ministry guidelines to propose any changes to the Board policy. Trustees will meet to discuss the working group.

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board strike a working group to review Policy FT5- Pupil Accommodation Review.

Carried

(e) Community Hubs

C.A. Sloat referred to a recent OPSBA meeting regarding an announcement of Community Hubs Advisory Group appointments, which didn't include any elected school board trustees and school board staff. She requested and received direction to write a letter to the Minister of Education.

F – 1 Correspondence

(a) Haldimand County

G – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the meeting be adjourned at 8:12 p.m.

Carried

Committee of the Whole Board No.1 Chair, Greg Anderson