



Regular Board Meeting

November 24, 2014
Education Centre, Board Room

MINUTES

Present: C.A. Sloat, Board Chair, J. Angus, B. Doyle, R. Collver, E. Dixon, D. Dean, A. Everets, C. Lefebvre, M. Macdonald, T. Waldschmidt, D. Werden, E. Creed (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary – D. Fletcher

Teleconference:

Regrets:

Trustees: M. Brown (Student Trustee)

Administration: Nil.

A – 1 Opening

(a) Roll Call

The meeting was called to order by Board Chair C.A. Sloat at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

Board Chair C.A. Sloat welcomed everyone to the Open Session at 7:20 p.m.



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(e) **Agenda Additions/Deletions/Approval**

Moved by: E. Dixon

Seconded by: B. Doyle

THAT the agenda be approved as printed.

Carried

(f) **In Camera Report**

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT Appointments to the Elementary Principals Pool be confirmed.

Carried

Moved by: T. Waldschmidt

Seconded by: J. Angus

THAT Appointments to the Elementary Vice-Principals Pool be confirmed.

Carried

Moved by: J. Angus

Seconded by: D. Dean

THAT Appointments to the Secondary Principals Pool be confirmed.

Carried

Moved by: D. Werden

Seconded by: J. Angus

THAT Appointments to the Secondary Vice-Principals Pool be confirmed.

Carried

Moved by: D. Werden

Seconded by: J. Angus

THAT the Term Appointment for Early Years Teacher Consultant be approved.

Carried

(g) **Memorials**

Nil.



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(h) **Presentations**

C.A. Sloat, Chair of the Board extended warm wishes to J. Angus, E. Dixon, A. Everets, C. Lefebvre, M. Macdonald and D. Werden and thanked them for their commitment.

A. Everets was recognized as serving a 27 year term and was presented the Ontario Public School Boards' Association "The President's Award" in honour of 27 years of outstanding dedication to public education in Ontario and commitment to the success and well-being of students.

(i) **Delegations**

Nil.

B – 1 **Approval of Minutes**

(a) **October 20, 2014 (Regular Board Meeting)**

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the minutes of the Regular Board Meeting, held October 20, 2014 be approved.

Carried

(b) **November 3, 2014 (Committee of the Whole No. 1 Meeting)**

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the minutes of the Committee of the Whole No. 1 Meeting held November 3, 2014 be approved.

Carried

(c) **November 10, 2014 (Committee of the Whole No. 2 Meeting)**

Moved by: R. Collver

Seconded by: E. Dixon

THAT the minutes of the Committee of the Whole No. 2 Meeting held November 10, 2014 be approved.

Carried



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C – 1 Business Arising from Minutes and/or Previous Meetings

Nil.

D – 1 Director's Report

The Director highlighted:

- Minister's Student Advisory Council: Students in grades 7–12 can apply for the 2015-16 Minister's Student Advisory Council (MSAC). MSAC is a group of about 60 students from publicly funded schools all across the province.
- Aboriginal Week at Bellview Public School: All classes will be learning the social dances and hearing a teaching that relates to respect and deep caring. On Friday, November 28, the students and parents of the school will come together for a school social filled with traditional dancing (to traditional music/singing).
- Haldimand Grade 8 Parent and Student Information Nights: All four Haldimand high schools will welcome Grade 8 students this week. Dunnville, Cayuga, Hagersville and McKinnon Park will hold their open house one night this week.
- Early Childhood Educator Banquet Honours Patricia Hammond and Genevieve Rochette: Kids Can Fly hosted the Early Childhood Educator Banquet for educators who value early learning in the community on Thursday, November 6, 2014. In Grand Erie Patricia Hammond (Registered Early Childhood Educator) at Major Ballachey Public School, received the Early Learning Award of Excellence. Sponsored by Kids Can Fly and Mohawk College, this award is given to a leader who's inspirational in their work with children, families and community. Genevieve Rochette, Designated Early Childhood Educator at École Dufferin, received the Rising Star Award sponsored The Ontario Early Years Brant. This award recognized an early learning, postsecondary student, who embodies and demonstrates the professional image and values of an early learning professional through their actions and character.

Light a Smile Campaign

Betty Finley, a Grand Erie employee, is the coordinator of the Light a Smile Campaign and leads the way to help give our most vulnerable children and their families a reason to smile this holiday thanks to the generosity of staff and community members within the Grand Erie School Board. Approximately 300 gift bags full of essential items are prepared for students to receive on Christmas and more than 30 families will be sponsored in addition this year.



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She shared the name and details of the family that they will support this year. The “Big Wrap Day” will be held on Monday, December 15, 2014 starting at 8:30 a.m. at Major Ballachey School. Donations and volunteers are still being accepted through Betty Finley (betty.finley@granderie.ca).

Christmas angels, senior admin and trustees contributed to program in a variety of ways.

Moved by: D. Dean

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Director's Report of November 24, 2014 as information.

Carried

E – 1 Student Trustee’s Report

E. Creed reported on the Student Senate meeting held on October 21, 2014. Presidents and vice-presidents from 11 secondary schools were present.

Students connected and show great interest in what other schools are doing. Each school reported events. Other discussions included Social Media and Mental Health.

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Student Trustee’s Report of November 24, 2014 as information.

Carried

F – 1 Committee Reports

(a) Committee of the Whole No. 1 – November 3, 2014

Moved by: B. Doyle

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the Committee of the Whole No. 1 Report dated November 24, 2014 as follows:



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1. **Director's Report**
THAT the Grand Erie District School Board receive the Director's Report of November 3, 2014 as information.
2. **Educational Technology Initiative Update**
THAT the Grand Erie District School Board receive the Educational Technology Initiative Update as information.
3. **Trustees' Travel and PD Expenses**
THAT the Grand Erie District School Board receive the Trustees' Travel and PD Expenses as formation.
4. **Early Development Instrument Report**
THAT the Grand Erie District School Board receive the Early Development Instrument Report as information.
5. **BL8 Committees of the Board (Special Education Advisory Committee (SEAC))**
THAT the Grand Erie District School Board approve BL8 Appendix A – "SEAC Terms of Reference" as information, as amended.
6. **BL24 Capital Expenditure Finance**
THAT the Grand Erie District School Board approve BL24 Capital Expenditure Finance, as amended.
7. **SO28 Student Concussion and Head Injury**
THAT the Grand Erie District School Board forward Policy SO28 – "Student Concussion and Head Injury" to all appropriate stakeholders for comment to be received by February 13, 2015.
8. **FT103 Temporary Closure of Board Buildings**
THAT the Grand Erie District School Board forward Administrative Procedure FT103 – "Temporary Closure of Board Buildings" to all appropriate stakeholders for comment to be received by February 13, 2015.
9. **FT110 Recorded Surveillance: Board Buildings & School Transportation Vehicles**
THAT the Grand Erie District School Board forward Administrative Procedure FT103 - "Recorded Surveillance: Board Buildings & School Transportation Vehicles" to all appropriate stakeholders for comment to be received by February 13, 2015.
10. **HR103 Duties and Expectations of Teachers**
THAT the Grand Erie District School Board forward Administrative Procedure HR103 – "Duties and Expectations of Teachers" to all appropriate stakeholders for comment to be received by February 13, 2015.



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11. **HR105 Term Appointments – Central Support Staff**
THAT the Grand Erie District School Board forward Administrative Procedure HR105 – “Term Appointments – Central Support Staff” to all appropriate stakeholders for comment to be received by February 13, 2015.
12. **HR117 Re-evaluating Existing Non-Union Positions**
THAT the Grand Erie District School Board forward Administrative Procedure HR117 – “Re-evaluating Existing Non-Union Positions (GEMST)” to all appropriate stakeholders for comment to be received by February 13, 2015.
13. **P101 Educational Programs in Government Approved Care, Treatment, Custodial and Correctional Facilities**
THAT the Grand Erie District School Board forward Administrative Procedure P101 – “Educational Programs in Government Approved Care, Treatment, Custodial and Correctional Facilities” to all appropriate stakeholders for comment to be received by February 13, 2015.
14. **P104 Supervised Alternative Learning and other Excusals from Attendance at Schools**
THAT the Grand Erie District School Board receive P104 Supervised Alternative Learning and other Excusals from Attendance at Schools as information, as amended.
15. **SO103 Safe Arrivals**
THAT the Grand Erie District School Board receive SO103 – “Safe Arrivals” as information.
16. **SO106 Field Trips**
THAT the Grand Erie District School Board receive SO106 – “Field Trips” as information.
17. **SO111 Gang Activities**
THAT the Grand Erie District School Board rescind SO111- “Gang Activities”.
18. **SO122 Behavior Management: Continuum of Strategies from Prevention to Intervention, Including Time Out**
THAT the Grand Erie District School Board rescind SO122- “Behavior Management: Continuum of Strategies from Prevention to Intervention, Including Time Out”.
19. **SO125 SEA Manual**
THAT the Grand Erie District School Board rescind SO125-“SEA Manual”.

Carried



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(b) Committee of the Whole No. 2 – November 10, 2014

Moved by: J. Angus

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the Committee of the Whole No. 2 Report dated November 24, 2014 as follows, as amended:

1. **Haldimand Secondary School Accommodation Review – Committee Report and Senior Administration Report (from June 9, 2014)**

THAT the Grand Erie District School Board approve the Senior Administration recommendations for each school in the Accommodation review:

Cayuga Secondary School (CSS)

1. Seek partnerships with post-secondary institutions, local businesses and the federal government to locate a skills training centre on site.
2. Encourage the Haldimand Public Library Board to consider the benefits of locating the new Cayuga Public Library Branch at Cayuga Secondary School as a shared use facility.
3. Encourage Haldimand County to consider consolidation of county services and sub-offices by relocating them to Cayuga Secondary School.
4. Investigate possible implementation of an agricultural focus program.

Dunnville Secondary School (DSS)

1. Encourage the Haldimand Public Library Board to consider the benefits of locating the Dunnville Public Library Branch at Dunnville Secondary School as a shared use facility.
2. Engage Haldimand County in a lease of QE Hall as a county recreational facility or consider right sizing the building by removing Queen Elizabeth Hall and adjoining classroom space.
3. Investigate and develop a partnership with Haldimand War Memorial Hospital which may include locating administrative offices and staff development and training facilities in surplus space at Dunnville Secondary School.
4. Investigate and develop a partnership with Grandview Lodge which may include locating a staff development and training centre in surplus space at Dunnville Secondary School.



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Hagersville Secondary School (HSS)

1. Investigate and develop a partnership with West Haldimand General Hospital which may include locating administrative offices and staff development and training facilities in surplus space at Hagersville Secondary School.
2. Pursue the possibility of locating the Haldimand-Norfolk Safety Village at Hagersville Secondary School.
3. Investigate and develop partnerships with daycare providers who would utilize excess pupil space in Hagersville Secondary School.
4. Investigate possible implementation of a First Nation Focus Program at Hagersville Secondary School aligning with the Environment, Engagement and Achievement including native language, cultural programming and elders in residence.
5. Consider implementation of a specialist high skills major program at Hagersville Secondary School for Not for Profit Sector Administration including business, economics and political science programming.
6. Implement School within a College dual credit programs in Foods and Native Language.
7. Implement a sports focus program featuring Lacrosse.

McKinnon Park Secondary School (MPSS)

1. Initiate a review to explore reducing the number of portables at MPSS.
2. Consult with Six Nations Education Council to determine an appropriate capped number of students for acceptance at grade nine. A cap of 35 grade nine students would result in 155 tuition agreement students at McKinnon Park Secondary School in four years (a reduction of 100 from 2013-14).
3. Initiate an attendance boundary review for pupils of the board and stand firm on the defined school boundary.
4. Grandfather all current students enrolled until graduation
5. Consider re-assigning the McKinnon Park Secondary School Turning Point program, located at the Iroquois Lacrosse Arena, to Hagersville Secondary School.

2. **Bylaw 9 Processes for Development of Bylaws, Policies and Administrative Procedures**

THAT the Grand Erie District School Board approve BL9 Processes for Development of Bylaws, Policies and Administrative Procedures, as amended.

3. **Director's Report**

THAT the Grand Erie District School Board receive the Director's Report of November 10, 2014 as information.



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4. **Contract Awards – Snowplowing and Salting Contract Services**
THAT the Grand Erie District School Board approve the award for Snowplowing and Salting Contract Services for the 2014-2015 season with contract extension, options for two one year extensions for the 2015-2016 and 2016-17 seasons.
5. **Grand Erie Learning Alternatives (GELA) Annual Report**
THAT the Grand Erie District School Board receive the Grand Erie Learning Alternatives (GELA) Annual report as information.
6. **Health and Safety Annual Report 2013-2014**
THAT the Grand Erie District School Board receive the Health and Safety Annual Report for 2013-2014 as information.
7. **Data Report – Student Suspensions 2013-2014**
THAT the Grand Erie District School Board receive the Data Report – Student Suspensions 2013- 2014 as information.
8. **Data Report – Student Expulsions 2013-2014**
THAT the Grand Erie District School Board receive the Data Report – Student Expulsions 2013-2014 as information.
9. **Parenting and Family Literacy Centres (PFLC) Update**
THAT the Grand Erie District School Board receive the Parenting and Family Literacy Centres Update report as information.
10. **Draft Annual Update, Multi-Year Accessibility Plan 2012-2017**
THAT the Grand Erie District School Board approve the Draft Annual update, Multi-Year Accessibility Plan for 2012-2017.
11. **Review of Gradual Entry to Kindergarten**
THAT the Grand Erie District School Board receive the report on Review of Gradual Entry to Kindergarten as information.
12. **SO23 Accessibility – Integrated Accessibility Standards Regulation (IASR)**
THAT the Grand Erie District School Board forward Policy So23 – “Accessibility – Integrated Accessibility Standards Regulation” to all appropriate stakeholders for comment to be received by February 13, 2015.
13. **F6 Purchasing**
 - i. THAT the Grand Erie District School Board suspend Bylaw 9.
 - ii. THAT the Grand Erie District School Board approve Policy F6 – Purchasing”.



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14. **F7 Purchasing**
 - i. THAT the Grand Erie District School Board suspend Bylaw 9.
 - ii. THAT the Grand Erie District School Board approve Administrative Procedure F107- "Purchasing".

15. **Correspondence**

THAT the Grand Erie District School Board receive the correspondence as information.

Carried

B. Doyle requested that recommendation No. 1 be separated from the main report.
D. Dean requested that recommendation No. 2 be separated from the main report.
A vote was taken on recommendations No. 3-15

Carried

Recommendation No. 1

B. Doyle noted that recommendation #2 for Dunnville Secondary School should be stated as "Engage Haldimand County in a lease of QE Hall as a county recreational facility or consider right sizing the building by removing Queen Elizabeth Hall and adjoining classroom space".

D. Werden added that the community should recognize the key to success in the involvement of community stakeholders.

A vote was taken on recommendation No. 1 as amended.

Carried

Recommendation No. 2

D. Dean referred to BL9 and the exclusion of students in the definition of stakeholders.

J. Forbeck explained that although students are not traditionally included, they would be a good enhancement. Policies and procedures are posted and vetted through to school councils to bring to the table.

E. Creed added that a Facebook page has been created for student leaders that attended the last student senate meeting and that would be a good way to connect with student councils.

A vote was taken on recommendation No. 2. as amended.

Carried



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Further discussion regarding the Haldimand Secondary School Accommodation Review – Committee Report and Senior Administration Report included the process, timelines, budget consideration, and community involvement.

J. Forbeck explained that an update would be provided in February or March 2015.

G – 1 New Business

(a) Report to AANDC (Aboriginal Affairs and Northern Development Canada) and Six Nations of the Grand River

J. Forbeck invited Deneen Montour, GEDSB Native Advisor for Grand Erie to present the draft report. The report is complex with many facets, trustee input is welcomed. The report will be sent to the Band Council in December 2014.

He explained that the Tuition Agreement requires an annual report and the Native Advisory Committee which includes trustees M. Macdonald and D. Dean.

The tuition students (on reserve) and (off reserve) are not separated in the First Nations Metis Inuit education in Grand Erie.

The following was highlighted:

- Grand Erie aboriginal education department 2013-2014
- Message from Native Trustee (Marion Macdonald)
- Six Nations Alternative Education Data 2013-2014
- Articles on recent happenings
- Let's celebrate Student Successes (shown by secondary school)
- Enrolment
- Successive Students
- Absences
- EQAO and OSSLT

M. Macdonald congratulated Deneen Montour and Andrea Hyslop, Aboriginal Education Teacher Consultant for the preparation of this report and pointed out that over time, this report is providing more capabilities through data collection and information.

She acknowledged the Director for his support, positive contributions and continued focus on achievement and environment.



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D. Montour was pleased to highlight that there were 44 graduates in 2002 and this year had 106 graduates.

J. Forbeck clarified that on page 10 –grade 9 math EQAO percent by level – shows the board tuition agreement at 79%. Provincial results show 100% because they include those students who were absent and turned in blank booklets.

D. Dean congratulated the Director for his personal interest taken and leadership shown with the NAC and M. Macdonald for her enormous contribution for her commitment to students.

M. Macdonald spoke to the enjoyment of the meetings and found herself encouraged at quality of students attending the NAC meetings. Their involvement and desire to share at those meetings has been enriching. She addressed the student's desire for the continued growth of the Language Program.

Moved by: E. Dixon

Seconded by: C. Lefebvre

THAT the Grand Erie District School receive the report to Aboriginal Affairs and Northern Development Canada (AANDC) and Six Nations of the Grand River as information and forward it to Aboriginal Affairs and Northern Development and Six Nations of the Grand River.

Carried

(b) **Organizational Board Meeting- Set Date, Time and Place**

In accordance with Bylaw 3, election of officers of the Board occurs annually in December. The report outlines the dates and times.

Moved by: J. Angus

Seconded by: B. Doyle

THAT (a) the Nominating Committee meeting be held in the Board Room at the Head Office on December 1, 2014 at 6:30 p.m.; (b) the 2014 Organizational Meeting be held in the Board Room at the Head Office on December 1, 2014, following the Nomination Committee Meeting; and (c) the 2014 Inaugural Meeting be held in the Board Room at the Head Office on December 8, 2014 at 7:15 p.m.

Carried



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(c) Workforce Report

M. McDonald explained that this report is the first of three to come to the Board, with the other two reports in February and April. The report shows totals by employee group/position, relative to the budget and also includes retirement and resignation names.

He explained funding adjustments for Teachers – Elementary, Teachers – Secondary, Other EA funding, Child and Youth Workers, Early Childhood Educators.

M. McDonald clarified that lunchtime supervisors always track more and come over budget. The hope was that change in times for EAs would help.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board approve the Workforce Report with data as of October 31, 2014.

Carried

(d) Major Construction Update

Nil.

(e) Enrolment Update

J. Gunn explained that data provided from Power School may not be generating the correct information for enrolment around home instruction and turning point for full time equivalency for all full time students. He continues to work with Information Technology and secondary school principals. More information will be provided in the revised budget estimates coming to the board meeting on December 8, 2014.

He further explained that with elementary higher and secondary lower, the overall budgeted enrolment is balanced.

Moved by: J. Angus

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Enrolment Update as information.

Carried



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(f) Preliminary Year End (F2)

J. Gunn reviewed the financial report, a report that shows compliance for annual surplus or deficit. The report details twelve months ending August 31, 2014.

The following reports were reviewed:

- Financial results
- Summary of enrolment
- Summary of staffing

Operating revenues were reviewed:

- Grant revenues
- Other grants
- Grants for capital purposes
- Non-grant revenue
- Reserves usage

Expenditures were reviewed:

- Operating (classroom instruction, non-classroom, administration, transportation, school operations and maintenance)
- Non-operating (contingency & non-operating, capital expenditures and debt, and net amortization/deferred capital)

J. Gunn clarified the impact of students that exceed 34 credits and how the Board may wish to support that initiative and build into the budget. Power School tracks high school credits and should be able to provide what the information needed to support budget planning is.

Moved by: T. Waldschmidt

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Preliminary Year End report as information.

Carried

(g) Appointment of Native Trustee

Presented as printed.



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Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board appoint Karen Sandy as the Native Trustee for the term December 1, 2014 to November 30, 2018.

Carried

D. Werden and J. Angus declared a conflict of interest for Item G-1-h.

(h) **Appointments to the Special Education Advisory Committee (SEAC) for Grand Erie District School Board for the Term 2010 – 2014**

S. Sincerbox stated there is a great interest from a number of people to be part of this committee.

R. Collver acknowledged the SEAC team and encourages parents to join SEAC.

Moved by: R. Collver

Seconded by: M. Macdonald

THAT the Grand Erie District School Board approve the appointments to the Special Education Advisory Committee, as recommended by the Special Education Advisory Committee, for the term December 2014 to November 2018.

Carried

H – 1 **Other Business**

(a) **Summary of Accounts – October 2014**

Presented as printed.

Moved by: R. Collver

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of October 2014 in the amount of \$10,925,367.26 as information.

Carried



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(b) **Joint Occupational Health & Safety Committee Minutes – October 16, 2014**

Presented as printed.

Moved by: A. Everets

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the “Joint Occupational Health & Safety Committee Minutes – October 16, 2014” as information.

Carried

(c) **Special Education Advisory Committee Minutes – October 2, 2014**

Presented as printed.

Moved by: R. Collver

Seconded by: T. Waldshmidt

THAT the Grand Erie District School Board receive the “Special Education Advisory Committee Minutes – October 2, 2014” as information.

Carried

(d) **Native Advisory Committee Minutes – May 27, 2014**

Presented as printed.

Moved by: B. Doyle

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the “Native Advisory Committee Minutes – May 27, 2014” as information.

Carried

(e) **Compensatory Education Committee Minutes – May 29, 2014**

Presented as printed.

Moved by: J. Angus

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the “Compensatory Education Committee Minutes – May 29, 2014” as information.



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Carried

(f) **Student Senate Minutes – October 21, 2014**

Presented as printed.

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the "Student Senate Minutes – October 21, 2014" as information.

Carried

(g) **Student Transportation Services Brant Haldimand Norfolk (STSBHN) Committee Minutes – October 28, 2014**

Presented as printed.

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the "Student Transportation Services Brant Haldimand Norfolk (STSBHN) Committee Minutes – October 28, 2014" as information.

Carried

(h) **Grand Erie Parent Involvement Committee (GEPIC) Minutes – May 29, 2014**

Presented as printed.

Moved by: T. Waldschmidt

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the "Grand Erie Parent Involvement Committee Minutes – May 29, 2014" as information.

Carried

Moved by: R. Collver

Seconded by: C. Lefebvre

THAT the Board move into In Camera Session to discuss personnel at 9:04 p.m.

Carried



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J – 1 Adjournment

Moved by: J. Angus

Seconded by: A. Everets

THAT the meeting be adjourned at 9:23 p.m.

Carried

Board Chair, Carol Ann Sloat