

Monday, May 13, 2019 Education Centre, Board Room

MINUTES

Present: R. Collver - Committee Chair, G. Anderson, D. Dean, E. Dixon, B. Doyle, S. Gibson, J.

Richardson, C.A. Sloat, C. Speers, C. Van Every-Albert, D. Werden, A. Cattrysse (Student

Trustee),

Administration: Director - B. Blancher; Superintendents - D. Abbey, W. Baker, L. De Vos, D.

Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L.

Howells

Regrets:

Trustees: A. Hauser (Student Trustee), J. Hsiao (Student Trustee)

Administration: NIL

A - 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, R. Collver at 6:30 p.m.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session

Moved by: B. Doyle Seconded by: S. Gibson

THAT the Board move into In Camera Session to discuss personnel, legal and property

matters at 6:32 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, R. Collver at 7:25 p.m.

(e) Agenda Additions/Deletions/Approval

Presented as printed. An error was noted on the agenda, D-1-a will become D-1-b and D-1-b with become D-1-a. It was requested that D-2-a & b be moved up on the agenda and be presented before C-1-a.



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Moved by: C. Speers Seconded by: G Anderson

THAT the Agenda be approved, as amended.

Carried

(f) In Camera Report

B - 1 Business Arising from Minutes and/or Previous Meetings

(a) Update on French Immersion Secondary School Locations

L. De Vos referred to the Update on French Immersion Secondary School Locations report providing background and noted that this is an update from the report presented at the March 4, 2019 Committee of the Whole Board meeting. L. De Vos noted that on March 25, 2019 a survey was sent to all parents of French Immersion dual track students. The survey closed on April 12th.

- L. De Vos reviewed the survey questions and results and noted based upon data from the March 4, 2019 report and healthy survey results, Senior Administration recommends:
 - 1. Burford/Paris Central students attend an existing secondary school French Immersion program at North Park CVS; and
 - 2. Caledonia Centennial/River Heights/Lakewood/Walsh attend a secondary school French Immersion program at Simcoe Composite.
- L. De Vos further reviewed the next steps.
- C.A. Sloat asked for further information regarding the statement under next steps regarding review of secondary school French Immersion and other programs of choice? D. Martins responded that she currently does not have the answers and will look at what we have in place already and review best practices over the next school year to determine what is required.
- C. A. Sloat further asked if Trustees will be involved. B. Blancher responded that the process as mentioned has not yet been determined.
- G. Anderson asked if we have a good sense if the Caledonia students will continue on to the secondary program? L. De Vos responded that she was contacted by a parent asking if busing would be available. L. De Vos further noted that although a number of Caledonia Centennial



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families did not complete the survey there are currently 90 French Immersion students registered to transfer from Caledonia Centennial to River Heights for September 2019.

R. Collver commented that we need to consider the impact that this will have to our schools in Haldimand & Norfolk and would recommend we think about busing students out of their home school boundaries.

Moved by: C.A. Sloat Seconded by: G. Anderson

THAT the Grand Erie District School Board approve the Paris Central French Immersion students be directed to the existing secondary school French Immersion program at North Park CVS.

Carried

Moved by: C.A. Sloat Seconded by: G. Anderson

THAT the Grand Erie District School Board approve the implementation of a secondary French Immersion program at Simcoe Composite School commencing September 2020 and the French Immersion students from River Heights, Lakewood and Walsh be directed there.

Carried

(b) Open Concept Classroom Report

R. Wyszynski referred to the Open Concept Classroom report providing background and noted Grand Erie engaged an engineering firm to perform a visual condition survey to determine the scope, options and capital cost of eliminating the open concept design at Cedarland Public School. R. Wyszynski commented while Grand Erie has multiple open concept schools, only one was chosen to provide an initial idea of scope and cost and that the results for Cedarland may not apply directly to the other sites.

R. Wyszynski provided a high-level overview of what the report summarized and reviewed the cost summary of the options. R. Wyszynski noted that due to the temporary displacement of students and associated costs, Senior Administration does not recommend any of the scenarios.

G. Anderson appreciated the report and noted Cedarland PS is not the only location with open concept and would we do them all or just one? G. Anderson further added that he would have difficulty putting funds towards Cedarland PS.



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D. Dean asked would option A & B include building the wall up to the ceiling or would there still be the potentially for gaps due to HVAC requirements? R. Wyszynski responded there would be a gap. D. Dean appreciated the report and noted that he could not support putting the funds to this work if it is not a complete closure, as gap still provides the potential of noise.

Moved by: D. Werden Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the Open Concept Classroom Report as

information.

Carried

D-2- New Business

(a) Student Senate Minutes/Report

B. Blancher referred to the Student Senate Meeting Minutes which is the election meeting.

Moved by: J. Richardson Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the Student Meeting Report – April 26, 2019 as information.

Carried

(b) Student Trustee Selection

B. Blancher referred to the Student Trustee Selection Report and introduced the new Student Trustees for 2019-20 from the North and from Indigenous students who were in attendance at the meeting

Moved by: G. Anderson Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Student Senate's report on the appointment of the following Student Trustees for 2019-20:

Grand Erie North: Zachary Garbaty Grand Erie South: Alexandra Hauser

Grand Erie Indigenous: Ia'teieka:nereh Doxtader-Swamp.



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C - 1 Director's Report

Director's highlights:

- Elementary Grand Erie Games –originally scheduled for this Wednesday, May 15 at Cayuga Secondary has been postponed due to rain/soggy field conditions. The Games will now take place (same time/location) on Wednesday, May 29th.
- City of Brantford Honours 'The Future' from Russell Reid Public School At the April 30 City of Brantford Council Meeting, the students who dubbed themselves 'The Future' received an Environmental Recognition Award from the City's Environmental Policy Advisory Committee. 'The Future' is a group of Intermediate students at Russell Reid who want a serious reduction in the burning of fossil fuels and are trying to eliminate plastic products in Brantford, including single-use plastic straws. These students are committed to the global youth movement calling for government action on Climate Change. They call themselves 'The Future' because they believe that the earth needs protection for their future and the future of all generations. Earlier this year, this group of students held a rally outside their school to draw attention to the need for action on Climate Change. They also encouraged all Grand Erie Schools to participate in Climate Action on April 26 as part of Earth Week celebrations
- School Year Calendar Approval received an email confirmation of approval of our 2019-20 School Year Calendars on May 3rd. We did have a lot of schools asking about the approval so we felt we needed to send this out to the system prior to today's meeting. Our Manager of Communications and Community Relations sent a system message out on May 6th and Trustees were included on that email
- Request for Extension to Submit the 2019-20 Board Estimates at the April 29th Board Meeting, Trustees approved a motion directing staff to seek the 4-week extension for submitting our 2019-20 Board Estimates with the Ministry of Education –we received an email on May 9th to let us know that our request for the extension was approved
- Director Blancher asked L. Thompson to speak about the Rick Hansen Foundation –
 Work of Accessibility Committee
 - L. Thompson provided Trustees with a high-level overview noting this will be a new partnership for the 2019-20 school year next school. The Rick Hansen Foundation is dedicated to improving accessibility where we live, work, play and learn. The Rick Hansen Foundation School Program has developed educational resources that raise awareness about disability and celebrate the importance of creating accessible and inclusive communities.

 L. Thompson noted the education materials are free, ready-made and incorporate the Universal Design principles; developed by educators, for educators and connected to the provincial curricula used by teachers. Grand Erie will collaborate with the foundation to launch a free online account for each our schools and each school can access and download the activities



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and lessons. The foundation also provides an Ambassador's Speakers Bank that each school may access without further approved. L. Thompson indicated we will provide information to school administrators at the June Director's meeting.

Moved by: C.A. Sloat Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the Director's Report of May 13, 2019

as information.

Carried

D - 1 New Business – Action/Decision Items

(a) Revised 2018-19 Committee/Board Meeting Schedule

B. Blancher referred to the Revised 2018-19 Committee/Board Meeting schedule report noting the recommendation that the Committee of the Whole Board currently scheduled for August 19, 2019 be combined with the Board meeting scheduled on August 26, 2019.

Moved by: D. Dean Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the revised 2018-19 Committee/Board Meeting Schedule.

Carried

(b) 2019-20 Committee Board Meeting Schedule

- B. Blancher referred to the 2019-20 Committee/Board Meeting Schedule report noted this is presented annually.
- R. Collver suggest that we set the calendar without the Committee of the Whole Board in August to avoid the Director having to bring the previous report every year. D. Dean noted that he would support that direction.
- C.A. Sloat noted her hesitancy to having a Board meeting without having Committee of the Whole meetings beforehand.



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Moved by: D. Dean

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board approve the 2019-20 Committee of the Whole Board and Regular Board Meeting Schedule, as amended to remove the August 24, 2020 Committee of the Whole Board Meeting.

Carried

(c) Allocation of Educational Assistants

L. Thompson referred to the annual Allocation of Education Assistants 2019-20 report providing Trustees with background on the Guiding Principles in Special Education and noting Educational Assistants are allocated to schools to support students who display needs in medical/physical, safety/supervision, and communication/Autism Spectrum Disorder. L. Thompson further reviewed the allocation criteria, current model of support, current education assistant allocations criteria, Education Assistant Allocations – trend data, proposed Education Assistant Allocation Criteria, additional information, budget implications and next steps.

Moved by: D. Werden Seconded by: E. Dixon

THAT the Grand Erie District School Board approve the allocation of 303 Educational Assistants, as outlined in the report, pending final budget approval.

Carried

D-2 New Business – Information Items

- (a) Student Senate Minutes/Report presented before C-1.
- (b) **Student Trustee Selection** presented before C-1.

(c) Managing Information for Student Achievement (MISA) Update

B. Blancher invited G. Rousell, System Research Lead to the table. B. Blancher referred to the MISA Update report which is an annual report and provided a high-level overview on how Grand Erie's 2018-19 priorities aligned with the Ministry of Education's four priority funding areas.



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C.A. Sloat asked for clarity regarding using the data from the student census, and beginning to develop machine learning algorithms to predict student outcomes? G. Rousell responded that the algorithms help to identify factors that affect student achievement and outcomes.

C.A Sloat further asked how can you show us that it's working and/or what we are doing is working? G. Rousell responded as we identify factors that influence student achievement we can target interventions based on these factors. If those interventions are successful then influence of those factors decreases the next time we run the algorithm.

C. VanEvery-Albert noted she can see that building a data set will be valuable and further asked are we able to get student data from the Six Nations Federal schools to build datasets for those students? B. Blancher responded that reciprocal data sharing is part of the Six Nations Educational Services Agreement. C. VanEvery-Albert asked is it fulsome data or basic data? B. Blancher stated that we would need to look at that.

C.A. Sloat asked are you able to track back to the student and student census. G. Rousell responded yes, we are able to link the census data to other data that we have. C.A. Sloat asked are we going to get a report on the student census? B. Blancher responded yes, next fall.

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the MISA Update as information

Carried

(d) Community Planning and Facility Partnerships – Annual Facility Status Report

R. Wyszynski referred to the Community Planning and Facility Partnership – Annual Facility Status Report providing an overview on the background, schools suitable for facility partnership - unused space, schools suitable for facility partnerships – new construction, Surplus Space for Lease, and communication with community.

C.A. Sloat stated that policy FT11 notes an Annual Public Meeting and asked how do we ensure attendance of the appropriate people at the public meeting? R. Wyszynski responded that he is open to anyone attending and would will be willing to add the meeting notification to our website.

D. Werden asked if the counties are invited to these meetings? R. Wyszynski responded invitations are sent to community entities listed in Ont. Reg. 444/98.



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R. Collver requested clarification regarding the Ministry of Education Memo 2019:EYCC3 child care. R. Wyszynski responded this is at the ministry level. L. De Vos further added that although we submitted a joint application initially, Consolidated Municipal Service Manager's (CMSMs) are now required to commit to offsetting the operational costs.

Moved by: J. Richardson Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Community Planning and Facility Partnership Report as information.

Carried

(e) Learner Intervention Tracking for Excellence (LITE)

L. Thompson referred to the Data report – Learner Intervention Tracking for Excellence (LITE) and provided a high-level overview on background and the data collected in various LITE modules being used in Grand Erie which consists of:

- Individual Education Plan Writer (IEP Writer)
- Interventions Profession Support Services Personnel (PSSP) Referral Data
 - o Total number of Referrals and total number students by Discipline
 - o Total number of Referrals for Elementary and Secondary Schools
- Meeting Management (MMM Module)
- Supervised Alternative Learning (SAL)
- Student Support and Transportation Plans (SSTP)
- Special Education Export (SPEX)
- Student Dashboard (formerly the Student Services Forms)
- Special Education Referrals
- Behaviour/Safety Plan

L. Thompson also provided an overview of What's New in LITE 2018-19.

C. VanEvery-Albert asked if there is any way that this information or part of it can be shared with Six Nations. L. Thompson responded any referrals are at the consent of the parents and that information would be shared with the parents. B. Blancher responded as noted previously Reciprocal Data sharing is part of the Educational Services Agreement and will need to confirm if this data is included.



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Moved by: S. Gibson Seconded by: C. Speers

THAT the Grand Erie District School Board receive the Learner Intervention Tracking for Excellence report as information.

Carried

E - 1 Bylaw/Policy/Procedure Consideration – Action/Decision Items

(a) Bylaw 2 – Role of the Board

B. Blancher referred to the Bylaw 2 – Role of the Board report noting it was identified for review and sent to Trustees for comments to be received by April 15, 2019. B. Blancher reviewed the minor revisions based on the comments received.

Moved by: G. Anderson Seconded by: D. Werden

THAT the Grand Erie District School Board approve Bylaw 2 - Role of the Board.

Carried

(b) Bylaw 12 – Information Reports

B. Blancher referred to the Bylaw 12 – Information Reports noting it was identified for review and sent to Trustees for comments to be received by April 15, 2019. B. Blancher reviewed the minor revisions based on the comments received.

Moved by: D. Dean Seconded by: B. Doyle

THAT the Grand Erie District School Board approve Bylaw 12 – Information Reports.

Carried

(c) Bylaw 32 – Capital Expenditure Financing – Telephone Replacement Project.

- R. Wyszynski referred to the Bylaw 32 Capital Expenditure Financing Telephone Replacement Project report.
- D. Werden asked when will it be paid in full? R. Wyszynski noted there is one payment left and will be paid in full by the end of May.



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Moved by: C.A. Sloat Seconded by: D. Werden

THAT the Grand Erie District School Board rescind Bylaw 32 - Capital Expenditure

Financing – Telephone Replacement Project.

Carried

(d) Bylaw 8 – Committees of the Board – Amendments to the Native Advisory Committee Terms of Reference

D. Martins referred to the Bylaw 8 – Committees of the Board – Amendments to the Native Advisory Committee (NAC) as a Standing Committee report noting as a result of the Grand Erie and Six Nations Ad Hoc Committee Action Plan report which was presented to the Board on November 2018, it was recommended the NAC Terms of Reference be reviewed. D. Martins reviewed the recommended amendments.

Moved by: C. VanEvery-Albert

Seconded by: C. Speers

THAT the Grand Erie District School Board approve the amendments to the Terms of Reference for the Native Advisory Committee (NAC).

Carried

(e) FT6 Student Transportation

R. Wyszynski noted Policy FT6 Student Transportation was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and amendments made.

Moved by: G. Anderson Seconded by: E. Dixon

THAT the Grand Erie District School Board approve Policy FT6 – Student Transportation.

Carried

(f) FT7 Inclement Weather

Trustee Dean has declared a conflict of interest on this matter.

R. Wyszynski noted Policy FT7 Inclement Weather was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and amendments made.



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D. Werden asked what is the reason for cancellation for transportation for -30 cold weather? R. Wyszynski responded it is for the safety of the students waiting outside for buses and buses are unable to start due the -30-degree ambient air temperature.

G. Anderson stated that most of the boards in Southern Ontario do not have the same policy, we have typically closed schools when we had cold weather and believe Hamilton is the same. B. Blancher responded that in Hamilton the two boards have different policies.

G. Anderson further added that there was confusion this year around zone closures, specifically around Brant and Brantford and stressed we need to ensure clearer communication when there is a zone closure.

C.A. Sloat requested that we add "meetings" to a couple of areas in the policy and believe this is one policy that should have a severity threshold. C.A. Sloat also noted that closing the schools is not the right answer.

C. Speers commented we need to have the opportunity to keep schools open, and asked could we notify the public earlier regarding closures? R. Wyszynski responded that the absolute deadline is 6:30 a.m. and that we try to communicate as early as possible.

Moved by: C. Speers Seconded by: J. Richardson

THAT the Grand Erie District School Board approve Policy FT7 Inclement Weather, as amended.

Carried

(g) FT13 Pride of Place and Community Partnership Incentive Programs

R. Wyszynski noted Policy FT13 Pride of Place and Community Partnership Incentive Programs was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and amendments made.

Moved by: C.A. Sloat Seconded by: J. Richardson

THAT the Grand Erie District School Board approve Policy FT13 Pride of Place and Community Partnership Incentive Programs.



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(h) FT14 Environmental Standards for Facility Operations and Maintenance

R. Wyszynski noted Policy FT14 Environmental Standards for Facility Operations and Maintenance was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and amendments made.

Moved by: D. Werden Seconded by: B. Doyle

THAT the Grand Erie District School Board approve Policy FT14 Environmental Standards for Facility Operations and Maintenance.

Carried

(i) HR1 Bereavements

S. Sincerbox noted Policy HR1 Bereavements was circulated to all appropriate stakeholders for comments. S. Sincerbox referred to the comments and amendments made.

C.A. Sloat suggested that under 4 a i) change add (s) to flag

Moved by: D. Dean

Seconded by: G. Anders9on

THAT the Grand Erie District School Board approve Policy HR1 Bereavement, as amended.

Carried

(j) HR8 Workplace Violence

R. Wyszynski noted in revising HR8 and the proposed changes in response to the MOL order we realized that we cannot rush this and need to select some schools for a pilot and felt it was better to release in September 2019 and align communication and training.

G. Anderson stated this is a wise and supports the direction.

Moved by: G. Anderson Seconded by: D. Werden

THAT the Grand Erie District School Board approves that Policy HR8 Workplace Violence be brought back to Board in September 2019.

STRICT SCHOOL BE

Committee of the Whole Board Meeting

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(k) SO7 Student Expulsion

W. Baker noted Policy SO7 Student Expulsion was circulated to all appropriate stakeholders for comments. W. Baker referred to the comments and amendments made.

C.A. Sloat requested on the suspension form, adding a phone number? It was agreed that we will add the general Grand Erie phone number.

G. Anderson asked if the Trustees on Student Disciplinary Committee could receive the information ahead of time. D. Werden responded that the process is to be unbiased.

R. Collver asked if the Trustees could receive the information together in a room?

D. Werden noted that that if Trustees are getting the school board side ahead of time, then we need the student to have the opportunity to give their case in advance.

B. Blancher noted that information is available in the meeting room 30 minutes prior to the meeting and Trustees have the opportunity to review the information.

B. Doyle commented that as a member of this Committee that we may need to make Trustees aware of the school as there may be conflict of interest. B. Doyle further commented that if the packages are available 30-minutes prior to the meeting that is sufficient time.

Moved by: G. Anderson Seconded by: D. Dean

THAT the Grand Erie District School Board approve Policy SO7 Student Expulsion, as amended.

Carried

(I) SO21 School Food and Beverages

L. De Vos noted Policy SO21 School Food and Beverages was circulated to all appropriate stakeholders for comments. L. De Vos noted no comments were received.

Moved by: E. Dixon Seconded by: C. Speers

THAT the Grand Erie District School Board approve Policy SO21 School Food and Beverages Carried

THE DISTRICT SCHOOL AS

Committee of the Whole Board Meeting

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(m) SO29 Violence Threat Risk Assessment and Intervention

W. Baker invited C. Bibby to the table. W. Baker noted Policy SO29 Violence Threat Risk Assessment and Intervention was circulated to all appropriate stakeholders for comments. W. Baker referred to the comments and amendments made.

C.A. Sloat asked for clarity if we need to include the "Student who have experience ongoing harassment..." statement after the High-Rick Behaviour: When to enact the Violent Risk Assessment Protocols bulleted list? C. Bibby responded that this was written to identify that an individual who has a history of perceived victimization may feel justified to carry out a violent behaviour.

R. Collver asked why do we call it Violence? C. Bibby stated that this is to distinguish student behaviour that is evolving on a on a pathway of violence who may have the potential to follow through on threats vs. students who demonstrate worrisome behaviour such as lower level aggression or poor self-regulation.

C.A. Sloat asked for clarity regarding the response to comment #6 and why the Violent Threat Risk Assessments (VTRA) are kept in two locations. C. Bibby responded that copies are forwarded to Safe Schools for review by the Safe and Inclusive Schools Lead, to ensure a standard of practice for VTRA in Grand Erie, and the copy is maintained in an electronic file in Safe Schools so that we have a database of all Grand Erie students who have had a VTRA. This information is confidential and is only accessible to the Safe and Inclusive Schools Lead and secretary.

Moved by: B. Doyle Seconded by: J. Richardson

THAT the Grand Erie District School Board approve Policy SO29 Violence Threat Risk Assessment and Intervention.

Carried

E – 2 Procedure Consideration – Information Items

(a) SO112 Student Dress Code

L. Thompson noted Procedure SO112 Student Dress Code was circulated to all appropriate stakeholders for comments. L. Thompson referred to the comments and amendments made.

C. Speers asked if full camouflage is allowed? L. Thompson responded this would be covered under #4 of the Procedure.



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C.A. Sloat noted that she is intrigued by the 95-100% return rate noted under #10 of the Procedure. L. Thompson responded that this requires community input and if you don't have a high level of approval, it would take a lot of work for Administrators to implement school uniforms.

Moved by: G. Anderson Seconded by: S. Gibson

THAT the Grand Erie District School Board receive Procedure SO112 Student Dress Code

as information

Carried

(b) SO118 Opening and Closing Exercises at School

L. Thompson noted Procedure SO118 Opening and Closing Exercises at School was circulated to all appropriate stakeholders for comments. L. Thompson no comments were received.

C. VanEvery-Albert asked if a student can be exempt from the pledge of Citizenship? L. Thompson respond any student can been exempt and this is part of the Education Act.

Moved by: G. Anderson Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive Procedure SO118 Opening and Closing

Exercises at School as information

Carried

(c) HR108 Police Record Checks for Employees

- S. Sincerbox noted Procedure HR108 Police Record Checks for Employees was circulated to all appropriate stakeholders for comments. S. Sincerbox referred to the comments and amendments made.
- S. Sincerbox noted a further amendment under 3. Adjudication

Moved by: C.A. Sloat Seconded by: B. Doyle

THAT the Grand Erie District School Board receive Procedure HR108 Police Record Checks for Employees as information, as amended.



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(d) FT116 Building Security and Access

R. Wyszynski noted Procedure FT116 Building Security and Access was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and amendments made.

C.A. Sloat recommended that the \$20 amount be removed from 4.5 (d).

Moved by: C. Speers Seconded by: J. Richardson

THAT the Grand Erie District School Board receive Procedure FT116 Building Security and Access as information, as amended.

Carried

F - 1 Other Business

(a) **OSPBA Report**

D. Werden provided a verbal report noting the 10% membership of fees would be to establish a government Relations and Advocacy fund instead of giving members a discount this year.

G - 1 Correspondence

Nil

H - 1 Adjournment

Moved by: C.A. Sloat Seconded by: S. Gibson

THAT the meeting be adjourned at 9:26 p.m.

Committee of the Whole Board Chair, R	. Collve