

GEDSB Staff & Student Self Serve Password Reset

We are currently in the process of implementing “Self Serve Password Reset” using Microsoft’s Azure (Office 365) service.

Please read this email message and then click on the link provided below if you have not yet gone through the self-serve registration exercise.

This reset option is currently voluntary, but commencing Tuesday Sept 18 , all users will be forced to go through the simple “self service password reset” registration process when they access an O365 site if they have not yet registered. If you register ahead of time you will not be forced to do so on or after this date.

This involves a couple things for the individual user. The first step is registering by choosing from at least **one** of the following:

- answering a few security questions (pick any 3 from a list of 20 possible questions..)
- providing your mobile phone number or
- providing an alternate (not granderie.ca) e-mail address.

*** Microsoft clearly states that they will not be using your phone or e-mail for marketing purposes. If you are still not comfortable providing phone/e-mail you can register by answering the security questions only.**

Once registered, in the event that you ever forget your password you will be able to reset your password yourself by either answering your security questions or having a passcode sent to your mobile phone or alternate e-mail address.

With this new setup, you will be able to reset your password directly from the main Office 365 login page (www.office.com), and this will automatically sync back to Grand Erie systems.



When you have a chance please take time to register at the following web site:

<https://aka.ms/ssprsetup>