



GRAND ERIE DISTRICT SCHOOL BOARD
Regular Board Meeting
November 25, 2013
Education Centre, Board Room

A G E N D A

- A – 1 **Opening**
- (a) Roll Call
 - (b) Declaration of Conflict of Interest
 - (c) In Camera Session (**6:30 p.m.**)
 - (i) Legal Matter
 - (ii) Personnel Matter
 - (d) Welcome to Open Session (**7:15 p.m.**)
 - (e) Agenda Additions/Deletions/Approval
 - (f) In Camera Report
 - (g) Memorials
 - (h) Presentations
 - * (i) Delegation – K. Donovan
 - * (j) Delegation – T. Smith (École Fairview School Council)
- B – 1 **Approval of Minutes**
- * (a) October 28, 2013 (Regular Board Meeting)
 - * (b) November 4, 2013 (Committee of the Whole No. 1)
 - * (c) November 11, 2013 (Committee of the Whole No. 2)
 - * (d) November 11, 2013 (Special Board Meeting)
- C – 1 **Business Arising from Minutes and/or Previous Meetings**
- * (a) Ministry of Education School Board Modernization Consultations (From November 11, 2013) J. Forbeck
- D – 1 **Director's Report**
- (a) “Light a Smile Campaign”
- E – 1 **Student Trustee Report**
- F – 1 **Committee Reports**
- * (a) Committee of the Whole No. 1 - November 4, 2013 D. Werden
 - * (b) Committee of the Whole No. 2 - November 11, 2013 C.A. Sloat
- G – 1 **New Business**
- * (a) Report to AANDC (Aboriginal Affairs and Northern Development Canada) and Six Nations of the Grand River J. Forbeck
 - * (b) Organizational Board Meeting — Set Date, Time and Place J. Forbeck
 - * (c) Workforce Report M. McDonald
 - * (d) Major Construction Update (FT2) J. Gunn
 - * (e) Enrolment Update J. Gunn

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|---|-----|-------------------------------------------------------------------------------------------|-------------|
| * | (f) | Preliminary Year End (F2) | J. Gunn |
| * | (g) | Framework for French as a Second Language in Ontario
Schools, Kindergarten to Grade 12 | B. Blancher |

H – 1 **Other Business**

- | | | | |
|---|-----|-------------------------------------------------------------------------------|--------------|
| | (a) | Summary of Accounts - October 2013 | J. Gunn |
| * | (b) | Joint Occupational Health and Safety Committee Minutes
- October 24, 2013 | J. Gunn |
| * | (c) | Joint Occupational Health and Safety Committee Minutes
- November 14, 2013 | J. Gunn |
| * | (d) | Special Education Advisory Committee Minutes
- October 3, 2013 | S. Sincerbox |
| * | (e) | Native Advisory Committee Minutes – May 28, 2013 | J. Forbeck |
| * | (f) | Compensatory Education Committee Minutes
– October 3, 2013 | J. Forbeck |
| * | (g) | Communications and Engagement Committee Minutes -
October 21, 2013 | J. Forbeck |
| * | (h) | Student Senate Meeting Minutes – October 22, 2013 | J. Forbeck |
| * | (i) | STSBHN Committee Minutes – October 26, 2013 | J. Gunn |

I-1 **Correspondence**

- | | | |
|---|-----|-------------------------------------------|
| * | (a) | Ontario Public School Boards' Association |
| * | (b) | |

J-1 **Adjournment**

Future Meetings (held at the Education Centre unless noted otherwise)

Chairs' Committee	November 25, 2013, 5:45 p.m.	Director's Office
Audit Committee	November 26, 2013, 6:00 p.m.	Norfolk SSC, Carolina Room
Nomination Board	December 2, 2013, 6:30 p.m.	Board Room
Organizational Board	December 2, 2013, 7:15 p.m.	Board Room
Audit Committee	December 3, 2013, 6:00 p.m.	Norfolk SSC, Carolina Room
Inaugural Board	December 9, 2013, 7:15 p.m.	Board Room
Special Education Advisory Committee – Joint Meeting with BHNCD SB	December 11, 2013, 6:30 p.m.	TBD
Native Advisory Committee	December 17, 2013, 12:00 p.m.	Hagersville Secondary School/New Start/NATIONS

Delegation

To the Grand Erie District School Board

Monday November 25, 2013

“What Lies Beneath...?”

Presented by Kelly Donovan

Glossary

(TCE) Trichloroethylene – A nonflammable, colorless liquid, used primarily in industry as a degreaser; has been used in consumer products such as adhesives, rug cleaning fluids, paint and spot removers, and typewriter correction fluid. The extra potential risk of cancer due to a specific exposure, in this case to TCE in residential indoor air; integrates information from the exposure (from inhalation of TCE in indoor air) and toxicity (the potency of TCE).

Background

The information contained in this delegation was compiled as a result of a request to the Ontario Agency for Health Protection and Promotion (OAHPP) to assess the risk of adverse health effects from inhalation exposure to TCE in indoor air in a community surrounding an industrial area in Cambridge, Ontario. The Northstar plant was built in 1959, and the part of the business that used TCE as a degreaser is believed to have opened in 1964. During that time period, it was common to discharge waste into the ground.

It is unknown how often TCE waste was discharged onto the ground and in what quantities. All TCE discharges should have ceased around 1986-1987, when new waste management regulations defined TCE as a “hazardous waste” requiring a certificate of approval came into effect (Ontario Ministry of the Environment 1985). However, it is possible that discharges onto the ground may have ceased even earlier, with regulations that governed transfers of liquid industrial waste.

In 2004, an environmental site assessment conducted by AMEC discovered TCE contamination from the Northstar Aerospace facility. Air concentrations of TCE in the basements of homes in the community were subsequently measured in 2005. ***(This was done by Northstar to approximately 500 homes in the contaminated area)***. Indoor air concentrations measured in 2005-2006, prior to any mitigation in groundwater or indoor air, ranged from <0.2 to 2100 µg/m³. The average TCE indoor air concentration in the community was 52.3 µg/m³. Data on indoor air concentrations prior to 2005 are not available.

When residents were informed of the contamination to their homes, many residents hired engineers to complete their own indoor air quality testing. Some of the results of these independent tests were so high, the engineers had not calibrated their canisters to accept the readings at that level and tests had to be redone. The end results were deadly readings of not only TCE but also Arsenic, Chromium VI (the Erin Brockovitch toxin) and Polychlorinated Biphenyls (PCBs). Many residents evacuated their homes until remediation was completed; at their cost. Residents began canvassing their neighbours and learned that there were several recent cases of cancer among them. In 2007, a class action lawsuit was

filed against Northstar. In 2009 a settlement was reached in favour of the owners of the 500 or so homes affected by the contamination. A map of this area is attached to this delegation. The address of Northstar is 695 Bishop Street North. The homes affected by the contamination fall between Northstar and the Grand River, (the entire 'run off' area and all homes in the middle).

Health Effects of TCE Exposure

The focus of the investigation by the OAHPP was limited to the potential effect of TCE on the health of residents from their exposure via inhalation of vapours.

As TCE is well absorbed by both inhalation and ingestion, systemic effects observed following ingestion exposure are also relevant to inhalation exposure. For this reason, toxicological studies for both routes of exposure were consulted in preparing this report.

The International Agency for Research on Cancer (IARC 1997) has classified TCE as group 2A, *probably carcinogenic* to humans.

Numerous epidemiological studies have investigated potential associations between TCE exposure and different types of cancer including primary liver cancer, malignant lymphoma, Hodgkin's disease, renal cell carcinoma, colon cancer, brain tumours and childhood leukemia (IARC 1997).

In humans, exposure to TCE is associated with proteinuria, a non-specific marker of effect on the kidney. Most research on the kidney toxicity of TCE has focused on kidney cancer.

Some case-control studies have found an association between autoimmune diseases as scleroderma and rheumatoid arthritis and exposure to solvents including TCE.

There are also numerous reports of severe, sometimes fatal, hypersensitivity skin disorders and autoimmune hepatitis following occupational exposure to TCE

Some human studies have also found immunologic changes in people exposed to solvents via contaminated drinking water (Byers *et al.* 1988), infants exposed to volatile organic compounds such as TCE in indoor air.

There is some epidemiological evidence in humans for cardiac valve malformations in case-control studies of exposure to TCE via drinking water, and for developmental immunologic perturbations from an observational study of infants exposed to multiple volatile organic chemicals, including TCE, in indoor air.

Hepatitis accompanying severe skin reactions due to TCE exposure has been reported in occupational settings.

Although neurotoxicity of TCE is well documented in people, particularly with regard to effects related to central nervous system (CNS) depression (symptoms of CNS depression include drowsiness, reduced reaction time, clumsiness, slurred speech, etc.), there are relatively few studies on neurotoxicity following chronic exposure (NRC 2006). Other effects reported include impaired visual-motor

coordination and decreased performance on tests of perception, memory, reaction time, and manual dexterity (ATSDR 1997).

What does this mean for the City of Brantford, the Parents of École Fairview students, Teachers and the Grand Erie District School Board?

Proper air quality tests have never been completed at Victoria School.

Sub-slab tests of the soil beneath Victoria School have never been completed.

I have studied the results of the CH2M HILL report dated February 7, 2013. This report shows evidence that several harmful contaminants exist at both 17 and 22 Sydenham Street at levels in excess of Ministry of the Environment Guidelines (and not all potential contaminants were examined). I have listed them in an easy to read table and what we know about the toxicity of these contaminants:

Contaminants Present at Pearl/Sydenham Brownfield Site in Excess of MOE Guidelines				
VOC	CEPA	IARC	NIOSH	OSHA
Methylene Chloride (Dichloromethane)	TOXIC	Group 2A	Potential Occupational carcinogen	Carcinogen
Trichloroethylene (TCE)	TOXIC	Group 2A	Potential Occupational carcinogen	
Ethylbenzene		Group 2B		
Dichloroethylene,1,1- (Vinyl Chloride)		Group 1		
Tetrachloroethylene	TOXIC	Group 2A	Potential Occupational carcinogen	
Trichloroethane	TOXIC			
Vinyl Chloride	TOXIC	Group 1		Carcinogen
Dichloroethylene,1,2-cis-				
Not Tested for (and most likely present):				
Arsenic	TOXIC	Group 1	Potential Occupational Carcinogen	Carcinogen
Chromium VI	TOXIC	Group 1	Carcinogenic	Carcinogen
Polychlorinated Biphenyls (PCB 126)	TOXIC			
LEGEND:				
CEPA - Canadian Environmental Protection Act				
IARC - International Agency for Research on Cancer				
Group 1 - Carcinogenic to Humans				
Group 2A - Probably Carcinogenic to Humans				
Group 2B - Possibly Carcinogenic to Humans				
NIOSH - National Institute for Occupational Safety and Health				
OSHA - Occupational Safety and Health Administration, US Dept. of Labour				

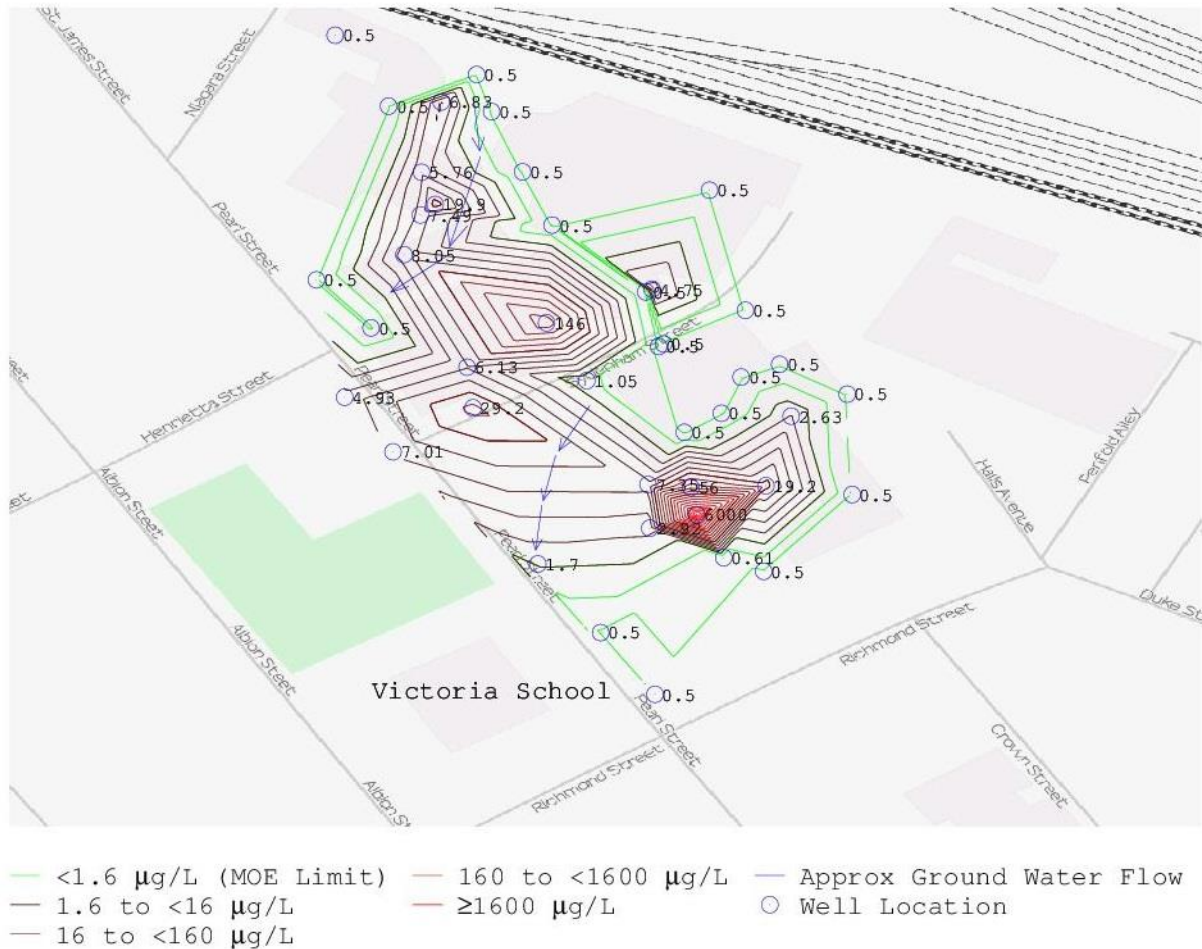
The next page shows the results which are in excess of MOE Guidelines and I have shown the results as the number of times the result is over the Guideline amount.

NOTE: The well numbered MW17-12 shows groundwater levels of 3,750 times the MOE Guideline for TCE (along with other known carcinogens). This well is situated 65 meters away from the edge of the Victoria School property.

Results exceeding MOE Guidelines																		
Shown in Number of Times Guideline is Exceeded																		
Soil																		
Methylene Chloride (Dichloromethane) Trichloroethylene (TCE) Ethylbenzene Dichloroethylene, 1,1- (Vinyl Chloride) Tetrachloroethylene Trichloroethane Vinyl Chloride Dichloroethylene, 1,2- <i>cis</i> -	MW17-04B	MW17-06	MW17-11	MW17-12	MW22-08	TP22-07												
	12.3	1.8																
	8.1		19.7	30.7	6.5													
						2.4												
Groundwater																		
Methylene Chloride (Dichloromethane) Trichloroethylene (TCE) Ethylbenzene Dichloroethylene, 1,1- (Vinyl Chloride) Tetrachloroethylene Trichloroethane Vinyl Chloride Dichloroethylene, 1,2- <i>cis</i> -	MW17-05	MW17-08	MW17-11	MW17-12	MW17-13	MW17-15	MW17-18	MW22-01	MW22-02B	MW22-06	MW22-08	MW22-11	MW22-13	MW22-15	MW22-16	MW22-18	MW22-19	MW22-20
	4.6	12.0	35.0	3750.0	1.6	1.8	1.1	91.3	3.0	12.4	4.3	3.6	4.7	5.0	3.8	3.1	4.4	18.3
				29.8														
		4.2		6.2				1.2										
				5.6														
				2.8														
										5.3								
*NOTE: MW17-12 is 65 meters from the edge of the property of Victoria School, samples taken 3.04-3.65 meters beneath the surface																		

Below is a map of the Brownfield indicating the “hot spot” (MW17-12) and related ground elevations indicating that natural water flow leads directly from this “hot spot” to Victoria School.

Sydenham Brownfield Site - Peak TCE Levels in Groundwater Measurements



It is irresponsible for the Grand Erie District School Board to suggest that the property at Victoria School is not contaminated and does not pose a risk to the health of our students and teachers. This information has now been made public and is supported by research performed by the City of Brantford and other reputable experts. The Board takes on a great amount of liability by sending our children and teachers to this location for any period of time. Trustee Everets publicly supports the use of Victoria School and is quoted as saying its use is a short term inconvenience. Does the Board expect us parents to believe any of you when you say you have our children's best interests in mind? There is nothing about the Board's proposal that proves you have our children's best interest in mind, or the future children of the French Immersion program.

Conclusion

As evident in the investigations that took place in Cambridge surrounding the Northstar plant, there WILL be contamination beyond expectation in all of the surrounding buildings, right down to the edge of the Grand River, behind Brantford Collegiate Institute. These investigations began in 2004 and are only now coming to a conclusion. We are not prepared to wait 9 years to find out that the GEDSB has consciously placed our children and teachers in harm's way. The parents of these children have enough information at this point to know that Victoria School is no longer an option and we are prepared to do what it takes to ensure our children are not exposed to the TCE, Vinyl Chloride, Arsenic, Chromium VI, and PCBs. This is no longer just an opinion of the parent community.



SCALE	DATE
1:5000	NOVEMBER 2007
PROJECT NO.	NO.
1031023	1

amec
NORTHSTAR

0 100 200m

Class Area

Industrial Road

Highland Park

Delegation to the Grand Erie District School Board

Three Recommendations Regarding the Use of Victoria School

Presented by: Thomas Smith, École Fairview School Council Co-Chair

On behalf of: École Fairview School Council

Background

The proximity of the Victoria School Site, which has been recommended by the Grand Erie District School Boards' Working Committee as a temporary holding school for École Fairview students, to a known brownfield location has prompted a review by concerned parents of the potential health hazards this may present.

Trichloroethylene is by far the most prevalent known contaminant which has been tested for at the Sydenham-Pearl Brownfield site. The available data clearly indicates that the contaminants are expected to be flowing freely onto the school property and under the school building. It is also known that Trichloroethylene found in groundwater easily penetrates building structures through subsurface vapor intrusion.

Case studies of Trichloroethylene contaminated groundwater are not difficult to find and the cases share clear outcomes which cannot be ignored.

For example in Valcatier Quebec, Trichloroethylene which was disposed of in the groundwater contaminated the town of Shannon Quebec. The town successfully sued the Canadian Government and the Department of National Defense. Furthermore, a Globe and Mail report published as recently as May 20, 2013 headlines "Quebec area where cancer rates are 80 times higher to be studied" in reference to the town of Shannon.

Another example in Cambridge Ontario where Trichloroethylene was disposed of in the groundwater by Northstar Aerospace resulted in another recent successful lawsuit. The details of this case are contained in a separate delegation being presented to the Grand Erie District School Board.

At the moment we are in the midst of the case of Sydenham-Pearl, and how it relates to Victoria School. The story here is still unfolding.

As such, the École Fairview School Committee has voted in favor of submitting three formal recommendations to the Grand Erie District School Board under the Education Act.

The Education Act, Ontario Regulation 612/00

ADVISORY AUTHORITY OF SCHOOL COUNCILS

20. A school council may make recommendations to the principal of the school or to the board that established the council on any matter. O. Reg. 612/00, s. 20.

DUTY OF BOARD TO RESPOND

21. The board that established a school council shall consider each recommendation made to the board by the council and shall advise the council of the action taken in response to the recommendation. O. Reg. 612/00, s. 21.

École Fairview School Council Recommendations Regarding the Use of Victoria School

Under the authority from the Education Act, Ontario Regulation 612/00, École Fairview School Council makes the following recommendations on November 25, 2013, to the Grand Erie District School Board:

1) The Council recommends the Board complete the following tests at the Victoria School property. The results of the tests, showing the presence of any and all contaminants, are to be reported back to the Council as soon as they become available.

a) Sub-slab soil tests in the basement of the building to test for all present contaminants (including Trichloroethylene and its breakdown components, Arsenic, Chromium VI and Polychlorinated Byphenyls), and

b) 24 hour air quality testing done properly (at a very high calibration) with a sealed building and the proper canisters to test for vapour intrusion;

2) The Council recommends the Board avoid the use of Victoria School since it poses a risk to the health of students and teachers;

3) The Council recommends the Board consider the use of any other school site than Victoria School, which is available and vacant, for accommodation in September, 2014.



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Trustees of the Grand Erie District School Board

FROM: John Forbeck, Director of Education & Secretary

RE: **Ministry of Education School Board Modernization Consultations**

DATE: November 25, 2013

Recommended Action: It was moved by _____ Seconded by _____
 THAT the Grand Erie District School Board receive the “Ministry of Education School Board Modernization Consultations Report” for information and discussion.

Background

In 2012, the Ministry planned to organize a series of consultations to examine School Board amalgamations. This initiative did not come to fruition. In the summer of 2013, the Ministry advised Boards that they were not looking at Board amalgamations, instead planned to consult with Boards about how necessary savings could be realized through efficiency and modernization strategies. In October 2013, the Minister of Education forwarded a memo and document to trustees and directors asking stakeholder groups to participate in a consultation about School Board Efficiencies and Modernization. Details of the consultation process are not particularly clear in the memo. We believe stakeholder groups were being asked to contribute reactions to the attached document containing eight sections. Recently, OPSBA sent out information to trustees. Directors were informed on November 6, 2013 about a teleconference call scheduled for November 11, 2013 to discuss the consultation. In addition, Superintendents of Business are apparently in the process of organizing a teleconference for later next week.

Additional Information:

The document has been reviewed by Executive Council members. Although there is a lack of clarity about the outcomes and the consultation process, Executive Council members are willing to verbally highlight some ideas and participate in a discussion with trustees about the concepts in the document. There could be information from the Directors teleconference that may help clarify expectations about the consultation process which will be shared with trustees.

Communication Plan

We could consider compiling themes that arise from our public discussion on Monday November 11, to form a Grand Erie response to the Ministry.

Respectfully submitted,

John Forbeck
 Director of Education & Secretary

Ministry of Education

Office of the ADM

Business & Finance Division
20th Floor, Mowat Block
Queen's Park
Toronto ON M7A 1L2

Ministère de l'Éducation

Bureau du sous-ministre adjoint

Division des opérations et des finances
20e étage, édifice Mowat
Queen's Park
Toronto ON M7A 1L2



Memorandum To:

Directors of Education
Board Chairs
Education Partners and Stakeholders

From:

Gabriel F. Sékaly
Assistant Deputy Minister

Date:

October 25, 2013

Subject:

School Board Efficiencies and Modernization Consultations

On September 20, 2013, Minister Sandals wrote to you on the steps that we are taking in developing the school board efficiencies and modernization strategy. I am writing today to advise you that we are now ready to begin formal consultations on the strategy with stakeholder groups. These consultation sessions will begin the week of November 18th in Toronto. Members of my staff will be contacting the various association offices with details on timing, location, and attendance at these sessions.

To help the process along, we have prepared a consultation document for stakeholders. This guide is attached. As you can see, the list of topics and questions covered in the document is by no means exhaustive, but we hope that this short guide will contribute to focusing the discussions. We encourage you to comment on the topics in the guide. We would also welcome any other ideas and suggestions that you might have. Feel free to provide your comments directly to Joshua Paul, Director of the Education Finance Branch, at joshua.paul@ontario.ca, or to us through your respective association.

While we are always interested in discussing school board efficiencies and funding issues, we are hoping to conclude this year's consultation process by the end of November, 2013.

Original signed by

Gabriel F. Sékaly
Assistant Deputy Minister

c: The Honourable Liz Sandals
Minister of Education

George Zegarac
Deputy Minister

Enclosure:

School Board Efficiencies and Modernization Consultations

**SCHOOL BOARD
EFFICIENCIES AND
MODERNIZATION
CONSULTATIONS**

INTRODUCTION

Crafting the strategy that has made Ontario's public education system a leading international model took visionary thinking. Through the Great to Excellent initiative, we are discussing how to build on this vision to provide improved support for student achievement.

At the same time, our school systems must be able to support the success of students today and tomorrow. Like many other jurisdictions, Ontario continues to deal with the challenges of the global economic downturn and slower-than-expected recovery. Living within our means, while accelerating the achievements of students, will require creative thinking across the public education system. We believe that a collaboratively developed School Board Efficiencies and Modernization Strategy is the best way forward.

One critical task is modernizing school board funding to have more efficient operations on the ground. Our partners in the public education system are crucial to reaching this goal. Through this consultation, we are asking you for your insights into both small adjustments and broader changes that could create a more efficient system. We believe focusing consultation on the following areas will generate a variety of legitimate and lasting solutions, which will be used to inform future decision-making:

- Underutilized and small schools;
- Declining enrolment supports;
- Improving accountability;
- Sharing efficiency savings;
- E-books and e-learning;
- New technologies;
- Getting the balance right;
- Moving ahead together.

Forward-thinking organizations strive constantly for greater operational efficiency. This is especially important in today's highly uncertain economic environment. That is why the central goal of these consultations is hearing about barriers as well as considering fresh new ideas to create an education system that operates efficiently and in alignment with a renewed student achievement strategy.

A critical strand of this discussion is how centrally driven this change should be, in both the short and longer terms. This is something on which we are also seeking your input. We need open and frank discussion around the systems' requirements, expectations, and challenges.



UNDERUTILIZED AND SMALL SCHOOLS

The current funding formula provides supports to keep underutilized and small schools operating. Support is available to schools with underutilized space (that is, operating at less than full capacity), and to very small schools (those with no more than 100 students). Roughly 70% of all Ontario schools receive some financial support for underutilized space. As well, almost 500 very small schools receive enhanced financial support. Under the current funding framework, the Ministry may be subsidizing space used for non-educational purposes or non-core educational purposes.

The main components of support are the School Foundation Grant, which was created in 2006 and guarantees support for principals and secretaries in each school, and top-up funding through the School Facility Operations and Renewal Grant, which provides funding to help heat, light, clean, repair, and renovate schools under 100% capacity. Top-up funding is further enhanced for more than 1,000 schools that are defined as either rural or supported to help them stay open where necessary.

The involvement of the local community is an important aspect in board decisions about underutilized schools. A school board usually undertakes a pupil accommodation review process led by an Accommodation Review Committee (ARC) when contemplating closing a school. Community consultation through representation on the ARC and public meetings is a central element of this process, which can be lengthy and contentious. In addition, boards have pointed out that the school and/or the local community often find other uses for space defined as underutilized.

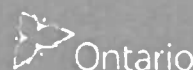
More targeted support at the Ministry level toward underutilized space and small schools could support a more efficient school system and free up resources for improved student achievement. However, funding underutilized and small schools is a complex, multi-dimensional issue and communities use space and resources in different ways to meet different needs.

Key Facts:

- Ontario has 3,750 elementary and 885 secondary/combined schools.
- Almost 600 schools in Ontario are less than half full.
- In the GTA alone, there are about 140 half-empty schools and almost 70 very small schools.
- 13% (almost \$300M) of total school operations and school renewal funding is dedicated to funding empty spaces.
- Almost \$80M is allocated to enhanced top-up funding for school operations and school renewal for those schools.



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DECLINING ENROLMENT SUPPORTS

The number of school-aged children has been decreasing in recent years, and enrolment is currently declining in 53 of 72 boards. About two-thirds of education funding is based on enrolment. Board costs tend to decline with enrolment, since lower enrolment reduces the need for teachers and services. Not all costs go down at the same rate as enrolment, however, and in some cases costs will never fall as much as revenue does.

The funding system recognizes this challenge with grants and allocations that, as enrolment declines, are intended to help boards adjust their cost structures over time.

Of those supports, the Declining Enrolment Adjustment (DEA) is a true transitional grant, since its level of support reduces over time. Other supports for declining enrolment boards are available, but they are not transitional. These include the top-up funding for school operations and renewal and the School Foundation Grant, both discussed in the previous section. They also include higher student /teacher ratios in “supported” schools, and provisions in the Transportation Grant and the High Need Amount Allocation of the Special Education Grant that protect these funding lines from the full impact of enrolment decline.

Key Facts:

- Average Daily Enrolment (ADE) is expected to decline to 1.85 million in 2013-14, the lowest level since 1992.
- Provincial ADE is projected to increase beginning in 2014-15, but enrolment in most rural and northern boards will continue to decline.
- There are wide regional gaps in enrolment trends. Since 2002-03, Halton DSB’s enrolment is up by more than 22%, while Superior-Greenstone’s has fallen by 45%.

Discussion Questions

1. After over 10 years of helping boards address declining enrolment, how can these supports be reduced or redistributed among boards?
2. Which supports should be restructured from ongoing to transitional support?
3. How might e-learning and/or broadband capacity be expanded to reduce the costs of supported schools and improve programming?



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SHARING EFFICIENCY SAVINGS

Over the years, the Province has tried to address operating pressures with increased funding, for example for utilities or transportation. At the same time, it has also pulled back some funding where it appeared that board spending was running well below provincial funding levels.

This is one of the challenges in finding efficiencies in the education sector. Efficiencies are seen as a source of funding flexibility by those delivering programs and services (school boards), but they look like savings opportunities for the funding body (the Province). As a result, school boards may be reluctant to pursue efficiencies as vigorously as they might otherwise, because it is felt that efficiency gains will ultimately result in reduced provincial funding.

The development of a shared savings protocol might be a way of providing boards with an incentive to find additional efficiencies.

Under such a protocol, efficiency savings could be shared between the Province and the school board, with each board's share being redirected into an enveloped fund. The use of this fund could be determined in consultation at the Partnership Table or some other governance mechanism.

Key Facts:

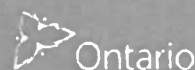
- In 2009, the Report of the Declining Enrolment Working Group recommended that "a Transition Adjustment Fund be established to make savings from school closures/consolidations available for school facility improvements that would support education programs for the students affected by the consolidation." (Rec.#19)

Discussion Questions

1. What are the impediments, if any, to a shared savings protocol incenting boards to find additional efficiencies?
2. What are some approaches by which boards could share savings from school closures, consolidations, or shared facilities?



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NEW TECHNOLOGIES

School boards are responsible for local decisions about designing and equipping schools to meet the needs of their students and staff. This includes communications technology such as broadband, as well as computers and other hardware.

Some boards are looking at new developments like cloud-based learning environments and bring-your-own-device (BYOD) policies, both to find efficiencies and to help students and teachers adapt to ongoing changes in teaching and learning. This evolution, however, depends on high-speed internet access.

For purchasing and servicing, such entities as the Ontario Educational Collaborative Marketplace and the Ontario Software Acquisition Program Advisory Committee negotiate strategically sourced agreements and value-added services that are available to Ontario's Broader Public Sector, including the education community.

Key Facts:

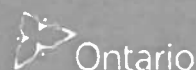
- The bulk of GSN funding to school boards for computers/classroom technology is flowed through the Pupil Foundation Grant (PFG), which provides for core classroom needs common to all students.
- In 2012-13, the PFG provided \$150.1M for classroom computer technology –\$34.52 per elementary student and \$45.03 per secondary student.
- In 2012-13, the \$25M reduction in the Classroom Computers component of the PFG was made permanent.

Discussion Questions

1. How can the use of new technologies make board administration and program delivery more efficient?
2. How can the sector address barriers to wider use of new technologies?
3. What are the financial and other implications of boards adopting BYOD, cloud-based learning environments, and similar policies and practices?
4. How can joint procurement of technology-related goods and services be better leveraged to reduce costs for school boards?



support every child
reach every student

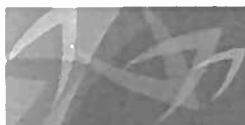


MOVING AHEAD TOGETHER

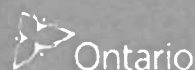
Directing as many resources as possible into student achievement is essential if Ontario is to meet the challenges of the Great to Excellent initiative, which aims to take our school system to even greater heights. To do this, we need to have an open and constructive discussion about how our school system can run its business activities as effectively as possible. The School Board Efficiencies and Modernization Strategy is the primary driver of this transformation.

This booklet outlines some of the approaches the Ministry of Education believes would help move this strategy forward. To realize our goals, we need ideas and help from our partners in the education sector. By bringing together your perspectives, and hearing about both challenges and opportunities, we can find the way forward.

After the consultations are completed, we will release a report summarizing the highlights and outlining the next steps. We will continue working with the dedicated people in the education system to create a new approach to the business activities of schools that is as visionary and forward-looking as our curriculum.



support every child
reach every student



October, 2013

**Guidelines for the
Structure and Function
of the Joint Occupational Health and Safety
Committee**

**As Agreed Between
The Grand Erie District School Board

and**

**Ontario Secondary School Teachers' Federation, District 23
Grand Erie Elementary Teachers' Federation
Canadian Union of Public Employees, Local 5100**

GRAND ERIE DISTRICT SCHOOL BOARD

HEALTH & SAFETY GUIDELINES

Preamble

The Occupational Health and Safety Act requires the Board to establish a policy which encourages the active participation of all employees in the prevention of accidents and in the promotion of health and safety in the workplace. It is our firm belief that, through joint education programs, joint investigations of problems, and joint resolution of those problems, the workplace will be made safe and healthy for all employees.

The Board and the unions/federations agree to the establishment of a Joint Occupational Health and Safety Committee with a group of members exercising all functions of a Joint Health and Safety Committee as prescribed in the Occupational Health and Safety Act and in individual schools/facilities, a Health and Safety Team exercising the duties as assigned in this document.

Here within, the Joint Occupational Health and Safety Committee shall be referred to as the Joint Committee and the Health and Safety Team shall be referred to as the Workplace Team.

The parties acknowledge that the diversity of workplaces in the educational sector requires reference to many Acts, Regulations, Codes, Standards and Guidelines to set the minimum standard to ensure the health and safety of workers. In addition, workplace policies and guidelines, along with Collective Agreements, may extend those standards.

The parties acknowledge that the proper functioning of the Joint Committee can only be carried out where the representatives of the employer and of the workers are committed to these responsibilities. To effect this, the undersigned undertake to make decisions that will be carried out by their respective organizations.

The parties agree to accept other employee group(s) as members of the Joint Committee, based upon a request by other employee group(s) and the mutual consent of the Board and each of the unions who are a party to this agreement.

The parties hereto adopt these guidelines in good faith and agree to promote and assist the Joint Committee whenever and wherever possible.

The terms of reference for the operation of the Joint Committee shall be reviewed on a yearly basis.

Signed at _____ (location)

This _____ day of _____, 2005

For the Employer

Chair of the Board

Director of Education

For the Workers

OSSTF

ETFO

CUPE

1.0 Structure of the Joint Occupational Health and Safety Committee

- 1.1** The **Joint Occupational Health and Safety Committee** (referred to hereafter as “the Joint Committee”) shall consist of fourteen (14) members appointed yearly by their respective groups as follows: Employer representatives (5) and Worker representatives (9).

One management member from each of the following:

Business Services
Elementary School Administration
Facility Services
Human Resources
Secondary School Administration

And one worker member from each of the following:

CUPE - Educational Assistants
CUPE - Facility Services
CUPE - Office/Clerical/Technical
GEETF - Grand Erie Elementary Teachers' Federation
GEETF - Occasional Teachers
Non-Union -
OSSTF - Occasional Teachers
OSSTF - Professional Student Services Personnel
OSSTF - Secondary Teachers

- 1.2** Alternates will be allowed to the Joint Committee. Each party will supply a list of alternates. One alternate may be brought to any JOHSC meeting, additional alternates must notify the co-chairs of their interest in attending a meeting in advance.
- 1.3**
- a) Each school/facility shall establish a Workplace Health and Safety Team.
 - b) The Workplace Team should consist of representatives from management and one (1) representative from each bargaining unit represented at the Workplace. Worker Representatives shall be selected by their respective union/federation. The Worker Representative should be chosen in each location before September of each school year.
 - c) The number of employer representatives should not be greater than the number of employee representatives.

- 1.4
 - a) Two (2) of the Joint Committee members shall be Co-chairpersons, one (1) of whom shall be selected from the employer members and one (1) of whom shall be selected from the worker members.
 - b) The selection of the Co-chairpersons will occur in September and be for a definite period of twelve (12) months. The Co-chairpersons will alternate the chair of the meetings.
 - c) The Co-Chairs as of June will set the agenda for the upcoming September meeting.
- 1.5 A Co-chairperson may, with the consent of his/her counterpart, invite any additional person(s) to attend the meeting to provide additional information and comment, but they shall not participate in the regular business of the meeting.
- 1.6 The Board's occupational Health and Safety Officer shall attend meetings as a resource to the committee, but shall not be considered a "member" under 1.1.
- 1.7 The employer shall ensure that all Worker members of the Joint Committee are trained under the certification process as per Occupational Health and Safety Act R.S.O. 1990, c.0.1 as amended by S.O. 1992, c. 14, s.2. At least two (2) Management Representatives shall be certified. The certification program shall be agreed to by the Joint Committee members.
- 1.8 Anyone who receives certification training would endeavor to be available to serve as a Workplace Representative at whichever Workplace they are located for three years.

2.0 Functions of the Joint Committee

- 2.1 The Joint Committee shall meet on a regularly established schedule as follows: monthly except July and August with the time and place to be determined by the Committee.
- 2.2 To attain the spirit of the Occupational Health and Safety Act R.S.O. 1990, c.0.1 as amended by S.O. 1992, c. 14, s.2 and its regulations, the functions of the Joint Committee shall be:
 - 2.2.1 To identify, evaluate and recommend a resolution of all matters pertaining to health and safety in the workplace to appropriate management.
 - 2.2.2 To facilitate adequate education and training programs in order that all employees are thoroughly knowledgeable in their rights, restrictions, responsibilities and duties under the Occupational Health and Safety Act.
 - 2.2.3 To address matters related to Hazardous/Designated Substance Regulations and WHMIS where applicable.
 - 2.2.4 To review accident reports and workplace inspection reports.

- 2.2.5 To obtain information from management respecting:
 - i) the identification of potential or existing hazards of materials, processes or equipment, and;
 - ii) health and safety experience, and work practices and standards in similar school boards of which the employer has knowledge, and;
 - iii) timely results of workplace testing, and;
 - iv) any other data pertinent to health and safety;
- 2.2.6 To provide the appropriate information to Workplace Team members.
- 2.2.7 To schedule inspections by the Joint Committee. The schedule shall be completed by the end of May for the following academic year and may be adjusted by the Joint Committee at any time.
- 2.2.8 To ensure a certified Joint Committee member is readily available to attend any Health and Safety matter at any Workplace.
- 2.2.9 To deal with any health and safety matter within the workplace that the Joint Committee deems appropriate.
- 2.3 Members of the Joint Committee shall conduct an inspection of each school/facility within the district.
 - 2.3.1 Once per year for elementary schools, administrative buildings and satellite locations (here within this article referred to as Workplace).

Small to mid-sized Workplaces should be inspected within half a day. Large Workplaces should be inspected within one day.
 - 2.3.2 Twice per year for secondary schools (here within this article referred to as Workplaces).

High-risk areas shall be inspected during both inspections, and low-risk areas shall be divided over both inspections. Secondary schools should be inspected within one day.

High-risk areas **include:** science labs and preparation rooms, design and technology classrooms, art classrooms, boiler rooms, slop sink areas, mechanical/fan rooms, storage rooms/areas, and Family Studies Rooms.
 - 2.3.3 A Joint Committee inspection shall coincide with the monthly inspection by the Workplace Team.
 - 2.3.4 The inspections shall be carried out by a certified Joint Committee Worker member, certified Workplace Team representatives and the Workplace Supervisor.

- 2.3.5** Certification training is to be completed within 6 months of appointment for all Joint Committee members. Prior to completing training committee worker members who perform inspections will have received inspection training through the Health and Safety Office and the Joint Committee. Worker members shall receive certification training in the year that they join the Joint Committee.
- 2.3.6** Worker Representatives at the site involved in conducting workplace inspections shall receive level one training by December 31 of the school year. However, the lack of training will not prevent a Worker Representative from participating in a workplace inspection.
- 2.4** All health and safety concerns raised during the physical inspection will be recorded on an appropriate workplace audit form and signed by all members of the inspection team. The Workplace Supervisor will take appropriate actions on hazards that require immediate attention.
- 2.5** The workplace audit form will be forwarded to the Joint Committee within five days of the workplace inspection. The workplace supervisor will inform the Committee of the status of the outstanding items, outlining the details of who is responsible for resolving the matter along with a time frame in which the matter will be resolved, by the next Committee meeting.
- 2.6** The Director or the Superintendent, responsible for Health and Safety, will communicate in writing within twenty-one (21) days directly to the Co-chairpersons with regard to minuted recommendations of the Committee by giving their assessment of the problem and outlining the details of who is responsible for resolving the matter along with a time frame in which the matter will be resolved.
- 2.7** Members of the Workplace Team shall:

 - 2.7.1** Conduct monthly inspections of the high-risk areas within the actively used facilities.
 - 2.7.2** Conduct an inspection of the non-high-risk areas at least once a year, with at least part of the non-high-risk areas being conducted monthly.
 - 2.7.3** Be afforded the opportunity to participate in the Joint Committee inspection of the school.
 - 2.7.4** Be provided with health and safety training through the Safety Office, as approved by the Joint Committee and until certification training is completed by November 1, 2006, for Workplace Worker Representatives.

- 2.7.5 Be provided with certification training through the Health and Safety Office as approved by the Joint Committee by November 1, 2006 if they are a worker representative. Thereafter, Worker Representatives will receive certification training in the year that they join the Workplace team.
- 2.7.6 Attend Joint meetings at the request of the Joint Committee Co-chairpersons.
- 2.7.7 Make recommendations to be forwarded to the Joint Committee.

High-risk areas include: science labs and preparation rooms, design and technology classrooms, art classrooms, boiler rooms, slop sink areas, mechanical/fan rooms, storage rooms/areas, and Family Studies Rooms.

- 2.8 The Workplace Team shall review all non-critical accident reports for the school.
- 2.9 The Workplace Supervisor shall immediately advise the Health and Safety Office of all critical injuries(involving all persons including employees, students or visitors), safety related work refusals and work stoppages resulting from safety issues. The Health and Safety Office shall, without delay, notify the appropriate certified Worker member of the Joint Committee.
- 2.10 a) It is the responsibility of the Workplace Supervisor to maintain the Health and Safety Bulletin Board and Safety Program Binder. The following information is to be posted on the bulletin board.
 - i. names and locations of the members of the Workplace Team;
 - ii. names and locations of the members of the Joint Committee;
 - iii. Workplace Safety and Insurance Board poster regarding “In All Cases of Injury”;
 - iv. Ministry of Labour Inspection Reports and Notice of Compliance forms;
 - v. a copy of Regulation 1101 and the names and locations of qualified first aiders.
 - vi. a copy of the current Occupational Health and Safety Act and Regulation 851 for Industrial Establishments;
 - vii. The Grand Erie District School Board Health and Safety Policy;
 - viii. a copy of “Guidelines for the Structure and Function of the Joint Health and Safety Committee”;
 - ix. a copy of the most recent workplace inspection report;
 - x. a copy of the most recent Joint Committee meeting minutes;
 - xi. a copy of all Annual Board Health and Safety Reports;
 - xii. WHMIS symbol poster;
 - xiii. copy of results of workplace testing;
 - xiv. the Asbestos Inventory and colored floor plan of the school/facility; and/or information on how to access E-base Works
 - xv. all other items required by the Occupational Health and Safety Act and Regulations.

- b) The Workplace Supervisor shall ensure that the M.S.D.S. binders are current and they are located in appropriate locations.
- 2.11** a) The Workplace Supervisor shall inspect all first aid boxes at least quarterly and maintain adequate supplies as outlined in Regulation 1101.
- b) The Workplace Supervisor shall establish a procedure for the release of qualified first aiders in case of an accident.
- 2.12** Unresolved Workplace Team concerns regarding occupational health and safety issues shall be documented on the Health and Safety Concern form and submitted to the Joint Committee and the Health and Safety Office.
- 2.13** The Workplace Team, through the Workplace Supervisor, is responsible for ensuring that a copy of all Ministry of Labour reports are forwarded to the Health and Safety Office.
- 2.14** The Workplace Supervisor shall endeavor to inform the Workplace Team prior to the commencement of maintenance work by board employees or outside contractors pertaining to the use, removal or disturbance of designated substances or any other toxic substances which may be used during the course of the work.
- 2.15** A Workplace Team worker representative shall be entitled to be present at the beginning of testing conducted with respect to specific industrial hygiene issues at a school or facility. Where the industrial hygiene issue involves general indoor air testing, a Workplace Team Worker/Representative at the school or facility shall be entitled to be present at the beginning of general indoor air quality testing.
- 2.16** The inspections conducted by the Workplace Team shall be scheduled by the Workplace Team members and shall coincide with any monthly inspection by the Joint Committee.
- 2.17** a) All health and safety concerns raised during the physical inspections will be recorded on an appropriate workplace inspection form and signed by the Worker Representative and the Workplace Supervisor. A copy of these inspection reports will be forwarded to the Health and Safety Office within five(5) working days and received on behalf of the Joint Committee. A copy of the inspection form will be posted prominently in the Workplace for one (1) month.
- b) Follow-up to the items noted during the inspection should be initiated or where possible completed within twenty-one (21) days and a signed copy of the inspection report forwarded by the Workplace Supervisor to the Health and Safety Office.

- c) If it is expected that the actions to be implemented will take longer than twenty-one (21) days or they do take longer than twenty-one (21) days, then the employer will provide a written response that shall outline in a timely fashion the proposed actions including details, time lines and who will be responsible for such action.
- 2.18** a) The members of the Joint Committee representing workers shall designate a certified Worker member to investigate and report upon work refusals.
- b) In addition to the regular Joint Committee member responsibilities, the certified members have the authority to direct work stoppages where they have reason to believe that “dangerous circumstances” exist in the Workplace
- 2.19** The Joint Committee shall designate certified Joint Committee Worker Representative members representing their appropriate union/federation who shall be made available as soon as possible to investigate critical injuries, fatalities, emergency closures for health and safety purposes and be available for specific industrial hygiene issues. Where applicable, the investigating team shall be responsible for monitoring that the requirements prescribed in section 51 and 52 of the Occupational Health and Safety Act and sections 5 and 6 of the Regulations for Industrial Establishments are carried out.
- 2.20** A certified Joint Committee Worker member shall be made available, as soon as possible, to represent their respective workers involved in a critical injury, fatality or work refusal.
- 2.21** A certified Joint Committee Worker member and a certified management representative will be made available, as soon as possible, to participate in the investigation of work stoppage.
- 2.22** A certified Workplace Team Worker Representative shall be entitled to be present at the beginning of testing conducted with respect to specific industrial hygiene issues at a school or facility. Where the Industrial hygiene issue involves general indoor air quality testing, the Joint Committee Worker member shall be advised of the testing and a Workplace Team Worker Representative at the workplace shall be entitled to be present at the beginning of general indoor air quality testing.
- 2.23** A certified Worker member from the Joint Committee or the on-site health and safety worker representative (if certified) will be made available to accompany a Ministry of Labour Official on inspection tours in the respective school/facility.
- 2.24** The Joint Committee agrees that should the designated member of the appropriate federation/union be delayed, the Certified Worker-member closest to the school of the safety emergency shall attend the safety emergency. This decision shall be made by the Worker Co-chairperson in consultation with the first Worker representative called. The Worker Co-chairperson shall notify the Health and Safety Office.

- 2.25 Recommendations of the Joint Committee will be sent to the Office of the Director and the Superintendent, responsible for Health and Safety. The employer shall respond within twenty-one (21) days with regard to written recommendations made by the Joint Committee. The written response shall indicate the employer's assessment of the Joint Committee's recommendation and specify what action will, or will not (with explanations) be implemented as a result of the recommendations. Any proposed action by the employer shall include details of who will be responsible for such action and a proposed time frame.

3.0 Agenda and Minutes of Joint Occupational Health and Safety Meetings

- 3.1 The Board will provide for a secretary to finalize and distribute the agenda with attachments, where or when one is available, one (1) week in advance of the meeting. The secretary will also be responsible for taking the minutes and having the minutes typed, circulated and filed within ten (10) working days of the meeting. The minutes of meetings will contain a summary of all matters discussed. Minutes shall be reviewed and approved by the Co-chairpersons prior to distribution. Agenda items will be identified by a reference number, and be readily available in a proper filing system. Names of Committee members will not be used in the minutes except to record attendance. Copies should be circulated to all Joint Committee members, each Workplace Team, each employee group Union office and a copy forwarded to Executive Council.
- 3.2 The Co-chairpersons shall draft an agenda and forward a copy to the secretary two (2) weeks in advance of the meeting. The secretary shall distribute the final copy of the agenda to all Joint Committee members one (1) week in advance of the meeting. Co-chairpersons will be notified in advance of the invited Resource person, where feasible.
- 3.3 The Joint Committee may accept any item as proper for discussion and resolution pertaining to Workplace Health and Safety, except to violate any terms of the prevailing collective agreements. All items raised from the agenda in the meetings will be dealt with on the basis of consensus rather than by voting. Formal motions will not be used.
- 3.4 All items that are resolved or not will be reported in the minutes. Items unresolved by the Joint Committee members will be placed on the agenda for next meeting.
- 3.5 Where an item raises policy issues, the Joint Committee shall recommend changes/policy to the Board.

4.0 Quorum for Joint Occupational Health and Safety Meetings

- 4.1 The Joint Committee shall have a quorum of six (6) members present in order to conduct business. One Co-chairperson must be present in order to conduct business. The number of employer members shall not be greater than the number of employee members.
- 4.2 Where the requirements outlined in Article 4.1 are not met, the meeting shall be considered an information session only.

5.0 Payment for Attendance at Joint Occupational Health and Safety Meetings and Work Site Inspections

- 5.1** Committee meetings, inspections and other functions undertaken by the Joint Committee members will be scheduled during normal working hours except in extraordinary circumstances. When performing duties as listed in these guidelines, Joint Committee Worker Representatives shall be replaced by casual/occasional workers and the Joint Committee member will receive the member's current rate of pay.
- 5.2** Time spent as a Workplace Representative performing Workplace inspections, and other duties as listed, will be paid for at the member's current rate of pay for performing work and the time spent will not interfere with the worker's preparation time, breaks, lunch time or personal time.
- 5.3** In accordance with the Occupational Health and Safety Act, a Joint Committee Worker member, who is called out to perform such legal responsibilities (work refusal, critical injury, Ministry of Labour summons) outside normal working hours shall be paid at the employee's regular or premium rate as may be proper. If there is any disagreement as to the rate or amount of compensation, it shall be resolved through the Grievance Procedure in the appropriate Collective Agreement.
- 5.4** Travel allowance, at the current Board rate, shall be paid for attendance at Joint Committee meetings, work refusals and required business of the committee.

6.0 General

- 6.1** In accordance with section 28(1)(c) of the Occupational Health and Safety Act, all employees must discuss health and safety concerns with their Workplace Supervisor before bringing it to the attention of the Committee.
- 6.2** During the physical inspection, if a health and safety concern is raised requiring immediate attention, the inspection team shall immediately bring the concern to the principal or their designate. The Workplace Supervisor shall take the appropriate steps to ensure the safety of the staff.
- 6.3** Joint Committee members and Workplace Team representatives will keep all matters and personal information confidential a designated and as required by legislation.
- 6.4** Where a dispute arises as to the application of the Occupational Health and Safety Act and Regulations, or the compliance, or purported compliance therewith by the employer, the dispute shall be decided by the Ministry of Labour after consulting the employer and the workers or trade union or trade unions representing the workers.
- 6.5** A Ministry of Labour, Occupational Health and Safety Inspector may attend Joint Committee meetings. Copies of minutes of previous meetings and/or written correspondence will be supplied to the inspector upon request.

- 6.6 a)** Any amendments, deletions or additions to these Guidelines must have the consensus of the Committee. After approval by the Board and the Union/Federations, they shall be set out in writing and attached as an Appendix to these Guidelines.
- b)** Signed amendments to this agreement will be sent to the Ministry of Labour

Signed at _____ (location)

This _____ day of _____, 2005

Joint Committee Members

For the Board

For the Workers



GRAND ERIE DISTRICT SCHOOL BOARD

TO: J. Forbeck, Director of Education & Secretary

FROM: D. Werden - Committee of the Whole Board No.1

RE: **Committee of the Whole Board No. 1 Report**

DATE: November 25, 2013

Recommended Action: It was moved by _____, seconded by _____
THAT the Grand Erie District School Board approve the Committee of the Whole Board No. 1 Report,
dated November 25, 2013, as follows:

1. **Director's Report**
THAT the Grand Erie District School Board receive the Director's Report of November 4, 2013 as information.
2. **BL11 Delegations**
THAT the Grand Erie District School Board approve Bylaw – “BL11 Delegations”, as amended.
3. **F6 Purchasing**
THAT the Grand Erie District School Board approve Policy – “F6 Purchasing”.
4. **SO8 Community Partnerships**
THAT the Grand Erie District School Board approve Policy- “SO8 Community Partnerships”.
5. **SO10 Bullying Prevention and Intervention**
THAT the Grand Erie District School Board approve Policy - “SO10 Bullying Prevention and Intervention”.
6. **SO11 Progressive Discipline and Promoting Positive Student Behavior**
THAT the Grand Erie District School Board approve Policy – “SO11 Progressive Discipline and Promoting Positive Student Behavior, as amended.
7. **F107 Purchasing**
THAT the Grand Erie District School Board receive Administrative Procedure – “F107 Purchasing” as information, as amended.
8. **HR120 Communicable Diseases**
THAT the Grand Erie District School Board receive Administrative Procedure – “HR120 Communicable Diseases” as information.

9. **SO129 Bullying Prevention and Intervention**
THAT the Grand Erie District School Board receive Administrative Procedure -
“SO129 Bullying Prevention and Intervention” as information.
10. **SO130 Progressive Discipline and Promoting Positive Student Behavior**
THAT the Grand Erie District School Board receive Administrative Procedure -
“SO130 Progressive Discipline and Promoting Positive Student Behavior” as
information, as amended.
11. **SO134 Website Requirements**
THAT the Grand Erie District School Board receive Administrative Procedure -
“Website Requirements” as information.

Respectfully submitted,

Don Werden, Chair
Committee of the Whole Board No. 1



BYLAW

BL11

Delegations

Board Received: October 18, 2010

Review Date: November 2013

1. Receipt of Delegations

- a) Individuals or groups who wish to address the Board shall contact the Secretary of the Board through the Administrative Assistant to the Board of Trustees, to be placed on the agenda.
- b) If the Board has assigned tasks to a statutory or ad hoc committee, it is expected that delegations relating to those matters will make their presentation to the respective committee. Delegations to the Board will only be received after the committee has presented its report to the Board.
- c) Individuals or groups wishing to address the Board on any particular matter will be heard at meetings of the Committee of the Whole whenever possible.
- d) In order that all employees can carry out their duties with dignity and assurance, any delegation which includes statements questioning the personal integrity or professional competence of Board employees shall be treated as a personnel matter to be considered in camera.
- e) Any employee concerns must follow the process outlined in "Consideration of Employee Concerns" policy (HR2) before bringing a delegation to the Board.
- f) At every meeting of the Board or any of its committees, the Secretary will advise the Chair as to whether there are any delegations or individuals present who wish to speak.

2. Advance Notice

- a) Delegations wishing to speak to the Board are required to submit their presentation by Thursday, 12:00 noon of the week preceding the meeting of the Board. The presentation shall be in writing and include the name of the spokesperson.
- b) The Board, at its discretion, may hear delegations with less than the required notice if written submissions are available to trustees by 4:00 p.m. on the day of the meeting.

3. Procedures

When an individual or a group appears before the Board, the following procedures shall apply:

- a) The Chair of the meeting will invite the spokesperson to make their presentation to the Board.
- b) The time allowed for presentations will not exceed ten (10) minutes, except at the discretion of the Board/Committee.
- c) The spokesperson shall confine his/her remarks to the subject matter of the presentation.
- d) The Trustees, through the Chair, may ask the spokesperson questions in order to clarify certain points.
- e) The delegation shall be thanked for coming to the meeting and invited to stay for the remainder of the evening.

- f) If the item the delegation is addressing is on the meeting's agenda, then trustees will discuss the matter at the appropriate time. If the issue is not listed on the agenda, then trustees may opt to:
 - Formally receive and file the submission of the delegation, or
 - Refer it to staff for follow-up, or
 - Request that it be included on a future meeting agenda, or
 - Add the item to the meeting agenda.
- g) The Committee shall carry on with its regular order of business.
- h) Individuals or groups shall not be permitted to take part, in any way, during committee discussions concerning any particular presentation.

4. Notice of Procedure to Delegations

All individuals or groups shall be made fully aware by the Administrative Assistant to the Board of Trustees, of the proper procedure to be followed when appearing before the Committee of the Whole Board or the Board.



Progressive Discipline and Promoting Positive Student Behaviour

Board Received:

Review Date: April 2013

Policy Statement

The Grand Erie District School Board supports a safe, inclusive, and accepting environment in which every student can reach his or her full potential.

The Grand Erie District School promotes positive learning environments that encourage the building of healthy relationships and appropriate behaviours. Positive learning environments are a key to the prevention of disruptions to the learning and teaching setting.

Progressive Discipline is a whole-school approach that utilizes a continuum of interventions, supports, and consequences to address inappropriate student behavior, and builds upon strategies that promote positive behaviours.

Accountability

1. Frequency of Reports – As needed
2. Severity Threshold – As needed
3. Criteria for Success
 - Enhanced student safety
 - Effective student discipline
 - Improved student conduct
 - Improved student performance

Reference

PPM 145 – Progressive Discipline and Promoting Positive Student Behaviour

Administrative Procedure SO130 – “Progressive Discipline and Promoting Positive Student Behaviour”



Progressive Discipline and Promoting Positive Student Behaviour

Board Received:

Review Date: June 2013

Accountability:

- | | |
|-------------------------|--------------------------------|
| 1. Frequency of Reports | – As needed |
| 2. Severity Threshold | – As needed |
| 3. Criteria for Success | – Enhanced student safety |
| | – Effective student discipline |
| | – Improved student conduct |
| | – Improved student performance |

Statement of Guiding Principles

The Board recognizes the following principles:

- Disciplinary strategies are guided by least punitive, most enabling consequences to support a student's academic learning and promote a safe and orderly learning and teaching environment;
- Appropriate action must consistently be taken to address behaviours that are contrary to the *Provincial Code of Conduct* and the school's Code of Conduct;
- Each incident of inappropriate behaviour is unique in terms of situational variables. Disciplinary action in response to inappropriate behaviour of individual students will reflect consideration of mitigating and other factors, as required by the *Education Act* and its *Regulations*;
- The range of interventions, supports, and consequences used must be clear and developmentally appropriate, and must include learning opportunities for students in order to reinforce positive behaviours and help students make good choices;
- For students with special education needs, interventions, supports, and consequences must be consistent with the expectations in the student's Individual Education Plan; and
- Parents and community agencies are viewed as integral partners to be utilized when addressing student conduct.

1. Progressive Discipline Prevention and Awareness Raising

The Provincial Code of Conduct, the Grand Erie District School Board Code of Conduct, the Education Act, Ontario Regulation 472/07, Policy Program Memorandum PPM128 (Provincial and School Board Codes of Conduct), 141 (programs for long term suspension), 142 (expulsion programs), 144 (bullying prevention) and 145 (progressive discipline), together with the Board's discipline policies and procedures Provincial legislation and Policy/Program Memoranda (concerning Code of Conduct, suspension/expulsion, bullying, and progressive discipline) – in conjunction with Board policies and procedures – create expectations for behaviour for all persons on school property, and outline strategies to be taken to reduce incidents and impose appropriate consequences for pupils. The Human Rights Code of Ontario has primacy over provincial legislation and School Board policies and procedures, such that the Education Act, regulations, Ministry of Education Program

Policy Memoranda, the Board policies and procedures are subject to, and shall be interpreted and applied in accordance with, the Human Rights Code of Ontario.

Each school will develop, in consultation with school councils, and having regard to this procedure, a continuum of interventions, supports, and consequences to address inappropriate student behaviours that are contrary to provincial and Board code of conduct, which includes, but is not limited to, inappropriate sexual behaviour, gender-based violence, homophobia, and harassment on the basis of sex, gender identity, sexual orientation, race, colour, ethnicity, culture, citizenship, ancestry, origin, religion, creed, family status, socio-economic status, disability and/or any other immutable characteristic or ground protected by the Human Rights Code.

The continuum of interventions, supports, and consequences developed must be developmentally appropriate, and should include opportunities for students to focus on improving behaviour. Consequences for inappropriate behaviour may include, but are not limited to, meeting with the parent(s)/guardian(s), student, and principal; referral to a community agency for counseling support and intervention, detentions or loss of privileges; and suspension and/or expulsion.

In considering the most appropriate response to address inappropriate behaviour, the following should be taken into consideration:

1. The particular student and circumstances (i.e. mitigating or.
2. other factors);
2. The nature and severity of the behaviour;
3. The impact on the school climate (i.e. the relationships within the school community); and
4. The Individual Education Plan

~~Schools will use the data collected from their School Climate Surveys to work with Safe School Teams to build strategies into their School Improvement Plans to improve the school climate.~~

2. **Progressive Student Discipline Model**

The Grand Erie District School Board endorses early and ongoing prevention and intervention to promote positive behaviour. Opportunity for students to learn from their choices is a critical element. Teachers using classroom management strategies that focus on intervention and prevention, providing students with an opportunity to learn from their choices is critical.

The Progressive Discipline Model can be described as having four levels of intervention. The level of intervention or discipline is based on the consideration of the nature, severity and impact of the misconduct and of the mitigating and other factors, in each individual case, with the goal of changing the student's behaviour. Each progressive stage represents more serious behaviour and corresponding consequences. The intervention or level of discipline imposed is based on the nature, severity and impact of the behaviour within a context of mitigating and other factors. Documentation of student behaviour, intervention and response will be completed by school staff at all levels.

Level 1

Level one discipline is employed for minor acts of misconduct which interfere with orderly school procedures, functions, extracurricular programs, or a student's own learning. These minor acts are addressed through the classroom teacher, educational assistant and/or designated ECE.

Level 2

Level two discipline offences are immediate acts of misconduct that require increased intervention. These acts may include, but are not limited to, repeated unrelated acts of minor inappropriate

behaviour directed against persons or property, but which do not seriously endanger the health, safety or well-being of others. Involvement of student support staff, parents/guardians and administration will support the student and assist the classroom teacher in correcting incidents of inappropriate behaviour.

Level 3

Level three offences requiring disciplinary intervention are serious acts of misconduct that have significant impact on the school climate, threats to health, safety or property. These offences must be reported to administration immediately. Suspension may be considered by the principal as a necessary intervention. Student, parents/guardians, school and support staff communication is necessary to resolve the issue and ensure that supports are in place to meet student needs.

Level 4

Level four offences represent the most serious acts of misconduct and as such may require intrusive intervention such as suspension pending expulsion. These acts may require the involvement of Police Services as per the Police and School Board Protocol.

A voluntary program for students on long-term suspension or expelled students is available for those that consent to participation. Non academic support from community agencies will be engaged by the Grand Erie Safe Schools Team, if necessary.

3. Reporting to Principals

The purpose of reporting incidents of inappropriate and disrespectful behaviour is to ensure that the principal is aware of any activities taking place in the school where suspension or expulsion must be considered, and to ensure a positive school climate.

Any employee of the Board who becomes aware that a student at school may have engaged in an activity for which suspension or expulsion must be considered shall report the matter to the principal as soon as reasonably possible. The employee must consider the safety of others and the urgency of the situation in reporting the incident, but, in any case, must report it to the principal no later than the end of the school day.

In cases where immediate action is required, a verbal report to the principal may be made. A written report, as outlined below, must be made when it is safe to do so.

All employee reports made to the principal must be confirmed in writing, using the “Safe Schools Incident Reporting Form – Part I”. Upon receipt of this form principals must provide the person who submitted the report with a written acknowledgement on the “Safe Schools Incident Reporting Form – Part II”. If no further action is taken by the principal, the principal is not required to retain the report, and should destroy it. Regardless of the outcome of the investigation, the principal should inform, accordingly, the person who submitted the incident report.

If the principal decides that action must be taken as a result of an incident of bullying, he or she will file a copy of the reporting form with documenting and documentation of the action taken in the Ontario Student Record (OSR). The names of all other students that appear on the form – both aggressors and victims - must be removed from the form before it is filed in the student’s OSR.

In the case of the victim, no information about the incident must be placed in his or her OSR, unless the victim or parent of the victim expressly requests that it be placed in the OSR.

In situations where the victim is also an aggressor and the principal has taken some action short of suspension, no information about the incident must be placed in the student's OSR if the principal has decided not to notify the student's parents. However if the principal has notified this student's parents, information regarding the incident and the action taken will be placed in the OSR.

Where the victim is also an aggressor, information about the incident and any action taken will be entered in the OSR if the principal contacts the victim's parents. Contact with parents should always be made as soon as possible.

4. **Responding to Incidents**

The purpose of responding to incidents of inappropriate behaviour is to stop and correct the behaviour immediately so the student involved will learn that it is not acceptable. Behaviour that is not addressed becomes accepted behavior.

Board employees who work directly with students – including administrators, teachers and non-teaching staff (including staff in social work, child and youth work, psychology, and related areas, and educational assistants) – must respond to any student behaviour that is likely to have a negative impact on the school climate. Such behaviours includes all inappropriate and disrespectful behaviour at any time at school or at a school related event if, in the employee's opinion, it is safe to respond to it.

Responding may include asking a student to stop the inappropriate behaviour; naming the type of behaviour and why it is inappropriate and/ or disrespectful; asking the student to correct the behaviour. When employees are aware that an incident involves a student with special educational needs, they are expected to respond in a way that is appropriate to that student.

Board employees are not required to respond to incidents when, in their opinion, responding would cause immediate physical harm to themselves or a student or another person. However, for incidents for which suspension or expulsion must be considered, Board employees must report these to the principal and confirm their report in writing using the "Safe Schools Incident Reporting Form – Part 1". For other incidents, where suspension or expulsion would not be considered as Board employees feel it is not safe to respond, they will be expected to inform the principal verbally as soon as possible. For example, a Board employee would not be required to respond if it would mean having to leave a student with special needs who would be in danger if left alone.

5. **Support for Students**

All employees of the Board must take seriously all allegations of bullying, racism, gender-based violence, homophobia, sexual harassment, inappropriate sexual behaviour and any other negative behaviour which would impact on the school climate. Schools are expected to support all students including those who disclose or report such incidents, by providing them with contact information about professional supports, both Board-based and community agency.

Principals are required to notify parents/guardians of the victim of serious student incidents unless the victim is 18 years old or over or the victim is 16 or 17 years of age and has withdrawn from parental control or in the opinion of the principal, doing so would put the victim at risk of harm from one parent. When principals have decided not to notify parents of victims, they must notify the teacher who reported the incident and the appropriate supervisory officer of this decision. Principals shall also, if they determine it is appropriate to do so, inform other Board employees of this decision. In addition, principals must refer students to a community agency that can provide the appropriate type of confidential support when his or her parents are not called.

When it is determined that it is necessary to separate students to preserve school safety or to protect a student, it is preferable that the victim not be moved. The Grand Erie Safe School Team will facilitate the move and transition of any students who it is determined need to change schools or school program as a result of a serious student incident.

6. **Delegation of Authority**

In the event that the school principal is not present on school property, the principal has the authority to delegate his/her powers, duties and functions to the vice-principal. Delegation may include all authority under Part XIII of the Education Act except the final decision regarding a recommendation to the Board to expel a pupil. Vice-principals may be delegated the authority to suspend a student for less than six school days.

In the event that there is no administrator present on school property, the principal's authority under Part XIII of the Education Act may be delegated in writing to a teacher and must respect the terms of all applicable collective agreements. When this occurs the principal must communicate to staff when and to whom administrative responsibilities have been delegated. The principal must also ensure that the teacher has access to Board policy, school emergency protocols and communication information for the Superintendent of Schools.

Teachers may be delegated the authority to initially deal with situations involving activities that occur that must be considered for suspension or expulsion. The most important consideration in these circumstances is the safety of those involved. The teacher must report all details of the initial investigation to the principal as soon as possible.

The teacher must report to the principal or vice-principal any activities that must be considered for suspension or expulsion that are received from staff or others during the principal's absence. A teacher may not be delegated authority regarding suspension decision or recommendations regarding expulsion of students.

A teacher may be delegated limited authority to contact the parents/guardian of a student who has been harmed as the result of an activity for which suspension or expulsion must be considered. The information provided to the parents/guardians by a teacher must be limited to the nature of the harm to the student and the nature of the activity that resulted in the harm.

The teacher must not be delegated the authority to discuss the nature of any discipline measures taken in response to the activity.

If the teacher is not sure whether he or she should call the parents, the teacher should contact the principal or supervisory officer for direction. The principal or vice-principal will follow up with the parents as soon as possible.

7. **Circumstances in Which a Principal Must Consider Whether to Suspend a Student**

A principal must consider whether to suspend a student when the principal believes that the student engaged in any of the activities set out below while at school, at a school related activity or in other circumstances where engaging in the activity will have an impact on the school climate:

- Uttering a threat to inflict serious bodily harm on another person;
- Possessing alcohol or restricted drugs;
- Being under the influence of alcohol;
- Swearing at a teacher or at another person in a position of authority;

- Committing an act of vandalism that causes extensive damage to school property at the pupil's school or to property located on the premises of the pupil's school;
- Bullying;
- Any act considered by the principal to be injurious to the moral tone of the school; or
- Any act considered by the principal to be injurious to the physical or mental well-being of any member of the school community.

Mitigating and other factors will be taken into consideration by the principal.

8. **Circumstances in Which a Principal Must Suspend a Pupil Pending Expulsion**

A principal shall suspend a student when the principal believes that the student engaged in any of the activities set out below while at school, at a school related activity or in other circumstances where engaging in the activity will have an impact on the school climate:

- Possessing a weapon, including possessing a firearm;
- Using a weapon to cause or to threaten bodily harm to another person;
- Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner;
- Committing sexual assault;
- Trafficking in weapons or restricted drugs;
- Committing robbery;
- Providing alcohol to a minor;
- An act considered by the principal to be significantly injurious to the moral tone of the school and/or to the physical or mental well-being of others;
- A pattern of behaviour that is so inappropriate that the pupil's continued presence is injurious to the effective learning and/or working environment of others;
- Activities engaged in by the pupil on or off school property that cause the pupil's continuing presence in the school to create an unacceptable risk to the physical or mental well-being of other person(s) in the school or Board;
- Activities engaged in by the pupil on or off school property that have caused extensive damage to the property of the Board or to goods that are/were on Board property; or
- The pupil has demonstrated through a pattern of behaviour that s/he has not prospered by the instruction available to him or her and that s/he is persistently resistant to making changes in behaviour which would enable him or her to prosper.

In the event of a suspension for an activity, the principal shall conduct an inquiry to determine whether to recommend the expulsion of the student, in accordance with the *Education Act* and its *Regulations*, applicable Policy/Program Memorandums and the Administrative Procedures established to implement this Policy. Mitigating and other factors will be taken into consideration by the principal.

9. **Communication and Outreach Strategies**

Communication as Prevention

This procedure, related policies, and all related procedures will be communicated to parents/guardians, students, staff, and community members in the following ways:

- school agendas
- school newsletters
- Board website
- pamphlets delivered to parents/guardians
- introduction and review at school assemblies

All communication will include roles and responsibilities of all members of the school community, particularly for students, parents/guardians, and school staff.

As bullying is a community concern, our community is viewed as our partner in helping to diminish bullying. Working with community services to promote safe schools (e.g. Police Services, Victim Services, Children's Aid Society) ensures ongoing community involvement.

All Grand Erie employees (present and new hires) will be provided with information outlining policies and procedures related to Safe Schools, in addition to training opportunities as they arise.

10. **Communication as Intervention**

(a) **Monitoring and Review**

All Grand Erie schools will complete the Grand Erie District School Board school climate survey every two years, including one half of the student population at each monitoring period, that will assist in determining specific safety issues related to bullying. Haldimand and Norfolk schools one year, Brantford and Brant County schools the next. Surveys offer opportunities for input to students from grade two to twelve. Safe Schools Teams will use information from the school climate surveys, as well as other data, to determine prevention, intervention, and training activities for their school.

(b) **Training Strategy**

The Grand Erie Safe Schools Team will develop a training strategy, on this procedure, for all employees of the Board. Schools should make sure that all educational stakeholders are aware of the Board's policy on progressive discipline. This strategy will include ways of responding to bullying, racism, gender based violence, homophobia, sexual harassment, inappropriate sexual behaviour and any other negative behaviour which would impact on the school climate. This training needs to be ongoing to ensure a safe teaching and learning environment.

(c) **School Level Plans**

Schools will develop, in consultation with the parent community, a School Code of Conduct and Progressive Discipline and Bullying Intervention plan, which will include:

- definition of bullying
- prevention and awareness-raising strategies
- intervention and support strategies, including plans for the victims and referral to community agendas for further support
- procedure for students and parents to report bullying and harassment

All School Improvement Plans in Grand Erie will include a safe schools/bullying prevention component.

Reference

PPM 128 – Provincial and Board Codes of Conduct

PPM 141 – Programs for Long-term Suspension

PPM 144 – Bullying Prevention and Intervention

PPM 145 – Progressive Discipline and Promoting Positive Student Behaviour

SO11 – Policy Progressive Discipline and Promoting Positive Student Behavior

SAFE SCHOOLS INCIDENT REPORTING FORM — PART I —

CONFIDENTIAL

Report No:			
Name of School			
1. Name of Student(s) Involved (if known)			
2. Location of Incident (check one)	<input type="checkbox"/>	At a location in the school or on school property (please specify)	
	<input type="checkbox"/>	At a school-related activity (please specify)	
	<input type="checkbox"/>	On a school bus (please specify route number)	
	<input type="checkbox"/>	Other (please specify)	
3. Time of Incident	Date:	Time:	
4. Type of Incident (check all that apply)	Activities for which suspension must be considered under section 306(1) of the Education Act: <ul style="list-style-type: none"> <input type="checkbox"/> Uttering a threat to inflict serious bodily harm on another person <input type="checkbox"/> Possessing alcohol or illegal drugs <input type="checkbox"/> Being under the influence of alcohol <input type="checkbox"/> Swearing at a teacher or at another person in a position of authority <input type="checkbox"/> Committing an act of vandalism that causes extensive damage to school property at the student's school or to property located on the premises of the student's school <input type="checkbox"/> Bullying <input type="checkbox"/> Any act considered by the principal to be injurious to the moral tone of the school <input type="checkbox"/> Any act considered by the principal to be injurious to the physical or mental wellbeing of any member of the school community 		
	Activities for which expulsion must be considered under section 310(1) of the Education Act: <ul style="list-style-type: none"> <input type="checkbox"/> Possessing a weapon, including possessing a firearm <input type="checkbox"/> Using a weapon to cause or to threaten bodily harm to another person <input type="checkbox"/> Committing physical assault on another person that caused bodily harm requiring treatment by a medical practitioner <input type="checkbox"/> Committing sexual assault <input type="checkbox"/> Trafficking in weapons or illegal drugs <input type="checkbox"/> Committing robbery <input type="checkbox"/> Giving alcohol to a minor 		
5. Report Submitted By:			
Name:			
Signature:		Date:	
Contact Information:			
Location:		Telephone:	

**SAFE SCHOOLS INCIDENT REPORTING FORM
— PART II —*****ACKNOWLEDGEMENT OF RECEIPT***

Report No.			
Report submitted by:	Name:	Date:	
<input type="checkbox"/> Action Taken		<input type="checkbox"/> No Action Required	
Name of Principal:			
Signature:	Date:		
Note: Only Part II to be returned in the person who reported.			



GRAND ERIE DISTRICT SCHOOL BOARD

TO: J. Forbeck, Director of Education & Secretary

FROM: C.A. Sloat, Chair — Committee of the Whole Board No. 2

RE: **Committee of the Whole Board No. 2 Report**

DATE: November 25, 2013

Recommended Action: It was moved by _____, seconded by _____
THAT the Grand Erie District School Board approve the Committee of the Whole Board No. 2 Report,
dated November 25, 2013 as follows:

1. **In Camera Report**
 - (a) THAT the Grand Erie District School Board confirm the sale of property for Dunnville Central School and Windham Central Public School.
 - (b) THAT Item D-1-b be approved.
 - (c) THAT Item D-1-c be approved.
2. **BL5 Board and Committee of the Whole Board Meetings: Rules of Procedures**
 - (a) THAT the Grand Erie District School Board approve Bylaw 5 – “Board and Committee of the Whole Board Meetings – Rules of Procedures”, as amended.
 - (b) THAT the Grand Erie District School Board repeal Bylaw 7 -“Committee of the Whole Board”.
3. **Director’s Report**

THAT the Grand Erie District School receive the Director’s Report of November 11,2013 as information.
4. **Draft Annual Update, Multi-Year Accessibility Plan 2012-2017**

THAT the Grand Erie District School Board approve the Annual Update, Multi-Year Accessibility Plan for 2012-17.
5. **Ministry of Education School Board Modernization Consultations**

THAT the Grand Erie District School defer “Ministry of Education School Board Modernization Consultations” to the Regular Board Meeting on November 25, 2013.
6. **Advanced Placement Courses (AP)**

THAT the Grand Erie District School Board receive the Advanced Placement Courses report as information.
7. **Educational Technology Initiative Update**

THAT the Grand Erie District School Board the Educational Technology Initiative Update as information.

8. **Health and Safety Annual Report 2012-2013**
THAT the Grand Erie District School Board receive the Health and Safety Annual Report for 2012-2013 as information.
9. **Trustee's Travel and PD Expenses**
THAT the Grand Erie District School Board receive the Trustee's Travel and PD Expenses Report as information.
10. **Trustee Honoraria**
THAT the Grand Erie District School Board approve the Trustee Honoraria for the period from December 1, 2013 to November 30, 2014 as presented.
11. **Primary Class Size Report**
THAT the Grand Erie District School Board receive the Primary Class Size Report as information.
12. **Data Report –Student Suspension Report 2012-2013**
THAT the Grand Erie District School Board receive the “Data Report – Student Suspensions 2012-13” as information.
13. **Data Report – Student Expulsion Report 2012-2013**
THAT the Grand Erie District School Board receive the “Data Report – Student Expulsions 2012-13” as information.
14. **Revisions to Kindergarten Entry Process**
THAT the Grand Erie District School Board approve Option 2 – “No gradual entry” effective September 2014.
15. **Parenting and Family Literacy Centres Update**
THAT the Grand Erie District School Board receive the “Parenting and Family Literacy Centres Update” as information.

Respectfully submitted,

C.A. Sloat, Chair,
Committee of the Whole Board No. 2

Board and Committee of the Whole Board Meetings — Rules of Procedure

Board Received: November 2013**Review Date:** September 2013**1) Time and Date for Regular Board Meetings**

Regular meetings of the Board should be held on the fourth Monday of each month, with the exception of July and December, commencing at 6:30 p.m. Trustees will convene an In Camera session **as a committee** at 6:30 p.m. followed by an Open session commencing at 7:15 p.m. Committee of the Whole Board and Regular Board meeting dates will be set annually by board resolution. There will be two meetings scheduled in December, the first Monday shall consist of a Nomination meeting at 6 30 p.m. and an Organizational meeting held immediately following. The second Monday of December will be the Board Inaugural meeting and the regular board meeting for the month.

2) Time and Date for Committee of the Whole Board Meetings

A Committee of the Whole Board should meet on the first and second Mondays of each month, excluding July and August, commencing **for In Camera** at 6:30 p.m., except as approved by Board Resolution , followed by an Open session commencing at 7:15 p.m.

3) Terms of Reference**a) Committee of the Whole Board No. 1**

- i) receive information reports from staff;
- ii) make recommendations based on information reports;
- iii) review all Board by-laws. policies and procedures;
- iv) make recommendations to the Board regarding bylaws, policies and procedures.

b) Committee of the Whole Board No. 2

- i) receive and consider reports arising from statutory, ad hoc, and other committees;
- ii) determine whether a need exists for the establishment of special and/or ad hoc committees to study specific areas within the system, and recommend to the Board regarding each committee's terms of reference;
- iii) through staff reports, operating plan updates and presentations, review program plans and delivery from JK-12;
- iv) through the Director, receive reports and/or recommendations from the supervisory officers concerning the extension or modification of both academic and business services provided within the system;
- v) through the Director, receive and consider requests submitted by employee groups, outside agencies, individuals, etc.
- vi) consider and recommend a course of action regarding matters referred to the Committee by the Board;
- vii) review and establish the Board's annual operating budget;
- viii) make recommendations to the Board concerning educational, financial, personnel, and property matters.
- ix) All employee final stage grievances will be heard by the Director. A quarterly report of all grievances will be provided to the Board at the Committee of the Whole No. 2 meeting during the In Camera session.

4) In Camera

Issues shall be discussed in camera in accordance with the definitions set out in the Education Act. Confidential in camera agenda and minutes shall be maintained through the Director and Secretary of the Board.

In-camera agendas and agenda items will be ~~emailed to~~ **posted for** Trustees in advance of the meeting ~~but may not be printed~~. In-camera agenda items will be distributed at the meeting and designated items will be returned at the conclusion of the meeting.

Once in camera deliberations have been completed, the Committee ~~of the Whole or Board~~ shall rise and report all actions approved in camera. All actions approved in camera shall be reported in a manner that protects and respects confidential and personal information.

5) Special Meetings

A special meeting of the Board may be called by the Chair or Vice-Chair in the absence of the Chair, at any time on his/her own responsibility.

When the Chair will not comply with a request to convene a special meeting, a majority of the Board may call a special meeting by a written, signed requisition delivered to the Chair and the Secretary of the Board. The notice calling such special meeting shall contain a copy of the signed requisition, as well as a statement of business for which the meeting is called. No other business may legally be transacted.

Notice: Trustees shall be notified of a special meeting a minimum of twenty-four hours prior to the meeting date, when possible.

6) Taking the Chair for Board or Committee Meetings

At the hour of meeting, the Chair or the Vice-Chair shall take the chair. The Vice-Chair may take the chair for at least two regular meetings.

7) Absence of the Chair

- a) **Meeting Called to Order:** Should the Chair and Vice-Chair not be in attendance after the hour appointed, they shall be considered absent and the Secretary of the Board shall call the meeting to order.
- b) **Chair Chosen:** A member of the Board shall be chosen as Acting Chair to preside for the one meeting only, or until either the Chair or Vice-Chair arrives; in which case the Chair shall be vacated in his/her favour.
- c) **Arrival of Chair:** Should the chair be vacated in favour of the Vice-Chair and the Chair arrives later, it is the option of the elected Chair whether another change should be made in the presiding officer.
- d) **Authority of Acting Chair:** The Acting Chair shall have the same authority in presiding as would the Chair or the Vice-Chair, and shall vote on all questions.

8) Quorum

- a) **Definition:** In accordance with the provisions of the Education Act, the presence of a majority of all the members constituting the Board is necessary to form a quorum
- b) **Recess for Lack of Quorum:** When a quorum is lost the meeting may be recessed while a quorum is sought.

- c) **Adjournment for Lack of Quorum:** Whenever an adjournment takes place in consequence of there not being a quorum present, the time of adjournment and the names of the members present shall be inserted into the records of the Board.

9) Access to Meetings

In accordance with the provisions of the Education Act and subject to Subsection 7(a), meetings of the Board and of a Committee of the Board, including a Committee of the Whole Board, shall be open to the public, and no person shall be excluded from a meeting that is open to the public, except for improper conduct.

- a) **Closing of Certain Meetings:** A meeting of a Committee of the Board, including a Committee of the Whole Board, may be closed to the public when the subject matter under consideration involves:
 - i) the security of the property of the Board;
 - ii) the disclosure of intimate, personal or financial information in respect of a member of the Board or Committee, an employee or prospective employee of the Board, or a pupil or her/his parent or guardian;
 - iii) the acquisition or disposal of a school site;
 - iv) **discussions and** decisions in respect of negotiations with employees of the Board;
 - v) litigation affecting the Board.
 - vi) **Improper Conduct:** The presiding officer may expel or exclude from any meeting any person who has engaged in improper conduct at a meeting.

10) Questions of Order

The rules of order and procedures contained in this By-Law shall be observed in all proceedings of the Board and Committees thereof, except where otherwise provided by Statute. The rules and customs as set out in Roberts Rules of Order shall govern, so far as is applicable, in all cases not provided for in this By-Law.

The Chair shall preserve order and decorum and decide upon all questions of order, subject to an appeal to the Board, and shall state the rule applicable to the case, if required.

11) Voting

- a) **Vote of Chair:** The Chair shall vote with the other members of the Board upon all questions, except as provided in Subsection 11(c).
- b) **Equality of Votes:** Any question on which there is a tie, the vote item will be defeated.
- c) **Vote by all Members:** When a question is put, every member present shall vote, unless the Board excuses him/her or except as provided in Subsection 11(e)-(d)
- d) **Disclosure of Interest:** In accordance with the Act respecting Conflict of Interest of Members of Municipal Councils and Local Boards, where a member of the Board, on his/her own behalf or while acting for, by, with, or through another, has any pecuniary interest, direct, or indirect:
 - i) in any contract or proposed contract with the Board;
 - ii) in any contract or proposed contract that is reasonably likely to be affected by a decision of the Board;
 - iii) in any other matter in which the Board is concerned, and is present at a meeting, including a committee or other meeting of the Board at which the contract, proposed contract, or other matter is the subject of consideration, s/he shall, as soon as practicable after the commencement of the meeting, disclose his/her interest and shall not take part in the consideration or discussion of or vote on any question with respect to the contract, proposed contract or other matter, or attempt in any way to influence the voting on any such question.

- iv) every disclosure of interest under Subsection 9-(d) **11 (d)** shall be recorded in the minutes of the meeting by the Recording Secretary.
- e) **Calling the Question:** When the Chair is calling the question, no member shall walk ~~out or across the house.~~ **No member shall leave the meeting**
- f) **Recorded Votes:** Any member may call for the yeas and nays upon a division in the Board, of a **recorded vote** in which case the names of those who vote for and those who vote against shall be entered in the minutes.

12) Resolutions

- a) **Presentation and Withdrawal:** After a resolution has been presented, it shall be deemed to be in the possession of the Board, but it may be withdrawn at any time. Such leave to withdraw shall be granted upon an affirmative vote of two-thirds of the members present.
- b) **Resolution under Consideration:** When any resolution is under consideration, no motion shall be received other than to adjourn, to lay on the table the previous question, to postpone, to refer or to amend. Such motions shall have precedence in the order named, the first and fourth of which shall be without debate and the third shall be debatable only as to time and place.
- c) **Division of Question:** When the question under consideration contains distinct propositions, the vote upon each proposition shall be taken separately upon the request of any member.
- d) **Amendments:** The previous question (i.e. demand for vote on present motion) until it is decided, shall preclude all amendments of the main question and shall be put, without debate, in the following words: "Shall this question be put now?" If this motion is resolved in the affirmative, the original question shall be put forth without any amendment or debate.
All amendments shall be put in reverse order in which they are moved, except in filling blanks, where the longest time and the largest sum shall be put first. Every amendment shall be decided upon or withdrawn before the main question is put to vote.
- e) **Speaking after Question is called:** No member shall speak to the question after it is finally called by the Chair, or shall any other motion be made until after the result is declared. The decision of the Chair as to whether the question has finally been put shall be conclusive.
- f) **Motion Contrary to Rules:** Whenever the Chair is of the opinion that a motion offered to the Board is contrary to the rules and privileges thereof, s/he shall so inform the member immediately, before putting the question thereon, and quote the rule of authority applicable to the case, without comment.

13) Debates and/or Discussions at Board and Committee of the Whole Meetings

- a) **Motion Necessary for Discussion:** Except where the Board is sitting in Committee of the Whole, there shall be no discussion on a matter until a motion has been made.
- b) **Address to Chair:** A member, previous to his/her speaking on any question or motion, shall address the Chair. Subject matter of a member's remarks must be confined to the question in debate, avoiding discourteous remarks.
- c) **Chair Names Speaker:** Should two or more members rise at the same time, the Chair shall name the member who is to speak.
- d) **Interruptions:**
 - i) **Interruptions Only on Point of Order:** No member while speaking shall be interrupted by another, except on a point of order or for the purpose of explanation. The member so interrupting shall confine himself/herself strictly to the point of order or the explanation.
 - ii) **No Passing Between Chair and Member Speaking:** When a member is speaking, no other member shall pass between him/her and the Chair, nor hold discourse which shall interrupt him/her.
 - iii) **Call to Order:** The Chair, or any member through the Chair, may call a member to order while speaking, whereupon the debate shall be suspended and the member shall not speak

until the point of order shall be determined, unless to appeal the decision of the Chair. All such appeals shall be decided without debate.

- e) ***Speaking to the Question:*** At Committee of the Whole Board meetings, members may speak again once the first-time speakers list is completed. At Board meeting, no member, other than the one proposing a question or motion (who shall be permitted to reply), shall speak more than once without leave of the Board, except in explanation of a material part of his/her remarks which may have been misconceived, but then s/he is not to introduce new matter.
- i) ***Time Limit:*** No member shall speak more than five minutes on the same question without leave of the Board.
- f) ***Reading of the Question during Debate:*** It is the right of a Board member to require the reading of the question or motion under discussion for his/her information at any period of the debate, providing the member speaking shall not be interrupted.
- g) ***Chair Leaving the Chair for Debate:*** If the Chair desires to leave the chair for the purpose of taking part in the debate or for any other purpose, s/he shall call the Vice-Chair or one of the members of the Board to fill his/her place until s/he resumes the chair.

14) Re-introduction of a Question

Any question which has been decided by the Board shall not be re-introduced in the same calendar year, except by a vote of two-thirds of the members present.

15) Adjournment

- a) ***Motion:*** A motion to adjourn shall always be in order, but if defeated, no second motion to the same effect shall be made until some business shall intervene.
- b) ***Time:*** The Board or a Committee of the Whole Board shall not remain in session later than 10:00 p.m. without a motion to temporarily suspend this By-Law.



Tuition Agreement Report Aboriginal Education 2012-13

Executive Summary

The Tuition Agreement report highlights the results of secondary school endeavours by Six Nations students and the work of the Native Trustee, Native Advisor, and Native Education Counselling staff who work under the Secondary School Tuition Agreement between Aboriginal Affairs and Northern Development Canada and the Grand Erie District School Board on behalf of Six Nations of the Grand River. The report outlines the 2012-13 school year and acknowledges the working relationship with organizations on Six Nations of the Grand River Territory. "Six Nations students" in this document refers to Six Nations students who reside at Six Nations and who are covered under the tuition agreement.



A Caring Card was created and distributed to all Six Nations students and their families over the 2012 holidays to emphasize that staff at Grand Erie are there to support them and to provide contact information for support networks in their community.

The Native Advisory Committee represents Six Nations interests in maintaining quality educational services purchased through the Tuition Agreement and ensures that the Board is appropriately advised in matters related to the education of Six Nations pupils

Voting Members

Marion Macdonald,
Native Trustee, Grand Erie
Helen Miller, Six
Nations Community
Representative, Six
Nations Elected Council
Dave Dean, Trustee,
Grand Erie

Aboriginal Education Areas of Focus

Achievement – Identify, develop, implement, and review strategies to improve First Nation, Métis, and Inuit (FNMI) student achievement in collaboration with school and system staff through the Board Improvement Plan.

Environment – Create learning environments that are engaging, inclusive, and culturally relevant to FNMI students, parents, and community members through the Safe and Inclusive Schools Annual Operating Plan.

Engagement – Establish, maintain, enhance, and review partnerships and community relationships that support the unique needs of FNMI students to reach their full potential through the Communication and Community Engagement Annual Operating Plan. The Annual Operating Plan will also address strategies to engage FNMI students, their teachers, and their parents/caregivers.

NATIVE ADVISORY COMMITTEE

Grand Erie District School Board Resource Persons

John Forbeck, Director of Education
Deneen Montour, Native Advisor
Caroline VanEvery-Albert, Aboriginal Education Teacher Consultant
Jeannie Martin, Native Guidance Counsellor
Sherri Vansickle, Native Guidance Counsellor
Sharon Williams, Native Guidance Counsellor
Pam Davis, Native Community Liaison Officer
Steve Hill, GELA NATIONS Teacher
Sharon Doolittle, Recording Secretary



Grand Erie Aboriginal Education Department 2012-2013

The role of the Native Advisor for the Grand Erie District School Board is described in the Tuition Agreement between Aboriginal Affairs and Northern Development Canada (previously INAC) and the Grand Erie District School Board. The Native Advisor works with the Grand Erie Aboriginal Teacher Consultant K-12. Together, these two positions make up the Aboriginal Education Department with in Grand Erie District School Board. The Aboriginal Education Department fields calls related to questions and inquires for information about the education of Aboriginal students in the school board. Staff members receive numerous calls to answer educational questions pertaining to Aboriginal students, as well as request to advocate on behalf of students at the school level. Grand Erie receives numerous faxes and emails regarding educational opportunities for teachers and students. This information is forwarded to the Aboriginal Education Department and in turn staff send information to the staff in the school. Staff are also involved in managing budgets to financially support school and community based projects.

There were a number of activities planned and facilitated at the school level, including: Aboriginal Awareness Days, Grieving Circles, Lacrosse Days, Pen Pal Project, Teacher Professional Development and Cultural Celebrations.

The Native Advisor and Teacher Consultant liaise with organizations on the Six Nations of the Grand River Territory to facilitate community projects. The organizations include: the application and reporting of the National Child Benefit Reinvestment Program - Secondary School Nutrition Program and Mentors Influencing New Directions (MIND) Peer Mentoring Program; Science Education and Employment Development Programs; and the

presentation of the School Success Initiative – Junior/Intermediate Project for consideration by AANDC elementary schools.

The School Success Initiative is geared toward improving achievement results by building capacity for improved teacher reflective practice. Grand Erie staff consults with representatives at the Haudenosaunee Resource Centre and meets with the Six Nations Elected Council. Staff partnered with the Woodland Cultural Centre to assist in their War of 1812 programming and conference. The Native Advisor is a resource to support the negotiation of 2012-2015 Tuition Agreement.

For the past three years, the Aboriginal Education Department has worked to ensure the inclusion of SMART goals and strategies to improve the achievement levels of First Nation, Métis and Inuit (FNMI) students in the Board Improvement Plan for Student Achievement. Staff attended the reporting sessions at the Ministry of Education regarding the inclusion of strategies to meet the needs of our FNMI student populations in the Board. The Native Advisor is a resource to the Native Advisory Committee of the board and attends the Ministry of Education's London Region Aboriginal Education Office Aboriginal Leads meetings three times per year as the Grand Erie representative, as well as a resource to the Aboriginal Education Officer's reporting visits to the Board each year. Together, the Native Advisor and Aboriginal Teacher Consultant write and submit FNMI Grant Proposals, and write and submit the interim and final reports for completed work.

The Native Advisor and Teacher Consultant attend meetings with the



staff from Secondary Program – Student Success and Elementary Program teams. As members of the Board's Coherence Team, staff in the Aboriginal Education Department meet with Special Education services and Sally Landon, Research/ MISA Lead for the Board.

In addition, the department liaises with the School College Work Initiative to facilitate Aboriginal specific programs in partnership with the Brant Haldimand Norfolk Catholic District School Board (BHNCDSB). Grand Erie and BHNCDSB staff worked together to facilitate an Aboriginal Roadmap In-service for teachers from both boards. Staff from the Aboriginal Education Department attended the Indigenous Education Summit, planned and implemented a two day workshop for the Toronto Equity & Inclusive Education Network, and offered Summer School Presentations at Six Nations elementary feeder schools.

Hagersville students recognized and celebrated for Aboriginal art work.

Nearly 30 art piece entries were on display in two unique art shows at Woodland Cultural Centre and Hagersville Secondary School from May 28 to June 13, 2013.

Hagersville students received a special opportunity to learn about history, create dynamic multi-media art pieces and express their vision of aboriginal culture this past month.

Working with the Woodland Cultural Centre, 28 students from two different classes at Hagersville Secondary School received real life lessons of their local history beyond the classroom and applied it as art.

Students from the Aboriginal Beliefs, Values and Aspirations class and the Expressing Aboriginal Cultures Art class participated in a number of workshops that focused on the use of gathered information, interviews and digital photography to tell a story. Workshops were classroom and off-site based, with certain tours taking place at Woodland Cultural Centre.

There, students learned the history of Residential Schools by former Residential School students. Hagersville students were able to walk alongside the survivors, hear their stories and gain a unique insight into the survivors' former struggles and hardships.

It was these accounts that the students based their multi-media creations. Many pieces featured text, photographs, textured materials, paints and other visuals, all conveying the experiences of Residential School survivors. Woodland Cultural Centre showcased these pieces in Walking Together: An Intergenerational Community Arts Project from May 28 to June 11 2013. Hagersville Secondary hosted its own show on June 13, 2013.

Canada celebrates National Aboriginal Day every June 21 where the unique heritage, cultural differences and outstanding achievements of Aboriginal peoples are recognized and appreciated. Aboriginal groups in Canada include the First Nations, Inuit and Metis peoples. National Aboriginal Day was first celebrated in 1996 with the Canadian government choosing June 21 for many reasons, one being for its relation to the Summer Solstice. First Nation, Metis and Inuit people celebrate and live their culture every day, but this day allows for everyone in the country to acknowledge the many Aboriginal cultures.

Grand Erie works to provide opportunities for Aboriginal students to experience success in school and is committed to improving services and programs for these students attending schools within

the Board. With a goal to improve the school experience for all Aboriginal students, the Board encourages the development of strong partnerships with Aboriginal families, communities and organizations on and off the reserve. Grand Erie currently school 1,065 Aboriginal students.



Message from the Native Trustee

I would like to commend the staff in the Aboriginal Education Department for all of their dedication and commitment to our Native students. The department, led by Deneen Montour, often go above and beyond the call of duty to support the Six Nations students and other Aboriginal students who attend school in the Board. Their work is much appreciated.



The Alternative programs continue to grow and assist students to graduation. There are additional programs that have come from the Province in Student Success that will benefit our Native students as they work through the secondary programs. An emphasis on enhancing Mental Health and supporting students will also benefit all students within our system. There is an opportunity to partner with the Six Nation community to assist initiatives that are needed within the Six Nations that will benefit students and families. Graduation rates continue to grow and hopefully, we can make significant efforts to increase achievement for all.

Six Nations Alternative Education Data 2012-13

Six Nations Turning Point

Total number of students enrolled:

Re-engaged students = Total 79

Number of male students and female students:

37 Female, 42 Male

Total credits attempted: **439**

Total credits achieved: **295**

Success rate for credit accumulation: **67%**

Total Co-op hours: **12500 hours**

Total Co-op credits:

12500 total hours/110 hours per credit = 115.5 credits

Number of graduates: **16**

NewStart

Total number of students enrolled: **25**

Total Credits earned: **63**

Number of graduates: **5**

School Within a College at Grand River

Employment and Training

Total number of students enrolled: **14**

Total Credits earned: **76**

Number of graduates: **7**

GELA Nations

Total number of students enrolled: **18**

Total Credits earned: **14**

Total number of Graduates from Grand Erie Secondary Schools: Total: 95

Let's Celebrate Student Successes

Brantford Collegiate Institute and Vocational School

Graduates - Bailey Jayne – honour roll, Lauren King – Ontario scholar, Darris Wilson, Dice Wythe

Grade 9

Steve Garlow – subject award in Geography of Canada and subject award in Science

Treyton Squire – subject award in Science

Hannah Thomas – subject award in instrumental music

Myles Thomas – subject award in instrumental music

Grade 10

Josh Henhawk – Subject Award in English, Abbey Hill – Subject award in Business, Krysta Jamieson – subject award in English, Bradie Jayne – subject award in Crafts, Graycee Joseph – subject award in Crafts, subject award in career studies and honour roll, Mika Patterson – honour roll, Meagan Wilson – Honour Roll

Grade 11

Shania Arnau – subject award in mathematics for everyday life

Cece Gizzarelli – subject award in computer programming

Jess Martin – subject award in Dramatic Arts (SHSM), subject award Dance (SHSM) and the proficiency in Dance Award

Hagersville Secondary School Six Nations Graduate Awards

Catharine Beaver - Ontario Scholar, Art Award

Ryan Bomberry – Ontario Scholar, Club 80 & Senior English Award

Andrew Martin – Townsend Lions Beverly McKeen Memorial Bursary. Andrew is currently attending university.

Karissa Dawn Martin- **Principal's Award, Ontario Scholar, Club 90, Silver Medal, Don Butler Memorial Scholarship, Hagersville Retired Teachers Bursary, Hald-Nor Credit Union Scholarship. Dawn is currently attending Trent University – concurrent Education program. Her goal is to be a high school Mohawk language teacher.

Shania Porter – Ontario Scholar, Club 80, silver Medal, Aboriginal Education Award

Jy Sage – Buttons & bows Child Care Bursary

Celeste Tookoome-Hill – Ontario Scholar, Club 80

Jesse Johns – Compass Group Award, Sr English Award

Junior Award Winners 2013

Club 90 – Rylee Hill

Club 80 – Kristen Smith, Taylor Bluhm, Brenna Bomberry, Madison Johns, Alexandra Martin, Shelby Smoke

Subject Award winners (highest mark in their pathway – academic, applied, etc)

Art Award - Alexandra Martin, gr 9

Business Award - Tim Sandy, gr 11

English Award - Braeden Thomas, gr 9, Luella Elliott, gr 10

History Award - Braeden Thomas, gr 10

Math Award - Jakob Miller, gr 9, Madison Johns, gr 11
Brooke Henry, gr 11

Native Studies - Fawn Porter, gr 10

Science Award - Jakob Miller, gr 9

Six Nations Council High Average Award winners from HSS - 15:

Gr 12 - Karissa Dawn Martin, Celeste Tookoome Hill,
Jolina Martin, Ryan Bomberry

Gr 11 - Taylor Bluhm, Brenna Bomberry, Madison Johns,
Cole Tourangeau, Alexander Farmer

Gr 10 - Kristen Smith, Alexi Simington, Jaylyn Wright,
Jared Martin

Gr 9 - Raemon Henry, Braeden Thomas

Cayuga Secondary School

Lucas Hill received a bursary from Indspire Institute and the MVP for Lacrosse

McKinnon Park Secondary School

Julie Miller, Ronnie VanEvery and Kayla Staats were all Ontario Scholars

Ashlee Williams received the James Garlow Memorial Award

Shawnee Martin received the Tow Path Trail Association Award

Kayla Staats received the McKinnon Park Faculty Award

Michael Hill - McKinnon Park Secondary School Students Services Award

Emma Anderson - Dianne Finley Award for Student Leadership

Jheri Jamieson - Gr 9 Honours Society (above 80% average)

Lauren Anderson, Thomas Anderson, Makeliv Emarthle, Mackenzie

Miller and Courtney Staats - Gr 10 Honours Society (above 80% average)

Jacob Jamieson - Grade 11 Honours Society with Distinction (above 90% average)

Elizabeth Bradley and Aaron Hill - Grade 11 Honours Society

Lauren Anderson, Thomas Anderson, Makeliv Emarthle, Mackenzie

Miller and Courtney Staats - Bronze Awards (2 consecutive years with 80% average or higher)

Jacob Jamieson - Grade 11 Drama Proficiency Award

Jheri Jamieson - Grade 9 Native Art Proficiency Award

Tianna Johnson - (grade 9), Arlene Williams, Ikeira Doolittle and

Mackenzie Miller (all grade 10) English Proficiency Award

Lois Anderson - Grade 11 Native Literature Proficiency Award

Xavier VanEvery - Grade 9 Geography Proficiency Award

Jeri-Ann Jamieson - Grade 11 Travel and Tourism Geography Proficiency Award

Thomas Anderson - Grade 10 First Nations History Proficiency Award

Elizabeth Bradley - Grade 11 Hospitality Proficiency Award

Emma Anderson, April Hill-Skye, Julie Miller, Starleen Miller and

Kayla Staats - Exemplary Community Service (100 hours or more of Community Service)

North Park Collegiate

Rain Richardson – Jeff Munro Memorial Award – college bound, visual, creative, performing arts

Jacob Lickers – Corey Sage Memorial Precision Machining Award, David and Jennifer Dean Award (major award with speech) – given to a student who is attending community college.

Pauline Johnson Collegiate

Honours

Leon Henhawk, Emily Hill and Adrien Hill-Gilliland were awarded recognition for making the honour roll. (80-89.9%)

Cayne Hill won the Year two essential English Award

Adrien Hill-Gilliland won the Year two tech design award

Steven Johnson won the Year four instrumental music award

Daniel (Bo) Henhawk was in the Specialist High Skills Major E-3 Environmental program

Sarah Hill won the Seventh Generation

Graduation Award

Graduates

Raven Curley, Amber Hess, Maxine Hess, Ashley Hill, Courtney Hill, Loretta Hill, Sarah Hill, Heather Jamieson, Cody Martin

Tollgate Technical Skills Centre

Alyssa Thomas – Honour Roll, Grade

11 General Proficiency Award, Senior

Science Award, Cosmetology Award,

Ontario Principals' Council Award

Janet Thomas – Ontario Secondary

School Diploma, Honour Roll, Grade

12 General Proficiency Award,

Excellence in Visual Arts



The Lacrosse Course

Enhancing student engagement and community partnerships
by Jeannie Martin and Jordan Charter

There is a strong history of lacrosse at Hagersville Secondary School (HSS). Most of that history has been as a highly successful extra-curricular program. But last year, the status of Canada's national summer sport was raised even higher at HSS when it was introduced as a full credit-bearing course. Yes, that's right, a lacrosse-focused physical education course that allows students who successfully complete the course to earn a credit towards their high school diploma.

The Lacrosse Course, formally coded PAL2OL, is the first of its kind in the Grand Erie District School Board and in the province's public education system. With little to model it on and minimal teacher experience with the sport, there was a lot of work to develop a program that maintained the highest quality of instruction. The HSS teachers' goal was to provide a program that was relevant to students by drawing on the wealth of local knowledge and skills. The end result was a Grade 10 course, open to both male and female students, that incorporates learning in both the field and box versions of the game. The historical and cultural components of lacrosse in Canada are strong focus areas, as are career opportunities in the world of lacrosse and athletic health and fitness. Specific components of the course include First Aid certification for all students, rules and regulations for both field and box lacrosse, athletic nutrition and healthy lifestyle choices, goal-setting for post-secondary achievement in both lacrosse and life skills, and, of course, lacrosse skills.

Community partnerships were vital to building a strong program. HSS has the advantage of being located next to one of the largest Iroquois communities in Canada: the Six Nations of the Grand River. This provided an invaluable resource base of lacrosse knowledge and skill that was vital to the success of the program. Hearing directly from people who were involved in the world of lacrosse added an authenticity to the course that appealed to the students and drew them in. Different guests were scheduled for every week of the semester and students were often eager to learn from those with first-hand knowledge and experience in their topic area and players who are currently playing the game. HSS and Grand Erie have

a number of graduates who are now involved in professional lacrosse with the National Lacrosse League (NLL). Partnering with the Rochester Knighthawks, an NLL team that has strong ties to the Six Nations community, provided a solid roster of professional players willing to share their skills and expertise with HSS students. It's rare that students are exposed to such high-quality players and an amazing level of lacrosse, brought to the course by NLL players like Cody Jamieson, Craig Point and Johnny Powless, all grads of Grand Erie. These players not only shared their skills but also showed how their personal lives have been positively affected by lacrosse. Kristen, one student in the course, describes her reaction: "Having the experience to talk to and play with such role models is an unbelievable opportunity."

The history and cultural roots of lacrosse were important aspects of this course too. Lacrosse is known by Aboriginal people as the Creator's Game, and one priority of the program was to share the cultural origins and teachings of the game. One guest to the class was Cayuga (Iroquois) faith-keeper Dao Jao Dre, who explains: "The Creator's Game is holistic. Besides being a game, it is considered to be medicine. In this manner we play the game to heal someone in our community, our families or for friendships."

Understanding the cultural traditions and beliefs around the game challenged the students to reach a higher level of good sportsmanship and respect for coaches and officials. Moreover, many students in the course were of Aboriginal descent, and it was a point of pride for these students to be able to share "their" game with their non-Aboriginal classmates. It provided them with the opportunity to shine in an area in which they feel confident and to take pride in demonstrating their skills and ability in a game they have loved for years. "We get to share our knowledge and understanding of the game with other students from other [non-Native] communities," said Jaylyn. "This class gives us a chance to share how our sport is played and also how it is such an important aspect of Native culture." Thus the program offers a rare opportunity to learn about the history and origin of lacrosse in a classroom setting.

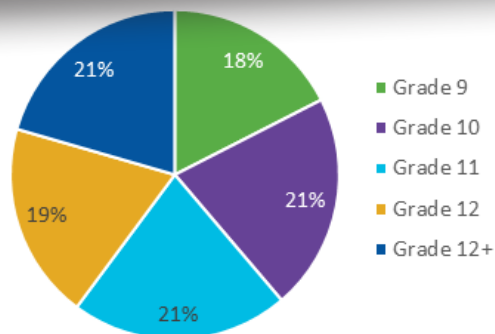


Finally, First Aid certification was provided for all students. Students felt this was a great feature of the course, since it provided them with a concrete skill that would help down the line when seeking employment. Many students saw the certification as an asset to offer as a community volunteer. "It's great because now I can help as my own team's trainer or use it in any other job in the future," said Fawn. Coaches, referee officials, trainers and athletic nutritionists were among some of the other guest speakers who came to participate in the course and share their expertise.

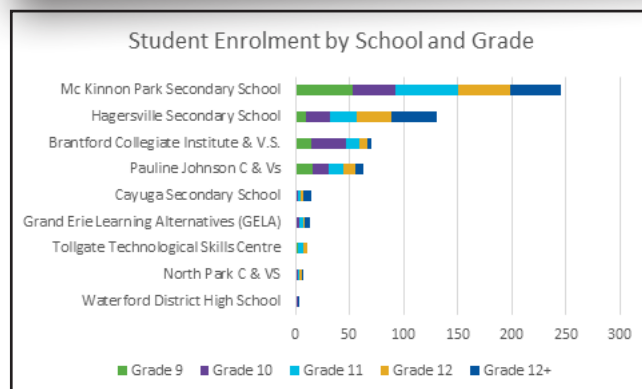
This program has proven to engage even those who may not typically feel connected to school. Of the 21 students enrolled in the course, 20 successfully completed the course and earned their credit. That's a 95 per cent success rate! Attendance in the course also showed significant improvement for the students enrolled. Future program plans include adding a second-level lacrosse course in Grade 11 to further enhance student knowledge and skills, particularly in areas beyond the playing field/floor, and possibly incorporating level-one coaching certification into the program. One thing is for certain: This course will continue to be the vehicle to help build student confidence and spark inter-community understanding and friendships. Lacrosse was conceived as a healing game and it is doing just that for the students at Hagersville Secondary School.

Jeannie Martin is a native education counselor and Jordan Charter is a physical education teacher at Hagersville Secondary School in District 23, Grand Erie.

Six Nations Tuition Agreement Students Enrolment by Grade - 2012-13

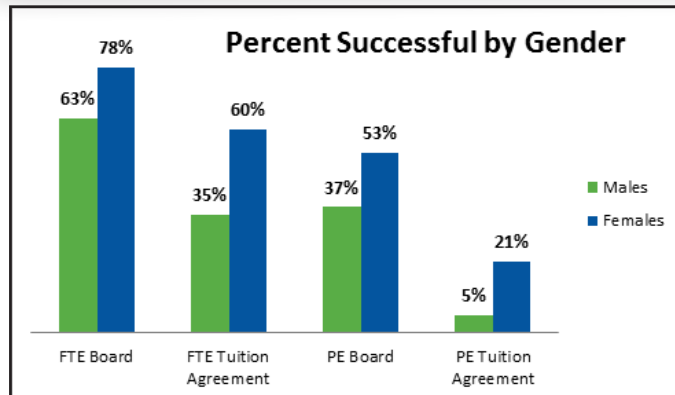


Student Enrolment by School and Grade



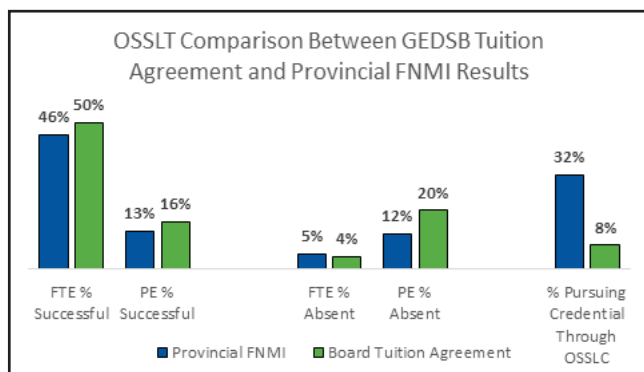
Brant	165
Norfolk	3
Haldimand	392
Total:	560

2013 OSSLT Results, Grade 10 Six Nation Tuition Agreement Students



- In 2011-12, 60% FTE females Six Nations students were successful as compared to 35% of males
- This chart shows that overall, all FTE and PE females are more successful than the males

Counts	First Time Eligible (FTE)	Previously Eligible (PE)
Eligible Students	111	111
Participating Students	96	65
Successful	46	7
Not Successful	45	35
Absent	5	23
Pursuing Credential Through OSSLC	0	19
Deferred to Next Administration	9	18
Exempted	6	9
Students with Special Needs	6	21
Accommodations Provided	19	16



- FTE Six Nations students are 4% more successful than provincial FNMI students
- PE Six Nations students are 3% more successful than provincial FNMI students
- Grand Erie FTE Six Nations students had less absences than provincial FNMI students
- Grand Erie PE Six Nations students have 8% more absences than provincial FNMI students
- Grand Erie has 24% fewer FNMI students pursuing credentials through the OSSLC than provincial FNMI students

Credit Accumulation by Grade and Gender

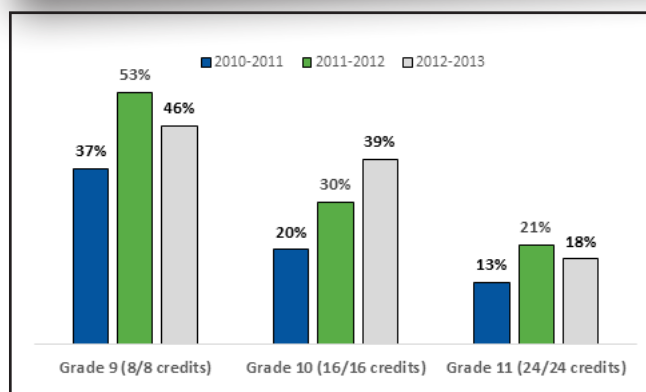
	Grade 9					
	8+		6 - 7		0 - 5	
Gender	M	F	M	F	M	F
Count M/F	27	18	14	12	12	15
Student Count	45		26		27	
Total Students	98					
Credit Accumulation Rate	46%		27%		28%	

	Grade 10					
	16+		14 - 15		19 - 23	
Gender	M	F	M	F	M	F
Count M/F	15	31	13	7	29	24
Student Count	46		20		53	
Total Students	119					
Credit Accumulation Rate	39%		17%		44%	

	Grade 11					
	24+		19 - 23		0 - 18	
Gender	M	F	M	F	M	F
Count M/F	9	13	25	28	27	18
Student Count	22		53		45	
Total Students	120					
Credit Accumulation Rate	18%		44%		38%	

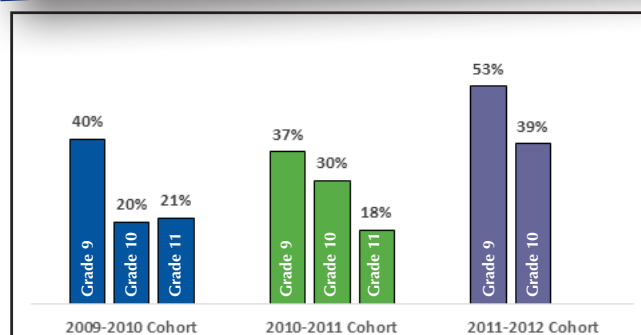
- If a student does not achieve 8/8 credits in grade 9, based on the data, it becomes apparent that the number of students achieving 16/16 and 24/24 rapidly decreases
- Once the students fail to achieve 8/8 credits, they have to catch up. This results in a large Grade 12+ Cohort as students continue to try and work towards 30 credits for graduation

3 Years of Credit Accumulation Comparison in Each Grade



- 7% reduction in Grade 9's receiving 8/8 over last year but still 9% better than 2010-11
- Steady increase in Grade 10's receiving 16/16 credits, which is an increase of 9% over last year and 19% better than 2010-11
- 3% decrease in Grade 11's achieving 24/24 credits but still 5% above 2010-11

Credit Accumulation by Cohort



This graph shows data for cohorts beginning in Grade 9, in 2009, 2010, and 2011 and follows the same cohort of students as they pass through each grade.

Ideally, students should be getting 8 credits per year and this graph shows the percentage of Grade 9 students who achieved 8/8 credits. The percentage of Grade 10 students who achieved 16/16 credits and the percentage of Grade 11 students who achieved 24/24 credits for each Cohort in successive years.

Trend Data:

- Over the last three years, less than 53% of Grade 9 Six Nations students achieved 8/8 Credits
- 7% - 20% of those that achieved 8/8 in Grade 9, achieved 16/16 in Grade 10
- Although the 2009-10 Cohort shows that 21% of Grade 11 students are achieving 24/24 credits, which is 1% higher than the Grade 10 year, the actual number of students is smaller.
- The number of students getting all 8 credits in any given academic year continues to decrease

Average Number of Partial Day Student Absences by Grade and Gender

	Males	Females	Average per Student
Grade 9	11	13	12
Grade 10	15	16	16
Grade 11	22	20	21
Grade 12	21	25	23
Grade 12+	21	23	22

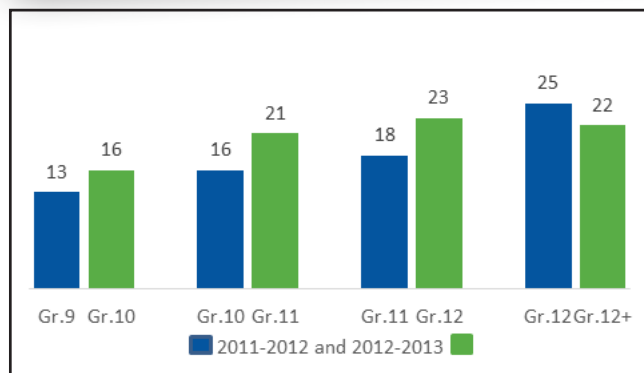
A "partial day absence" occurs when a student is absent for 1 or 2 periods on one school day. The averages reflect the totals for the school year (both semesters).

Average Number of Full Day Student Absences by Grade and Gender

	Males	Females	Average per Student
Grade 9	22	24	23
Grade 10	15	23	24
Grade 11	23	23	23
Grade 12	13	16	15
Grade 12+	8	8	8

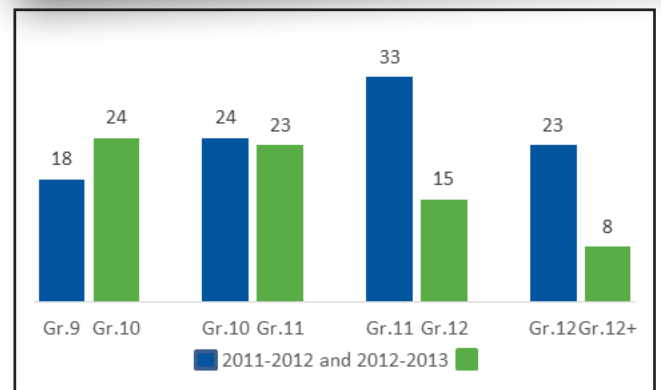
A "full day absence" occurs when a student is absent for all four periods on one school day. The averages reflect the totals for the school year (both semesters).

Cohort Average Partial Day Absences



- Grade 12-12+ cohort reduced the number of partial day absences by 3 days from 2011-12 to 2012-13
- Other cohorts had increases in absences of between 3-5 days from 2011-12 to 2012-13

Cohort Average Full Day Absences



From 2011-12 and 2012-13:

- Grade 9-10 cohort had an increase in full day absences of 6 days
- Grade 10-11 cohort reduced absences by 1 day
- Grade 11-12 cohort reduced absences by 18 days
- Grade 12-12+ cohort reduced absences by 15 days

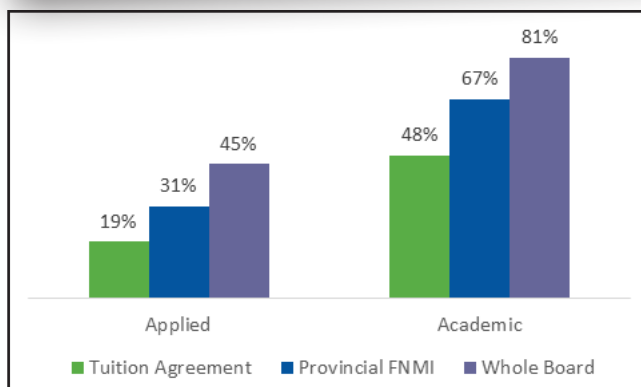
2013 EQAO Results Grade 9 Math

Count by Level:					
	Below 1	Level 1	Level 2	Level 3	Level 4
Applied	9	7	15	7	3
Academic	1	5	6	11	0

	Number of Identified Students Who Received Accommodations	
	Applied	Academic
IEP	12	1
Accommodated	7	1

- 64% of Six Nations students are taking applied level
- 36% of Six Nations students are taking academic students
- 37% of Six Nations students are either Locally Developed or Special Education students who do not write the EQAO Math test. This number may also include absent students.

Percent at Level 3-4



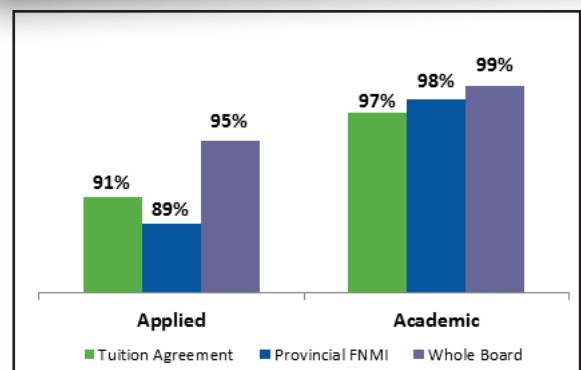
APPLIED

- 45% of Grand Erie students taking applied level math are achieving levels 3 or 4. 19% of Six Nations students taking applied level are achieving levels 3 or 4 a difference of 26%
- 31% of Provincial FNMI students are achieving levels 3 or 4, compared to 19% of our Six Nations students, a difference of 12%

ACADEMIC

- 81% of Grand Erie students taking the academic pathway are achieving levels 3 or 4. 48% of Six Nations students taking the academic pathway are achieving levels 3 or 4, a difference of 33%.
- 67% of Provincial FNMI students are achieving levels 3 or 4, compared to 48% of our Six Nations students, a difference of 19%.

Participation Rate



Grade 9 Math Percent by Level - ALL Students

Applied	Below 1	Level 1	Level 2	Level 3	Level 4
2011-12 Province First Nations	7%	13%	33%	32%	5%
2012-13 Province First Nations	8%	16%	34%	27%	4%
2011-12 Board Tuition Agreement	3%	18%	39%	36%	3%
2012-13 Board Tuition Agreement	17%	13%	28%	13%	6%
Academic	Below 1	Level 1	Level 2	Level 3	Level 4
2011-12 Province First Nations	2%	12%	20%	62%	2%
2012-13 Province First Nations	2%	10%	19%	62%	5%
2011-12 Board Tuition Agreement	0%	3%	9%	15%	1%
2012-13 Board Tuition Agreement	4%	22%	26%	48%	0%

APPLIED

- 64% of Grade 9 Six Nations students are applied level students.
- This chart shows that the majority of Six Nations students are taking applied level; or 58% are achieving below the provincial standard at Level 2 or below.
- 19% of Six Nations students at the applied level are achieving at or above provincial standard.

ACADEMIC

- 36% of Grade 9 Six Nations students are academic level students.
- 52% of Six Nations students taking academic are achieving below the provincial standard at Level 2 or below.
- 48% of Six Nations students taking academic are achieving Level 3 at provincial standard.
- 0% of Six Nations students are exceeding provincial standard at Level 4.

Grade 9 Math EQAO Percent By Level

Applied	Below 1	Level 1	Level 2	Level 3	Level 4
Province	5%	13%	36%	37%	8%
Board	6%	14%	35%	37%	9%
Provincial First Nation	8%	16%	34%	27%	4%
Board Tuition Agreement	17%	13%	28%	13%	6%
Academic	Below 1	Level 1	Level 2	Level 3	Level 4
Province	<1%	4%	10%	72%	13%
Board	<1%	5%	14%	74%	8%
Provincial First Nation	2%	10%	19%	62%	5%
Board Tuition Agreement	4%	22%	26%	48%	0%

This chart shows the results of the EQAO Grade 9 Mathematics Assessment for Applied and Academic Six Nations students as compared to the Province, Grand Erie, and Provincial FNMI.

- Level 3 is the Provincial Standard

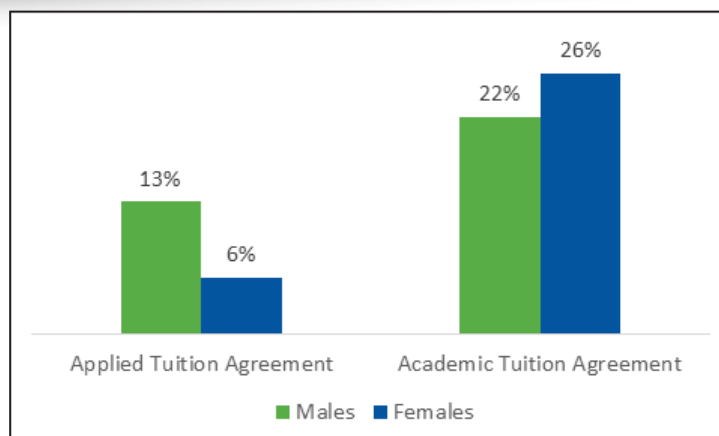
Applied

- The majority of Six Nations students taking applied level math are achieving Level 2 at 28%, which is a similar trend for Provincial FNMI students at 34%. However, the majority of students taking applied in the province and the Board, are achieving Level 3 at 37%.
- 31% of Provincial First Nation students taking applied are achieving Levels 3 and 4, as compared to 19% of Grand Erie applied Six Nations students.

Academic

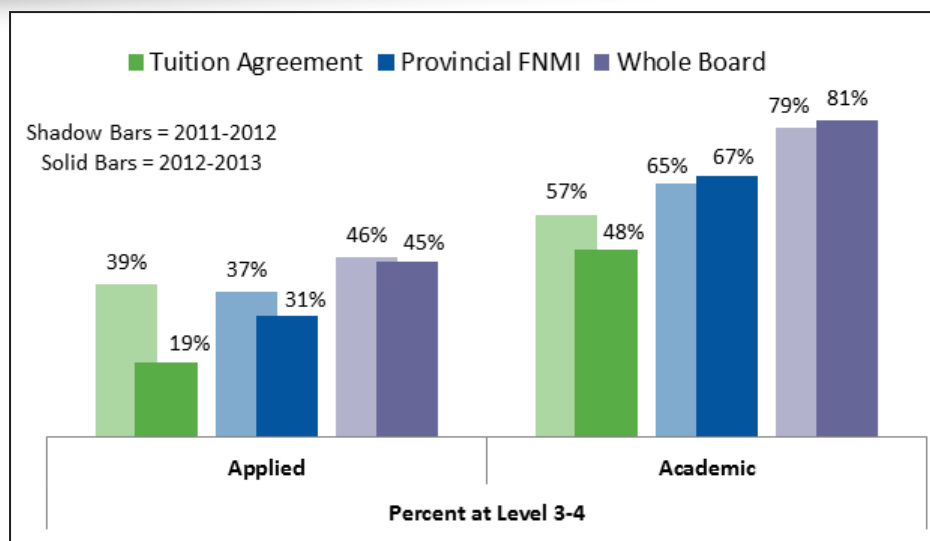
- The majority of students taking the academic path in each of the four comparison categories are achieving Level 3 or at provincial standard.
- 52% of Grand Erie Six Nations students taking the academic path are achieving below the provincial standard at Level 2 or below.

Percent at Level 3-4 by Gender



- At the Applied level, 13% of the male Six Nations students are achieving Levels 3 or 4 in comparison to 6% of females.
- At the Academic level, 26% of the female Six Nations students are achieving Levels 3 or 4 in comparison to 22% of males.

EQAO Grade 9 Math Continued



- This graph shows how Six Nations, Provincial FNMI and Grand Erie students have done on the EQAO Grade 9 Math test for the 2011-12 and 2012-13 school years for both the Applied and Academic levels.

APPLIED

- Compared to last year (2011-12), applied Six Nations students have decreased their success rate on the Grade 9 EQAO Math test by 20%.
- In comparison to the Provincial FNMI students at the applied level, there is a 12% gap in the success rate of Six Nations students.
- Only 19% of Grand Erie Applied Level Six Nations students were working at Level 3 or 4 as compared to 45% of Grand Erie students.

ACADEMIC

- As compared to last year (2011-12), academic Six Nations students have decreased their success rate on the Grade 9 EQAO Math test by 9%.
- In comparison to the Provincial FNMI students at the Academic level, there is 19% gap in the success rate of Six Nations students.
- Only 48% of Six Nations students were working at Level 3 or 4 as compared to 81% of Grand Erie students.

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Aboriginal Education Department
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G-1-a

GRAND ERIE DISTRICT SCHOOL BOARD

TO: Trustees of the Grand Erie District School Board

FROM: John Forbeck, Director of Education & Secretary

RE: **Report to Aboriginal Affairs and Northern Development Canada (AANDC) and Six Nations of the Grand River**

DATE: November 25, 2013

<p>Recommended Action: It was moved by: _____, Seconded by: _____ THAT the Grand Erie District School Board receive the report to Aboriginal Affairs and Northern Development Canada (AANDC) and Six Nations of the Grand River as information and forward it to Aboriginal Affairs and Northern Development and Six Nations of the Grand River.</p>

Rationale

Attached is the 2012-13 Report to Aboriginal Affairs and Northern Development Canada (AANDC) and Six Nations of the Grand River under the terms of the Tuition Agreement.

Respectfully submitted,

John Forbeck
Superintendent of Education



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Trustees of the Grand Erie District School Board

FROM: John Forbeck, Director of Education & Secretary

RE: **Organizational Board Meetings - 2013**

DATE: November 25, 2013

Recommended Action: It was moved by _____, seconded by _____ THAT (a) the Nominating Committee meeting be held in the Board Room at the Head Office on December 2, 2013 at 6:30 p.m.; (b) the 2013 Organizational Meeting be held in the Board Room at the Head Office on December 2, 2013, at 7:15 p.m.; and (c) the 2013 Inaugural Meeting be held in the Board Room at the Head Office on December 9, 2013 at 7:15 p.m.

Background

In accordance with Bylaw 3, election of officers of the Board occurs annually in December. Section 208 of the Education Act stipulates that the first meeting of the new Board is to be held *“not later than seven days after December 1, 2013, unless a decision to hold the first meeting of the Board at some other time and date is made by a majority of the members of the Board”* (Section 208[3]).

Section 1.0 of Bylaw 3 states that a meeting of all Board members shall be held to prepare a slate of nominees prior to the Annual Organizational Meeting of the Board. The procedures for the annual Organizational Meeting are determined by existing Board Bylaws. Section 2.0 of Bylaw 3 states that *“Each year, at the regular November meeting of the Board, the Board shall, by resolution, set the date, time, and place for a special meeting to organize the Board for the following year.”*

The above recommended action complies with By-Law 3.

Respectfully submitted,

John Forbeck
Director of Education



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Trustees of the Grand Erie District School Board

FROM: John Forbeck, Director of Education & Secretary

RE: **Organizational Board Meetings - 2013**

DATE: November 25, 2013

Recommended Action: It was moved by _____, seconded by _____ THAT (a) the Nominating Committee meeting be held in the Board Room at the Head Office on December 2, 2013 at 6:30 p.m.; (b) the 2013 Organizational Meeting be held in the Board Room at the Head Office on December 2, 2013, following the Nomination Committee Meeting; and (c) the 2013 Inaugural Meeting be held in the Board Room at the Head Office on December 9, 2013 at 7:15 p.m.

Background

In accordance with Bylaw 3, election of officers of the Board occurs annually in December. Section 208 of the Education Act stipulates that the first meeting of the new Board is to be held *“not later than seven days after December 1, 2013, unless a decision to hold the first meeting of the Board at some other time and date is made by a majority of the members of the Board”* (Section 208[3]).

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The above recommended action complies with By-Law 3.

Respectfully submitted,

John Forbeck
Director of Education



GRAND ERIE DISTRICT SCHOOL BOARD

TO: John Forbeck, Director of Education & Secretary

FROM: Mike McDonald, Superintendent of Education (Human Resources)

RE: **Workforce Report**

DATE: November 25, 2013

<p>Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board approve the Workforce Report with data as of October 31, 2013.</p>

Rationale/Background:

- 1.0 The Board receives information three times a school year – November, February and April, that provides totals by employee group/position, relative to the budget. The Report also includes retirement and resignation names.

Respectfully submitted,

Mike McDonald
Superintendent of Education (Human Resources)

GRAND ERIE DISTRICT SCHOOL BOARD

WORKFORCE REPORT 2013 - 2014

		Budget	Funding	Oct 31/13	Jan 31/14	Mar 31/14
			Adjustments			
1	Supervisory Officers	7.00	1.00	8.00		
2	Consultants & Coordinators - Elementary	17.50		17.50		
3	Consultants & Coordinators - Secondary	4.00		4.00		
4	Principal Leaders - Elementary	2.00		2.00		
5	Principal Leaders - Secondary	2.00		2.00		
6	Principals & Vice-Principals – Elementary	68.00		68.00		
7	Principals & Vice-Principals – Secondary	31.00		31.00		
8	Support Staff - Elementary	1.00		1.00		
9	Teachers – Elementary	1031.50	3.50	1035.00		
10	Teachers – Secondary	664.67	4.50	669.00		
11	Psycho-Educational Consultants	8.00		8.00		
12	Speech Pathologists	6.50		6.50		
13	Social Workers	7.50		7.50		
14	Child and Youth Workers	12.50		12.50		
15	Attendance Counsellors	7.00		7.00		
16	Behaviour Counsellors	7.00		7.00		
17	Communicative Disorders Assistants	7.00		7.00		
18	Educational Assistants	302.00		302.00		
19	Educational Assistants - Native	11.00		11.00		
20	Other EA Funding	20.00		20.00		
21	Media Technicians	1.00		1.00		
22	Library Technicians	11.00		11.44		
23	Clerical, Secretarial, Business Admin & Non-Union	219.88		218.88		
24	Early Childhood Educators	83.00	7.00	90.00		
25	Plant Operations & Maintenance	226.63		226.63		
26	Food Services	4.00		4.00		
27	Transportation	5.00		5.00		
28	Noon-Period Supervisors	35.46		40.81		
29	Parent Family Literacy Centre Staff	3.60		3.60		
	TOTAL	2806.74	16.00	2827.36	0.00	0.00

Resignations/Retirements	M. White				
	J. Silverthorne				
	J. Lawless				
	V. O'Donnell				
	C. St. Onge				
	J. Horrocks				
	M. Monnier				

Elementary Occasional - Qualified	439.00				
Elementary Occasional - Unqualified	1.00				
Secondary Occasional - Qualified	335.00				
Secondary Occasional - Unqualified	3.00				
Clerical/Technical - Casual	44.00				
Educational Assistants - Casual	129.00				
Casual Caretakers	39.00				
Casual Early Childhood Educators	17.00				
Casual Parent Family Literacy Centre Staff	2.00				



GRAND ERIE DISTRICT SCHOOL BOARD

TO: John Forbeck, Director of Education & Secretary

FROM: Jamie Gunn, Superintendent of Business & Treasurer

RE: **Major Construction Update**

DATE November 25, 2013

Recommended Action: It was moved by _____, seconded by _____
 THAT the Grand Erie District School Board receive the Major Construction Update as information.

LAKEWOOD ELEMENTARY (PDCS) PROGRAM CONVERSION

Project is complete. All deficiencies have been rectified. Ongoing consideration given for Pride of Place initiatives to further improve the school's function including:

- Additional sidewalks for access to rear playground
- Additional washroom for community partners (early years, OPP, event use)
- Rework of remaining lockers in poor condition and benches for primary program

Total project cost is \$891,715. The total project estimate was \$838,033.

The following major changes/additions to base contract were required.

Installation of clic-flooring in staff office (VAT in poor condition)	9,456
Additional asbestos removal behind concealed spaces/walls	7,269
Repair block walls in poor condition upon removals of millwork	12,237
Remove and replace flooring in 5 classrooms (VAT in poor condition)	21,182

The total project cost was funded from the 2012-13 Facility Renewal – School Condition Improvement allocation.

FDK ADDITION PROJECTS - 2013

Bloomsburg

- Complete

Brier Park

- Complete

Cedarland

- Complete

Dufferin

- Complete

Greenbrier

- Flooring to be installed during Christmas break.

Teeterville

- Complete

FDK RETROFIT PROJECTS – 2013**Centennial Grand Woodlands**

- Complete

Cobblestone

- Complete

Courtland

- Complete

Walsh

- Complete

Total Approved Capital provided by the Ministry for all 2013 (Year 4) FDK additions and retrofit projects was \$5,039,211. Total cost of projects completed is \$4,724,234.

FDK RETROFIT PROJECTS - Planning for 2014

1. Banbury Heights (one classroom addition)
2. Burford DES (two classroom addition) – concerns raised regarding septic capacity
3. Lynndale Heights (one classroom addition)
4. Mount Pleasant (one classroom addition)
5. Oneida Central (two classroom addition)
6. Paris Central (one classroom addition)
7. Rainham Central (one classroom addition)
8. River Heights (two classroom addition)
9. Thompson Creek (one classroom addition)

All of the above noted projects have Architects assigned, preliminary design and feasibility reviews under way, and Designated Substance Reports (DSRs) requested.

10. Ecole Fairview (three classroom addition – ON HOLD pending Ministry consideration of Capital Priority proposal.

Retrofits have been approved for Boston and Fairview Avenue schools.

Total approved capital provided by the Ministry for all 2014 (Year 5) FDK additions and retrofit projects is \$7,678,800.

The three projects above with two classroom additions (Burford, Oneida and River Heights) will require the formation of a project committee and approvals as set out in FT1. Assignment of Trustees to sit on the three committees is respectfully requested.

Respectfully submitted,

Jamie Gunn
Superintendent of Business & Treasurer

Grand Erie District School Board

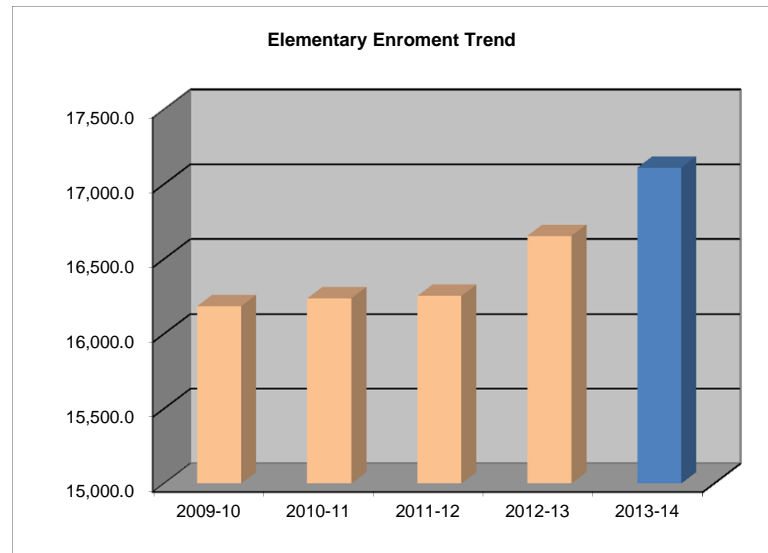
2013-14 Enrolment Update

G-1-e

Elementary

	2013-14 Enrolment	
	Projected	Actual *
Half Day JK/SK	909.0	919.0
Full Day JK/SK	2,330.0	2,517.0
Grade 1-3	5,102.0	5,160.0
Grade 4-8	8,690.0	8,677.0
Special Education (Ungraded)	301.0	297.0
Total	17,332.0	17,570.0
Adj ADE re JK & SK	(454.5)	(459.5)
ADE for Grant	16,877.5	17,110.5

Enrolment History (Actual)			
2009-10	2010-11	2011-12	2012-13
3,170.0	2,830.0	2,612.0	1,811.0
	420.0	664.0	1,537.0
5,155.0	5,072.0	5,095.0	5,102.0
9,141.0	9,045.0	8,883.0	8,804.0
303.0	285.0	305.5	306.0
17,769.0	17,652.0	17,559.5	17,560.0
(1,585.0)	(1,415.0)	(1,306.0)	(905.5)
16,184.0	16,237.0	16,253.5	16,654.5



* Actual Enrolments represent counts reported by Schools on October 31, 2013

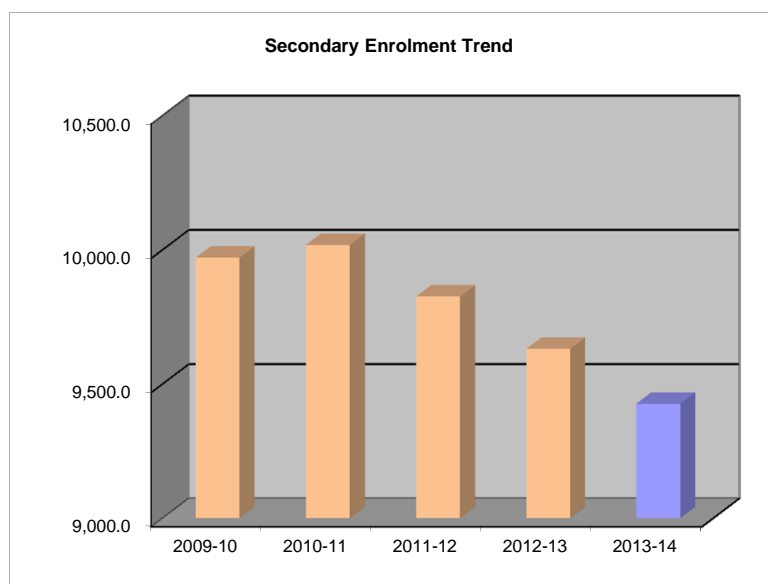
Grand Erie District School Board

2013-14 Enrolment Update

Secondary

	2013-14 Enrolment					
	Original Projection for Budget			Revised with October 2013 Actuals*		
	31-Oct-13	31-Mar-14	2013-14 ADE	31-Oct-13	31-Mar-14	2013-14 ADE
Total Students	9,778.0	9,575.0		9,804.0	9,600.5	
Total FTE for Grant & Tuition	9,608.3	9,196.7	9,402.5	9,633.3	9,220.6	9,426.9

Enrolment History (Actual)			
2009-10	2010-11	2011-12	2012-13
9,970.3	10,018.5	9,826.2	9,630.8



* Actual Enrolments represent counts reported by Schools on October 31, 2013

Grand Erie District School Board
2012-13 Preliminary Financial Report

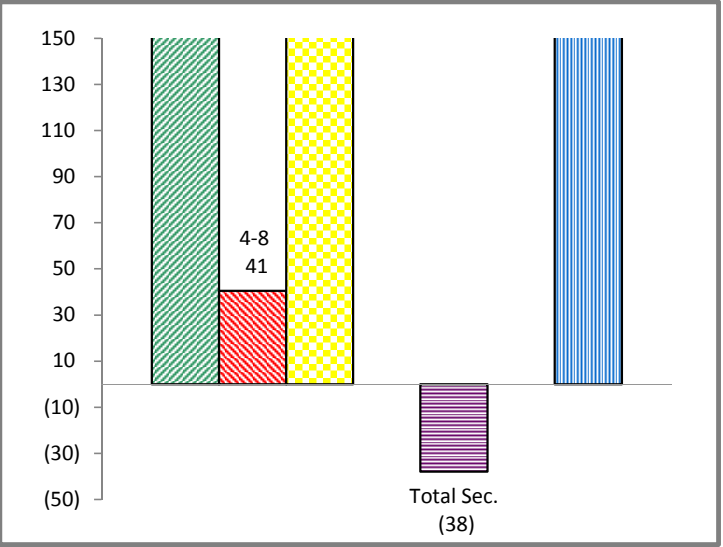
Summary of Financial Results

(\$Thousands)	Budget	Actual	In-Year Change	
			\$	%
Revenue				
Provincial Grants	267,360	269,689	2,329	0.9%
Other	18,314	20,331	2,017	11.0%
Total Revenue	285,674	290,020	4,346	1.5%
Expenditures				
Classroom	201,004	203,597	2,592	1.3%
Other Operating	75,775	73,562	(2,213)	-2.9%
Capital	7,988	9,584	1,597	20.0%
Total Expenditures	284,768	286,744	1,976	0.7%
Surplus/(Deficit) Before Reserves	906	3,276	2,370	-
Reserve Transfers Out/ (In)	-	-	-	-
Surplus/(Deficit)	906	3,276	2,370	261.5%

Summary of Enrolment

ADE	Budget	Actual	In-Year Change	
			#	%
Elementary				
JK -3	7,378	7,605	227	3.1%
4-8	9,041	9,082	41	0.4%
Total Elementary	16,419	16,686	268	1.6%
Secondary <21				
Pupils of the Board	9,136	9,066	(70)	-0.8%
Other Pupils	514	546	32	6.2%
Total Secondary	9,650	9,612	(38)	-0.4%
Total	26,069	26,298	230	0.9%

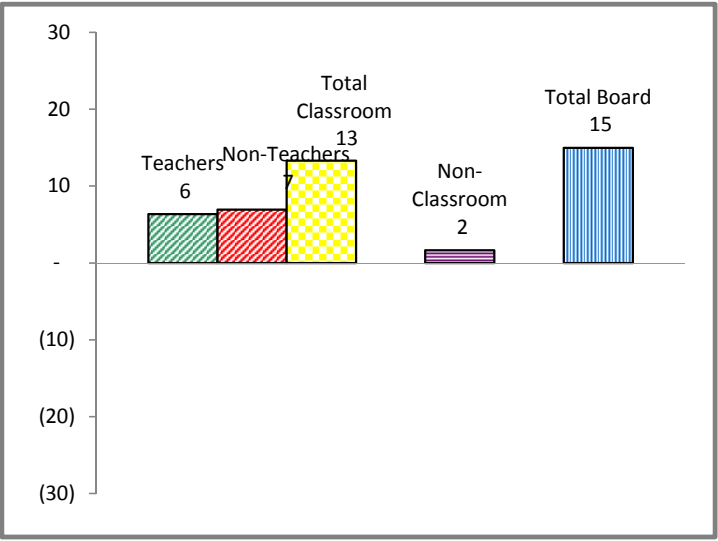
Changes in Enrolment: Budget v. Forecast



Summary of Staffing

FTE	Budget	Actual	In-Year Change	
			#	%
Classroom				
Teachers	1,705	1,712	6	0.4%
Non-Teachers	711	718	7	1.0%
Total Classroom	2,416	2,429	13	0.6%
Non-Classroom	332	333	2	0.5%
Total	2,748	2,762.67	15	0.5%

Changes in Staffing: Budget v. Forecast



**Grand Erie District School Board
Preliminary Financial Report
For the Period Ending August 31, 2013
(\$ thousands)**

Revenue				
2012-13				
Budget (Estimates)	Full Year Actuals	Change		
		\$ Increase (Decrease)	% Increase (Decrease)	
Grant Revenues				
Pupil Foundation	130,239	130,462	222	0.2%
School Foundation	19,505	19,527	22	0.1%
Special Education	33,817	34,031	214	0.6%
Language	3,571	3,548	(23)	(0.7%)
Rural and Small Communities	313	314	1	0.4%
Learning Opportunities	4,033	4,094	61	1.5%
Continuing Education	1,358	1,401	43	3.2%
Teacher Q&E	15,884	15,188	(696)	(4.4%)
Transportation	11,698	13,653	1,955	16.7%
Admin and Governance	6,819	6,841	22	0.3%
School Operations	26,806	26,739	(67)	(0.3%)
Labour-related Enhancements	-	1,391	1,391	0.0%
First Nation, Metis and Inuit	294	567	273	93.0%
Restraint Savings	(80)	(80)	-	0.0%
Savings from Strike or Lock Out	-	(263)	(263)	0.0%
Regular Operating On-going Grants	254,258	257,414	3,156	1.2%
New and Other Grants				
Safe Schools Supplement	477	478	1	0.2%
Community Use of Schools Grant	388	388	-	0.0%
New Teacher Induction program	214	214	-	0.0%
Declining Enrolment	767	612	(155)	(20.2%)
	1,846	1,692	(154)	(8.3%)
Grants for Capital Purposes	256,366			
Facilities Renewal	5,447	4,773	(674)	(12.4%)
School Condition Improvement	2,409	2,245	(164)	(6.8%)
Child Care Retrofitting	-	28	28	0.0%
Debt Funding for Capital	3,400	3,536	136	4.0%
	11,256	10,583	(673)	(6.0%)
Non Grant Revenue	18,314	20,331	2,017	11.0%
Total Revenue and Grants	285,674	290,020	4,346	1.5%
Reserves Usage				
Operating Reserves			-	0.0%
Capital Reserves			-	0.0%
Net Reserve Usage	-	-	-	0.0%
TOTAL FUNDS	285,674	290,020	4,346	1.5%

**Grand Erie District School Board
Preliminary Financial Report
For the Period Ending August 31, 2013
(\$ thousands)**

	Expenditures			
	2012-13			
	Budget (Estimates)	Full Year Actuals	Change	
			\$ Increase (Decrease)	% Increase (Decrease)
OPERATING				
Classroom Instruction				
Teachers	155,138	156,639	1,500	1.0%
Supply Teachers	4,995	4,993	(2)	(0.0%)
Educational Assistants	18,466	20,219	1,753	9.5%
Classroom Computers	6,718	5,692	(1,026)	(15.3%)
Textbooks and Supplies	1,319	936	(383)	(29.0%)
Professionals and Paraprofessionals	7,766	7,452	(314)	(4.0%)
Library and Guidance	5,458	5,418	(40)	(0.7%)
Staff Development	650	1,754	1,104	169.9%
Department Heads	495	495	-	0.0%
Total Classroom	201,004	203,597	2,592	1.29%
Non-Classroom				
Principal and Vice-Principals	13,012	13,737	725	5.6%
School Office	6,618	6,735	116	1.8%
Co-ordinators and Consultants	3,428	3,422	(6)	(0.2%)
Continuing Education	1,845	1,599	(246)	(13.3%)
Total Non-Classroom	24,903	25,492	589	2.4%
Administration				
Trustees	208	187	(21)	(10.1%)
Director/Supervisory Officers	1,330	1,355	25	1.9%
Board Administration	5,796	6,355	559	9.6%
Total Administration	7,334	7,897	563	7.7%
Transportation	11,075	10,787	(289)	(2.6%)
School Operations and Maintenance	29,768	27,588	(2,180)	(7.3%)
Ammortization net of DCC Revenue	2,695	1,799	(896)	(33.2%)
TOTAL OPERATING	276,780	277,159	379	0.1%
Total Capital Expenditures	7,988	9,584	1,597	20.0%
TOTAL EXPENDITURES	284,768	286,744	2,872	1.0%



GRAND ERIE DISTRICT SCHOOL BOARD

TO: John Forbeck, Director of Education and Secretary

FROM: Brenda Blancher, Superintendent of Education

RE: **A Framework for French as a Second Language in Ontario Schools, Kindergarten to Grade 12**

DATE: November 25, 2013

Recommended Action: It was moved by _____, seconded by _____ THAT the Grand Erie District School Board receive the report on “A Framework for French as a Second Language in Ontario Schools, Kindergarten to Grade 12” as information

Background

In the spring of 2013 *A Framework for French as a Second Language in Ontario Schools, Kindergarten to Grade 12* was released to school boards. The document can be accessed through the following link:

<http://www.edu.gov.on.ca/eng/amenagement/frameworkFLS.pdf>

In this document, the Ministry of Education has articulated a vision, goals and guiding principles for French as Second Language and suggested actions that boards can take to strengthen FSL through the engagement of parents, educators, school administrators and communities. Boards are to use the document to support strategic planning for FSL over a ten year period. Planning for implementation of the framework begins in 2013-14 with implementation to begin in 2014-15. The work outlined in the framework extends to 2023.

Additional Information

Section 1 of the document articulates a vision for FSL along with three goals that the Ministry has identified to support the vision.

Vision

Students in English-language school boards have the confidence and ability to use French effectively in their daily lives.

Goals

1. Increase student confidence, proficiency, and achievement in FSL.
2. Increase the percentage of students studying FSL until graduation.
3. Increase student, educator, parent, and community engagement in FSL.

Section 2 of the document lists six focus areas:

1. Heightening Awareness of FSL Programs and Benefits
2. Enhancing Leadership and Accountability
3. Strengthening Programming to Improve Achievement in FSL
4. Supporting all Students
5. Implementing Effective Practices in Planning, Teaching, and Assessment

6. Expanding Student Learning Opportunities and Heightening Engagement

School boards are required to develop and submit FSL plans every three years including specific measurable goals and will also be required to report on progress in achieving these goals.

Our first three year plan which extends to the end of the 2016-17 school year is due to be submitted on December 13, 2013.

Our deliverables for 2013 – 14 are as follows:

- Collection and analysis of baseline data
- Establishment of at least one measurable goal for each of the province's three goals
- Determination of the actions to be taken between 2014-15 and 2015-2016 to support attainment of the goals
- Implementation begins in September 2014

An FSL Framework Steering Committee has been formed to direct the work that needs to be completed. The Steering Committee has met twice to date and has reviewed achievement data to identify our focus for the first three year plan.

Teacher perception surveys and student confidence surveys are currently being developed to support our action plan.

Grand Erie Draft Action Plan Goals – 2014 - 2017

1. Increase the percentage of Grade 9 Applied level students who achieve the provincial standard from 52% to 60% by June 2017.
2. Increase student confidence in communicating in French through an increased focus on oral interaction in the classroom. Increase the percentage of Grade 7 - 9 Core French and French Immersion students who indicate by self-assessment that they are "confident" or "very confident" in their ability to interact orally in French.
3. Improve communication to parents regarding Core French and French Immersion. Promote the benefits for students of studying French as a second language.
4. In consultation with school administrators and staff, continue the work of aligning program delivery in our single-track and dual-track French Immersion schools.

Communication Plan

1. October Director's Meetings - School Administrators were provided with an overview of the FSL Framework and the draft goals for our first three year plan were presented for input.
2. November 25th – an overview of the FSL Framework and draft goals are presented to Trustees for input.
3. Plans are currently being developed for presentations to FSL teachers, Guidance Counsellors and Parents.

Respectfully submitted,

Brenda Blancher
Superintendent of Education



GRAND ERIE DISTRICT SCHOOL BOARD

TO: John Forbeck, Director of Education & Secretary

FROM: Jamie Gunn, Superintendent of Business

RE: **Summary of Accounts – October 2013**

DATE: November 25, 2013

<p>Recommended Action: It was moved by _____, seconded by _____ THAT the Grand Erie District School Board receive the Summary of Accounts for the month of October 2013 in the amount of \$ 8,313,607.94 as information.</p>

Rationale/Background

The summary of accounts for the Grand Erie District School Board for each month is provided to the Board.

Respectfully submitted,

Jamie Gunn
Superintendent of Business and Treasurer



Grand Erie District School Board

Summary of Accounts

for the month of October 2013

Total Accounts Payable Cheques	401,144.17
Total Accounts Payable ePayments	<u>7,912,463.77</u>
Total Disbursements for the month	<u>8,313,607.94</u>

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
62647	10/04/2013	Accu Weather Inc	6,044.00	US
62648	10/04/2013	MUSIC IN MOTION	825.42	US
62649	10/04/2013	Music Theatre International	2,365.00	US
62650	10/04/2013	Parent Institute (The)	1,036.21	US
62651	10/04/2013	Al's Shoe Factory Outlet	416.95	
62652	10/04/2013	Bell Canada	6,126.41	
62653	10/04/2013	Bell Conferencing Inc.	2.91	
62654	10/04/2013	Bell Mobility Paging	138.33	
62655	10/04/2013	Blyth, Cheryl	1,294.36	
62656	10/04/2013	Brant County Health Unit	40.00	
62657	10/04/2013	Camp Trillium	1,695.00	
62658	10/04/2013	Canpar Transport LP	517.65	
62659	10/04/2013	City Of Brantford-PERMITS	630.00	
62660	10/04/2013	Golden Horseshoe Hotel & Resta	663.03	
62661	10/04/2013	Haines Piano Service	96.00	
62662	10/04/2013	Home Depot Credit Services	956.05	
62663	10/04/2013	London Life	15,475.00	
62664	10/04/2013	Long & McQuade Vancouver West	157.16	
62665	10/04/2013	Meadon Mansion	1,650.00	
62666	10/04/2013	Meridian Credit Union	2,500.00	
62667	10/04/2013	Neda Fence & Supplies	213.57	
62668	10/04/2013	ONTARIO EARLY YEARS CENTRE: BR	35.00	
62669	10/04/2013	Receiver General	125.00	
62670	10/04/2013	Recycled Rubber	8,736.00	
62671	10/04/2013	SMILEMAKERS - CANADA	137.49	
62672	10/04/2013	Styres, Vera	1,300.00	
62673	10/04/2013	Sun Life Investment Services I	36,000.00	
62674	10/04/2013	Tillsonburg Medical Centre	40.00	
62675	10/04/2013	Timco Foods Ltd	76.44	
62676	10/04/2013	Tribal Vision	695.00	
62677	10/04/2013	Vanessa Meats	224.36	
62678	10/04/2013	Woodland Cultural Centre	809.00	
62679	10/04/2013	Workplace Safety & Insurance	5,009.22	
62680	10/04/2013	YWCA Hamilton	7,500.89	
62681	10/04/2013	Antoniolli, Mary	3,174.44	
62682	10/11/2013	Alpha Sound	90.40	
62683	10/11/2013	Assoc of Chief Psychologists w	50.00	
62684	10/11/2013	Bell Canada	10,823.88	
62685	10/11/2013	Bell Canada	4,820.70	
62686	10/11/2013	Brant Community Healthcare Sys	45.00	
62687	10/11/2013	Brantford Hydro Inc.	25,782.08	
62688	10/11/2013	CANADIAN RED CROSS - MISSISAUG	820.20	
62689	10/11/2013	Canpar Transport LP	323.51	
62690	10/11/2013	Classical Theatre Project	510.20	
62691	10/11/2013	Complete Rent-Alls	1,662.23	
62692	10/11/2013	CWOSSA	440.00	
62693	10/11/2013	Delta Meadowvale Hotel & Confe	3,144.87	
62694	10/11/2013	Dickinson, J.	60.00	
62695	10/11/2013	ESL/ELD Resource Group Of Onta	598.00	
62696	10/11/2013	FreshCo	769.91	
62697	10/11/2013	HAMILTON SPECTATOR	243.18	
62698	10/11/2013	Hunter Steel Sales	517.28	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
62699	10/11/2013	Jack Hirose & Associates Inc.	208.95	
62700	10/11/2013	Martin, Paul	40.00	
62701	10/11/2013	Mississaugas Of New Credit Fir	167.65	
62702	10/11/2013	Moore Canada	4,131.23	
62703	10/11/2013	Ontario Council Of Adm in Spec	100.00	
62704	10/11/2013	OPSOA	565.00	
62705	10/11/2013	Party Particulars	2,460.00	
62706	10/11/2013	Receiver General	901.87	
62707	10/11/2013	Schoeman, Cindy	789.60	
62708	10/11/2013	Small, Eileen	36.66	
62709	10/11/2013	University Of Victoria	1,100.51	
62710	10/11/2013	West & Ruuska LTD.	3,095.86	
62711	10/11/2013	Workplace Safety & Insurance	12,496.79	
62712	10/11/2013	YMCA of Hamilton/Burlington/Br	10,081.38	
62713	10/11/2013	Zehrs Markets - Head Office	823.44	
62714	10/18/2013	Anointed Legacy Designs	3,373.50	
62715	10/18/2013	Bassi, Dylan	200.00	
62716	10/18/2013	Bell Canada	227.47	
62717	10/18/2013	Bell Mobility	117.52	
62718	10/18/2013	Brantford Police Service	75.00	
62719	10/18/2013	Brooks, Ally	200.00	
62720	10/18/2013	Canpar Transport LP	267.85	
62721	10/18/2013	Central Ont Computer Assoc	300.00	
62722	10/18/2013	Discovery Education Canada ULC	1,226.05	
62723	10/18/2013	Flowers By Ann	300.00	
62724	10/18/2013	HOME BUILDING CENTRE - PARIS	1,415.04	
62725	10/18/2013	Hunter Steel Sales	193.06	
62726	10/18/2013	Learnstyle Ltd	**void**	
62727	10/18/2013	LESPLAN EDUCATIONAL SERVICES L	406.80	
62728	10/18/2013	London Life RRSP	19,589.00	
62729	10/18/2013	NATIONWIDE AUDIO VISUAL CO	195.50	
62730	10/18/2013	Nelson, Susan	103.06	
62731	10/18/2013	Parke, Elliott	400.00	
62732	10/18/2013	Pinchin Environmental LTD	19,605.50	
62733	10/18/2013	Pitneyworks Prepaid	3,955.00	
62734	10/18/2013	R Herman Arbitration/Mediation	2,149.84	
62735	10/18/2013	Rogers AT&T & Wireless	789.66	
62736	10/18/2013	Simcoe Windows Doors Glass & M	244.81	
62737	10/18/2013	Sport Books Publisher	245.55	
62738	10/18/2013	Stargas Niagara Corporation	242.62	
62739	10/18/2013	Vanessa Meats	486.19	
62740	10/25/2013	407 ETR - Express Toll Route	7.54	
62741	10/25/2013	Bell Canada	6,789.56	
62742	10/25/2013	Bell Mobility	1,840.84	
62743	10/25/2013	Brantford Police Service	150.00	
62744	10/25/2013	Camp Trillium	904.00	
62745	10/25/2013	Canpar Transport LP	91.90	
62746	10/25/2013	Delta Guelph Hotel & Conferenc	2,882.80	
62747	10/25/2013	Dundee Wealth	9,934.00	
62748	10/25/2013	Krukowski, Tom	200.00	
62749	10/25/2013	Grand Erie Learning Alternativ	237.96	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
62750	10/25/2013	Manning, Karissa	41.45	
62751	10/25/2013	Minister of Finance - MTO	5,615.00	
62752	10/25/2013	Moore Canada	122.43	
62753	10/25/2013	NATIONWIDE AUDIO VISUAL CO	76.84	
62754	10/25/2013	New Orlean's Pizza	142.38	
62755	10/25/2013	OCEA INC	1,211.25	
62756	10/25/2013	OPSOA	565.00	
62757	10/25/2013	Receiver General	1,375.22	
62758	10/25/2013	Receiver General	55,415.47	
62759	10/25/2013	Rogers AT&T & Wireless	20,685.90	
62760	10/25/2013	Rogers Payment Centre	58.70	
62761	10/25/2013	Sobeys Inc (Simcoe)	705.78	
62762	10/25/2013	Spiral of Canada Inc	93.36	
62763	10/25/2013	ST LEONARD'S COMMUNITY SERVICE	843.60	
62764	10/25/2013	Styres, Vera	1,300.00	
62765	10/25/2013	Vanessa Meats	275.07	
62766	10/25/2013	Waterford Foodland	652.52	
62767	10/25/2013	Wiggans Food Market	1,578.24	
62768	10/25/2013	Wilson, Timothy	191.05	
62769	10/31/2013	ASCD	84.63	US
62770	10/31/2013	Centersource Systems	528.30	US
62771	10/31/2013	HANDWRITING WITHOUT TEARS	1,318.84	US
62772	10/31/2013	IParadigms, LLC-SanFrancisco	6,381.20	US
62773	10/31/2013	LAZEL (Learning A-Z/ExploreLea	20,309.40	US
62774	10/31/2013	LEARNING RESOURCES	525.46	US
62775	10/31/2013	MUSIC IN MOTION	82.95	US
62776	10/31/2013	Music Theatre International	20.00	US
62777	10/31/2013	PAR Inc	3,586.68	US
62778	10/31/2013	R & H Theatricals	1,808.50	US
62779	10/31/2013	Rolling Hills Publishing	1,422.92	US
62780	10/31/2013	Starfall Education	70.00	US
62781	10/31/2013	Super Duper Publications Inc	159.65	US
62782	10/31/2013	WOODBURN PRESS	142.49	US
Total Accounts Payable Cheques			401,144.17	
85628	10/01/2013	Cardinal Software Services	2,994.50	
85863	10/01/2013	Studentlink Canada LTD	3,503.00	
85980	10/01/2013	EMCO Corporation	1,943.68	
86211	10/01/2013	ELECTRICAL SAFETY AUTHORITY	35,559.36	
86313	10/01/2013	VFA Canada Corporation	17,685.63	
86414	10/01/2013	CONCEPT INTERACTIVE	73,450.00	
86416	10/01/2013	Coresolutions Development Inc	9,467.28	
86508	10/01/2013	Schindler Elevator Corporation	7,829.49	
86486	10/02/2013	NORFOLK HUB	201.14	
85938	10/03/2013	ALUMNI CLASSROOM FURNITURE	1,519.29	
85945	10/03/2013	BALDWIN SCHOOL SUPPLY LTD	262.86	
85971	10/03/2013	DOMINION EQUIPMENT & CHEMICAL	523.07	
86189	10/03/2013	Carpet One Port Dover	169.50	
86301	10/03/2013	T LITZEN SPORTS LIMITED	599.21	
86382	10/03/2013	AB Contracting	31,414.00	
86402	10/03/2013	BOREAL NORTHWEST(PAYMENTS)	1,101.82	
86412	10/03/2013	Catherwood Welding & Boiler Serv	824.72	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
86420	10/03/2013	David Coon & Associates	1,864.50	
86424	10/03/2013	DELL COMPUTER CORP	1,586.82	
86442	10/03/2013	GBC CANADA INC	132.14	
86446	10/03/2013	GRAND MILL FENCE	3,089.42	
86463	10/03/2013	KIT CARE CORPORATION	109.61	
86464	10/03/2013	KR COMMUNICATIONS LTD	440.70	
86483	10/03/2013	Nelson Education Ltd	136.74	
86484	10/03/2013	Newworld Runners	1,186.50	
86509	10/03/2013	SCHOLAR'S CHOICE MOYER	1,607.65	
86510	10/03/2013	SCHOLASTIC CANADA LTD	1,324.93	
86520	10/03/2013	Supreme Office Products	31.81	
86523	10/03/2013	T LITZEN SPORTS LIMITED	3,012.97	
86572	10/03/2013	487223 Ontario Limited	21,485.63	
86575	10/03/2013	Alexandra Presbyterian Church	768.40	
86592	10/03/2013	Brantco Construction	16,385.00	
86599	10/03/2013	Cardinal Software Services	4,668.37	
86602	10/03/2013	Catherwood Welding & Boiler Serv	244.83	
86609	10/03/2013	CRS Contractors Rental Supply Ltg	374.09	
86613	10/03/2013	Davpart Inc	5,931.80	
86614	10/03/2013	KINSMEN CLUB OF DELHI	678.00	
86615	10/03/2013	DELL COMPUTER CORP	27,233.74	
86616	10/03/2013	DMS Technologies Inc	70,060.00	
86624	10/03/2013	EMCO Corporation	406.86	
86629	10/03/2013	Gilbert McEachern Electric	19.68	
86631	10/03/2013	Grace United Church	650.00	
86634	10/03/2013	Hallex Environmental Ltd	4,288.35	
86635	10/03/2013	Hamilton Fire Control	480.19	
86640	10/03/2013	Iroquois Lacrosse Arena	650.00	
86648	10/03/2013	LR BROWN AUDIO VISUAL	609.07	
86657	10/03/2013	McLellan Group	186,670.35	
86660	10/03/2013	Mike Fidler & Associates (Rent)	1,011.35	
86661	10/03/2013	Millennium Alarm Response	865.41	
86662	10/03/2013	Mississaugas Of The New	826.67	
86664	10/03/2013	Motion Specialties Hamilton	157.96	
86669	10/03/2013	Nufloors	11,921.51	
86671	10/03/2013	Optimist Club Of Paris, Inc	700.00	
86672	10/03/2013	Orkin Canada	107.35	
86675	10/03/2013	Port Dover Lions Club	734.50	
86677	10/03/2013	PROFESSIONAL ACTION TRAINING	1,627.20	
86683	10/03/2013	John Scheffer	904.00	
86688	10/03/2013	Sierra Construction	7,085.59	
86692	10/03/2013	SOOKNANAN, ASH	1,050.00	
86706	10/03/2013	Tegs Tool & Machinery-Barton St	1,015.98	
86710	10/03/2013	UNIVERSITY OF TORONTO PRESS	583.83	
86713	10/03/2013	Ventin Group	870.10	
86716	10/03/2013	Waterford Electric & Construct	480.25	
86719	10/03/2013	WJC Walker Sheet Metal LTD	4,249.75	
85936	10/04/2013	Alpha Vico Canada Inc	8,195.75	
85945	10/04/2013	BALDWIN SCHOOL SUPPLY LTD	123.40	
85952	10/04/2013	Brant Sports Excellence	1,421.29	
85987	10/04/2013	GreenStream Environmental Inc	536.75	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
86243	10/04/2013	KR COMMUNICATIONS LTD	154.81	
86387	10/04/2013	ALUMNI CLASSROOM FURNITURE	5,218.22	
86390	10/04/2013	Asylum Software Inc	8,971.30	
86402	10/04/2013	BOREAL NORTHWEST(PAYMENTS)	1,485.47	
86405	10/04/2013	Brantco Construction	39,316.66	
86408	10/04/2013	BUSINESS STATIONERS	92.94	
86419	10/04/2013	D Vandenheede Enterprises LTD	632.80	
86424	10/04/2013	DELL COMPUTER CORP	1,159.28	
86425	10/04/2013	DOMINION EQUIPMENT & CHEMICAL	72,569.67	
86428	10/04/2013	EBSCO Canada Limited	181.87	
86439	10/04/2013	Follett Software CO	150.00	
86447	10/04/2013	GreenStream Environmental Inc	1,779.75	
86459	10/04/2013	JOHN'S ELECTRONICS	20.00	
86463	10/04/2013	KIT CARE CORPORATION	67.52	
86472	10/04/2013	LOUISE KOOL & GALT	556.85	
86476	10/04/2013	McGraw-Hill Ryerson Limited	2,871.47	
86487	10/04/2013	NORTH AMERICAN PAPER INC	1,601.16	
86500	10/04/2013	Pearson Education Inc T46254	136.51	
86504	10/04/2013	PREMIER A/V SALES	32.66	
86510	10/04/2013	SCHOLASTIC CANADA LTD	373.99	
86512	10/04/2013	School Specialty Canada (Payments)	100.80	
86517	10/04/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	236.74	
86520	10/04/2013	Supreme Office Products	554.76	
86521	10/04/2013	Synrevoice Technologies Inc	2,584.88	
86536	10/04/2013	Y & M Manufacturing Inc	452.00	
86571	10/04/2013	3P LEARNING CANADA LTD	339.00	
86577	10/04/2013	AMA NSG Inc	3,213.40	
86578	10/04/2013	Antler Service Incst Control	220.35	
86581	10/04/2013	AQUA NIAGARA LTD	156.00	
86582	10/04/2013	Aramark Canada LTD (Payments)	173.01	
86583	10/04/2013	Atomic Spark	2,260.00	
86588	10/04/2013	Bielefeld, Janice	705.00	
86591	10/04/2013	Brant United Way	1,059.78	
86601	10/04/2013	Carswell	455.65	
86603	10/04/2013	Centennial-Grandwoodlands	388.44	
86604	10/04/2013	City Of Brantford-Treasury	900.00	
86605	10/04/2013	CL Martin & Co Ltd	13,899.00	
86610	10/04/2013	Canadian Union of Public Employees	35,147.61	
86615	10/04/2013	DELL COMPUTER CORP	20,523.63	
86618	10/04/2013	Domtar Inc	29,278.64	
86621	10/04/2013	Echo Place P.S.	141.65	
86625	10/04/2013	Employee Fund- Ed Ctr	328.20	
86626	10/04/2013	Extend Communications	150.92	
86633	10/04/2013	Green Clean	2,518.29	
86635	10/04/2013	Hamilton Fire Control	508.50	
86638	10/04/2013	Herkimer, Kathleen	300.00	
86644	10/04/2013	Lackner McLennan Insurance LTD	108,000.00	
86646	10/04/2013	LANGS BUS LINES LTD	8,951.18	
86650	10/04/2013	MacDonald, Amy	130.08	
86652	10/04/2013	Martack Specialties LTD	254.25	
86654	10/04/2013	McGowan Insulations Ltd	11,808.50	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
86656	10/04/2013	McKinnon Park Secondary School	236.86	
86659	10/04/2013	Merconnet	2,666.82	
86670	10/04/2013	OASBO	904.00	
86672	10/04/2013	Orkin Canada	91.54	
86680	10/04/2013	RD Masonry - 1219685 Ont	25,690.72	
86687	10/04/2013	Sharp Bus Lines LTD	5,692.94	
86691	10/04/2013	Simcoe Composite School	334.79	
86696	10/04/2013	Stock Transportation - Kitchener	221.60	
86697	10/04/2013	Strodes BBQ & Deli	3,148.18	
86698	10/04/2013	Summit Food Services Dist Inc	4,787.69	
86700	10/04/2013	Sysco Food Services - Mississauga	9,513.96	
86703	10/04/2013	TCA - Thier + Curran Architects In	25.98	
86705	10/04/2013	Technical Standards & Safety Autho	12,124.91	
86707	10/04/2013	THEMES & VARIATIONS	212.10	
86709	10/04/2013	TIGERDIRECT.CA INC (CHQ)	73.48	
86711	10/04/2013	Valley Heights S.S.	302.64	
86715	10/04/2013	Waterford District High School	309.13	
86717	10/04/2013	Wiebe, Agatha	298.92	
86721	10/04/2013	Yellow Pages Group	5.09	
86722	10/04/2013	Alderson, Wendy	25.85	
86723	10/04/2013	Allan, Sherry	90.00	
86724	10/04/2013	Baetens, Angela	90.00	
86725	10/04/2013	Barrieau, Paul	81.35	
86726	10/04/2013	Battle, Elaine	90.00	
86727	10/04/2013	Bell, Trudy	67.21	
86728	10/04/2013	Bond, Marsha	539.70	
86729	10/04/2013	Bowers, Patti	90.24	
86730	10/04/2013	Breedyk, Andrea	77.55	
86731	10/04/2013	Brennan, Diane	90.00	
86732	10/04/2013	Bridgewater, Brenda	90.00	
86733	10/04/2013	Burton, Joanne	90.00	
86734	10/04/2013	Canivet, Greg	250.51	
86735	10/04/2013	Carson, Debby	499.88	
86736	10/04/2013	Clement, Sandra	634.40	
86737	10/04/2013	Daley, Doris	90.00	
86738	10/04/2013	DeSmedt, Daryl	380.09	
86739	10/04/2013	Dickie, Kim	61.00	
86740	10/04/2013	Dickson, Ingrid	90.00	
86741	10/04/2013	Dickson, Koyle	198.73	
86742	10/04/2013	Dixon, Eva	329.00	
86743	10/04/2013	Doucette, Jackie	90.00	
86744	10/04/2013	Douglas, Juanita	4.23	
86745	10/04/2013	Doyle, Brian	321.57	
86746	10/04/2013	Elliott, Michelle	1,278.40	
86747	10/04/2013	Everets, Arlene	138.75	
86748	10/04/2013	Gemmill, Jason	380.09	
86749	10/04/2013	Haardeng, Guy	72.38	
86750	10/04/2013	Hargreaves, Robert	197.87	
86751	10/04/2013	Hobbs, Wayne	114.35	
86752	10/04/2013	Hoover, Dianne	90.00	
86753	10/04/2013	Jones, Nicole	403.26	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
86754	10/04/2013	Kingsnorth, Cindy	67.61	
86755	10/04/2013	Kuska, Diane	154.09	
86756	10/04/2013	Kutz, Ian	607.71	
86757	10/04/2013	Lloyd, Mildred	90.00	
86758	10/04/2013	Lorenzana, Rosanna	215.35	
86759	10/04/2013	MacDonald, Robert Campbell (Cam)	319.60	
86760	10/04/2013	MacDonald, Marion	76.61	
86761	10/04/2013	Mackenzie, Carol	506.66	
86762	10/04/2013	Mehlenbacher, Lori	140.00	
86763	10/04/2013	Paterson, Daniel	90.00	
86764	10/04/2013	Pickard, Brian	35.86	
86765	10/04/2013	Potts, David	20.68	
86766	10/04/2013	Purdy, Sarah	266.49	
86767	10/04/2013	Quistberg, Brian	115.62	
86768	10/04/2013	Ramage, Megan	1,382.74	
86769	10/04/2013	Reese, Tracy	126.90	
86770	10/04/2013	Reimer, Terry	833.31	
86771	10/04/2013	Schuyler, Stewart Andrew	51.23	
86772	10/04/2013	Schwegler, Paul	90.00	
86773	10/04/2013	Senko-Driedger, Janie	514.58	
86774	10/04/2013	Serblan, Bronco	90.00	
86775	10/04/2013	Sharpe, Rob	122.20	
86776	10/04/2013	Shoup, Jackie	213.38	
86777	10/04/2013	Skoretz, Debra	58.28	
86778	10/04/2013	Slaven, Wendy	162.62	
86779	10/04/2013	Smith, Randy	227.01	
86780	10/04/2013	SOPPIT, PAUL	131.60	
86781	10/04/2013	Steel, Pamela	90.00	
86782	10/04/2013	Stewart, Christine	420.18	
86783	10/04/2013	Thorne, Brian	232.65	
86784	10/04/2013	Tolhurst, Patricia	90.00	
86785	10/04/2013	Travers, Marian	270.00	
86786	10/04/2013	Van Schyndel, Kiera	640.05	
86787	10/04/2013	Van Dyk, Adrianus (Ed)	212.44	
86788	10/04/2013	Walker, Karen Elizabeth	88.13	
86789	10/04/2013	Wittet, George	94.94	
85623	10/07/2013	Brant Engineered Systems Technolog	3,955.00	
86686	10/07/2013	School Specialty Canada (Payments)	55.61	
86402	10/09/2013	BOREAL NORTHWEST(PAYMENTS)	230.64	
86464	10/09/2013	KR COMMUNICATIONS LTD	893.58	
86490	10/09/2013	Nufloors	3,316.55	
86504	10/09/2013	PREMIER A/V SALES	122.04	
86506	10/09/2013	Rainmaker Sprinkler Systems	25,787.27	
86517	10/09/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	5,682.91	
86523	10/09/2013	T LITZEN SPORTS LIMITED	110.62	
86528	10/09/2013	VALCOMP TECHNOLOGY INC	440.70	
86576	10/09/2013	Allstream Inc (Payments)	30,772.66	
86612	10/09/2013	D Vandenheede Enterprises LTD	514.15	
86635	10/09/2013	Hamilton Fire Control	282.50	
86642	10/09/2013	KR COMMUNICATIONS LTD	348.30	
86682	10/09/2013	Safety Today LTD (Payments Only)	134.24	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
86404	10/10/2013	BRANT STEREO	863.89	
86429	10/10/2013	EDCOM MULTIMEDIA PRODUCTS-KITCHENE	1,209.10	
86442	10/10/2013	GBC CANADA INC	172.57	
86463	10/10/2013	KIT CARE CORPORATION	203.40	
86483	10/10/2013	Nelson Education Ltd	1,679.73	
86491	10/10/2013	Goodfellow Inc	2,766.58	
86504	10/10/2013	PREMIER A/V SALES	440.70	
86520	10/10/2013	Supreme Office Products	1,387.05	
86597	10/10/2013	Canadian School Book Exchange	625.09	
86623	10/10/2013	Egger Enviro LTD	1,856.91	
86635	10/10/2013	Hamilton Fire Control	457.65	
86672	10/10/2013	Orkin Canada	48.59	
86685	10/10/2013	School Specialty Canada (Payments)	9.49	
86712	10/10/2013	Valley Microscope	1,169.55	
86790	10/10/2013	21ST CENTURY SIGNS	1,189.33	
86834	10/10/2013	DELL COMPUTER CORP	976.55	
86841	10/10/2013	EMCO Corporation	86.44	
86848	10/10/2013	Flanagan Foodservice Inc	756.55	
86859	10/10/2013	GreenStream Environmental Inc	1,130.00	
86860	10/10/2013	Griffin Landscaping	7,345.00	
86865	10/10/2013	Hamilton Fire Control	1,330.01	
86876	10/10/2013	Jostens - Winnipeg	5,708.00	
86885	10/10/2013	LONG'S LUMBER LANGTON LTD	193.94	
86888	10/10/2013	LOWE'S HOME IMPROVEMENT OF BTFD	1,891.17	
86892	10/10/2013	Marquis Security/Networking System	1,821.62	
86899	10/10/2013	Meti Telecommunication Instalation	2,796.75	
86901	10/10/2013	Moduloc Fence Rentals LP	125.43	
86908	10/10/2013	NEPTUNE WATER SERVICES	16.95	
86913	10/10/2013	Nufloors	17,248.38	
86941	10/10/2013	SCHOLASTIC CANADA LTD	145.48	
86943	10/10/2013	Sharp Bus Lines LTD	190.41	
86947	10/10/2013	South Brant Excavating Inc	1,130.00	
86382	10/11/2013	AB Contracting	2,293.90	
86385	10/11/2013	ADVANCED PRESENTATION PRODUCTS	1,672.40	
86387	10/11/2013	ALUMNI CLASSROOM FURNITURE	3,926.19	
86396	10/11/2013	BEATTIES BASICS OFFICE PRODUCTS	161.75	
86401	10/11/2013	Bookswap Inc	641.50	
86411	10/11/2013	CARR MCLEAN	244.53	
86412	10/11/2013	Catherwood Welding & Boiler Serv	1,047.51	
86415	10/11/2013	connection2learningng	318.25	
86417	10/11/2013	COSMO MUSIC WAREHOUSE	172.78	
86424	10/11/2013	DELL COMPUTER CORP	3,751.95	
86425	10/11/2013	DOMINION EQUIPMENT & CHEMICAL	479.95	
86438	10/11/2013	FLAGHOUSE	66.44	
86442	10/11/2013	GBC CANADA INC	132.14	
86462	10/11/2013	JVK Ltd (Jack Van Klaveren Ltd)	395.25	
86464	10/11/2013	KR COMMUNICATIONS LTD	1,263.33	
86465	10/11/2013	L & L SHUTTLE INC	3,279.90	
86476	10/11/2013	McGraw-Hill Ryerson Limited	4,632.14	
86481	10/11/2013	National Training Solutions	440.70	
86483	10/11/2013	Nelson Education Ltd	471.42	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
86500	10/11/2013	Pearson Education Inc T46254	11,114.66	
86509	10/11/2013	SCHOLAR'S CHOICE MOYER	787.58	
86517	10/11/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	2,044.05	
86520	10/11/2013	Supreme Office Products	64.02	
86526	10/11/2013	Top Notch Renovations	4,407.00	
86574	10/11/2013	ADVANCED PRESENTATION PRODUCTS	15,882.15	
86578	10/11/2013	Antler Service Incst Control	1,000.05	
86579	10/11/2013	Apple Athletic Prod (1995) Inc	7,129.83	
86606	10/11/2013	Concord Elevator	547.00	
86612	10/11/2013	D Vanderheede Enterprises LTD	305.10	
86615	10/11/2013	DELL COMPUTER CORP	7,674.75	
86617	10/11/2013	DOMINION EQUIPMENT & CHEMICAL	616.86	
86619	10/11/2013	Dr Deanna L Behnke-Cook, PH D	2,000.00	
86620	10/11/2013	Duralon Plastics Limited	1,630.79	
86632	10/11/2013	Granderie Home Hardware	2,165.84	
86635	10/11/2013	Hamilton Fire Control	3.39	
86636	10/11/2013	Hardware Agencies	2,250.96	
86642	10/11/2013	KR COMMUNICATIONS LTD	1,519.03	
86649	10/11/2013	LVM Inc	634.21	
86661	10/11/2013	Millennium Alarm Response	1,539.05	
86665	10/11/2013	National Training Solutions	565.00	
86672	10/11/2013	Orkin Canada	407.93	
86676	10/11/2013	Praxair Canada Inc	222.82	
86679	10/11/2013	FL RAVIN LTD - RAVIN'S COACH LINES	400.00	
86680	10/11/2013	RD Masonry - 1219685 Ont	33,657.16	
86681	10/11/2013	Riddell/All American Sports	2,226.55	
86684	10/11/2013	SCHOLASTIC CANADA LTD	977.68	
86690	10/11/2013	Sign Language Inc	5,503.10	
86695	10/11/2013	St John's Music LTD	147.70	
86701	10/11/2013	T LITZEN SPORTS LIMITED	1,448.14	
86703	10/11/2013	TCA - Thier + Curran Architects In	6,011.27	
86708	10/11/2013	THOMPSON EDUCATIONAL PUBLISHING IN	421.05	
86714	10/11/2013	Walterfedy Partnership (The)	1,027.55	
86798	10/11/2013	AMA NSG Inc	446.71	
86799	10/11/2013	Amy, Keegan	64.30	
86801	10/11/2013	AQUA NIAGARA LTD	194.75	
86804	10/11/2013	Assante Capital Management LTD	940.00	
86806	10/11/2013	B & B SCHOOL SUPPLIES	7,989.87	
86811	10/11/2013	Branlyn P.S.	459.52	
86813	10/11/2013	Brant United Way	120.06	
86814	10/11/2013	Brantford Collegiate-Petty Cash	10,190.00	
86817	10/11/2013	Brown, Jennifer	131.13	
86819	10/11/2013	Cafe Amore	3,195.70	
86821	10/11/2013	City Of Brantford-Treasury	1,200.00	
86823	10/11/2013	Cline Backus LLP	603.64	
86829	10/11/2013	Culligan Water Treatment	13.70	
86832	10/11/2013	Delhi District Secondary	1,385.76	
86833	10/11/2013	Delhi Public School	177.65	
86838	10/11/2013	Dunnville Secondary School	7,840.00	
86840	10/11/2013	Educators Financial Group Inc	150.00	
86843	10/11/2013	Employee Fund- Ed Ctr	287.43	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
86844	10/11/2013	Evans Sweeney Bordon LLP	568.96	
86845	10/11/2013	Extend Communications	482.91	
86846	10/11/2013	FirstCanada ULC O/A First Student	632.57	
86849	10/11/2013	Franklin Covey Canada LTD	1,787.92	
86854	10/11/2013	Golden Horseshoe Wholesale Inc	750.87	
86857	10/11/2013	Grand River Conservation Auth	24,276.61	
86860	10/11/2013	Griffin Landscaping	3,672.50	
86861	10/11/2013	Guthrie And Associates Inc	1,653.75	
86862	10/11/2013	Guthrie, Debby	902.40	
86863	10/11/2013	Haldimand County Library Board	500.00	
86867	10/11/2013	Henderson Recreation Equipment	1,606.41	
86871	10/11/2013	Hicks Morley Human Resources Law	14,422.19	
86872	10/11/2013	Hotz Environmental Services Inc	**void**	
86873	10/11/2013	Jarvis P.S.	27.20	
86874	10/11/2013	JL Mitchener Public School	445.89	
86875	10/11/2013	John Jakub, Barrister & Solicitor	5,650.00	
86877	10/11/2013	JP Forte Inc	901.25	
86878	10/11/2013	Just Friends Cafe	2,155.20	
86884	10/11/2013	Long Point Region Conservation	14,334.05	
86896	10/11/2013	Medavie Blue Cross	132,402.53	
86897	10/11/2013	Merconnet	108.42	
86904	10/11/2013	MRS Trust	170.00	
86905	10/11/2013	NCS Technology	2,772.25	
86908	10/11/2013	NEPTUNE WATER SERVICES	16.00	
86911	10/11/2013	North Ward P S	8.14	
86915	10/11/2013	O.N.E. TAXI & DELIVERY	937.90	
86918	10/11/2013	Paris District High School	127.27	
86920	10/11/2013	Pauline Johnson Collegiate	18.00	
86921	10/11/2013	Pearson - Dunn Insurance And	1,552.50	
86923	10/11/2013	Pepsi Bottling Group	305.10	
86925	10/11/2013	Power Vac Services	796.65	
86928	10/11/2013	PROFESSIONAL ACTION TRAINING	1,423.80	
86930	10/11/2013	Prologue To The Performng Arts	474.60	
86934	10/11/2013	Rainham Central School	275.75	
86937	10/11/2013	Rochester Midland Corporation	16,305.72	
86942	10/11/2013	School Specialty Canada (Payments)	4.88	
86943	10/11/2013	Sharp Bus Lines LTD	911,085.68	
86944	10/11/2013	Shaw Cablesystems	249.32	
86948	10/11/2013	Southern Pride Poultry	108.49	
86951	10/11/2013	ST GEORGE LANCE	34.00	
86953	10/11/2013	Standard Life Premium Management	56,469.06	
86954	10/11/2013	Strodes BBQ & Deli	241.46	
86955	10/11/2013	Summit Food Services Dist Inc	1,308.85	
86957	10/11/2013	Sysco Food Services - Mississauga	4,250.05	
86961	10/11/2013	TA Canada	27.12	
86962	10/11/2013	Technical Standards & Safety Autho	3,251.58	
86964	10/11/2013	Union Gas Ltd	1,411.08	
86965	10/11/2013	United Way Of Haldimand-Norfolk	491.50	
86970	10/11/2013	Weaver, Linda	131.13	
86971	10/11/2013	WHATCHA WANNA WEAR	2,945.06	
86972	10/11/2013	White, Maryann	451.20	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
86974	10/11/2013	Woodman-Cainsville	207.92	
86975	10/11/2013	Abbey, David William	250.77	
86976	10/11/2013	Adams, Faye	149.46	
86977	10/11/2013	Afman, Elizabeth	364.25	
86978	10/11/2013	Albrecht, Janelle	117.97	
86979	10/11/2013	Alway, Linda	1,035.33	
86980	10/11/2013	Anderson, John	1,151.80	
86981	10/11/2013	Bagchee, Piyali	98.23	
86982	10/11/2013	Benko, Belinda	513.71	
86983	10/11/2013	Bernevek, Dmytro	279.65	
86984	10/11/2013	Boyd, Ann	350.62	
86985	10/11/2013	Brant, Michael	275.89	
86986	10/11/2013	Brown, Christina	161.21	
86987	10/11/2013	Buis, Lisa	524.05	
86988	10/11/2013	Carroll, Nancy Lenore	178.60	
86989	10/11/2013	Cassidy, Jeanette	623.22	
86990	10/11/2013	Churchward, April	68.15	
86991	10/11/2013	Cirillo, Claudio	1,023.19	
86992	10/11/2013	Cleave, Michelle	922.61	
86993	10/11/2013	Collin, Angelika	97.29	
86994	10/11/2013	Collin, Darryl	300.80	
86995	10/11/2013	Collver, Rita	256.15	
86996	10/11/2013	Cooke-Brown, Kezia	120.32	
86997	10/11/2013	Cox, James	90.00	
86998	10/11/2013	Daniel, Jacquie	43.24	
86999	10/11/2013	Davis, Pamela	512.77	
87000	10/11/2013	Degroote, Elizabeth	45.12	
87001	10/11/2013	Derrough, JuliAnn	242.05	
87002	10/11/2013	Dixon, Marilyn	42.58	
87003	10/11/2013	Draper, Barbara	499.61	
87004	10/11/2013	Fawcett, Miranda	503.48	
87005	10/11/2013	Finley, Betty	96.35	
87006	10/11/2013	Fordham, Tony	90.00	
87007	10/11/2013	Genery, Marilyn	34.17	
87008	10/11/2013	Germann, Kira	155.68	
87009	10/11/2013	Gozzard, Cynthia	116.28	
87010	10/11/2013	Hanson, Brenda	75.67	
87011	10/11/2013	Harris, Charlene	2,360.48	
87012	10/11/2013	Hashimoto, Katharine	420.18	
87013	10/11/2013	Hilker, Mike	62.51	
87014	10/11/2013	Hutton, David	15.00	
87015	10/11/2013	Hysert, Susan	374.12	
87016	10/11/2013	Imre, David	81.31	
87017	10/11/2013	Innes, Cheryl	213.38	
87018	10/11/2013	Jaeger, Lisa	94.89	
87019	10/11/2013	Jamont, Kimberly	603.01	
87020	10/11/2013	Jurcic, Emily	564.00	
87021	10/11/2013	Keen, Victoria	124.08	
87022	10/11/2013	Kelly, Colleen	30.49	
87023	10/11/2013	Kragten, Bonnie-Jean	24.41	
87024	10/11/2013	Krenciglowa, Bonnie	173.90	

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87025	10/11/2013	Kronwald, Mark	45.10	
87026	10/11/2013	L'Arrivee, Marie Pierre	239.70	
87027	10/11/2013	Lee, Stacey	233.59	
87028	10/11/2013	Lloyd, David	88.50	
87029	10/11/2013	MacDonald, Stasia	530.63	
87030	10/11/2013	MacKenzie, Laura	**void**	
87031	10/11/2013	Mann, Shayne	256.61	
87032	10/11/2013	Marr, Susan	55.46	
87033	10/11/2013	Marsh-Porembe, Nicola	476.58	
87034	10/11/2013	Martin, Heather	454.49	
87035	10/11/2013	McDougald, Daniel	158.86	
87036	10/11/2013	McGaghran, David	45.06	
87037	10/11/2013	McManis, Dale	441.33	
87038	10/11/2013	McVean, Caitlin	1,134.58	
87039	10/11/2013	Mertins, Karin	155.57	
87040	10/11/2013	Moore-Hillman, Deb	689.96	
87041	10/11/2013	Pasek, Michele	596.43	
87042	10/11/2013	Pasek, Susan	606.77	
87043	10/11/2013	Pearce, Tim	409.37	
87044	10/11/2013	Pellizzari, Kathy	427.23	
87045	10/11/2013	Pollard, Lori	246.28	
87046	10/11/2013	Ryksen, Melissa	259.68	
87047	10/11/2013	Salvatore, Cathy	379.76	
87048	10/11/2013	Savoia, Stephen	187.45	
87049	10/11/2013	Shilton, Carolyn	357.67	
87050	10/11/2013	Shuttleworth, Berni	765.16	
87051	10/11/2013	Slaven, Steve	368.48	
87052	10/11/2013	Smith, Jacqueline M.	128.78	
87053	10/11/2013	Smith, Meghan	91.26	
87054	10/11/2013	Soden, Mark	311.33	
87055	10/11/2013	Squires, Linda	9.40	
87056	10/11/2013	Swyers, Michelle	241.11	
87057	10/11/2013	Thomas, Elaine	732.29	
87058	10/11/2013	Thompson, Erin	353.91	
87059	10/11/2013	Thompson, Kellie	358.61	
87060	10/11/2013	Travers, Marian	92.12	
87061	10/11/2013	Van Kuren, Tina	202.10	
87062	10/11/2013	Vandermeer, Harvey	116.25	
87063	10/11/2013	Vosburgh, Matthew	580.02	
87064	10/11/2013	Wall, Peter	90.00	
87065	10/11/2013	Watson, Candace	364.25	
87066	10/11/2013	Wencel, Shari	290.93	
87067	10/11/2013	Werner, Shannon	344.98	
87068	10/11/2013	Wibberley, Anne	493.16	
87069	10/11/2013	Wittet, George	142.41	
87070	10/11/2013	Zviskov, Todor	274.48	
86402	10/14/2013	BOREAL NORTHWEST(PAYMENTS)	30.25	
86458	10/14/2013	JEFF'S ATWORK OFFICE FURNITURE	158.20	
86942	10/14/2013	School Specialty Canada (Payments)	500.83	
86943	10/14/2013	Sharp Bus Lines LTD	416.97	
86497	10/15/2013	Ont Teachers' Insur Plan - Wat	194,427.65	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
86820	10/15/2013	Canadian School Book Exchange	897.36	
86396	10/16/2013	BEATTIES BASICS OFFICE PRODUCTS	205.57	
86402	10/16/2013	BOREAL NORTHWEST(PAYMENTS)	7.74	
86424	10/16/2013	DELL COMPUTER CORP	8,916.85	
86425	10/16/2013	DOMINION EQUIPMENT & CHEMICAL	315.45	
86432	10/16/2013	Emond Montgomery Publications	223.60	
86454	10/16/2013	HENRY'S	4,871.55	
86463	10/16/2013	KIT CARE CORPORATION	665.74	
86464	10/16/2013	KR COMMUNICATIONS LTD	193.51	
86509	10/16/2013	SCHOLAR'S CHOICE MOYER	615.29	
86516	10/16/2013	Special Needs Toys Canada Inc (TFH	69.89	
86574	10/16/2013	ADVANCED PRESENTATION PRODUCTS	1,367.30	
86585	10/16/2013	BEATTIES BASICS OFFICE PRODUCTS	96.58	
86607	10/16/2013	Connon Nurseries	1,861.73	
86615	10/16/2013	DELL COMPUTER CORP	3,813.75	
86627	10/16/2013	FirstCanada ULC O/A First Student	162.49	
86628	10/16/2013	FLAGHOUSE	205.59	
86635	10/16/2013	Hamilton Fire Control	2,621.60	
86641	10/16/2013	KIT CARE CORPORATION	156.51	
86672	10/16/2013	Orkin Canada	570.65	
86701	10/16/2013	T LITZEN SPORTS LIMITED	58.13	
86802	10/16/2013	Aramark Canada LTD (Payments)	100.02	
86908	10/16/2013	NEPTUNE WATER SERVICES	24.00	
86961	10/16/2013	TA Canada	1,932.31	
86396	10/17/2013	BEATTIES BASICS OFFICE PRODUCTS	408.34	
86424	10/17/2013	DELL COMPUTER CORP	610.32	
86443	10/17/2013	Georef Systems LTD	26,139.16	
86463	10/17/2013	KIT CARE CORPORATION	55.65	
86476	10/17/2013	McGraw-Hill Ryerson Limited	214.83	
86500	10/17/2013	Pearson Education Inc T46254	2,939.62	
86517	10/17/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	307.53	
86590	10/17/2013	BOREAL NORTHWEST(PAYMENTS)	26.23	
86593	10/17/2013	Brodart Canada Company	307.38	
86627	10/17/2013	FirstCanada ULC O/A First Student	162.49	
86647	10/17/2013	LONG'S LUMBER LANGTON LTD	13.70	
86672	10/17/2013	Orkin Canada	100.57	
86688	10/17/2013	Sierra Construction	11,460.46	
86699	10/17/2013	Supreme Office Products	377.54	
86701	10/17/2013	T LITZEN SPORTS LIMITED	752.56	
86851	10/17/2013	Genivar Inc	489.12	
86939	10/17/2013	Schindler Elevator Corporation	210.18	
86942	10/17/2013	School Specialty Canada (Payments)	16.95	
86945	10/17/2013	Simington Automotive &	106.79	
86968	10/17/2013	Vive Mechanical Inc	1,062.20	
87081	10/17/2013	BALDWIN SCHOOL SUPPLY LTD	107.80	
87104	10/17/2013	Culligan Niagara - St Catharines	400.02	
87108	10/17/2013	Del-Bac	119.83	
87112	10/17/2013	DOMINION EQUIPMENT & CHEMICAL	507.82	
87115	10/17/2013	EDCOM MULTIMEDIA PRODUCTS-KITCHENE	27.12	
87124	10/17/2013	Hamilton Fire Control	813.60	
87127	10/17/2013	Hoyle & Associates	2,455.50	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
87138	10/17/2013	Mark's Work Wearhouse	6,485.22	
87139	10/17/2013	Marquis Security/Networking System	922.61	
87143	10/17/2013	Meti Telecommunication Instalation	1,356.00	
87149	10/17/2013	NEPTUNE WATER SERVICES	433.75	
87150	10/17/2013	Norfolk Auto Parts	450.51	
87164	10/17/2013	Premier Assistive Canada Inc	17,025.71	
87186	10/17/2013	TA Canada	336.18	
87187	10/17/2013	TC Media Livres Inc	754.57	
87194	10/17/2013	Wallaceburg Bookbinding & Mfg	79.04	
86393	10/18/2013	BALDWIN SCHOOL SUPPLY LTD	398.61	
86396	10/18/2013	BEATTIES BASICS OFFICE PRODUCTS	5.88	
86400	10/18/2013	Bongarde Holdings Inc	482.45	
86443	10/18/2013	Georef Systems LTD	2,825.00	
86452	10/18/2013	Harold & Goetz Tim-Br Mart	1,473.61	
86463	10/18/2013	KIT CARE CORPORATION	310.53	
86466	10/18/2013	LA MUSIC SHOP	316.40	
86472	10/18/2013	LOUISE KOOL & GALT	161.27	
86523	10/18/2013	T LITZEN SPORTS LIMITED	643.80	
86534	10/18/2013	Wills Motors LTD	508.50	
86574	10/18/2013	ADVANCED PRESENTATION PRODUCTS	251.99	
86585	10/18/2013	BEATTIES BASICS OFFICE PRODUCTS	324.88	
86590	10/18/2013	BOREAL NORTHWEST(PAYMENTS)	74.49	
86593	10/18/2013	Brodart Canada Company	487.00	
86595	10/18/2013	BUSINESS STATIONERS	56.95	
86599	10/18/2013	Cardinal Software Services	11,062.70	
86600	10/18/2013	Carpet One Port Dover	847.50	
86608	10/18/2013	COSMO MUSIC WAREHOUSE	660.06	
86611	10/18/2013	CURRY'S ART STORE LTD	322.90	
86627	10/18/2013	FirstCanada ULC O/A First Student	478.61	
86632	10/18/2013	Granderie Home Hardware	2,145.07	
86637	10/18/2013	HENRY'S	19.99	
86639	10/18/2013	Hewitt's Dairy LTD	107.91	
86641	10/18/2013	KIT CARE CORPORATION	64.41	
86643	10/18/2013	LA MUSIC SHOP	949.20	
86651	10/18/2013	Marchant's School Sport LTD	129.22	
86653	10/18/2013	Master Lock Company	1,353.64	
86655	10/18/2013	McGraw-Hill Ryerson Limited	507.28	
86661	10/18/2013	Millennium Alarm Response	388.92	
86666	10/18/2013	Nelson Education Ltd	287.32	
86667	10/18/2013	Norfolk Auto Parts	168.98	
86668	10/18/2013	NORTH AMERICAN PAPER INC	3,646.48	
86672	10/18/2013	Orkin Canada	243.52	
86673	10/18/2013	PADLOCK DISTRIBUTORS	1,732.69	
86674	10/18/2013	Pearson Education Inc T46254	1,539.67	
86678	10/18/2013	Radcliffe Service Inc	2,825.00	
86680	10/18/2013	RD Masonry - 1219685 Ont	32,379.09	
86693	10/18/2013	Sparling's Propane	1,346.69	
86694	10/18/2013	Specialty Bulb Products Inc	132.66	
86699	10/18/2013	Supreme Office Products	1,933.57	
86701	10/18/2013	T LITZEN SPORTS LIMITED	1,087.69	
86704	10/18/2013	TEACHER'S DISCOVERY	223.47	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
86710	10/18/2013	UNIVERSITY OF TORONTO PRESS	1,453.09	
86714	10/18/2013	Walterfedy Partnership (The)	4,802.50	
86716	10/18/2013	Waterford Electric & Construct	1,141.30	
86794	10/18/2013	ADVANCED PRESENTATION PRODUCTS	1,349.13	
86795	10/18/2013	AKRAN MARKETING	443.53	
86800	10/18/2013	Antler Service Incst Control	220.35	
86825	10/18/2013	Concord Elevator	65.00	
86827	10/18/2013	COSMO MUSIC WAREHOUSE	483.87	
86837	10/18/2013	Dotmar Athletics	2,423.85	
86839	10/18/2013	EDCOM MULTIMEDIA PRODUCTS-KITCHENE	337.87	
86846	10/18/2013	FirstCanada ULC O/A First Student	129.95	
86850	10/18/2013	GBC CANADA INC	77.41	
86860	10/18/2013	Griffin Landscaping	3,672.50	
86864	10/18/2013	Haldimand Home Building Centre	55.67	
86881	10/18/2013	L & L SHUTTLE INC	1,017.00	
86883	10/18/2013	LEVAC'S	105.09	
86890	10/18/2013	M & A Automotive Supply	119.53	
86895	10/18/2013	McGraw-Hill Ryerson Limited	2,082.66	
86902	10/18/2013	Moore Environmental Systems Ltd	2,226.70	
86909	10/18/2013	4361814 Canada Inc (Noble)	1,046.36	
86916	10/18/2013	Orkin Canada	45.77	
86924	10/18/2013	Portage And Main Press	221.76	
86926	10/18/2013	Praxair Canada Inc	99.48	
86936	10/18/2013	RK PUBLISHING INC	336.77	
86941	10/18/2013	SCHOLASTIC CANADA LTD	164.96	
86942	10/18/2013	School Specialty Canada (Payments)	1,170.63	
86945	10/18/2013	Simington Automotive &	425.70	
86946	10/18/2013	Smith Energy Inc.	129.54	
86966	10/18/2013	UNIVERSITY OF TORONTO PRESS	198.92	
87072	10/18/2013	AIM LANGUAGE LEARNING INC	598.50	
87073	10/18/2013	Allstream Inc	1,053.16	
87075	10/18/2013	Ameresco Canada	23,665.00	
87079	10/18/2013	AQUA NIAGARA LTD	24.00	
87089	10/18/2013	Boston Public School	557.65	
87090	10/18/2013	BRANT NEWS	1,184.24	
87096	10/18/2013	BUSINESS STATIONERS	17.64	
87097	10/18/2013	Cafe Amore	823.40	
87098	10/18/2013	Caledonia Transportation	169.50	
87100	10/18/2013	Cerasoli, Gianni	119.85	
87110	10/18/2013	Delhi District Secondary	1,895.19	
87111	10/18/2013	Dick Dean Contractor	699.56	
87114	10/18/2013	Echo Place P.S.	355.15	
87119	10/18/2013	Gallo, Mary	3,055.58	
87125	10/18/2013	Harold & Goetz Tim-Br Mart	507.37	
87126	10/18/2013	Helgers, Marianne	157.74	
87128	10/18/2013	Imperial Oil Products	15,370.81	
87132	10/18/2013	King George P.S.	110.00	
87134	10/18/2013	LAWRENCE'S SPORT EXCELLENCE	1,525.50	
87138	10/18/2013	Mark's Work Wearhouse	689.33	
87142	10/18/2013	Merconnet	108.42	
87146	10/18/2013	MR J'S TAXI	113.00	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
87147	10/18/2013	NCS Technology	124.18	
87149	10/18/2013	NEPTUNE WATER SERVICES	256.00	
87153	10/18/2013	Oneida Central P S	167.81	
87154	10/18/2013	Opersko, Betty Pearl	475.00	
87156	10/18/2013	PA Shop Sales & Rentals	3,197.34	
87157	10/18/2013	Paris Taxi	3,542.00	
87167	10/18/2013	River Heights Public School	974.63	
87168	10/18/2013	Sam Frisk	300.00	
87173	10/18/2013	School Specialty Canada (Payments)	95.73	
87174	10/18/2013	Sharp Bus Lines LTD	5,134.74	
87176	10/18/2013	Simcoe Composite School	3,074.12	
87177	10/18/2013	Skills Canada - Ontario	7,575.00	
87178	10/18/2013	Soren Bennick Productions	887.05	
87179	10/18/2013	Standard Life - Toronto	865,448.64	
87180	10/18/2013	Stock Transportation - Kitchener	1,062.85	
87181	10/18/2013	Summit Food Services Dist Inc	1,034.92	
87182	10/18/2013	SUN MEDIA CORPORATION	113.30	
87184	10/18/2013	Sysco Food Services - Mississauga	1,854.81	
87188	10/18/2013	Technical Standards & Safety Autho	648.34	
87191	10/18/2013	Tyrrell, Janet	2,668.80	
87193	10/18/2013	Valley Heights S.S.	14,962.50	
87197	10/18/2013	Xerox Canada LTD	8,767.98	
87198	10/18/2013	Yellow Pages Group	176.45	
87199	10/18/2013	Alderson, Wendy	79.09	
87200	10/18/2013	Allan, Sherry	47.00	
87201	10/18/2013	Allemang, Janet	909.45	
87202	10/18/2013	Attwell, Kerri	15.51	
87203	10/18/2013	Bage, Meghan	716.51	
87204	10/18/2013	Baigent, Jennifer	116.56	
87205	10/18/2013	Benninger, Patricia	56.49	
87206	10/18/2013	Biggs, Darrell	94.50	
87207	10/18/2013	Black, John C	90.00	
87208	10/18/2013	Blancher, Brenda	356.27	
87209	10/18/2013	Bonnaffon, Charles	103.87	
87210	10/18/2013	Brown, Mary	90.00	
87211	10/18/2013	Canivet, Greg	490.68	
87212	10/18/2013	Carruthers, Ivan Gregory	93.60	
87213	10/18/2013	Carson, Debby	322.89	
87214	10/18/2013	Cartmel, Judy	90.00	
87215	10/18/2013	Clark, Michelle	250.04	
87216	10/18/2013	Cobb, Griffin	85.95	
87217	10/18/2013	Cottam, James	153.32	
87218	10/18/2013	Davis, Joanne	50.84	
87219	10/18/2013	Degroote, Michael	46.28	
87220	10/18/2013	Detmar, Marianne	71.07	
87221	10/18/2013	Digiandomenico, Jenn	96.02	
87222	10/18/2013	Drake, Thomas	110.00	
87223	10/18/2013	Duff, Darren	86.40	
87224	10/18/2013	Dulmage, Marc	108.00	
87225	10/18/2013	Edwards, Patricia Beth	305.03	
87226	10/18/2013	Forbeck, John C	26.11	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
87227	10/18/2013	Forster, Louise	132.92	
87228	10/18/2013	Grime, Amanda	726.65	
87229	10/18/2013	Guch, Geoff	50.40	
87230	10/18/2013	Hamm, Joseph	153.00	
87231	10/18/2013	Hargreaves, Robert	189.41	
87232	10/18/2013	Harris, Charlene	325.00	
87233	10/18/2013	Hashimoto, Katharine	176.10	
87234	10/18/2013	Head, Leigh Anne	15.98	
87235	10/18/2013	High, Alison	235.74	
87236	10/18/2013	Hillman, Melissa	55.46	
87237	10/18/2013	Hoang, Anh	288.11	
87238	10/18/2013	Hodges, Michelle	528.28	
87239	10/18/2013	Hutton, David	902.61	
87240	10/18/2013	Jago, Deborah-Anne	50.62	
87241	10/18/2013	Johnston, Rachael	751.49	
87242	10/18/2013	Kenwell, Derek	75.20	
87243	10/18/2013	Kitchen, Karla	43.71	
87244	10/18/2013	Kostelny, Paul	68.00	
87245	10/18/2013	Kyle, Jay	72.00	
87246	10/18/2013	Lukas, Jennifer	898.56	
87247	10/18/2013	MacDonald, Floyd David	94.50	
87248	10/18/2013	Majerovich, Leanne	83.70	
87249	10/18/2013	Mann, Shayne	94.50	
87250	10/18/2013	Martindale, Todd	554.60	
87251	10/18/2013	Maxwell, Judy	498.67	
87252	10/18/2013	McCully, Amy	33.84	
87253	10/18/2013	McGlenister, Mike	121.86	
87254	10/18/2013	Midgley, Phillip	117.10	
87255	10/18/2013	Mitchell, Barbara	189.88	
87256	10/18/2013	Mowat, Robin	112.80	
87257	10/18/2013	Murik, Andrea	105.52	
87258	10/18/2013	Murphy, Kevin	574.57	
87259	10/18/2013	Murphy, Monroe	211.97	
87260	10/18/2013	Parsons, Michael	118.80	
87261	10/18/2013	Perssia, Stacey	293.77	
87262	10/18/2013	Philpott, James	19.74	
87263	10/18/2013	Quinlan, Tom	178.60	
87264	10/18/2013	Quistberg, Brian	153.42	
87265	10/18/2013	_Ramalho, Karen	85.55	
87266	10/18/2013	Robyn, Ryan	136.80	
87267	10/18/2013	Root, Thomas	102.46	
87268	10/18/2013	Scheers, Wayne	85.55	
87269	10/18/2013	Schroeder-Hribal, Melissa	275.00	
87270	10/18/2013	Sheppard, Ron	90.00	
87271	10/18/2013	Smith, Judy	244.58	
87272	10/18/2013	Smith, Randy	166.85	
87273	10/18/2013	Spence, James	67.68	
87274	10/18/2013	Spivak, Brian	94.50	
87275	10/18/2013	Stubel, Randy L.	227.71	
87276	10/18/2013	Sutherland, Catherine	74.58	
87277	10/18/2013	Sweers, Robin	90.00	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
87278	10/18/2013	Szobota, Louis	128.70	
87279	10/18/2013	Thorne, Brian	199.28	
87280	10/18/2013	Tolhurst, Patricia	45.12	
87281	10/18/2013	Van De Slyke, Jill	138.60	
87282	10/18/2013	Wadley, Chris	74.58	
87283	10/18/2013	Weller, Jeffrey	11.70	
87284	10/18/2013	Werger, Rick	278.29	
87285	10/18/2013	Wesseling, Marianne	343.53	
87286	10/18/2013	Wittet, George	60.16	
87287	10/18/2013	Wong, Robert	146.89	
87288	10/18/2013	Woodcroft, Greg	94.50	
87289	10/18/2013	Yzerman, Shirley	90.00	
86594	10/21/2013	Buccilli Plumbing	2,203.50	
86942	10/21/2013	School Specialty Canada (Payments)	205.14	
87124	10/21/2013	Hamilton Fire Control	925.47	
87138	10/21/2013	Mark's Work Wearhouse	175.00	
86470	10/22/2013	Live Different	350.00	
87138	10/22/2013	Mark's Work Wearhouse	334.46	
86466	10/23/2013	LA MUSIC SHOP	13,800.69	
86573	10/23/2013	ABOVEGROUND ART SUPPLIES	1,282.76	
86574	10/23/2013	ADVANCED PRESENTATION PRODUCTS	920.95	
86585	10/23/2013	BEATTIES BASICS OFFICE PRODUCTS	203.23	
86587	10/23/2013	BIALAS PRINTING LIMITED	167.24	
86596	10/23/2013	Canadian Engravers Supply CO LTD	381.73	
86617	10/23/2013	DOMINION EQUIPMENT & CHEMICAL	45.06	
86622	10/23/2013	EDCOM MULTIMEDIA PRODUCTS-KITCHENE	423.75	
86637	10/23/2013	HENRY'S	249.18	
86642	10/23/2013	KR COMMUNICATIONS LTD	4,822.21	
86658	10/23/2013	MCNABB & CONNOLLY	211.88	
86661	10/23/2013	Millennium Alarm Response	624.19	
86674	10/23/2013	Pearson Education Inc T46254	454.85	
86701	10/23/2013	T LITZEN SPORTS LIMITED	615.69	
86800	10/23/2013	Antler Service Incst Control	220.35	
86803	10/23/2013	Armoured Guard Security Screen Inc	1,166.28	
86812	10/23/2013	BRANT OVERHEAD DOORS	141.25	
86822	10/23/2013	Classroom Ready	259.90	
86828	10/23/2013	CRS Contractors Rental Supply Ltd	1,918.07	
86831	10/23/2013	CURRY'S ART STORE LTD	480.57	
86865	10/23/2013	Hamilton Fire Control	2,280.34	
86866	10/23/2013	Hardware Agencies	135.49	
86890	10/23/2013	M & A Automotive Supply	380.62	
86893	10/23/2013	Master Lock Company	535.41	
86926	10/23/2013	Praxair Canada Inc	830.15	
86931	10/23/2013	Pyramid Educational Consult Canada	2,034.00	
86932	10/23/2013	QUALITY CLASSROOMS	268.93	
86941	10/23/2013	SCHOLASTIC CANADA LTD	92.86	
86950	10/23/2013	Sports Repair Service	73.45	
86956	10/23/2013	Supreme Office Products	263.34	
86966	10/23/2013	UNIVERSITY OF TORONTO PRESS	664.84	
86969	10/23/2013	Waterford Electric & Construct	280.80	
87106	10/23/2013	Cultural Asset Management Group	1,509.86	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
87129	10/23/2013	Indigo Books & Music Inc (Cheque)	94.50	
87150	10/23/2013	Norfolk Auto Parts	420.83	
87192	10/23/2013	UNIVERSITY OF TORONTO PRESS	196.67	
86507	10/24/2013	Ru-Link Computer Corporation	9,955.30	
86574	10/24/2013	ADVANCED PRESENTATION PRODUCTS	983.10	
86585	10/24/2013	BEATTIES BASICS OFFICE PRODUCTS	203.84	
86586	10/24/2013	Becks Printing Services	672.35	
86595	10/24/2013	BUSINESS STATIONERS	27.12	
86630	10/24/2013	Gopher Holes	1,853.20	
86663	10/24/2013	Mitt & Robe Company	744.95	
86701	10/24/2013	T LITZEN SPORTS LIMITED	2,483.69	
86794	10/24/2013	ADVANCED PRESENTATION PRODUCTS	3,422.77	
86816	10/24/2013	Brodart Canada Company	1,559.60	
86818	10/24/2013	Bulls-Eye Specialty Ads	737.72	
86869	10/24/2013	Hewitt's Dairy LTD	146.25	
86879	10/24/2013	KIT CARE CORPORATION	274.48	
86887	10/24/2013	LOUISE KOOL & GALT	192.45	
86890	10/24/2013	M & A Automotive Supply	237.17	
86895	10/24/2013	McGraw-Hill Ryerson Limited	342.38	
86907	10/24/2013	Nelson Education Ltd	99.68	
86916	10/24/2013	Orkin Canada	248.60	
86922	10/24/2013	Pearson Education Inc T46254	69.57	
86929	10/24/2013	Professional Mobility and	30.00	
86945	10/24/2013	Simington Automotive &	39.64	
86967	10/24/2013	Vistek	940.44	
87095	10/24/2013	Brodart Canada Company	161.21	
87149	10/24/2013	NEPTUNE WATER SERVICES	64.00	
87173	10/24/2013	School Specialty Canada (Payments)	220.35	
87174	10/24/2013	Sharp Bus Lines LTD	334.49	
87293	10/24/2013	Agri-Tech Automotive	4,509.60	
87308	10/24/2013	Beau & Sons Tree Service LTD.	3,672.50	
87311	10/24/2013	BOBCAT AWARDS & PROMOTIONS	143.79	
87319	10/24/2013	Carquest Canada Limited	651.43	
87320	10/24/2013	Carswell	2,359.56	
87322	10/24/2013	Checkers Fun Factory Inc	1,126.10	
87324	10/24/2013	CITY TAXI	2,007.50	
87335	10/24/2013	DELL COMPUTER CORP	392.34	
87344	10/24/2013	Elmwood Environmental Inc	2,828.07	
87345	10/24/2013	FirstCanada ULC O/A First Student	161.59	
87350	10/24/2013	Gauld Electric Company LTD	880.27	
87354	10/24/2013	GOODMINDS.COM	1,773.73	
87363	10/24/2013	Hamilton Fire Control	861.06	
87367	10/24/2013	Hewson Brothers Supply LTD	520.38	
87373	10/24/2013	Jem Industrial Sales Inc	2,321.02	
87378	10/24/2013	Lanca Contracting CO	91,493.38	
87379	10/24/2013	Laverty's Home Furnishing	694.93	
87391	10/24/2013	Me to We Toronto	1,015.00	
87404	10/24/2013	Norfolk Auto Parts	488.98	
87408	10/24/2013	Nufloors	7,330.24	
87423	10/24/2013	Praxair Canada Inc	326.25	
87435	10/24/2013	Sharp Bus Lines LTD	801.19	

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Cheque #	Date Issued	Paid to Name	Amount	Currency
87440	10/24/2013	SOUND LISTENING ENVIRONMENTS INC.	297.08	
87444	10/24/2013	Stevens Sales & Marketing	2,346.44	
87453	10/24/2013	TCA Telephone City Aggregates	75.86	
87459	10/24/2013	Trickett's Water Service	250.00	
87471	10/24/2013	WINTERGREEN	209.28	
86574	10/25/2013	ADVANCED PRESENTATION PRODUCTS	791.00	
86580	10/25/2013	APPLE CANADA INC (TORONTO)	712.69	
86584	10/25/2013	Balsam Promotions	1,799.36	
86585	10/25/2013	BEATTIES BASICS OFFICE PRODUCTS	131.33	
86589	10/25/2013	BLUEPRINT AGENCIES	1,057.65	
86598	10/25/2013	KEM Richer Enterprises Inc (CTC)	3,280.00	
86617	10/25/2013	DOMINION EQUIPMENT & CHEMICAL	785.55	
86648	10/25/2013	LR BROWN AUDIO VISUAL	186.45	
86667	10/25/2013	Norfolk Auto Parts	187.61	
86680	10/25/2013	RD Masonry - 1219685 Ont	55,599.89	
86701	10/25/2013	T LITZEN SPORTS LIMITED	3,901.28	
86702	10/25/2013	TALBOT MARKETING	723.65	
86718	10/25/2013	Wills Motors LTD	791.00	
86719	10/25/2013	WJC Walker Sheet Metal LTD	3,898.50	
86794	10/25/2013	ADVANCED PRESENTATION PRODUCTS	220.67	
86796	10/25/2013	ALUMNI CLASSROOM FURNITURE	3,622.36	
86800	10/25/2013	Antler Service Incst Control	849.76	
86815	10/25/2013	Brantford Glass Inc	1,144.46	
86824	10/25/2013	CompuCom	78.82	
86835	10/25/2013	DOMINION EQUIPMENT & CHEMICAL	2,483.61	
86839	10/25/2013	EDCOM MULTIMEDIA PRODUCTS-KITCHENE	3,021.62	
86842	10/25/2013	Empire Music CO LTD	68.73	
86846	10/25/2013	FirstCanada ULC O/A First Student	3,272.48	
86850	10/25/2013	GBC CANADA INC	247.93	
86852	10/25/2013	Gerrie Electric Wholesale LTD	1,095.47	
86853	10/25/2013	Gilbert McEachern Electric	784.47	
86858	10/25/2013	Granderie Home Hardware	216.87	
86860	10/25/2013	Griffin Landscaping	3,689.45	
86864	10/25/2013	Haldimand Home Building Centre	129.52	
86879	10/25/2013	KIT CARE CORPORATION	388.04	
86882	10/25/2013	Lanca Contracting CO	52,438.69	
86887	10/25/2013	LOUISE KOOL & GALT	216.15	
86890	10/25/2013	M & A Automotive Supply	807.46	
86895	10/25/2013	McGraw-Hill Ryerson Limited	574.64	
86898	10/25/2013	Merlan Scientific LTD	3,625.04	
86903	10/25/2013	Motion Specialties Hamilton	5,549.62	
86906	10/25/2013	NEBS BUSINESS PRODUCTS LTD	207.88	
86907	10/25/2013	Nelson Education Ltd	96.49	
86908	10/25/2013	NEPTUNE WATER SERVICES	8.00	
86912	10/25/2013	Northern Painters	406.80	
86917	10/25/2013	Oxford University Press	802.41	
86919	10/25/2013	Partner Automotive - Waterford	243.34	
86922	10/25/2013	Pearson Education Inc T46254	1,327.54	
86932	10/25/2013	QUALITY CLASSROOMS	143.46	
86933	10/25/2013	Radcliffe Service Inc	5,623.00	
86940	10/25/2013	SCHOLAR'S CHOICE MOYER	1,709.77	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
86945	10/25/2013	Simington Automotive &	141.63	
86949	10/25/2013	SPECTRUM NASCO EDUCATIONAL SUPPLIE	1,014.21	
86952	10/25/2013	St John's Music LTD	452.68	
86956	10/25/2013	Supreme Office Products	28.37	
86958	10/25/2013	T David Trucking	542.40	
86959	10/25/2013	T LITZEN SPORTS LIMITED	1,186.50	
86963	10/25/2013	Tenaquip Limited (Cheque)	62.49	
86966	10/25/2013	UNIVERSITY OF TORONTO PRESS	374.31	
87085	10/25/2013	BML Multi Trades Group LTD	442.96	
87093	10/25/2013	Brantford Glass Inc	143.27	
87107	10/25/2013	D Vandenheede Enterprises LTD	514.15	
87124	10/25/2013	Hamilton Fire Control	1,243.00	
87135	10/25/2013	LOUISE KOOL & GALT	77.38	
87163	10/25/2013	POTTERY SUPPLY HOUSE	688.62	
87166	10/25/2013	Reid & Deleye Contractors LTD	248,137.16	
87173	10/25/2013	School Specialty Canada (Payments)	2,122.25	
87174	10/25/2013	Sharp Bus Lines LTD	975.20	
87192	10/25/2013	UNIVERSITY OF TORONTO PRESS	336.19	
87293	10/25/2013	Agri-Tech Automotive	544.21	
87296	10/25/2013	Allstream Inc	36,111.41	
87298	10/25/2013	Alpha Sound	275.71	
87300	10/25/2013	Ameresco Canada	3,530.12	
87302	10/25/2013	AQUA NIAGARA LTD	20.00	
87304	10/25/2013	Assante Capital Management LTD	680.00	
87309	10/25/2013	Bellview	340.24	
87312	10/25/2013	BOREAL NORTHWEST(PAYMENTS)	552.27	
87314	10/25/2013	Brodart Canada Company	259.23	
87316	10/25/2013	BUSINESS STATIONERS	56.86	
87318	10/25/2013	Caledonia Transportation	254.25	
87319	10/25/2013	Carquest Canada Limited	818.24	
87320	10/25/2013	Carswell	177.45	
87321	10/25/2013	Catherwood Welding & Boiler Serv	2,422.72	
87323	10/25/2013	City Of Brantford-Treasury	11,299.18	
87326	10/25/2013	Commercial Cleaning Service	1,569.12	
87329	10/25/2013	Dafco Filtration Group	520.69	
87334	10/25/2013	Delhi Public School	2,861.17	
87335	10/25/2013	DELL COMPUTER CORP	2,206.76	
87339	10/25/2013	Echo Place P.S.	361.30	
87341	10/25/2013	EDF Trading North America LLC	72,826.80	
87342	10/25/2013	Educators Financial Group Inc	150.00	
87345	10/25/2013	FirstCanada ULC O/A First Student	73.45	
87347	10/25/2013	FLAGHOUSE	216.73	
87358	10/25/2013	Green Clean	2,518.29	
87360	10/25/2013	Greenbrier School	181.04	
87362	10/25/2013	Haldimand County	53.90	
87363	10/25/2013	Hamilton Fire Control	1,139.04	
87369	10/25/2013	Hotz Environmental Services Inc	**void**	
87371	10/25/2013	Jarvis P.S.	417.81	
87374	10/25/2013	Kids Can Fly	100.00	
87378	10/25/2013	Lanca Contracting CO	62,567.06	
87380	10/25/2013	LAWRENCE'S SPORT EXCELLENCE	757.10	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
87381	10/25/2013	Learnstyle Ltd	904.00	
87383	10/25/2013	Linda Mattice	2,750.00	
87386	10/25/2013	MacDonald, Amy	272.33	
87398	10/25/2013	MR J'S TAXI	4,848.50	
87399	10/25/2013	MRS Trust	110.00	
87407	10/25/2013	North Park Collegiate	500.00	
87409	10/25/2013	Oakland-Scotland School	500.00	
87415	10/25/2013	PA Shop Sales & Rentals	265.92	
87417	10/25/2013	Paris District High School	39.01	
87418	10/25/2013	Paris Taxi	160.00	
87419	10/25/2013	Pauline Johnson Collegiate	561.00	
87422	10/25/2013	Port Rowan Public School	1,176.01	
87424	10/25/2013	Prince Charles School	648.65	
87425	10/25/2013	Professional Mobility and	442.50	
87433	10/25/2013	School Specialty Canada (Payments)	220.06	
87434	10/25/2013	SGS Canada Inc	1,450.92	
87435	10/25/2013	Sharp Bus Lines LTD	8,050.42	
87437	10/25/2013	Shaw Cablesystems	1,808.00	
87438	10/25/2013	Simcoe Composite School	695.15	
87445	10/25/2013	Summit Food Services Dist Inc	415.05	
87446	10/25/2013	SUN MEDIA CORPORATION	114.41	
87449	10/25/2013	Sysco Food Services - Mississauga	1,803.14	
87450	10/25/2013	T LITZEN SPORTS LIMITED	39.55	
87454	10/25/2013	Teeterville Public School	1,142.68	
87455	10/25/2013	TIGERDIRECT.CA INC (CHQ)	276.86	
87460	10/25/2013	TV Ontario	500.00	
87461	10/25/2013	Tyrrell, Janet	133.49	
87462	10/25/2013	UNIVERSITY OF TORONTO PRESS	176.97	
87464	10/25/2013	Valley Heights S.S.	320.70	
87466	10/25/2013	Walter Gretzky Elementary P S	2,000.00	
87468	10/25/2013	Waterford District High School	786.21	
87472	10/25/2013	Workforce Planning Board Grand Eri	200.00	
87474	10/25/2013	Yellow Pages Group	1,339.33	
87475	10/25/2013	Abbey, David William	699.81	
87476	10/25/2013	Allemang, Janet	254.25	
87477	10/25/2013	Anderson, John	175.13	
87478	10/25/2013	Annett, Jodi	81.34	
87479	10/25/2013	Argent, Julie	332.19	
87480	10/25/2013	Barkans, Lori	351.35	
87481	10/25/2013	Boudreault, Lesley	221.37	
87482	10/25/2013	Casey, Darryl	225.88	
87483	10/25/2013	Damas, Faye	81.35	
87484	10/25/2013	Draus, Naudia	64.39	
87485	10/25/2013	Dumoulin, Melissa	500.00	
87486	10/25/2013	French, Albert	167.32	
87487	10/25/2013	Gardner, Lesley	53.58	
87488	10/25/2013	Gemmill, Jason	120.88	
87489	10/25/2013	Giliberti, Laura-Lee	88.36	
87490	10/25/2013	Gleason, Elisabeth	320.97	
87491	10/25/2013	Grinton, Helen	90.00	
87492	10/25/2013	Hamm, Jesse	90.00	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
87493	10/25/2013	Hobbs, Wayne	111.50	
87494	10/25/2013	Keen, Victoria	264.99	
87495	10/25/2013	Leggio, Noella	587.92	
87496	10/25/2013	Lihou-Perry, Cathy	32.34	
87497	10/25/2013	Mackenzie, Carol	713.99	
87498	10/25/2013	MacKenzie, Laura	103.87	
87499	10/25/2013	Morris, Stephanie	494.44	
87500	10/25/2013	Nangle-Dass, Alyssa	177.12	
87501	10/25/2013	Nesbitt, John (Andrew)	1,146.64	
87502	10/25/2013	Nurse, George	1,240.11	
87503	10/25/2013	Oldham, Tom	171.52	
87504	10/25/2013	Pereira, Isaac	110.00	
87505	10/25/2013	Reeder Shiu, Janet	131.86	
87506	10/25/2013	Scheers, Wayne	260.37	
87507	10/25/2013	SOPPIT, PAUL	118.44	
87508	10/25/2013	Taylor, Lisa	1,639.07	
87509	10/25/2013	Tiller, Wanda	58.28	
87510	10/25/2013	Torelli, Kyle	135.22	
87511	10/25/2013	Tottle, Laurie	473.29	
87512	10/25/2013	West, Suzanne	642.96	
87513	10/25/2013	Wharton, Jeannette	130.70	
87514	10/25/2013	Whiton, Jonathan	73.45	
87515	10/25/2013	Wilson, David	25,544.05	
87516	10/25/2013	Windle, Mark	**void**	
87517	10/25/2013	Wittet, George	48.88	
86906	10/28/2013	NEBS BUSINESS PRODUCTS LTD	103.94	
86945	10/28/2013	Simington Automotive &	117.76	
86512	10/29/2013	School Specialty Canada (Payments)	29.02	
86792	10/29/2013	ABOVEGROUND ART SUPPLIES	262.05	
87155	10/29/2013	Orkin Canada	63.28	
86644	10/30/2013	Lackner McLennan Insurance LTD	110,000.00	
86718	10/30/2013	Wills Motors LTD	745.80	
86720	10/30/2013	Workshop Architecture Inc	1,291.12	
86791	10/30/2013	Abcott Construction Ltd	42,930.95	
86794	10/30/2013	ADVANCED PRESENTATION PRODUCTS	1,175.20	
86805	10/30/2013	Atripco Delivery Service	4,361.68	
86835	10/30/2013	DOMINION EQUIPMENT & CHEMICAL	4,886.67	
86839	10/30/2013	EDCOM MULTIMEDIA PRODUCTS-KITCHENE	1,754.89	
86846	10/30/2013	FirstCanada ULC O/A First Student	287.02	
86855	10/30/2013	Gottago Logistics Inc	7,524.61	
86856	10/30/2013	GRAND & TOY LTD (PAYMENT ONLY)	58,004.37	
86864	10/30/2013	Haldimand Home Building Centre	39.54	
86883	10/30/2013	LEVAC'S	105.09	
86889	10/30/2013	LR BROWN AUDIO VISUAL	424.88	
86890	10/30/2013	M & A Automotive Supply	198.80	
86891	10/30/2013	Maple Environmental Inc	2,821.36	
86894	10/30/2013	MC COMMERICAL INC	101.70	
86908	10/30/2013	NEPTUNE WATER SERVICES	40.00	
86910	10/30/2013	Norfolk Disposal Services	4,894.94	
86927	10/30/2013	PREMIER A/V SALES	960.50	
86938	10/30/2013	Ru-Link Computer Corporation	8,827.56	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
86959	10/30/2013	T LITZEN SPORTS LIMITED	94.78	
86973	10/30/2013	Wilson Water Haulage	560.00	
87071	10/30/2013	Abcott Construction Ltd	106,189.95	
87080	10/30/2013	Ashton Mobile Storage	339.00	
87086	10/30/2013	BML Roofing System Inc	3,164.00	
87087	10/30/2013	BOREAL NORTHWEST(PAYMENTS)	43.95	
87093	10/30/2013	Brantford Glass Inc	127.15	
87102	10/30/2013	CITY TAXI	101.81	
87108	10/30/2013	Del-Bac	31.37	
87112	10/30/2013	DOMINION EQUIPMENT & CHEMICAL	23,990.48	
87117	10/30/2013	FirstCanada ULC O/A First Student	257,628.03	
87121	10/30/2013	George Barnes & Sons	1,288.81	
87124	10/30/2013	Hamilton Fire Control	203.40	
87129	10/30/2013	Indigo Books & Music Inc (Cheque)	201.39	
87145	10/30/2013	Motion Specialties Hamilton	82.00	
87149	10/30/2013	NEPTUNE WATER SERVICES	80.00	
87150	10/30/2013	Norfolk Auto Parts	60.05	
87151	10/30/2013	Norfolk Disposal Services	14,334.84	
87155	10/30/2013	Orkin Canada	141.25	
87158	10/30/2013	Paules Wetside Boiler Service	6,155.71	
87165	10/30/2013	Promus Hamilton	5,062.40	
87169	10/30/2013	Saxonia Music CO	184.19	
87170	10/30/2013	SCHOLAR'S CHOICE MOYER	447.24	
87174	10/30/2013	Sharp Bus Lines LTD	288.16	
87192	10/30/2013	UNIVERSITY OF TORONTO PRESS	82.03	
87196	10/30/2013	Workshop Architecture Inc	1,080.51	
87297	10/30/2013	Allstream Inc (Payments)	3,107.34	
87310	10/30/2013	BLUEPRINT AGENCIES	661.05	
87324	10/30/2013	CITY TAXI	3,870.24	
87329	10/30/2013	Dafco Filtration Group	861.53	
87335	10/30/2013	DELL COMPUTER CORP	293.04	
87338	10/30/2013	Dundee Nursery and Landscaping	3,234.03	
87345	10/30/2013	FirstCanada ULC O/A First Student	1,129.55	
87349	10/30/2013	G Douglas Vallee LTD	10,737.54	
87363	10/30/2013	Hamilton Fire Control	2,538.27	
87368	10/30/2013	HOME BUILDING CENTRE - BRANTFORD	49.21	
87373	10/30/2013	Jem Industrial Sales Inc	479.12	
87395	10/30/2013	Moore Environmental Systems Ltd	3,287.37	
87397	10/30/2013	Moving Box (The)	141.25	
87413	10/30/2013	Orkin Canada	74.58	
87430	10/30/2013	SCHOLAR'S CHOICE MOYER	491.97	
87435	10/30/2013	Sharp Bus Lines LTD	4,286.80	
86793	10/31/2013	Access Mechanical Ltd	789.87	
86807	10/31/2013	BALDWIN SCHOOL SUPPLY LTD	48.99	
86808	10/31/2013	BEATTIES BASICS OFFICE PRODUCTS	101.08	
86826	10/31/2013	Corporate Water Services	271.20	
86835	10/31/2013	DOMINION EQUIPMENT & CHEMICAL	84.16	
86846	10/31/2013	FirstCanada ULC O/A First Student	160.46	
86868	10/31/2013	HENRY'S	117.97	
86879	10/31/2013	KIT CARE CORPORATION	62.43	
86900	10/31/2013	Millennium Alarm Response	1,301.36	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
86902	10/31/2013	Moore Environmental Systems Ltd	16,603.50	
86935	10/31/2013	RD Masonry - 1219685 Ont	5,085.00	
86947	10/31/2013	South Brant Excavating Inc	2,170.73	
86959	10/31/2013	T LITZEN SPORTS LIMITED	3,878.52	
87140	10/31/2013	McGraw-Hill Ryerson Limited	215.23	
87144	10/31/2013	Moore Environmental Systems Ltd	14,296.86	
87161	10/31/2013	Pearson Education Inc T46254	508.99	
87174	10/31/2013	Sharp Bus Lines LTD	288.16	
87183	10/31/2013	Synrevoice Technologies Inc	1,525.50	
87325	10/31/2013	CL Martin & Co Ltd	9,266.00	
87329	10/31/2013	Dafco Filtration Group	914.63	
87352	10/31/2013	Geerts Lawn Care & Property Maint	3,322.20	
87363	10/31/2013	Hamilton Fire Control	631.67	
87388	10/31/2013	Marchant's School Sport LTD	208.41	
87390	10/31/2013	McGraw-Hill Ryerson Limited	26.78	
87410	10/31/2013	Ontario Door Controls LTD	169.19	
87432	10/31/2013	SCHOLASTIC CANADA LTD	161.46	
87526	10/31/2013	Aquarian Chemical	508.50	
87533	10/31/2013	BOREAL NORTHWEST(PAYMENTS)	2,506.16	
87546	10/31/2013	Charles Jones Industrial LTD	2.96	
87549	10/31/2013	CITY TAXI	3,116.04	
87555	10/31/2013	Dafco Filtration Group	3,185.46	
87569	10/31/2013	FirstCanada ULC O/A First Student	316.40	
87572	10/31/2013	Flanagan Foodservice Inc	695.56	
87576	10/31/2013	GFL Environmental East Corporation	279.11	
87578	10/31/2013	Granderie Home Hardware	460.61	
87581	10/31/2013	Hamilton Fire Control	5,424.00	
87588	10/31/2013	Houser Automotive	1,145.17	
87596	10/31/2013	KG Services	6,102.00	
87607	10/31/2013	Maple Environmental Inc	7,104.83	
87608	10/31/2013	Mark's Work Wearhouse	1,514.53	
87618	10/31/2013	Meti Telecommunication Instalation	6,931.14	
87620	10/31/2013	Moduloc Fence Rentals LP	129.50	
87623	10/31/2013	Moving Box (The)	565.00	
87629	10/31/2013	Norfolk Auto Parts	29.79	
87643	10/31/2013	R & E Lawn Maintenance	1,536.80	
87645	10/31/2013	Restoration Engineering Serv Inc	3,390.00	
87652	10/31/2013	School Specialty Canada (Payments)	155.25	
87654	10/31/2013	Sentinel Polymers Canada Inc	14,106.63	
87655	10/31/2013	Sharp Bus Lines LTD	144.08	
87660	10/31/2013	St John's Music LTD	557.14	
87662	10/31/2013	Stevens Sales & Marketing	7,579.48	
87666	10/31/2013	Supreme Office Products	207.05	
87670	10/31/2013	Taxi 2000	1,899.00	
87677	10/31/2013	TROPHY PLUS	1,085.08	
87678	10/31/2013	Turkstra Lumber CO LTD - Ham	42.12	
1092	10/01/2013	Hutton, David	2,102.51	
1093	10/04/2013	Min Community Family & Childre	1,802.50	
1094	10/18/2013	Min Community Family & Childre	5,869.50	
1095	10/25/2013	Min Community Family & Childre	4,067.00	
1096	10/18/2013	Misener, Lisa	1,107.92	

GRAND ERIE DISTRICT SCHOOL BOARD

ACCOUNTS PAYABLE CHEQUE/ePAYMENT REGISTER - OCTOBER 2013

Cheque #	Date Issued	Paid to Name	Amount	Currency
1097	10/31/2013	OMERS	548,388.14	
1098	10/31/2013	Teachers Pension Plan Board	1,592,056.28	
1099	10/01/2013	Revai, Geza	567.81	
1100	10/02/2013	Sheppard, Lisa	1,306.32	
1101	10/18/2013	Smith, Ken	1,284.28	
1102	10/31/2013	Min Community Family & Childre	1,258.50	
Total Accounts Payable Epayments/Wire Transfers			7,912,463.77	
GRAND TOTAL			8,313,607.94	



Joint Occupational Health and Safety Committee

October 24, 2013

Education Centre- Board Room

Draft as Approved by Chair

1.0 Present:

Employer Representatives:

Tom Krukowski	Facility Services
Tom Oldham	Business Services
Jay Kyle	Secondary Administration (Certified Member)

Employee Representatives:

Andrea Murik	Secondary Teachers (Certified Member)
George Wittet	Secondary Occasional Teachers (Certified Member) (<i>Chair</i>)
Carol Churchward	Non-Union (Certified Member)
Lisa Mallette	CUPE Clerical/Technical
Judy Cartmel	CUPE Facility Services (Certified Member)
Nancy Hondula	CUPE Educational Assistants (Certified Member)
Angela Korakas	Designated Early Childhood Educator
Donna Howey	Elementary Teachers (Alternate)
Amanda Baxter	Occasional Elementary (Alternate)

Resources:

Lena Latreille	Division Manager of Operations and Health and Safety
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Recording Secretary:

Lena Latreille	Division Manager of Operations and Health and Safety
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Regrets:

Rebecca Jago	Human Resources (Certified Member) (<i>Co-Chair</i>)
Dan McDougald	Professional Student Services Personnel (Certified Member)
Jennifer Orr	Elementary Teachers (Certified Member)
Dorothy Stedman	Elementary Occasional Teachers (Certified Member)
George Nurse	Elementary Administration

Roll call was taken

2.0 Minutes of Last Meeting

The draft minutes for September 26, 2013 were reviewed.

3.0 Approval of Minutes

The minutes were approved.

4.0 Agenda Additions



Joint Occupational Health and Safety Committee

October 24, 2013

Education Centre- Board Room

Draft as Approved by Chair

6.4 Speakers and Alarms On Outside Of Building

6.5 Mental Health First Aid

5.0 Unfinished Business – Discussion

5.1 Annual Workplace Violence Survey

April 2013: The committee was provided with a printout of the Board's workplace violence survey questions. There was some discussion and some suggestions made to improve the survey. This item will remain on the next agenda.

May 2013: This is accessible on the portal until June 7, 2013. The Health and Safety Officer will pull the survey results for the June meeting. This item will remain on the next agenda.

June 2013: The committee reviewed the summary report. A decision was made to discuss the results further at September's meeting. This item will remain on the next agenda.

September 2013: This item was deferred until the next meeting for discussion. This item will remain on the next agenda.

October 2013: This item was deferred to the next meeting as the member who had raised this was not able to attend this meeting. This item will remain on the next agenda.

5.2 Workplace Violence Reporting Form

June 2013: A new suggested form was provided for review by the committee. Committee reps decided to take the form back to their individual groups to discuss, then will provide feedback at the September meeting. A copy of the new form will also be sent to the Principal Leader of Special Education. This item will remain on the next agenda.

September 2013: This item was deferred until the next meeting for discussion. This item will remain on the next agenda.

October 22, 2013: There was discussion with the group on the suggested format. It was determined that each committee member would take the forms back to their respective groups for any input and it would go to the next Spec Ed Focus Group meeting for input. This item will remain on the next agenda.

5.3 Update to Joint Occupational Health and Safety Committee Contacts



Joint Occupational Health and Safety Committee

October 24, 2013

Education Centre- Board Room

Draft as Approved by Chair

September 2013: The committee contact sheet will be emailed to the committee members to review and advise of any updates necessary. This item will remain on the next agenda.

October 24, 2013 Update: The committee was given an updated copy of the contact information for the committee. A copy of this has been sent to all locations. This item will be removed from the next agenda.

5.4 Ministry of Labour Visits

The Ministry of Labour has begun to visit schools as part of a follow up to the previous technology and science inspections that occurred in 2011. Hagersville Secondary School was the first school and 4 orders were received. A copy of the orders was sent to the committee to review when it was received. The Division Manager of Operations and Health and Safety provided an update on the types of things the Ministry of Labour will be looking for during these visits. This item will remain on the next agenda as 5 more schools will be receiving inspections.

October 24, 2013 Update: Copies of the Ministry of Labour Field visit reports for North Park Collegiate and Vocational School, Tollgate Technical Skills Centre, Paris District High School, McKinnon Park Secondary School and Brantford Collegiate Institute were provided to the committee for review. There was discussion on the various items that we received orders for such as material safety data sheets not being up to date, a few pieces of equipment with missing guards, and missing workplace labels on chemical bottles for example. This item can be removed from the next agenda.

5.5 Ground Fault Circuit Interrupter Plugs

September 2013: A committee member requested some clarification on the location that these safety plugs must be installed. It was noted by the Division Manager of Maintenance and Energy that Electrical Code requires these outlets to be installed within 1.5 metres of a sink or water source. During this discussion a member inquired whether these outlets are required by Code to be tested monthly. The Division Manager of Operations and Health and Safety will look into this. This item will remain on the next agenda.

October 23, 2013 Update: The committee was advised that Electrical Code does not require these plugs to be tested on a monthly basis. This item will be removed from the next agenda.

5.6 Planned Power Outage at Waterford District High School



Joint Occupational Health and Safety Committee

October 24, 2013

Education Centre- Board Room

Draft as Approved by Chair

September 2013: There will be a power outage on October 10, 2013 that may last till October 14th. Security has been arranged for the building and to conduct fire watch during the outage. Plans have been put in place to obtain generators to maintain fridges and other food storage, and arrangements will be made for school and support centre staff to be re-located. This item will remain on the next agenda.

October 2013: The planned outage occurred on schedule and power was returned to the building by October 12, 2013 without any issues. This item will be removed from the next agenda.

5.7 HR-4 Health and Safety Policy and Appendix

September 2013: This Policy and Appendix will be emailed to the committee as it requires an annual review by the committee.

October 2013 Update: The committee reviewed the documents and no recommended changes were requested. This item will be removed from the next agenda.

New Indoor Air Quality Reports

5.7 Indoor Air Quality Report – Russell Reid Public School – October 18, 2013

October 2013: Due to staff concerns over air quality in 2 classrooms, air testing was done. The test results were well within acceptable levels. This item can now be removed from the next agenda.

5.8 Indoor Air Quality Report – Lansdowne Costain – October 23 , 2013

October 2013: Due to staff concerns over air quality in the Learning Resource Room, air testing was done. The test results were well within acceptable levels. This item can now be removed from the next agenda.

6.0 New Business

6.1 Annual Board Health and Safety Report

October 2013: A copy of the annual health and safety report that is presented to the Board in November was provided to the committee for their review. This item will be removed from the next agenda.

6.2 Lockdown Procedures in Schools

October 2013: A concern was raised by a committee member over inconsistencies in



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schools related to lockdown procedures and occasional staff accessing classroom keys. At one location it was reported that in the event of a lockdown the school administrator or facility staff would go and lock the required classroom doors. It was noted that this practice is not the best choice as often the administrator or the facility operations staff can be out of the building. All schools that had key lock classrooms were provided with extra keys that occasional staff could get from the school office. The Division Manager of Operations and Health and Safety will follow up with the individual school.

There was also a concern raised about a school's practice to have supply staff leave their car keys at the office when they pick up a classroom key to ensure that the room key is returned at the end of the day. Some occasional staff are not comfortable with this practice. As this is not a health and safety issue it was suggested that if groups are not comfortable with the practice a school has in place to ensure the keys are returned that they should communicate those through their Presidents at the Director's meeting. This item will be removed from the next agenda.

6.3 On Line Training

October 2013: On behalf of an absent committee member the Division Manager and Operations and Health and Safety provided some comments that the member wanted to raise regarding the online annual training. They gave praise for the video format training that they had received from fellow staff.

There was also a request that the information regarding the annual training be sent directly to ALL employees so that everyone gets the same information at the same time. It was reported that the information on the requirement to do the training is sent out in a memo by the Division Manager of Operations and Health and Safety each September to the building Managers and Administrators to inform their staff as they are the supervisors. This practice will not be changed.

There were also comments that accessing the online training is not as smooth as would be ideal in the current portal. It was reported that while there have been some technical issues it is something new to staff so there is bound to be some learning curve on navigating the portal but with time it will become more familiar and this is not a health and safety issue.

There was also a concern that staff was able to see who has done the training and their answer to the surveys as it was a privacy violation. It was reported that this is not a privacy issue as there was no confidential information noted but this has since been fixed as it should not have been accessible to anyone but the administrator of the survey. This item will be removed from the next agenda.



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6.4 Speakers and Bells On Outside Of Building

A committee member raised a concern about the lack of public address speakers or alarm bells on the outside of a school. The concern was that there was no way to communicate announcements or all calls to people who are outside, and that in a lockdown there is no way to advise people outside of the lockdown.

It was reported that there is no regulation of code that requires these and that a couple of possible solutions could be to implement the use of walkie talkie radio for staff outside, so that if there was a need to reach someone or communicate something it could be done through the radio, or a school could implement the use of a red card that is placed on an outside door when the building is in lockdown that would signal to outside staff if they came up to the door to enter that there was a lockdown and they would then go to a safe location elsewhere.

There was also discussion that schools should implement steps in their fire procedures that allow for staff near the exit doors to advise outside people or portable occupants of the fire alarm when they evacuate the building so that all are aware. This item will be removed from the next agenda.

6.5 Mental Health First Aid

A committee member spoke about mental health first aid training that is available through various groups in the area and felt that it could be a valuable tool and training for staff. The member will forward some specific information on this training program to the Division Manager of Health and Safety to forward to the committee for further discussion. This item will remain on the next agenda.

7.0 Information Items

7.1 Asbestos Clearance Report – Cayuga Secondary School– October 12, 2013

October 2013: Air samples were collected in October from eBase #2003 (Main Office) following abatement of asbestos-containing drywall joint compound, ceiling tile glue, and parging cement on pipe fittings after damage from a roof leak. The test results were well within acceptable levels. This item will be removed from the next agenda.

8.0 Review of Reports

8.1 Employee Accident Reports Summary – September 2013

Workplace Safety and Insurance Board Reportable



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Student Aggression Summary Table

All of the reports were reviewed as distributed. There was some discussion on the options for action taken that are noted in the summaries.

8.2 Status of Workplace Inspections, including Non-Academic Sites – September 2013

Inspection reports for September were reviewed and discussed.

8.3 Health and Safety/Facility Services Review Committee Meeting Minutes

The committee was provided with the minutes for October 8 and 22, 2013 were reviewed by the committee.

8.4 Critical Injury - (notice of these injuries are sent by email to committee members)

There were 5 student critical injuries reported.

8.5 Focus Group Minutes

The next focus group meeting is scheduled November 19, 2013.

8.6 Review of Ongoing Project Items

See report attached.

9.0 Health and Safety Training

Training information has been sent out to schools/sites.

10.0 Adjournment

The meeting adjourned at 12:00pm

The next meeting is scheduled for November 14, 2013 at the Joseph Brant Learning Centre Pine Tree Room.



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ONGOING ITEMS OF INTEREST - As of October 24, 2013

Date item initiated	Item	Dates Discussed	Latest Update	Status and Timeframe
December 2011	JL Mitchener Brick Repair	2011 - December 15, 2011 2012 - January 19, February 16, March 8, April 19, May 17, June 14, September 20, October 19, 2012 2013 - January 17, February 21, March 7, June 13, September 2013	Work will proceed this school year.	
October 2013	Public Address Upgrades	2013 - October	Budgets are being investigated. Updates will be provided as they come available.	

Policy/Procedure Review:

Policy/Procedure	Out for Comment	Board Approval	Board Review Date	Committee Review Date	Comments
HR4 – Health and Safety Policy and Appendix Guidelines		Board approved October 2012	October 2013	October 2013	Committee reviewed and no changes recommended
HR8 – Workplace Violence	January 14, 2013	Returns to Board for approval April 2013	April 2014	March 2014	
HR123 Workplace Violence Procedures	January 14, 2013	Returns to Board for approval April 2013	April 2014	March 2014	
HR5 – Harassment		Board approved September 2012	September 2013	June 2013	September 26, 2013: HR5 is out for comment until November 29, 2013. It will go back to the Board in January for approval.

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Draft as Approved by Chair

Annual Updates Provided Each School Year:

Item	Review Month	Resulting Update
Technology Health and Safety Upgrades	Updates provided in September and February.	September 26, 2013: Money has been budgeted for further Tech and Science upgrades.
Pavement Improvements	Update provided in September	September 26, 2013: No update at this time.
Mezzanine Use	Update provided in September	September 26, 2013: This continues to be ongoing. Mezzanines are being addressed as projects are being worked on.

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No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
1	Agnes G. Hodge	X	X								
2	Anna Melick	X	XX								
3	Banbury Heights	X	X								
4	Bellview	X	X								
5	Bloomsburg	X	X								
6	Boston	X	X								
7	Branlyn Community	X	X								
8	Brier Park	X	X								
9	Burford District Elementary	X	X								
10	Caledonia Centennial	X	X								
11	Cedarland	X	X								
12	Centennial-Grandwoodlands	X	X								
13	Central P.S.	X	X								
14	Cobblestone Elementary	X	X								
15	Courtland	X	X								
16	Delhi	X	X								
17	Dufferin	X	X								
18	Echo Place	X	X								
19	Elgin Ave.	X	X								
20	Fairview (French Immersion Btfd)	X	X								
21	Fairview Ave.	X	X								
22	Glen Morris	X	X								
23	Graham Bell	X	X								
24	Grandview	X	X								
25	Grandview Central(Dunnville)	XX	X								
26	Greenbrier	X	X								
27	Hagersville Elementary	X	X								
28	Houghton	X	X								
29	J.L. Mitchener	X	XX								

** **Please note** that

indicates that an annual JOHSC inspection should take place.

No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
30	James Hillier	X	X								
31	Jarvis	X	X								
32	King George	X	X								
33	Lakewood	X	X								
34	Langton	X	X								
35	Lansdowne-Costain	X	X								
36	Lynndale Heights	X	XX*								
37	Major Ballachey	X	X								
38	Mt. Pleasant	X	X								
39	North Ward	X	X								
40	Oakland-Scotland	X	X								
41	Oneida Central	X	xx								
42	Onondaga-Brant	X	X								
43	Paris Central	X	X								
44	Port Rowan	X	X								
45	Prince Charles	X	X								
46	Princess Elizabeth	X	X								
47	Rainham	X	X								
48	River Heights	X	X								
49	Russell Reid	X	X								
50	Ryerson Heights	X	X								
51	Seneca Central	X	X								
52	St. George-German	X	X								
53	Teeterville P.S.	X	X								
54	Thompson Creek	X	X								

** **Please note** that indicates that an annual JOHSC inspection should take place.

NR=not required

* marked wrong last time was an annual

No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
55	Walpole North	X	X								
56	Walsh	X	X								
57	Walter Gretzky Elementary School	X	X								
58	Waterford Public	X	XX								
59	West Lynn	X	XX								
60	Woodman-Cainsville	X	X								
	Secondary Schools										
61	B.C.I. & V.S.	X	X								
62	Cayuga Secondary S.(incl. TP - 28 Cayuga St. N., Cayuga)	X	X								
63	Delhi District Secondary S.(incl. TP - 169 Wellington Ave, Delhi)	X	X								
64	Dunnville Secondary S. (Incl. TP - 237 Chestnut St., Dunnville)	X	XX								
65	G.E.L.A. Brantford (Rawdon)	XX	X								
66	G.E.L.A. - CareerLink Eaton Market Square	XX	X								
67	G.E.L.A. - Simcoe	XX	X								
68	HSS - Six Nations	XX	not done								
69	Hagersville S.S.(incl. HSSC and TP - 12 Almas St. Unit 2, Hagersville)	XX	X								
70	McKinnon Park S.S.(incl. TP - 174 Caithness St., Caledonia, and 3201 Second Line Rd., Hagersville)	X	XX								
71	North Park C. & V.S.	X	XX								
72	Paris District H.S. (incl. TP - 2 Elm St., Paris)	X	XX								
73	Pauline Johnson C.V.S. (incl. TP - 410 Colborne St., Brantford)	X	XX								
74	Simcoe Composite School (Incl. TP - 39 Kent St N Unit 4, Simcoe)	X	XX								
75	Sprucedale Secondary School	X	X								
76	Tollgate Tech. Skills Centre	X	XX*								
77	Valley Heights S.S. (Includes Houghton Annex & TP on site)	X	X								
78	Waterford District High School (incl. NSSC and TP site - Camp Trillium)	X	X								
No.											
79	H.E. Fawcett Teacher Resource Centre (TRC)	X	X								
80	Joseph Brant (including GELA - ESL, Woodland Cultural Ctr)	X	X								
81	Head Office	X	X								
82	Head Office - Facility Services	X	X								

** **Please note** that indicates that an annual JOHSC inspection should take place.

Please note - TP indicates a Turning Point Location will be done as part of school inspection.

<u>Storage Facilities - Done by school staff as portion of school</u>										
<u>in monthly inspect. & Inspected twice a year by JOHSC</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>June</u>
Storage Building Burford Bus Barn, 35 Alexander St., Burford	X	X								
Storage Building Langton Bus Barn, 23 Albert Street, Langton		X								
Storage Building Walsh Bus Barn, 93 Regional Road #3, Walsh		X								
<u>Vacant Buildings - Done monthly by facility staff and twice a year by JOHSC</u>										
Windham Central - including Bus Barn, 1029 Regional Rd 9, Windham Centre	X	X	SOLD							
Hillcrest Property (former Norfolk Facility Building & Former Norfolk School Support Centre) 173 Hillcrest Road, Simcoe	XX	X								
Victoria	X	X								
Coronation School, 54 Ewing Dr. Brantford	X	X								
Dunnville Central School, 121 Alder St. W., Dunnville - Sold but not yet closed - closed Sept. 30/13	SOLD									
Doverwood - 109 Hamilton Plank Rd., Port Dover	X	XX								



Joint Occupational Health and Safety Committee

November 14, 2013

Joseph Brant Learning Centre Pine Tree Room

Draft as Approved by Co-Chairs

1.0 Present:

Employer Representatives:

Jay Kyle	Secondary Administration (Certified Member)
Rebecca Jago	Human Resources (Certified Member) (<i>Chair</i>)
Lorne Strasser	Facility Services (Alternate)
George Nurse	Elementary Administration

Employee Representatives:

Andrea Murik	Secondary Teachers (Certified Member)
George Wittet	Secondary Occasional Teachers (Certified Member) (<i>Co-Chair</i>)
Carol Churchward	Non-Union (Certified Member)
Judy Cartmel	CUPE Facility Services (Certified Member)
Nancy Hondula	CUPE Educational Assistants (Certified Member)
Angela Korakas	Designated Early Childhood Educator
Dan McDougald	Professional Student Services Personnel (Certified Member)
Jennifer Orr	Elementary Teachers (Certified Member)
Dorothy Stedman	Elementary Occasional Teachers (Certified Member)

Resources:

Lena Latreille	Division Manager of Operations and Health and Safety
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Recording Secretary:

Lena Latreille	Division Manager of Operations and Health and Safety
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Regrets:

Tom Krukowski	Facility Services
Tom Oldham	Business Services
TBA	CUPE Clerical/Technical

Roll call was taken

2.0 Minutes of Last Meeting

The draft minutes for October 24, 2013 were reviewed.

3.0 Approval of Minutes

The minutes were approved.



Joint Occupational Health and Safety Committee

November 14, 2013

Joseph Brant Learning Centre Pine Tree Room

Draft as Approved by Co-Chairs

4.0 Agenda Additions

6.5 Peanut Allergies in the Workplace

6.6 Recommendations Forms

5.0 Unfinished Business – Discussion

5.1 Annual Workplace Violence Survey

April 2013: The committee was provided with a printout of the Board's workplace violence survey questions. There was some discussion and some suggestions made to improve the survey. This item will remain on the next agenda.

May 2013: This is accessible on the portal until June 7, 2013. The Health and Safety Officer will pull the survey results for the June meeting. This item will remain on the next agenda.

June 2013: The committee reviewed the summary report. A decision was made to discuss the results further at September's meeting. This item will remain on the next agenda.

September 2013: This item was deferred until the next meeting for discussion. This item will remain on the next agenda.

October 2013: This item was deferred to the next meeting as the member who had raised this was not able to attend this meeting. This item will remain on the next agenda.

November 2013: There was some conversation about the fact that the results do not note any location, which may make it difficult to make recommendations if the group does not have any idea as to where the concern may be. It was suggested that we add an optional line for employees to note their work location if they choose. There were concerns raised in the past about asking for an employee's location so the group was asked to consult with their appropriate members and bring a response back to the committee. As some groups do not meet before our next meeting we will move this item to the On- Going Projects chart for the next agenda.

5.2 Workplace Violence Reporting Form

June 2013: A new suggested form was provided for review by the committee. Committee reps decided to take the form back to their individual groups to discuss, then will provide feedback at the September meeting. A copy of the new form will also be sent to the Principal Leader of Special Education. This item will remain on the next agenda.



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September 2013: This item was deferred until the next meeting for discussion. This item will remain on the next agenda.

October 22, 2013: There was discussion with the group on the suggested format. It was determined that each committee member would take the forms back to their respective groups for any input and it would go to the next Spec Ed Focus Group meeting for input. This item will remain on the next agenda.

November 2013: The Spec Ed Focus Group will receive and discuss this form when they meet in November. It has been provided to the Principal Leader of Special Education for their input. Not all groups have been able to consult with their members.

There was some group discussion about the forms. It was suggested that while we wait for groups to talk to their members that the Division Manager of Operations and Health and Safety would create some draft form options that combined the suggested forms and our existing forms so that we had a start on a possible new form. This item will remain on the next agenda.

5.3 Mental Health First Aid

October 2013: A committee member spoke about mental health first aid training that is available through various groups in the area and felt that it could be a valuable tool and training for staff. The member will forward some specific information on this training program to the Division Manager of Health and Safety to forward to the committee for further discussion. This item will remain on the next agenda.

November 2013: There was continued discussion about this program and a need to have some training for staff mental health issues. As the committee members are not familiar with this program it was suggested that we invite the Mental Health Lead for the Board and someone from Mental Health Canada to speak to this group on the topic of mental health at one of our future meetings. The Division Manager of Operations and Health and Safety will make this enquiry. This item will remain on the next agenda.

New Indoor Air Quality Reports

None

6.0 New Business

6.1 Annual Training Concerns

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November 2013: Concerns were raised by a member of the committee related to the annual on line training. They reported that there members continue to have concerns with the time it takes to complete the training and how it is difficult to navigate and problems with buffering. There was also a concern with specific time during Professional Development days or release time not being provided for staff to complete this. This item will be removed from the next agenda.

6.2 Review of Health and Safety Portal

November 2013: As the meeting ran late and some members had to leave for other events, this item was deferred till the December meeting.

6.3 On Line Inspection Reports – Follow Up

November 2013: As the meeting ran late and some members had to leave for other events, this item was deferred till the December meeting.

6.4 Material Safety Data Sheets

November 2013: A committee member had some questions related to material safety data sheets in schools: where binders should be kept, how sheets are to be organized and updated, who is responsible for updating and what training has been provided.

The Division Manager of Operations and Health and Safety provided some information to the group on the procedures that are in place that have been communicated to schools in memos through the years.

Secondary schools will have one master Material Safety Data Sheet binder in each of the following locations for that area; technology office (woodshop, auto shop, manufacturing, transportation, cosmetology, photography) science office (science chemicals), Art Office (Art supplies), custodial office (custodial and maintenance supplies) and the main office (general office and first aid supplies).

In Elementary schools they will have one master Material Safety Data Sheet binder in each of the following locations; a book in the custodial office (custodial and maintenance supplies) and the main office (general office, classroom , art and first aid supplies)

There was discussion on how updated sheets are sent to schools and that it is the responsibility of the Administrator to ensure that these updates are made by themselves or delegated to an appropriate person. This item will be removed from the next agenda.



Joint Occupational Health and Safety Committee

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6.5 Peanut Allergies in the Workplace

November 2013: A question was raised by a member about how schools deal with staff allergies to peanuts when the student population does not have an allergy. There was some discussion about how schools can deal with this. It was suggested that if a school needs assistance in how to do this the Administrator can contact either Health and Safety or Health and Disability for some help. This item will be removed from the next agenda.

6.6 Recommendations Forms

November 2013: A question was raised by a member if there is a form the committee uses for making recommendations. It was stated that past practice has been if the committee decided they wanted to make a recommendation that it would be created and taken back to the committee for approval and then signed by the chairs and forwarded to Management. A blank copy of the format used will be sent to the committee members. This item will be removed from the next agenda.

7.0 Information Items

7.1 Asbestos Bulk Sample Report – Hagersville Secondary School – October 30, 2013

November 2013: Due to staff concerns bulk samples of cellulose black material were collected above the ceiling from a pipe straight within corridor eBase 1058 to determine if it contained asbestos. The material was found not to be asbestos containing. This item will be removed from the next agenda.

7.2 Asbestos Bulk Sample Report – Valley Heights Secondary School – October 30, 2013

November 2013: Due to staff concerns bulk samples were collected of textile wrap from a stage light wire within eBase 1086A to determine if it contained asbestos. It was identified that the material contains 55% Chrysotile Asbestos. This information was provided to the school and the site asbestos plan will be updated to include the above. It was noted that the school has since decided that these lights are not needed and are being disposed of as asbestos containing material. This item will be removed from the next agenda.

7.3 Mould Air Sample Report James Hillier – November 5, 2013

November 2013: Due to concerns after some water infiltration was discovered in Classroom-27 and the Boys Washroom-28 air samples were taken to verify that the



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airborne mould spore levels were within an acceptable range. The test results were within acceptable levels and it was found that the water infiltration is from the outside brick work. Facility Services is beginning work on rectifying the water infiltration, and removing any mould impacted materials from the outside. We will continue to check the interior walls and monitor them and take another air test in December. Currently the plan is to remove any water impacted drywall during the winter break unless current conditions change and the removal is required sooner. This item will remain on the next agenda.

7.4 Mould Air Sample Reports Bellview Public School – November 4 and 7, 2013

November 2013: After the discovery of some surface mould in portable P8137 at the site some invasive inspection occurred and some mould impacted wall board was removed. The portable occupants were re located to the library. After this initial remediation air testing was completed in the portable. The report of November 4, 2013 showed some elevated levels of mould that resulted in some additional air cleaning being done in portables P8137 and P8123. Air testing again occurred a few days later and the report of November 7, 2013 showed much improvement and acceptable levels in P8123, however the levels in P8137 had not shown significant improvement and were still unacceptable.

Further remediation has occurred and we are anticipating taking another air test November 15, 2013. Results of this will be shared with the school and the committee when available. This item will remain on the next agenda.

7.5 Designated Substance Report – Pauline Johnson and Vocational School – September 24, 2013

November 2013: The committee was provided access to a copy of a designated substance report that was completed of a portable at this location as it was to going to be demolished and removed from the property. A copy of the report was also provided to the school. This item will be removed from the next agenda.

8.0 Review of Reports

8.1 Employee Accident Reports Summary – October 2013

Workplace Safety and Insurance Board Reportable

Student Aggression Summary Table

All of the reports were reviewed as distributed.



Joint Occupational Health and Safety Committee

November 14, 2013

Joseph Brant Learning Centre Pine Tree Room

Draft as Approved by Co-Chairs

8.2 Status of Workplace Inspections, including Non-Academic Sites – October 2013

Inspection reports for October were reviewed and discussed.

8.3 Health and Safety/Facility Services Review Committee Meeting Minutes

The minutes for November 5, 2013 were reviewed by the committee.

8.4 Critical Injury - (notice of these injuries are sent by email to committee members)

There were 3 student critical injuries reported.

8.5 Focus Group Minutes

The next focus group meeting is scheduled November 19, 2013.

8.6 Review of Ongoing Project Items

See report attached.

9.0 Health and Safety Training

Training information has been sent out to schools/sites.

10.0 Adjournment

The meeting adjourned at 2:30pm

The next meeting is scheduled for December 12, 2013 at the Joseph Brant Learning Centre Pine Tree Room.



Joint Occupational Health and Safety Committee

November 14, 2013

Joseph Brant Learning Centre Pine Tree Room

Draft as Approved by Co-Chairs

ONGOING ITEMS OF INTEREST - As of October 24, 2013

Date item initiated	Item	Dates Discussed	Latest Update	Status and Timeframe
December 2011	JL Mitchener Brick Repair	2011 - December 15, 2011 2012 - January 19, February 16, March 8, April 19, May 17, June 14, September 20, October 19, 2012 2013 - January 17, February 21, March 7, June 13, September 2013	Work will proceed this school year.	
October 2013	Public Address Upgrades	2013 - October	Budgets are being investigated. Updates will be provided as they come available.	

Policy/Procedure Review:

Policy/Procedure	Out for Comment	Board Approval	Board Review Date	Committee Review Date	Comments
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HR123 Workplace Violence Procedures	January 14, 2013	Returns to Board for approval April 2013	April 2014	March 2014	
HR5 – Harassment		Board approved September 2012	September 2013	June 2013	September 26, 2013: HR5 is out for comment until November 29, 2013. It will go back to the Board in January for approval.

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Annual Updates Provided Each School Year:

Item	Review Month	Resulting Update
Technology Health and Safety Upgrades	Updates provided in September and February.	September 26, 2013: Money has been budgeted for further Tech and Science upgrades.
Pavement Improvements	Update provided in September	September 26, 2013: No update at this time.
Mezzanine Use	Update provided in September	September 26, 2013: This continues to be ongoing. Mezzanines are being addressed as projects are being worked on.

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Special Education Advisory Committee SEAC 13-02

October 3, 2013

Education Centre – Board Room Page

MINUTES

A-1 (a) Call to Order

- Chair David Dean called the meeting to order at 6:34, welcomed members and introduced LeaAnn Boswell, Contact Brant's alternate SEAC member.

(b) Roll Call

Present: F. Adams, J. Angus, L. Boswell, H. Carter, P. Curran (RS) D. Dean (C),
L. DeJong, W. Hobbs, C. Mackenzie, K. O'Donnell, S. Simpson, S.
Sincerbox, R. Smith

Regrets: T. Brinn, T. Clifford, R. Collver, C. Miller

(c) Timed Items

- (i) None

(d) Agenda Additions

- (i) None

(e) Ratification of Minutes of Previous Meeting

- Item 3 (b) (ii) Community Updates – strike “reprinted with funding provide by 211 Ontario in second bullet
- Replace “211 Ontario” with “Student Support Leadership Initiative” in third bullet.

MOVED: J. Angus

SECONDED: K. O'Donnell

THAT the minutes of SEAC 13-01 held, September 5, 2013 be approved as amended and forward to Executive Council and the Board.

CARRIED

(f) Business arising from Minutes and/or Previous Meetings

(i) Individual Education Plan (IEP) Guidebook for Parents

- This document is currently under review by Dr. Janice Tomlinson to ensure its compliance with Ontario regulations.
- Will be available for a future SEAC Meeting and may ultimately be made available for community organizations and other school boards.



Special Education Advisory Committee SEAC 13-02

October 3, 2013

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B-1 New Business

(a) Special Education Plan for SEAC and Board Meetings

- The intention of this document is to increase understanding of Special Education operations and processes for SEAC members and to bring attention to Special Education items before they are presented to the Board.
- It includes a plan for presentations on key components of Special Education to SEAC members and an updated version will include the applicable Board report dates.

(i) Learning for All Summary Page & Video

- Committee members viewed approximately 7 minutes of the 37 minute video summarizing the success of the strategies as testified to in student and teacher interviews.
- 2013-14 Learning for All is an integrated approach founded on the principles and guidelines of three instructional approaches: Universal Design for Learning (UDL), differentiated instruction, and the tiered approach to prevention and intervention.
- Review of the Spec Ed plan will be framed in the context of Learning for All
- Evidence based instructional practices work for all students, but are essential for Special Education students.

(b) Special Education in Board Improvement Plan – Student Achievement (BIPSA)

- Draft 2013-14 contains Special Education focus on pages 20 and 21.
- Describes strategies for success
- Indicates how Learning for All, Individual Education Plans (IEP) and Mental Health impact outcomes.
- All school administrators were provided, at Family of Schools meetings, with guidelines for writing and reviewing IEPs and prepared for the upcoming IEP Audit
- Committee members were pleased with the document which contains clearly articulated expectation to create greater accountability for IEPs at the school level
- *N. B. FNMI = First Nations, Métis and Inuit*



Special Education Advisory Committee SEAC 13-02

October 3, 2013

Education Centre – Board Room Page

C-1 Other Business

(a) Policy/Procedures

(i) SO108 Community Service Providers

- The procedure is related to Ministry Policy and Procedure Memorandum (PPM) 149 (2009)
- Committee members received copies of the current document indicating proposed changes and the draft as it would appear if approved.
- Two key areas continue to create discussion, “Competency & Consent” (page 2) and Application to Establish a Partnership Agreement (page 5)
- Page 2 - Competency & Consent – currently removed as community partners have various methods of obtaining consent; developing a companion document to address the topic; important to consider how various situations factor consent
- Page 5 – Application to Establish a Partnership Agreement – intent is to capture services provided by community agencies to reduce duplication and better co-ordination; will use this to build a clear map of services within the Board and from external sources
- Consider removing the word “Application” but retaining the structure of the form.
- Superintendent Sincerbox commended the thorough work of H Carter in updating the document while preserving relationships with numerous community agencies.

(b) Updates

(i) Update on Accessibility Training

- The Accessibility Committee reports annually to the Board and will strive to ensure future members include a staff and student with accessibility challenges
- The “Overview of Accessibility in Ontario” booklet was distributed.
- Accessibility for Ontarians with Disabilities Act (AODA) aims to make Ontario the most accessible place in the world, and as a result the Board has seen an explosion in the number of accessibility requests.
- Currently staff conducts a site visit and when appropriate, requests Facility Services staff respond
- To better manage requests, a triage system will be developed to evaluate all inquiries and make recommendations based on priority.
- Ontario’s new Integrated Accessibility Standards Regulation (IASR) requires that all staff and volunteers receive training on:
 - (a) the requirements of the accessibility standards set out in the IASR and,
 - (b) The Ontario Human Rights Code as it pertains to persons with disabilities.



Special Education Advisory Committee SEAC 13-02

October 3, 2013

Education Centre – Board Room Page

- Grand Erie has been working on implementing requirements for several years and though funds are limited, the Board currently has a three-pronged approach to training:
 - 1) an information video will help educate staff around the Ontario Human Rights Code requirements
 - 2) The TeachAble Project, a resource document will be posted on the Board's portal and will contain links for use in classrooms
 - 3) Board management will be asked to provide training for staff, probably in an electronic format similar to the annual Workplace Hazardous Materials Information System (WHMIS) training; participating and non-participating staff will be tracked
- The key to compliance training is a customer service approach which emphasizes the message it is a duty we have every day in every aspect of our lives.

(c) Recommendations/Motions to Board

- (i) Community Updates - none

D-1 Correspondence

(a) Ministry Letter to Special Education Advisory Committee Chairs

Chair Dean commented on the letter from Minister Sandals which was to advise of the new SEAC website and to invite boards to share news on their activities through a web-based approach.

<http://www.edu.gov.on.ca/eng/general/elemsec/speced/seac/>

E-1 Information Items

- (a) none

F-1 Next Meeting

Thursday, November 14, 2013 at 6:30 p.m.

Education Centre, Brantford – Board Room

G-1 Adjournment at 8:05

MOVED: J. Angus

SECONDED: S. Simpson

THAT the SEAC 13-02 meeting of October 3, 2013 be adjourned at 8:05 p.m.

CARRIED

Future Agenda Items:



Grand Erie District School Board
 Native Advisory Committee Meeting
 Tuesday, May 28, 2013
 Tollgate Technical Skills Centre
 1:00 - 3:00 pm
MINUTES

Present: David Lloyd, Paul Clugston, Sheilah Davis, M. Macdonald, Deneen Montour, David Dean, Jeannie Martin, Pam Davis, Connie McGregor, Helen Miller

Regrets: John Forbeck, Sherri Vansickle, Lindsay Williams, Darrin Duff, Caroline VanEvery-Albert and Sharon Williams

Recording Secretary: Sharon Doolittle

Tollgate Technical Skills Centre Student(s) Present: Student 1 – D.M., Student 2 – G.R. , Student 3 – S.B., Student 4 – A.T., Student 5 – J.T.

Tape of Ohen:ton Karihwatehkhwen prayer provided

1.0 Introductions/Welcome

Marion MacDonald

2.0 Student Reports

Tollgate Students

Student 1 – D.M. plans to attend Tollgate for another year for a high school major and then go to Mohawk College to take the Auto Body course. He attended the tour of Mohawk College and was very impressed by what they had to offer. He also attended the Laurier Campus Aboriginal Day and enjoyed the social dance.

Student 2 – G.R. is taking welding, gym, science and credit recovery. She would like to go to Mohawk College and take welding. She enjoyed the tour at Mohawk College and the workshops where they made bracelets. Ms. Davis is trying to assist her in finding her father to gain her status and learn about her heritage. Helen Miller, Six Nations Counselor, is going to try to help her in this regard.

Student 2 – G.R. She spoke of how appreciative she is of the help she receives from Ms. Davis and Mr. Clugston and how nice it is to have a Native homeroom where they start their day together with the Thanksgiving Address.

She told us of a friend of theirs who passed away and with the help of Ms. Davis and Mr. Clugston they did fundraising to have a tree-planting memorial service in the park. She said how very special it was to all of them.

Student 3 – S.B. attended the college tours. She really enjoyed the tour at Mohawk Colleges and was very impressed with the services and support offered to the Native students. She would like to go into the theatre arts.

Student 4 – A.T. is taking Native Studies, Science, Cosmo and English and has no plans yet.

Student 5 – J.T. is taking Native History and Art. She would like to attend Mohawk College and take theatre makeup.

Marion MacDonald thanked the students for sharing their stories and commended them.

3.0 Approval of Agenda **Marion MacDonald**
Agenda approved as circulated.

4.0 Approval of Minutes of February 19, 2013 **Marion Macdonald**
Change made regarding who to speak to about counseling. It was Wayne Hobbs and Heather Carter, Mental Health Leader.

5.0 Business arising from Minutes of February 19, 2013 **Marion MacDonald**
No new business arising from minutes of April 23, 2013

6.0 Tollgate Technical Skills Centre
Data, Strengths, Challenges, and Next Steps were discussed – See Appendix A, B, C

One of the challenges that were addressed is that they do not have a Native Guidance Counselor or Native Attendance Counselor for Tollgate. Pam Davis visits when asked. The Mental Health Liaison, Barb Rowe and the Six Nations Crisis have been available for the school and have offered to do ASIST. They had 3 students on the street this year whom they found housing for.

Busing for the students from Six Nations is an issue. It is a long bus ride, over an hour long. Principal, David Lloyd said he would speak to Phil Kuckyt in regards to the bussing. M. MacDonald said this needs to be discussed with Indian Affairs. Sheilah Davis tries to provide some breakfast for them. J. Martin mentioned that funds are available through National Child Benefit Program.

6.0 Tollgate Technical Skills Centre (con't)

Helen Miller suggested contacting Grand River Employment and Training (G.R.E.A.T.) regarding apprenticeships and the programs that are available for them to come and share this with the students.

Sheilah Davis and Paul Clugston were commended for all their support and all the positive changes that have been made.

7.0 New Credit Report
No New Credit Representative available.

8.0 Roundtable Summary

J. Martin spoke of how good the Black Bear Program offered by the Canadian Forces is for Aboriginal youth. She said that the other school boards across Canada are granting credits for the students participating in this program, but our students are not being granted co-op credits. D. Montour said it is a board decision. M. MacDonald will bring this to the attention of the board. J. Martin will give M. MacDonald the contact number.

J. Martin said GELA NATIONS will now be HSS NATIONS and under the direction of H.S.S. The referral and intake process will remain the same for the time being. Students will still be referred back to their home school when they are ready.

Since GELA NATIONS has now been attached to HSS it makes good sense to move the final Six Nations Alt Ed program, ILA Turning Point, over to HSS as well for two reasons:

1. It would improve the level of service we offer to Six Nations/FNMI students by providing a “one stop” point of admission. Students would complete registration, assessment, and support from one school - having easier access to all Alternative Education programs at Six Nations. Also, they could easily move between programs if their circumstances warranted.
2. Logistically, this may be more efficient since the OSR’s for these students, who are usually very mobile, would stay in one office virtually eliminating the need to be re-reviewing OSRs, redoing transcripts, and decreasing the risk of transcript errors.

For the Board’s consideration

J. Martin said how impressed she was of the community arts project, “Walking Together”, that some of the H.S.S. students participated in and how incredible it was for the students. These works will be on display at the Woodland Cultural Centre Art Gallery.

Summer School will be providing grade 7 & 8 classes in Literacy and Numeracy. Learning strategies and Cayuga Language credits will be offered. Passion courses will be offered at all the schools.

All summer school information will be posted on the G.E.D.S.B. website.

Appendix A

Tollgate Technical Skills Centre

Paul Clugston provided us with a handout of the NAC report template for Tollgate.

BACKGROUND/NUMBERS

1. Tuition agreement students

Grade 9	2
Grade 10	2
Grade 11	4
Grade 12	2
Male	7
Female	3
Total Tuition Agreement students	10
Other students who self-identify as Native	17

2. Native Studies courses

Our school is currently in the 2nd year of a three-year rotation where we offer 1 course each year.

NBE3E – Contemporary Aboriginal Voices

NAC20 – Aboriginal Peoples in Canada

NAC10 – Expressing Aboriginal Cultures

3. Special Needs of Tuition Students

LD	2
Self-contained	2
MID	2
SAL	1

4. School Background working with First Nations students.

Our school has only recently begun officially working with First Nations students in an official capacity. It has stemmed from a few areas of concern; including Native students feeling misunderstood by teachers and Native students self-imposing negative stereotypes about their own abilities.

When Sheilah Davis began advocating for a Native homeroom where Aboriginal students could gather at the beginning of the day, the belief was there were very few Native students at the school. After looking into it, we realized that there were close to 30 students – many of whom have been able to get status cards through guidance from Sheilah. By including as many urban Native students as we can in the community, we are contributing to everyone's sense of identity and broadening the scope of what it means to identify as a Native person.

We have a small community, and we use our size to our advantage as we aim to create a safe environment where all students feel included and equipped for success at Tollgate and beyond.

ENVIRONMENT

A healthy environment is a very important goal for our Native students. Our goal in every activity or program is to add to the positive sense of community and identity for each student.

Goals

1. To continue to streamline and improve Native homeroom as a safe and inclusive place for First Nations students to gather each day. Here students can say/hear the Thanksgiving Address instead of standing for 'O Canada' and share about their struggles and share their positive goals for the day.
2. To build upon last year's success in hosting an Aboriginal Awareness Day.
3. To have trips/activities scheduled specifically for First Nations students as a way to reach their specific needs and to build a positive sense of community.

Challenges

1. Making Native homeroom a safe place, building community and addressing major issues (hunger, housing, family issues) without taking time away from students' time in 1st period.
2. Having a consistent teaching staff member/team to be accountable for the various activities/functions that require supervision, field trip forms, etc.
3. Obtaining funds and opportunities for more trips and activities that are tied to Native Studies curriculum.

Next Steps

1. Improve the profile of TTSC within Six Nations elementary schools as a desirable destination for First Nations students, particularly school to work students.
2. Improve communication between staff members on the value of native-specific programming.
3. Getting a clear picture of the funds available and creating a year-long plan for events and activities.

ENGAGEMENT

Goals

1. To create activities that connects students as a community within the larger student body.

Examples:

- Dreamwalkers trip - Fall 2012
- Laurier Tour and Powwow demonstration - March 2013
- ASIST training at Six Nations crisis center

- Students planned and fundraised a tree-planting memorial service for a Native student who passed away last summer
2. To create a safe place to intervene when students have crises in their lives.

Examples:

- Crisis team brought in from Six Nations Crisis Center to help with student deal with their grief at loss of a peer
 - Ongoing availability of a counselor from the Native Crisis Center (some students have made it clear they do not feel safe speaking to a non-Native counselor)
 - Found housing for more than one homeless Native Student
 - Providing breakfast for students who have a long bus ride from Six Nations. (1 ½ hours)
3. To create opportunities that help students link to their future.

Examples:

- Campus tours by Aboriginal counselors at Laurier and Mohawk college
- Help fill out forms for Canadian Forces Raven and Black Bear Employment Program
- Help students find apprenticeship programs aimed at Aboriginal Youth

Challenges

1. Finding information about activities aimed at Aboriginal youth with enough time to plan to attend them.
2. Access to a native counselor is only part-time, which is not helpful in cases of urgent need.
3. Building a strong program for First Nations students without excluding other students from similar opportunities.

Next Steps

1. Creating more communication with school guidance department to get them more involved in Aboriginal-specific opportunities.
2. Seeking more support from organizations focused on helping First Nations students.
3. Advocating for increased presence of school CYW or counselors.
4. More consistent and embedded funding for a breakfast program.

ACHIEVEMENT

Credit accumulation of tuition-agreement students this school year (using first semester grades and 2nd semester mid-term marks):

Achieving all credits	30%
Achieving 7 of 8 credits	20%
Achieving 5 or fewer	20%
Self-contained or SAL	30%

Goals

1. To improve success rates in credit accumulation, average marks and graduation rate.
2. To help students set and achieve goals concerning plans for after graduation.
3. To help students who are self-contained have opportunities to participate in general stream credit courses where their abilities allow.

Challenges

1. Improve student attendance
2. Improve student motivation

Next Steps

1. Provide lunchtime academic support for students who cannot stay after school due to bus.
2. Improve access to information about apprenticeships and college programs.
3. Engage community support aimed at Aboriginal student success.

Appendix B: Activities of TTSC INAC Educational Assistant (2012-13)

- Trips to Laurier Waterloo for a lacrosse tournament and college tour in fall of 2012. This trip will be repeated next year.
- Dreamwalkerst rip for activities at Tim Horton's camp (Fall 2012)
- Laurier tour and PowWow – Brantford March 2013
- Tour of both Mohawk campuses and a Native craft session – April 2013
- Took 4 students to ASSIST training at Six Nations Centre (Fall 2012)
- Native Homeroom including the Thanksgiving Address every morning
- Assisted with crisis team being brought in from Six Nations after the death of a Native student last year.
- Ongoing counseling has been initiated for students from Six Nations who have requested it through the Six Nations Crisis Centre. These are students who will only speak to a Native counselor.
- Found housing for some homeless Native students
- Arranged for students to get food when they arrive at school after bus ride that is over 1 hr. in length.
- Assisted students in completing the Canadian Forces Raven and Black Bear employment program.
- Assisted students in obtaining tutoring services through Polytech programs
- Found Apprenticeship welding programs available for Aboriginal youth
- Directed students to Aboriginal healing and Wellness Programs when asked for assistance
- Took Equity courses after school to gain a better understanding of Native students and their needs.
- Assisted with the first ever Aboriginal Awareness Day last year at TTSC and will be helping to organize that event this year
- Assisting with the organization of a tree planting ceremony at a local park for Native student who recently passed away

Appendix C: Schedule of Events for Aboriginal Awareness Day

Period 3 – 12:20 p.m.

Concert/sharing by *Perpetual Peace Project* – a band that has toured Native schools across Canada and includes former Tollgate student Eric Anderson

Break – 1:35 – 1:45 pm

Corn soup, strawberry juices, scones prepared by a Tollgate foods class, as instructed by Janice Henry, a local cater

Period 4 – 1:45 – 3:00

Students will participate in a powwow and social dance demonstration in the gym by Two Row Education – teaching and demonstrations including various styles of dance and regalia.



Compensatory Education Steering Committee

Thursday, October 3, 2013 2:00 – 4:00 pm
Board Room, Education Centre

Chair: John Forbeck

MINUTES

Recorder: Valerie Slawich

1. **Welcome and Introductions** **J.Forbeck**
 - 1.1. Present: John Forbeck, Jane Angus, Greg Woodcroft, Sandra Clement, Carol MacKenzie, Diane Hall, Donna Howey, Kevin Holly, Paul Kostelny, Scott Sincerbox, Dianna Kersten, Annette Blake, Scott McDonald, Jill Steen, Gloria Thomas, Bruce Hazlewood, Belinda Benko, Kevin Utley, Bill Papachristos, Wayne Hobbs, Heather Carter
Regrets: Sally Landon, Lori Barkans
2. **Presentation** **A.Blake**
 - 2.1. Camp Sail at Princess Elizabeth
Camp Sail was funded by CODE. This year we offered two concurrent classes with 40 students in total. Teachers focused on literacy in the morning, with a transition over nutrition break with a hot lunch. Camp Sail encouraged and engaged students in a camp-like experience. Three primary teachers were hired to run the program Monday to Thursday for 3 weeks. Criterion for participation was that parents had to commit to what was required and children had to be able to attend without 1-to-1 attention. High school students helped out while gaining volunteer hours. Book titles included aboriginal content, along with other choices related to the planned program. Camp Sail enriched the students' experience, their language development, and it built bridges with the community. Trustee Jane Angus commented on students with special needs requiring 1-1 attention. She suggested that there are agencies providing intensive support such as Woodman and Lansdowne. If we reach out early next year, they may be able to provide staffing to open doors to those students.
3. **Review and Approval of May Minutes** **J.Forbeck**
 - 3.1. Lori will bring summary of Ken Leithwood's pieces.
4. **Business Arising From the Minutes** **S.Landon**
 - 4.1. "A Climate for Academic Success" **S.Landon**
 - School Selection: Look at in light of other types of factors; starting with recognizing data in the academic realm
 - Gathered some of the key elements from Doug Willms who will be speaking at the December GrEAT conference; will follow up on next agenda
 - If your group is working on items in the 2013/2014 plan, committee members are to bring information back to one of our upcoming meetings
5. **Reports Relative to the 2013/14 Initiatives** **W.Hobbs**
 - 5.1. Social Work support for High Needs Elementary Schools **W.Hobbs**
The goal is to distribute human resources effectively to best serve the students in our system. Staff was assigned this year keeping in mind compensatory schools; speech and language services; and assignment of a .5 FTE Social Worker to the 8 compensatory elementary schools in Brantford.



Compensatory Education Steering Committee

Thursday, October 3, 2013 2:00 – 4:00 pm

Board Room, Education Centre

- 5.2. **Discussion re: Transitional Supports for FDK in Comp Ed SchoolsC.MacKenzie**
Many students arrived to Kindergarten not ready. Special Education reacted by supplying additional support. CYW's work together at the beginning of the school year, supporting teachers in the classroom. Perhaps next year, CYW's could be scheduled to allow more time spent in compensatory education schools for the first weeks of school. Putting EA support in place before the problem is recognized would also be helpful. A concern was raised about students entering Turning Point programs or aboriginal students entering grade 9.
- 5.3. **Partnership Survey Results..... S.McKillop**
- John and Shawn organize a discussion session for compensatory education schools' principals.
6. **Action Plan – Next Steps – Discussion/Decision/Communication**
- 6.1. Formation of Sub-committees – What, How, Who?
- What is the purpose of a Sub-Committee? Work can be accomplished quicker with the creation of sub-committees. The sub-committees could meet from 2:00 – 2:45, with Compensatory Education Steering Committee meeting from 2:45 – 4:00. Alternatively, the first 15 minutes of the meeting would provide a presentation and approval of the minutes. Sub-committees could break out for 45 minutes, followed by the steering committee for the final hour. Returning to the action plan, each sub-committee could pick their priorities to work on. Suggestions for sub-committees are Research Sub-Committee; Human Resources Sub-Committee; Hub Development Sub-Committee; Environment Sub-Committee; Achievement Sub-Committee; Engagement Sub-Committee. RESEARCH: Use comparative data between similar schools and ask how other schools are meeting challenges and bring the information back to our compensatory education committee. HUB: what would the template look like? How can rural areas benefit from a HUB? Another option is to form committees based on the Annual Operating Plan – Achievement, Engagement and Environment. Engagement and Environment could have overlapping priorities.
 - Reflect upon the plan and figure out which realm you would like to work on.
- 6.2. Engagement Objectives of the Action Plan
- In order to meet the needs in compensatory education schools, Donna Howey moved:
"That Executive Council re-examine staff allocations based on additional funds received by the increase in elementary enrolment"
Seconded by Belinda Benko
7. **Announcements**
- 7.1. Brant-Brantford Round Table on Poverty Award's Ceremony
First Awards Ceremony to celebrate the work of community members to reduce poverty. Nominations are due October 12th – we would like to nominate an individual or group in Grand Erie. Shawn will send the Nomination Form to Principals and post in our Recognition portion on the staff portal.
- 7.2. Presentation for November: Community Information Database with Jane Angus
8. **Future Meetings**
- 8.1. November 7; January 16; February 20; April 10; May 29



Communications and Engagement

Monday, October 21, 2013

3:30 p.m. to 5:00 p.m.

Norfolk Room

MINUTES

Present: John Forbeck – Director of Education; Shawn McKillop – Manager of Communications and Community Relations; Jane Angus – Trustee; Kevin Utley – Grand Erie Elementary Teachers’ Federation Occasional Teachers; Marc Dulmage – Secondary Administrator; Grant McKinnel and David Gervais – Elementary Administrators.

Regrets: Ruth Mills – Elementary Administrator, Bill Johnston – Trustees, David Eelkema and Nancy Norton – Program Consultants; Tina Baker – Secondary Administrators; Gabrielle Gregoire – Graphic Design/Website Coordinator; Sharon Armstrong – District 23 OSSTF Occasional Teachers; Bruce Hazelwood – District 23 OSSTF; Belinda Benko – Professional Student Services Personnel; Donna Howey – Grand Erie Elementary Teachers’ Federation and Bill Papachristos – CUPE Local 5100.

1. Welcome and call to order
2. Review the Minutes/Action Item Updates:
 - a. **Visual Identity:** Members were updated on the status of the Visual Identity implementation, which took effect June, 2013. All school newsletters and letterhead are available on the Staff Portal. We continue to support schools/departments who are unaware of the policy/manual and encourage all members of Grand Erie to adhere to the new visual standards.
3. Annual Operating Plan 2013-14
 - a. **Website Implementation Strategy:** The implementation of the new school websites, part of the SharePoint platform, is a priority for the Board this fall. We are making significant progress: the Intranet (a.k.a. Staff Portal) was launched this past winter; IT continues to work with schools to create internal sites on the Portal; and the Board’s public site was launched in the summer. Training and implementation of the school websites has begun this fall.

The school website implementation plan is organized into three stages: Content Migration Stage, Trial Group Stage, and System-Wide Training Stage.

The trial group was established and met on September 18. This group was given the opportunity to test the school website and evaluate the training session. Some schools represented in the trial group are close to launch the websites for public viewing.

Four training sessions have been/will be offered throughout October and November. Once each school’s webmaster is trained, they will go back to their school and show others how the website works. The school website will become live for the public to view when the webmaster and the Administrator are comfortable using the software.

Our target date when we hope to see all school websites become live for public viewing is February, 2014. Delays in this plan, if any, will be communicated to the committee at the next meeting.

- b. **Events Protocol:** The approval of an Event Planning and Organization Policy was identified in the 2013-14 Annual Operating Plan – Communications and Community Engagement, which states: *“Create an Events Protocol Policy/Procedure for staff to follow to ensure events and activities further the mission, vision and belief statements of Grand Erie and ensure the event is coordinated in a professional manner that reflects the positive image of the Board.”*

The policy was created to support schools and departments when planning events. System stakeholders need to adhere to the policy to guide event planning and organization. Events are successful for attendees because of good planning and organization. The policy defines an event, the event types, an event lead, and offers a reference sheet to support the event leads when planning an event.

ACTION: SO 26 Event Planning and Organization is currently in the consultation phase, which ends on November 29, 2013. Consultation with Administrators is underway.

- c. **Staff Directory:** A draft copy of the staff directory called “Grand Erie 411” was provided to the Communications and Engagement Committee for input. The directory is a new tool that will help strengthen internal communications and allow each staff member to know who does what in the Board.

The staff directory will be printed each year in the fall for employees located in Administrative buildings, Trustees, Senior Administration, Principals, Vice-Principals and Secretaries. The online directory can be found on the Staff Portal. In addition, an online version of the staff directory can be found in the Directories section of the Staff Portal.

The committee reviewed the directory and provided positive feedback.

ACTION: Consultation on the draft document will continue with input from Managers, Trustees and Union leaders. The staff directory will be available in December.

- 4. **Activities for the year and upcoming events:** The committee had a conversation about the events and activities for the year. Parent engagement events, Kindergarten registration, graphic wraps on facility vehicles, Specialist High Skills Major promotion, Grade 8 nights/transitions, and a review on the ads in hockey arenas were discussed.

ACTION: Director Forbeck asked if the Communications and Engagement Committee may be interested in being involved in the design process for the Awards and Recognition program that is identified in the Annual Operating Plan. The idea was well-received and to be included as a future agenda item.

ACTION: School Council Chairs and GEPIC members mentioned that some schools use a communication tool called REMIND 101, a texting program that enables schools to text reminders to parents. A request was made to have a presentation at the next meeting.

- 5. Next meeting: Monday, February 10, 2014 | 3:30 p.m. – 5:00 p.m. | Norfolk Room

- 6. Adjournment



Student Senate Meeting

October 22, 2013
Education Centre, Board Room

MINUTES

Present

Students from: Brantford Collegiate Institute CVS, Cayuga SS, Delhi District SS, Hagersville SS, McKinnon Park SS, North Park CVS, Paris District HS, Pauline Johnson CVS, Port Dover CS, Simcoe CS, Tollgate Technological SC, Valley Heights SS and Waterford District HS

Student Trustees:	Keegan Amy/Karissa Manning
Director of Education:	John Forbeck
Trustees:	Carol Ann Sloat
Teacher Consultant	
– Student Success/ELearning:	Shannon Jennings
Recorder:	Debbie Fletcher

Regrets:

Nil

1. Welcome and Ice Breaker Activity - K. Amy and K. Manning

K. Amy and K. Manning, student trustees welcomed all students and advisors to the meeting. They explained the role of the student trustee in board meetings and in a leadership role in the student senate. They encouraged all students to have a bring ideas to the table to share with other schools.

2. Welcome and Grand Erie's Multi Year Plan

J. Forbeck, Director of Education and C.A. Sloat, Trustee were introduced.

The Director presented the Multi-Year Plan highlighting Grand Erie's Engagement, Environment and Achievement throughout the Board.



Student Senate Meeting

October 22, 2013

Education Centre, Board Room

3. Round Table Discussion – What is the future of Education

The Ministry of Education has an initiative “From great to Excellence” and is requesting feedback through seven questions. Two questions that were chosen by the student trustees were discussed.

a) What does well-being mean to you, and what is the role of the school in supporting it?

Well-being is...

- Feeling comfortable—physically, mentally, emotionally
- Feeling safe and confident within one’s school
- Inclusion and acceptance—students are comfortable to be themselves, are accepted for who they are not judged
- Feeling a part of something larger: the entire school community
- Being around like minded individuals—feeling connected, belonging
- Being happy at school—the level of enjoyment a student has while at school
- Being stress free
- Having a desire to attend school

The role of the school in supporting well-being...

- Positive schools are positive in the community
- Providing spaces at lunch time where like-minded people can spend time together
- Open Gym, Green Space, or other refreshing/escape areas for lunch hour
- Conducting student climate surveys—being aware of the students within the school, being aware of their difficulties, the need for student well-being, and its presence within the school
- Create inclusiveness
- Support a variety of clubs and extra-curricular to represent variety of interests—motivation to attend school
- Groups to support anti-bullying initiatives
- Diversified learning opportunities—variety of strengths represented by students. Teachers are preparing students for the future.
- Provide a chance for students to preview all clubs and groups— a club and team fair etc.
- Host many spirit days—positive school spirit, energy, motivation, and inclusiveness
- Positive role models for students
- Increase the number of people to talk to, and confide in—many students do not feel they are receiving enough support for their well-being
- Take the stress out of school: learning has become secondary to stress—decrease deadline stress and focus on learning
- Involve larger community in the school and vice versa— enable students to see themselves as part of the global world and part of something bigger



Student Senate Meeting

October 22, 2013
Education Centre, Board Room

J. Forbeck indicated that the school climate survey collects data to be compared throughout the board. It focuses on student satisfaction and is sent to the principals. Leaders of the schools were encouraged to engage in conversations with the principals in creating a school plan with this data.

b) What more can we all do to keep students engaged, foster their curiosity and creativity and help them develop a love of life-long learning?

In the classroom...

- Initiate Co learning— let the students be the teachers and show their teachers how they want to learn; provides teachers with the opportunity to focus on student's preferred learning, instead of their own preferred teaching styles alone. (I Teach – You Teach program days, reciprocal teaching, etc.)
- student learning styles through surveys or activities
- Provide time for small group settings allowing for discussion and shared perspectives
- The classroom is a team—no one is left behind.
- Allow more time for students to work together and help each other during class
- beneficial to teachers (less to explain), to students as thinkers and learners (new perspectives and retention through consideration) and to teachers as learners (open to the new perspectives and opinions of the students, growing together)
- Changing teaching methods/strategies every couple of days, not only maintains engagement, but may cause a student to pay more attention because of the refreshing classroom environment.
- Lesson for half of the class, and focus on the “doing” for the second half to get familiar with new material
- Take advantage of humor, media, appealing visuals, and putting the teacher's personality into the lessons
- Technology— students love when teachers use it, except when the teacher can't run it properly, doesn't know how to use it, or the program/device doesn't work. Teachers should try new approaches as opposed to just readings and questions
- Building professional student teacher relationships is key to engagement; students don't want to let understanding and engaging teachers down, and teachers who understand students better teach better— build a school community
- Teachers don't always check for understanding early and often enough, many students get left behind, and are then stressed— Check for understanding at the end of each class lesson through smart board clicker surveys, exit cards, etc.
- When students feel that what they are learning is useful, they can see why it's important to learn it— connect material to the real world
- Doing things that students don't want to do will never keep them engaged. Discover a way to work around “mandatory” courses that some students know, in regards to established goals made in secondary school, they will not need— Building personal pathways.
- One on one support to help those with special needs



Student Senate Meeting

October 22, 2013

Education Centre, Board Room

- ***Outside of the classroom...In the school as a whole...***
- Focus on goal setting: Having more help when it comes to planning a future, post-secondary and beyond. Students stress an extensive amount about these potentially life changing decisions. Teachers and staff should place a heightened importance on these real world applications and skills that are needed to be successful life
- places/rooms where students can go to and feel comfortable before, during, and after school. They can work on homework with a teacher available to help them.
- Students who feel disengaged don't feel like they belong, so they don't try, which causes them to fall behind, which discourages them further, and this is a key factor affecting students who drop out.
- Students need to be empowered to participate in how they learn, empowered to be engaged in their education, and a love of life-long learning grows from that empowerment

4. **Lunch**

5. **Presentation – T.H.I.N.K (Shawn McKillop) – AFTER LUNCH**

The T.H.I.N.K. campaign is an anti-bullying strategy that is student driven. It encourages students to make positive choices.

THINK – true, helpful, informative, necessary, kind

- Broader campaign for teacher to incorporate into character development or anti-bullying campaign
- Posters/wristbands for all students
- Posters in visible spot
- Students acting out own scenes, making own pictures and will specialize to each school
- Social media- want to address – tag a tweet or comment – own THINK symbol if something happening in social media / work with teachers to ensure appropriate

6. **School Round Table Discussion:**

- a) **Explain two events/initiatives that your school/council has implemented successfully and what is one event or area your council is working to improve at your school**



Student Senate Meeting

October 22, 2013

Education Centre, Board Room

School	Event/Initiatives
BCI	<ul style="list-style-type: none"> ○ Mustang day involves whole school participation ○ 12 days of Christmas-music festivals, hockey game ○ Halloween costume contest
Cayuga SS	<ul style="list-style-type: none"> ○ Grade 9 day – senior students attend leadership program to train and develop skills to lead the grade nines ○ Speaker, groups – personal connections with them (Lead by student) ○ Theme – “UNITE” – t-shirts/spirit wear/dance/ bonfire ○ Relay for life- 11th year- student run ○ A goal is to improve on the Terry Fox run with elementary students participating
Delhi District SS	<ul style="list-style-type: none"> ○ Focus on other clubs i.e.: ECO club/outdoor classroom ○ The Gay Straight Alliance (GSA) program was created two years ago to help students feel ○ First school in Norfolk county to hang pride flag with Canadian flag ○ A goal is to improve on parent and teacher involvement / connect school council and parent council
Dunnville SS	<ul style="list-style-type: none"> ○ Encouraging school to come together as one team ○ Created groups for different social groups i.e.: photography club ○ A goal is to improve on continuing in those groups
Hagersville SS	<ul style="list-style-type: none"> ○ Pep rallies/light show ○ Cafeterias – Karissa ○ Heart and Stroke Fundraiser ○ LOL group – “living out loud” – work towards positive environments
McKinnon Park SS	<ul style="list-style-type: none"> ○ Grade nine day - motivational speaker, carnival, pep rally ○ Pumpkin carving contest /competition between classrooms
North Park CVS	<ul style="list-style-type: none"> ○ Staff/student interaction i.e.: hockey games, ○ Senior breakfast ○ Grade nine week ○ Halloween haunt/ haunted house
Paris District High School	<ul style="list-style-type: none"> ○ Coffee house fundraiser - live music by students ○ Senior Centre – host seniors in December from retirement homes / Host a Christmas dinner to involve with community ○ Parents receive newsletters every week on school athletics/atmosphere and board related information ○ A goal is to improve on school dances – promote and support
Pauline Johnson CVS	<ul style="list-style-type: none"> ○ Fundraiser - Gym obstacle course ○ ECO assembly – skits/workshop ○ A goal is to improve on school spirit
	<ul style="list-style-type: none"> ○ Grade nine day – dance/outdoor games, grade 12 themed

Achievement

Environment

Engagement



Student Senate Meeting

October 22, 2013
Education Centre, Board Room

Simcoe Composite School	<ul style="list-style-type: none"> groups ○ A goal is to improve on communication through announcements and social media on school events
Tollgate Tech	<ul style="list-style-type: none"> ○ Summer fest ○ Anti-bullying/PINK activities ○ Bully movie-gr12 hold workshops for other grades ○ A goal is to improve on student involvement in school council
Valley Heights SS	<ul style="list-style-type: none"> ○ Spring carnival – teachers/students involved ○ Grade nine day involves grade 12 students working together
Waterford District HS	<ul style="list-style-type: none"> ○ Charity event – volleyball, raised \$ for Cancer Society ○ Grade nine day was successful ○ A goal is to improve on communication

8. **Student Voice and Grand Erie Speak Up – Shannon Jennings**

“Students as Researchers” – part of Ontario’s Student Voice Initiative

The slide show was presented by S. Jennings.

Interested schools could form teams of four to six students and one teacher advisor.
Tentative dates would be end of November.

Information was provided to teacher advisor and students.

The costs are covered by the Ministry and will be student drive by the school.
Any interested students can contact S. Jennings.

9. **December Virtual Meeting – Tuesday December 3, 2013 @ 11:30am**

The meeting will be hosted during lunch, more information will be provided.

10. **Adjournment**

The meeting was adjourned at 12:58 p.m.



**Board of Directors of Directors' Meeting
Tuesday, Oct. 22, 2013 at 1:00 p.m.**

**Grand Erie District School Board of Directors – Brant Room
349 Erie Avenue, Brantford**

- PRESENT:** Tom Grice, Superintendent of Business, BHNCDSD – President
 Don Werden, Trustee, GEDSB – Director
 Jamie Gunn, Superintendent of Business & Treasurer, GEDSB
 Philip Kuckyt, Manager of Transportation, STSBHN – Secretary / Treasurer
 Kathryn Underwood, Assistant to the Superintendent of Business, GEDSB – Recording Secretary
- TELECONFERENCE:** Mario Nantel, Director of Transportation and Payroll, CSDCCS – Director
- REGRETS:** Bobby Somaroo, Superintendent of Business, CSDCCS – Director
 Dan Dignard, Trustee, BHNCDSD – Director
- MINUTES ONLY:** John Forbeck, Director of Education & Secretary, GEDSB
 Chris Roehrig, Director of Education & Secretary BHNCDSD
 Réjean Sirois, directeur de l'éducation, CSDCCS

MINUTES

- 1.0 Call to Order, Welcome and Introductions – T Grice
 The meeting was called to order by the President at 1:00 p.m.
- 2.0 Approval of Agenda for Oct. 22, 2013 – T Grice
- Moved by: M Nantel
 Seconded by: D Werden

“THAT the agenda for Oct. 22, 2013 be approved.”

CARRIED

3.0 Approval and Signing of Minutes – T Grice

Moved by: D Werden

Seconded by: M Nantel

“THAT the minutes of May 28, 2013 be approved as distributed.”

CARRIED

4.0 Business Arising from Previous Meeting(s)

4.1 Approval of Policy and Procedure 029-032

- The board reviewed the comments received and changes made to the Policy and Procedures

Moved by: M Nantel

Seconded by: D Werden

“THAT the Approval of Policy and Procedure 029-032 reviewed at the Oct. 22, 2013 meeting be approved as distributed.”

CARRIED

5.0 Standing Business

5.1 KPI's –P Kuckyt

Cost

- September is the first month that has been reported, in the past it has always commenced in October.
- In addition was the comparison of minivan costs from June 2013 vs. September 2013 that was distributed at the meeting, two provincial schools have been added increasing the actual kilometers in September to 166.22.

Service Performance

- Comparing last year to the current school year, the average for student ride times greater than 75 min has decreased and will continue to strive to do this.
- The operators have been more diligent on reporting on time performance (which is self-reported). The primary purpose is to inform parents and school administrators when transportation is delayed.

Safety

- Have not yet collected information in relation to the number of students who participated in bus evacuation and the number of students who participated in patroller initiatives. Reporting will be available for the next KPI report.

General

- Courtesy riders have shown a decrease compared to the average last year however historical trends will see an increase throughout the year.

Communication

- There has been a decrease in September for the number of visits to the consortiums website. Expect to see the number increase as a result of inclement weather.
- STS visited 100% of schools last year; currently 6% of the schools have been visited year to date. The goal is to visit every school at least once per year.
- Tracking number of subscribers-would like to see this increase from the current number subscribed. It was suggested that a user friendly link be placed on the home page for easier access on the web site

Bell Time

- Staff will continue to review the bell times annually, to increase efficiencies

5.2 Goals and Objectives-P Kuckyt

- Consortium set out to achieve a high E & E and the results were achieved.
- New taxi process has been developed by the consortium to assist with the containment of costs.
- Timing-School Visits will be spread out throughout the school year.
- JK/SK Tag System was explained to the directors, 77% avg. adoption rate for the tag system, provided excess tags to each school.
- School Survey-Consortium received 71 responses to the school survey from the end of the 2013 school year. (up from 33 responses in the previous year) Would like to increase the response rate for the current school year.
- Information will be sent out in April/May for the school survey and continue to relay the importance of feedback.
- Website-Moving away from the current website and working with the Communications Manager with the GEDSB to have a new web site developed to be more secure.

5.3 Budget Analysis Report-P Kuckyt

- First budget analysis for 2013-14 will be reported at the next scheduled Operations Committee as well as the Board of Directors.

5.4 E & E Status-P Kuckyt

- Discussion took place on removing the E & E as a standing item on the agenda. Directors were supportive of this change and will rely on regular updates from the Manager of the consortium going forward.

6.0 New Business**6.1 School Survey Results – P Kuckyt**

- Results are reviewed at monthly staff meetings.
- Schools seem to be responsive and agree that STS are meeting their needs.
- It was suggested that Comment # 4 be broken down to separate school visits and school training. This will be broken up for future surveys.

6.2 AANDC Transportation-J Gunn

- During current negotiations GEDSB and AANDC asked if the STSBHN be interested in taking on the responsibility of the transportation for the AANDC. The AANDC is looking for efficiencies to manage the transportation.
- P Kuckyt and J Gunn will bring forward a draft proposal to the directors of the STSBHN for review and consideration before being brought forward to the AANDC

6.3 Policy and Procedures Review: 033-038 –P Kuckyt

- Committee accepted the policy and procedures as information only.

- The Manager made initial adjustments and asked that further feedback be sought from the member boards to be brought back for approval at February AGM. Deadline for feedback is Jan.10, 2014
- A separate file with the individual policies and procedure will be circulated for feedback

6.4 Addendum to the Members Agreement-P Kuckyt

- Objective of the addendum is to add clarity for future Board of Directors for composition and to clarify roles and responsibilities of the Directors

Moved by: D Werden

Seconded by: M Nantel

“THAT the Addendum #1 be added to the Members Agreement.”

CARRIED

7.0 Adjournment – T Grice

Moved by: J Gunn

Seconded by: D Werden

“THAT the STSBHN Board of Directors of Directors meeting adjourn at 1:50 p.m.”

CARRIED

2013-14 Meeting Dates:

Date	Time	Location
Tuesday February 25, 2014	1:00 pm	Grand Erie District School Board-Norfolk Room
Tuesday May 27, 2014	1:00 pm	Grand Erie District School Board-Norfolk Room

Tom Grice, Director

Date



ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION

Leading Education's Advocates

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Michael Barrett
President

Gail Anderson
Executive Director

November 12, 2013

Mr. Bill Johnston
c/o The Burford Times
111 King Street, (Box 100)
Burford, Ontario N0E 1A0



Dear Bill,

Hearing about your resignation brings home to us what a great loss this will be to the world of public education and democratically elected school boards. Our staff have always admired your clarity, your principles and the sincerity you have brought to your work as a public school trustee.

As a member of OPSBA's Board of Directors and as Vice-President of the Central West Region your contributions have been profound, well-thought out and, above all, focussed on improving the education experience of our students. You consistently got to the core of the issues on the table and always to good purpose. We also have been big fans of your sense of humour and talent for bursting the balloons of all that is pompous!

We very much appreciate the support you have given OPSBA as an organization over the years and how well you have championed the values we stand for.

We have no doubt you will also be deeply missed by Grand Erie District School Board and the communities you have represented so well. Trustees are very much unsung heroes and you have worked hard through some very difficult years in education, always keeping the best interests of students at the forefront.

We sincerely hope that your future plans will bring you satisfaction, renewed good health and happiness. We thank your family for lending you to the cause of public education all these years. We all wish the best for you and want to express our affection and gratitude for the opportunity to work with you both on Executive Council and the Board of Directors.

We hope you will stay in touch with us. We look forward to hearing about your next great adventures.

Sincerely,

Gail Anderson, Executive Director
And the Staff at OPSBA

Michael Barrett,
President of OPSBA

Cc: Rita Collver, Chair
Grand Erie DSB