



AGENDA

- A – 1 Opening**
- (a) Roll Call
 - (b) Declaration of Conflict of Interest
 - (c) In Camera Session (**6:30 p.m.**)
 - (i) Personnel Matters
 - (ii) Legal Matters
 - (d) Welcome to Open Session / Land Acknowledgement Statement (**7:15 p.m.**)
 - (e) Memorials
 - (f) Agenda Additions/Deletions/Approval
 - (g) In Camera Report
 - (h) Presentations
 - * (i) Delegations
 - (i) Marcia Stinson, Caledonia Centennial PS French Immersion
 - (ii) Rebecca Walter, Caledonia Centennial PS French Immersion
 - (iii) Lindsay Rennie, Caledonia Centennial PS French Immersion
- B – 1 Approval of Minutes**
- * (a) May 28, 2018 (Regular Board)
 - * (b) June 11, 2018 (Committee of the Whole)
 - * (c) June 11, 2018 (Special Board)
- C – 1 Business Arising from Minutes and/or Previous Meetings**
- D – 1 Director's Report**
- E – 1 Student Trustee Report**
- F – 1 Committee Reports**
- * (a) Committee of the Whole Report – June 11, 2018 D. Sowers
- G – 1 New Business**
- * (a) Quarterly Budget Report (F2) R. Wyszynski
 - * (b) Grand Erie Parent Involvement Committee Annual Report B. Blancher
- H – 1 Other Business**
- * (a) Summary of Accounts – May 2018 R. Wyszynski
 - * (b) Special Education Advisory Committee – May 17, 2018 L. Thompson
 - * (c) Joint Occupational Health & Safety Committee Minutes – May 17, 2018 R. Wyszynski
 - * (d) Native Advisory Committee Minutes (Draft) – May 29, 2018 B. Blancher
 - * (e) STSBHN Minutes (Draft) – May 22, 2018 R. Wyszynski
 - * (f) Compensatory Education Committee Minutes – April 26, 2018 L. Thompson
- I – 1 Correspondence**

SUCCESS for Every Student



Regular Board Meeting

Monday, June 25, 2018
Board Room, Education Centre

J - 1 Adjournment

Future Meetings (held at the Education Centre unless noted otherwise)

Indigenous Education Advisory Committee	June 26, 2018, 1:30 p.m.	Alexandra Room, TRC
Audit Committee	June 27, 2018, 3:30 p.m.	Board Room
Chairs' Committee	August 27, 2018, 5:00 p.m.	Norfolk Room
Board Meeting	August 27, 2018, 7:15 p.m.	Board Room

SUCCESS for Every Student

From: [Marcia Stinson](#)
 Subject: Delegation for June 25 th 2018
 Date: June-20-18 11:47:12 PM
 Attachments: [image002.png](#)
[image001.png](#)

I would like to attend the next Board meeting and have provided my speaking notes below.

My name is Marcia Stinson. I am parent of three children that currently attend Caledonia Centennial School. I spoke at the April 23rd meeting regarding the possible GEDSB decision to split the French Immersion program between Caledonia Centennial Public School and River Heights. I am here again tonight to request that you postpone this decision.

I understand that we need to figure out a resolution together. As requested at the last meeting the parents would like to meet with the Board and Trustees in order to problem solve and brainstorm together. So far, this request has not been accepted. The Avalon development was long in the works prior to the launch of the French Immersion program therefore I am confused with the projected numbers that the GEDSB is using.

The current scenario below states that by Oct 2019 CCPS will have 404 students. With Fall 2018 enrollment, CCPS is currently at 418. There is no denying there is an issue with overcrowding but I am questioning the data that the Board is using.

Tables below provided by (Committee of the Whole Board Meeting Monday, June 11, 2018 , page 7).

http://www.granderie.ca/application/files/9515/2846/5035/2018_06_11_CW_Package.pdf

Current Scenario				
Caledonia Centennial			River Heights	
Capacity	366		Capacity	668
Portables	2		Portables	0

	Enrolment	Utilization		Enrolment	Utilization
Oct 2017	334	91.3%		531	79.5%
Oct 2018	387	105.7%		518	77.5%
Oct 2019	404	110.4%		482	72.2%
Oct 2020	430	117.5%		452	67.7%
Oct 2021	450	123.0%		443	66.3%
Oct 2022	462	126.2%		414	62.0%

In the proposed scenario; if all grade 4-8 students move from CCPS to River Heights in the FI

program; the current numbers are 97 (please note this number may vary as students move or drop out of the program).

The proposed River Heights 2019 number states a decline. This does not add up as the F.I. program does not appear to be taken into account. Also the McKenzie development on the south side of the bridge will begin shortly. Would the students from the McKenzie development be enrolled at River Heights, thus moving the F.I. program a 2nd time?

Proposed Scenario				
Caledonia Centennial			River Heights	
	Enrolment	Utilization	Enrolment	Utilization
Oct 2017	334	91.3%	531	79.5%
Oct 2018	317	86.6%	588	88.0%
Oct 2019	308	84.2%	578	86.5%
Oct 2020	318	86.9%	564	84.4%
Oct 2021	325	88.8%	568	85.0%
Oct 2022	329	89.9%	547	81.9%

I would like provide a few proposals to the Board tonight:

- A. That the Avalon development be broken up into separate boundaries dependent on phases, therefore phases 4-6 would be bussed to River Heights. There is no need to break up families.
- B. That we utilize the 6 or 7 portables that was initially stated would be available during the boundary review ((see page 231 of 316 from Mon June 12 2017 meeting minutes), currently CCPS has 2 portables
- C. That the entire French Program be moved together to another location; therefore not splitting this program up at all

The French Immersion program involves a tight knit and very supportive community. This community consists of parent volunteers as well as members of parent council. Splitting the FI program will result in a loss of support, and also division of French materials, trips and assemblies. As a member of parent council I will not be able to support three schools, or even two for that matter. It's important to note that for many years CCPS was characterized as a rough school that you did not want to send your children to. The F.I. program has changed this stigma and has altered the socio-economic status and involvement of parents.

On a personal note, the change to the F.I. program will mean that my family will have to enlist additional childcare as our middle child will attend grade 7 at another school instead of walking our youngest home. The cost of before and after childcare is \$334 month. This cost increased by \$80 a month in 2018 due to the rise of minimum wage. It is great that the Board is saving on the costs of additional portables; but this cost will be transferred to families.

Last week, on June 13th the Arts program at CCPS hosted a variety show. This show consisted of 80-90% of French students and families. Fast forward to 2019, this program will cease to exist. Our CCPS community depends on the involvement of these families.

Another concern that I would like to raise is that as a school we have spent over \$14,000 to date on plans for a new outdoor living playground at CCPS. Many parents and children have worked together over the years to raise these funds, my fear is that this has been a waste of efforts.

In closing, a student's sense of belonging at school is important to academic achievement. I don't feel that the wellbeing of our children is being prioritized.

We have a collective responsibility to work together, to ensure our children do not become the pawns to achieve the numbers required for the building of a new school. I understand that River Heights is required to be at capacity in order to receive funding for the new school but we need to focus on the present as well, to ensure that our children are set up for success.

Regards,

Marcia Stinson

Good evening, my name is Rebecca Walters, and I wanted to start off by saying thank you to the board for inviting our Caledonia Centennial families here to speak about our concerns of the proposed changes to the French immersion program at CCPS. We appreciate the members giving us an opportunity to voice our concerns about dividing a program that has worked so hard at uniting when it was first established here in Caledonia.

First, just a little history of the challenges the French immersion program has had at Centennial. The parents involved in the first cohort of the French immersion inception have heavily invested their own time, energy, as well as resources to give those children enrolled in French immersion the ability to succeed in their education, despite the lack of training and resources the school was given. As some on the board may recall, it caused a lot of turmoil in the first year, resulting in setting an entire class back, requiring an intense and rushed instruction into grade 3 to bring them up to a provincially standard level. The director was invited to the school to meet with parents to provide reassurance and shed light on the plans to move forward despite many children being pulled from the program. Many families have contributed personally (and continue to contribute) French resources for our school, as there is an ongoing lack of resources available to our French immersion students to help build on their French foundation. In the initiation of the French immersion program at CCPS, there was division between the French and English streams in school trips, in outdoor play and activity. And, now we feel that the school has united, where English and French classes are playing, learning, travelling and exploring together. We felt supported by the board back then at the induction of the French immersion program and yet now we are feeling extremely unsupported. We feel dividing, yet again, a school community who has worked so hard to stay united will just cause more division and stress on the children and families who have chosen to enroll in French immersion.

Some experiences in the English stream have raised all of our concerns that there is NO MORE SPACE at Caledonia Centennial Public School for any more growth, affecting both French and English. The numbers enrolled at CCPS for September of 2018 is more than 110% of its capacity. The parents feel it is unfair to our school that we are the only school that is open to enrollment to the new residents from the McClung development. Our student population has grown by almost 100 students in this school year. And the development is only in its first phase of building. As I understand the McClung development has planned 3 phases, so 2 more phases of homes to be built meaning approx. 2 times the amount of students to enroll in Caledonia Centennial. I have been informed that River Heights is not in the McClung development catchment, and yet it is only 900 meters further than Caledonia Centennial. One of our suggestions is to change the catchment areas to include River Heights as a school open to enrollment for any new residents of the McClung development. In our eyes, busing 100 new students 900 meters further to another English speaking school prevents the division of families, of school programs, of resources and teachers.

There is no argument that something has to change. This winter was impossible for any English student enrolled at Centennial their right to an adequate education. The kindergarten class was above provincial mandated cut off for months before the class was

split and another teacher was hired. The 7/8 class had so many students that there was not enough space for each student to have a desk so they switched to tables and asked each student to carry their items and supplies home with them each day due to lack of space. A French immersion classroom has been moved 3 times to accommodate increase in class sizes in the English stream...moving 3 times in one year is not conducive to a good learning environment. Many students who have Independent education plans to facilitate their success are not receiving the attention they need as classrooms are too full and too loud. Our school is preparing for 2 new portables this summer to accommodate growth projected by the quality accommodations committee. And yet the projected numbers are completely wrong. Caledonia Centennial Public School on June 19th has an enrollment of 418 students for September, this has already surpassed the projection for October **2019** (which estimated 404 students would be enrolled at CCPS), the numbers are a year behind to begin with! And the staff at Caledonia Centennial comment that the enrollment is increasing on a daily basis. The decisions that are being made for CCPS about its overpopulation are based on numbers that are not even close to the reality of this huge development on McClung. Our mayor has been advising the school board on the impending massive growth in this development for years, these projected numbers are just not accurate. We have been informed that River Heights has 127 spaces for students until they are at capacity, our suggestion is to open enrollment for the McClung residents to River heights, by the end of this coming school year, River Heights will have capacity and now we can move forward on the development of the new school, and a division of a program can be prevented. Another alternative would be to utilize Cayuga elementary classes, if the high school students are being bussed to Cayuga from McClung development, could the elementary schools in Cayuga accommodate that age range of children as well to ease the pressure at Centennial.

We all know that there will be a school built in the new McClung development area; unfortunately the Ministry will not approve a new school unless there are 200 new students in the area. Thank you to the board in trying to be proactive and attempting approval for that build last year. And I do hope that the recommendation is again brought to the Ministry this year to plan for a school in the 2019/2020 year. Where we do not agree is in the temporary solution to divide the French immersion program to accommodate the English stream at CCPS. If changing catchment areas are not feasible then why not add more portables during this temporary influx of students. I have heard that trustees have had many remarks that parents do not like portables, but portables are a better temporary solution than dividing a program. When you divide the French immersion program you are dividing homes instead of community boundaries. You're separating siblings, dividing parents attention between 2 different schools. You're dividing the French environment internally in the school. We all know that learning doesn't only happen in each individual classroom. It's in the halls along the walls, at assemblies, in school clubs and extra-curriculars, it's in the student-partnered reading programs, in the libraries. You're splitting our French immersion resources between 2 schools (we all know that there are many children who don't read and write at their age level so you risk not having appropriate resources available at each school). You're splitting up our teachers, who are dwindling in numbers lately, preventing collaborative teaching efforts in classrooms and sharing resources. You force families to choose

between conflicting class trips, conflicting day care arrangements, conflicting volunteering commitment at school, year end concerts and conflicting drop off and pick up times. A child in grade 4 cannot independently walk across the bridge to attend River Heights, and yet the parent cannot be at two different schools at once at school arrival and dismissal. Splitting the French immersion program has already questioned parent's choices to enroll in French immersion, and many parents are faced with the decision to leave their child at Centennial Public School and switch to the English stream, leaving Centennial with the exact issue of over population. If moving a program is the decision the board chooses to accommodate the schools outrageous growth than move the program as a whole. Please do not punish the French immersion students by splitting them up in order to accommodate growth in the English enrolment.

In the Equity and Inclusive Education policy it states, "the board will implement curricula in an inclusive manner and will review resources, instruction, and assessment and evaluation practices in order to identify biases so that each student may maximize their learning potential." Splitting up French immersion teachers, resources and students from their juniors is the opposite of equity and inclusive education. Inclusive education, (paraphrased from the policy) is where students see themselves reflected in their curriculum, their physical surroundings and broader environment. How can dividing the French program ensure that the students see themselves reflected in their environment and physical surroundings when they are dividing between two different schools. There has to be a better solution to address the short-term problem of the overpopulated classes at Centennial. Changing catchment areas to include other schools, adding temporary portables until the new school is built. Providing more accurate numbers to the ministry to ensure a new school is approved as soon as possible. Please do not choose to divide homes and families to avoid dividing community boundaries more evenly. Do not split up our French teachers, resources and environment, where older children can become role models to their younger schoolmates. Lets work together to find better alternatives to avoid internal struggles within Caledonia Centennial Public School. It is the staff of Caledonia Centennial Public School that has kept this school together despite all the challenges, but I fear they cannot perform another year of the similar conditions they were left with in this school year. There is no more room for English stream students in our school with the addition of 2 more portables for the 2018/2019-year. I urge you to reconsider your motion to approve the division of the French immersion program. I hope we can come together to find a better solution to address the over populated classrooms at CCPS but not at the expense of the French immersion program success.

Overcrowding issues at Caledonia Centennial Public School

Good evening, thank you for allowing me to speak and share my concerns tonight. I hope that I can help shed some light on the issues we are facing and hopefully offer some solutions to aid in the problems. I am a very concerned parent of children attending CCPS. I have 2 kids in the english stream who have both faced a tough year because of very large and crowded classrooms.

As we know our school population is growing at a very high rate due to the new families joining our Caledonia community, specifically in the Avalon development. While we love to see new faces and make new friends, the addition of so many in such a quick time, is creating very large classes, which in turn causes a diminished learning environment and most concerning, safety risks.

As a parent it is my job to advocate for my children. Of course I want nothing but the best for them, and would love to know that they are getting a wonderful education, but what comes first in my eyes is that when I send my kids off to school each morning, I am comfortable knowing my children are going to be safe. **"The Ontario Fire Code is the minimum fire and life safety standard that one must meet; however, in the interest of life and fire safety; it is always prudent to provide more than just minimum safety standards."** Currently CCPS is under investigation by fire prevention as it is believed the school maybe in violation of the Ontario fire code section 2.7.1.4. The code states classrooms require an area of 1.85m² per person. I do not believe this is the case in my eldest son's class and can safely assume the other classes with high numbers are also in violation. If something terrible were to happen at CCPS, the outcome could be disastrous.

I understand that the board has made an effort to create a better situation come September, where they will be adding 2 portables and 5 new teachers. That is wonderful news but I am concerned this will not be enough. From what I understand, the english class sizes will be starting on average around 24 students in Sept. of 2018. That is the ideal class size. This is not leaving room for the growth we are expected to see. This year alone CCPS grew almost 25% larger, with the addition of close to 100 new kids, mostly since January. I fear that the changes which are being implemented, will only solve the problem we face today and in September, and is not enough to address the increase we will see over the coming months. I believe it won't be long before CCPS sees some of it's classrooms at unsafe sizes once again.

Not only is this creating a safety concern, the level of education these kids are receiving is not ideal. While I believe the staff at CCPS are amazing and are doing the best they can with the cards they've been dealt, I have been witness to many situations that are not great. I volunteer weekly at the school in multiple positions, and have seen first hand what happens (or does not happen) in the classrooms. Unfortunately, it's the students that suffer the most followed by the staff. These years are integral to a child's future, but these class sizes are creating a disservice to our children, especially those who are in need of extra help. Teachers are unable to offer one on one help, they are unable to get to know children on a one on one basis, to understand their strengths and weaknesses and learning styles. Each day that passes, passes with more learning opportunities missed. This cannot go on for years until the new school is built. Our children's futures are at stake.

In an attempt to create more room at CCPS the board has considered splitting up the french stream. I would like to point out that the table supplied in the June 11 meeting seems inaccurate. The table shows the school enrollment numbers as a whole, not specific to the french stream. If you are showing numbers as a whole, in the projected scenario they should be showing an increase based on the new families joining from Avalon. This year alone we saw almost 100 students... I do not see that being reflected in the table. (See table next page)

Table supplied at Committee of the Whole Board Meeting on Monday, June 11, 2018

The table below illustrated the impact of moving grades 4 to 8 from Caledonia Centennial Public School to River Heights School effective September 2018.

As of Wed June 20, 2018, CCPS enrollment for Sept 2018 was at 418. This surpasses what they project for Oct. of 2019. This will likely significantly increase before Sept. 4 2018 and may surpass the 2020 projection.

Current Scenario					
Caledonia Centennial			River Heights		
Capacity			Capacity		
366			668		
Portables			Portables		
2			0		

	Enrolment	Utilization		Enrolment	Utilization
Oct 2017	334	91.3%		531	79.5%
Oct 2018	387	105.7%		518	77.5%
Oct 2019	404	110.4%		482	72.2%
Oct 2020	430	117.5%		452	67.7%
Oct 2021	450	123.0%		443	66.3%
Oct 2022	462	126.2%		414	62.0%

Proposed scenario of French stream moving to River Heights in Sept. of 2019.

Suggested increase from 2019-2022 at CCPS is projected at 21 new students. How could this be possible??? We have seen almost 100 new enrollments in 1 year - most likely an indication of what is to come.

Proposed Scenario					
Caledonia Centennial			River Heights		
	Enrolment	Utilization		Enrolment	Utilization
Oct 2017	334	91.3%		531	79.5%
Oct 2018	317	86.6%		588	88.0%
Oct 2019	308	84.2%		578	86.5%
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Oct 2021	325	88.8%		568	85.0%
Oct 2022	329	89.9%		547	81.9%

Moving the french stream would make an impact for the first year and then each year after that it would mean a difference of only a small number of children. I can understand why parents are upset with this choice for many reasons. It divides families, french resources they have worked hard for and creates a divide in the important role of mentoring by the older children, amongst many other reasons.

As we know, something has to be done. The english stream is bursting at the seams.

I would like to suggest that the Board supply more portables then just the 2 slated for Sept. This would help to alleviate the problem that we can expect to see in the new year. We know that getting a portable is not a simple phone call. It involves a lot of time and many people to have the structure ready for students to occupy. Currently, the principal is going through the steps to have 2 installed. I recommend being proactive and starting with 4 or 5 new installations. Keeping in mind, once the school is in violation of the fire code, they have to do whatever it takes to comply. I feel it would be a better scenario if the school is prepared for this with the extra portables. Before Avalon had started there was a public meeting held, which mentioned the addition of up to 11 portables - lets act on that.

Another option would be to bus the new students from Avalon to River Heights, where they seem to have more room. Or offer the choice of CCPS or River Heights to the newcomers. Knowing the class sizes, parents may want to choose a different school if given the option.

And most importantly, I would strongly suggest that the Board re-apply for the funding for the new school as soon as possible using accurate numbers. I understand through the last meeting I attended the Board's application was turned down and told they were a year ahead of themselves. I was also told that the Board was caught by surprise with the number of new enrollments this year. The numbers supplied to the public via board meetings seem to give reason of great concern. May I suggest revisiting how and where these numbers are coming from. If the numbers submitted to the Ministry are off (as they seem), I suspect that would be working against our final goal of a new school.

As a community, we all want what's best for our children. Many of these kids have grown up together whether in the french or english stream. They are friends and family all looking for the same thing. We welcome the newcomers and understand that they are in this with us- their children are facing the same struggles. In the end we all want what's best for our kids. I ask that you seriously consider being pro-active in preparing for an influx in enrollment, while keeping families together and offering quality education in a safe learning environment to all families.

Thank you for your time, and I sincerely hope this matter can be resolved while keeping both the french stream together and the overall class sizes at CCPS to an ideal size while still welcoming our new neighbours.

Lindsay Rennie



MINUTES

Present: Board Chair G. Anderson, Board Vice-Chair T. Waldschmidt, R. Collver, D. Dean, J. Harris, J. Richardson (arrived at 7:49 p.m.), K. Sandy, C.A. Sloat, D. Sowers, J. Hsiao (Student Trustee), L. Kelly (Student Trustee)

Administration: Director - B. Blancher; Superintendents – D. Abbey, W. Baker, L. De Vos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees:	B. Doyle, A. Felsky (currently on a leave of absence)
Administration:	Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Chair, G. Anderson at 6:30 p.m. for the purpose of conducting the Open Session.

(b) Declaration of Conflict of Interest
Nil

(c) In Camera Session

Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the Board move into In Camera Session to discuss personnel, legal and property matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, G. Anderson at 7:15 p.m.

(e) Memorials

(i) Paul Schwegler, Branlyn School

The memorial statement was read by C.A. Sloat.



(f) **Agenda Additions/Deletions/Approval**

Presented as printed. It was noted that G-1-c will be presented following B-1-c and the Staff Video will be included in the Director's report.

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Agenda be approved, as amended.

Carried

(g) **In Camera Report**

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the applications for the Elementary Teachers' Self-Funded Leave Plan.

Carried

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the applications for the Secondary Teachers' Self-Funded Leave Plan.

Carried

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve C-1-d

Carried

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve C-1-f

Carried

(h) **Presentations**

(i) **Student Recognition Awards**

The recognition program is Grand Erie District School Board's way to honour and celebrate students who have accomplished excellence in the areas of academics, athletics, and the arts, as well as excellence in the community. All recipients receive a certificate signed by B. Blancher and G. Anderson, Chair of the Board. Trustee Collver and Director Blancher presented the certificates to the recipient present.



Kyle Chambers, Grade 12, Hagersville Secondary School – member of the Jarvis Wado Kai Club where he is a brown belt in Karate. Kyle is part of the Canadian National Wado Kai Karate Team member and competed at this year's Canadian National Karate Championships, winning bronze. Earned a gold medal for his Kata floor routine and a silver medal in Kumite, at the Junior International Cup in Las Vegas this spring. His positive attitude truly embodies the spirit of Karate.

Kyle was congratulated by the trustees and responded to questions and comments.

- (i) **Delegations**
Nil

B - 1 Approval of Minutes

- (a) **Regular Board Meeting – April 23, 2018**

Presented as printed.

R. Collver requested an update from R. Wyszynski regarding his meeting with the Ministry Finance team regarding Valley Heights and Houghton. R. Wyszynski responded it is good news, the Ministry is agreeing with the board regarding the definition of a school, we have provided further enrolment data. We are waiting to hear back.

Moved by: J. Harris

Seconded by: R. Collver

THAT the Minutes of the Regular Board Meeting, held April 23, 2018 be approved.

Carried

- (b) **Committee of the Whole Board – May 14, 2018**

Presented as printed.

R. Collver requested under the MISA report Food Security be changed to nutrition program.

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Minutes of the Committee of the Whole Board Meeting, held May 14, 2018, be approved, as amended.

Carried



(c) **Special Board Meeting – May 14, 2018**

Presented as printed.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Minutes of the Special Board Meeting, held May 14, 2018, be approved.

Carried

G – 1 New Business

(c) **Elgin Avenue Public School Rebuild Update**

R. Wyszynski invited Tom Oldham and Gerry Salter to the table. R. Wyszynski referred to the Elgin Avenue Public School Rebuild Update report providing background on redevelopment that was approved on October 24, 2016, reviewed the total capital allocation from the Ministry and anticipated project budget of \$8,680,145. R. Wyszynski further noted a recent report from the architect estimates the work at approximately \$14,700,000. The funding gap of approximately \$6,200,000. There are a number of factors contributing to the increase, scope of the rebuild, drastic change in the current market for skilled labour and overall construction costs, and Ministry revised requirements for child care from the time of funding.

R. Wyszynski asked G. Salter to review the scope of work and the design.

C.A. Sloat asked can we get an understanding how the number increased. R. Wyszynski responded due to the significant variance in the cost consultant report versus the allocated budget, each item in the renovation will need to be dissected, scrutinized, analyzed and developed into a report to fully comprehend what the cost pressures are as they relate to necessary renovations, ministry funding and enhancement features.

D. Sowers noted that there are currently two self-contained special needs classroom and where would they be. It was confirmed that these classes would remain at Bloomsburg.

R. Collver asked, are we expanding by 4 or 6 classrooms. R. Wyszynski responded 4 classrooms for 98 spaces. G. Salter responded that we expanding by 4 as the 2 existing kindergarten classrooms are to be repurposed.

C.A. Sloat noted we have never designated a room specifically as a music room. G. Salter this room is loaded as a standard classroom and should not have been identified as a music room.



R. Collver needed to understand the expansion of the child care and is this fully by the Ministry. R. Wyszynski responded this is part of the original plan and is fully funded.

D. Sowers commented that we are talking about spending \$14.7 Million to add to a 60-year-old building, how much is it to build a new school? R. Wyszynski responded approximately \$10 to \$15 Million.

J. Richardson arrived at 7:49 p.m.

R. Wyszynski reviewed the five options that have been summarized for the Board for guidance on how to best to proceed.

D. Sowers reiterated, if we are considering spending \$14.7 Million on a 60-year-old building, it would make more sense to seek approval for a new build.

C.A. Sloat commented that if we go to the Ministry for funding for a new school, we may be put on the bottom of the list as we currently have submissions for new builds in Caledonia and West Brantford.

J. Harris commented that reality has changed since we made our decision in 2016 and recommends we need to put a pause on moving the children to Lynndale Heights. J. Harris further commented that it would be prudent to take a pause on the process and allow Staff the time to look at further solutions and options. One of the options presented in 2016 was West Lynn but reminded Trustees that to do accessibility and logistics, it was taken off the table as we would need to incur \$100,000 year over year in transportation.

D. Dean commented that he agrees with J. Harris and at some point soon we need to engage the community.

R. Collver agreed with J. Harris and with the current climate we are living in we need to take a pause and take a look at all our options and need to keep within the ARC process and decision.

T. Waldschmidt commented that continuing with the original decision would be to throw good money at a 60-year-old building that could cause more issues.

J. Harris recommended that we allow the staff freedom to discuss and review recommendations and options.



C. A. Sloat asked is it necessary to add the additional rooms if the special education classrooms are being moved either way. R. Wyszynski responded even if we do not complete the addition, the cost to renovate the existing spaces is a big portion of the cost.

C. A. Sloat asked if it was expected that Trustees put forth a motion on one of the options. B. Blancher responded that with any of the options we would still be looking at pausing the process at this time so a motion regarding a pause would be best as this will provide time for staff to review next steps.

G. Anderson commented that he understands where we are going and noted this will be a hardship to the community. G. Anderson agreed that we do need to put a hold on this and the community needs to know that their children will not be moving to Lynndale Heights.

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board suspend the motion approved in October 2017 to place 10 portables at Lynndale Heights Public School during the Elgin Avenue Public School Consolidation.

Carried

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board directs Senior Administration to look at the options of the Elgin Avenue Public School consolidation with an update brought to board in September 2018 and a detailed report in November 2018.

Carried

D. Sowers asked why we would need to move the self-contained classrooms if we are putting a pause on this. L. Thompson responded the transition has already been started, students have been prepared and eventually that is where they would be going.

C - 1 Business Arising from Minutes and/or Previous Meetings

(a) 2017-20 Strategic Communications Plan Evaluation

B. Blancher invited K. Newhouse, Manager of Communication and Community Relations, to the table. B. Blancher referred to the 2017-20 Strategic Communications Plan Evaluation report and turned it over to K. Newhouse. K. Newhouse showed a brief PowerPoint presentation that highlighted the Logan Staats tour and how this connects to the four streams of the Grand Erie Strategic Communications Plan which include: Leadership, Internal



Communications, Marketing and Branding, and Public Relations and also features a process for evaluation.

R. Collver thanked K. Newhouse for this report and how is it laid out. R. Collver further commented she was impressed with the report and the work that has been completed.

C. A. Sloat asked about the school agendas and is there a need for them still? K. Newhouse responded that many schools are still using them and believes there is a need.

Moved by: R. Collver

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the 2017-20 Strategic Communications Plan Evaluation

Carried

D - 1 Director's Report

Director's highlights:

- Suicide Risk Protocol – Trustees will recall that our Student Trustees spoke to a presentation by Piyali Bagchee at our April Student Senate meeting and this protocol was referenced in the Student Senate Report presented on April 23rd. She wants Trustees to be aware that this is a work in progress and Piyali and her team are still getting feedback – training will take place in the early fall which will provide further feedback to refine the document. Once the protocol is finalized it will be brought to Board for information.
- School Year Calendar Approval – received an email confirmation of approval of our 2018-19 School Year Calendars on May 17th. Due to the late notice (usually received at the end of April or very beginning of May), we felt we needed to send this out to the system prior to today's meeting. Trustees were included on that email.
- Student Achievement - Markus Kunej, a student at North Park recently received word that he is the recipient of a Schulich Leadership Scholarship at the University of Toronto. This scholarship provides \$100,000 in funding and is a huge honour and a life-changing opportunity for Markus who is now part of an esteemed network of national STEM scholars at some of Canada's leading universities. Certainly an accomplishment worthy of much recognition. Also Markus won a gold medal at the Canada-wide Science and Engineering Fair held in Ottawa last week. His project was entitled "The Echo Belt: Navigation Technology for the Visually Impaired".
- Rescheduled Trustee Learning Session on June 4th on Ontario's Education Equity Action Plan; postponed from April 16th.
- Annual Retirement Dinner - This very exciting annual event is taking place on June 6th at the new location – the Brantford Golf and Country Club – guests received at 5:30 with dinner being served at 6:30 pm.
- Elementary PA Day – next Friday – June 8th



- There will be no school for our elementary school students on June 8th as this is the PD day in June for elementary teachers to work on assessment and evaluation including writing report cards.
- Staff Video – Jeannie Martin, Indigenous Engagement

Moved by: D. Dean

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the Director's Report of May 28, 2018 as information.

Carried

E - 1 Student Trustees' Report

J. Hsiao and L. Kelly shared the pro and cons on the two-year Student Trustee term that is now an option that is part of recent regulatory changes.

B. Blancher thanked J. Hsiao and L. Kelly for their input.

D. Dean appreciated the work the Student Trustees have done this year.

J. Harris commented that they did an exceptional job of putting this together and have given both sides.

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Student Trustee Report of May 28, 2018 as information.

Carried

F - 1 Committee Report

(a) Committee of the Whole Board – April 9, 2018

It was noted item #1 In Camera was approved at the May 14, 2018 special meeting and will be removed.

Moved by: Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the Committee of the Whole Board dated May 14, 2018 as follows:



1. Director's Report

THAT the Grand Erie District School Board receive the Director's Report of May 14, 2018 as information.

2. Student Senate Report

THAT the Grand Erie District School Board receive the Student Senate Meeting Report – April 26, 2018 as information.

3. Student Trustee Selection

THAT the Grand Erie District School Board receive the Student Senate's report on the appointment of the following Student Trustees for 2018-19.

Grand Erie North: Jayden Hsiao

Grand Erie South: Alexandra Hauser

Grand Erie Indigenous: Allan St. Pierre.

4. Revised 2017-18 Committee/Board Meeting Schedule

THAT the Grand Erie District School Board approve the revised 2017-18 Committee/Board Meeting Schedule.

5. 2018-19 Committee/Board Meeting Schedule

THAT the Grand Erie District School Board approve the 2018-19 Committee/Board Meeting Schedule.

6. Allocation of Education Assistants

THAT the Grand Erie District School Board approve the allocation of 303 Education Assistants, as outlined in the report "Allocation of Education Assistants 2018-19" pending final budget approval.

7. Compensatory Education Plan

(a) THAT the Grand Erie District School Board receive the Compensatory Education Report as information.

(b) THAT the Grand Erie District School Board disband the Compensatory Education Committee and remove from Bylaw 8 - Committees of the Board.



8. Education Services Agreement – Indigenous Services Canada

THAT the Grand Erie District School Board approve the 2018-2020 Education Services Agreement with Indigenous Services Canada for signature by the Board signing authorities, as amended.

9. Reverse Education Services Agreement – Six Nations Polytechnic

THAT the Grand Erie District School Board approve the 2018-19 Reverse Education Services Agreement – Grand Erie District School Board and Six Nations Polytechnic – STEAM Academy for signature by the Board signing authorities.

10. MISA Update

THAT the Grand Erie District School Board receive the MISA Update as information.

11. Learner Intervention Tracking for Excellence (LITE) – Referrals for Professional Services

THAT the Grand Erie District School Board receive “Data Report – Learner Intervention Tracking for Excellence (LITE) as information.

12. Community Planning and Facility Partnerships – Annual Facility Status Report

THAT the Grand Erie District School Board receive the Community Planning and Facility Partnership Report as information.

13. Grandview Central and Fairview Avenue Transition Committee Report

- (a) THAT the Grand Erie District School Board name the new Dunnville Elementary School Maplevue Elementary School.
- (b) THAT the Grand Erie District School Board receive the Grandview Central and Fairview Avenue School Transition Committee Report as information.
- (c) THAT the Grand Erie District School Board disband the Grandview Central and Fairview Avenue Transition Committee.



14. Elgin Avenue PS Transition Committee Report

- (a) THAT the Grand Erie District School Board receive the Elgin Transition Committee Report as information.
- (b) THAT the Grand Erie District School Board disband the Elgin Transition Committee.

15. SO3 Use of Electronic Communication and Social Media Guidelines Policy

THAT the Grand Erie District School Board approve Policy SO3 – Use of Electronic Communication and Social Media Guidelines.

R. Collver requested Recommendation #5 be divided from the report.

A voted was taken on Recommendation 1 – 4 and 6 – 15. **Carried**

R. Collver commented at the May 14, 2018 Committee of the Whole Board meeting, a Trustee requested that during the 2018-19 Committee/Board Meeting Schedule presentation that the October meetings be moved to the first and third Monday of the month. R. Collver further added this Trustee has a perfect attendance at board meetings and suggest we move the meetings to October 1, 2018 and October 15th. R. Collver asked if Senior Administration had an opportunity to look at the agendas and the impact of this request.

B. Blancher responded that Executive Council has reviewed the agendas for October and noted some reports that are received at the Committee of Whole Board can be moved to the October Board meeting and some reports will need to move to the November Committee of the Whole Board agenda but it is doable to move to the meetings to October 1st and October 15th.

Moved by: R. Collver

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the amended 2018-19 Committee/Board Meeting Schedule.

Carried



G - 1 New Business

(a) Annual Operating Plan (2017-18) Update

B. Blancher referred to the Annual Operating Plans Review report which consists of five operating plans. The five operating plans were reviewed and the 2017-18 status report was provided.

(i) Community: B. Blancher reviewed the status for the two goals within Community Operating Plan.

- C.A. Sloat asked if the survey is this same as the one in the communication plan? B. Blancher responded it is not.

(ii) Environment: R. Wyszynski reviewed the status for the five goals within the Environment Operating plan.

- D. Dean mentioned creating learning spaces 41 learning common enhancement – 12 classrooms in 3 schools that have the open concept, need to consider.

(iii) Equity: W. Baker reviewed the status for the goal within Equity Operating Plan.

- R. Collver commented on the census data and questions asked if we can see the data and questions. R. Collver further noted she requires clarity on the community questions statement? W. Baker responded this will be covered at the June 4 Trustee Caucus session and noted the team will be seeking input and support from the community regarding what questions would we ask and how they would be perceived.

(iv) Technology: D. Abbey reviewed the status for the three goals within Technology Operating Plan

- J. Harris asked about the Software Defined Wide Area Network (SD-WAN), what are the options for those areas that cannot be reached by our fibre service provider? J. Ecklund responded we were selected by the Ministry to receive grant money and we are currently using Bell Fibre and have worked with Brantford Hydro. J. Ecklund further noted we are still working for solutions for the schools still using wireless and will be using Ministry funds. J. Ecklund noted we are closing the equity gap
- C.A. Sloat asked if the cost to implement the Parent portal will be discussed at Budget. D. Abbey responded that there is no cost to us

(v) Well-Being: L. Thompson with support from S. Sincerbox reviewed the status for the three goals within the Well-Being Operating Plan.

- R. Collver asked L. Thompson to expand on PATHS expansion. L. Thompson responded she would need to confirm with the Mental Health lead but believe we are– sticking with grade 1 and that she may be considering implementing the PATHS curriculum in grade 9.
- R. Collver asked if PATHS is a single item in the budget or is lumped under Mental Health Budget. L. Thompson responded that it is lumped under mental health budget.



L. Kelly left the meeting at 8:56 p.m.

D. Sowers left the meeting at 9:00 p.m.

Moved by: T. Waldschmidt

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Annual Operating Plans (2017-18) as information.

Carried

(b) Major Construction Update

R. Wyszynski referred to the Major Construction Project Report which provided a status update for two projects:

1. Fairview Avenue Redevelopment – construction of a new elementary school to accommodate the consolidation of Fairview Ave PS and Grandview Central PS. It was noted the project has shifted from “low risk” to “medium risk” for both project budget and completion timelines. More information with respect to the completion date will be made available following a June 5, 2018 meeting with the general contractor.
2. New Elevator Addition at Major Ballachey Elementary School – install an elevator at the west end of the school enhancing accessibility to the Community Hub. Tender was awarded and the project is now expected to be completed near the end of August 2018.

C.A. Sloat noted for the Fairview Avenue Redevelopment that the contractor was selected based on meeting the timeline and asked if there is anything in the contract for delays in schedule. R. Wyszynski responded that the delays have been with respect to weather and other unexpected factors and was not aware but would look into it further.

Moved by: D. Dean

Seconded by: K. Sandy

THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

Carried



H - 1 Other Business

(a) Summary of Accounts – April 2018

Presented as printed.

Moved by: J. Richardson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of April 2018 in the amount of \$10,824,982.05 as information.

Carried

(b) Special Education Advisory Committee Minutes – March 8, 2018

Presented as printed.

Moved by: C.A. Sloat

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – March 8, 2018 as information.

Carried

(c) Special Education Advisory Committee Minutes – April 19, 2018

Presented as printed.

Moved by: J. Harris

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – April 19, 2018 as information.

Carried

(d) Joint Occupational Health & Safety Committee Minutes – April 19, 2018

Presented as printed.

Moved by: J. Harris

Seconded by: K. Sandy

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee Minutes – April 19, 2018 as information.

Carried



(e) **Indigenous Education Advisory Committee Minutes (Draft) – April 24, 2018**

Presented as printed.

Moved by: K. Sandy

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Indigenous Education Advisory Committee Minutes (Draft) – April 24, 2018 as information.

Carried

(f) **Compensatory Education Committee Minutes (Draft) – April 26, 2018**

Presented as printed.

Moved by: D. Dean

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Compensatory Education Committee Minutes (Draft) – April 26, 2018 as information.

Carried

(g) **Native Advisory Committee Minutes (Draft) – May 1, 2018**

Presented as printed.

Moved by: D. Dean

Seconded by: K. Sandy

THAT the Grand Erie District School Board receive the Native Advisory Committee Minutes (Draft) – May 1, 2018 as information.

Carried

(h) **Grand Erie Parent Involvement Committee Minutes (Draft) – May 3, 2018**

Presented as printed.

Moved by: T. Waldschmidt

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Grand Erie Parent Involvement Committee Minutes (Draft) – May 3, 2018 as information.

Carried



(i) **Privacy and Information Management Committee Minutes (Draft) – May 15, 2018**

Presented as printed.

Moved by: J. Harris

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Privacy and Information Management Committee Minutes (Draft) – May 15, 2018 as information.

Carried

(j) **Safe and Inclusive Schools Committee Minutes (Draft) – May 17, 2018**

Presented as printed.

Moved by: K. Sandy

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Safe and Inclusive Schools Committee Minutes (Draft) – May 17, 2018 as information.

Carried

(k) **OPSBA Report**

C.A. Sloat referred to the OPSBA Report and there are some items that she will be voting on at the upcoming AGM.

J. Harris request that we speak against Regulation 274.

Moved by: T. Waldschmidt

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the OPSBA Report as information.

Carried

I - 1 **Correspondence**

Nil

J – 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: J. Richardson

THAT the meeting be adjourned at 9:35 p.m.

Carried

Board Chair, Greg Anderson



B-1-b Committee of the Whole Board Meeting

Monday, June 11, 2018
Education Centre, Board Room

MINUTES

Present: D. Sowers – Committee Chair, G. Anderson, R. Collver, D. Dean, B. Doyle (arrived at 8:02 p.m.), A. Felsky, J. Harris, J. Richardson (arrived at 7:23 p.m.), K. Sandy, C.A. Sloat, T. Waldschmidt, J. Hsiao (Student Trustee), L. Kelly (Student Trustee)

Administration: Director - B. Blancher; Superintendents – D. Abbey, W. Baker, L. De Vos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: Nil
Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Board Chair, G. Anderson at 6:15 p.m. for the purpose of conducting the Open Session.

(b) Declaration of Conflict of Interest
Nil

(c) In Camera Session

Moved by: A. Felsky
Seconded by: C.A. Sloat

THAT the Board move into In Camera Session to discuss personnel, legal and property matters at 6:15 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, D. Sowers at 7:15 p.m.

(e) Agenda Additions/Deletions/Approval

Presented as printed.

Moved by: G. Anderson
Seconded by: T. Waldschmidt
THAT the Agenda be approved.

Carried



Committee of the Whole Board Meeting

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R. Collver congratulated Trustee Alex Felsky for running an excellent provincial campaign. R. Collver also congratulated Trustee Carol Ann Sloat who was elected Second Vice-President of the Ontario Public School Board Association at the OPSBA Annual General Meeting on June 2 and commended Trustee John Harris for putting his name forward as President of OPSBA.

(f) **In Camera Report**

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board confirms that the Director's Performance Appraisal has been completed.

Carried

B - 1 Business Arising from Minutes and/or Previous Meetings

J. Richardson arrived the meeting at 7:23 p.m.

(a) **Ad Hoc Committee – Grand Erie & Six Nations to Review Enrolment Pressures at McKinnon Park Report**

B. Blancher referred to the Report of the Joint Grand Erie and Six Nations Ad Hoc to Review Enrolment Pressures at McKinnon Park Committee report providing an overview of the background, Committee Membership, data presented to the Committee, Information Shared and Discussed at Committee Meetings, Input from the Committee, Committee Summary and the Next Steps.

R. Collver asked B. Blancher to expand on the development of an action plan and what her thoughts around that are? B. Blancher responded that the committee was put together under Bylaw 8 and the plan is to bring an action plan back to the board in the Fall.

J. Harris thanked Director Blancher for her hard work on this and noted the relationship building is essential and important.

Moved by: T. Waldschmidt

Seconded by: K. Sandy

THAT the Grand Erie District School Board receive the Report of the Joint Grand Erie and Six Nations Ad Hoc to Review Enrolment Pressures at McKinnon Park Committee as information.

Carried



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Moved by: D. Dean

Seconded by: J. Harris

THAT the Grand Erie District School Board disband the Grand Erie and Six Nations Ad Hoc to Review Enrolment Pressures at McKinnon Park Committee

Carried

(b) **Caledonia Centennial PS French Immersion Update**

R. Wyszynski referred to the Caledonia Centennial PS French Immersion Update report noting the Quality Accommodation Committee recommended the French Immersion program for the 2018-19 school year be split between Caledonia Centennial Public and River Heights School by moving the Grade 4 to 8 French Immersion students to River Heights due to current growing enrolment at Caledonia Centennial Public School in the regular program and French Immersion as a result of the McClung development. At the April 2018 Board Meeting, the recommendation was not supported by Trustees for 2018-19 and Trustees requested a report back to further dissect the accommodation challenges in Caledonia.

R. Wyszynski referred to the Appendices which provided student demographics of where the students attending Caledonia Centennial PS French Immersion program reside. R. Wyszynski reviewed the French Immersion Student Transportation Data noting 18 additional students would become eligible to receive transportation if the program was moved to River Heights and the reasons the Quality Accommodation Committee selected River Heights.

J. Harris noted concern and wants to ensure we give the opportunity for the public to comment and asked if there are time constraints? B. Blancher responded there are no time constraints and the information has been shared with the community. L. DeVos further responded that she has received calls from the parents of the school and advised them this report was coming to the board today as information and if there were to be a decision, the final decision would be ratified the end of June. J. Harris further commented if the discussions have occurred with the community he is comfortable moving forward.

J. Richardson noted his concern was around the communication and if Superintendent De Vos has had communication with the community, he is comfortable moving forward.

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve the relocation of the French Immersion Programs for grades 4-8 from Caledonia Centennial Public School to River Heights School effective September 2019.

Carried



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(c) **Selection of Slate of Officers**

It was noted due to Trustee Sloat's recent election as Second Vice-President of the Ontario Public School Board Association at the OPSBA Annual General Meeting on June 2, Trustee Sloat is required to step down as Grand Erie District School Board OPSBA Director and Voting Delegate. It was noted Alternate OPSBA Director R. Collver has declined the position. The Board is required to elect a new OPSBA Director and Voting Delegate.

(i) **Appointment of Scrutineers**

Moved by: G. Anderson

Seconded by: D. Dean

THAT Denise Martins and Rafal Wyszynski be appointed as scrutineers for the election of the OPSBA Director.

Carried

(ii) **Method of Nominating**

Moved by: T. Waldschmidt

Seconded by: G. Anderson

THAT nominations for the election of OPSBA Director be made orally.

Carried

(iii) **Nominations for OPSBA Director and Voting Delegate**

D. Dean nominated J. Harris who accepted the nomination.

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the nominations for the position of the OPSBA Director and Voting Delegate be closed.

Carried

J. Harris was declared acclaimed as OPSBA Director and Voting Delegate of the 2018.

(iv) **Nominating Committee Report**

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve the election of the OPSBA Director and Voting Delegate.

OPSBA Director/ Voting Delegate	J. Harris
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Carried



Committee of the Whole Board Meeting

Monday, June 11, 2018
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(d) Student Transportation Update

R. Wyszynski referred to the Student Transportation Update report noting this is to provide Trustees with an update on developments from the recent Student Transportation Services Brant, Haldimand, Norfolk (STSBHN) Board of Directors Meeting regarding exploring a decrease in the current walking distances for elementary students from 1.6 km to 1.4 km that first surfaced in October 31, 2017 from the Brant Haldimand Norfolk Catholic District School Board (BHNCDSD).

R. Wyszynski informed Trustees that at the May 22, 2018 Board of Directors meeting, it was confirmed that BHNCDSD approved the 1.4 km elementary student walking distance for their transportation policy at their April 24, 2018 Board Meeting. R. Wyszynski further noted that Phil Kuckyt, Manager of Transportation Services presented Procedure 002-Transportation Eligibility which has been sent out for comment for 60 days and has been revised to show the 1.4 km walking change for BHNCDSD while Grand Erie and Conseil Scolaire Catholique MonAvenir maintain the 1.6 km elementary walking distance.

R. Wyszynski informed Trustees that the STSBHN Board of Directors will meet on July 24th, 2018 to approve the revised procedure and noted the walking distances will no longer be harmonized if the revised procedure is approved and Trustees will be informed of the outcome from the July 24, 2018 meeting.

G. Anderson asked how many voting members on the committee. R. Wyszynski responded two per board. G. Anderson further asked if the revised procedure could be defeated? R. Wyszynski noted it is possible.

J. Richardson asked Trustees for their inputs on how they wish to vote at the July 24th meeting. Trustees support J. Richardson and R. Wyszynski to vote against the revised procedure.

Moved by: T. Waldschmidt

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the report on Student Transportation Update as information.

Carried

(e) Mapleview Elementary Construction Project Update

R. Wyszynski referred to the Mapleview Elementary Construction Project Update report providing Trustees with background and noted at the June 5, 2018 Construction meeting it was discovered that occupancy by the first of September cannot be guaranteed. R. Wyszynski



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noted classrooms are expected to be ready but there are expected delays in the opening of the gymnasium and library. R. Wyszynski informed Trustees that the current Fairview Avenue site will be able to absorb the students with minimal disruption to staffing and transportation and reviewed the four options that Trustees will need to consider.

R. Wyszynski noted regarding the option taken, Sr. Administration will ensure that the communication with families, students, staff and the community is a top priority and further noted Sr. Administration recommends Option 3 – Move in January 2019 be selected which offers more flexibility and allows for clear messaging.

J. Richardson recommends Trustee consider Option 4 - Delay the Announcement until the August 2018 meeting. J. Richardson requested it be communicated to families that students will start at Fairview Avenue in September and the occupancy date will be communicated closer to the start of the school year.

Moved by: J. Richardson

Seconded by: A. Felsky

THAT the Grand Erie District School Board approve the recommendation from Senior Administration to delay the announcement of the date of opening of Mapleview Elementary until the August 27, 2018 Board Meeting.

Carried

C - 1 Director's Report

Director's highlights:

- OPHEA Healthy Schools – Healthy Schools certification highlights Grand Erie commitment to health, well-being. Seven Grand Erie schools are celebrating their accomplishments this month as part of a commitment to promoting and enhancing the health and well-being of students, staff, and the wider community. Central Elementary, and Houghton are the proud recipients of gold status through OPHEA and Prince Charles and North Ward School have maintained gold status with Pauline Johnson Collegiate celebrating a move to gold status this year. In addition, Princess Elizabeth and Grandview Elementary received silver status. OPHEA uses a point system to measure school's efforts, aligning with the Ministry of Education's Foundations for a Healthy School resource.
- Sharing Our Voices – Indigenous Education Event in partnership with the Grand Erie Elementary Teachers Federation is taking place on June 20th at the Sanderson Centre from 11:30 am to 1:30 pm. The theme is "Imagine a Canada" where students will share what they dream about in a Canada with Reconciliation. There will be student performances, including choirs, dance, art, ukulele groups, spoken word and more. Special Guests are Kevin Lamoureux, National Education Lead with the National Centre for Truth and Reconciliation and Logan Staats, Winner of CTV's "The Launch"



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and former Grand Erie student. National Indigenous Peoples Day takes place on June 21st

- Student Vote – a hands-on learning program that brings democracy into the classroom and helps foster the habits of active and engaged citizenship. Students learn about government and the electoral process, and research the issues, parties and candidates through classroom activities and media review. On Student Vote Day, students cast ballots for the official election candidates running in their school's electoral district. Grade Erie had 67 schools involved and 5,507 votes cast (likely Grade 5 and Grade 10 classes but can be a whole school thing too). The Student Vote is a program of CIVIX, Canada's leading civic education charity – with help from Elections Ontario. Grand Erie Student Vote Results: Brant/Brantford – Alex Felsky, NDP, Haldimand/Norfolk – Toby Barrett, PC
- B. Blancher requested that R. Wyszynski speak about the approval to move forward with the Hagersville Child Care Centre and also approval to move forward with the Child Care addition at Central Elementary in Brantford.
 - R. Wyszynski provided trustees with an update for the Hagersville Child Care Centre. The funding which was approved in January 2017 has finally had a floorplan approved by the Early Years and Child Care Division in the Southwest corner of the building. The next steps include the development of construction documents so that a tender can be hopefully released in the summer. Anticipated occupancy is January 2019 at the earliest.
 - R. Wyszynski also provided an update on the Central PS addition. The funding, which was granted to the Board in December of 2017 will construct a 4 room addition onto Central PS. The board has since received approval on the floorplan that was submitted earlier in May. The addition is anticipated to be completed ahead of September 2019.

C.A. Sloat commented on an upcoming event: June 22 CAGE Track & Field Event.

B. Doyle arrived the meeting at 8:02 p.m.

K. Sandy left the meeting at 8:03 p.m.

Moved by: T. Waldschmidt

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the Director's Report of June 11, 2018 as information.

Carried



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D - 1 New Business – Action/Decision Items

(a) Annual Review of the Special Education Plan

L. Thompson referred to the Annual Review of the Special Education Plan report noting as per regulation 306, each school board is required to maintain a Special Education Plan, review it annually, make amendments as appropriate and ensure the Special Education programs and services are made available to the community by the start of the school Year. L. Thompson noted the approved plan is posted on the board website.

L. Thompson provided a high level overview of the changes that were made in response to feedback from the Special Education Advisory Committee (SEAC), parent and community input, as well as Ministry personnel from the London Regional Office who attended the October 19, 2017 SEAC meeting to review the 2016-17 Special Education Plan. L. Thompson noted the 2017-18 Special Education Plan was approved at the May 17, 2018 SEAC meeting.

G. Anderson and R. Collver thanked L. Thompson and her team for the detail of this information and noted that the report is outstanding.

Moved by: G. Anderson

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the Annual Review of the Special Education Plan, and the submission of two copies of the plan and the Special Education Report Components Checklist to the Regional Office of the Ministry of Education.

Carried

(b) 2018-19 Board Budget

R. Wyszynski referred to the 2018-19 Budget Approval report noting the 2018-19 Operating and Capital Budgets have been developed as set out in Policy F2 – Budget Development Process and the budgets will be submitted to the Ministry as required by regulation on or before the submission deadline of June 29, 2018 pending Board approval.

R. Wyszynski reviewed the Operating and Capital Budget Highlights and the budget outlook.

G. Anderson commented that R. Wyszynski is doing a remarkable job.

C.A. Sloat asked if R. Wyszynski expects any changes to the budget before it is submitted. R. Wyszynski responded that he does not expect any unless we hear anything from the Ministry.



Committee of the Whole Board Meeting

Monday, June 11, 2018
Education Centre, Board Room

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the 2018-19 Operating Budget of \$325,607,308.

Carried

Moved by: R. Collver

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve the 2018-19 Capital Budget of \$25,569,629.

Carried

C.A. Sloat asked if we will see a further detailed report on the capital budget. R. Wyszynski responded the plan is to bring a more detailed report when the revised budget estimate report is presented in the Fall and further commented for the 2019-20 Budget the report will have more detail to it.

D. Dean noted in the capital budget there is the learning common conversions and understands we may not have the funds to complete at this time but is requesting that a plan be developed and presented on how remove the open concept classrooms in our schools.

D – 2 New Business – Information Items

(a) Category III Trips

B. Blancher referred to the Category III Trips report and explained the trips listed were approved between January and June 2018 and the previously approved trips have not yet taken place.

C.A. Sloat is was great to see the Centennial-Grand Woodlands and Echo Place did a combined school trip.

D. Sowers commented that she would like to see trips to overseas locations that are costly have fundraising activities to allow all students within the class the opportunity to attend.

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the Category III Trips report as information.

Carried



Committee of the Whole Board Meeting

Monday, June 11, 2018
Education Centre, Board Room

(b) **Implications of 2018-19 Friday the 13th Events on Lakewood Elementary School**

W. Baker referred to the Implications of 2018-19 Friday the 13th Events on Port Dover Students noting there are no months with the 13th day falling on a Friday for the 2018-19 school year.

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the report on Implications of 2018-19 Friday the 13th Events on Port Dover Students as information.

Carried

(c) **The Joint Protocol for Student Achievement**

L. Thompson referred to the Joint Protocol for Student Achievement (JPSA) report and noted the JPSA has been developed to support the unique circumstances and education needs of children and youth involved in the child welfare system as part of the Ministry of Children and Youth Services and the Ministry of Education commitment to improving the education outcomes of student who are in the care of, or receiving the services of Child Welfare Authorities.

L. Thompson noted the JPSA will be shared with school administrators at the September Director's meeting and posted on the Board's website.

C.A. Sloat noted that she wished the name was a little more clear in terms of what the protocol is for. C.A. Sloat indicated that the protocol is applicable to Kindergarten to Grade 12, what about students who are over 18 is this applicable to them? D. Martins responded that there are no clear directions but believes it support those students.

C.A. Sloat noted that some of the Appendix forms should contain retention schedule.

Moved by: T. Waldschmidt

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Joint Protocol for Student Achievement (JPSA) as information.

Carried



Committee of the Whole Board Meeting

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(d) Revised Violent Threat Risk Assessment Protocol

W. Baker invited Christine Bibby to the table. W. Baker referred to the Revised School and Community Violence Threat/Risk Assessment Protocol report noting the original protocol was approved by Trustees in January 2013 and since inception of this protocol its use has increased significantly in our schools. W. Baker commented the protocol is reviewed annually and the revised protocol will include the addition of three signatories, including the Brant Haldimand Norfolk Catholic District School and both boards will be hosting a protocol signing event at Walter Gretzky/St. Basil's on June 14, 2018.

C. Bibby reviewed the changes that have been made to the protocol.

G. Anderson commended C. Bibby with her work on this. D. Dean expressed his support and appreciation for the report.

C.A. Sloat commented some of the forms don't contain the retention schedule and recommends that be added.

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Revised School and Community Violence Threat/Risk Assessment Protocol as information.

Carried

E - 1 Bylaw/Policy/Procedure Consideration – Action/Decision Items

(a) FT5 Pupil Accommodation Review

R. Wyszynski referred to the FT5 Pupil Accommodation Reviews report noting this policy was approved by the Board in November 2016 and due to the April 2108 release of the revised Ministry of Education Pupil Accommodation Guideline, Policy FT5 has been identified for review. R. Wyszynski noted this policy will be going out for comment and referred to the revisions.

R. Collver thanked R. Wyszynski for doing this and commented with the recent election this could be changed further. R. Collver would suggest/request that we reach out to our new elected Brantford/Brant and Haldimand-Norfolk MPPs and lobby them for support.

B. Blancher noted an error on page 3 of the policy under 6.0 which should read forty (40) business day not calendar days.



Committee of the Whole Board Meeting

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Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board forward Policy FT5 Pupil Accommodation Review to all appropriate stakeholders for comments to be received by November 2, 2018 as amended.

Carried

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board direct the Board Chair to write a letter congratulating the two newly elected local MPPs and request a meeting.

Carried

(b) **Bylaw 27 Electronic Meetings**

B. Blancher referred to the Bylaw 27 Electronic Meeting report noting this bylaw was received by the Board in January 2015. B. Blancher noted following the Governance Engagement initiated by the Ontario Government in the fall of 2017, changes were made to Ontario Regulation 463/97 – Electronic Meetings which has implications for Bylaw 27. B. Blancher referred to the revisions for Trustee consideration.

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board approve Bylaw 27 – Electronic Meetings.

Carried

(c) **SO6 Student Suspensions**

W. Baker referred to the SO6 – Student Suspension report noting SO6 Student Suspension is scheduled for review in September 2019 and due to Ontario's Cannabis Act (2017) which dictates changes to the Education Act, specifically Section 306, including cannabis-related reasons for suspension, these changes have to be reflected in SO6.

W. Baker informed Trustees a group of Grand Erie school administrators has been working to streamline the reasons for suspensions regarding disaggregating two generalized and much overused reasons and have finished its work and the revised reasons for suspension have been approved by Executive Council. With the Education Act changes, this is an opportune time to incorporate the working group's revisions.

W. Baker reviewed the revisions and noted though these changes are significant in scope, the process related to suspensions remain the same. W. Baker further noted Sr.



Committee of the Whole Board Meeting

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Administration would like the policy change to be in place for September 2018 and requests that the minimum 60 day of circulation period for stakeholder input as stated in Bylaw 9 be waived.

C.A. Sloat asked about SO7 Student Expulsion and if that will also be changed. W. Baker responded that the team has looked it and noted it will be brought to board in August.

D. Dean agrees with the changes.

Moved by: B. Doyle

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the changes to SO6 – Student Suspensions.

Carried

Moved by: J. Harris

Seconded by: A. Felsky

THAT the Bylaw 9 – Processes for Development of By-laws, Policies and Procedures be waived with respect to circulating SO6 Student Suspension to all appropriate stakeholders for comments.

Carried

E – 2 Procedure Consideration – Information Items

(a) SO124 Use of Service Dogs in School

L. Thompson referred to SO124 Use of Services Dogs in School report noting this procedure was brought to Board in November 2015 and since then new information has been provided to school boards to ensure the proper coverage of insurance the owner of a service dog must provide to the school board. L. Thompson referred to the revisions that include a letter to go home to families describing insurance requirements.

J. Harris commented in regards to financial cost for insurance, do we know what the cost would be for the family? L. Thompson responded we do not but have been advised that this would most likely be covered under their home/property insurance.

C.A. Sloat noted that she is very uncomfortable with this not going out for comment and also asked who makes the determination regarding meaningful education? L. Thompson noted there will more changes and the schools can make the determination if the student is able to access their education in a meaningful and appropriate way with accommodations and modifications.



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C.A. Sloat asked if this would come back during the regular review cycle. L. Thompson responded that is correct.

J. Harris recommends that this changes be put in place but requests SO124 be brought back in September to be sent out for comment from stakeholders.

A. Felsky left the meeting at 9:05 p.m.

D. Sowers asked how long will the owner have to provide proof of insurance. L. Thompson responded she is not sure and will obtain the answer.

B. Doyle asked if the Board insurance could be used. R. Wyszynski responded that is risk for the Board.

Moved by: G. Anderson

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve Procedure S0124 Use of Service Dogs in School as amended.

Carried

Moved by: J. Harris

Seconded by: G. Anderson

THAT the Bylaw 9 – Processes for Development of By-laws, Policies and Procedures be waived with respect to circulating SO124 Use of Service Dogs in Schools to all appropriate stakeholders for comments.

Carried

F - 1 Other Business

(a) OPSBA Report

C.A. Sloat referred to the OPSBA Report.

J. Harris commented on the leave of absence issue, noting it seems there is a gap in the act and believes that this needs to be sent back to OPSBA.

G - 1 Correspondence

Nil



Committee of the Whole Board Meeting

Monday, June 11, 2018
Education Centre, Board Room

H - 1 Adjournment

Moved by: G. Anderson

Seconded by: J. Harris

THAT the meeting be adjourned at 9:14 p.m.

Carried

Committee of the Whole Board Chair, D. Sowers



MINUTES

Present: Board Chair G. Anderson, Board Vice-Chair T. Waldschmidt, R. Collver, D. Dean, B. Doyle, J. Harris, J. Richardson, C.A. Sloat, D. Sowers, J. Hsiao (Student Trustee), L. Kelly (Student Trustee)

Administration: Director: B. Blancher; Superintendents: D. Abbey, W. Baker, L. De Vos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: A. Felsky, K. Sandy,
Administration: Nil

A – 1 Opening

(a) Roll Call

The meeting was called to order by Board Chair, G. Anderson at 9:15 p.m.

B - 1 Committee Report

Moved by: D. Sowers

Seconded by: J. Harris

THAT the Grand Erie District School Board approve the Committee of the Whole Board Report, dated June 11, 2018 as follows

Carried

1. Nominating Committee Report

THAT the Grand Erie District School Board approve the election of the OPSBA Director and Voting Delegate.

OPSBA Director/ Voting Delegate	John Harris
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2. Mapleview Elementary Construction Project Update

THAT the Grand Erie District School Board approve the recommendation to delay the announcement of the date of opening of Mapleview Elementary until the August 27, 2018 Board Meeting.

Carried

C – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the meeting be adjourned at 9:16 p.m.

Carried

Board Chair, Greg Anderson



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
FROM: Diane Sowers, Chair, Committee of the Whole Board
RE: **Committee of the Whole Board Report**
DATE: June 25, 2018

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board approve the Committee of the Whole Board Report, dated May 14, 2018 as follows:

1. **In Camera Report**

THAT the Grand Erie District School Board confirms that the Director's Performance Appraisal has been completed.

2. **Ad Hoc Committee – Grand Erie & Six Nations to Review Enrolment Pressures at McKinnon Park Report**

- a) THAT the Grand Erie District School Board receive the Report of the Joint Grand Erie and Six Nations Ad Hoc to Review Enrolment Pressures at McKinnon Park Committee as information.
- b) THAT the Grand Erie District School Board disband the Grand Erie and Six Nations Ad Hoc to Review Enrolment Pressures at McKinnon Park Committee

3. **Caledonia Centennial PS French Immersion Update**

THAT the Grand Erie District School Board approve the relocation of the French Immersion Programs for grades 4-8 from Caledonia Centennial Public School to River Heights School effective September 2019.

4. **Student Transportation Update**

THAT the Grand Erie District School Board receive the report on Student Transportation Update as information.

5. **Director's Report**

THAT the Grand Erie District School Board receive the Director's Report of June 11, 2018 as information.

6. **Annual Review of the Special Education Plan**

THAT the Grand Erie District School Board approve the Annual Review of the Special Education Plan, and the submission of two copies of the plan the Special Education Report Components Checklist to the Regional Office of the Ministry of Education.

7. **2018-19 Board Budget**

- a) THAT the Grand Erie District School Board approve the 2018-19 Operating Budget of \$325,607,308.
- b) THAT the Grand Erie District School Board approve the 2018-19 Capital Budget of \$25,569,629.

8. **Category III Trips**

THAT the Grand Erie District School Board receive the Category III Trips report as information.

9. **Implications of 2018-19 Friday the 13th Events on Lakewood Elementary School**

THAT the Grand Erie District School Board receive the report on Implications of 2018-19 Friday the 13th Events on Port Dover Students as information.

10. **The Joint Protocol for Student Achievement**

THAT the Grand Erie District School Board receive the Joint Protocol for Student Achievement (JPSA) as information.

11. **Revised Violent Threat Risk Assessment Protocol**

THAT the Grand Erie District School Board receive the Revised School and Community Violence Threat/Risk Assessment Protocol as information.

12. **FT5 Pupil Accommodation Review**

- a) THAT the Grand Erie District School Board forward Policy FT5 Pupil Accommodation Review to all appropriate stakeholders for comments to be received by November 2, 2018 as amended.
- b) THAT the Grand Erie District School Board direct the Board Chair to write a letter congratulating the two newly elected local MPPs and request a meeting.

13. **Bylaw 27 Electronic Meetings**

THAT the Grand Erie District School Board approve Bylaw 27 – Electronic Meetings.

14. **SO6 Student Suspensions**

- a) THAT the Grand Erie District School Board approve Policy SO6 – Student Suspensions as amended.
- b) THAT the Bylaw 9 – Processes for Development of By-laws, Policies and Procedures be waived with respect to circulating SO6 Student Suspension to all appropriate stakeholders for comments.

15. **SO124 Use of Service Dogs in School**

- a) THAT the Grand Erie District School Board approve Procedure S0124 Use of Service Dogs in School as amended.
- b) THAT the Bylaw 9 – Processes for Development of By-laws, Policies and Procedures be waived with respect to circulating SO124 Use of Service Dogs in Schools to all appropriate stakeholders for comments.

Respectfully submitted,

Diane Sowers, Chair
Committee of the Whole Board



POLICY

FT5

Pupil Accommodation Reviews

Board Received: _____ Review Date: _____

Policy Statement

The Grand Erie District School Board is responsible for the development of viable solutions for pupil accommodation that support student achievement and well-being.

The Board is responsible for:

- Developing a long term capital and accommodation plan informed by relevant data and information from municipal governments and community partners.
- The provision of appropriate accommodation for all students
- The operation and maintenance of school buildings in an effective and efficient manner, consistent with available funding.
- Providing the opportunity for community feedback.

1.0 Accountability

1. Frequency of Reports – As needed
2. Criteria for Success – Improving student accommodation and program
 - Community feedback
 - Policy is followed

2.0 Criteria for the Initiation of an Accommodation Review

A school or group of schools may be designated for an accommodation review if:

1. the school(s) are no longer a viable operating unit from a program or administrative perspective.
2. a school is not organized as a JK-8 school.
3. there is excess capacity in other schools that may accommodate the students.
4. a school is below 75% of its rated capacity.
5. the physical condition of the school building is deteriorating such that the facility condition index (FCI) of the school is greater than the Board average FCI.
6. the student population in a school area is projected to decline or there is no projected growth for a school that is below 75% of its rated capacity.

3.0 Board Planning for Quality Accommodations

The board Quality Accommodations Committee as established in Bylaw 8 is tasked with responsibility for the review of demographic data, enrolment projection data and relevant information from local municipal governments; identification of capital needs; development of accommodation strategies that support student achievement and well-being. The committee will make recommendations to the board for consideration of an accommodation review on the basis of the above criteria and other relevant information available to the committee.

4.0 Establishing an Accommodation Review

Informed by the Quality Accommodations Committee recommendations, Grand Erie District School Board Senior Administration will develop an initial accommodation report, on the ministry-approved template, to be presented to the Board of Trustees for approval. This report includes information from municipal government and community partners prior to the commencement of the review including any confirmed interest in using the underutilized space.

The report will include:

1. accommodation issue(s) for each school under review
2. a recommended scenario
3. at least two alternative scenarios which could include the status quo
4. where students would be accommodated
5. any changes to existing facility(ies)
6. any program changes required as a result of the proposed option(s)
7. changes to student transportation as a result of the proposed option(s)
8. new capital investment required and how it would be funded as well as a proposal on how students would be accommodated if funding does not become available
9. any relevant information obtained from municipalities and other community partners prior to the commencement of the pupil accommodation review, including any confirmed interest in using the utilized space
10. timeline for implementation for each recommended and alternative accommodation scenario

The recommended and alternative accommodation scenarios included in the initial staff report will address the following four impacts:

- impact on student programming;
- impact on student well-being;
- impact on school board resources; and
- impact on the local community

In addition, if there are any schools involved in the review that are eligible to receive support from the Rural and Northern Education Fund (RNEF), the initial staff report must also address the impact on the local economy using the ministry-approved economic impact assessment template.

The initial report and School Information Profiles (SIPs) will be made available to the public and posted on the Board's website following the decision to proceed with a pupil accommodation review by the Board of Trustees.

5.0 Consultation

Following Board approval to move forward with an accommodation review, consultation will be done with affected single, lower and upper-tier municipalities as well as other community partners that expressed an interest prior to the accommodation review to discuss and comment on the recommended and alternative scenarios in the staff report.

Within five business days of the Board of Trustees' approval a written notice will be sent to municipalities and community partners to solicit their comment on the staff report. Feedback must be received before the final public meeting. Invitations will be sent to the elected Mayor, Chair, and to the Chief Administrative Officer, City Manager or equivalent for the affected single, lower and upper-tier municipalities.

Efforts to meet with affected municipalities, as well as other community partners, prior to an accommodation review must be documented and any relevant information from this meeting must be part of the final staff report to Trustees.

Notification will also be sent to Director of Education of our coterminous school boards and to the Assistant Deputy Minister of the Financial Policy and Business Division of the Ministry of Education.

6.0 The Accommodation Review Committee (ARC)

The Board of Trustees will appoint an Accommodation Review Committee (ARC). The first meeting of the ARC will be no less than forty (40) **business** days from the date of Board approval of an accommodation review

It is the role of the ARC to represent the school(s) under review and act as the official conduit for information shared between the Board and the school communities. The ARC may comment on the initial staff report and may, throughout the pupil accommodation review process, seek clarification of the initial staff report. The ARC may provide other accommodation options than those in the initial staff report; however, it must include supporting rationale for any such option.

The ARC members do not need to achieve consensus regarding the information provided to the Board of Trustees.

The school board's staff resources assigned to the ARC are required to compile feedback from the ARC as well as the broader community in the Community Consultation section of the final staff report to be presented to the Board of Trustees.

6.1 Membership of the ARC

1. The Superintendent of Schools will facilitate ARC meetings
2. one parent/guardian representative appointed by the School Council of each school involved in the study
3. Two Trustees

Alternate members representing the broader community may be named at the beginning of the review process.

6.2 Resource staff to support the ARC

1. Principal of each school involved in the study
2. The Director of Education, Superintendent of Business, the Board's Planning Officer
3. Other Board staff as required

The ARC will be deemed to be properly constituted whether or not all of the listed members are willing and able to participate.

6.3 Role of Members

1. School council
 - Represent the views of the school community
 - Provide feedback
2. Trustees
 - Monitor the ARC progress
 - Act as a resource to the ARC
3. Superintendent of Education
 - Organizes and presents an orientation session to ARC members prior to the first meeting of the ARC
 - Facilitator
4. Principal
 - Act as a resource to the ARC

6.4 Terms of Reference

The goal of the accommodation review process is to share relevant information and provide the opportunity for the school community and public to be heard. This process will have quality learning environments that support student achievement and well-being as its foundation.

The Accommodation Review Committee (ARC) will operate in accordance with all Board policies, procedures and by-laws and the Terms of Reference set out in Appendix A

6.5 Mandate

The ARC may comment and seek clarification on the staff report. The ARC will provide feedback on the staff report and may provide other accommodation option(s) that must include supporting rationale. The ARC members do not need to achieve consensus. Board staff will record feedback from the ARC and community which will be part of the final report presented to the Board of Trustees. The ARC has no decision making power but its feedback will be used by the Board during its deliberations. The final decision regarding pupil accommodation rests with the Board of Trustees.

7.0 Meetings of the ARC

1. Where possible meetings of the ARC will be held in schools within the designated review area.
2. All ARC meetings will be open to the public.
3. All meetings will be publicized on the Board's website (granderie.ca), in appropriate local media and through the schools involved in the review.
4. Agendas and minutes of the ARC meetings and information relating to the review will be posted on Board's website.
5. All information shared, developed and discussed will be posted on the Board's website and available in printed form upon request through any of the schools involved in the study.

7.1 Committee Orientation Meeting

Prior to the first public meeting of the ARC, the Superintendent of Schools shall convene an Orientation Meeting for all committee members. The purpose of the orientation meeting is to prepare committee members for the work of the Accommodation Review Committee and include:

1. A review of the Accommodation Review Process and Policy
2. A review of the mandate, role and responsibilities, and procedures of the ARC.
3. Distribution of copies of School Information Profiles as reference materials for review by committee members prior to the first ARC meeting.

7.2 Public Meetings

The first meeting of the ARC, the committee will;

- Review this policy and terms of reference of the ARC (Appendix A)
- Explain the role of the members of the ARC
- Provide an overview of the ARC orientation session
- Explain the processes, timelines and expectations of the ARC
- Explain effective means of communication regarding the ARC
- Review staff report with recommended option(s)
- Review the School Information Profiles (SIP)
 - The SIP include data for each school which considers:
 - Impact on student programming;
 - Impact on student well-being;
 - Impact on school board resources; and
 - Impact on the local community
 - The SIP will be developed by school board staff for each school under review. (Appendix B)

The ARC will hold at least three public meetings with the minimum of sixty (60) business days between the first and last meeting.

There will be an opportunity for public questions and feedback at each meeting.

- The committee will consider whether resource staff will be tasked with preparing responses to questions posed by the public in attendance or by later communication to the committee.

At least one meeting will be scheduled to hear delegations from the public

- Delegations wishing to speak to the Committee are required to submit their presentation by 4:00 p.m. two business days prior to the delegation meeting of the ARC. The presentation shall be in writing and include the name of the spokesperson
- The Committee, at its discretion, may hear delegations with less than the required notice if written submissions are available on the day of the meeting.
- The time allowed for presentations will not exceed ten (10) minutes
- The spokesperson shall confine his/her remarks to the subject matter of the presentation.
- The committee members may ask the spokesperson questions in order to clarify certain points.

8.0 Completing the Accommodation Review

Senior Administration will prepare a final report including:

- A Community Consultation section that contains feedback from the ARC and all public consultations as well as any relevant information obtained from municipalities and community partners prior to and during the accommodation review.
- A section that summarizes secondary school student feedback for pupil accommodations reviews involving one or more secondary schools.

The Board can approve none, some or all of the recommendations in the report from Senior Administration. The report will come to a Committee of the Whole and will be posted on the Board's website granderie.ca. If a new school closure is introduced as part of any recommended or alternative scenario in the final staff report, then an additional public meeting must be held no fewer than 20 business days from the posting of the final staff report.

The recommended and alternative scenarios must also include a proposed accommodation plan, prepared for the decision of the Trustees, which contains a timeline for implementation.

The final report must be publicly posted no fewer than ten (10) business days after the final public meeting.

The Board will refer the report from Senior Administration to the Committee of the Whole Board in the following month for debate and decision. The final decision will then be considered at the following Regular Board meeting. The decision of the Board of Trustees will be posted on the Board's website and made available at all schools in the review.

9.0 Delegations

The public will have the opportunity to make delegations to the Board of Trustees before the final Board decision either at a regular Committee of the Whole or Board meeting or if necessary at a Special Board meeting (Bylaw11). Notification of delegation will be posted on Board's website, in appropriate local media and schools involved in the review.

From the posting of the final staff report, there must be no fewer than ten (10) business days before the public delegations.

There must be no fewer than 10 business days between public delegations and the final decision of the Board.

10.0 Modified Accommodation Review Process

In certain circumstances, where the potential pupil accommodation options available are deemed by the school board to be less complex and do not include one or more schools eligible to receive support from the ministry's Rural and Northern Education Fund (RNEF), school boards may find it appropriate to undertake a modified pupil accommodation review process.

The conditions for conducting a modified pupil accommodation review process are satisfying condition one and two or more of conditions two to five:

1. exclusion of any RNEF-eligible school in the accommodation review; and, either,
2. distance to the nearest available accommodation, or
3. utilization rate of the facility; or
4. number of students enrolled at the school; or
5. when a school board is planning the relocation (in any school year or over a number of school years) of a program, in the which the enrolment constitutes more than or equal to 50% of the school's enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years).

10.1 Implementing the Modified Accommodation Review Process

Informed by the Quality Accommodations Committee recommendations, Grand Erie District School Board Senior Administration will develop an initial accommodation report, explaining the rationale for exempting the school(s) from the standard pupil accommodation review process, to be presented to the Board of Trustees for approval.

Within five business days of the Board of Trustees' approval a written notice will be sent to municipalities and community partners to solicit their comment on the staff report. Feedback must be received before the final public meeting. Invitations will be sent to the elected Mayor, Chair, and to the Chief Administrative Officer, City Manager or equivalent for the affected single, lower and upper-tier municipalities. The meeting between the school board and affected municipal partners must be scheduled to take place before the first public meeting.

Notification will also be sent to Director of Education of our coterminous school boards and to the Assistant Deputy Minister of the Financial Policy and Business Division of the Ministry of Education.

A minimum of one public meeting must be held. Following Trustee approval to conduct a modified pupil accommodation review, there must be no fewer than forty (40) business days before this public meeting.

The public meeting will be publicized on the Board's website (granderie.ca), in appropriate local media and through the schools involved in the review.

The initial staff report and SIPs will be made available to the public on the Board's website granderie.ca.

Following the public meeting, Senior Administration will prepare a final report including:

- A Community Consultation section that contains feedback from the ARC and all public consultations as well as any relevant information obtained from municipalities and community partners prior to and during the accommodation review.
- A section that summarizes secondary school student feedback for pupil accommodations reviews involving one or more secondary schools.

The Board can approve none, some or all of the recommendations in the report from Senior Administration. The report will come to a Committee of the Whole and will be posted on the Board's website granderie.ca. If a new school closure is introduced as part of any recommended or alternative scenario in the final staff report, then an additional public meeting must be held no fewer than 20 business days from the posting of the final staff report.

The recommended and alternative scenarios must also include a proposed accommodation plan, prepared for the decision of the Trustees, which contains a timeline for implementation.

The final report must be publicly posted no fewer than ten (10) business days after the final public meeting.

The Board will refer the report from Senior Administration to the Committee of the Whole Board in the following month for debate and decision. The final decision will then be considered at the following Regular Board meeting. The decision of the Board of Trustees will be posted on the Board's website and made available at all schools in the review.

10.2 Delegations for a Modified Pupil Accommodation Review

The public will have the opportunity to make delegations to the Board of Trustees before the final Board decision either at a regular Committee of the Whole or Board meeting or if necessary at a Special Board meeting (Bylaw11). Notification of delegation will be posted on Board's website, in appropriate local media and schools involved in the review.

From the posting of the final staff report, there must be no fewer than ten (10) business days before the public delegations.

There must be no fewer than 10 business days between public delegations and the final decision of the Board.

A review of the Grand Erie District School Board's accommodation review process may be sought through the Ministry of Education's Administrative Review of Accommodation Review Process.

Reference: Ministry of Education Pupil Accommodation Review Guideline April 2018
OASBO Best Practice Guide & Toolkit – Facilitation skills to encourage community involvement 2016



Appendix A

Terms of Reference Accommodation Review Committee

1.0 Statement of Purpose and Responsibility

The Grand Erie District School Board believes that there is connection between quality accommodations and student achievement. The Board is responsible for the efficient and effective use of our school buildings and will ensure that students are learning in a high quality environment that supports excellent program delivery.

An Accommodation Review Committee is constituted to provide advice to the Grand Erie District School Board on pupil accommodation matters for a school or group of schools. The context for the committee is the Board's intent to:

- provide appropriate accommodation that supports and enhances student achievement
- ensure the efficient use of its building consistent with available funding
- ensure that schools can provide viable organizational units
- find efficiencies that support sound budget practices
- have community input on accommodation decisions

The Board of Trustees will approve the creation of an accommodation review committee.

2.0 Committee Composition

An Accommodation Review Committee shall be comprised of:

- i. one representative appointed by the School Council of each school involved in the review
- ii. Two Trustees
- iii. Superintendent of Education as the facilitator

Board staff and Principals will be a resource to the committee as required.

3.0 Committee Operating Procedures and Scope

3.1 Prior to the first meeting of the ARC, members of the ARC will be invited to an orientation session that will describe the mandate, roles and responsibilities, and procedures of the ARC. Members of the ARC will also be provided with copies of the School Information Profiles as reference materials.

3.2 Minutes will be kept of all meetings.

3.3 Where possible meetings will be held in all schools in the review area.

3.4 The Superintendent of Education will facilitate the consultation

- 3.5 The committee will act in accordance with all Board policies, administrative procedures and by-laws.
- 3.6 There will a minimum of three (3) meetings
- 3.7 There shall be a minimum of sixty (60) days between the first and last meeting of the committee. This shall not include summer vacation, Christmas and March Break and the adjacent weekends to these holidays.
- 3.8 The meetings of the ARC will include the sharing and consultation/discussion of the Board's data, the recommended and alternative scenarios developed by Senior Administration. The accommodation option(s) will address: where the students would be accommodated; required changes to facilities; program matters; transportation; and any related funding issues. Long-term enrollment data and partnership opportunities, where they exist, will also be presented. The Superintendent will present the School Information Profile for each school in the review area. Board staff will bring additional information during the review as requested by the ARC to support their work. Individual members cannot request additional information without the support of the ARC.
- 3.9 There will be an opportunity for public question and input at each meeting. The Superintendent of Education will submit a report to the Board from the consultation.
- 3.10 The committee may recommend accommodation options and capital investment consistent with the statement of purpose and responsibilities set out in part one of this document.
- 3.11 The ARC will be disbanded by the Board.

Appendix B

School Information Profiles

Administration will develop School Information Profiles (SIPs) as orientation documents to help the ARC and the community understand the context surrounding the decision to include the specific school(s) in a pupil accommodation review. The SIP provides an understanding of and familiarity with the facilities under review.

The SIP is expected to include data for each of the following two considerations about the school(s) under review:

- Impact on student programming;
- Impact on student well-being;
- Impact on school board resources; and
- Impact on the local community

A SIP will be completed by school board staff for each of the schools under review. The following are the minimum data requirements and factors that are to be included in the SIP:

Facility Profile

- School name and address.
- Site plan and floor plan(s) (or space template) of the school with the date of school construction and any subsequent additions.
- School attendance area (boundary) map.
- Context map (or air photo) of the school indicating the existing land uses surrounding the school.
- Planning map of the school with zoning, Official Plan or secondary plan land use designations.
- Size of the school site (acres or hectares).
- Building area (square feet or square metres).
- Number of portable classrooms.
- Number and type of instructional rooms as well as specialized classroom teaching spaces (e.g., science lab, tech shop, gymnasium, etc.).
- Area of hard surfaced outdoor play area and/or green space, the number of play fields, and the presence of outdoor facilities (e.g., tracks, courts for basketball, tennis, etc.).
- Ten-year history of major facility improvements (item and cost).
- Projected five-year facility renewal needs of school (item and cost).
- Current Facility Condition Index (FCI) with a definition of what the index represents.
- A measure of proximity of the students to their existing school, and the average distance to the school for students.
- Percentage of students that are and are not eligible for transportation under the school board policy, and the length of bus ride to the school (longest, shortest, and average length of bus ride times).
- School utility costs (totals, per square foot, and per student).
- Number of parking spaces on site at the school, an assessment of the adequacy of parking, and bus/car access and egress.

- Measures that the school board has identified and/or addressed for accessibility of the school for students, staff, and the public with disabilities (i.e., barrier-free).
- On-the-ground (OTG) capacity, and surplus/shortage of pupil places.

Instructional Profile

- Describe the number and type of teaching staff, non-teaching staff, support staff, itinerant staff, and administrative staff at the school.
- Describe the course and program offerings at the school.
- Describe the specialized service offerings at the school (e.g., cooperative placements, guidance counseling, etc.).
- Current grade configuration of the school (e.g., junior kindergarten to Grade 6, junior kindergarten to Grade 12, etc.).
- Current grade organization of the school (e.g., number of combined grades, etc.).
- Number of out of area students.
- Utilization factor/classroom usage.
- Summary of five previous years' enrolment and 10-year enrolment projection by grade and program.
- Current extracurricular activities.

Other School Use Profile

- Current non-school programs or services resident at or co-located with the school as well as any revenue from these non-school programs or services and whether or not it is at full cost recovery.
- Current facility partnerships as well as any revenue from the facility partnerships and whether or not it is at full cost recovery.
- Community use of the school as well as any revenue from the community use of the school and whether or not it is at full cost recovery.
- Availability of before and after school programs or services (e.g., child care) as well as any revenue from the before and after school programs and whether or not it is at full cost recovery.
- Lease terms at the school as well as any revenue from the lease and whether or not it is at full cost recovery.
- Description of the school's suitability for facility partnerships.

Each school under review will have a SIP completed at the same point-in-time, prior to the commencement of a pupil accommodation review for comparison purposes.

While the ARC may request clarification about information provided in the SIP, it is not the role of the ARC to approve the SIP.



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education and Secretary
FROM: Rafal Wyszynski, Superintendent of Business and Treasurer
RE: **Quarterly Budget Report**
DATE: June 25, 2018

Recommended Action: Moved by _____ Seconded by _____
THAT the Grand Erie District School Board receive the Quarterly Budget Report for the nine months ended May 31, 2018 as information.

Background:

Consistent with Board Policy F2, the Quarterly Budget Report for the nine months ended May 31, 2018 is attached.

Additional Information:

In June 2018, the finance team collected additional financial information from budget-holders to assess the financial performance of each department for the third quarter of the 2017-2018 school year (March 1, 2018 to May 31, 2018). Some of the highlights are summarized below:

- Enrolment was expected to be closely aligned to the revised estimates projections, however the latest enrolment reported as at March 31, 2018 indicates a modest in-year increase in elementary students. This will trigger approximately \$200,000 in additional Grants for Student Needs (GSN) funding.
- Although there is expected to be an additional \$345,000 in “Education Program – Other” (EPO) funding, there is also an offsetting expense.
- Other revenues have increased as well:
 - New tenants in our schools (\$10,000);
 - Anticipation of purchase rebates (\$32,000)
- Trending in the utilization of supply teachers, educational assistants (EAs) and early childhood educators (ECEs) indicates an additional pressure to the budget of \$392,000; an improvement from the \$477,000 that was forecasted at the end of February.
- There continues to be financial pressure in the utilization of replacement principals as costs have now reached almost \$275,000, an increase of approximately \$30,000.
- ECE salary and benefit costs are trending lower than expected, generating a savings of \$195,000.
- Legal expenditures and grievance costs have resulted in \$300,000 in additional costs.
- Snow removal costs came in higher than budgeted (\$100,000) as the winter weather extended into March and April.
- Electricity costs are trending slightly lower as consumption begins to reflect the investments made in LED lighting.

At the end of the first quarter, a surplus of \$1,025,000 was reported; this was slightly modified at the end of the second quarter to \$921,000. Based on the information summarized above and in the

attached dashboard, a surplus of \$991,000 is being reporting for the 2017-18 school year; an increase of \$70,000 from the end of February. While there are still risks associated with the financial forecast, the risk of major fluctuations in the replacement staff for teachers, EAs and ECEs, is not as severe as the school year has almost ended. However, the finance team will continue to monitor sensitive areas over the next three months such as utilities, legal expenditures, and repair and maintenance spending.

Grand Erie Multi-Year Plan:

This report supports the Achievement indicator of Success for Every Student and the following statement: we will monitor, measure and reflect on our outcomes.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business and Treasurer

Grand Erie District School Board
2017-18 Financial Forecast Report
For the Period Ended May 31, 2018

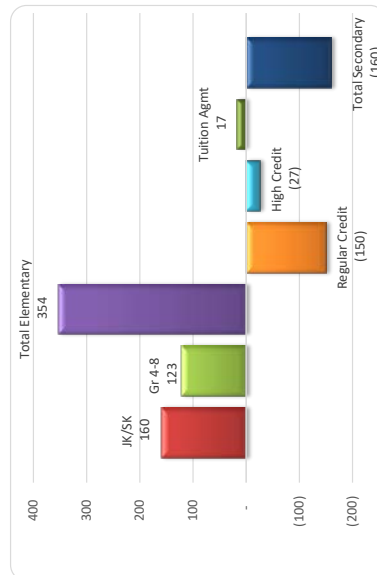
Summary Comparison of Revised Budget versus Estimates Budget

(\$Thousands)		Estimates		Revised	3rd		Variance from Rev	
		(Budget)	Estimates	Estimates	Quarter	Forecast	\$	%
Revenue								
Provincial Grants (GSN)	288,340	288,302	288,402	100	0.0%			
Grants for Capital Purposes	4,042	4,042	4,042	-	0.0%			
Other Non-GSN Grants	4,202	6,072	6,417	345	5.4%			
Other Non-Grant Revenues	8,591	8,781	8,823	42	0.5%			
Amortization of DCC	15,811	15,449	15,449	-	0.0%			
Total Revenue	320,986	322,647	323,134	487	0			
Expenditures								
Classroom Instruction	224,000	225,624	225,646	21	0.0%			
Non-Classroom	26,476	26,329	26,449	119	0.5%			
Administration	7,842	7,982	8,361	379	4.5%			
Transportation	11,997	11,912	11,873	(39)	-0.3%			
Pupil Accommodation	43,875	44,434	44,474	40	0.1%			
Contingency & Non-Operating	5,296	5,339	5,339	-	0.0%			
Total Expenditures	319,486	321,622	322,142	520	0.00			
In-Year Surplus (Deficit)	1,500	1,025	991	34	-			
Prior Year Accumulated Surplus for compliance	398	398	398	-	0.0%			
Accumulated Surplus (Deficit) for compliance	1,898	1,423	1,389	(34)	-2.4%			

Summary of Enrolment

ADE		Estimates		Revised	Variance from Est	
		(Budget)	Estimates	Estimates	\$	%
Elementary						
JK/SK	3,195	3,355	160	5.0%		
Gr 1-3	5,344	5,415	71	1.3%		
Gr 4-8	8,938	9,061	123	1.4%		
Total Elementary	17,477	17,831	354	2.0%		
Secondary <21						
Regular Credit	7,874	7,724	(150)	-1.9%		
High Credit	73	46	(27)	-36.8%		
Tuition Agmt & Visa	534	551	17	3.2%		
Total Secondary	8,480	8,320	(160)	-1.9%		
Total Board	25,957	26,151	194	0.7%		

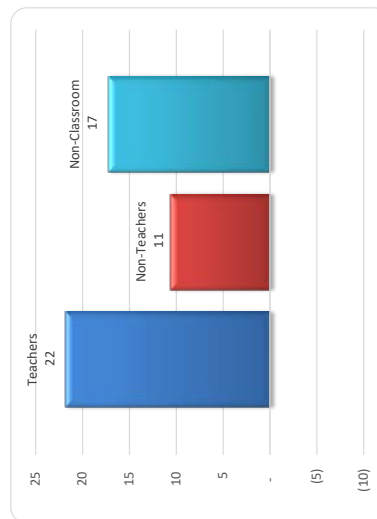
Changes in Enrolment: Budget v. Forecast



Summary of Staffing

FTE		Estimates		Revised	Variance from Est	
		(Budget)	Estimates	Estimates	\$	%
Classroom						
Teachers	1,675	1,697	22	1.3%		
Non-Teachers	586	596	11	1.8%		
Total Classroom	2,260	2,293	33	1.4%		
Non-Classroom	538	556	17	3.2%		
Total	2,799	2,848	50	1.8%		

Changes in Staffing: Budget v. Forecast



Grand Erie District School Board
2017-18 Financial Forecast Report
Revenues
For the Period Ended May 31, 2018

Budget Assessment							
Estimates	Revised Estimates	3rd Quarter Forecast	Change		Material Variance Note		
			\$ Increase (Decrease)	% Increase (Decrease)			
Grant Revenues							
Pupil Foundation	139,151	140,258	140,458	200	0.1%	a.	
School Foundation	19,796	19,916	19,916	-	0.0%		
Special Education	36,873	37,124	37,124	-	0.0%		
Language Allocation	3,874	3,942	3,942	-	0.0%		
Rural and Northern Education Funding	-	583	583	-	0.0%		
Learning Opportunities	7,525	7,584	7,584	-	0.0%		
Continuing and Adult Education	1,594	1,503	1,503	-	0.0%		
Teacher Q&E	27,944	26,094	26,094	-	0.0%		
ECE Q&E	1,808	1,887	1,887	-	0.0%		
New Teacher Induction Program	174	174	174	-	0.0%		
Restraint Savings	(80)	(80)	(80)	-	0.0%		
Transportation	13,472	13,472	13,337	(135)	(1.0%)		b.
Administration and Governance	7,827	7,863	7,911	48	0.6%		
School Operations	25,884	25,980	25,967	(13)	(0.1%)		
Community Use of Schools	381	381	381	-	0.0%		
Declining Enrolment	636	135	135	-	0.0%		
Indigenous Education	728	731	731	-	0.0%		
Safe Schools Supplement	491	493	493	-	0.0%		
Permanent Financing - NPF	262	262	262	-	0.0%		
Total Operating Grants	288,340	288,302	288,402	100	0.0%		
Grants for Capital Purposes							
School Renewal	964	964	964	-	0.0%	c.	
Temporary Accommodation	30	30	30	-	0.0%		
Short-term Interest	215	215	215	-	0.0%		
Debt Funding for Capital	3,547	3,547	3,547	-	0.0%		
Minor Tangible Capital Assets (mTCA)	(714)	(714)	(714)	-	0.0%		
Total Capital Purposes Grants	4,042	4,042	4,042	-	0.0%		
Other Non-GSN Grants							
Education Programming - Other (EPO)	2,493	4,362	4,707	345	13.8%		
Other Federal & Provincial Grants	1,710	1,710	1,710	-	0.0%		
Total Non-GSN Grants	4,202	6,072	6,417	345	8.2%		
Other Non-Grant Revenues							
Education Service Agreements	7,273	7,459	7,459	-	0.0%		
Other Fees	128	128	128	-	0.0%		
Other Boards	210	210	210	-	0.0%		
Community Use & Rentals	495	500	510	10	2.0%		
Miscellaneous Revenues	485	485	516	32	6.6%		
Non Grant Revenue	8,591	8,781	8,823	42	0.5%		
Deferred Revenues							
Amortization of DCC	15,811	15,449	15,449	-	0.0%		
Total Deferred Revenue	15,811	15,449	15,449	-	0.0%		
TOTAL REVENUES	320,986	322,647	323,134	487	0.2%		

Explanations of Material Grant Variances

- a. Increase due to enrolment
- b. Decrease due to reconciliation of final 2016-17 transportation costs and revenues
- c. Increase due to announcement of additional grants

Notes:

1. Estimates is the 2017-2018 Estimates Budget as approved by the Board in June 2017

Grand Erie District School Board
2017-18 Financial Forecast Report
Expenses
For the Period Ended May 31, 2018

	Budget Assessment					
	Estimates	Revised Estimates	3rd Quarter Forecast	Change		Material Variance Note
				\$ Increase (Decrease)	% Increase (Decrease)	
Classroom Instruction						
Teachers	167,008	166,207	165,612	(595)	(0.4%)	a.
Supply Teachers	3,613	5,468	5,860	392	10.9%	b.
Educational Assistants	17,633	17,633	17,726	92	0.5%	
Early Childhood Educators	6,985	6,985	6,790	(195)	(2.8%)	
Classroom Computers	3,673	3,659	3,806	147	4.0%	c.
Textbooks and Supplies	7,004	7,004	7,004	(0)	(0.0%)	
Professionals and Paraprofessionals	8,850	8,850	8,850	-	0.0%	
Library and Guidance	8,019	7,920	7,920	-	0.0%	
Staff Development	739	1,422	1,602	180	24.3%	d.
Department Heads	476	476	476	-	0.0%	
Total Instruction	224,000	225,624	225,646	21	0.0%	
Non-Classroom						
Principal and Vice-Principals	13,646	13,646	13,940	294	2.2%	e.
School Office	7,504	7,358	7,140	(218)	(2.9%)	c.
Co-ordinators and Consultants	3,552	3,552	3,618	66	1.9%	
Continuing Education	1,774	1,774	1,750	(23)	(1.3%)	
Total Non-Classroom	26,476	26,329	26,449	119	0.5%	
Administration						
Trustees	213	213	213	-	0.0%	
Director/Supervisory Officers	1,511	1,511	1,559	48	3.2%	f.
Board Administration	6,119	6,259	6,590	331	5.4%	g.
Total Administration	7,842	7,982	8,361	379	4.8%	
Transportation	11,997	11,912	11,873	(39)	(0.3%)	
Pupil Accommodation						
School Operations and Maintenance	22,376	23,404	23,444	40	0.2%	h.
School Renewal	964	964	964	(0)	(0.0%)	
Other Pupil Accommodation	3,809	3,809	3,809	(0)	(0.0%)	
Amortization & Write-downs	16,726	16,257	16,257	0	0.0%	
Total Pupil Accommodation	43,875	44,434	44,474	40	0.1%	
Contingency & Non-Operating	5,296	5,339	5,339	-	0.0%	
TOTAL EXPENDITURES	319,486	321,622	322,142	520	0.2%	

Explanations of Material Grant Variances

- Reduction of sections in secondary in second semester to alleviate the decrease in enrolment
- Higher than anticipated supply teacher costs based on trending
- Reclassification of phone expenditures
- Additional expenditures as a result of new grants not announced at time of budget
- Increase to due higher than anticipated utilization of supply principals
- Increase to salaries as a result of executive compensation
- Unfavourable result in grievances resulted in increased legal expenditures
- Increase due to higher than anticipated snow removal costs, offset slightly with moderate savings in utilities

Notes:

- Estimates is the 2017-2018 Estimates Budget as approved by the Board in June 2017



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Trustees of the Grand District School Board

FROM: Brenda Blancher, Director of Education & Secretary

RE: **Grand Erie Parent Involvement Committee Annual Report**

DATE: June 25, 2018

<p>Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board receive the Grand Erie Parent Involvement Committee Annual Report as information.</p>
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Background

The Grand Erie Parent Involvement Committee (GEPIC) hosted two major events in 2017-18 and provided Parent Involvement Grants to schools across Grand Erie. A summary of GEPIC's activities is included below.

School Council Start-up Session: the annual School Council Start-up Session for Grand Erie school council chairs and/or members was successfully delivered on October 4, 2017 with more than 50 participants in attendance. The event included an overview of the School Council Guide and Grand Erie's 2016-20 Multi-Year Plan. It also featured breakout sessions on four topics to give school council chairs and/or members in attendance a chance to share ideas and learn more about various parent-focused events, activities or programs taking place at schools in Grand Erie. The four breakout session topics were: getting involved – what brings parents into schools; fundraising – creative ideas and solutions; support strategies – what do parents need at home to support learning; and, grants – success stories. Each breakout session was led by a GEPIC member and the ideas collected during the sessions were shared with all Grand Erie school councils following the session. At the event, participants received a copy of the 2016-20 Grand Erie Multi-Year Plan and the 2017-18 School Council Guide. They were also given a copy of the *Supporting Your Student at Home - Strategies for Literacy and Numeracy* Guide. These resources were also emailed to all school council chairs.

GEPIC Parent Involvement Grants: funds from GEPIC grants support parent engagement with Grand Erie schools. School councils apply for the grants in the fall to support initiatives that focus on student achievement and support Grand Erie's Multi-Year Plan. In 2017-18, 22 grants were awarded to 32 Grand Erie schools for a total investment in parent engagement of \$10,000. For a full list of 2017-18 GEPIC Parent Involvement Grants, visit: <http://www.granderie.ca/board/elementary/parent-portal/gepic/gepic-grants>

Spring GEPIC Event: following feedback received from school council chairs on what parents wanted to learn more about, GEPIC hosted an information panel on April 25, 2018. The event, *The Impact of the Legalization of Marijuana on Families*, was open to all school council chairs/members and parents and was successfully delivered to an audience of 77 participants. The media release promoting the event resulted in extensive coverage by the local newspapers, and a one-on-one interview with Superintendent of Education Wayne Baker on 92.9 The Grand. MY FM 98.9 News Norfolk also attended the event for coverage of it. Facebook advertising promoting the event resulted in 13,849 people being reached, including 182 reactions, comments or shares. A Facebook re-cap of the event resulted in 1,900 views of the video that was included with the story. Grand Erie's Twitter recap post captured 1,646 impressions and 473 media views of the video.

Chair's Update: Sarah Nichol was elected GEPIC Chair for 2017-18. In April, Sarah attended the annual Parent Involvement Symposium, which was held in Toronto (April 21-22, 2018). Sarah felt it was an excellent conference and the networking amongst school council chairs was fantastic. This was the first year that a representative from the Indigenous Education Advisory Council (IEAC) was invited to attend.

Financial Update: The GEPIC budget was \$14,000. Highlights of the budget include: delivery of the School Council Start-up Session, GEPIC Parent Involvement Grants, and delivery of the Spring GEPIC event.

Grand Erie Multi-Year Plan

This report supports the Community indicator of Grand Erie's Multi-Year Plan and the following goal: "Facilitate opportunities for the use of strategies to encourage and support family involvement in our schools and learning at home."

Respectfully submitted,

Brenda Blancher
Director of Education & Secretary



GRAND ERIE DISTRICT SCHOOL BOARD

TO: Brenda Blancher, Director of Education & Secretary
FROM: Rafal Wyszynski, Superintendent of Business & Treasurer
RE: **Summary of Accounts – May 2018**
DATE: June 25, 2018

<p>Recommended Action: Moved by _____ Seconded by _____ THAT the Grand Erie District School Board receive the Summary of Accounts for the month of May 2018 in the amount of \$10,741,355.31 as information.</p>

Rationale/Background:

The summary of accounts for the Grand Erie District School Board for each month is provided to the Board.

Respectfully submitted,

Rafal Wyszynski
Superintendent of Business & Treasurer



Special Education Advisory Committee SEAC 17-09

H-1-b

May 17, 2018 6:00 PM
Grand Erie District School Board – Board Room

MINUTES

Present: Vice-Chair R. Collver / Chair K. Smith, P. Bagchee, L. Boudreault, L. Boswell, M. Carpenter, L. DeJong, K. Mertins, L. Nydam, C.A. Sloat, L. Thompson, R. Winter, R. Wyszynski.

Regrets: B. Caers, C. Clattenburg, L. Scott, R. Smith, D. Werden, J. White.

Recorder: P. Curran.

A – 1 Opening

(a) Welcome R. Collver

Vice-Chair Collver welcomed everyone and asked those present to introduce themselves to Lisa Nydam, the new Native Representative to SEAC.

She also expressed best wishes to resigning member S. Sloat, whose family is moving out of the Grand Erie area.

The Land Acknowledgement Statement was read by Trustee Sloat.

(b) Agenda Additions / Deletions / Approval R. Collver

Moved by: L. Boswell

Seconded by: C. A. Sloat

THAT the SEAC 17-09 Agenda for May 17, 2018 be approved as distributed.

Carried

B – 1 Information Items

(a) Timed Items R. Wyszynski

i. Special Education Funding in 2018-19 Ministry Memorandum 2018 SB10

ii. GSN (Grants for Student Needs) Technical Paper Update

Changes to GSN (Grants for Student Needs), which provides the base education funding, were explained.

- **Multi-Disciplinary Team Component** generates a maximum of \$98,575.63 for each new member up to a total of four (minimum) to help build capacity and equip staff to better understand and respond to students' unique needs.
- **Other Staffing Component** will support students with special education needs.



H-1-b Special Education Advisory Committee SEAC 17-09

May 17, 2018 6:00 PM
Grand Erie District School Board – Board Room

- **Special Incidence Portion (SIP)** Allocation additional \$30 million to boards to support staffing costs associated with addressing the health and safety needs of students with extraordinary high needs. The maximum SIP amount per eligible claim will increase by over 40 per cent from \$27,000 to \$38,016.
- **Behaviour Expertise Amount (BEA) Allocation** was previously through Autism Supports and Training Allocation in EPO; includes Applied Behaviour Analysis (ABA) Expertise Professionals Amount (\$12.2 million) and ABA Training Amount (\$3 million)
- **Care, Treatment, Custody and Correction (CTCC) program** at Sprucedale has been transferred to a new education steward.

Changes to EPO (Education Programs – Other), which provide supplementary program funding, were explained.

- **Addressing Waitlists for Assessments**
The ministry will provide approximately \$125 million in EPO funding to address current waitlists for special education professional assessments over the next three school years. The funding for this EPO has not been released at this time.
- **Mental Health (MH) Workers in Schools**
Beginning in 2018-19, the ministry will provide a \$24.5M investment to support approximately 180 new mental health workers in secondary schools, growing to \$49.5 million to support approximately 400 new workers in secondary schools in the 2019-20 school year.
- **Research and Evaluation**
In 2018-19, the ministry will be engaging in research and evaluation related to the implementation of mental health workers in secondary schools
- **Pilot to Improve School-based Supports for Students with Autism Spectrum Disorder (ASD)**
The ministry will provide \$4.2 million to extend the Pilot to Improve School-based Supports for Students with Autism Spectrum Disorder (ASD) through the 2018-19 school year with participating school boards. Grand Erie was not selected to participate in the pilot.
- **After School Skills Development (ASSD) Programs for Students with Autism Spectrum Disorder**
The ministry will provide \$3.3 million to 39 school boards to extend their after school programs for students with Autism Spectrum Disorder (ASD) over the 2018-19 school year. Grand Erie did not participate in after school programming for students with autism.

Committee members were encouraged to direct any further questions to Superintendent Thompson who will submit to Superintendent Wyszynski for response.

Chair K. Smith arrived at 6:24 and assumed the Chair's duties.



Special Education Advisory Committee SEAC 17-09

H-1-b

May 17, 2018 6:00 PM
Grand Erie District School Board – Board Room

C – 1 Business Arising from Minutes and/or Previous Meetings

- (a) Ratification of Minutes April 19, 2018 SEAC Meeting K. Smith
Re: D-1 (f) SEAC Membership Recruitment Update – correction to “Parents as Partners”

Moved by: L. Boswell

Seconded by: M. Falkiner

THAT the minutes of SEAC 17-08 from April 19, 2018 be approved as amended.

Carried

- (b) Grand Erie DSB Special Education Plan 2017-2018 L. Thompson

Members asked for clarification and / or provided suggestions for revisions before a final version is presented to the Board

Standard 2, the Board’s General Model of Special Education, will include a statement from the article, “The Golden Rule of Inclusion”.

Standard 5 the IPRC Process and Appeals - IPRC numbers are available at the end of May.

Standard 8 Categories and Definitions of Exceptionalities, includes all information from previous Appendix K which will be removed.

Standard 13 Staff Development - language around training for counselling methods will be reviewed.

Appendix A, Public Consultation - members received confirmation that parent name and school is optional, not required by those taking the survey. All information is included in Standard 1 and Appendix A will be removed.

Appendix J – more information included as there are no secondary gifted programs but other options do exist.

Moved by: R. Winter

Seconded by: L. DeJong

THAT the Grand Erie DSB Special Education Advisory Committee recommends the board approve the Draft Special Education Plan 2017-18 as amended.

Carried

- (c) SEAC Membership Recruitment Update L. Thompson

- i. Agency Invitation

Members would like the criteria included and a reminder this is an election year. Agency members interested in membership are to submit a letter of interest to the Chair’s SEAC address.

A revised version will be distributed to members who may share with other agencies where appropriate.



Special Education Advisory Committee SEAC 17-09

H-1-b

May 17, 2018 6:00 PM
Grand Erie District School Board – Board Room

- ii. General Recruitment Advertisement
Members would like the advertisement to state applicants must reside within the board's jurisdiction and be a public school board elector.
Applicants to submit a letter of interest rather than an application.
Print copies must include a pathway to SEAC, not a link.

Members approved both documents once suggested amendments are made.
P. Curran will send revisions of both and include current committee member count.

- (d) SEAC Orientation Handbook Review P. Curran
Suggestions included:
Cover page updating the logo
Page one – change contact to match that of parent brochure: Principal Leader of Special Education and Program Coordinator
Page two – spell out DSB
Page three – last paragraph. "SEAC does not deal with specific.....child."
Page four - Provincial Regulation is #469, not 181
Page four – update meeting day and start time
Page four – insert website path
Page seven – second bullet under communication tips- "...issue involving your child"

D – 1 **New Business**

- (a) Alternate and Augmentative Communication K. Mertins
Grand Erie has about 100 students who have little to no verbal communication
Alternative and Augmentative Communication (AAC) methods supplement limited verbal language or provide a different way of communicating using a range of no tech (e.g., exchange of actual objects) to high tech (e.g., voice output devices)
The overall goals include helping children develop meaningful communication, increasing their self-regulation and expanding their social relationships.
It is important for children to keep high tech devices dedicated to communication use.

E – 1 **Standing Items**

- (a) Special Education News
 - i. Special Needs Strategy Update (as available)



H-1-b Special Education Advisory Committee SEAC 17-09

May 17, 2018 6:00 PM
Grand Erie District School Board – Board Room

- ii. Mental Health Strategy – Grand Erie DSB Draft Suicide Risk Protocol P. Bagchee
- All school boards are required to develop a suicide risk protocol and Grand Erie's is the result of consultation with Administrators, educators, support staff, students, Public Health Nurses and community mental health agencies in Haldimand, Norfolk, Brant and Six Nations.
 - Key components are the promotion of mental health, the reduction of suicidal risk and effective intervention and postvention.
 - Appendix 8 will become a tool for identifying and tracking interventions which will inform decision making moving forward.
 - An evidence based document will allow our practice to be evidence informed.
 - In response to members' concerns around language, Ms. Bagchee assured everyone all the terms were appropriate and will help to address the stigma often associated with suicide.
 - For information on responding to traumatic events, refer to the Traumatic Events Systems
 - The draft will undergo a few more consultations and be rolled out in the fall

(b) Policy / Procedures (as available)

F – 1 **Correspondence**

K. Smith

- (a) Ltr – Peel DSB re Shortage of Qualified Bus Drivers Mar 19/18
Encouraging other SEAC experiencing shortage to join #StoptheBusDelays
- (b) Ltr – PVNCCDSB re Auditor General's Recommendation Apr 19/18
Seeking external and regular reviews of the funding formulas.
- (c) Ltr – TVDSB (x3) re Concerns with Special Needs Strategy Apr 26/18
Concerns addressed wait times for certain services while the transition from LHIN to local service providers is implemented.
- (d) Ltr – MOE re FASD Apr 30/18
Chair Smith explained the Private Member's Bill 191 was lost and has now been reintroduced by MPP Kiwala as Bill 44.
Chair Smith will keep members updated on this concern.

G – 1 **Future Agenda Items Discussion**

K. Smith

Future meeting dates will be discussed at the June meeting.

H – 1 **Member Community Updates**

- (a) Family Engagement Norfolk – May 22/18 7:00-9:00 p.m. C. A. Sloat
- (b) Special Education Info Fair – PJCVS May 16/18 6:00-8:00 p.m. C. A. Sloat



Special Education Advisory Committee SEAC 17-09

H-1-b

May 17, 2018 6:00 PM
Grand Erie District School Board – Board Room

-
- (c) Council of Exceptional Children Awards L. Thompson
Congratulations to the 10 Grand Erie award winners:
Paraprofessional Award: Faye Baker, Wendy Sullivan, Erin Quattrociocchi
Teacher of the Year: Allie Richardson, Kim Dickie
Student Awards: Marvin Miller, Sabreen Rai, Kaila Kuzniar
Educational Leader: Lesley Boudreault
Professional Support Services: Dan McDougald
The awards ceremony will be held at Jean Vanier School on Tuesday, May 29, 2018, beginning at 7:00 pm if you wish to join the celebration to recognize our staff and students.
- I – 1 **Adjournment** K. Smith
Moved by: C. A. Sloat
Seconded by: R. Winter
THAT the SEAC 17-09 meeting of May 17, 2018 be adjourned at 8:29 p.m.
Carried
- J – 1 **Next Meeting** K. Smith
Thursday, June 14, 2018 | Education Centre Board Room 6:00 p.m.



H-1-c Joint Occupational Health and Safety Committee

May 17, 2018
Facility Services- Meeting Room

MINUTES

1.0 Roll Call

Employer Representatives:

Lena Latreille	Business Services (Certified Member)
Tom Krukowski	Facility Services
Griffin Cobb	Secondary School Administration (Certified Member)

Employee Representatives:

George Wittet	Secondary Occasional Teachers (Certified Member) (Chair)
Jennifer Orr	Elementary Teachers (Certified Member)
Ian Smith	CUPE Facility Services
Nancy Hondula	CUPE Educational Assistants (Certified Member)
Amanda Baxter	Elementary Occasional Teachers (Certified Member)
Elizabeth Armstrong	CUPE Clerical/Technical
Laura Mels	Non-Union (Certified Member)
Angela Korakas	Designated Early Childhood Educator (Certified Member)
Dan McDougald	Professional Student Services Personnel (Certified Member)

Resources:

Vacant	Health and Safety Officer
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Recording Secretary:

Mandy DePlancke	Human Resources Assistant
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Regrets:

Cheryl Innes	Elementary School Administration (Certified Member)
Rebecca Jago	Human Resources (Certified Member) (Co-Chair)
Andrea Murik	Secondary Teachers (Certified Member)

2.0 Minutes of Last Meeting

The draft minutes for April 19, 2018 were reviewed.

SUCCESS for Every Student



Joint Occupational Health and Safety Committee

H-1-c

May 17, 2018

Facility Services- Meeting Room

3.0 Approval of Last Meeting Minutes (April 19, 2018)

The minutes were approved.

4.0 Agenda Additions

6.4 Smudging

6.5 Grass Cutting

5.0 Unfinished Business – Discussion

5.1 Ministry of Labour Field Visits- Grandview Public School- March and April 2018

April 2018: The committee received the reports from the Ministry of Labour meetings that were held as a follow up to a work refusal/complaint received. The Board is working to comply with the orders issued. This item will remain on the next agenda.

May 2018: The Board has complied with the orders given by the Ministry of Labour, and the Ministry closed the work refusal. This item can be removed from the next agenda.

5.2 Graffiti and School Threat

April 2018: A concern was brought forward by a committee member regarding Maintenance and Facility staff not being included in communication regarding situations such as a recent threat at schools.

The concern is that maintenance or facility staff can work at multiple locations, and could enter a building unaware of the potential threat. The Division Manager of Operations and Health and Safety will this forward to Executive Council. This item will remain of the next agenda.

May 2018: The Division Manager of Operation and Health and Safety followed up with the Superintendent of Business regarding this concern. Moving forward, the Communications Manager will notify all Managers and Supervisors to ensure all necessary staff are aware of any ongoing threats. This item can be removed from the next agenda.

SUCCESS for Every Student



Joint Occupational Health and Safety Committee

H-1-c

May 17, 2018

Facility Services- Meeting Room

New Indoor Air Quality Reports

None

6.0 New Business

6.1 Online Incident Report Funding

The committee was provided with a copy of a memo from the Ministry of Education indicating forthcoming funding for online incident reporting. The Division Manager of Operations and Health and Safety is reviewing online reporting options. This item can be removed from the next agenda.

6.2 Ministry of Labour Field Visit- Delhi District Secondary School- May 2018

As a result of a student critical injury, the Ministry of Labour conducted a field visit. No orders were issued. This item can be removed from the next agenda.

6.3 Workplace Violence Forms- OneDrive

Currently, redacted Workplace Violence forms are shared with the Joint Occupational Health and Safety Committees via OneDrive. Union representatives from the committee are forwarded non-redacted versions when their members complete the forms. The Division Manager of Operations and Health and Safety asked the committee if they were comfortable with sharing non-redacted forms with the committee. Committee members will bring this forward to their Union President. This item will remain on the next agenda.

6.4 Smudging

A committee member brought forward a concern regarding a scent in a school that is used as a calming mechanism for a student. It was unclear if the technique being used was smudging or the use of incense. The Division Manager of Operations and Health and Safety will follow up with the Principal. This item will remain on the next agenda.

6.5 Grass Cutting

A concern was raised by a committee member regarding the lack of grass

SUCCESS for Every Student



Joint Occupational Health and Safety Committee

H-1-c

May 17, 2018

Facility Services- Meeting Room

cutting occurring at schools. The concern relates to general maintenance, upcoming track and field, and the recent discovery of ticks in the playground area. The Division Manager of Operations and Health and Safety indicated that ticks are a concern, no matter the length of grass. She directed members to the Portal where additional information can be found regarding ticks. It was also noted that this information was forwarded to Principals.

The Division Manager of Maintenance, Energy & Capital indicated that all locations should be completed by the end of the week (May 18th). In general, grass cutting occurs every week from May until October. This item can be removed from the next agenda.

7.0 Information Items

None

8.0 Review of Reports

8.1 Employee Accident Reports Summary – May 2018 Workplace Safety and Insurance Board Reportable –May 2018

Student Aggression Summary Table for May 2018

All reports were reviewed as distributed.

8.2 Status of Workplace Inspections including Non-Academic sites – May 2018

Reports were made available to the committee for review.

8.3 Health and Safety/Facility Services Review Committee Meeting Minutes

The next meeting is scheduled for June 12, 2018.

8.4 Critical Injuries

There have been 63 student critical injuries and 4 employee critical injury for the 2017-18 school year to date.

SUCCESS for Every Student



8.5 Focus Group

The next meeting will be scheduled in the next school year.

8.6 Review of On-going Project Items

See chart.

8.7 Work Orders

Work order details were made available to the committee for review.

9.0 Health and Safety Training

Health and Safety Training dates for 2017-18 school year:

First Aid:

- None

Health and Safety Training:

- None

10.0 Recommendations to Executive Council

11.0 Adjournment / Next Meeting(s):

The meeting was adjourned at 11:15 am.

The next JOHSC meeting will be held on June 21, 2018 –Facility Services – Meeting Room.



H-1-c Joint Occupational Health and Safety Committee May 17, 2018 Facility Services- Meeting Room

As of May 2018

Date item initiated	Item	Dates Discussed	Latest Update	Status and Timeframe
April 2013	Annual Workplace Violence Survey	2018 –May	The annual survey will be sent out again in the fall of 2018.	
April 2017	Terms of Reference Review	2018- May	The Terms of Reference Review document has approved by the Ministry. (Current agreement expires September 2022)	
April 2018	Ministry of Labour - Education Initiative	2018- May	Executive Council has been provided with a summary document regarding "Workplace Violence in School Boards: A Guide to the Law". Once approved it will be forwarded to JOHSC for review.	

Annual Updates Provided Each School Year:

Item	Review Month	Resulting Update
Pavement Improvements	2018- May	The list of upcoming paving projects was provided to the committee. The locations include: Walsh, Thompson Creek, Paris Central, Branlyn, GELA (Rawdon), McKinnon Park, Waterford District High School and Dunnville High School.

Policy/Procedure Review:

Policy/Procedure	Out for Comment	Board Approval	Board Review Date	Committee Review Date	Comments
HR4 – Health and Safety Policy and Appendix Guidelines		Board approved September 2015	October 2019	September 2018	Feedback provided by the committee
HR8 – Workplace Violence		Board for approval January 2015	February 2019	September 2018	Feedback provided by the committee
HR5 – Harassment		Board approved September 2015	October 2019	September 2018	Feedback provided by the committee

SUCCESS for Every Student

No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
1	Agnes Hodge	X	X	X	X	X	X	X	X	X	
2	Banbury Heights	X	X	X	X	X	X	XX	X	X	
3	Belview	X	X	X	X	X	X	X	XX	X	
4	Bloomsburg	X	X		XXX*	X	X	X	X	X	
5	Boston	X	X	X	X	X	X	X	X	X	
6	Branlyn Community	X	X	X	X	X	X	XX	X	X	
7	Brier Park	X	X	X	X	X	X	X	XX	X	
8	Burford District Elementary	X	X	X	X	X	X	X	XX	X	
9	Caledonia Centennial	X		X	XXX*	X	X	X	X	X	
10	Cedarland	X	X	X	X	X	X	X	X	XX	
11	Centennial-Grandwoodlands	X	X	X	X	X	X	X	XX	X	
12	Central P.S.	X	XX	X	X	X	X	X	X	X	
13	Cobblestone Elementary	X	X	X	X	X	X	X	XX	X	
14	Confederation (Fr Imm)	X	X	X	X	XX	X	X	X	X	
15	Courtland	X	X	XX	X	X	X	X	X	X	
16	Delhi	X	X	XX	X	X	X	X	X	X	
17	Dufferin	X	X	X	X	XX	X	X	X	X	
18	Echo Place	X	X	X	X	X	X	X	X	XX	
19	Elgin Ave.	X	X	XX	X	X	X	X	X	X	
20	Fairview Ave.	X	X	X	X	X	XX	X	X	X	
21	Glen Morris	X	X	X	X	X	X	X	X	XX	
22	Graham Bell	X	X	X	X	X	X	X	X	XX	
23	Grandview	X	X	X	X	X	X	X	X	XX	
24	Grandview Central(Dunnville)	X	X	XX	X	X	X	X	X	X	
25	Greenbrier	X	X		XX*	X	X	X	X	XX	
26	Hagersville Elementary	X	X	X	X	X	X	X	XX	X	
27	Houghton	X	X	X	X	X	XX	X	X	X	
28	J.L. Mitchener	X	X	XX	X	X	X	X	X	X	

Monthly inspection was completed

Annual JOHSC inspection completed

Monthly inspection was not completed

Two inspections completed due to a missed inspection

X

XX

X*

No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
29	James Hillier	X	X	X	X	X	XX	X	X	X	
30	Jarvis	X	X	X	X	X	X	X	XX	X	
31	King George	X	X	X	X	XX	X	X	X	X	
32	Lakewood	X	X	XX	X	X	X	X	X	X	
33	Langton	X	X	X	X	X	X	X	X	X	
34	Lansdowne-Costain	X	X	X	X	XX	X	X	X		
35	Lynndale Heights	X	X	XX	X	X	X	X	X	X	
36	Major Ballachey	X	X		X*	XX	X		X*	X	
37	Mt. Pleasant	X	X		X*	X	XX	X	X	X	
38	North Ward	X	X	X	X	X	X	XX	X	X	
39	Oakland-Scotland	X	X	X	X	X	XX	X	X	X	
40	Oneida Central	X	X	X	X	X	XX	X	X	X	
41	Onondaga-Brant	X	X	X	XX	X	X	X	X	X	
42	Paris Central	X	X	X	X	X	X	XX	X	X	
43	Port Rowan	X	X	X	X	X	XX	X	X	X	
44	Prince Charles	X	X	X	X	X	XX	X	X	X	
45	Princess Elizabeth	X	X	X	X	XX	X	X	X	X	
46	Rainham	X	X	XX	X	X	X	X	X	X	
47	River Heights	X	X	X	XX	X	X	X	X	X	
48	Russell Reid	X	X	X	X	X	X	X	X	X	
49	Ryerson Heights	X	X	X	X	X	XX	X	X	X	
50	Seneca Central	X	X	X	XX	X	X	X	X	X	
51	St. George-German	X	X	X	X	X	XX	X	X	X	
52	Teeterville P.S.	X	X	X	X	XX	X	X	X	X	
53	Thompson Creek	X	X	XX	X	X	X	X	X	X	

No.	Elementary School	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June
54	Walpole North	X	X	X	X	X	X	X	X	XX	
55	Walsh	X	X	X	XX	X	X	X	X	X	
56	Walter Gretzky Elementary School	X	X		X*	X	XX	X	X	X	
57	Waterford Public	X	X	XX	X	X	X	X	X	X	
58	West Lynn	X	X	XX	X	X	X	X	X	X	
59	Woodman-Cainsville	X	X	X	X	X	X	X	X	XX	
	Secondary Schools										
60	B.C.I. & V.S.	X	X	XX	X	X	X	X	XX	X	
61	Cayuga Secondary S.(incl. TP - 28 Cayuga St. N., Cayuga)	X	X	XX	X	X	X	X	XX	X	
62	Delhi District Secondary S.(incl. TP - 169 Wellington Ave, Delhi)	X	X	XX	X	X	X	X	XX	X	
63	Dunnville Secondary S. (incl. TP)	X	XX	X	X	X	X	X	XX	X	
64	G.E.L.A. Brantford (Rawdon)	XX	X	X	X	X	X	XX	X	X	
65	G.E.L.A. - CareerLink Eaton Market Square	XX	X	X	X	X	X	XX	X	X	
66	G.E.L.A. - Simcoe	XX	X	X	X	X	X	XX	X	X	
67	Hagersville S.S.(incl. HSSC and TP - 12 Almas St. Unit 2, Hagersville)	XX	X	X	X	X	XX	X	X	X	
68	McKinnon Park S.S.(incl. TP - 174 Caithness St., Caledonia, and 3201 Second Line Rd., Hagersville)	X	X	XX	X	X	X	X	X	XX	
69	North Park C. & V.S.	X	XX	X	X	X	X	X	X	XX	
70	Paris District H.S. (incl. TP - 2 Elm St., Paris)	X	XX	X	X	X	X	X	XX	X	
71	Pauline Johnson C.V.S. (incl. TP - 410 Colborne St., Brantford)	XX	X	X	X	X	XX	X	X	X	
72	Simcoe Composite School (incl. TP - 39 Kent St N Unit 4, Simcoe)	X	XX	X	X	X	X	XX	X	X	
73	Sprucedale Secondary School	X	X	X	X	X	X	X	X	X	
74	Tollgate Tech. Skills Centre	X	X	XX	X	X	X	XX	X	X	
75	Valley Heights S.S. (Includes Houghton Annex & TP on site)	X	X	X	X	X	X	X	X	XX	
76	Waterford District High School (incl. NSSC and TP site - Camp Trillium)	X	X	XX		X*	X		XX*	X	
No.											
77	H.E. Fawcett Teacher Resource Centre (TRC)	X	X	X	X	X	X	X	X	XX	
78	Joseph Brant (including GELA - ESL)	X	X	X	X	X	X	X	X	XX	
79	Head Office	X	X	X	X	X	X	XX	X	X	
80	Head Office - Facility Services	X	X	X	X	X	X	XX	X	X	

<u>Storage Facilities - Done by school staff as portion of school in monthly inspect. & Inspected twice a year by JOHSC</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>June</u>
Storage Building Burford Bus Barn, 35 Alexander St., Burford	X	X	X	X	X	X	X	XX	X	
Storage Building Langton Bus Barn, 23 Albert Street, Langton	X	X	X	XX	X	X	X	X	X	
Storage Building Walsh Bus Barn, 93 Regional Road #3, Walsh	X	X	X	XX	X	X	X	X	X	





MINUTES

A-1 Call to Order

B. Blancher

Karen Sandy, Chair of the Native Advisory Committee (NAC), had to send regrets so it was agreed that Brenda Blancher would chair this meeting.

(a) Roll Call

B. Blancher

Present: Sabrina Sawyer, Brenda Blancher, Denise Martins, Sherri Vansickle, Alexandra Maldonado (Indigenous Support Mentor), Ann Myhal, Pam Davis, Diane Sowers, Stacy Hill, Melissa Turner, Sharon Williams. Recording Secretary: Valerie Slawich.

Regrets: Karen Sandy, Audrey Powless-Bomberry, Ann Noyes, Alex Felsky, Mike DeGroot, Shaun McMahon, Dave Thomas, David Lloyd, Dave MacDonald, Susan Noort, Jeannie Martin, Sharon Doolittle.

(b) Welcome and Introductions/Land Acknowledgement Statement

- i. Brenda welcomed everyone and introductions were made.
- ii. Brenda read the Land Acknowledgement Statement.

(c) Agenda Additions/Deletions/Approval

- i. Stacy requested to add an item under correspondence – Blair Crawford.

B-1 Approval of Minutes

(a) Review of May 1, 2018 Minutes

- i. Pam Davis had sent regrets; this will be corrected and reflected in the minutes.
- ii. Diane Sowers moved to approve the minutes; Sabrina Sawyer seconded ~ carried.

C-1 Business Arising from the Minutes

S. Hill

(a) Draft Newsletter

- i. The newsletter is in draft at this time, undergoing final revisions by our Communication's Department.
- ii. The plan is to send it out to all stakeholders, including all residents on Six Nations and New Credit, and will push electronically to all school websites.
- iii. With permission, we may replace the second moccasin photo with a picture of the completed moccasins.

(b) NBE3

- i. Stacy attended the English Head Department School Improvement Plan (SIP) session. Brenda has arranged for a Collaborative Professionalism Session with OSSTF on June 12 to gather their input.

(c) Indigenous focus Additional Qualification (AQ) Courses for teachers

- i. Ann Noyes suggested we approach Six Nations' Polytechnic (SNP) to create an AQ course. First Nations/Metis/Inuit Education Association of Ontario (FNMIEAO) sent out a list of available Indigenous education AQ courses offered in various locations. This is an example of what we'd like to have offered through SNP. We will share the course offerings with all Principals and Teachers.

(d) Gathering of Indigenous Community Resource People

- i. We have been working on creating the list of community resources. We are hoping to have a gathering of community resource people June 26 or 27 to discuss ideas of what they can bring to the classroom and things we would like them to keep in mind when working with students.



H-1-d Native Advisory Committee

Tuesday, May 29, 2018

Brantford Collegiate Institute & Vocational School, Brantford

- D-1 Indigenous Education Advisory Committee S. Sawyer
- (a) Next meeting is June 26; Karen brings NAC meeting updates to Indigenous Education Advisory Committee (IEAC) meetings.
- E-1 Six Nations Student Report S. Vansickle
- (a) Report from Brantford Collegiate Institute and Vocational School (BCIVS) Student Rep(s) – not available today, but we will strive for consistency going forward next year.
- F-1 Education Services Agreements B. Blancher
- (a) Update
- i. Final approval was received at our Board meeting May 28, 2018 between Grand Erie District School Board (GEDSB) and Indigenous Services Canada (ISC). ISC will arrange the signing; it comes into effect September 1, 2018 and it is a 2-year agreement. We have a signing ceremony for the New Credit Education Services Agreement on Monday, June 4 at the New Credit Council Meeting. We have completed the RESA with SNP Steam Program and will be in touch with Rebecca Jamieson today to arrange signing. All of these agreements have a proviso about annual reviews. Denise is working on the Transition Plan Addendum, which will guide how we transition students both ways, should it happen during the program year.
- (b) High Cost Special Education Funds
- i. The 2014 Tuition Agreement included an allocation for High Cost Special Education Funds of \$380,135. This could include staff, equipment, actual costs, ancillary costs. We hired nine EAs and incurred costs in excess of what was received. For the current school year, 2017-18, we are using any extra funding to pay down this deficit. Rafal Wyszynski, Superintendent of Business, is working with Shelly Knott-Fife, Director, ISC and we hope to be in a hiring position by the fall of 2018. We will need to determine what this new position will be. Sharon Williams suggested we could benefit from hiring another Native Counsellor at MPSS. Stacy Hill reminded the group that this funding is for special needs and therefore the new position needs to align with this.
- G-1 Course Sections
- (a) Hagersville Secondary School (HSS) lost 16 sections for next year and currently only have two courses to offer at the grade 10 level, second period in second semester.
- i. Our Board has seen declining enrolment – we often don't know until October. Collective Agreements include language that we cannot cancel sections once they start. We use a formula in the Spring for the following year to best estimate teacher-to-student ratios. In the past, we've allowed staffing to stay set regardless of enrolment. The Ministry of Education claws back the money if enrolment actuals decline, which creates a deficit. Principals are doing a great job with projections across the board, we are being very conservative this year. Melissa referred to a recommendation made a few years ago for a program at HSS, similar to the SOAR program at Pauline Johnson Collegiate & Vocational School (PJCVS). Brenda explained that it wasn't in the recommendations that came to Board other than a recommendation to look at program offerings at Haldimand secondary



schools, and that PJCVS was able to offer it because of the great relationship built with Kiwanis. We would need a partner in Haldimand, in order to receive a recommendation to offer this at HSS. Ann acknowledged that enrolment in our secondary schools is declining; even at our Colleges and Universities. Post-secondary offers are being accepted earlier and therefore fifth year students are dropping out after first semester to make money etc. Post Secondary is also competing to get students. Our Native student population is also declining, and more so with the start-up of Polytechnic STEAM program.

- ii. Native Studies Courses – Stacy asked if the incremental costs for resources are covered, and how much per Native and non-Native student?
- (b) Section 18 of GSN
 - i. This is the 'Per pupil amount' and the 'Board Action Plan amount' that makes up Indigenous Education funding. Due to smaller enrolment numbers, Native Studies courses are allowed a smaller teacher-to-student ratio. Brenda will bring more information to the next meeting. Alternative Learning sections come right off the top so they don't impact our funding.

H-1 Correspondence

- (a) Blair Crawford – MPSS

Last year, Stacy and Sabrina met Blair Crawford, Prime Minister at McKinnon Park Secondary School (MPSS) when she was at a Student Senate meeting at the Education Centre. She had asked about flying the Haudenosaunee flag alongside the Canada flag at MPSS. The concern is that Stacy has not been able to determine if the Five Nations wampum belt has been approved as the official flag of the Haudenosaunee Confederacy. Brenda also received an email from Blair asking for support from Grand Erie to include the flag as a gesture to represent the community at MPSS. Sharon Williams commented that it will support inclusiveness in the school, and provide a great visual for parents to see.

Sabrina shared that once we engage in representing one native group, we will need to be inclusive of all Nations. North Park Collegiate & Vocational School (NPCVS) has a mural at the front doors that says 'Welcome' in multiple languages, representing all local communities at NPCVS. Diane agreed that we could have one flag that includes all symbols of all Nations. Melissa suggested if MPSS created a mural, to display it outside. Sherri said PJCVS is 1 of 2 sites in Brantford that fly the Pride flag however the Two Row flag has also been flown. Alexandra supports the idea of having one flag that includes all Nations' symbols. Brenda suggested that we could hold a student art competition, and include Indigenous Student Associations (ISAs) at secondary schools. Brenda will follow up with Blair; Stacy will follow up with the Indigenous Student Associations (ISAs).

I-1 Adjournment

- (a) Brenda adjourned the meeting at 10:50 am

J-1 Meeting Dates for Next Year: Looking for feedback; proposing Tuesdays, alternating in Brantford and Haldimand.

Student Transportation Services Board of Directors' Meeting

Tuesday, May 22, 2018, 9:00 a.m.
Grand Erie District School Board – Norfolk Room
349 Erie Avenue, Brantford

MINUTES

Present:

STSBHN Board of Directors:

GEDSB: Rafal Wyszynski, Superintendent of Business & Treasurer - President
Philip Kuckyt, Manager of STSBHN – Secretary & Treasurer
James Richardson, Trustee- Director
John Ecklund, Manager of Information Services
Brenda Blancher, Director of Education & Secretary GEDSB

BHNCDSB: Tom Grice, Superintendent of Business & Treasurer – Director

CSCMonAvenir: Mario Nantel, Director of Transportation – Director

STSBHN Recording Secretary

Kathryn Underwood, Executive Assistant to the Superintendent of Business
GEDSB

Regrets: Bill Chopp, Trustee – Director

1.0 Call to Order, Welcome and Introductions
The President called the meeting to order 9:05 a.m.

2.0 Approval of Agenda for May 22, 2018

Moved by: T Grice

Seconded by: M Nantel

"That the STSBHN agenda for May 22, 2018 be approved as distributed."

CARRIED.

3.0 Approval & Signing of Minutes

3.1 The committee reviewed the minutes of Tuesday February 20, 2018.

Moved by: M Nantel

Seconded by: J Richardson

"That the minutes of February 20, 2018 be approved as distributed."

CARRIED.

Student Transportation Services Board of Directors' Meeting

Tuesday, May 22, 2018, 9:00 a.m.
Grand Erie District School Board – Norfolk Room
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-
- 4.0 Business Arising from Previous Meeting
- 4.1 Policy and Procedures Approval 007-017
P Kuckyt highlighted the proposed changes and directed the committee to the summary page.
- Moved by: J Richardson
Seconded by: T Grice
"That procedures 007-017 be approved as circulated."
- CARRIED.
- 4.2 Walk Distance Review Report
The committee identified that the report was a request for additional information for one of the member boards and was previously provided.
- 5.0 Standing Business
- 5.1 KPI's
P Kuckyt highlighted the significant changes in the areas of Financial, Service Performance, Safety, General Ridership and Communication.
- Financial-No significant variances.
- Service Performance-No significant variances, with the exception to the number of delays or cancellation in April as a result of the snow day.
- Safety- No significant variances.
- General Ridership-No significant variations.
- Communication-The statistics for communication indicate a decline in users with twitter, portal and unique web users.
- 5.2 Goals and Objectives
There have not been significant changes to the goals and objectives.
P Kuckyt reviewed the project status for the data input system and anticipates that this may be completed in time for the 2019-20 school year.
- P Kuckyt highlighted the ongoing issues with the website. He assured the STSBHN Board of Directors that solutions to the issues are being reviewed and will be brought forward to the operations committee for consideration.
- 5.3 Budget Analysis Report
P Kuckyt reviewed the budget analysis report ending March 31, 2018.

Student Transportation Services Board of Directors' Meeting

Tuesday, May 22, 2018, 9:00 a.m.
Grand Erie District School Board – Norfolk Room
349 Erie Avenue, Brantford

P Kuckyt reported on the software account exceeding the initial estimated costs but the will be absorbed within the approved STSBHN operating budget.

6.0 Standing Business

6.1 New Director

P Kuckyt introduced Dereck K. C. Chin Lien Chong as the newest Director to STSBHN. P Kuckyt reported that D. Chin Lien Chong is a sworn member of the consortium effective May 22, 2018 and has replaced Bobby Somaroo.

6.2 Policy and Procedures Review

Procedure 002-was originally scheduled to be reviewed in October 2017 and was deferred until February 2018. Elementary walk distances for BHNCDSD were proposed to decrease to 1.4 km from 1.6 km, as per the BHNCDSD Board of Trustees. P Kuckyt indicated that the creation of an incongruent consortium eligibility policy is not aligned with the efficiency and effectiveness operational best practices outlined by the Ministry of Education.

P Kuckyt further reviewed that history of obtaining the alignment for the consortium. The Board of Directors identified that the policy would require a special board meeting in the summer of 2018 for implementation for the 2018-2019 school year.

B Blancher identified that any changes to the walk distances would impact the courtesy riders and inquired on the timing of the review of the courtesy riders. P Kuckyt reported that a review of this policy would be required to occur in advance of August 15, 2018; the date when the portal becomes open to parents. This would allow for STSBHN staff to implement any approved changes.

P Kuckyt reviewed the operational impacts of deviating from the harmonized walk distance and the work and reasons for the initial need to have a harmonized walk distances.

In response to a question, P Kuckyt indicated that the decrease in walk distances will result in an additional three school bus routes required for the upcoming school year. The cost of the three routes have been included in the initial cost estimates for STSBHN.

It was requested the comments on Procedure 002 be provided to P Kuckyt on or before July 23, 2018

Student Transportation Services Board of Directors' Meeting

Tuesday, May 22, 2018, 9:00 a.m.
Grand Erie District School Board – Norfolk Room
349 Erie Avenue, Brantford

The committee agreed to provide feed back on the draft policies and procedures to P. Kuckyt on or before October 9, 2018.

6.3 Initial Estimates for 2018-19

P Kuckyt reviewed the initial estimates and the variations including: the contractual obligations contained in the agreements, operational service changes and contract amendments.

Moved by: J Richardson

Seconded by: T Grice

"That STSBHN Board of Directors move to in camera to discuss a legal matter."

CARRIED.

The Public Session meeting was called to order by President, R. Wyszynski at 10:20 a.m.

6.4 Letter to Ministry of Education

P Kuckyt reviewed the letter sent to the Ministry of Education regarding the enhancement announcement in 2018: SB04-Student Transportation-Grants for Student Needs, 2018-19. No response has been received by the Ministry of Education at the present time.

7.0 Adjournment

Moved by: M Nantel

Seconded by: J Richardson

"That the May 22, 2018 STSBHN Board of Directors meeting be adjourned at 10:50 a.m."

CARRIED.

Next Meeting dates

All located at the GEDSB-Norfolk Room, 9 a.m.:

- Tuesday October 30, 2018
- Tuesday February 26, 2019
- Tuesday May 28, 2019



MINUTES

Present: Chair L. Thompson, D. Dean, D. Martins, K. Newhouse, T. Oldham.

Regrets: P. Bagchee, B. Braund, R. Charbonneau-Smith, L. DeVos, M. Finocchio, J. Harris, J. Hooper, S. Love, K. Mertins, F. O'Connor, J. Poulimenos, G. Rousell, S. Sawyer, M. VandenBussche.

Recorder: P. Curran.

A - 1 Opening

- (a) Superintendent Thompson welcomed everyone to the meeting.
- (b) Agenda Additions/Deletions/Approval
 - Approved as distributed.

B - 1 Review and Approval of Minutes

- (a) Minutes of March 29 2018

Moved by: T. Oldham

Seconded by: D. Martins

THAT the minutes of March 29, 2018 be approved as distributed.

Carried

C - 1 Business Arising from Minutes

- (a) Compensatory Education Report L. Thompson
 - A comprehensive draft report on the status of compensatory education in Grand Erie was reviewed in advance of its presentation to Trustees for approval of recommendations contained therein.
 - Significant highlights include the alignment of the HIP (Higher Improvement in Performance in Schools) strategies with the board's multi-year plan.
 - Strategies continue to be informed by data provided from Environics Research and Grand Erie EQAO (Education Quality and Accountability Office) results.
 - This year dissemination areas were defined by postal code rather than by neighbourhood resulting in much finer detail.
 - School selection will be determined by the data above and supports that lead to student achievement will be determined by examining the prevalent risks.
 - Schools at greatest risk are also those identified by the Ministry as requiring additional supports for e.g., renewed math strategy, etc.
 - HIP Chairs provided support this school year to the Superintendent responsible for Compensatory Education by liaising directly with HIP school administrators and helping to consolidate ideas, gather data, and provide the administrator voice at the system level for planning purposes.

**Compensatory Education Committee**

Thursday, April 26, 2018, 1:00-3:30 p.m.
Norfolk School Support Centre – Carolinian Room

- The recommendation to dissolve the Compensatory Education Committee and to revise By-Law 8 to reflect this change was received and agreed to, based on the following data that was shared at the meeting:
- That schools that are at greatest risk are also the schools identified by the Ministry of Education as schools that require intensive support through the Renewed Math Strategy. Funding is provided to these schools through the Renewed Math Strategy Grant and other grant offerings through the Ministry of Education.
- That there are no additional staffing positions available to allocate to schools solely based on the fact that it is identified as a school with a high level of students coming from low socio-economic backgrounds.
- That additional funds provided to support early literacy interventions in compensatory schools have shown that these interventions have supported improvement in literacy skills for the small number of students able to access the intervention, but there is a greater need to review all early literacy interventions in all elementary schools to align their implementation to ensure the most effective impact on student achievement of improved literacy levels.
- That the work being done in each of the indicators of the Multi-Year Plan is the same work being done in HIP schools.

Also, the following strategies will continue:

- Review and rank the schools based on socio-economic risk and achievement levels as new demographic and achievement data becomes available.
- The ten highest elementary schools and five highest secondary schools will be deemed HIP schools.
- HIP Schools will continue to receive additional funds to mitigate barriers students may face coming from low socio-economic backgrounds.
- HIP schools will continue to receive priority weighting in regards to Community Partnership Incentive Program and Pride of Place applications.
- Elementary HIP schools will continue to have parameters in place to aim for lower junior/intermediate class sizes during the staffing process.
- Elementary HIP school administrators will continue to be able to create a priority Occasional Teacher list.
- The System Research Lead will provide a school profile to every school that identifies specific areas of risk based on student demographics.
- All schools will continue to work toward the goals identified in each area of the Multi-Year plan while keeping a focus on providing differentiated programming and assessment and high expectations for learning and achievement for all students but particularly those students coming from economically disadvantaged backgrounds.
- Updates for HIP schools will be aligned with and incorporated into the regular reporting cycle for all schools.

D - 1 New Business

L. Thompson

(a) None



Compensatory Education Committee

Thursday, April 26, 2018, 1:00-3:30 p.m.
Norfolk School Support Centre – Carolinian Room

E - 1	Announcements / Community Information	L. Thompson
(a)	None	
F - 1	Correspondence	L. Thompson
(a)	None	
G - 1	Adjournment	L. Thompson
(a)	Adjourned 2:01 p.m.	
H - 1	Next Meeting	L. Thompson
(a)	Deferred	