



MINUTES

Present: Board Chair D. Dean, Board Vice-Chair G. Anderson, R. Collver, B. Doyle (arrived at 8:00 p.m.), A. Felsky, J. Harris, J. Richardson, K. Sandy, C.A. Sloat, D. Sowers, T. Waldschmidt, J. Hsiao (Student Trustee) L. Kelly (Student Trustee)

Administration: Director - B. Blancher; Superintendents – D. Abbey, W. Baker, L. DeVos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: Nil
Administration: Nil

A – 1 Opening

(a) Roll Call

The meeting was called to order by Chair, D. Dean at 6:30 p.m. for the purpose of conducting the Open Session.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, D. Dean at 7:20 p.m.

(e) Memorials

(i) Winnifred (Winnie) Jacobs, Paris District High School & Tollgate Technological Skills Centre

The memorial statement was read by T. Waldschmidt. The Trustees and Senior Administration took a moment of silence to honour Winnie.



D-1-a Patti McCleister Memorial Award

D. Dean asked Ted McCleister, Patti's husband to join the table. S. Sincerbox provided an overview of this award. The Patti McCleister Award is given on an annual basis to the Grand Erie employee who best embodies Patti's passion and has shown great leadership and effort within their role. There were two recipients for the 2017 Patti McCleister Memorial Award:

Mary-Jane Hutfloetz – Teacher at Graham Bell-Victoria Public school - is described as a person who brings curriculum to life in unique and meaningful ways to foster each student's sense of social justice and global citizenship. She has facilitated the Pen Pal program with students from Six Nations of the Grand River community, led the Green Team efforts at her school resulting in silver-level designation through Eco Schools and is responsible for a wide-range of fundraising activities and events including: Save the Evidence, Fort McMurray wildfires, Terry Fox Run and the Milk program.

Genevieve Rochette – DECE at St. George – German Public School – is described as a person who is an advocate for French language and culture in her school community, resulting in student achievement and pride in learning. Her inclusion of inquiry-based learning and technology in the classroom serves as a model for others. Her enthusiasm and passion inspires staff and students alike. Genevieve is a Grand Erie leader for commitment to on-going learning, best practices and Kindergarten assessment.

Director B. Blancher, D. Dean, Chair of the Board and Ted McCleister presented the award to the recipients.

(f) Agenda Additions/Deletions/Approval

Presented as printed.

Moved by: D. Sowers

Seconded by: C.A. Sloat

THAT the Agenda be approved as printed.

Carried

(g) In Camera Report

Moved by: Trustee Waldschmidt

Seconded by: Trustee Harris

THAT the Grand Erie District School Board approve C-1-b.

Carried

Moved by: Trustee Sloat

Seconded by: Trustee Waldschmidt

THAT the Grand Erie District School Board approve D-1-b.

Carried



(h) **Presentations - Student Recognition Awards**

The recognition program is Grand Erie District School Board's way to honour and celebrate students who have accomplished excellence in the areas of academics, athletics, and the arts, as well as excellence in the community. All recipients receive a certificate signed by B. Blancher and D. Dean, Chair of the Board. Trustee Sowers and Director Blancher presented the certificates to those recipients present.

Alexa Windle, Athletics – Grade 9 student at Brantford Collegiate Institute and Vocational School is one of the youngest members to qualify and compete at the 2017 Legion National Youth Track and Field Championships this summer. Alexa came home with two bronze medals for hammer and discus and second in shot put in her age groups. Alexa has also been nominated for Ontario Midget Thrower of the Year.

Ascension Harjo, Arts – Grade 11 student at Pauline Johnson Collegiate and Vocational Schools is an accomplished hoop dancer and this summer performed at the North American Indigenous Games Opening Ceremonies and also competed in basketball at the Games. Ascension was introduced to hoop dancing at a young age through his family's involvement in the traditional healing dance.

The recipients were congratulated by the trustees and responded to questions and comments.

(i) **Delegation**

Nil

B – 1 **Approval of Minutes**

(a) **Regular Board Meeting – August 28, 2017**

Presented as printed.

Moved by: D. Sowers

Seconded by: G. Anderson

THAT the Minutes of the Regular Board Meeting, held August 28, 2017 be approved.

Carried

(b) **Committee of the Whole Board – September 11, 2017**

Presented as printed. C.A. Sloat noted on correction on page 5, change September 18, 2018 to September 18, 2017. R. Collver noted correction on page 6, half way down – should read



as: *"R. Collver noted a report will be coming from Quality Accommodations to Trustees with recommendations for developing a strategy to build our enrolment."*

Moved by: C. A. Sloat

Seconded by: K. Sandy

THAT the Minutes of the Committee of the Whole Board Meeting, held September 11, 2017 be approved as amended.

Carried

C – 1 Business Arising from Minutes and/or Previous Meetings

Nil

D – 1 Director's Report

B. Blancher presented the Leadership Video that was presented at the September 21, 2017 Leadership Gala.

Director's highlights:

- School Council Orientation event on October 4 – 6:00 p.m. and JBLC
- Grand Erie efforts in energy conservation and efficiency were recognized by Brantford Power on September 20, 2017 and our staff were congratulated for their efforts in conserving energy. Grand Erie District School Board received a plaque certificate of Recognition and an award. Brantford Power will provide a plaque Certificate of Recognition to each Brantford School that has completed an LED retrofit.
- Fall Commencements begin with a number occurring in the next week
- September 29 – Day of Orange – Orange shirt day is a legacy of the St. Joseph Mission residential school commemoration event held in British Columbia in 2013. It grew out of Phyllis (Jack) Webstad's story of having her shiny new orange shirt taken from her on her first day of school at the Mission, and has become an opportunity to keep the discussion on all aspects of residential schools happening annually. It is also an opportunity for First Nations, local governments, schools and communities to come together in the spirit of reconciliation and hope for generations of children to come.
- World Teachers Day is October 5th

Moved by: R. Collver

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the Director's Report of September 25, 2017 as information.

Carried



E – 1 Student Trustees’ Report

Nil

F -1 Committee Report

(a) Committee of the Whole Board – September 11, 2017

Moved by: T. Waldschmidt

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve the Committee of the Whole Board dated September 11, 2017 as follows:

1. In Camera Report

THAT the Grand Erie District School Board approve C-1-c.

2. Boundary Review Request for McKinnon Park Secondary

THAT the Grand Erie District School Board approve a Boundary Review for McKinnon Park Secondary School to begin November 2017.

3. Report on Extension Funding

THAT the Grand Erie District School Board receive the report, Extension Agreement Funding.

4. Terms of Reference – Safe and Inclusive Schools Committee

THAT the Grand Erie District School Board approve Safe and Inclusive Schools Committee Terms of Reference.

5. Director’s Report

THAT the Grand Erie District School Board receive the Director’s Report of September 11, 2017 as information.

6. Enrolment Update

THAT the Grand Erie District School Board receive the Enrolment Update report as information.



7. Data Report – Supervised Alternative Learning (SAL) Annual Report

THAT the Grand Erie District School Board receive the Data Report – Supervised Alternative Learning as information.

8. Alternative Education / Turning Point Report

THAT the Grand Erie District School Board receive the Alternative Education Program report as information.

9. SO20 Assessment, Evaluation and Reporting

THAT the Grand Erie District School Board forward Policy SO20 Assessment, Evaluation and Reporting to all appropriate stakeholders for comments to be received by December 1, 2017.

10. HR107 Maintaining Employee Safety while Working with Identified Exceptional Student

THAT the Grand Erie District School Board forward Procedure HR107 – Maintaining Employee Safety While Working with Identified Exceptional Students to all appropriate stakeholders for comments to be received by December 1, 2017.

11. HR121 Injury/Incident/Disease Investigation and Reporting

THAT the Grand Erie District School Board forward Procedure HR121 – Employee Injury/Incident/Disease Investigation and Report Procedures to all appropriate stakeholders for comments to be received by December 1, 2017.

12. P106 Home Instruction

THAT the Grand Erie District School Board forward Procedure P106 Home Instruction to all appropriate stakeholders for comments to be received by December 1, 2017.

13. F4 Trustee Honoraria

THAT the Grand Erie District School Board approve Policy F4 Trustee Honoraria Process.

14. HR118 Occasional Teacher Performance Appraisal

THAT the Grand Erie District School Board receive Procedure HR118 Occasional Teacher Appraisal as information.



15. Correspondence

THAT the Grand Erie District School Board receive correspondence as information.

R. Collver requested that Recommendation No. 10 be separated from the main report.

A vote was taken on Recommendations No. 1-9 and 11 – 15.

Carried

R. Collver asked will exclusion data be reported as suspension and expulsion data are? B. Blancher responded that the report would involve very small numbers

A vote was taken on Recommendation No. 10.

Carried

B. Doyle arrived at the meeting at 8:00 p.m.

G – 1 New Business

(a) Major Construction Projects – Final Report

R. Wyszynski reviewed the Major Construction Project Report and provided a final update for the 2016-17 Projects which included:

Thompson Creek Addition: create four new classrooms to facilitate the consolidation of Anna Melick Memorial Schools students – project fully completed

J. Richardson noted he would like to thank the custodial staff for their work and effort in supporting Thompson Creek ready for occupation.

Fairview Avenue Redevelopment: construct a new elementary school to accommodate the consolidation of Fairview Avenue PS and Grandview Central PS on the existing Fairview Avenue PS site, which will include a child care and child and family program space. Design has been completed and approved. Construction Tender issued in August 2017, with a close date of September 2017. Construction to occur between Oct 2017 – Aug 2018 with occupancy to occur September 2018.

Pauline Johnson Collegiate Hospitality Program: Renovate space at Pauline Johnson Collegiate to accommodate a new Hospitality and Tourism Program and relocate Self-



Contained Multi-Handicap Room. Construction and equipment delays have pushed operational occupancy to the first week in October.

Moved by: J. Richardson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Major Construction Project Report as information.

Carried

(b) Annual Operating Plans – School Year 2017-18

B. Blancher reviewed the Annual Operating Plans report providing a brief overview of the Annual Operating Plans prepared by Sr. Administration and staff of the Board to guide their work and the work of the system, that address components of Grand Erie's Multi-Year Plan. B. Blancher noted that these plans are in no way meant to represent all the work that is done in the Board. They are intended to set out at a high level, clear direction for the Sr. Administration and our schools. To align with the indicators and outcomes of the Multi-Year Plan, there are five Annual Operative Plans which are as follows:

i) Well-Being

L. Thompson reviewed the Well-Being Operating Plan for the 2017-18 School Year.

S. Sincerbox shared the background on Staff Wellness Goal.

R. Collver asked if there is longitudinal data that comes with PATH and do we look at the whole picture. B. Blancher further noted we are being a lot more targeted with our strategies. L. Thompson will look into the longitudinal data but noted we are including evidence based results.

ii) Technology

D. Abbey reviewed the Technology Operating Plan for the 2017-18 School Year.

C.A. Sloat asked about the PowerSchool upgrade. D. Abbey responded that it went well.

iii) Community

B. Blancher reviewed the Community Operating Plan for the 2017-18 School Year.



R. Collver asked if we gather data on these resources and strategies and do we know whether parents or students are using it. B. Blancher responded that this is one of the areas of focus this year.

R. Collver further asked are we tracking on how the resources are being shared and if they are being used? B. Blancher responded the results from the survey will direct what work will be completed.

J. Harris asked on the Partnership guide where do we want to be at year's end? B. Blancher responded that we would like to have the guide complete and start implementation.

iv) Equity

W. Baker reviewed the Equity Operating Plan for the 2017-18 School Year.

J. Harris noted his appreciation that we are going to look at all students, but is concerned. J. Harris asked do we know if there are examples of boards doing this and how will we know we are getting this right? W. Baker responded there are number of boards that have been collecting race-based data for a numbers year and part of the move to this equity action plan came from their results that were not favourable. W. Baker commented that the Equity plan contains four areas of focus and the data collection will need to go to a sub group and we will need to address the underperforming of those subgroups, the early steps would be identifying those gaps and establishing a strategy to close those gaps.

G. Anderson noted that the larger boards have staff to support this activity, and asked who will the expectation to complete fall on for Grand Erie. W. Baker responded in those plans it will fall to Sr. Administration. R. Collver asked if there is money attached to the Equity Plan. W. Baker responded \$7M over three years province-wide. D. Dean noted the importance of encouraging school and student involvement. R. Collver would encourage that we actively ask for student voice.

v) Environment

R. Wyszynski reviewed the Environment Operating Plan for the 2017-18 School Year.

J. Harris asked an overarching question, a couple of weeks ago the System Researcher presented the results from the assessment of how well the Multi-Year plan has been communicated and noted what he didn't see in all these Annual Operating Plans was how do the communication concerns that were identified from the survey play into the plan?



B. Blancher responded that a Communication report will be coming to Board on October 30th. B. Blancher further noted that these plans will be shared with elementary and secondary staff, managers and union presidents and will be posted electronically.

R. Collver commented on the theme of communication and choosing our words carefully, recommended rewording the motion.

Moved by: R. Collver

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the Grand Erie Multi-Year Operating Plans lead by Sr. Administration for the 2017-18 School Year as information.

Carried

(c) **Contract Award – Fairview Avenue Redevelopment**

R. Wyszynski reviewed the laydown report advising the Board that Tender 2018-6-T for General Contracting services for the Fairview Avenue Elementary School in Dunnville project was issued on August 25, 2017 and closed on September 19, 2017. Five bids were received and it was noted only one compliant bid was received. R. Wyszynski noted the budget for the project would be funded entirely by the Ministry through an Approved to Proceed letter received August 23, 2017 from the Capital and Business Support Division. Based on the bid documents requirements, it is recommended the contract award go to J.R. Certus Construction Co. Ltd.

G. Anderson asked if the 46-week target is aggressive. R. Wyszynski responded he asked the same question and was comfortable with the response received.

J. Richardson asked if they worked on any projects for us before and or any other school boards? R. Wyszynski responded he did not have that information at this time and would look into and forward to the Trustees.

C.A. Sloat asked if there was a contingency plan if we have a hard winter. R. Wyszynski responded not at this time. C.A. Sloat further asked if the budget includes the full budget or is this for building construction only. B. Blancher responded construction only. C.A. Sloat asked if we will get a budget for other items.

B. Doyle commented that it was his understanding that the old school will not come down until the new school is complete, so if we do have delays in construction the old school will be available. B. Doyle also agreed that he would like to be aware of what other projects the selected company has completed.



Moved by: G. Anderson

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve the award General Contracting Services for the Fairview Avenue Elementary School in Dunnville project as set out in tender 2018-6-T to JR Certus Construction Co. Ltd. in the amount of \$10,652,000 plus HST.

Carried

H – 1 Other Business

(a) Summary of Accounts – August 2017

Presented as printed.

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Summary of Accounts for the months of August 2017 in the amount of \$8,700,589.12 as information.

Carried

(b) Special Education Advisory Committee Minutes – June 1, 2017

Presented as printed.

Moved by: D. Sowers

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – June 1, 2017 as information.

Carried

(c) Joint Occupational Health & Safety Committee Minutes – June 15, 2017

Presented as printed. C.A. Sloat noted concern regarding the comments on page 3 about “they have emergency devices in place but do not do daily testing” R. Wyszynski responded the Division Manager of Operations and Health and Safety will follow up with those locations.

T. Waldschmidt asked about the storage of naloxone, is this for helping our students or our staff. W. Baker respondent it is for both.



C.A. Sloat asked if we purchased the Naloxone nasal spray and what budget did it come out of? W. Baker responded nasal spray have been purchased and that the former Superintendent of Business and Treasurer determined the budget.

T. Waldschmidt asked if all employees have been trained on how to administer? W. Baker responded not all, we have had four training session and focused on Administrators, first aiders.

Moved by: D. Sowers

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee Minutes – June 15, 2017 as information.

Carried

(d) **Joint Occupational Health & Safety Committee – Safety Audit Tracking Report (Summer 2017)**

Presented as printed.

Moved by: G. Anderson

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee – Safety Audit Tracking Report (Summer 2017) as information.

Carried

(e) **Audit Committee Minutes (Draft) – September 19, 2017**

Presented as printed. R. Collver page 3 7.2. talks about the recommendations for the audit approval plan and the audit committee is seeking Board's approval

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Audit Committee Minutes (Draft) – September 19, 2017 as information.

Carried

Moved by: C. A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve the 2017-18 Internal Audit Plan, as presented.

Carried



(f) **Compensatory Education Steering Committee – May 4, 2017**

Presented as printed.

Moved by: J. Harris

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Compensatory Education Steering Committee Minutes – May 4, 2017 as information.

Carried

I – 1 **Correspondence**

Nil

J – 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the meeting be adjourned at 9:04 p.m.

Carried

Board Chair, David Dean