

## ELIGIBLE Community Involvement Activities

An event/activity/program:

- Designed to be of benefit to the community
- To support not-for-profit agencies, institutions or foundations
- Structured where the planned purpose is to assist others including tutoring, mentoring, visiting or coaching
- That supports work of a global nature
- That promotes environmental awareness
- That promotes and contributes to the health and wellbeing of any group, including school-based activities
- Affiliation with an organization, that seeks to make a positive contribution to the community

## INELIGIBLE Community Involvement Activities

- Activities consisting of duties normally performed in the home and/or the homes of family members (i.e., daily chores) or personal recreational activities
- Activities where you are normally paid (ie. babysitting)
- Experiential learning (ie. job shadow, work experience, cooperative education)
- Activities involving the operation of a vehicle, power tools or scaffolding
- Activities that require the knowledge of a tradesperson whose trade is regulated by the provincial government
- An activity that takes place when a student is scheduled to be in a class during the school day; however, a permissible exception is an activity that takes place during a student's lunch break or spare period

For a complete list of Ineligible Community Involvement Activities, visit the Secondary tab, Graduate, Community Involvement, at [granderie.ca](http://granderie.ca)

## Need Volunteers?

Contact your local secondary school.

### Tips for Success at Your Activity

- Be on time
- Be courteous
- Maintain confidentiality
- Dress appropriately
- Listen to instructions
- Ask for help if in doubt
- Follow through on commitments



*SUCCESS* for Every Student

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# 40 HOUR

Community Involvement

Gain valuable experiences working with volunteer groups, learn about service to people and organizations and fulfill the compulsory diploma requirement.



# Graduation Diploma Requirement 40 Hour Community Involvement

Every Ontario student must complete 40 hours of community involvement activities in order to receive an Ontario Secondary School Diploma.

## Students

### What steps must students follow?

- Talk with your parent/guardian about community involvement
- Read the list of eligible activities
- Select one or more of the eligible activities
- When you complete each activity, fill out the form *Notification of Completion of Community Involvement Activities*, located under the Secondary tab, Graduate, Community Involvement, at granderie.ca
- Ask your parent and the community sponsor (the supervisor of the activity) to sign form
- Give the signed form to the Guidance Office or designate at the high school
- Ask the designate at your school if you are unsure whether an activity is eligible before starting

## Parents

### What steps must parents follow?

- Assist your child to select eligible community involvement activities
- Communicate with the community sponsor and school principal if you have any questions
- Sign the *Notification of Completion of Community Involvement Activities* form for each placement if the student is under 18 years of age
- Make sure your teen is safe; take an active interest in your child’s placement to ensure the activity is appropriate, safe and trusted

## Community

### What are the opportunities for and responsibility of community sponsors?

- Help students understand and develop a commitment to the community
- Provide any training, equipment, health/safety, or special preparation that is required for the activity
- Encourage the student to do a good job
- Consider writing a letter of reference for the student
- Ensure supervisor of student is 18 years of age or older
- Sign the *Notification of Completion of Community Involvement Activities* form verifying the date(s) and number of hours

## Did you know?

Graduating Grade 8 students can begin to collect hours the summer before starting high school.

## INSURANCE

Grand Erie’s liability insurance policy will protect students and community sponsors from litigation arising during the forty hours of community activities, other than those involving negligence.

Workplace or other accident insurance is not provided under the Board’s insurance policy. Parents should consider purchasing student accident insurance if personal coverage is insufficient.

Insurance information and how to obtain student and accident coverage can be found in the Community Involvement section under the Student tab at granderie.ca.

ELIGIBLE ACTIVITIES	
SCHOOL PROGRAMS	Helping out with a non-credit extra-curricular activity such as: student governance, organizing school activities (ie. sports meets, music production), and assisting in school activities (ie. Ushering, parent’s night)
FUNDRAISING	Canvassing, walk-a-thons, celebrity games, gift wrapping, gala events, and sales
SPORTS/RECREATION	Coaching, track meets, summer games, working with a buddy, pool assistant, and organizing Special Olympics
COMMUNITY	Helping to organize winter carnivals, parades, and summer fairs
COMMUNITY PROJECTS	Participating in food drives, support services for community groups, 4H Clubs, and Welcome Wagon
ENVIRONMENTAL PROJECTS	Participating in community clean-up, flower/ tree planting, recycling, and beautification activities
RELIGIOUS ACTIVITIES	Programming for children, child-minding, helping with Sunday School, special events, and clerical tasks
SENIORS’ PROGRAM	Assisting in a Seniors’ Residence or Seniors’ Community Program (ie. helping with activities)
OFFICE AND CLERICAL	Reception, computer work, and mailings for volunteer/not-for-profit agencies
YOUTH PROGRAM	Helping to run youth programs such as 4H, Scouts, Guides, drop-in centres, breakfast, after school and March Break programs, Leaders in Training, Summer playground activities, and camps
WORK WITH ANIMALS	Working with animal care, horseback riding programs, or work at a local zoo or petting farm (ie. SPCA)
ARTS AND CULTURE	Assisting at a gallery, performing music, or involvement in a library program
ACTIVITIES FOR INDIVIDUALS	Assisting seniors shop, read, prepare letters, shovel snow, hospital visits or tutoring, transcribing, reading buddies, and respite care