



Grand Erie District School Board
Application Form
Facilities Services - Casual Caretaker

Casual caretakers are offered work on an 'as needed' basis, and often with short notice, when our regular caretakers are absent from work. While we cannot guarantee work every day, we do try to provide fairly regular employment. It is our expectation that our casual caretakers will have regular availability to accept assignments.

Personal Data: (please print)

_____	_____	_____
Last Name	First Name	Middle Initial

Street Number	Street Name	

City	Province	Postal Code

Telephone Number	Cell Telephone Number	Email Address

Do you have a valid drivers licence? Yes <input type="checkbox"/> Class _____ No <input type="checkbox"/>		
What is your means of transportation? _____		

Education: Please indicate the highest grade or level completed (you may attach a resume in addition to completing this application in its entirety)

Elementary School:

Highest Grade Completed: _____ Name of School: _____

Secondary School:

Highest Grade Completed: _____ Name of School: _____

Community College:

Diploma Awarded Yes ☐ No ☐

Name of Program/Diploma: _____

University:

Degree Awarded Yes ☐ No ☐

Name of Program/Degree: _____

Trade:

Do you have a provincial Certificate as a tradesperson? Yes ☐ No ☐

If yes, please specify the trade and date completed:

Additional relevant qualifications, attributes or skills:

Employment

Present/Last Employer: _____

Address: _____

Period of Employment - From: _____ to: _____

Job Duties/Responsibilities: _____

Previous Employer: _____

Address: _____

Period of Employment - From: _____ to: _____

Job Duties/Responsibilities: _____

Previous Employer: _____

Address: _____

Period of Employment - From: _____ to: _____

Job Duties/Responsibilities: _____

Additional relevant experience:

References:

The first reference listed below *must* be your current (or most recent if not currently employed) supervisor who can speak to your skills and abilities. The other two references must be recent work-related supervisory references. The telephone numbers you provide must be accurate. You must have obtained permission from the references you list in order to be able to use them as references. If granted an interview, you will ensure that they will be expecting our call.

1) _____

Name	Position	Business Telephone
_____	_____	_____
Organization	Relationship to Applicant	Home Telephone
_____	_____	_____

2) _____

Name	Position	Business Telephone
_____	_____	_____
Organization	Relationship to Applicant	Home Telephone
_____	_____	_____

3) _____

Name	Position	Business Telephone
_____	_____	_____
Organization	Relationship to Applicant	Home Telephone
_____	_____	_____

I certify that the above statements are true, full and complete to the best of my knowledge and recollection, and agree that any misrepresentation or concealment of a material fact will constitute sufficient cause for dismissal.

Signature

Date

Thank you for taking the time to complete this application!

Should your application be screened for advancement to the next stage of the selection process, you will be invited to an interview and required to complete an online assessment. Note that employment offers are conditional on the Board receiving and deeming acceptable, an original copy of a police record check that includes a vulnerable sector screening, that has been prepared within six months of the date of hire and purchased at your own expense.