



## GRAND ERIE DISTRICT SCHOOL BOARD

*Head Office, 349 Erie Avenue  
Brantford, ON N3T 5V3*

### **Committee of the Whole Board No. 1 Meeting October 3, 2011, 7:15 p.m.**

#### **MINUTES**

#### **PRESENT:**

**Trustees:** J. Angus, Chair, R. Collver, D. Dean, E. Dixon, B. Doyle, A. Everets, B. Johnston, C. Lefebvre, C.A. Sloat, B. Featherston(Student Trustee), P. Fleetwood (Student Trustee)

**Administration:** Director — J. Forbeck; Superintendents — G. Anderson, W. Baker, B. Blancher, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

#### **REGRETS:**

**Trustees:** M. Macdonald, D. Werden

**Administration:** J. Gunn

#### **A – 1 Opening**

##### **(a) Roll Call**

Roll call was taken.

##### **(b) Declaration of Conflict of Interest**

E. Dixon declared a conflict of interest concerning an In Camera property matter.

##### **(c) In Camera Session**

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Board move into In Camera Session to discuss property matters at 6:30 p.m.

**Carried**

##### **(d) Welcome to Open Session**

The Public Session meeting was called to order by Chair, J. Angus, at 7:15 p.m.

##### **(e) Agenda Additions/Deletions/Approval**

Jane Angus noted that because the delegation arrived after the deadline for submissions, we will put a motion to accept the delegation and add it to the agenda.

Moved by: D. Dean  
Seconded by: C. Lefebvre  
THAT the. Item A-1-g – Delegation (Yvonne Morrison-Miller) RE:  
Transportation Issue will be added to the agenda  
**Carried**

Moved by: C.A. Sloat  
Seconded by: B. Doyle  
THAT the agenda be approved, as amended.  
**Carried**

(f) **In Camera Report**

Nil.

(g) **Delegations**

J. Angus explained the delegation procedures, and introduced Yvonne Morrison-Miller, School Council Chair representing Centennial Grand- Woodlands School Council.

Y. Morrison-Miller explained the ultimate goal is to re-instate busing privileges for all of the students who no longer have transportation. She referred to the delegation letter and stated that safety concerns are their main concern, in particular to those that walk who are young in age and/or have medical concerns.

Another concern is the students sharing busing transportation with high school children and the exposure to inappropriate language.

Her request is to have all the students be considered for transportation, failing that then courtesy transportation be more transparent.

In response to E. Dixon, J. Angus confirmed that the school can provide the actual number of students and ages that we are referring to.

In response to D. Dean, Y. Morrison-Miller stated that the approximate distance from the centre of the community to the school would be an average of 1.4 km

In discussion regarding crossing guards and the start time, J. Angus confirmed that crossing guards and bus stop signage is the City of Brantford's responsibility.

R. Collver clarified that Google maps or Map quest are not used in determining the distances for eligibility for bus transportation.

Y. Morrison-Miller noted that the Student Transportation Services Brant Haldimand Norfolk has been providing different answers when called by parents.

J. Angus suggested that more information from administration would be needed to continue this discussion.

R. Collver suggested that clarification be brought back no later than October 24, 2011. It was agreed if possible that this would be placed on the agenda for the Committee of the Whole No.2 meeting held on October 17, 2011.

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board formally receive the delegation and refer to senior administration for follow up report to the Committee of the Whole No.2 Meeting held on October 17, 2011.

Student Trustee B. Featherston left the meeting at 8:00pm.

#### **B – 1 Business Arising from Minutes and/or Previous Meetings**

##### **(a) FT5 Pupil Accommodation Review**

J. Forbeck noted this policy has come back for final approval and discussion of trustee voting and involvement in the ARC committee.

He contacted the directors of the public school boards and received 25 responses out of 31 boards regarding trustee involvement.

There are nine boards where the trustees are not assigned to committee. Ten boards have trustees involved but they do not have voting privileges. Six boards have trustees involved, with voting privileges, including Grand Erie District School Board.

A. Everets reviewed three boards surrounding us including District School Board of Niagara, Thames Valley and Hamilton District School Board. The trustees are all part of the ARC but do not vote. She referred back to the original memorandum in 2009 from the Ministry with suggestion of ample community input. She proposed trustees as non voting members.

D. Dean requested that the importance of consensus be explained and clarified in the policy.

B. Doyle would like the local municipal council member to be non-voting and to provide an alternate.

J. Angus recommended that the following points be brought back to administration for revisions: Terms of Reference – roll of trustee, definition of consensus be included, and the role of local municipal council is defined with the inclusion of having a delegate.

Moved: A. Everets

Seconded: E. Dixon

THAT the Grand Erie District School Board refer draft Policy FT5 Pupil Accommodation Review to the Committee of the Whole No.1 meeting scheduled on November 7, 2011.

**Carried**

#### **C – 1 Director's Report**

J. Forbeck was pleased to report the United Way launch was held on September 27, 2011, C.A. Sloat and D. Dean attended. Grand Re-Opening of BCI was held on September 29, 2011.

The director spoke about the Leadership Development Series on Engagement was held with 120 staff attended, with 2 more sessions planned on achievement and environment. The Norfolk Fair is hosting Young Canada Day, and he acknowledged that Wednesday October 5<sup>th</sup> is World Teachers Day. He noted that Wednesday October 5<sup>th</sup> is also "Take a Mental Health Day" hosted by staff and students at North Park Collegiate partnered with the Canadian Mental Health Association. October 6<sup>th</sup> was pointed out as Election Day and how 2/3 of schools are involved in school vote. .

Moved: C. A. Sloat

Seconded: C. Lefebvre

THAT the Grand Erie District School Board receive the Director's report of October 3<sup>rd</sup>, 2011 as information.

**Carried**

#### **D – 1 Bylaw/Policy/Procedure Consideration — Action/Decision Items**

##### **(a) BL24 Capital Expenditure Finance**

J. Forbeck presented as written. This bylaw was created in 2008, with a 3 year review cycle and is proposing the review date of January 2015 be approved.

Moved by: D. Dean

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board approve "Bylaw 24 Capital Expenditure Finance".

**Carried**

##### **(b) FT4 Use of School Facilities**

J. Forbeck discussed this policy is complex with a number of changes in categories and costs, and explained how the ministry's announcement of "Community Use of Schools" makes our buildings more accessible to community and supported by Ministry funding.

He explained the permit application fee structure and subsidy with reference to other boards, and how facility maintenance due to groups using the facilities is more costly.

He proposed this policy to be brought back at the Committee of the Whole No.1 Meeting scheduled on October 17, 2011 for further discussion when Superintendent Gunn is present.

B. Johnston queried permit #2, noting that not all communities are suffering for space, and referred to competition with the school board and church halls in Burford.

J. Angus suggested a preamble on the policy page explaining our goals for renting out facilities, and booking information that makes it easy for the community to get the information needed.

Moved by: C.A. Sloat

Seconded by: B. Johnston

THAT the Grand Erie District School Board refer "Policy FT4 Use of School Facilities" to the Committee of the Whole No.1 Meeting scheduled on October 17, 2011.

**Carried**

**(c) P103 Learning Resource Selection**

B. Blancher presented the procedure highlighting the changes.

In response to D. Dean, B. Blancher does not feel the criteria under Equity and Inclusiveness as forming a censorship.

Moved by: C.A. Sloat

Seconded by: A. Everets

THAT the Grand Erie District School Board forward "P103 Learning Resource Selection" to appropriate stakeholders for comment to be received by January 6, 2012

**Carried**

**(d) SO101 Pediculosis (Head Lice)**

W. Baker discussed the changes, and noted that all schools must have a procedure for Pediculosis.

In response to B. Johnston, W. Baker confirmed that the school action plan should be in writing, especially for a new staff member or administrator joining the school.

In response to B. Doyle, W. Baker explained that these checks should be done as necessary, particularly after long breaks and may be completed by volunteers.

Moved by: D. Dean

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward “SO101 Pediculosis (Head Lice)” to all appropriate stakeholders for comment to be received by January 6, 2012.

**Carried**

**(e) SO107 Physical Intervention/Restraint**

W. Baker noted a few changes, and reviewed the guideline and reporting procedures.

In response to R. Collver, W. Baker provided clarification that physical restraint procedures apply to all students, not just special education students.

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board forward “SO107 Physical Intervention/Restraint to all appropriate stakeholders for comment to be received by January 6, 2012.

**Carried**

**(f) SO120 Student and Visitor Injuries/Accidents**

J. Forbeck explained the changes relate in the process of acquiring information, and providing more clarification regarding dental injuries to parents.

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board forward “SO120 Student and Visitor Injuries/Accidents” to all appropriate stakeholders for comment to be received by January 6, 2012.

**Carried**

**(g) SO124 Use of Service Dogs in Schools**

W. Baker noted the most important change relates to the entry plan for the service dog.

Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board forward “SO124 Use of Service Dogs in Schools” to all appropriate stakeholders for comment to be received by January 6, 2012.

**Carried**

**(h) Grand Erie Parent Involvement Committee – Terms of Reference (part of Bylaw 8 – Appendix A)**

J. Forbeck referred to Grand Erie Parent Involvement Committee membership, suggesting a parent be recommended by the Special Education Advisory Committee and Native Advisory Committee.

A motion was proposed to open Grand Erie Parent Involvement Committee Terms of Reference for discussion.

Moved by: D Dean

Seconded: A. Everets

THAT the Grand Erie District School Board reopen Bylaw 8 Grand Erie Parent Involvement Committee Terms of Reference.

**Carried with a 2/3 majority (as required by Bylaw 5)**

B. Johnston thinks it is a good change.

R. Collver stated that as chair of the Special Education Advisory Committee, it is possible to find a representative in time.

Moved by: B. Johnston

Seconded: B. Doyle

THAT the Grande Erie District School Board approve Bylaw 8 Grand Erie Parent Involvement Committee Terms of Reference, as amended.

**Carried**

**D – 2 Administrative Procedure Consideration — Information Items**

Nil

**E – 1 Other Business**

Nil

**F – 1 Correspondence**

Nil

**G – 1 Adjournment**

Moved by: C. A Sloat

Seconded by: A. Everets

THAT the meeting be adjourned at 9:05 p.m.

**Carried**