



GRAND ERIE DISTRICT SCHOOL BOARD

Head Office, 349 Erie Avenue

Brantford, ON N3T 5V3

Regular Board Meeting November 28 2011, 7:15 p.m.

MINUTES

PRESENT:

Trustees: C.A. Sloat, Chair, J. Angus, R. Collver, D. Dean, B. Doyle, A. Everets, C. Lefebvre, M. Macdonald, D. Werden, B. Featherston (Student Trustee)

Administration: Director — J. Forbeck; Superintendents — W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

REGRETS:

Trustees: E. Dixon, B. Johnston, P. Fleetwood (Student Trustee)

Administration: G. Anderson

A – 1 Opening

(a) Roll Call

The meeting was called to order by Chair, C.A. Sloat at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: C. Lefebvre

Seconded by: D. Dean

THAT the Board move into In Camera Session to discuss property matters at 6:30 p.m.

Carried

Open Session reconvened at 7:15 p.m.

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, C.A. Sloat at 7:15 p.m.

(e) **Agenda Additions/Deletions/Approval**

D. Werden added item G-1-m OSBPA Report.

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Agenda be approved, as amended.

Carried

(f) **In Camera Report**

Moved by: J. Angus

Seconded by: D. Dean

THAT Item C-1-a Recommendation for adding to the Replacement/Casual Principal and Vice-Principal List be approved.

Carried

Moved by: D. Dean

Seconded by: B. Doyle

THAT Item C-1-b Appointments to the Elementary Principals Pool be confirmed.

Carried

Moved by: D. Werden

Seconded by: J. Angus

THAT Item C-1-c Appointments to the Elementary Vice-Principals' Pool be confirmed.

Carried

Moved by: J. Angus

Seconded by: R. Collver

THAT Item C-1-d Appointments to the Secondary Principals' Pool be confirmed.

Carried

Moved by: J. Angus

Seconded by: M. Macdonald

THAT Item C-1-e Appointments to the Secondary Vice-Principals' Pool be confirmed.

Carried

Moved by: D. Werden

Seconded by: C. Lefebvre

THAT Item C-1-f Elementary and Secondary Principal and Vice-Principal Placements be received as information.

Carried

(g) **Memorial – Cole Slavin, student, North Park Collegiate – Vocational School**

The memorial statement was read by C. Lefebvre

(h) **Memorial – Garret Stubbe, Co-op student, Delhi District Secondary School/Rehoboth Christian Ministries**

The memorial statement was read by B. Johnston

(i) **Presentations – United Way (Brant/HN)**

J. Forbeck introduced the United Way Representatives Kristin Pass and Christine Munro from Brantford and Haldimand-Norfolk.

Jennifer Crandall, Executive Director of the Haldimand and Norfolk United Way extended thanks to the Grand Erie District School Board employees and students for their commitment and is appreciative of how many lives are impacted by their generosity. She acknowledged the 2011 Campaign Committee of Shawn McKillop and Wendy Hibbard and representatives from each school and their hard work. This provided an increase of 68% in Brant and 300% in Haldimand-Norfolk which funded a variety of agencies and programs.

Lloyd St. Amand, Brant United Way's Volunteer Campaign Chair thanked Board Chair, Board Members and the Director of Education. He highlighted that 36 schools in Brant participated in 2011, in comparison to 33 last year. Programs such as Roots of Empathy, School Nutrition, and School Mentoring are supported by United Way.

A cheque was presented from J. Forbeck and C.A. Sloat to Jennifer Crandall and Lloyd St.Amand of the United Way for \$36,511.16.

R. Collver recognized all of the hard work from our employees and suggested a personal letter from the director be sent.

S. McKillop explained a feature story of information, statistics and achievement would be posted on the Blackboard.

J. Forbeck suggested including the thank you as part of the Christmas message.

D. Dean commended J. Forbeck for his exemplary leadership and support in this campaign.

(j) **Delegations**

Nil.

B – 1 Approval of Minutes**(a) October 24, 2011 (Regular Board Meeting)**

R. Collver recommended a revision to F-1-a – Grand Erie Parent Involvement Committee Membership. In the recommended action, the word “student” should read “parent”.

Moved by: R. Collver

Seconded by: B. Doyle

THAT the minutes of the Regular Board Meeting, held October 24, 2011, be approved, as amended.

Carried

(b) November 7, 2011 (Committee of the Whole No.1)

Moved by: J. Angus

Seconded by: R. Collver

THAT the minutes of the Committee of the Whole Meeting No.1, held November 7, 2011 be approved.

Carried

(c) November 14, 2011 (Committee of the Whole No.2)

Moved by: D. Werden

Seconded by: J. Angus

THAT the minutes of the Committee of the Whole Meeting No.2, held November 14, 2011 be approved.

Carried

(d) November 21, 2011 (Special Board Meeting)

C.A. Sloat requested in relation to Bylaw 27, the attendance should be revised to reflect trustees and administration’s participation either by person or teleconference.

Moved by: R. Collver

Seconded by: M. McDonald

THAT the minutes of the Special Board Meeting, held November 21, 2011 be approved, as amended.

Carried

C – 1 Business Arising from Minutes and/or Previous Minutes**(a) Student Suspension Statistics 2010-2011 (from November 14, 2011)**

J. Forbeck presented the report for school suspensions categorized down by reasons. He referred to the asterisks, which showed suspensions that resulted in expulsions. Most categories are within the education act with respect to safe

schools.

D. Dean recommended that “Any act considered by the principal to be injurious to the moral tone of the school” be more definitive.

Moved: J. Angus

Seconded: B. Doyle

THAT the Grand Erie District School Board receive the Student Suspension Statistics 2010-2011 as information.

Carried

(b) **Special Education Advisory Committee Nominee for the Grand Erie Parent Involvement Committee** (from October 24, 2011)

W. Baker explained that at the October 6, 2011 Special Education Advisory Committee meeting, a member was requested to participate on the Grand Erie Parent Involvement Committee. The condition was that this member was a parent who has a child that receives special education and supports.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board approve the Special Education Advisory Committee nominee Elizabeth Laswick for the Grand Erie Parent Involvement Committee (GEPIC)

(c) **Native Advisory Committee Nominee for the Grand Erie Parent Involvement Committee** (from October 24, 2011)

J. Forbeck explained that at the October 18, 2011 Native Advisory Committee meeting, a member was requested to participate on the Grand Erie Parent Involvement Committee. The condition was that this member was a parent(guardian) of a First Nations, Metis, Inuit (FNMI) student in a Grand Erie District School.

Moved by: R. Collver

Seconded by: M. Macdonald

THAT the Grand Erie District School Board approve the Native Advisory Committee nominee Kevin Wilson for the Grand Erie Parent Involvement Committee (GEPIC).

D – 1 Director’s Report

J. Forbeck’s report focused on the Environment component of the Multi Year Plan. Paris District High School was invited to highlight the significant activities happening at their school in relation to the Environment.

Principal Shayne Mann highlighted how Paris District High School has a history of green initiatives. It is part of the Board’s focus and the effort of students and staff. These initiatives have been led by T. Topping, Geography teacher and

Mackenzie Coombe, president of ECO Club at Paris District High School.

Paris District High School was the first school to receive the ECO school certification, and the goal this year is to receive gold. T. Topping and M. Coombe presented positive initiatives that include: ecological literacy, “Refill to Rejuvenate” campaign, Waste Reduction Week, Earth Hour Event, School ground Greening, Luna Project, Community Environmental Leadership Program (CELP), and Specialist High Skills Major Program (SHSM)

D. Werden is really encouraged to see this happening in the secondary schools, and acknowledged Paris District High School as a leader in the system. T. Topping noted there are currently 15 ECO schools in this board.

J. Forbeck concluded his report by briefly speaking about the events associated with Rick Hansen and how this is a good cause in the community. He encouraged everyone to look at the website to see the involvement of our schools.

Moved by: D. Werden

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Director's report of November 25, 2011 as information.

Carried

E – 1 Committee Reports

(a) Committee of the Whole No.1 – November 7, 2011

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board approve the Committee of the Whole No.1 Report dated November 7 2011 as follows, as amended.

Carried

1. FT5 Pupil Accommodation Review

THAT the Grand Erie District School Board approve Policy FT5 “Pupil Accommodation Review”, as amended.

2. Director’s Report

THAT the Grand Erie District School Board receive the Director's report of November 7, 2011 as information.

3. P105 Prior Learning Assessment Recognition (PLAR)

THAT the Grand Erie District School Board forward “ P105 Prior Learning Assessment Recognition (PLAR)” to all appropriate stakeholders for comment to be received by February 10, 2012, as amended.

4. **SO15 Student Trips**
THAT the Grand Erie District School Board forward Policy -“SO15 Student Trips” to all appropriate stakeholders for comment to be received by February 10, 2012.
5. **Voluntary Aboriginal Self-Identification –SO16 Policy/SO132 Procedure**
THAT the Grand Erie District School Board forward Policy – “SO16 Voluntary Aboriginal Self-Identification and Administrative Procedure - “SO132 Voluntary Aboriginal Self-Identification” to appropriate stakeholders for comment to be received by February 10, 2012, as amended.
6. **SO115 Anaphylaxis (Life-Threatening Allergic Reactions)**
THAT the Grand Erie District School Board forward Administrative Procedure - “SO115 Anaphylaxis (Life-Threatening Allergic Reactions)” to all appropriate stakeholders for comment to be received by February 10, 2012.
7. **BL26 Chairs’ Committee**
THAT the Grand Erie District School Board approve Bylaw 26 - “Chairs’ Committee”.
8. **BL27 Electronic Meetings**
THAT the Grand Erie District School Board approve Bylaw 27 - “Electronic Meetings”, as amended.
9. **HR9 Hiring, Supervision and Placement of a Family Member**
THAT the Grand Erie District School Board approve Policy - “HR9 Hiring, Supervision and Placement of a Family Member”.
10. **SO6 Student Suspensions**
THAT the Grand Erie District School Board approve Policy – “SO6 Student Suspensions”. as amended.
11. **SO7 Student Expulsions**
THAT the Grand Erie District School Board approve Policy “SO7 – Student Expulsions” as amended.
12. **HR116 Return to Work Program and Workplace Accommodation**
THAT the Grand Erie District School Board receive Administrative Procedure – “HR116 Return to Work Program and Workplace Accommodation” as information.
13. **P102 Business Procedures for Experiential Learning Programs**
THAT the Grand Erie District School Board receive Administrative Procedure – “P102 Business Procedures for Experiential Learning Programs” as information.

14. **SO117 Parental Request for Temporary Excuse from Attendance at School**

THAT the Grand Erie District School Board receive Administrative Procedure – “SO117 Parental Request for Temporary Excuse from Attendance at School” as information.

R. Collver requested that Recommendation No. 1 be separated from the main report.

A vote was taken on Recommendations No.2 to 14.

Carried

R. Collver referred to FT5 Pupil Accommodation Review and requested the policy include information regarding delegation meetings and the role of committee members. She recommended this policy be referred to February 2012 to have further discussion on this.

C.A. Sloat agreed this is a very important policy and more time needs to be committed to it.

A. Everets thought that this information could be handled in another policy regarding delegations.

C.A. Sloat recommended a reference be made to Bylaw 11, that outlines the processes required. She also suggested feedback from other boards.

D. Werden agreed that the Accommodation Review Committee (ARC) Members that run the delegations need some guidelines to follow.

In response to D. Dean, C.A. Sloat explained that Bylaw 11 is important because it gives the chair information to refer to, while chairing an ARC meeting.

D. Dean supports the idea to address these concerns.

A. Everets agreed to refer to February 2012.

D. Werden stated there is a motion that is duely moved and approved, and if defeated, it is still active.

A. Everets stated that the board owns a motion when it is separated.

The chair ruled that the motion was owned by the board.

Moved by: A. Everets

Seconded by: B. Doyle

THAT the Grand Erie District School Board refer Policy FT5 “Pupil Accommodation” Review to the Committee of the Whole No.1 scheduled on February 6, 2012.

Carried

(b) **Committee of the Whole No.2 – November 14, 2011**

Moved by: D. Dean

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the Committee of the Whole No.2 Report dated November 14, 2011, as follows.

Carried

1. **Boundary Options for Dunnville Central Students - Parent Survey Results**

THAT the Grand Erie District School Board receive the Boundary Options for Dunnville Central Students – Parent Survey Results as information.

And;

THAT the Grand Erie District School Board approve the transfer of the Full Day Kindergarten Program from Dunnville Central to Thompson Creek for the 2012 school year.

2. **Director's Report**

THAT the Grand Erie District School Board receive the Director's report of November 14, 2011 as information.

3. **Russell Reid Public School - Project Approval for Tender**

THAT the Grand Erie District School Board approve the plans for Renovation/Addition to Russell Reid and the preparation and posting of a Tender for construction.

4. **Pride of Place Program**

THAT the Grand Erie District School Board approve the Pride of Place Program

5. **Vehicle Replacement Plan**

THAT the Grand Erie District School Board approve the Vehicle Replacement Plan.

6. **Disposition of Victoria School**

THAT the Grand Erie District School Board approve that Victoria School be declared surplus to the Board's future accommodation needs in accordance with S. 194(3) (a) of the Education Act.

And;

THAT the Grand Erie District School Board approve that Victoria School is offered to preferred agencies at fair market value in compliance with Ontario Regulation 444/98.

7. **Educational Technology Initiative - ITS Technician**

THAT the Grand Erie District School Board approve the use of Educational Technology Initiative funding to hire an ITS Technician on contract from January 2012 to June 30, 2012, dedicated to support the implementation of the Educational Technology Initiative.

8. **Health and Safety Annual Report 2010-2011**
THAT the Grand Erie District School Board receive the Health and Safety Annual Report for 2010-2011 as information.
9. **Trustee Expense Report**
THAT the Grand Erie District School Board receive the Trustee Expenses Report as information
10. **Trustee Honoraria**
THAT the Grand Erie District School Board approve the Trustee Honoraria for the period of December 1, 2011 to November 30, 2012 as presented.
11. **Student Suspension Statistics 2010-2011**
THAT the Grand Erie District School Board receive the Student Suspension Statistics 2010-2011 as information.
12. **Student Expulsion Statistics 2010-2011**
THAT the Grand Erie District School Board receive the Student Expulsion Statistics 2010-2011 as information.
13. **Southwest Brantford New School (Walter Gretzky Elementary School) Transition Committee Report**
THAT the Grand Erie District School Board receive the Southwest Brantford New School (Walter Gretzky Elementary School) Transition Committee Report as information.
14. **Letters Regarding Port Dover Developments**
THAT the Grand Erie District School Board receive the letters regarding "Port Dover Developments" as information.

F – 1 New Business

(a) **Organizational Board Meetings – 2011**

J. Forbeck explained as Bylaw 3 states, the time and place need to be determined for the Nomination and Organizational meeting.

Moved by: J. Angus

Seconded by: R. Collver

THAT (a) the Nominating Committee meeting be held in the Board Room at the Head Office on December 5, 2011 at 6:30 p.m.; (b) the 2011 Organizational Meeting be held in the Board Room at the Head Office on December 5, 2011, at 7:15 p.m.; and (c) the 2012 Inaugural Meeting be held in the Board Room at the Head Office on December 12, 2011 at 7:15 p.m.

Carried

(b) **Report to AANDC (Aboriginal Affairs and Northern Development Canada) and Six Nations of the Grand River**

J. Forbeck introduced Caroline Vanevery-Albert, Teacher Consultant Aboriginal Education, who presented the report.

He referred to tuition agreement and that stipulation that we provide a report to Six Nations around the tuition agreement and what has been done.

C. Vanevery-Albert highlighted the new look to the report, and how it celebrates the happenings of aboriginal education.

She explained the report and referred to credit accumulation data in grade nine and 10 and compulsory credits in grade 12. She pointed out that 100% of females achieved their math credit in grade 12.

In response to R. Collver, J. Forbeck explained that he will update trustees when he has heard if the FNMI proposal submissions are granted.

In response to R. Collver, J. Forbeck explained that we shouldn't have dollars restricted, it came in the same time last year and we were able to carry over to the next year.

M. Macdonald reported that C. Vanery-Albert and D. Montour provided a presentation at the Circle of Life conference.

M. Macdonald spoke about the forward thinking presentation about environmental and native awareness in the schools. We are working very well in FMNI proposals to keep them engaged in their level of achievement.

D. Dean thinks this is excellent, and is recognized that the preparation of data is the first step to measurement of achievement. He inquired if there is data available on the urban students and if there is a plan to incorporate this data in another report. J. Forbeck addressed D. Dean's question explaining there is a policy for Voluntary Aboriginal Self Identification students that will provide an avenue to look at EQAO results.

In response to D. Werden, C. Vanery-Albert noted this report is currently not on the agenda but will likely be placed on the third Tuesday of the month.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the report to Aboriginal Affairs and Northern Development Canada (AANDC) and Six Nations of the Grand River as information and forward it to Aboriginal Affairs and Northern Development and Six Nations of the Grand River.

Carried

(c) **Transition Committee for Dunnville Central Public School**

B. Blancher referred to Policy FT9 and that it requires that a Transition Committee be established when schools are being reorganized as a result of school closures.

She noted the last addition to the Transition Committee is a representative from the Ontario Early Years Centre.

In response to C.A. Sloat, B. Blancher explained the policy does state those required, but does not have restrictions to others.

Moved by: A. Everets

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the establishment of a Transition Committee for Dunnville Central Public School.

Carried

G – 1 Other Business

(a) **Student Senate Meeting Minutes – November 3, 2011**

J. Forbeck introduced B. Featherston to provide an update from the Student Senate Meeting, held November 3, 2011.

B. Featherston explained that it was a really positive meeting with over 30 students represented by almost every high school. She highlighted the topics of discussion: educational technology, round table discussion on ASIST programs, and Student Voice conference in March 2012.

She explained how the ASIST program was helpful in being pro-active, and how the student voice conference in March will promote student voice within the board. The next meeting is December 8, 2011, a brainstorming session on choosing students to attend Student Voice Conference.

D. Werden commended J. Forbeck on the high participation of this meeting and the aspects covered. He inquired if December 8, 2011 meeting was held at each individual school; B. Featherston confirmed that it was.

J. Forbeck extended an invitation to trustees to attend any school or the teacher resource centre to participate.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Student Senate Meeting Minutes – November 3, 2011” as information.

Carried

(b) **Summary of Accounts – October 2011**

Presented as printed.

Moved by: D. Werden

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the “Summary of Accounts for the month of October 2011, in the amount of \$ 10,200.853.48 as information.

Carried

(c) **Joint Occupational Health and Safety Committee Minutes – October 20, 2011**

Presented as printed. J. Gunn pointed out that on page 12, it shows the Education Centre was not inspected during the month of October, but did get completed November 1, 2011.

Moved by: R. Collver

Seconded by: A. Everets

THAT the Grand Erie District School Board receive the “Joint Occupational Health and Safety Committee Minutes – October 20, 2011” as information.

Carried

(d) **Joint Occupational Health and Safety Committee Minutes – November 17, 2011**

Presented as printed.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the “Joint Occupational Health and Safety Committee Minutes – November 17, 2011” as information.

Carried

(e) **Special Education Advisory Committee Minutes – October 6, 2011**

Presented as printed.

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the “Special Education Advisory Committee Minutes – October 6, 2011” as information.

Carried

(f) **Native Advisory Committee Minutes – October 18, 2011**

Presented as printed.

M. Macdonald explained that the meetings have been re-organized in a format where the school is the host site, provides an opportunity to present best practices, challenges, and other various topics for aboriginal. With the staff and teachers present, this provides an in-depth knowledge of what is happening at the school.

Moved by: J. Angus

Seconded by: M. Macdonald

THAT the Grand Erie District School Board receive the “Native Advisory Committee Minutes – October 18, 2011” as information.

Carried

(g) **Communications and Engagement Minutes – October 24, 2011**

Presented as printed.

Moved by: J. Angus

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the “Communications and Engagement Minutes – October 24, 2011” as information.

(h) **Workforce Report**

M. McDonald referred to the revised report, and noted this is the first of three to be presented. The others will be in February and April 2012.

He spoke to the funding adjustments, and the positions that were filled.

Moved by: D. Werden

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the “Workforce Report” as information.

(i) **Major Construction Update**

J. Gunn provided an update on the South West Brantford Joint Elementary School. He also spoke to the paving work in tender packages.

In response to M. Macdonald, J. Gunn explained that it will take more than one day to set up classrooms in the Walter Gretzky Elementary School. He stated that classroom resources and file cabinets would be moved by facilities staff.

Classroom teachers will be covered by a supply teacher on the Thursday December 22, 2011. The students will not be at school on Friday December 23, 2011, however teachers and facilities staff will be there to set up.

The library that is shared will be managed between the two principals, and there is library technician time for both schools to assist with set up of the library.

J. Gunn will provide a final wrap up report for the Brantford Collegiate Institute Project early next year.

Moved by: J. Angus

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the “Major Construction Update” as information.

(j) **Enrolment Update**

J. Gunn presented the enrolment update as of October 31, 2011, and referred to the school by school report.

Moved by: C. Lefebvre

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Enrolment Update” as information.

(k) **Preliminary Year End (F2)**

J. Gunn explained that the Audit Committee will provide a recommendation to the Board for approval. The operating deficit is \$302,045.00; minor budget adjustments can be made in the current year to decrease the deficit to zero

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Preliminary Year End (F2)” as information.

(l) **STSBHN (Transportation Consortia) Board of Directors Meeting Minutes – October 25, 2011**

Presented as printed.

Moved by: C. Lefebvre

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the “STSBHN (Transportation Consortia) Board of Directors Meeting Minutes – October 25, 2011 as information.

(m) **OPSBA Report**

D. Werden stated that OPSBA sent out a template for Code of Conduct, and is looking for feedback from the boards by December 8, 2011. This item will be placed on the agenda for the Committee of the Whole No.2 Meeting in January 2012. He will provide a full report in January 2012.

H – 1 Correspondence**(a) Letter from Upper Canada DSB re: Membership Fees**

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Letter from Upper Canada DSB re: Membership Fees” as information.

Carried

(b) Letter re: Norfolk County Resolutions

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Letter regarding Norfolk County Resolutions” as information.

Carried

M. Macdonald noted ARC meeting in Simcoe on December 1st, 2011.

I – 1 Adjournment

Moved by: M. Macdonald

Seconded by: A. Everets

THAT the meeting be adjourned at 9:24 p.m.

Carried

Board Chair, C.A. Sloat