



GRAND ERIE DISTRICT SCHOOL BOARD

*Head Office, 349 Erie Avenue
Brantford, ON N3T 5V3*

Regular Board Meeting May 28 2012, 7:15 p.m.

MINUTES

PRESENT:

Trustees: R. Collver, Chair, J. Angus, D. Dean, E. Dixon, B. Doyle, A. Everets, C. Lefebvre, M. Macdonald, C.A. Sloat, D. Werden

Administration: Director — J. Forbeck; Superintendents — G. Anderson, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

REGRETS:

Trustees: B. Johnston, P. Fleetwood (Student Trustee) B. Featherston (Student Trustee)

Administration: Nil.

A – 1 Opening

(a) Roll Call

The meeting was called to order by Chair, R. Collver at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

E. Dixon declared a conflict of interest concerning an In Camera property matter.

(c) In Camera Session

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Board move into In Camera Session to discuss negotiations, personnel, property and legal matters at 6:30 p.m.

Carried

Open Session reconvened at 7:35 p.m.

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, R. Collver at 7:35 p.m.

(e) **Agenda Additions/Deletions/Approval**

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Agenda be approved, as printed.

Carried

R. Collver requested that Committee of the Whole No.1 Meeting - In Camera Meeting start at 6:00 p.m.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board suspend By-law 5 Board and Committee of the Whole Board Meetings – Rules of Procedure to start the In Camera Meeting at 6:00 p.m. on June 4, 2012.

Carried

(f) **In Camera Report**

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT Item D-1-a Appointments to the Elementary Principals' Pool be confirmed.

Carried

Moved by: E. Dixon

Seconded by: C. Lefebvre

THAT Item D-1-b Appointments to the Elementary Vice-Principals' Pool be confirmed.

Carried

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT Item D-1-c Appointments to the Secondary Principals' Pool be confirmed.

Carried

Moved by: B. Doyle

Seconded by: M. Macdonald

THAT Item D-1-d Appointments to the Secondary Vice-Principals' Pool be confirmed.

Carried

Moved by: J. Angus

Seconded by: D. Werden

THAT Item D-1-f be approved.

Carried

(g) **Memorial – Mark Harvey, Teacher, Princess Elizabeth Public School**

The memorial statement was read by J. Angus.

(h) **Presentations**

Nil.

(i) **Delegations**

Nil.

B – 1 Approval of Minutes

(a) **April 30, 2012 (Regular Board Meeting)**

Moved by: A. Everets

Seconded by: J. Angus

THAT the minutes of the Regular Board Meeting, held April 30, 2012 be approved.

Carried

(b) **May 7, 2012 (Committee of the Whole No.1 Meeting)**

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the minutes of the Committee of the Whole Meeting No.1 Meeting, held May 7, 2012 be approved.

Carried

(c) **May 14, 2012 (Committee of the Whole No.2 Meeting)**

Moved by: C. A. Sloat

Seconded by: B. Doyle

THAT the minutes of the Committee of the Whole Meeting No.2 Meeting, held May 14, 2012 be approved.

Carried

R. Collver reminded the trustees about the Caucus Meeting (Communication Audit) scheduled on Monday June 18th, 2012.

C – 1 Business Arising from Minutes and/or Previous Minutes

(a) Annual Operating Plans Review – 2011 – 2012

J. Forbeck highlighted the five operating plans: Environment – Safe and Inclusive Schools, Environment – Quality Accommodations, Engagement – Communication

and Community Relations, Engagement – Parent Engagement, and Engagement – Staff Engagement.

Superintendents provided status updates and action plans for operating plans.

(i) Safe and Inclusive schools

G. Anderson spoke to the four components in the plan: progressive discipline, long-term suspension and expulsion programs, bullying prevention and intervention, and equity and inclusiveness education.

In response to C.A. Sloat, G. Anderson discussed how the number office referrals can be subjective for suspensions.

In response to D. Dean, G. Anderson explained restorative practices only occur when the victim agrees.

W. Baker spoke to the fifth component to organize the launch of the mental health strategy. A meeting was held at Contact Brant on May 24, 2012.

J. Angus requested the total number of students that social workers and Child youth workers support with mental health issues. W. Baker explained that 55 represent the number of children who are debilitated by condition and unable to attend.

(ii) Quality Accommodations

J. Gunn reviewed the action plans for environmental standards, development of “Pride of Place” initiative, link environmental initiatives to the core curriculum, and develop alternatives to maximize the revenue generated from surplus properties to fund future capital initiatives.

CA. Sloat requested an update on schools that become ECO schools.

(iii) Communication and Community Relations

J. Forbeck presented the plan and its’ effect on various departments within the board. Components include: System-wide communication, school-based communication, partnerships, community use of schools, social services and government relations. He spoke to the mapping exercise regarding agreements currently in the system that identifies who our partners are.

S. McKillop discussed the updates on school-based communication.

W. Baker outlined the protocols and frameworks that develop relationships with other community agencies.

(iv) Parent Engagement

J. Forbeck highlighted the great strides in parent engagement and referred to the Grand Erie Parent Involvement Committee's involvement in the Parent Symposium.

The Chair and Vice-Chair of the Board of Trustees continue to visit schools and these visits have been received very well.

Focus groups with kindergarten parents are scheduled in June. Parent engagement toolkits have been delivered to all schools for fall implementation. Trustees will receive a copy before the next meeting.

(v) Staff Engagement

M. McDonald focused on two areas: leadership and the human resources department. He outlined the significant changes to leadership, and spoke to the status updates on the leadership programs. Positive feedback has been received from elementary schools in regards to employee relations and the distribution of posters identifying employees and their roles.

R. Collver commended Director Forbeck and his team for making great strides for students this year.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the Annual Operating Plans (2011-2012) as information.

Carried

D – 1 Director's Report

J. Forbeck highlighted the Student Voice Symposium to be held at Six Nations Polytechnic on June 1, 2012 with more than 50 students engaging in activities that focus on achievement, environment and engagement.

Indigo awards were presented to Delhi Public School for \$125,000 and Central Public School for \$42,000 to support literacy initiatives.

The Director credited J. Gunn and L. Latreille and the Health and Safety Committee for the Health and Safety Program at the Board. It was acknowledged by the Ministry of Labour on a recent visit.

A. Nesbit introduced his team: Sue Young (Intermediate Teacher Consultant, Student Success), Jen Bozek (Head of English, Simcoe Composite School), Anthony Whitman (Head of English, Hagersville Secondary), Jared Martin (student- Hagersville Secondary), Andrea Brown (English teacher, BCI), Lynn Abbey (Secondary Program Coordinator), Marlene Kennedy (former Principal Leader, Student Success, now Education Officer)

with the Ministry of Education). They presented the value that KOBO reading and MP3 players have had in the secondary schools.

M. Kennedy presented the KOBO as part of a project used to help support guided reading. J. Bozek explained positive features from a teachers' perspective.

A. Brown reviewed MP3 readers and how shared reading encouraged those students reluctant to read to continue to read. Her grade 9 applied class read three novels in one semester.

J. Martin shared his reasons for enjoying the e-readers.

Moved by: C. Lefebvre

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's report of May 28, 2012 as information.

Carried

E – 1 Student Trustee Report

Nil.

F – 1 Committee Reports

(a) Committee of the Whole No.1 – May 7, 2012

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board approve the Committee of the Whole No.1 Report dated May 7, 2012 as follows:

Carried

1. In-Camera Report

THAT Item C-1-a be approved.

2. FT5 – Pupil Accommodations Review

THAT the Grand Erie District School Board forward Policy F5 – “Pupil Accommodation Reviews” to all appropriate stakeholders for comment to be received by October 5, 2012, as amended.

3. Director’s Report

THAT the Grand Erie District School Board receive the Director's report of May 7, 2012 as information.

4. BL13 Signing Authorities of the Board

THAT the Grand Erie District School Board approve Bylaw 13 – “Signing Authorities of the Board”.

5. **BL17 Communication with the Board**
THAT the Grand Erie District School Board refer BL17 – Communication with the Board to Senior Administration to revise and bring to the Committee of the Whole No. 1 Meeting on June 4, 2012.
6. **BL18 Personnel Matters to be Considered In Camera**
THAT the Grand Erie District School Board approve Bylaw 18 – “Personnel Matters to be Considered In Camera”, as amended.
7. **Section 23 – Woodview Day Program Transportation**
THAT the Grand Erie District School Board extend home to school transportation to students enrolled in the Section 23 Woodview Day Treatment Programs at Graham Bell-Victoria School and PJCVS where courtesy transportation is not available for 2012-2013.
8. **Ministry Budget Implications for Students Who Take 35 or More Credits**
THAT the Grand Erie District School Board receive the report “Ministry Budget Implications for Students Who Take 35 or More Credits” as information.
9. **Full Day Kindergarten Before and After School Programs**
THAT the Grand Erie District School Board receive the Full Day Kindergarten Before and After School Programs report as information.
10. **Dunnville Central Transition Committee Report**
THAT the Grand Erie District School Board receive the Dunnville Central Transition Committee Report as information.
And;
THAT the Grand Erie District School Board disband the Dunnville Central Transition Committee.
11. **Bellview Public School Hub**
THAT the Grand Erie District School Board receive the report, “Bellview School Hub” as information.
12. **Communication Audit Report**
THAT the Grand Erie District School Board receive the Communication Audit Report as information.
13. **Correspondence - Ontario Federation of Home and School Association**
THAT the Grand Erie District School Board receive correspondence as information.
14. **Ontario Secondary School Teachers’ Federation**
THAT the Grand Erie District School Board receive correspondence as information

(b) **Committee of the Whole No.2 – May 14, 2012**

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the Committee of the Whole No.2 Report dated May 14, 2012 as follows:

Carried

1. **In-Camera Report**

THAT the Grand Erie District School Board approve the Secondary Teachers Self- Funded Leave Plan.

2. **Delegations – Steve Talos and Barb Galuppi re: Norfolk Secondary School Accommodation Review - Committee Report and Norfolk Secondary School Accommodation Review - Senior Administration Report**

THAT the Grand Erie District School Board receive the delegations for information.

3. **Director's Report**

THAT the Grand Erie District School Board receive the Director's report of May 14, 2012 as information.

4. **2012-13 Committee/Board Meeting Schedule**

THAT the Grand Erie District School Board approve the 2012-13 Committee/Board Meeting Schedule, as amended.

5. **Mileage Remuneration Review**

THAT the Grand Erie District School Board increase the current mileage rate to \$0.47 per kilometer, effective September 1, 2012 subject to final budget approval.

6. **Norfolk Secondary School Accommodation Review - Committee Report and Norfolk Secondary School Accommodation Review – Senior Administration Report**

THAT the Grand Erie District School Board receive the Norfolk Secondary School

Accommodation Review – Committee Report as information.

And;

THAT the Grand Erie District School Board receive the Norfolk Secondary School

Accommodation Review – Senior Administration Report as information.

And;

THAT the Grand Erie District School Board place the Norfolk Secondary School Accommodation Review – Committee Report and Senior Administration Report for consideration at the Committee of the Whole #2 meeting scheduled October 15, 2012.

And;

THAT the Grand Erie District School Board request that senior administration bring back further information on the Norfolk Secondary School Accommodation Review as discussed as soon as the information is available.

7. **Compensatory Education Schools Funding Report – 2012-13**

THAT the Grand Erie District School Board approve funding for staff and enhancements in high and moderate needs Compensatory Schools for 2012/13 from Learning Opportunities Grants, subject to final budget approval.

8. **Community Partnership – Brantford Field of Dreams**

Grand Erie District School Board approve the PJCVS-Brantford Field of Dreams project and Facility Renewal Grant commitment of \$250,000 from the 2012-13 budget plus \$75,000 from each of the 2013-14 and 2014-15 budgets subject to final approval to proceed once full project funding commitments are in place.

9. **Facility Partnerships – Annual Facility Status Report (FT118)**

THAT the Grand Erie District School Board approve that the Grand Erie District School Board approve the Facility Partnerships – Annual Facility Status Report for Notification to Potential Partners.

10. **MISA Update**

THAT the Grand Erie District School Board receive MISA Update as information.

11. **Student Trustee Selection (BL29)**

THAT the Grand Erie District School Board receive the Student Trustee Selection (BL29) as information.

12. **Student Senate Report**

THAT the Grand Erie District School Board receive the Student Senate Report as information.

13. **French Immersion Program Review Update**

THAT the Grand Erie District School Board receive the French Immersion Program Review Update as information.

14. **Correspondence - Haldimand County Police Services Board**

THAT the Grand Erie District School Board receive correspondence as information.

15. **Correspondence - The Corporation of the City of Brantford**

THAT the Grand Erie District School Board receive correspondence as information.

C.A. Sloat requested that Recommendation No. 5 be separated from the main report.

A vote was taken on Recommendations No. 1-4 and 6-15

Carried

A vote was taken on Recommendation No 5.

Carried

G – 1 New Business

Nil.

H – 1 Other Business

(a) Summary of Accounts – April 2012

Presented as printed.

Moved by: C.A. Sloat

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the “Summary of Accounts – April 2012” as information.

Carried

(b) Joint Occupational Health and Safety Committee Minutes – May 17, 2012

The Ministry of Labour inspector visited the Joint Occupational Health and Safety Committee during a meeting and commended Lena Latrielle and her team for Grand Erie District School Board being in very good shape compared to all other boards across the province. L. Latrielle has established a great deal of credibility and respect with the inspectors and her peers in the province.

Moved by: D. Dean

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the “Joint Occupational Health and Safety Committee Minutes – May 17, 2012”.

Carried

(c) Special Education Advisory Committee Minutes – April 11, 2012

Presented as printed.

Moved by: D. Dean

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the “Special Education Advisory Committee Minutes – April 11, 2012” as information.

Carried

(d) **Native Advisory Committee Minutes – April 17, 2012**

Presented as printed.

M. Macdonald clarified that under #6.0 Aboriginal Education Spring Update, that staff from the Grand Erie District School Board have taken a bus tour of Six Nations.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Native Advisory Committee Minutes – April 17, 2012” as information.

Carried

(e) **Grand Erie Parent Involvement Committee Minutes – March 8, 2012**

Presented as printed. R. Collver credited J. Forbeck and S. McKillop on the positive atmosphere generated during these meetings through the engagement of parents.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the “Grand Erie Parent Involvement Committee Minutes – March 8, 2012” as information.

Carried

(f) **Communications and Engagement Committee Minutes – April 30, 2012**

Presented as printed.

Moved by: D. Dean

Seconded by: M. Macdonald

THAT the Grand Erie District School Board receive the “Communications and Engagement Committee Minutes – April 30, 2012” as information.

Carried

(g) **Audit Committee Minutes – May 1, 2012**

Presented as printed.

It was recommended to approve a motion regarding the approval of the audit committee to recommend Millard Rouse and Rosebrugh as external auditors for the fiscal year beginning September 1, 2011 to August 31, 2012.

Moved by: D. Werden

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the “Audit Committee Minutes – May 1, 2012” as information.

Carried

And;

Moved by: D. Werden

Seconded by: E. Dixon

THAT the Grand Erie District School Board approve the appointment of Millard Rouse and Rosebrugh as external auditors for the fiscal year beginning September 1, 2011 to August 31, 2012 as recommended by the Audit Committee.

Carried

(h) Major Construction Update (FT2)

J. Gunn reviewed Russell Reid project, full day kindergarten addition projects, and full day kindergarten retro-fit projects.

Moved by: B. Doyle

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the "Major Construction Update (FT2)" as information.

Carried

(i) OPSBA Report

D. Werden referred to the OPSBA report and highlighted updates.

C.A. Sloat is attending the Annual General Meeting and asked about election for first or second vice president. It was agreed that the two existing people have represented us well we will continue to support them.

Moved by: C. A. Sloat

Seconded by: C. Lefebvre

THAT the Grand Erie District School Board receive the "OPSBA Report" as information.

Carried

I – 1 Correspondence

Nil.

J – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the meeting be adjourned at 9:05 p.m.

Carried