



## GRAND ERIE DISTRICT SCHOOL BOARD

*Head Office, 349 Erie Avenue  
Brantford, ON N3T 5V3*

**Regular Board Meeting  
March 26 2012, 7:15 p.m.**

### MINUTES

#### **PRESENT:**

**Trustees:** R. Collver, Chair, E. Dixon, B. Doyle, A. Everets, M. Macdonald, C.A. Sloat, D. Werden, P. Fleetwood (Student Trustee) B. Featherston (Student Trustee)

**Administration:** Director — J. Forbeck; Superintendents — W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

#### **REGRETS:**

**Trustees:** J. Angus, D. Dean, B. Johnston, C. Lefebvre

**Administration:** G. Anderson

#### **A – 1 Opening**

##### **(a) Roll Call**

The meeting was called to order by Chair, R. Collver at 6:30 p.m. for the purposes of conducting the In Camera Session.

##### **(b) Declaration of Conflict of Interest**

Nil.

##### **(c) In Camera Session**

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Board move into In Camera Session to discuss legal, labour relations, and personnel Matters at 6:30 p.m.

**Carried**

Open Session reconvened at 7:15 p.m.

##### **(d) Welcome to Open Session**

The Public Session meeting was called to order by Chair, R. Collver at 7:15 p.m.

(e) **Agenda Additions/Deletions/Approval**

R. Collver added Item G-1-a Combining Committee of the Whole No.1 Meeting and Committee of the Whole No. 2 Meeting.

Moved by: E. Dixon

Seconded by: C. A. Sloat

THAT the Agenda be approved, as amended.

**Carried**

(f) **In Camera Report**

Moved by: D. Werden

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the term extensions subject to final budget approval.

**Carried**

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT Item E-1-b be approved.

**Carried**

(g) **Memorial**

Nil.

(h) **Presentations**

Nil.

(i) **Delegations**

Nil.

**B – 1 Approval of Minutes**

(a) **February 27, 2012 (Regular Board Meeting)**

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the minutes of the Regular Board Meeting, held February 27, 2012 be approved.

**Carried**

(b) **March 5, 2012 (Committee of the Whole No.1 Meeting)**

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the minutes of the Committee of the Whole Meeting No.1 Meeting held March 5, 2012 be approved.

**Carried**

(c) **March 5, 2012 (Special Board Meeting)**

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the minutes of the Special Board Meeting, held March 5, 2012 be approved.

**Carried**

(d) **March 19, 2012 (Committee of the Whole No. 2 Meeting)**

Moved by: C.A. Sloat

Seconded by: M. Macdonald

THAT the minutes of the Committee of the Whole No.2 Meeting, held March 19, 2012 be approved.

**Carried**

**C – 1 Business Arising from Minutes and/or Previous Minutes**

(a) Nil.

**D – 1 Director's Report**

J. Forbeck highlighted the activities planned in relation to Earth Hour and other activities coming up this month.

The secondary students will be writing the Ontario Secondary School Literacy Test (OSSLT) on March 29, 2012.

The Grand Erie Parent Engagement Symposium is scheduled for March 31, 2012. Mary Jean Gallagher, Chief Student Achievement Officer for the Ministry of Education will be speaking to parents at the symposium and also speaking to Grand Erie leaders on March 30, 2012. She will be visiting two schools in Brantford.

The feature presentation focused on achievement and blended learning. A. Nesbitt spoke about e-Learning contact and introduced Shannon Jennings and Jennifer Faulkner.

They explained the Learning Management System (LMS) and the Detailed To Learn (D2L) software program.

They presented background of blending learning in Ontario and the supports: Grand Erie's multi-year plan, growing success document, differentiated instruction teachers' manual, learning for all document, and school effectiveness framework. S. Jennings spoke about preliminary research and how it prompts critical thinking and increasing student achievement. Additional benefits were explained.

In response to E. Dixon, S. Jennings confirmed that 15 e-learning courses are occurring this semester.

In response to C.A. Sloat, A. Nesbitt explained that J. Faulkner's position provides money to cover the training.

J. Forbeck added that this presentation is linked through multi-year plan and it showed a positive system alignment and has been presented to principals.

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Director's report of March 26, 2012 as information.

**Carried**

#### **E – 1 Student Trustee Report**

B. Featherston and P Fleetwood presented highlights from the Student Voice Conference held on March 1<sup>st</sup>, 2012. Approximately 140 students attended from 14 secondary schools.

The conference focused on three areas: environment, achievement and engagement. Activities that were planned encouraged students to share their thoughts on 1) "My ideal learning environment is" 2) "Why are students successful and unsuccessful in school" and 3) "Students learn best when... because..."

Upon leaving the conference, students were asked to share their final thought on "I will be successful in school when..." Each student received a certificate for raising their voices.

M. Macdonald thanked them for their hard work and J. Forbeck applauded the student trustees for the success of the conference and is pleased to see how this valuable information from the students will go forward.

Moved by: C. A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Student Trustee Report of March 26, 2012 as information.

**Carried****F – 1 Committee Reports****(a) Committee of the Whole No.1 – March 5, 2012**

Moved by: D. Werden

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the Committee of the Whole No.1 Report dated March 5, 2012 as follows, as amended:

**Carried**

1. **Delegation- Steve Talos re: Extension of Benefits to Educators 65 Plus**  
THAT the Grand Erie School Board receive the “Delegation – Steve Talos re: Extension of Benefits to Educators 65 Plus” as information.
2. **Response to delegation – Edith Stone re: Safety Patrollers** (from February 27, 2012)  
THAT the Grand Erie District School Board recognizes and values the contributions of our safety patrollers in all communities of the Board. As this event does not encompass all areas of the Board funding will not be provided. The Board is supportive of an equitable opportunity for Brant County safety patrollers through local school and/or community fundraising initiatives.
3. **Director’s Report**  
THAT the Grand Erie District School Board receive the Director's report of March 5, 2012 as information.
4. **Bylaw 9 - Guidelines for Development of By-Laws, Policies and Administrative Procedures**  
THAT the Grand Erie District School Board approve Bylaw 9 – “Guidelines for Development of By-Laws, Policies and Administrative Procedures”, as amended.
5. **FT9 Transition Committee**  
THAT the Grand Erie District School Board forward Policy FT9 - “Transition Committees” to all appropriate stakeholders for comment to be received by May 25, 2012.
6. **HR5 Harassment**  
THAT the Grand Erie District School Board forward Policy HR5 - “Harassment” to all appropriate stakeholders for comment to be received by May 25, 2012.
7. **SO15 Student Trips**  
THAT the Grand Erie District School Board approve Policy SO15 – “Student Trips”, as amended.
8. **SO16 Voluntary Aboriginal Self-identification**  
THAT the Grand Erie District School Board approve Policy SO16 – “Voluntary Aboriginal Self-identification”, as amended.

9. **HR111 Personal Protective Footwear**  
THAT the Grand Erie District School Board forward Administrative Procedure HR111 – “Personal Protective Footwear” to all appropriate stakeholders for comment to be received by May 25, 2012.
10. **HR119 Progressive Discipline**  
THAT the Grand Erie District School Board forward Administrative Procedure HR119 – “Progressive Discipline” to all appropriate stakeholders for comment to be received by May 25, 2012.
11. **FT4 Use of School Facilities**  
THAT the Grand Erie District School Board approve Policy FT4 “Use of School Facilities”.
12. **P105 Prior Learning Assessment Recognition (PLAR)**  
THAT the Grand Erie District School Board receive Administrative Procedure P105 – “Prior Learning Assessment Recognition” as information.
13. **SO115 Anaphylaxis**  
THAT the Grand Erie District School Board receive Administrative Procedure SO115 – “Anaphylaxis” as information, as amended.
14. **SO132 Voluntary Aboriginal Self-identification**  
THAT the Grand Erie District School Board receive Administrative Procedure SO132 – “Voluntary Aboriginal Self-identification” as information, as amended.
15. **Implications of Friday, April 13, 2012 on Port Dover Composite School and Doverwood Public School**  
THAT the Grand Erie District School Board receive the report “Implications of Friday, April 13, 2012 on Port Dover Composite School and Doverwood Public School” as information; and  
THAT the Grand Erie District school Board approve Option 3: Cancel transportation/Close Doverwood and Port Dover Composite School for students. Staff members are to report to home schools.
16. **Haldimand County Police Services Board**  
THAT the Grand Erie District School Board receive correspondence as information.

C. A. Sloat requested that Recommendations No. 4 and No.7 be separated from the main report.

A vote was taken on Recommendations No 1-3, 5-6, and 8-16.

**Carried**

With regards to BL9 Guidelines for Development of By-Laws, Policies and Administrative Procedures, C. A. Sloat recommended removing “through the Board’s Website” and the second word “may” in #3 under development process.

With regards to SO15 Student Trips, C.A. Sloat recommended removing the words “to be asked” in #8 under guiding principles.

A vote was taken on Recommendations No 4 and No.7

**Carried**

(b) **Committee of the Whole No. 2 – March 19, 2012**

Moved by: C.A. Sloat

Seconded by: M. Macdonald

THAT the Grand Erie District School Board approve the Committee of the Whole No. 2 Report dated March 19, 2012, as follows.

**Carried**

1. **Director’s Report**

THAT the Grand Erie District School Board receive the Director's report of March 19, 2012 as information.

2. **Allocation of Self-Contained Classrooms for 2012-2013**

THAT the Grand Erie District School Board approve the locations and number of self- contained classrooms for 2012-13, as outlined, pending budget deliberations.

3. **Compensatory Education Plan**

(a) THAT the Grand Erie District School Board receive the Compensatory Education Plan for information and;

(b) THAT the Grand Erie District School Board approve the establishment of a Compensatory Education Steering Committee for September 2012. The Committee will be constituted as a standing committee of the Board as outlined in Bylaw 8.

4. **Student Transportation Services of Brant Haldimand Norfolk – Annual Report**

THAT the Grand Erie District School Board receive the “Student Transportation Services of Brant Haldimand Norfolk – Annual Report” as information.

5. **Dual-Track French Immersion Enrollment Update**

THAT the Grand Erie District School Board receive the report “Dual-Track French Immersion Enrollment Update” as information.

6. **Third Party Providers for Early Learning Kindergarten (ELK) for Before and After School Program**

THAT the Grand Erie District School Board receive the report “Third Party Providers for ELK Before and After School Programs” as information.

7. **Draft Children’s Aid Services (CAS) Protocol**

THAT the Grand Erie District School Board receive the “Draft Children’s Aid Services (CAS) Protocol” as information.

8. **Draft Tragic Event Protocol**

THAT the Grand Erie District School Board receive the “Draft Tragic Event Protocol” as information.

9. **OPSBA Report**

THAT the Grand Erie District School Board receive the “OPSBA report” as information.

C.A. Sloat requested that Recommendation No. 5 be separated from the main report.

A vote was taken on Recommendations No. 1-4 and 6-9

**Carried**

With regards to the Dual-Track French Immersion Enrollment Update, C.A. Sloat commented that this is a budget item, and queried if this should be approved by trustees because it affects the budget. She explained that when this came to the board to set up the new sites, it was never approved.

D. Werden added that this would have already approved on a go ahead basis when we approved this initiative through the budget process.

A vote was taken on Recommendation No 5.

**Carried**

**G – 1 New Business**

(a) **Combining Committee of the Whole No.1 Meeting and Committee of the Whole No. 2 Meeting together.**

The Chairs’ Committee discussed how the Committee of the Whole No.1 meeting to be held on April 2, 2012 has a few items on the agenda. It was opened for discussion if trustees are agreeable to combine this meeting into the Committee of the Whole No.2 meeting to be held on April 16, 2012.

Moved by: D. Werden

Seconded by: C.A Sloat

THAT the Grand Erie District School Board suspend Bylaw 7 – Committee of the Whole Board to combine Committee of the Whole No. 1 Meeting and Committee of the Whole No. 2 Meeting for the month of April 2012.

**Carried by: 2/3 majority of votes**

**H – 1 Other Business**

(a) **Summary of Accounts – February 2012**

Presented as printed.

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the "Summary of Accounts for the month of February 2012 in the amount of \$10,377,335.47" as information.

**Carried**

(b) **Joint Occupational Health and Safety Committee Minutes – March 8, 2012**

Presented as printed.

Moved by: C.A. Sloat

Seconded by: A. Everets

THAT the Grand Erie District School Board receive the "Joint Occupational Health and Safety Committee Minutes – March 8, 2012".

**Carried**

(c) **Special Education Advisory Committee Minutes – February 2, 2012**

W. Baker presented as printed and noted on page 3 that the Public Special Education Meeting on Tuesday April 17, 2012 will now be held at Hagersville Elementary School.

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the "Special Education Advisory Committee Minutes – February 2, 2012" as information.

**Carried**

(d) **Native Advisory Committee Minutes – February 21, 2012**

Presented as printed.

Moved by: D. Werden

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the "Native Advisory Committee Minutes – February 21, 2012" as information.

**Carried**

(e) **Grand Erie Parent Involvement Committee Minutes – December 8, 2011**

Presented as printed.

Moved by: M. Macdonald

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the "Grand Erie Parent Involvement Committee Minutes – December 8, 2011" as information.

**Carried**

(f) **Major Construction Update**

J. Gunn provided a budget update on the South West Brantford Joint Elementary School.

Russell Reid addition and renovation is underway with great co-operation from the city for site plan approval.

Eight Grand Erie District School Board schools now have solar project completed and generating power and four other projects are in various stages of progress.

Many construction projects underway to accommodate full day kindergarten, an additional classroom may be required. \$3.5 million dollars has been approved from the Ministry for these projects.

In response to D. Werden, J. Gunn confirmed that it is for September 2012, year three.

In response to D. Werden, J. Gunn explained that those asphalt projects postponed last fall are the first on the list to be completed when asphalt opens up. Waterford District High School and Boston Public School have a base layer in place ready for asphalt.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the "Major Construction Update" as information.

**Carried**

B. Featherston left at 8:10 p.m.

(g) **Student Transportation Services Brant Haldimand Norfolk Minutes – December 20, 2011**

Presented as printed.

In response to C.A. Sloat and 2.3 Opportunity to work with neighbouring Consortia, J. Gunn explained that at the time of the development of the RFP, our two purchasing departments worked together with the District School Board of Niagara to develop the instruments.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the "Student Transportation Services Brant Haldimand Norfolk Minutes – December 20, 2011" as information.

**Carried**

(h) **Student Transportation Services Brant Haldimand Norfolk Minutes – January 13, 2012**

Presented as printed.

Moved by: C.A. Sloat

Seconded by: M. Macdonald

THAT the Grand Erie District School Board receive the “Student Transportation Services Brant Haldimand Norfolk Minutes – January 13, 2012” as information.

**Carried**

(i) **Student Transportation Services Brant Haldimand Norfolk Minutes – February 28, 2012**

Presented as printed.

In response to C.A. Sloat, J. Gunn explained that in regards to the motion “THAT the Board of Directors approves the retention of the current STSBHN auditors”, Grand Erie District School Board is the banker board and the auditors are Millard, Rouse and Rosebrugh Chartered Accountants. Providing the auditors’s name will be taken into consideration

In response to R. Collver, J. Gunn noted that the Consortia would attach 4.0 Key performance indicators (KPI) to minutes in the future.

In response to R. Collver, J. Gunn confirmed that in relation to the 75 minute rides addressed under key performance indicators, that a KPI report providing further information for Grand Erie would be distributed to trustees through email.

In response to C. A. Sloat, W. Baker explained that a situation may arise that a special education student needs to leave school early. The day would be shortened for that student, and that all parties would need to be in agreement.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the “Student Transportation Services Brant Haldimand Norfolk Minutes – February 28, 2012” as information.

**Carried**

(j) **Student Transportation Services Brant Haldimand Norfolk Minutes – March 12, 2012**

Presented as printed. J. Gunn highlighted the results of RFP, which were very financially successful. He referred to year 1 and the savings for home-to-school busing costs, rider’s aide costs, and GPS optional costs. He explained the three successful components. 12 submissions had to meet minimal standard in the technical phase, and then seven proceeded to next step of pricing envelope.

Results were released on “Biddingo” today and the successful proponents were required to sign a contract by Friday March 23, 2012.

In response to C.A.Sloat, J. Gunn explained there are a few options of payment for a Rider’s Aide, and it is calculated on the time picked up and dropped off. They are other options being considered, with the possibility of an occasional Education Assistant engaging in that. The goal is to find the best match for the student.

In response to C. A. Sloat, J. Gunn confirmed that three contractors will no longer be servicing Grand Erie District School Board in transportation.

Moved by: E. Dixon

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the “Student Transportation Services Brant Haldimand Norfolk Minutes – March 12, 2012” as information.

**Carried**

## **I – 1 Correspondence**

### **(a) Fairview United Church re: Parking**

J. Forbeck explained this concern has been addressed at Executive Council and referred to J. Gunn to speak in terms of other situations with other churches.

J. Gunn provided details of four or five similar situations and the arrangements that were made in the Board. These agreements with other churches include the school’s use of the lot, with Grand Erie District School Board providing maintenance to the lot.

He spoke about cross – liability in the terms of the agreement and how the principal of the school works together with the church when there are exceptions to hours of use. These agreements work well.

In response to M.Macdonald, J. Forbeck stated that these concerns will be addressed to include school council.

Moved by: B. Doyle

Seconded by: M. Macdonald

THAT the Grand Erie District School Board receive the correspondence as information.

**Carried**

**J – 1 Adjournment**

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the meeting be adjourned at 8:38 p.m.

**Carried**

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Board Chair, R. Collver