



GRAND ERIE DISTRICT SCHOOL BOARD

*Head Office, 349 Erie Avenue
Brantford, ON N3T 5V3*

**Regular Board Meeting
January 30 2012, 7:15 p.m.**

MINUTES

PRESENT:

Trustees: R. Collver, Chair, J. Angus, D. Dean, E. Dixon, B. Doyle, A. Everets, C. Lefebvre, M. Macdonald, C.A. Sloat, D. Werden, P. Fleetwood (Student Trustee)

Administration: Director — J. Forbeck; Superintendents — G. Anderson, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

REGRETS:

Trustees: B. Johnston, B. Featherston (Student Trustee)

Administration: Nil.

A – 1 Opening

(a) Roll Call

The meeting was called to order by Vice Chair, D. Dean at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Board move into In Camera Session to discuss negotiations and personnel matters at 6:30 p.m.

Carried

Open Session reconvened at 7:15 p.m.

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, R. Collver at 7:15 p.m.

(e) **Agenda Additions/Deletions/Approval**

Moved by: B. Doyle
Seconded by: J. Angus
THAT the Agenda be approved, as printed.
Carried

(f) **In Camera Report**

THAT Item D -1-a Elementary Principal Placement be received as information.

Moved by: D. Werden
Secondary by: C.A. Sloat
That Item D-1-b be approved.
Carried

(g) **Memorial – Nicholas LeBlanc, Student, Simcoe Composite School**

The memorial statement was read by D. Werden.

(h) **Presentations**

Nil.

(i) **Delegations**

Nil.

B – 1 Approval of Minutes

(a) **December 12, 2012 (Inaugural Board Meeting)**

Moved by: J. Angus
Seconded by: C.A. Sloat
THAT the minutes of the Inaugural Board Meeting, held December 12, 2012 be approved.
Carried

(b) **January 9, 2012 (Committee of the Whole No.1)**

Moved by: C.A. Sloat
Seconded by: J. Angus
THAT the minutes of the Committee of the Whole Meeting No.1, held January 9, 2012 be approved.
Carried

(c) **January 9, 2012 (Special Board Meeting)**

Moved by: D. Dean

Seconded by: D. Werden

THAT the minutes of the Special Board Meeting, held January 9, 2012 be approved.

Carried

(d) **January 16, 2012 (Committee of the Whole No.2)**

Moved by: C. Lefebvre

Seconded by: B. Doyle

THAT the minutes of the Committee of the Whole No.2, held January 16, 2012 be approved.

Carried

C – 1 Business Arising from Minutes and/or Previous Minutes

Nil.

D – 1 Director's Report

J. Forbeck reported on the activities that our schools will be participating in for “Black History Month” during the month of February. The equity series on February 16 also ties into Black History Month.

The Director spoke about the arts program funded by the Board budget and how the Committee is looking to a different format. He outlined the “Art Soup” initiative at Brantford Collegiate Institute on February 2, 2012. The event for Haldimand Norfolk will also be held on February 3, 2012 at the Port Dover Composite School. Ten schools will attend each session

During the Public Education System Symposium held in Toronto last week, the Minister of Education spoke to Board of Trustees and Directors. She acknowledged the Walter Gretzky Elementary School and Grand Erie District School Board as an example of how creative partnerships enable our students to be part of the communities.

The Minister of Education had expressed an interest in visiting one of our schools that has full day kindergarten, and today she attended King George School. She spoke to the Trustees present about their thoughts or perspectives.

J. Angus shared how CAMP SAIL was discussed and other initiatives the community is involved. Dave Levac, MPP referred to Paris and compensatory schools also. The Minister was very supportive of the Early Learning Program and Mental Health.

D. Dean agreed that the Minister of Education was very engaging and good with the children. She spoke to the abandonment of “silo” approach with regards to funding, partnerships and teamwork.

C.A. Sloat liked how the Principal brought in parents to speak about the positive impact of CAMP SAIL.

B. Blancher was pleased with round table and issues that were discussed.

R. Collver thanked all those involved with organizing the Minister’s visit, especially Shawn McKillop who organized this in just a few days. She recommended a follow up letter recapping these items discussed.

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Director's report of January 30, 2012 as information.

Carried

E – 1 Committee Reports

(a) Committee of the Whole No.1 – January 9, 2012

Moved by: D. Werden

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the Committee of the Whole No.1 Report dated January 9, 2012 as follows, as amended.

Carried

1. **Director’s Report**

THAT the Grand Erie District School Board receive the Director's report of January 9, 2012 as information

2. **HR6 Vice Principal and Principal Selection Process**

THAT the Grand Erie District School Board approve Policy – “HR6 Vice Principal and Principal Selection Process”, as amended

3. **SO12 Code of Conduct**

THAT the Grand Erie District School Board approve Policy – “SO12 Code of Conduct”, as amended.

4. **SO13 Safe Schools: Access to Schools**

THAT the Grand Erie District School Board approve Policy - “SO13 Safe Schools: Access to Schools”, as amended

5. **SO22 Fees for Learning Materials and Activities**

THAT the Grand Erie District School Board approve Policy - “SO22 Fees for Learning Materials and Activities”.

6. **BL28 Trustee Code of Ethics**
THAT the Grand Erie District School Board approve Bylaw – “BL28 Trustee Code of Ethics”, as amended.
7. **BL33 Borrowing Bylaw re: Bridge Financing Capital Projects**
THAT the Grand Erie District School Board approve Bylaw - “BL33 Borrowing Bylaw re: Bridge Financing Capital Projects”.
8. **BL34 Borrowing Bylaw re: Bridge Financing – Cobblestone Elementary School**
THAT the Grand Erie District School Board approve Bylaw - “BL34 Borrowing Bylaw re: Bridge Financing – Cobblestone Elementary School.
9. **FT106 Workplace Electrical Safety**
THAT the Grand Erie District School Board receive Administrative Procedure – “FT106 Workplace Electrical Safety” as information, as amended
10. **FT107 Asbestos**
THAT the Grand Erie District School Board receive Administrative Procedure – “FT107 Asbestos” as information.
11. **FT108 Confined Space Entry**
THAT the Grand Erie District School Board receive Administrative Procedure – “ FT108 Confined Space Entry” as information, as amended.
12. **FT109 Hot Work Permit**
THAT the Grand Erie District School Board receive Administrative Procedure – “FT109 Hot Work Permit” as information.
13. **FT115 Lock Out, Tagging and Test Procedures**
THAT the Grand Erie District School Board receive Administrative Procedure – “FT115 Lock Out, Tagging and Test Procedures” as information.
14. **HR104 Employee Safety Protocol at Non-Board Locations**
THAT the Grand Erie District School Board receive Administrative Procedure – “HR104 Employee Safety Protocol at Non-Board Locations” as information.
15. **HR114 Confidentiality of Medical Records**
THAT the Grand Erie District School Board receive Administrative Procedure – “HR114 Confidentiality of Medical Records” as information.
16. **HR115 Absenteeism**
THAT the Grand Erie District School Board receive Administrative Procedure – “HR115 Absenteeism” as information.

17. **SO105 Out-of-Classroom Trips and Tours for Students/Insurance Requirements for Student Trips and Excursions**
THAT the Grand Erie District School Board receive Administrative Procedure – “SO105 Out-of-Classroom Trips and Tours for Students/Insurance Requirements for Student Trips and Excursions” as information, as amended.
18. **SO131 Code of Conduct**
THAT the Grand Erie District School Board receive Administrative Procedure – “SO131 Code of Conduct” as information, as amended.
19. **SO128 Student Expulsions**
THAT the Grand Erie District School Board receive Administrative Procedure – “SO128 Student Expulsions” as information.
20. **SO127 Student Suspensions**
THAT the Grand Erie District School Board receive Administrative Procedure – “SO127 Student Suspensions” as information.

C.A. Sloat requested that Recommendations No. 6 and No.17 be separated from the main report.

D. Dean requested that Recommendation No. 18 be separated from the main report.

A vote was taken on Recommendations No 1-5, 7-16, and 19-20.
Carried

With regards to BL28 Trustee Code of Ethics, C.A. recommended revisions to the wording above the Mission Statement.

It was agreed to change the wording to “We uphold the Board’s Mission:”

C.A. Sloat referred to Appendix E in SO105 Out-of-Classroom Trips/Tours for Students: Insurance Requirements for Trips and Excursions and the requirement of approved hockey helmets for elementary skating programs.

J. Angus inquired if it needs to be hockey helmet or can it be other types of helmets. D. Werden added that it is extremely important for these items such as helmets and life vests be properly fitted.

J. Forbeck explained that 100 Principals were asked to review questions regarding the concerns such as affordability and required helmets.

He also suggested the potential to look into equity funds and service clubs to support students.

A. Everets expressed how difficult it will be eventually for trips to occur. School councils will need to fundraise and we will need to reach out to community partners and municipalities.

It was agreed there would no change to Appendix E.

A vote was taken on Recommendations No 6 and No 17.

Carried

D. Dean recommended adding the word positive as well as safe be used in the criteria for success statement for SO131 Code of Conduct.

J. Angus spoke to safe school guidelines and criteria for success and what can be measured. Part of positive climate is measuring no incidents that fall within the unsafe pieces. She believes the safe climates cover it.

D. Werden added that safety relates to social, spiritual and respect, among other things.

A vote was taken on Recommendation 18.

Carried

(b) **Committee of the Whole No. 2 – January 16, 2012**

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board approve the Committee of the Whole No. 2 Report dated January 16, 2012, as follows:

Carried

1. **Director's Report**

THAT the Grand Erie District School Board receive the Director's report of January 16, 2012 as information.

2. **General Contractor Award – Russell Reid Project Addition & Renovations**

THAT the Grand Erie District School Board approve the General Contracting Services for the Russell Reid Project as set out in tender P-2-12FS to Abcott Construction Limited in the amount of \$1,299,126.00 + HST.

3. **Category III Trips**

THAT the Grand Erie District School Board receive the Category III Trips Report as information.

4. **Enrolment vs Capacity by School Report**

THAT the Grand Erie District School Board receive the Enrolment vs Capacity by School Report as information.

5. **Correspondence - Minister of Education, L. Broten**

THAT the Grand Erie District School Board receive the correspondence as information.

F – 1 New Business

Nil.

G – 1 Other Business

(a) **Student Senate Meeting Minutes – December 8, 2012**

J. Forbeck provided a report on the meeting that was held via Adobe connect. He commended student trustees P. Fleetwood and B. Featherston for their organizational skills and ability to carry the conversation between the computers.

P. Fleetwood added that it was really positive to see the schools very engaged in the conversation and that they are taking back ideas from the last student senate meeting and implementing strategies that have been successful for other schools. Those include the ASIST program and Equity and Inclusiveness.

C.A. Sloat noted that the students reported back to their schools on cyberbullying and the digital code of conduct. She was impressed with the great ideas presented from the schools.

D. Werden also agreed it was a good report, and suggested to add DELHI to the participating schools.

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the “Student Senate Meeting Minutes – December 8, 2012” as information.

Carried

(b) **Major Construction Update (FT2)**

J. Gunn provided updates on South West Brantford Joint Elementary School, Ecole Fairview Portapac, and Russell Reid Addition and Renovation. He explained the two major delays for Walter Gretzky Elementary School is the library and gym, but noted these are being worked on.

He spoke about the service upgrades to the portapac, which is now complete.

Russell Reid has an approved tender, site plan on schedule and waiting for one requested plan revision. The plan is to move students during March break so that work can commence thereafter.

In response to M. Macdonald, J. Gunn explained that the staffing for the library in a joint facility is an interesting concept, and they are working through staffing pieces. He noted that one challenge is which electronic system will be used and that the two principals will work together to ensure proportional share of time for library and gym space. The end result will be the students enjoying a much nicer facility.

In response to M. Macdonald, J. Gunn explained there is no combined budget but rather than duplicating titles, resources will be co-ordinated to have a broader selection.

In response to C.A. Sloat, J. Gunn confirmed the portapac was approved in 2009 for \$630,000 and that the additional \$179,658 will come from the Facility Renewal Budget. That will be our first draw when we renew the budget this year.

D. Dean explained that the safety access to the Walter Gretzky Elementary School from the road was a concern from parents on the transition committee. Traffic flow was observed by Phil Kuckyt and councilor Larry Kings. Their intervention resulted in an approved four way stop sign and a second crossing guard at Blackburn and English.

Moved by: C. Lefebvre

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the "Major Construction Update" as information.

Carried

(c) Quarterly Budget Report (F2)

J. Gunn reviewed the first quarter of this year, and spoke about it being a transition year with a changing format. In the Revenue Fund Summary, he spoke in detail about Enrolment, Teacher Compensation and Good Places to Learn, New Pupil Places.

Under Schedule of Expenditures, he pointed out how the use of Occasional teachers in October and November were significantly higher than in other months. We will be closely monitoring this budget to see if the trend continues.

In response to C.A. Sloat, J. Gunn explained the change in declining enrolment grant between estimates and revised estimates. If the enrolment goes up, the declining enrolment grant goes down. He explained on the enrolment grant.

Moved by: C. Lefebvre

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the “Quarterly Budget Report for the period ended November 30, 2011” as information.

Carried

(d) **Summary of Accounts – December 2011**

Presented as printed.

Moved by: A. Everets

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the “Summary of Accounts for the month of December 2011, in the amount of \$ 8,578,090.20” as information.

(e) **Joint Occupational Health and Safety Committee Minutes – December 15, 2011**

Presented as printed, with checklist for December 2011 added.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the “Joint Occupational Health and Safety Committee Minutes – December 15, 2011” as information, as amended.

Carried

(f) **Joint Occupational Health and Safety Committee Minutes – January 19, 2012**

Presented as printed.

Moved by: B. Doyle

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the “Joint Occupational Health and Safety Committee Minutes – January 19, 2012” as information.

Carried

(g) **Special Education Advisory Committee Minutes – November 10, 2011**

Presented as printed.

D. Dean brought forth a comment from a person on this committee.

The valuable initiative on student mental health is not to be perceived or aligned entirely with special education as it is much broader than that.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Special Education Advisory Committee Minutes – November 10, 2011” as information.

Carried

(h) **Grand Erie District School Board/Brant Haldimand Norfolk Catholic District School Board Special Education Advisory Committee Minutes – December 14, 2011**

Presented as printed. W. Baker described the joint Special Education Advisory Committee meeting as historic, as is the development of the Joint Children and Youth Mental Health Strategy.

J. Angus added that S. McKillop ensured that a press release was made. The Ministry of Child/Youth Services commented on this meeting as they see the Brant Haldimand Norfolk area poised and ready to involve itself into Mental Health Strategies. Some of those implementations will be staggered across the province.

R. Collver spoke about a date in June that will celebrate the champion of schools.

W. Baker stated that the roll-out of clinical services was discussed at the joint Special Education Advisory Committee meeting; start data for the provision of these services for Grand Erie students is February 13, 2012..

Moved by: J. Angus

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the “Grand Erie District School Board/Brant Haldimand Norfolk Catholic District School Board Special Education Advisory Committee Minutes – December 14, 2011” as information.

Carried

(i) **Native Advisory Committee Minutes – November 22, 2011**

Presented as printed. J. Forbeck explained these minutes reflect the program and initiatives that are happening at Tollgate Technical Skills Centre.

Moved by: M. Macdonald

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the “Native Advisory Committee Minutes – November 22, 2011” as information.

Carried

(j) **Native Advisory Committee Minutes – December 20, 2011**

Presented as printed. J Forbeck noted that each monthly meeting will be held at different schools that have tuition agreement students.

M. Macdonald provided the correct spelling to the word practice under Item 15.0 Round Table Summary.

Moved by: B. Doyle

Seconded by: M. Macdonald

THAT the Grand Erie District School Board receive the “Native Advisory Committee Minutes – December 20, 2011” as information.

(k) **Grand Erie Parent Involvement Committee Minutes - October 27, 2011**

Presented as printed. J. Forbeck stated that the next meeting is scheduled on March 8, 2012.

Moved by: B. Doyle

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Grand Erie Parent Involvement Committee Minutes – October 27, 2011” as information.

H – 1 Correspondence

(a) **J. Forbeck regarding Norfolk Secondary Schools Accommodation Review**

J. Forbeck provided background on his visit with C. Baird. This letter outlines key messages that the Board has very reliable data and expertise in school age populations. The County has data regarding building out rates in sub divisions and based on 2006 Canada Census data; we need to continue to work with them in relation to students entering elementary schools.

(b) **C. Baird regarding Norfolk Secondary Schools Accommodation Review**

Moved by: M. Macdonald

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the “Letter from J. Forbeck regarding Norfolk Secondary Schools Accommodation Review” and the “Letter from C. Baird regarding Norfolk Secondary Schools Accommodation Review” as information.

Carried

I – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: M. Macdonald

THAT the meeting be adjourned at 8:20 p.m.

Carried

Board Chair, R. Collver