



GRAND ERIE DISTRICT SCHOOL BOARD

*Head Office, 349 Erie Avenue
Brantford, ON N3T 5V3*

Regular Board Meeting April 30 2012, 7:15 p.m.

MINUTES

PRESENT:

Trustees: R. Collver, Chair, J. Angus, D. Dean, E. Dixon, A. Everets, B. Johnston, C. Lefebvre, M. Macdonald, C.A. Sloat, D. Werden, P. Fleetwood (Student Trustee) B. Featherston (Student Trustee)

Administration: Director — J. Forbeck; Superintendents — G. Anderson, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt; Recording Secretary — D. Fletcher

REGRETS:

Trustees: B. Doyle

Administration: W. Baker

A – 1 Opening

(a) Roll Call

The meeting was called to order by Vice Chair, D. Dean at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

E. Dixon declared a conflict of interest concerning an In Camera property matter.

(c) In Camera Session

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Board move into In Camera Session to discuss legal and personnel matters at 6:30 p.m.

Carried

Open Session reconvened at 7:15 p.m.

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, R. Collver at 7:15 p.m.

(e) **Agenda Additions/Deletions/Approval**

Moved by: C.A Sloat
Seconded by: J. Angus
THAT the Agenda be approved, as printed.
Carried

(f) **In Camera Report**

Nil.

(g) **Memorial – Spencer Mitchell, Student, J.L. Mitchener**

The memorial statement was read by A. Everets.

(h) **Presentations**

Nil.

(i) **Delegations**

Nil.

B – 1 Approval of Minutes

(a) **March 26, 2012 (Regular Board Meeting)**

Moved by: C.A. Sloat
Seconded by: E. Dixon
THAT the minutes of the Regular Board Meeting, held March 26, 2012 be approved, as amended.
Carried

(b) **April 16, 2012 (Committee of the Whole No.2 Meeting)**

Moved by: J. Angus
Seconded by: B. Johnston
THAT the minutes of the Committee of the Whole Meeting No.2 Meeting, held April 16, 2012 be approved, as amended.
Carried

C – 1 Business Arising from Minutes and/or Previous Minutes

Nil.

D – 1 Director's Report

J. Forbeck spoke about the many events and activities taking place to celebrate Education Week. The Education Week GALA, will be held on May 2, 2012 at the Sanderson Centre and will have participating students representing schools from across the Board to showcase their artistic talents.

The Student Senate Meeting on May 3, 2012 will focus on elections for student trustees for 2012-2013, most schools will be represented. The safety patroller event will take place to recognize those students who have volunteered their time in this role.

The Board will join Lambton-Kent District School Board to host a regional conference on May 23 and 24, 2012 to support Aboriginal students.

A tree has been planted on the Board property in honour of John Johnson's 95th birthday. He was the first Director in 1969 for Brant County. Two rocks and one plaque will mark the tree.

Moved by: D. Dean

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Director's report of April 30, 2012 as information.

Carried

E – 1 Student Trustee Report

P. Fleetwood reported an update on schools that have held or are holding a "Speak up in a Box" conference. B. Featherston added that both she and P. Fleetwood will be the Master of Ceremonies at the Education Week Gala and will lead the Student Senate Meeting on May 3, 2012.

M. Macdonald spoke about the Aboriginal Student Symposium that is being held at Six Nations Polytech on June 1st, 2012 It will be hosted by Grand Erie District School Board.

Moved by: C. Lefebvre

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Student Trustee's Report of April 30, 2012.

Carried

F – 1 Committee Reports**(a) Committee of the Whole No.2 – April 16, 2012**

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board approve the Committee of the Whole No.2 Report dated April 16, 2012 as follows, as amended:

Carried

1. In-Camera Report

THAT Item C-1-b be approved.

2. Delegation – Redevelopment of Buck/Spring Street in Brantford for Increased Green Space for Students

THAT the Grand Erie District School Board receive a response from Senior Administration at the Committee of the Whole No.2 Meeting on June 11, 2012.

3. Director's Report

THAT the Grand Erie District School Board receive the Director's report of April 16, 2012 as information.

4. Secondary Average Class Size

THAT the Grand Erie District School Board approve an increase to the average Secondary School Class Size for 22 to 2012-2013.

5. Compensatory Education School Selection Report – 2012-2013

THAT the Grand Erie District School Board approve the designation for high and moderate needs Compensatory Schools for 2012/2013.
and;

THAT the Grand Erie District School Board receive an action plan at the Committee of the Whole No.2 Meeting on May 14, 2012.

6. Education Week 2012

THAT the Grand Erie District School Board receive the Education Week Plans as information.

7. Educational Technology Initiative Update

THAT the Grand Erie District School Board receive the Educational Technology Initiative Update as information.

8. International Students – Fee Structure

THAT the Grand Erie District School Board approve the 2012-2013 Tuition Fees for International Students.

9. **Information Technology Services Annual Report**
THAT the Grand Erie District School Board receive the Information Technology Services Annual Report as information.
10. **Summer School Report**
THAT the Grand Erie District School Board receive the 2011 Summer School Report as information.
11. **e-Learning Annual**
THAT the Grand Erie District School Board receive the e-Learning Annual Report as information.
12. **Kindergarten Calendar 2012-2013**
THAT the Grand Erie District School Board receive the report on the Kindergarten Calendar 2012-2013 as information.
13. **Trustee Expense Report**
THAT the Grand Erie District School Board receive the report on Trustee Expenses as information.
14. **Quality Accommodations Update**
THAT the Grand Erie District School Board receive the Quality Accommodations Update as information.
15. **BL2 Role of the Board**
THAT the Grand Erie District School Board approve By-Law 2 – “Role of the Board”, as amended.
16. **BL12 Information Reports**
THAT the Grand Erie District School Board approve By-Law 12 - “Information Reports”.
17. **BL19 Use of Board Logo, Grand Erie Name, Grand Erie Design Banner**
THAT the Grand Erie District School Board approve By-Law 19 - “Use of Board Logo, Grand Erie Name, Grand Erie Design Banner”, as amended.
18. **HR4 Health and Safety**
THAT the Grand Erie District School Board forward Policy HR4 – “Health & Safety” to all appropriate stakeholders for comment to be received by September 7, 2012.
19. **SO1 Fundraising**
THAT the Grand Erie District School Board forward Policy SO1 – “SO1 Fundraising” to all appropriate stakeholders for comment to be received by September 7, 2012.

20. Correspondence

THAT the Grand Erie District School Board receive the correspondence as information.

G – 1 New Business**(a) Schedule of Budget Review Meetings**

J. Gunn presented the proposed dates for Budget Review Meetings.

Due to a meeting conflict for some trustees on May 29, 2012, it was agreed to change the date to May 30, 2012. The meetings will start at 6:30 p.m.

Moved by: C. Lefebvre

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board set the dates for Budget Review Meetings as follows: May 22, 2012, May 30, 2012, June 12, 2012, and June 19, 2012, as amended.

Carried

H – 1 Other Business**(a) Summary of Accounts – March 2012**

Presented as printed.

Moved by: J. Angus

Seconded by: B. Johnston

THAT the Grand Erie District School Board receive the “Summary of Accounts – March 2012” as information.

Carried

(b) Joint Occupational Health and Safety Committee Minutes – April 19, 2012

Presented as printed.

In response to D. Dean, J. Gunn explained that the increase in critical injuries (broken bones) reported is due to warm weather and time spent outside by students.

In response to C.A. Sloat, J. Gunn explained that under Technology Health and Safety Updates, a memo will be sent to each school outlining how much money they will have to spend.

Moved by: D. Dean

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Joint Occupational Health and Safety Committee Minutes –April 19, 2012”.

Carried

(c) **Special Education Advisory Committee Minutes – March 1, 2012**

Presented as printed.

Moved by: J. Angus

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the “Special Education Advisory Committee Minutes – March 1, 2012” as information.

Carried

(d) **Native Advisory Committee Minutes – March 20, 2012**

Presented as printed.

In response to C.A. Sloat, J. Forbeck noted that Item 6.0 Voluntary Aboriginal Self-Identification Policy states that the brochure will be updated into a postcard and that the policy and procedure revisions were driven by the Ministry of Education.

Moved by: C. Lefebvre

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the “Native Advisory Committee Minutes – March 20, 2012” as information.

Carried

(e) **Workforce Report**

M. McDonald outlined the Workforce report, as a snapshot of the workforce effective March 31, 2012. This is the third and last report to come to board. He pointed out the Educational Assistant that was added to the Turning Point Program at McKinnon Park Secondary School. Due to additional staffing taking place in the semester system, there are an uneven number of staff teaching in first and second semester.

In response to M. Macdonald(Trustee), M. McDonald (Superintendent) stated that he will email the names and their specific roles of the three support staff members to M. Macdonald.

Moved by: J. Angus

Seconded by: B. Johnston

THAT the Grand Erie District School Board approve the “Workforce Report with data as of March 31, 2012”.

Carried

(f) **Quarterly Budget Report**

J. Gunn explained the report and referred to the costs related to the principals and vice principals variances and predicted retirements.

In response to E. Dixon, J. Gunn confirmed that non-classroom expenditures for school office- secretarial and supplies is down by almost \$189,000. He explained the cost of salaries and benefits are expected to be lower.

In response to C.A. Sloat, J. Gunn explained that each EPO grant comes with a separate funding agreement and reporting piece that requires tracking.

Moved by: J. Angus

Seconded by: B. Johnston

THAT the Grand Erie District School Board receive the “Quarterly Budget Report for the period ended February 29, 2012” as information.

Carried

(g) **Enrolment Update**

J. Gunn reviewed the Enrolment Update.

In response to D. Dean, J. Gunn stated that the actual number of 305 students for Special Education is higher than projected of 232 students due to additional students being identified or students transferring into our system from another jurisdiction. These are not new students and that numbers for Special Education students are not fully identified at the time enrolment estimates are established.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board receive the “Enrolment vs Projections Update” as information.

Carried

I – 1 Correspondence

Nil.

R. Collver reminded trustees that the Communication Audit Report and ARC binders were distributed today, however the Communication report will be on the May 7, 2012 CW1 agenda.

J – 1 In Camera Session

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Board move into In Camera Session to discuss a negotiation matter at 7:56 p.m.

Carried

Open Session reconvened at 8:08 p.m.

K – 1 Adjournment

Moved by: C.A. Sloat

Seconded by: A. Everets

THAT the meeting be adjourned at 8:09 p.m.

Carried

Board Chair, R. Collver