

JPS Home and School Council Meeting Minutes

January 30, 2017

Present: Doug Ouellette, Sarah Butcher, Diana Hedges, Angie Campbell, Lynn Alliston, Karen Craddock, Miranda Montague, Katie Labrie, Angie Smuck, Sarah Hardy, Kristal Dutcher

Regrets: Carol Kriter, Katie Rex, Chelsey Mullins, Heidi Dawson

Next meeting: Monday March 20th @ 6 pm Staff Room

1. Opening & Welcome;

Sarah welcomed us all to the meeting and introduced Kristal Dutcher to the group. Kristal was one of the interested respondents from our parent survey.

2. Previous Minutes/ Outstanding items;

November minutes were distributed both via email and hard copies were provided. Diana motioned that we accept the minutes. Katie L. seconded, all were in favour carried. ACTION –Diana, minutes summary for the school newsletter.

3. Business from the previous minutes;

- The parent surveys were forwarded to the teachers to distribute. 23 surveys were handed in, 2 were identified as current members. Everyone who expressed interest in Council was personally invited by Sarah for tonight's meeting. Overall there wasn't great interest in Council. The top area of interest for a parent workshop was Bullying - keep in mind this was just a few respondents. The responses reflected that JPS is great at communicating: the Remind texting system and the newsletter being top preferences. Based on this information, Council has decided to close its Facebook page. ACTION Lynn, families will be directed to add Remind for updates, and refer to the school's monthly newsletter.
- The quote for the new gym mats is \$4788.00 (18 4x4 and 4 large mats) If this is a project we want to pursue, Mr. Ouellette feels the school and Council could work together to raise the funds. An idea shared was the Grade 8 students could sell Kernels popcorn within the school and this could raise up to \$1000.
- The old gym benches will be refinished by Mr. Taylor, the expected timeline is March break. Mr. Taylor has determined the simplest fix is to turn boards over and reattach. Cost is minimal. Council will be sure to thank Mr. Taylor in an appropriate way.
- The JPS outdoor classroom was looked into further. Mr. Ouellette applied for a CPIP grant which if we are selected would provide JPS with matching funds for the project up to \$10,000. This project includes updating the front greenery area as well as the outdoor class room. The approval for this grant will be happening the end of February or beginning of March.
- Facility services plans to add some screening to help with the current pot holes. They will look into a more permanent solution when the weather improves.

- Our Ward 1 Councilor Leroy Bartlett was contacted by Mr. Ouellette and showed up at the school! He wants to help with the safety issue at the Monson corner. Council sent a formal letter to the Mayor and Councilor to address our safety concerns. This was a required step for consideration at County Council level. There is a need for a clearer walkway for children and better traffic flow. Sarah will check with Leroy on this progress and update us at our next meeting. ACTION Sarah.
- The school is putting on the musical "Peter Pan" in the spring. The arts department had asked Council to assist with funds but it appears that they will be set with the current balance they have to work with.
- JK/SK outdoor toys are still on Mr. Ouellette's radar. He hasn't found the right solution to the issue yet. He is keeping his eyes open for the right option to keep the younger children busy at recess.
- Job description- everyone in an executive position is asked to keep a running total of job descriptions. This list will go along with the new constitution once completed.

4. Treasurer Report;

The general account currently holds \$9913.87

Katie L. updated Council on some fundraising ideas. She reminded Council about her investigation into Fundscrip, which could be used ongoing or for a one time push. Katie shared ideas about a balanced day lunch kit idea or collecting Canadian tire money for the school. The general consensus of Council was to wait to see if the grant is passed for the outdoor ideas. At that point, we have our goal and we can plan what fundraising avenues we wish to take. The catalogue company we used this fall had an overload of orders. Due to this there were some orders that required refunds and others that are still outstanding. Next year if we decided to do this campaign again we will need to begin earlier in the school year to guarantee Christmas delivery.

5. Constitution Committee

Sarah B., Diana and Angie C. met and reviewed about one third of the current constitution. The evening was very productive. Angie asked everyone to write down why they come to Council to help the committee coming up with a new mission statement that encompassed everyone's ideas. They plan to meet again in February.

6. New Business

In past years, Council has sponsored a family swim activity over the March Break. Last year this cost \$271.20 for a two hour rental. Council has access to \$200 from the Board to use as we see fit. This money could be used now for a family function while we wait for CPIP results. Miranda will look into the ideas of possibly a family movie time in Simcoe or roller skating at the Aud as fun activities. ACTION Miranda (She will communicate via email so a decision can be made ASAP.)

We are looking for someone to fill the need of Track and Field booth coordinator. This position will help with the organization of products and volunteers needed to assist with that day. The date has yet to be determined. Kristal and Sarah H. volunteered to help with the purchasing. We have very detailed lists from previous years to help with this task. Once again we'll have to determine if we plan to provide lunch. A lack of volunteers has made this chore difficult.

ACTION: parent Council members –consider taking the lead position.

7. Principal Remarks

Fall Kindergarten registration has been very popular. There are already 28 JK's registered. If we can get a few more to register this would guarantee a third classroom in the fall. This need will be placed on Facebook before we shut down our site. ACTION: Lynn.

The school is beginning to plan for the next school year already. The class projections will begin shortly.

Mr. Ouellette was very impressed with the school and its generosity over the Christmas season. The school was able to assist with Christmas for 7 different families as well as the food bank items collected. Many families attended the Christmas concert is was a great evening. The Grade 3 and 6 children have begun their practice for EQAO. The book fair will be booked during education week and the Norfolk Musical Festival will be attended by Mrs. McIntyre's choir again in March. The school has a new Learning Resource teacher, Mrs. Chanyi-Baruth, now that Mrs. Berry has retired. The ACE awards have been very well attended by family members. Mr. Ouellette personally calls and invites the families to attend the small assembly.

8. Dates to Remember

Feb 2nd, National Sweater Day (School temp in turned down slightly to help highlight the environmental impact this would have.)

Feb 10th, 100th Day of School

Feb 16th, Report Cards

Feb 20th Family Day (Holiday)

Feb 22nd, Pink Shirt Day & Hot Dog Day

Feb 23rd, Grade 7/8 Ski Trip

May, Peter Pan Musical

Next meeting March 20, 2017 at 6pm. possible social time at 5:30??

Follow up/ Action items:

- March break family activity update
- Grant for outdoor improvements granted?
- Gym Mats proceed?
- JK/SK toys needed?
- Gym benches – Mr. Taylor thank you
- Pot hole update
- Constitution Update
- fundraising options
- Fundscrip
- constitution/job descriptions

Future Meeting Dates

May 8, June 12

*Reminder to RSVP if childcare is needed for the January Meeting to Diana. Thanks