



Committee of the Whole Board No.1

January 13, 2014
Education Centre, Board Room

MINUTES

Present: B. Doyle, Committee Vice-Chair, J. Angus, R. Collver, E. Dixon, A. Everets, C. Lefebvre, M. Macdonald, C.A. Sloat, D. Werden, K. Amy (Student Trustee), K. Manning (Student Trustee)

Administration: Director — J. Forbeck; Superintendents – D. Abbey, W. Baker, B. Blancher, J. Gunn, M. McDonald, A. Nesbitt, S. Sincerbox; Recording Secretary — D. Fletcher

Regrets:

Trustees: D. Dean

Administration: Nil.

A – 1 Opening

(a) Roll Call

The meeting was called to order by Committee Vice-Chair, B. Doyle at 6:49 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: C.A. Sloat

Seconded by: M. Macdonald

THAT the Board move into In Camera Session to discuss Legal Matters at 6:49 p.m.

Carried

Open Session reconvened at 7:15 p.m.

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Vice-Chair, B. Doyle, at 7:15 p.m.

A welcome was extended to students from Redeemer College.



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(e) **Agenda Additions/Deletions/Approval**

Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the agenda be approved as printed.

Carried

(f) **In Camera Report**

Nil.

B – 1 Business Arising from Minutes and/or Previous Meetings

(a) **Trustee Appointment**

Moved by: E. Dixon

Seconded by: J. Angus

THAT the Grand Erie District School Board approve the trustee appointment of Tom Waldschmidt to represent the County of Brant and Norfolk County Wards 3 and 7 for the balance of the electoral term (to November 2014).

Carried

C – 1 Director's Report

The Director highlighted:

- Welcome to Kindergarten Guide was provided to schools prior to the holiday break and can be ordered online by parents
- Welcome to High School Guide is available and information regarding grade 8 nights has been posted on our website
- The Mohawk College relocation to the Fennell Campus does not affect the School College Work programs
- Recognition was given to the facilities staff for their quick response and commitment to all restoration efforts during the last week with higher than normal number of facility- related incidents due to cold weather.

Learen enn Spälen

W. Baker introduced Principal Giancarlo Crotta, to present an update on the literacy summer camp in the Langton area. G. Crotta reported success stories from some of the students who were employed at the camp and he shared positive achievement data from students who participated in the program.



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In response to R. Collver, and her question regarding how the program will continue to run next summer when the funding ends, W. Baker explained that because this program is unique and beneficial to students, senior administration is looking into ways to continue the program.

R. Collver recommended that the Board support this program by sending a letter to the Ministry explaining the value of this program to the community.

J. Angus directed a question to the Director regarding the cold weather and if there is a policy about closing the schools during extreme temperatures?

J. Forbeck explained that there is not a policy currently that addresses temperatures.

The Transportation Consortia follows a "Cold Start" policy for buses to ensure they are kept warm enough to run. Information was received that confirmed roadways were safe and clear; this depicted the decision to remain open with the option for parents to make the choice of keeping their children home or sending them to school.

Other school boards' websites were referred to. They provided links to the Public Health Unit and provided proactive media releases to parents about buses running late.

K. Amy voiced a concern in Burford, that the buses were running 45 minutes late to Paris District High School and offered suggestions of working with community members/business owners to allow students to wait inside.

C.A. Sloat encouraged parents to subscribe to the STSBHN email notification system on their website for bus route updates.

Moved by: J. Angus

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Director's Report of January 13, 2014 as information.

Carried

D – 1 Bylaw/Policy/Procedure Consideration – Action/Decision Items

(a) BL28 Trustee Code of Ethics

J. Forbeck referred to the addition of 6.4 Sanctions.

R. Collver provided suggestion to re-wording in section 6.2 Formal Resolution Process.

Moved by: D. Werden

Seconded by: R. Collver

THAT the Grand Erie District School approve Bylaw – "BL28 Trustee Code of Ethics", as amended.

Carried



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(b) **SO14 Equity and Inclusive Education**

One substantial revision included the policy statement.

Moved by: C.A. Sloat

Seconded by: J. Angus

THAT the Grand Erie District School Board forward Policy SO14 - "Equity and Inclusive Education" to all appropriate stakeholders for comment to be received by April 4, 2014.

Carried

(c) **SO18 Environmental Education and Stewardship**

There were no changes suggested.

Moved by: J. Angus

Seconded by: R. Collver

THAT the Grand Erie District School Board forward Policy SO18 - "Environmental Education and Stewardship" to all appropriate stakeholders for comment to be received by April 4, 2014.

Carried

(d) **SO19 Privacy and Information Management**

B. Blancher referred to revisions made that include the policy statement and the addition of 10 general principles from the PIM toolkit.

Moved by: A. Everets

Seconded by: J. Angus

THAT the Grand Erie District School Board forward Policy SO19 - "Privacy and Information Management" to all appropriate stakeholders for comment to be received by April 4, 2014.

Carried

(e) **F2Budget Development Process**

J. Gunn referred to two revisions made that include the policy statement and procedure #8 that administration will provide information confirming that the budget is compliant with the funding regulation as part of the budget development and approval process.

Moved by: C. Lefebvre

Seconded by: J. Angus

THAT the Grand Erie District School Board approve Policy F2 - "Budget Development Process".



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Carried

(f) **HR5 Harassment/Objectionable Behavior**

M. McDonald referred to the comments received. Comments included Third party involvement in investigations and the inclusion of bullying in this policy.

Moved by: C.A. Sloat

Seconded by: M. Macdonald

THAT the Grand Erie District School Board approve Policy HR5 – Harassment/Objectionable Behavior”.

Carried

(g) **SO26 Events Planning and Organizing Policy**

J. Forbeck referred to the Event Planning and Organization Checklist and that it will be continuously refined over time as events evolve. Positive feedback has been received from principals during the planning of an event.

Amendments suggested include the addition of “or designate” to Chair of Board during speaking engagements.

In response to R. Collver, S. McKillop will be creating a condensed format of the chart.

Moved by: D. Werden

Seconded by: J. Angus

THAT the Grand Erie District School Board approve Policy SO26 – “Events Planning and Organizing”, as amended.

Carried

D – 2 Administrative Procedure Consideration - Information Items

(a) **SO136 Equity and Inclusiveness Education**

Moved by: C.A. Sloat

Seconded by: M. Macdonald

THAT the Grand Erie District School Board forward Administrative Procedure SO136 - “Equity and Inclusiveness” to all appropriate stakeholders for comment to be received by April 4, 2014.

Carried



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(b) **HR102 Working with Blood-Borne Infections, Precautions and Practices**

M. McDonald referred to one comment received.

In response to D. Werden and the question if an employee “should” or “must” complete an employee injury incident disease report, M. McDonald explained that it wouldn’t be considered an injury to the person if they were exposed to bodily fluid. It is the employee’s responsibility to file that report depending on the degree to which they felt they were exposed.

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive Administrative Procedure HR102 – “Working with Blood-Borne Infections, Precautions and Practices” as information.

Carried

(c) **FT101 Smoke-Free Environment**

No comments were received.

Moved by: J. Angus

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive Administrative Procedure FT101 – “FT101 Smoke-Free Environment” as information.

Carried

E – 1 Other Business

(a) **Haldimand Secondary School Accommodation Review Committee Membership**

This report is requesting trustee consideration for Trustee M. Macdonald to be added to the Haldimand Secondary Accommodation Review Committee, as a representative of tuition agreement students. There are presently 401 tuition agreement students attending Haldimand Secondary schools. This number represents 80% of the Grand Erie tuition agreement students and represents 20% of the total student population of Haldimand Secondary Schools.

The idea was positively accepted by Band Council members at a recent tuition agreement report presentation .

Moved by: A. Everets

Seconded by: E. Dixon



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THAT the Grand Erie District School Board approve appointing the Grand Erie District School Board Native Trustee, Marion Macdonald as a member of the Haldimand Secondary School Accommodation Review Committee.

Carried

F – 1 Correspondence

(a) Rainham Central School Council

B. Blancher provided information and clarification what Rainham Central School Council was seeking from the Board. It appears from the information received that Haldimand County is looking to partner with the school to provide playground equipment, track and sunshades to the school.

Costs or timelines were not yet known or determined.

It was agreed that Senior Administration guide and support the school council to ensure Board policies and procedures are followed. Policies and procedures pertaining to SO8 (Community Partnerships) and F3 (Capital Related Fundraising and Community Donations) were suggested as a resource.

Moved by: D. Werden

Seconded by: A. Everets

THAT Senior Administration follow-up with the Rainham Central School Council and report back to the board.

Carried

G – 1 Adjournment

Moved by: E. Dixon

Seconded by: J. Angus

THAT the meeting be adjourned at 8:19 p.m.

Carried

Committee of the Whole Board No.1 Vice-Chair, Brian Doyle