



MINUTES

Present: Board Chair G. Anderson, Board Vice-Chair D. Dean, R. Collver, E. Dixon, B. Doyle, S. Gibson, J. Richardson, C.A. Sloat, C. VanEvery-Albert, D. Werden, A. Hauser (Student Trustee), J. Hsiao (Student Trustee),

Administration: Director - B. Blancher; Superintendents – D. Abbey, W. Baker, L. De Vos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: C. Speers, A. Cattrysse (Student Trustee),
Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Chair, G. Anderson at 6:30 p.m.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session

Moved by: S. Gibson

Seconded by: C. VanEvery-Albert

THAT the Board move into In Camera Session to discuss personnel, legal and property matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, G. Anderson at 7:15 p.m.

(e) Memorials

Memorial Statement for Larry Hotte, Brantford Collegiate Institute and Vocational School, was read by S. Gibson.



(f) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: B. Doyle
Seconded by: R. Collver
THAT the Agenda be approved.

Carried

(g) **In Camera Report**

Moved by: R. Collver
Seconded by: E. Dixon
THAT the Grand Erie District School Board confirms the appointments to the Elementary Principals' pool.

Carried

Moved by: D. Werden
Seconded by: B. Doyle
THAT the Grand Erie District School Board confirms the appointments to the Elementary Vice-Principals' pool.

Carried

Moved by: S. Gibson
Seconded by: E. Dixon
THAT the Grand Erie District School Board confirms the appointments to the Secondary Vice-Principals' pool.

Carried

Moved by: B. Doyle
Seconded by: D. Werden
THAT the Grand Erie District School Board approve C-1-c.

Carried

Moved by: D. Werden
Seconded by: D. Dean
THAT the Grand Erie District School Board approve D-1-a.

Carried



(h) **Presentations**

(i) **Student Recognition Awards**

The recognition program is Grand Erie District School Board's way to honour and celebrate students who have accomplished excellence in the areas of academics, athletics, and the arts, as well as excellence in the community. All recipients receive a certificate signed by B. Blancher and G. Anderson, Chair of the Board. Trustee Richardson and Director Blancher presented the certificate.

Jacob Potts – Tollgate Technological Skills Centre – Athletics – In March, Jacob returned home to Brantford from the Special Olympics World Games in Abu Dhabi with a silver medal. Jacob placed second in the team relay event and also finished sixth in the 800 metres and seventh in long jump. The international competition in the United Arab Emirates followed first-places finishes last summer during the National Games in Nova Scotia, where Jacob brought home gold medals in the 100 metres, 110-metre hurdles, long jump and the team relay. In addition to being a decorated international athlete, Jacob is recognized by teaching and administrative staff as Tollgate Technological Skills Centre for his incredible perseverance, sense of humility and cooperative attitude.

Jacob was congratulated by the trustees and responded to questions and comments.

(j) **Delegation**

Nil

B - 1 Approval of Minutes

(a) **Regular Board Meeting – March 25, 2019**

Presented at printed.

Moved by: C. A. Sloat

Seconded by: R. Collver

THAT the Minutes of the Regular Board Meeting, held March 25, 2019 be approved.

Carried



(b) **Committee of the Whole Board – April 08, 2019**

Presented as printed. S. Gibson noted one minor revision to E-1-b.

Moved by: J. Richardson

Seconded by: B. Doyle

THAT the Minutes of the Committee of the Whole Board Meeting, held April 08, 2019, be approved, as amended.

Carried

C - 1 **Business Arising from Minutes and/or Previous Meetings**

Nil

D - 1 **Director's Report**

Director's highlights:

- **Speak Up Grants** - The Grand Erie DSB has allocated the \$5,000 EPO funds received to the following projects:
 - Students Can Career Day \$2,000– a joint initiative between 4 Haldimand Elementary Schools (River Heights, JL Mitchener, Rainham Central, Seneca Central) – on track for completion
 - Speaking Up for Positivity \$1,000 – empower intermediate students through positivity both online and in person using SocialMedia resource – Delhi PS – event has already occurred
 - Equity & Inclusion- We're All in This Together \$1,000 – Symposium on Equity and Inclusion using Unlearn- Ryerson Heights – on track for completion
 - The Pathways Are Boundless \$1,000 – School Based Career Day with community partners – Hagersville ES – event has already occurred
- **Honour for Grade 7 and 8 students from Echo Place and Onondaga Brant Public Schools** who hosted and participated in an Intermediate Social Justice Geography Summit this past January will be honoured by the City of Brantford's Environmental Policy Advisory Committee Tuesday, April 30 at 6 p.m. during the Brantford City Council meeting. As part of the honour, both schools will receive an Environmental Recognition Award. The theme of their 2019 Summit was *Global Issues: Resource Use and Global Inequalities*. During the Summit, the students brought to light issues that go unnoticed by most of society. Both schools also worked on an extensive three-phase inquiry research project related to Geography and joined together to present their findings. The purpose of the project was to have students use the inquiry process to investigate global issues of



- political, social, economic, and/or environmental importance, their impact on the global community, and possible responses to the issues.
- **Education Week Gala** – our Education Week Kick Off takes place this Thursday, May 2nd at the Sanderson Centre showcasing the talents of our Grand Erie students – 11:30 am – 1:30 pm, MC'd by our Student Trustees Ashley, Alex and Jayden.
 - **Education Week – May 6 – 10** – the theme is Feeling Well, Mind, Body and Spirit to coincide with Mental Health Week. There will be lots of events and activities taking place across Grand Erie and we look forward to celebrating the opening of the Central Public School Learning Commons on May 6th to start Education Week and then the grand opening of Mapleview Elementary School in Dunnville on May 10th to end to Education Week.
 - **Rainbow Ball** – this Thursday, the fifth annual Rainbow Ball will be held. Building on the positive momentum of previous years, Delhi District Secondary School will be host to this event, welcoming LGBTQ students and allies from across Grand Erie to the semi-formal dance for an evening to reinforce to all students that they are celebrated, supported and appreciated.
 - Director Blancher asked R. Wyszynski to speak to two matters:
 - **B Memo – 2019: B14 Grants for Student Needs (GSN) Funding for 2019-20** - R. Wyszynski went over some of the highlights of the GSN Memo.

Moved by: D. Werden

Secondary by: R. Collver

That the Grand Erie District School Board direct staff to seek the 4-week extension for submitting the 2019-20 Board Estimates with the Ministry of Education through their Finance Officer.

Carried

- **Elgin Ave PS** – R. Wyszynski noted that the Ministry has responded back and requested a shorter report to identify the main cost factors for Elgin Avenue PS. R. Collver commented that this is a red flag for her. R. Wyszynski responded that he believes the Ministry can't deem the renovation impracticable until they fully understand the cost difference between what was requested and what the actual construction could end up costing.

D. Werden noted it seems that things are beginning to move at the Ministry.

C.A. Sloat commented that Ramadan is May 5 to June 5 and shared her concerns about the physical toil of fasting and not drinking water on hot pre- summer days and asked does the system need to send a reminder out around this? B. Blancher responded that this will be discussed at Executive Council.



Moved by: S. Gibson

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Director's Report of April 29, 2019 as information.

Carried

E - 1 Student Trustees' Report

Nil

F - 1 Committee Report

(a) Committee of the Whole Board – April 08, 2019

Moved by: R. Collver

Seconded by: D. Werden

THAT the Grand Erie District School Board approve the recommendations from the Committee of the Whole Board meeting dated April 08, 2019 as follows:

1. Allocations of Self-Contained Classroom for 2019-20 - Revised

- a) THAT the Grand Erie District School Board re-introduce the motion approved at the March 25, 2019 Board meeting regarding the locations and number of self-contained classrooms for the 2019-20 school year.
- b) THAT the Grand Erie District School Board approve the locations and numbers of self-contained classrooms for the 2019-20, as outlined, pending budget deliberations

2. Director's Report

THAT the Grand Erie District School Board receive the Director's Report of April 8, 2019 as information.

3. International Students – Fee Structure

THAT the Grand Erie District School Board approve the 2019-20 Tuition Fees for International Students.



4. Mileage Remuneration Review

THAT the Grand Erie District School Board approve a revised mileage rate to \$0.58 per kilometer for the first 5,000 kilometers, and \$0.52 per kilometer thereafter effective September 1, 2019, subject to final budget approval.

5. Quality Accommodations Update

THAT the Grand Erie District School Board receive the Quality Accommodations Committee Report as information.

6. Education Week 2019

THAT the Grand Erie District School Board receive the Education Week 2019 Report as information.

7. Education Technology Initiative Update

THAT the Grand Erie District School Board receive the Education Technology Plan Update as information.

8. IBM Report

THAT the Grand Erie District School Board receive the Grand Erie District School Board Learning Plan Leveraging Digital report as information.

9. Summer School Report

THAT the Grand Erie District School Board receive the Summer School Report as information.

10. e-Learning Annual Report

THAT the Grand Erie District School Board receive the eLearning Annual Report as information.



11. Before and After School Programs 2019-20

THAT the Grand Erie District School Board receive the report on Before and After School Programs 2019-20 as information.

12. Trustee Expenses Report

THAT the Grand Erie District School Board receive the Trustees' Expense Report as information.

13. Bylaw 31 Bridge Financing – Coronation School Renovation Project

THAT the Grand Erie District School Board rescind Bylaw 31 – Bridge Financing – Coronation School Renovation Project.

14. SO28 Student Concussion and Head Injury

THAT the Grand Erie District School Board forward Policy SO28 – Student Concussion and Head Injury to all appropriate stakeholders for comments to be received by May 30, 2019.

15. F6 Purchasing

THAT the Grand Erie District School Board approve Policy F6 - Purchasing.

16. FT1 – Major Construction Projects

THAT the Grand Erie District School Board approve Policy FT1 – Major Construction Projects.

17. Bylaw 29 Student Trustees

THAT the Grand Erie District School Board approve Bylaw 29 – Student Trustees, as amended.

18. FT103 Temporary Closure of Board Buildings

THAT the Grand Erie District School Board forward Procedure FT103 – Temporary Closure of Board Buildings to all appropriate stakeholders for comments to be received by May 30, 2019.



19. FT110 Recorded Surveillance: Board Buildings & School Transportation Vehicles

THAT the Grand Erie District School Board forward FT110 – Recorded Surveillance: Board Buildings & School Transportation Vehicles to all appropriate stakeholders for comments to be received by May 30, 2019.

20. HR103 Duties and Expectations of Teachers

THAT the Grand Erie District School Board forward HR103 – Duties and Expectations of Teachers to all appropriate stakeholders for comments to be received by May 30, 2019, as amended.

21. HR105 Term Appointments – Central Support Staff

THAT the Grand Erie District School Board forward HR105 Term Appointments – Central Support Staff to all appropriate stakeholders for comments to be received by May 30, 2019.

22. HR117 Re-evaluating Existing Non-Union Positions

THAT the Grand Erie District School Board forward HR117 Re-evaluating Existing Non-Union Positions to all appropriate stakeholders for comments to be received by May 30, 2019.

23. F107 Purchasing

THAT the Grand Erie District School Board rescind Procedure F107 - Purchasing.

24. P104 Supervised Alternative Learning (SAL)

THAT the Grand Erie District School Board receive P104 – Supervised Alternative Learning (SAL) as information.

25. SO103 Safe Arrivals

THAT the Grand Erie District School Board receive SO103 – Safe Arrivals as information.



26. SO106 Field Trips/Team Travel Booking

THAT the Grand Erie District School Board receive SO106 – Field Trips/Team Travel Booking as information, as amended.

R. Collver requested to divide Recommendation #5.

A voted was taken on Recommendations 1 to 4 and 6 to 26 - **Carried**

R. Collver spoke to the letter that has been recently sent to MPP Willem Bouma that supports the recommendations from Quality Accommodation Report and thanked Chair Anderson for co-authoring this letter.

A voted was taken on Recommendation 5. **Carried**

G - 1 New Business

(a) Enrolment Update

R. Wyszynski referred to the Enrolment Update report noting the Average Daily Enrolment (ADE) is report to the Ministry of Education on October 31 and March 31 each year and provided an overview on the following:

- Original enrolment projections for budget
- Preliminary enrolment reported as at September 7, 2018
- Preliminary enrolment reported as at September 28, 2018
- Enrolment report as at October 31, 2018
- Actual OnSIS enrolment as at October 31, 2018 and enrolment reported as at March 31, 2019
- Graph illustrating four years of actual enrolment history plus current year enrolment.

S. Gibson asked what is the difference between regular and high credit pupils of the board.

R. Wyszynski responded high credit are students who have obtained 34+ secondary credits.

Moved by: C.A. Sloat

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Enrolment Update report as information.

Carried



(b) **Quarterly Budget Report**

R. Wyszynski referred to the Quarterly Budget report for the six months ended February 28, 2019 and highlighted some financial data for the second quarter.

C.A. Sloat asked how does transportation have a decrease and can you explain how that happens? R. Wyszynski responded it is due to less expenditures as a result of a high number of inclement weather days.

Moved by: J. Richardson

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Quarterly Budget report for the six months ended February 28, 2019 as information.

Carried

(c) **Workforce Report**

S. Sincerbox referred to the Workforce Report which is received by Trustees three times a school year, November, February and April. The report provides totals by employee group/position, relative to budget.

Moved by: S. Gibson

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the Workforce Report with data as of March 31, 2019.

Carried

(d) **Contract Award – Roofing – Onondaga-Brant Public School**

R. Wyszynski referred to the Contract Award – Onondaga-Brant School Roofing Project report noting Tender 2019-20-T was issued on February 28, 2019 and closed on April 6, 2019. R. Wyszynski noted 8 firms submitted and Purchasing Services completed all the necessary evaluation steps and recommends the award of contract to Flynn Canada Ltd.

C.A. Sloat asked what is the proposed timeframe? R. Wyszynski responded the work will be begin as soon as school breaks for the summer with a 30 working days timeline.



Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the award for the roof replacement at Onondaga-Brant School as set out in Tender 2019-20-T to Flynn Canada Ltd. in the amount of \$506,100 plus HST.

Carried

(e) **Contract Award – Roofing – Paris District High School**

R. Wyszynski referred to the Contract Award – Paris District High School Roofing Project report noting Tender 2019-20-T was issued on February 28, 2019 and closed on April 6, 2019. R. Wyszynski noted 8 firms submitted and Purchasing Services completed all the necessary evaluation steps and recommends the award of contract to Semple Gooder.

Moved by: D. Dean

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve the award for the roof replacement at Paris District High School as set out in Tender 2019-20-T to Semple Gooder in the amount of \$550,770 plus HST.

Carried

H - 1 **Other Business**

(a) **Summary of Accounts – March 2019**

Presented as printed.

Moved by: B. Doyle

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of March 2019 in the amount of \$9,086,024.42 as information.

Carried

(b) **Special Education Advisory Committee Minutes – February 14, 2019**

Presented as printed. L. Thompson noted there is one required amendment to D-1-a.



Moved by: R. Collver

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes – February 14, 2019 as information, as amended.

Carried

R. Collver noted that part of the role of Trustees that sit on the committees is to respond to Trustee questions regarding what has occurred at meetings and/or arising from the minutes of the committee. R. Collver asked if we agree with this? B. Blancher responded that this was discussed during the Bylaw 8 sub-committee review and the sub-committee agreed with that direction.

R. Collver advised Trustee of the upcoming Grand Erie Games dates:

- Elementary is scheduled for May 15 at Cayuga Secondary School
- Secondary is scheduled for June 6 at Pauline Johnson Collegiate

(c) **Joint Occupational Health & Safety Committee Minutes – March 21, 2019**

Presented as printed.

Moved by: C.A. Sloat

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Joint Occupational Health and Safety Committee Minutes – March 21, 2019 as information.

Carried

(d) **Audit Committee Minutes (Draft) - March 19, 2019**

Presented as printed.

C.A. Sloat noted that the Internal Audit motion under F-1- should be approved by Board as the Board is responsible for the Internal Audit Plan.

R. Collver

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the Audit Committee Minutes (Draft) - March 19, 2019 as information.

Carried



Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the recommendations from the Audit Committee meeting dated March 19, as follows:

1. That the Audit Committee approve the removal of (1) the Annual Risk Assessment and Internal Audit Plan Update and (2) the Annual Management Action Plan Validation activities from the currently approved plan due to cost/effort constraints.

Carried

(e) **Safe and Inclusive School Committee Minutes (Draft) - March 21, 2019**

Presented as printed.

Moved by: D. Werden

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Safe and Inclusive School Committee Minutes (Draft) - March 21, 2019 as information.

Carried

(f) **Native Advisory Committee Minutes (Draft) - April 09, 2019**

Presented as printed.

Moved by: B. Doyle

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the Native Advisory Committee Minutes (Draft) - April 09, 2019 as information.

Carried

(g) **Special Education Advisory Committee Minutes - March 21, 2019**

Presented as printed.

C.A. Sloat asked about the Grand Erie DSB Draft Exclusion Policy and when that will be coming to the board and will it cover students with reduced timetables. W. Baker responded the document is almost finished, will include students with reduced timetables and should be coming to the Board shortly.



C.A. Sloat asked what are our thoughts going forward regarding toileting students. L. Thompson responded we will meet the needs of all students based on individual requirements.

Moved by: S. Gibson

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive the Special Education Advisory Committee Minutes - March 21, 2019 as information.

Carried

I - 1 **Correspondence**

Nil

J - 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: J. Richardson

THAT the meeting be adjourned at 8:11 p.m.

Carried

Board Chair, G. Anderson