



## BYLAW

**BL17**

### Process for Communication with the Board

**Board Received:** September 28, 2015

**Review Date:** October 2019

Groups and/or individuals communicating with or seeking an opinion of the Board shall direct such communication through the Chair of the Board of Trustees or the Director of Education/Secretary to the Board.

To ensure correspondence is brought to the board table, it must be addressed to the Chair of the Board of Trustees and/or the Director of Education/Secretary to the Board.

The Chair of the Board of Trustees and/or Director of Education/Secretary to the Board shall:

- Facilitate the process for delegation status as per Bylaw 11
- Determine if the correspondence is an in-camera matter as per Bylaw 18
- Include the communication or request for an opinion on the agenda for an upcoming Committee of the Whole or Board meeting as correspondence.