



BYLAW

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Board and Committees of the Board Meeting Agendas

Board Received: March 30, 2015

Review Date: April 2019

1. Agendas

Board agendas shall be established by the Chairs' Committee in consultation with the Secretary of the Board (or designate).

2. Delivery to Trustees

- a) The agenda and material for all Board and Committee of the Whole Board meetings shall be made available to all trustees and supervisory officers a minimum of forty-eight (48) hours prior to the meeting date.
- b) The agenda and material for all statutory, standing, ad hoc and/or special committee meetings will be forwarded to the members of each committee a minimum of forty-eight (48) hours prior to the meeting date, when possible.
- c) Placing a "laydown" report at a Committee of the Whole or Board meeting is generally discouraged except in unavoidable or extenuating circumstances.

3. Availability to Schools, Presidents of Employee Groups, Media, School Council Advisory Committees, Home and School, and Community Stakeholders.

- a) The agenda and materials for all Board and Committee of the Whole Board meetings shall be made available on the Grand Erie District School Board's website (www.granderie.ca) a minimum of forty-eight (48) hours prior to the meeting date.
- b) Copies of the agenda and materials will be made available at the meeting.