



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

MINUTES

Present: T. Waldschmidt – Committee Chair, G. Anderson, R. Collver, D. Dean, B. Doyle, A. Felsky, J. Harris, J. Richardson, K. Sandy, D. Sowers, C.A. Sloat, J. Hsiao (Student Trustee),

Administration: Director - B. Blancher; Superintendents - D. Abbey, W. Baker, L. De Vos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: L. Kelly (Student Trustee)

Administration: Nil

A – 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, T. Waldschmidt at 6:30 p.m. for the purpose of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: A. Felsky

Seconded by: D. Sowers

THAT the Board move into In Camera Session to discuss personnel, and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, T. Waldschmidt at 7:17 p.m.

(e) Agenda Additions/Deletions/Approval

Presented as printed.

Moved by: J. Richardson

Seconded by: D. Sowers

THAT the agenda be approved

Carried



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

- (f) **In Camera Report**
Nil

B – 1 Business Arising from Minutes and/or Previous Meetings

T. Waldschmidt relinquished Chair to Committee Vice Chair A. Felsky.

- (a) **Response to the October 30, 2017 Delegation**

R. Wyszynski referred to the Response to October 30, 2017 Delegation providing background regarding S. Noonan's delegation requesting the board reconsider the 3.2 kilometer threshold and/or create additional stop along an existing route to pick up courtesy seat riders for Paris District High School (PDHS) students who reside in the south end of Paris.

R. Wyszynski provided an overview of the investigation completed by the Student Transportation Services Brant Haldimand Norfolk (STSBHN) and highlighted the following:

- The distance calculated is within the 3.2 kilometer walking distance for secondary students as set out in Policy FT6 Student Transportation.
- Suggested Ms. Noonan apply for a courtesy seat which would decrease the walking distance. The student was approved and currently assigned to a bus with pick-ups and drops off at Cobblestone Elementary School
- Possibility of adding a stop for courtesy riders at Paris Twisted Treats would create a precedent that could trigger a wave of reviews in other schools
- The County of Brant indicates that there are safe pedestrian routes for these students from home to PDHS

It was recommended that Ms. Noonan contact the County's road technologies to address the concerns stated above and develop a mutually acceptable walking path to and from PDHS.

T. Waldschmidt commented that the individual is currently on courtesy route but believes we need to put a weight on the value of student safety and lives.

B. Doyle referred to R. Wyszynski's, comment that the County of Brant came up with safe routes and would like to know what routes. Does it add to the distance if the students are walking on Hwy 24? R. Wyszynski provided an overview of the routes that the students would take, noted they do not go near Hwy 24 and the distance is still under the 3.2 km.



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

Moved by: D. Sowers

Seconded by: K. Sandy

THAT the Grand Erie District School Board receive the report on the Response to the October 30, 2017 Delegation.

Carried

Moved by: T. Waldschmidt

Seconded by: B. Doyle

THAT the Grand Erie District School Board request Senior Administration create an additional stop for the school bus on King Edward St. to accommodate the students in the Hanlon Place subdivision.

R. Collver noted more information is required before she can support this motion.

P. Kuckyt, Manager of Transportation, was invited to the table to support the discussion. G. Anderson asked what is the distance? P. Kuckyt provided a detailed response and indicated that the distance is just under the 3.2 km threshold.

C.A. Sloat asked for clarity if the student is currently walking over 2 km and crossing Hwy 24 to access courtesy ride from Cobblestone. P. Kuckyt responded it is approximately 2.02 km and yes they are crossing Hwy 24.

D. Sowers asked if we also need to look at the attendance for those 35 students who are in a similar walking distance situation.

R. Collver asked for clarity regarding the 35 students. P. Kuckyt responded that there are 35 ineligible students in the area and 8 students have been approved for courtesy ride.

G. Anderson supported that we need further information before a decision can be made.

T. Waldschmidt withdrew his original motion.

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board request Senior Administration look at the cost for additional bus route from the Hanlon Place subdivision to Paris District High School for safety concerns.

Carried

A. Felsky relinquished Chair to Committee Chair T. Waldschmidt.



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

C – 1 Director's Report

The Director highlighted:

- November 8, 2017 – Visit to Six Nations Education Committee to share with the committee the motion passed by Trustees on October 30th to withdraw the boundary review for McKinnon Park. The Committee Chair shared their preference to the committee if instead of “consulting” with them, we include members of Six Nations on the committee as fully contributing representatives. It was also suggested that we shouldn't limit representation to just the Education Committee of the elected council. B. Blancher reviewed the currently approved motion and proposed Trustees reconsider the approved motion. R. Collver supported the change of motion. J. Harris supported the change.

Moved by: R. Collver

Seconded by: J. Richardson

THAT the Grand Erie District School Board reconsider the original motion *“THAT the Grand Erie District School Board strike a committee with Senior Administration, Trustee and support staff to consult with the Six Nations Education Committee regarding enrolment process at McKinnon Park and shared solutions”* from the October 30th, 2017 Regular Board Meeting

Carried

Moved by: R. Collver

Seconded by: J. Harris

That the Grand Erie District School Board strike a committee including Senior Administration, Trustees, support staff and representatives of Six Nations of the Grand River regarding enrolment pressures at McKinnon Park and shared solutions.

Carried

- Funding for Curriculum Changes re: TRC Calls to Action – on November 9th, the Ministry of Education sent out a memo responding to the TRC Calls to Action #62 and #63 with information on curriculum revisions and Indigenous Education-Focused Collaborative Inquiry. Revisions focus on strengthening the learning connected to indigenous perspectives, cultures, histories and ways of knowing. The draft curriculum revisions will be shared in Fall 2017 for soft implementation, followed by anticipated final documents in winter 2018 for full implementation in September 2018. To support the implementation, funding and capacity building will be provided through Transfer Payment Agreements.
- On November 9th, Grand Erie also learned that the Ministry is conducting an Independent Review of Assessment and Evaluation and there will be a Regional Consultation on Assessment. We have been asked to put together a Board team for an



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

- afternoon session in Hamilton on December 5th, there will also be an evening session and an opportunity for online submissions. Exec Council will discuss who should be part of the team and it is suggested that a Trustee be part of the team. B. Blancher will work through the Chair to get a Trustee representative.
- On November 3rd, we learned that Ontario will be enhancing the Grade 10 career studies course to bring in mandatory learning on financial and digital literacy as well as expanding hands-on learning opportunities. We await more information on this new direction.
 - Louis Riel Day is held every year on November 16 across the Metis Homelands, which is the anniversary of Riel's execution in 1885.
 - Friday, November 17th is a PA Day for both elementary and secondary schools
 - Caledonia Centennial is celebrating its 50th Anniversary this Saturday. Trustee Doyle and Director Blancher will bring greetings on behalf of Trustees and Senior Administration.
 - Bullying Awareness and Prevention Week begins on Sunday, November 19th.
 - Focus on Staff Video – Barb Guest, Secretary at Brantford Central Public School.

Moved by: B. Doyle

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the Director's Report of November 13, 2017 as information.

Carried

D – 1 **New Business – Action/Decision Items**

(a) **Trustee Honoraria (F4)**

R. Wyszynski referred to the Trustee Honoraria report providing background and additional information noting the Trustee Honoraria consists of three components: a base amount (\$5,900 per Trustee), an enrolment amount (adjusted annually based on the actual enrolment from the previous year) and Board Chair/Vice Chair Allowances. R. Wyszynski reviewed the detailed calculation for the proposed honoraria effective December 1, 2017.

Moved by: C.A. Sloat

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the Trustee Honoraria for the period from December 1, 2017 to November 30, 2018 as presented.

Carried



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

(b) Trustees' Travel and PD Expenses (BL15)

R. Wyszynski referred to the Trustee Expense Report which is prepared in accordance with Bylaw 15. R. Wyszynski reviewed the total expenses reimbursed for the year end August 31, 2017 and current year to date expenses for 2017-18.

Moved by: G. Anderson

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Trustee Expense Report as information.

Carried

D – 2 New Business – Information Items

(a) Data Report – Student Expulsion Report (SO7)

W. Baker referred to the Data Report – Student Expulsion report noting expulsions are preceded by a 20-day suspension for very serious infractions. W. Baker noted there were two expulsions in 2016-17 and reviewed the reasons for expulsion.

G. Anderson asked if the two individuals have returned to school or are still in safe school. W. Baker responded that one has returned and the other will be returning shortly.

Moved by: G. Anderson

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive Data Report – Student Expulsion 2016-17 as information.

Carried

(b) Data Report – Student Suspension Report (SO6)

W. Baker referred to the Data Report – Student Suspension Report providing background on the Regulation 298. W. Baker further reviewed the following 2016-17 Suspension Data charts and observations:

- Total Suspensions: 3776 for 2016-17, 1665 Elementary and 2111 Secondary
- Suspensions by Grade: included data from JK to Grade 12
- Response for Suspensions for Elementary and Secondary
- Suspension by Lengths (Days): majority being 1 – 3 days
- Suspension by Gender for 1-5 days, 6-10 days and 11 – 20 days



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

Moved by: B. Doyle

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive "Data Report – Student Suspensions 2016-17" as information.

Carried

(c) **Annual Update, Multi-Year Accessibility Plan 2012-17**

L. Thompson referred to the Annual Update, Multi-Year Accessibility Plan 2012-17 Report providing background noting Boards of Education are required to prepare an annual accessibility plan that outlined strategies to identify, eliminate and prevent barriers to accessibilities for persons with disabilities related to Customer Service, Transportation, Information and Communication, Employment and the Built Environment. Grand Erie created a Multi-Year Accessibility Plan for the period of 2012-17 which must be reviewed every five years with an annual progress report. L. Thompson noted the cycle for the Annual Update of the Multi-Year Accessibility Plan was complete in August 2017 and a Renewed Multi-Year Accessibility Plan 2017-22 has been prepared.

Moved by: D. Dean

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the Annual Update, Multi-Year Accessibility Plan for 2012-17.

Carried

(d) **Renewed Multi-Year Accessibility Plan 2017-22**

L. Thompson referred to the Renewed Multi-Year Accessibility Plan 2017-22 report providing background and noted the Renewed Multi-Year Accessibility Plan incorporates any new or revised aspects from the Accessibility for Ontarians with Disabilities Act and the Integrated Accessibility Standards Regulations. L. Thompson informed the Board that the proposed plan has been vetted through Executive Council and Accessibility Committee and presented to the Special Education Advisory Committee for input.

Moved by: B. Doyle

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve the Renewed Multi-Year Accessibility Plan 2017-22.

Carried



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

(e) **Grand Erie Graduation Rate Report**

D. Martins referred to the Graduation Rate Report providing background and reviewed the 2016, 2015 & 2014 Graduation Rates. D. Martins noted a graduation rate increased in each of the last two years, showing a 3.7% increase in the four-year graduation rate and a 3.4% increase in the five-year graduation rate. D. Martin reviewed the engagement strategies.

Moved by: G. Anderson

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the Graduation Rate report as information.

Carried

(f) **Parenting and Family Literacy Centres Update**

L. De Vos referred to the Parent and Family Literacy Centres (PFLC) Update Report providing background and noted in February 2016 the Ministry announced its intention to transform Ministry-funded child and family programs into an increasingly integrated, cohesive system of services and support for children ages 0-6 and all existing child and family programs will be combined into one program model. As of January 1, 2018, Consolidated Municipal Service Managers (CMSMs) and District Social Service Administration Boards (DSSABs) will be responsible for the local management of Ontario Early Years Child and Family Centres. The Consolidated Municipal Service Manager has created a Transition Plan for the 2017-18 School year and during the transition phase from January 1 to June 20, 2018, the (PFLC) will continue to receive status quo funding from the municipality; operate at the current sites; and provide the current service delivery model.

L. De Vos reviewed the 2016-17 and September 2017 attendance statistic that are collected by Ministry of Education three times a year for Major Ballachey Public School and Princess Elizabeth Public School. L. De Vos reviewed the PFLC Community Outreach activities that have occurred and the events in our school community that PFLC has taken part to promote the programs. L. De Vos noted families are asked annually to provide ongoing formal and informal feedback on the program and reviewed the summary of highlights from the 2017 Parent Survey.

L. De Vos noted on October 24, 2017, the Ministry launched its new EarlyOn brand for child and family programs across Ontario, which will begin in January 2018 and will replace the Ontario Early Years Child and Family Centre name.



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

A. Felsky stated that it is clear from the report that there is incredible value for our families from the PFLC and it is a testament to our staff and atmosphere.

Moved by: B. Doyle

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the report Parent and Family Literacy Centres Update as information.

Carried

(g) **Health and Safety Annual Report 2016-17**

R. Wyszynski referred to the Health and Safety Annual Report 2016-17 which consisted of:

- Instruction – Occupational Health and Safety Services
- Program Administration
 - Joint Occupational Health and Safety Committee (JOHSC)
 - Guidelines for the Joint Occupation Health and Safety Committee
- Accident/Incident Statistics
- Management of Hazardous Materials
- Compliance with Health & Safety Legislation
- Indoor Air Quality
- Harassment and Objectionable Behaviour
- Priorities for 2017-18
 - Workplace Violence and Student Aggression
 - Slips, Trips and Fall, Strains and Sprains
 - Workplace Hazardous Materials Information Systems
 - Machine Guarding in Technology Classes
 - Training and Development
 - Chemical Management Program
 - Ministry of Labour: Safe at Work Ontario and Education Initiative

C.A. Sloat noted concerns with the non-response from the Ministry of Labour regarding our JOHSC Terms of Reference submission. R. Collver commented that the timeline is the timeline and will support our staff and push back. R. Collver asked if we have been notified when the Ministry of Labour will be visiting our sites? R. Wyszynski responded that we have not received any notification.

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Health and Safety Annual Report for 2016-17 as information.

Carried



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

(h) **Grand Erie Parent Involvement Committee (GEPIC) Membership 2017-18**

B. Blancher referred to the Grand Erie Parent Involvement Committee (GEPIC) Membership Report noting the first meeting was held on October 26, 2017 and Sarah Nichol was elected as 2017-18 Chair of GEPIC.

Moved by: D. Sowers

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Grand Erie Parent Involvement Committee (GEPIC) membership for the term November 2017 to November 2018 as information, as amended.

Carried

(i) **French Immersion Capping Report**

L. De Vos referred to the French Immersion Capping report providing background that in November 2016 the Board received a report and approved the following:

- Caps be established each year prior to Kindergarten registration for all French Immersion programs and that caps for any new program space consider the space that will be required for full implementation of the new planned French Immersion program;
- Kindergarten siblings be grandfathered and exempt from the capping process, gaining direct registration into the French Immersion Program where families already have a child registered in French Immersion; and,
- Transportation no longer be provided from the Burford and Paris French Immersion Catchment to Ecole Dufferin and Ecole Confederation and students will return to their French Immersion home school, once the French Immersion Program is fully implemented to Grade 8 at Paris Central in 2019-2020.

L. De Vos reviewed the following data:

- original cap allocated for January 2017,
- current enrolment as of September 29, 2017,
- number of students on the waitlist February 2017, and
- number of students who did not access to the Kindergarten French Immersion program for each of the schools.

L. De Vos noted that as a result of anticipating increasing demand consideration that Physical Space and School Organization and Staffing needs to be factored in. She reviewed the draft French Immersion Kindergarten and Grade 1 registration process for September 2018.



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

L. De Vos reviewed Senior Administration recommendations:

1. In addition to the Kindergarten French Immersion cap, an additional cap be implemented for Grade 1.
2. When the number of registrants exceeds the spaces, a lottery be implemented at each grade level K1, K2 and Grade 1 to proactively keep grade cohorts from shifting.
3. Proactive communication in the form of individual family letters be sent to all out of area families currently accessing transportation to Ecole Dufferin and Ecole Confederation, as this transportation will be discontinued when Grade 8 is fully implement at Paris Central in 2019-20.

G. Anderson commented that he supports the direction presented.

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve an additional cap be implemented in Grade 1 regarding French Immersion Program.

Carried

C.A. Sloat noted that there needs to be further clarification on Appendix A.

Moved by: R. Collver

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve the communication to all out of area families at Ecole Dufferin and Ecole Confederation that transportation will be discontinued in the 2019-2020 school year.

Carried

E – 1 **Bylaw/Policy/Procedure Consideration - Action/Decision Items**

(a) **SO27 Acceptable Use of Information Technology**

D. Abbey noted Policy SO27 Acceptable Use of Information Technology has been identified for review and will be going out for comment and referred to the major revisions.

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board forward Policy SO27 Acceptable Use of Information Technology to all appropriate stakeholders for comments to be received by February 9, 2018.

Carried



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

(b) FT114 Employee Use of Board-Owned Property and Equipment

R. Wyszynski noted Procedure FT114 Employee Use of Board-Owned Property and Equipment has been identified for review and this Procedure will be going out for comment and referred to the revisions.

Moved by: D. Dean

Seconded by: G. Anderson

THAT the Grand Erie District School Board forward Procedure FT114 Employee Use of Board-Owned Property and Equipment to all appropriate stakeholders for comments to be received by February 9, 2018.

Carried

(c) FT119 Boundary Review

R. Wyszynski noted Procedure FT119 Boundary Review has been identified for review and this Procedure will be going out for comment and referred to the minor revisions.

R. Collver requested clarification and the understanding of why we propose to take away the portion of the meeting to take questions. R. Wyszynski responded that we are not taking this away completely, we are just rewording to provide more options.

B. Blancher responded that R. Wyszynski is looking at the different models used by other boards and municipalities of holding public meetings. R. Collver feels strongly it is important to have question and answer. J. Harris feels that we need to look at different ways.

Moved by: D. Sowers

Seconded by: G. Anderson

THAT the Grand Erie District School Board forward Procedure FT119 Boundary Review to all appropriate stakeholders for comments to be received by February 9, 2018.

Carried

(d) HR112 Employee Assistance Program

S. Sincerbox noted Procedure HR112 Employee Assistance Program has been identified for review and will be going out for comment and referred to the minor revisions.



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board forward Procedure HR112 Employee Assistance Program to all appropriate stakeholders for comments to be received by February 9, 2018.

Carried

(e) **HR124 Principal / Vice Principal Performance Appraisal**

S. Sincerbox noted Procedure HR124 Principal / Vice Principal Performance Appraisal has been identified for review and will be going out for comment and referred to the minor revisions.

Moved by: B. Doyle

Seconded by: J. Harris

THAT the Grand Erie District School Board forward Procedure HR124 Principal / Vice Principal Performance Appraisal to all appropriate stakeholders for comments to be received by February 9, 2018.

Carried

(f) **SO121 Request to Attend a School Outside of the Home School Area**

L. De Vos noted Procedure SO121 was circulated to all appropriate stakeholders during the 2015-16 school year and was revised and implemented, since that we time it was determined that the process needed further clean up prior to when registration begins in January 2018 and is requesting that Bylaw 9 be suspended so that the draft procedure does not need to be for 60 days.

R. Collver noted the nature of this request is quite a change in practice and feels we need to ensure that stakeholders have the opportunity to provide input. R. Collver would like SO121 to go out for consultation with comments due back by December 1, 2017.

J. Harris in any policy there is always an exception, he asked if there a mechanism for consideration? L. De Vos responded that we will continue to review those exceptions on a case by case basis.

B. Doyle is pleased with the end of June decision date.

C.A. Sloat noted that she agrees that we need to send to stakeholders, even if it is a shorter period of time.



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

Moved by: G. Anderson

Seconded by: A. Felsky

THAT the Grand Erie District School Board suspend the requirement of Bylaw 9 which states that the draft procedures shall be circulated to all stakeholders for a minimum of 60 days for input.

Carried

Moved by: R. Collver

Seconded by: G. Anderson

THAT the Grand Erie District School Board forward Procedure SO121 Request to Attend a School Outside of the Home School Area to all appropriate stakeholders for comments to be received by December 1, 2017.

Carried

(g) **BL25 Director's Performance Appraisal**

B. Blancher noted that comments of the content of the Bylaw were requested and received by October 27th. B. Blancher noted that a number of the comments require input from the Board and reviewed those comments.

R. Collver asked for clarification, did the committee meet to go over the Bylaw or are these responses of the Director. B. Blancher responded that these are the Director's response.

J. Harris provided his response to number of the comments:

#4 - involvement of the System Researcher does not need to be included in the Bylaw as that is operational

#17 – does not feel the list of questions should be attached to the bylaw, as they may change year to year.

#13 – does not feel that the Director or Chair should prepare a separate report but possibly put together some form of the consolidated version.

C.A Sloat noted that Trustees should be able to see questions that go out to the system and suggest that they be attached to as a manual to allow for revisions to be made as needed and will align with the Bylaw.

R. Collver noted that she liked the changes that have been provided for the feedback. For clarification under August is the Annual Learning Plan going to be presented as approved? B. Blancher responded that was to be removed and will ensure that happens.



Committee of the Whole Board

November 13, 2017
Education Centre, Board Room

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve Bylaw 25 – Director’s Performance Appraisal, as amended.

Carried

E – 2 Procedures Consideration – Information Items

Nil

F– 1 Other Business

Nil

G – 1 Correspondence

(a) Peel District School Board Letter – October 17, 2017

(b) Grand Erie District School Board Letter to Ministry of Education – November 2, 2017

Moved by: J. Harris

Seconded by: G. Anderson

THAT the Grand Erie District School Board received correspondence as information.

Carried

H – 1 Adjournment

Moved by: G. Anderson

Seconded by: J. Richardson

THAT the meeting be adjourned at 9:27 p.m.

Carried

Committee of the Whole Board Chair, Tom Waldschmidt