



## Committee of the Whole Board

February 13, 2017  
Education Centre, Board Room

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### MINUTES - REVISED

**Present:** T. Waldschmidt – Committee Chair, G. Anderson, R. Collver, D. Dean, A. Felsky, J. Harris, C.A. Sloat, D. Sowers, E. Marr (Student Trustee), B. Newman (Student Trustee)

**Administration:** Director - B. Blancher; Superintendents - D. Abbey, W. Baker, L. De Vos, J. Gunn, D. Martins, S. Sincerbox, Recording Secretary – L. Kay

**Regrets:**

**Trustees:** B. Doyle, J. Richardson, K. Sandy,

**Administration:** L. Thompson;

**A – 1 Opening**

**(a) Roll Call**

The meeting was called to order by Committee Chair, T. Waldschmidt at 6:30 p.m. for the purposes of conducting the In Camera Session.

**(b) Declaration of Conflict of Interest**

Nil.

**(c) In Camera Session**

Moved by: A. Felsky

Seconded by: G. Anderson

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

**Carried**

**(d) Welcome to Open Session**

The Public Session meeting was called to order by Committee Chair, T. Waldschmidt at 7:17 p.m.

**(e) Agenda Additions/Deletions/Approval**

R. Collver requested the Ministry Student Advisory Council Report be added under other business.

Moved by: G. Anderson

Seconded by: D. Sowers

THAT the agenda be approved as amended.

**Carried**



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(f) **In Camera Report**

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve B-1-a.

**Carried**

B – 1 **Business Arising from Minutes and/or Previous Meetings**

(a) NIL

C – 1 **Director's Report**

The Director highlighted:

- Grand Erie was mentioned in the recent edition of Ontario School Plant Manager – building for the future in regards to funding received to rebuild the current Fairview Avenue school
- Secondary Semester two started on Monday February 6, 2017
- Elementary Report Cards to go out on February 16, 2017
- Random Acts of Kindness week, February 13 – 17, 2017.
- Family Day, Monday, February 20, 2017
- Pink Shirt Day, February 22, 2017

B. Blancher requested J. Gunn provide update on Building Security. J. Gunn noted there will be some physical changes made to the Education Centre to improve building security. C.A. Sloat asked why the change and will the trustee be aware of these procedures. B. Blancher responded to the question.

Moved by: G. Anderson

Seconded by: R. Collver

THAT the Grand Erie District School Board receive the Director's Report of February 13, 2017 as information.

**Carried**

D – 1 **New Business – Action/Decision Items**

(a) **Draft Proposed School Year Calendar 2017-2018**

W. Baker presented the Proposed School Year Calendars 2017-18 Report which consisted of Background, Additional information, Recommendation and Communication Plan. W. Baker spoke to the proposed October 3 PA Day which is also Norfolk County Fair/Young Canada Day.



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R. Collver requested clarity on the Oct 3, 2017 PA Day and if Principals can force staff to attend the fair. W. Baker and S. Sincerbox responded to Trustee question.

J. Harris suggested that this item be deferred until SO3 comes back for review and approval on March 6, 2017.

A. Felsky noted a concern with attendance on Monday October 2. D. Dean noted that a PD Day is not an ideal option but believes that this is the only option.

*Director Blancher left the meeting 7:45 p.m. and S. Sincerbox assumed the role as Secretary to the Board.*

R. Collver asked how we are going to communicate to the community that this PA Day is for Norfolk County Fair/Young Canada Day. J. Harris supported R. Collver's statement that transparency is needed.

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board refer the approval of the calendars recommended by the School Year Calendar Committee in the report "School Year Calendars 2017-18" to the March 6, 2017 Committee of the Whole Board Meeting.

**Carried**

(b) **Contract Awards – 2016-269-T Ed Tech Devices**

D. Abbey presented the Contract Award – 2016-269-T Ed Tech Devices report which consisted of Background, Recommendation and Budget Implications. A total of six (6) bids were received for the acquisition of Ed Tech devices for both staff and students. The Evaluation Committee has completed testing of the trial units and recommends the purchase of 1,700 HP ProBook x360 devices from Compugen for a total cost of \$810,900 plus HST.

Moved by: A. Felsky

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the award of Tender 2016-269-T Ed Tech Devices to Compugen Inc. for the total cost of \$810,900 plus HST.

**Carried**



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(c) **Contract Awards – Data Centre Hardware/Software Refresh – REVISED per approval from Board on April 10, 2017**

D. Abbey presented the Contract Award – Data Centre Hardware/Software Refresh report which consisted of Background, Recommendation and Budget Implications. The Ministry of Government and Customer Services (MGCS VOR) Ontario Educational Collaborative Marketplace (OECM) has completed the competitive process and has identified Compugen as a vendor of record. Purchasing Services is recommending the Board Award Data Centre Hardware/Software Refresh to Compugen Inc. in the amount of \$940,817 including HST which will be leased over a five-year term at an estimated cost of \$17,265 per month.

J. Harris noted the professional services fee and asked what if this goes beyond the quoted amount. D. Abbey invited J. Ecklund to respond indicating that this is a fixed fee contract. C.A. Sloat asked for verification regarding warranty. J. Ecklund confirmed a five-year warranty is part of the service contract.

Moved by: C. A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board approve the award of the contract for the Data Centre hardware/Software Refresh in the amount of \$940,817 including HST to Compugen Inc.

**Carried**

(d) **Borrowing Bylaw 34 – Bridge Financing Dunnville School Consolidate**

J. Gunn presented new Borrowing Bylaw 34.

Moved by: A. Felsky

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the Borrowing Bylaw 34 – Bridge Financing Dunnville School Consolidation Project.

**Carried**

**D – 2 New Business – Information Items**

(a) **Employee Assistance Program Annual Report (HR112)**

S. Sincerbox presented the 2015-2016 School Year Employee Assistance Program Report which consisted of Rationale/Background, Cost of the Employee Assistance Program, Utilization of the Program and Statistical Summary, Presenting Programs, Committee Activities, and EAP Participant Survey.



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Moved by: D. Sowers

Seconded by: A. Felsky

THAT the Grand Erie District School Board receive the Employee Assistance Program Report, 2015-2016, as information.

**Carried**

(b) **Data Report – Levelled Literacy Intervention (LLI) and Empower Reading**

L. DeVos presented the Levelled Literacy Intervention and Empower Reading Report which consisted of Background, Findings and Data Collections, Summary and Next Steps for both programs.

R. Collver requested clarification why Empower is attached to Special Education. S. Sincerbox responded to the question and provided further clarity.

D. Sowers noted that this was in one secondary school, is this also at GELA? L. DeVos noted the secondary school program at Tollgate was a pilot project.

J. Harris noted to get the value of this report that the timing of this report be moved to the fall. R. Collver would support that this report be moved to the fall timeframe.

Moved by: D. Sowers

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the Levelled Literacy Intervention and Empower Reading Report as information.

**Carried**

E – 1 **Bylaw/Policy/Procedure Consideration - Action/Decision Items**

(a) **BL28 Trustee Code of Ethics**

S. Sincerbox reminded the Board that at the Trustee Caucus held on November 7, 2016, Bylaw 28 was reviewed in detail and suggestions were shared regarding proposed additions and revisions to the bylaw. S. Sincerbox noted that extensive revisions have been made to BL28 for Trustee consideration.

R. Collver noted overall concern of policing ourselves, would strongly support an outside appointee to complete investigation, if required. C.A. Sloat has concerned that an external investigator could become costly.

Moved by: C. A. Sloat

Seconded by: D. Sowers



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THAT the Grand Erie District School Board approve Bylaw 28 – Trustee Code of Ethics, as amended.

**Carried**

(b) **F2 Budget**

J. Gunn referred to the minor wording changes. R. Collver requested policy statement be revised to aligned with current Grand Erie District School Board multi-year plan.

Moved by: G. Anderson

Seconded by: D. Dean

THAT the Grand Erie District School Board forward Policy F2 – Budget Development Process to all appropriate stakeholders for comment to be received by May 5, 2017, as amended.

**Carried**

(c) **SO26 Events Planning and Organization**

S. Sincerbox referred to minor revisions to align with Grand Erie District School Board vision.

Moved by: J. Harris

Seconded by: G. Anderson

THAT Policy SO26 – Event Planning and Organization be forwarded to all appropriate stakeholders for comment to be received by May 5, 2017.

**Carried**

(d) **F7 Disclosure of Wrongdoing (Whistleblower)**

J. Gunn referred to the comments received and revisions made.

Moved by: G. Anderson

Seconded by: A. Felsky

THAT the Grand Erie District School Board approve Policy F7 Disclosure of Wrongdoing (Whistleblower).

**Carried**

(e) **HR3 Staff Development Model**

S. Sincerbox noted that this Policy is no longer required and is requesting to have it rescinded.

Moved by: R. Collver

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board rescind HR3 Staff Development Model.



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**Carried**

### E – 2 Procedure Consideration – Information Items

#### (a) FT101 Smoke Free Environment

J. Gunn referred to the minor wording changes.

Moved by: C. A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board forward Procedure FT101 – Smoke-Free Environment to all appropriate stakeholders for comment to be received by May 5, 2017.

**Carried**

#### (b) HR102 Working with Blood Borne Infections (C)

S. Sincerbox referred to the minor wording changes.

Moved by: D. Dean

Seconded by: D. Sowers

THAT the Grand Erie District School Board forward Procedure HR102 - Working with Blood-Borne Infections, Precautions and Practices to all appropriate stakeholders for comment to be received by May 5, 2017.

**Carried**

### F – 1 Other Business

#### (a) Ministry Student Advisory Council report for 15/16

R. Collver provided a verbal report and requested the detailed report be reviewed at an upcoming meeting.

### G – 1 Correspondence

#### (a) Bluewater District School Board Letter January 23, 2017

#### (b) Brantford Police Service Letter February 1, 2017

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive correspondence as information.

**Carried**



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### H – 1 Adjournment

Moved by: C. A. Sloat

Seconded by: G. Anderson

THAT the meeting be adjourned at 9:04 p.m.

**Carried**

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Committee of the Whole Board Chair, Tom Waldschmidt