



Committee of the Whole Board Meeting

Monday, April 08, 2019
Education Centre, Board Room

MINUTES

Present: R. Collver – Committee Chair, G. Anderson, D. Dean, E. Dixon, B. Doyle, S. Gibson, J. Richardson, C.A. Sloat, C. Speers, C. VanEvery-Albert, D. Werden, A. Cattrysse (Student Trustee), A. Hauser (Student Trustee), J. Hsiao (Student Trustee)

Administration: Director - B. Blancher; Superintendents – D. Abbey, W. Baker, L. De Vos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: Nil
Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, R. Collver at 6:30 p.m.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session

Moved by: B. Doyle

Seconded by: S. Gibson

THAT the Board move into In Camera Session to discuss personnel, and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, R. Collver at 7:22 p.m.



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(e) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: E. Dixon

Seconded by: C. VanEvery-Albert

THAT the Agenda be approved.

Carried

(f) **In Camera Report** - moved to the end of the meeting.

B - 1 **Business Arising from Minutes and/or Previous Meetings**

(a) **Allocations of Self-Contained Classroom for 2019-20 - Revised**

L. Thompson referred to the Locations and Number of Self-Contained Classrooms for 2019-20 School year report noting there was an error detected on the 2019-20 Self-Contained classrooms table that was brought to Board on March 4, 2019. The revised table with accurate information was reviewed.

Moved by: G. Anderson

Seconded by: B. Doyle

THAT the Grand Erie District School Board re-introduce the motion approved at the March 25, 2019 Board meeting regarding the locations and number of self-contained classrooms for the 2019-20 school year.

Carried

Moved by: C.A. Sloat

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve the locations and numbers of self-contained classrooms for the 2019-20, as outlined, pending budget deliberations

Carried



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C - 1 Director's Report

Director's highlights:

- **Elementary Eco Conference at Camp Trillium** – this Thursday, April 11, 2019 at Camp Trillium in Waterford the Grand Erie District School Board elementary Eco Conference will take place from 10 am to 2 pm. The day will include a keynote address from 16-year old inspirational speaker and environmentalist Hannah Alper and a number of break-out workshops hosted by a number of local and provincial organizations.
- **Gay Pride** – June is nationally recognized as pride month in Canada. Many institutions and organizations, including our Nation's Parliament, fly the pride flag as a celebration of diversity. The Grand Erie Multi-Year Plan indicators of Equity and Well-Being speak to the promotion of practices that help students, families and staff feel safe, welcomed and included and environments that recognize the well-being of mind, body, emotion and spirit of students and staff. The Grand Erie Elementary Teachers' Federation President, Shawn Martin, surfaced at a recent Presidents' Council Meeting that the GEETF Representative Council of Union Stewards passed a motion to request that all elementary schools raise the gay pride flag in June. K. Newhouse, Manager of Communication started to investigate how we might approach this initiative – the main issue for us at this time is that according to Heritage Canada, there are rules and guidelines for how the Canadian Flag is displayed to honour the flag and our country. It is not appropriate to fly a banner flag like the Pride Flag on the same flag pole. In order to follow flag protocol, we would need additional flag poles installed at all of our schools. In consideration of cost and the fact that it is almost mid-April, we have decided to allow ourselves more time to implement this plan in Grand Erie. Exec Council would like to honour pride month by having the Pride Flag on display here at the Ed Centre. We are still determining how that will happen for this June.

E. Dixon asked if schools can display now. B. Blancher responded that we do have schools that display the flag in other ways and not on the same flagpole as the Canadian flag.

- **International Day of Pink – this Wednesday, April 10th** - The *Day of Pink* is the *International Day* against Bullying, Discrimination, Homophobia, Transphobia, and Transmisogyny across the world.
- Director Blancher turned it over to R. Wyszynski to speak to two items:
 - **Centralized Procurement** – R. Wyszynski provided Trustees information regarding the directive sent to Directors and Superintendents of Business on March 25th from Nancy Naylor, Deputy Minister regarding centralized public sector procurement and provided a high-level overview of new measures that have been implemented retroactive to March 18, 2019.
 - **Attrition Protection** – R. Wyszynski reviewed 2019:SB02 Key Planning Details for Attrition Protection Memo sent to Directors and Superintendent of Business on April 3rd from Andrew Davis, ADM, Education Labour and Finance.



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D. Werden asked what happens after four years? R. Wyszynski responded attrition protection is in place for four years while the class size changes are phased in. D. Werden further asked if there is any protection with regards to secretary, custodians. R. Wyszynski responded that there has not been any indication of reductions elsewhere, but stressed that this memo only addresses classroom attrition.

- **Section 23 Class** – L. Thompson reminded Trustees that the partnership between with St. Leonard’s and Grand Erie was terminated effective January 31, 2019. L. Thompson noted that Grand Erie made an application to the Ministry of Education to repurpose the funds that were provided for this partnership and is pleased to report we were successful in our application. L. Thompson noted the funds have been repurposed to support a new partnership that Grand Erie has entered into with Woodview Mental Health and Autism Services. A second classroom has been opened at Pauline Johnson Collegiate & Vocational School with this repurposed funding. Grand Erie provides a teacher and an Educational Assistant and Woodview provides Child and Youth Worker support. Students accessing this program access Woodview services outside of the school day as well.
- **PA Day – April 12th** – this Friday is a PA Day for all elementary and secondary schools.
 - **Elementary** – focus is on Math Achievement – resources and materials have been provided to schools along with follow up after the PD Day.
 - **Secondary** – focus is on Indigenous Education in alignment with Ontario’s Education Equity Action Plan – the morning will be guided professional learning with resources provided by the Indigenous Ed Team. The afternoon focuses on self-directed PD for staff to have an opportunity to further explore Indigenous Education supports and learning within and outside of the school.
 - **Education Assistants** - BMS sessions will be available. There are also sessions on self-regulation and the suicide risk protocol being offered.
- **Trustee Caucus – April 15th** – the Agenda will be sent out in the next couple of days.
- **GEPIC Spring Event – Tuesday April 16, 2019 – at North Park** - Social Networking and Online Safety: What Parents Need to Know will be led by guest speaker Paul Davis

Moved by: G. Anderson

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Director’s Report of April 08, 2019 as information.

Carried



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D - 1 New Business – Action/Decision Items

(a) International Students – Fee Structure

R. Wyszynski referred to the International Students – Fee Structure report that is presented annually and consisted of:

- International Tuition Fees – Summary of Students Enrolled 2014-15 to 2018-19
- Budget Implications/Funding Source(s)
- Proposed fee schedule for 2019-20
- Next Steps

Moved by: D. Werden

Seconded by: D. Dean

THAT the Grand Erie District School Board approve the 2019-20 Tuition Fees for International Students.

Carried

(b) Mileage Remuneration Review

R. Wyszynski referred to the Mileage Remuneration Review Report noting the mileage rate is reviewed annually for budgeting purposes. R. Wyszynski reviewed the Canada Revenue Agency's (CRA) Automobile allow rates for 2019, recent gasoline prices in Ontario and budget implications.

D. Werden asked why May 1st not September 1st. R. Wyszynski responded we are currently reimbursing below the allowable rate and believes we need to bring this in line with the CRA's allowable rate.

C.A. Sloat noted that this need to be reviewed during the budget time. R. Wyszynski responded that the first step is to ask Trustees and agreed that it would be an increase in the 2018-19 budget year.

G. Anderson agreed that this should be effective September 1, 2019

D. Werden stated he cannot support May 1 and recommends this report come in June.

C.A. Sloat further commented that we have an opportunity at budget time if we need to, we can roll this back and is not sure she is comfortable with the mid-year change.



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Moved by: G. Anderson

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board approve a revised mileage rate to \$0.58 per kilometer for the first 5,000 kilometers, and \$0.52 per kilometer thereafter effective September 1, 2019, subject to final budget approval.

Carried

(c) **Quality Accommodations Update**

R. Wyszynski referred to the Quality Accommodations Committee report providing background and updates. R. Wyszynski continued with a high-level overview on the following:

- Residential Growth;
- Pupil Accommodations Review Guidelines (PARG);
- Priority recommendations from the 2018 Quality Accommodations Committee report; which still remain the same
- Future Accommodations;
- Enrolment Share Analysis; and
- Next Steps.

G. Anderson shared his concerns with a number of the priorities.

D. Dean commented we have opposite problems with elementary and secondary schools.

C. VanEvery-Albert asked if the enrolment numbers include Six Nations and Mississaugas of the Credit? R. Wyszynski responded that enrolments include all students.

Moved by: D. Werden

Seconded by: C. Speers

THAT the Grand Erie District School Board receive the Quality Accommodations Committee Report as information.

Carried

(d) **Secondary Class Size**

S. Sincerbox noted that there is a no report at this time given the recent Ministry of Education changes to expectations around secondary class size.



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D. Werden stated the rules as they stand right now, indicates that we require the motion. S. Sincerbox responded that as we proceed through the current staffing process we will be at or above the average of 22 students in each class. However, S. Sincerbox stated that moving forward with the motion, as in previous years, is at the will of the board.

D – 2 New Business – Information Items

(a) Education Week 2019

B. Blancher referred to the Education Week 2019 Report noting that Education Week will take place between May 6 to May 10 and Grand Erie's Annual Education Week Gala will take place on Thursday, May 2 between 11:30 am and 1:30 p.m. hosted by Student Trustees. This year's theme is *Feeling Well...Mind, Body & Spirit* and B. Blancher informed Trustees a complete list of Education Week activities and events will be shared at the end of April.

Moved by: S. Gibson

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Education Week 2019 Report as information.

Carried

(b) Education Technology Initiative Update

D. Abbey referred to the Education Technology Plan Update report which provides updates of the of implementation of Phase 9 of the plan as well as next steps heading into Phase 10 (2019-20). D. Abbey provided a high-level update on the following:

- Hardware: Teacher and Student Devices, Hardware Refresh Update, Hardware Refresh Strategy Highlights
- Professional Development: Digital Lead Learners (DLLs), Educational Technology Projects, Ed Tech Student Crew, Professional Learning, Support Staff and Program Team Connections, Principal and Vice-Principals
- Forward Planning
- Budget Implications
- Next steps

C. Speers thanked D. Abbey and wondered with the Parent Portal would the Elementary paper Agendas be phased out. D. Abbey responded that he is not aware.

C.A. Sloat asked about the implementation of Phase 10. D. Abbey responded Phase 10 is still a work in progress.



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Moved by: E. Dixon

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive the Education Technology Plan Update as information.

Carried

(c) **IBM Report**

D. Abbey referred to the IBM Canada K-12 Report – Learning Plan Leveraging Digital report noting in the fall of 2018, IBM Canada K-12 Education Division was engaged to perform a review of the current utilization of education technology and provide recommendations and guidance. D. Abbey provided a high-level overview of the report which consisted of:

- Executive Summary
- Analysis and Recommendations by Each Component of IBM Education Framework

D. Abbey noted that action plans for the recommendations will take some time to prepare and will mostly likely not be ready until the fall.

G. Anderson noted the recommendation under Governance and asked don't we do that now. D. Abbey responded that while there are meetings between portfolios, this is different in that there is a narrow focus. It is important that all portfolios are moving in the same direction and understand technology connections.

C.A. Sloat thanked D. Abbey for the report.

Moved by: B. Doyle

Seconded by: D. Werden

THAT the Grand Erie District School Board receive the Grand Erie District School Board Learning Plan Leveraging Digital report as information.

Carried

(d) **Summer School Report**

D. Martins referred to the Summer School Report noting in 2018 summer school students experienced a high level of success as 92.2% of attempted credits were achieved, D. Martins noted for 2019, summer school will be held at Brantford Collegiate Institute (BCI) and Hagersville Secondary School (HSS) and reviewed the key elements of 2019 program and summer school challenges.



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E. Dixon asked why summer school is not offered in Norfolk? D. Martins responded the school chosen are air-conditioned schools and further noted that a Norfolk location was proposed previously however the registration was low and not a viable option.

Moved by: J. Richardson

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board receive the Summer School Report as information.

Carried

(e) e-Learning Annual Report

D. Martins referred to the eLearning Annual Report which has been delivered by Grand Erie since September 2002 in partnership with the Ontario eLearning Consortium (OeLC). D. Martins provided a high-level overview of the report which consisted of:

- Current eLearning Programs
- Continuing Education and Summer School
- Grand Erie e Learning website
- Roles and Responsibilities of the Technology Enabled Learning and Teaching Contact (TELTc)
- Considerations and New Developments for 2018-19
- Budget Implications/Funding Sources
- Ongoing Program

C. VanEvery-Albert stated she is very interested about the asynchronous eLearning model and what research has been done to change the model. D. Martins responded there is difference and asynchronous learning students don't have to be in the same location or time to participate. D. Martins noted synchronous learning can be too limiting for principals to block times whereas asynchronous provides more flexibility.

D. Dean stated that eLearning success rate is high but asked what is mark distribution. D. Martins responded that we have not looked at that data but certainly can gather for future reports.

Moved by: C.A. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the eLearning Annual Report as information.

Carried



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(f) **Before and After School Programs 2019-20**

L. De Vos referred to the Before and After School Programs Kindergarten – Grade 6, 2019-20 report noting under the Ministry of Education, school boards are required to ensure provision of before-and-after school programs where there is sufficient demand and/or viability. L. De Vos noted providers have struggled for the past year to retain and recruit new Early Childhood Educators due to a shortage across the province. L. De Vos provided a high-level overview of steps taken to mitigate the situation moving forward and reviewed the Before and After School Care Program Status as of April 2019 and next steps.

Moved by: G. Anderson

Seconded by: S. Gibson

THAT the Grand Erie District School Board receive the report on Before and After School Programs 2019-20 as information.

Carried

(g) **Trustees' Expenses Report**

R. Wyszynski referred to the Trustees' Expenses Report as printed.

Moved by: D. Werden

Seconded by: D. Dean

THAT the Grand Erie District School Board receive the Trustees' Expense Report as information.

Carried

E - 1 **Bylaw/Policy/Procedure Consideration – Action/Decision Items**

(a) **Bylaw 31 Bridge Financing – Coronation School Renovation Project**

R. Wyszynski referred to the Bylaw 31 Bridge Financing – Coronation School Renovation Project report.

Moved by: D. Werden

Seconded by: E. Dixon

THAT the Grand Erie District School Board rescind Bylaw 31 – Bridge Financing – Coronation School Renovation Project.

Carried



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(b) **SO28 Student Concussion and Head Injury**

D. Martins noted Policy SO28 Student Concussion and Head Injury has been identified for review, will be going out for comment and reviewed the revisions.

S. Gibson commented that after recently going through this with a family situation, they received a recommendation that concussion be referred to as traumatic brain injury and asked if we should consider doing the same. D. Martins responded that we have just received some recent information and will review to see if there is a mention of change.

Moved by: G. Anderson

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board forward Policy SO28 – Student Concussion and Head Injury to all appropriate stakeholders for comments to be received by May 30, 2019.

Carried

(c) **F6 Purchasing**

R. Wyszynski noted Policy F6 Purchasing was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and amendments made.

C.A. Sloat commented about the public tender opening and believes this is something that should be included. R. Wyszynski responded that there is no directive under the Broader Public Sector that identifies this as a best practice.

C.A. Sloat asked why don't we post on website? R. Wyszynski responded he would consider this.

D. Werden asked does our policy need to be rewritten based on the procurement directive that has been received. R. Wyszynski responded no, our policy will still be compliant, it will just result in longer durations before we can release tenders if the new BPS thresholds cannot be met.

Moved by: G. Anderson

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve Policy F6 - Purchasing.

Carried



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(d) **FT1 – Major Construction Projects**

R. Wyszynski noted Policy FT1 – Major Construction Projects was circulated to all appropriate stakeholders for comments. R. Wyszynski referred to the comments and amendments made.

C.A. Sloat asked about comment #4, when a board can strike a committee, and how would he see this happening? R. Wyszynski responded this could occur during the presentation of Facility and Renewal Capital in November. Senior Administration will bring a report identifying all the details of each project for the upcoming school year. The Board could select projects to be included under FT1 during this time.

Moved by: D. Werden

Seconded by: C. Speers

THAT the Grand Erie District School Board approve Policy FT1 – Major Construction Projects.

Carried

(e) **Bylaw 29 Student Trustees**

B. Blancher referred to the Bylaw 29 – Student Trustees report noting due to changes to Ontario Regulation 7/07 – Students Trustees, revisions have been made and was sent to Trustees for comments to be received by March 8, 2019. B. Blancher reviewed the minor revisions based on the comments received and noted some additional amendments.

Moved by: B. Doyle

Seconded by: D. Dean

THAT the Grand Erie District School Board approve Bylaw 29 – Student Trustees, as amended.

Carried



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E – 2 Procedure Consideration – Information Items

(a) FT103 Temporary Closure of Board Buildings

R. Wyszynski noted Procedure FT103 – Temporary Closure of Board Buildings has been identified for review, will be going out for comment and reviewed the revisions.

Moved by: J. Richardson

Seconded by: D. Werden

THAT the Grand Erie District School Board forward Procedure FT103 – Temporary Closure of Board Buildings to all appropriate stakeholders for comments to be received by May 30, 2019.

Carried

(b) FT110 Recorded Surveillance: Board Buildings & School Transportation Vehicles

R. Wyszynski noted Procedure FT110 – Recorded Surveillance: Board Buildings & School Transportation Vehicles has been identified for review, will be going out for comment and reviewed the revisions.

Moved by: D. Werden

Seconded by: G. Anderson

THAT the Grand Erie District School Board forward FT110 – Recorded Surveillance: Board Buildings & School Transportation Vehicles to all appropriate stakeholders for comments to be received by May 30, 2019.

Carried

(c) HR103 Duties and Expectations of Teachers

S. Sincerbox noted Procedure HR103 – Duties and Expectations of Teachers has been identified for review, will be going out for comment and reviewed the revisions.

Moved by: C.A. Sloat

Seconded by: C. VanEvery-Albert

THAT the Grand Erie District School Board forward HR103 – Duties and Expectations of Teachers to all appropriate stakeholders for comments to be received by May 30, 2019, as amended.

Carried



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(d) **HR105 Term Appointments – Central Support Staff**

S. Sincerbox noted Procedure HR105 Term Appointments – Central Support Staff has been identified for review, will be going out for comment and reviewed the revisions.

Moved by: J. Richardson

Seconded by: B. Doyle

THAT the Grand Erie District School Board forward HR105 Term Appointments – Central Support Staff to all appropriate stakeholders for comments to be received by May 30, 2019.

Carried

(e) **HR117 Re-evaluating Existing Non-Union Positions**

S. Sincerbox noted Procedure HR117 Re-evaluating Existing Non-Union Positions has been identified for review, will be going out for comment and reviewed the revisions.

Moved by: D. Werden

Seconded by: C. Speers

THAT the Grand Erie District School Board forward HR117 Re-evaluating Existing Non-Union Positions to all appropriate stakeholders for comments to be received by May 30, 2019.

Carried

(f) **F107 Purchasing**

R. Wyszynski noted Procedures F107 Purchasing has been combined with Policy F6 – Purchasing and F107 is no longer required.

Moved by: C.A. Sloat

Seconded by: S. Gibson

THAT the Grand Erie District School Board rescind Procedure F107 - Purchasing.

Carried

(g) **P104 Supervised Alternative Learning (SAL)**

D. Martins noted Procedure P104 – Supervised Alternative Learning (SAL) was circulated to all appropriate stakeholders for comments. D. Martins referred to the comments and amendments made.



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Moved by: J. Richardson

Seconded by: E. Dixon

THAT the Grand Erie District School Board receive P104 – Supervised Alternative Learning (SAL) as information.

Carried

(h) **SO103 Safe Arrivals**

W. Baker noted Procedure SO103 – Safe Arrivals was circulated to all appropriate stakeholders for comments. W. Baker referred to the comments and amendments made.

Moved by: G. Anderson

Seconded by: D. Werden

THAT the Grand Erie District School Board receive SO103 – Safe Arrivals as information.

Carried

(i) **SO106 Field Trips/Team Travel Booking**

B. Blancher noted Procedure SO106 – Field Trips/Team Travel Booking was circulated to all appropriate stakeholders for comments. B. Blancher referred to the comments and amendments made.

Moved by: D. Dean

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive SO106 – Field Trips/Team Travel Booking as information, as amended.

Carried

F - 1 **Other Business**

(a) **OPSBA Report**

Nil

G - 1 **Correspondence**

Nil

Board was required to move back into In Camera.



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In Camera Session

Moved by: D. Werden

Seconded by: J. Richardson

THAT the Board move into In Camera Session to discuss personnel, and legal matters at 9:25 p.m.

Carried

A-1-(f) In Camera Report

NIL

H - 1 Adjournment

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the meeting be adjourned at 9:40 p.m.

Carried

Committee of the Whole Board Chair, R. Collver