



MINUTES

Present: Board Chair G. Anderson, Board Vice-Chair T. Waldschmidt, R. Collver, D. Dean, B. Doyle, J. Harris, J. Richardson, K. Sandy, C.A. Sloat, D. Sowers, J. Hsiao (Student Trustee), A. Hauser (Student Trustee), A. St. Pierre (Student Trustee)

Administration: Director - B. Blancher; Superintendents – D. Abbey, W. Baker, L. De Vos, D. Martins, S. Sincerbox, L. Thompson, R. Wyszynski; Recording Secretary – L. Howells

Regrets:

Trustees: A. Felsky
Administration: Nil

A - 1 Opening

(a) Roll Call

The meeting was called to order by Chair, G. Anderson at 6:30 p.m.

(b) Declaration of Conflict of Interest

Nil

(c) In Camera Session

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Chair, G. Anderson at 7:15 p.m. G. Anderson welcomed our three new Student Trustees to their first board meeting.

(e) Memorials

Nil



(f) **Agenda Additions/Deletions/Approval**

Presented as printed.

Moved by: D. Sowers

Seconded by: B. Doyle

THAT the Agenda be approved.

Carried

(g) **In Camera Report**

Moved by: T. Waldschmidt

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the Director's Operational Goals for 2018-19.

Carried

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve the Term Appointment for the Teacher Consultant of Education Technology from September 1, 2018 to June 30, 2021 (with the possibility of extension) pending Board budget approval.

Carried

Moved by: T. Waldschmidt

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve C-1-f-i.

Carried

Moved by: R. Collver

Seconded by: K. Sandy

THAT the Grand Erie District School Board approve C-1-f-ii.

Carried

Moved by: D. Sowers

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board approve C-1-g.

Carried



Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the Term Appointment for the Program Coordinator, Student Success from September 1, 2018 to June 30, 2022 (with the possibility of extension) pending Board budget approval.

Carried

(h) **Presentations**

Nil

(i) **Delegation**

Nil

B - 1 **Approval of Minutes**

(a) **Regular Board Meeting – June 25, 2018**

Presented at printed.

Moved by: D. Sowers

Seconded by: J. Richardson

THAT the Minutes of the Regular Board Meeting, held June 25, 2018 be approved.

Carried

C - 1 **Business Arising from Minutes and/or Previous Meetings**

Nil

D - 1 **Director's Report**

Director's highlights:

- The Director welcomed everyone back and noted she is excited to be starting a new school year and the implementation of Year 3 of our Multi-Year Plan 2016-20.
- The Director's Kick-off meeting for 2018-19 school year will take place on Tuesday, August 28 at Valley Heights Secondary School. Trustees are welcome to attend the first part of the morning for the welcome back and plenary session 9:00 – 10:30 am.
- Our Camp SAIL – Summer Adventures in Learning programs are winding up. All programs started on August 13 and finish up on August 31st. There has been a lot of chatter on social medial sites about the great learning and fun that has taken place
- Secondary school registration activities kick off this week as schools welcome the new group of Grand 9 students and welcome back the students in Grades 10-12 and of course the returning grads.



- Focus of Youth Program – another successful year for this job placement program which ran from July 3 to August 24 and gave 30 students the opportunity to work for six weeks this summer. Placements were held in Brantford, Brant County, Haldimand/Norfolk and Ohsweken -18 participants spend the summer working with children either at summer camps or in childcare facilities; 12 participants were placed as general labourers.
- School year begins officially next Tuesday, September 4 – this is our last week of planning and preparation for the new school year
- Auditor General of Ontario Value for Money Audit of IT Systems in School Boards is underway – Directors received a memo from the Deputy Minister on August 23 to notify us that the Auditor General’s office will be issuing a survey via email to Directors to capture the state of IT systems at school boards including classroom technology and then on August 24 we received a link to a survey from the Auditor General’s office with a September 7 deadline to complete. Executive Council will review the survey on August 29th.
- The August 22 Ministry News release about the upcoming consultation the government will conduct which will include a number of components. As a first step to empowering parents, the government is launching a dedicated submission platform FortheParents.ca that parents can use to report any concerns. -It should be noted that the submission platform takes a parent to the Ontario College of Teachers website so this is actually an existing mechanism.
- On August 24 received Memo re: Update on Education Funding which was shared with Trustees on the weekend. Just like Executive Compensation has been suspended so has the increase to Trustee honoraria. There are 4 major components in the memo and Exec Council will be sifting through those to determine impact and will report back to Trustees.
- Director asked Superintendent Thompson to speak about the shortage of Epi-Pens
 - L. Thompson informed Trustees that there is currently a shortage of Epi-Pens. Policy SO30 states that parents are to provide a spare with the school, we will be advising Administrators of this shortage and to accommodate if they are unable to provide a spare at this time
- Director asked Chair Anderson to speak about the Plan for 2018-19 Trustee Learning sessions
 - G. Anderson indicated with the upcoming election, and the need to provide new trustee orientation in November, he is recommending these sessions be held in January. April and June.
 - D. Dean noted concerns with June 2019 and suggests it be carried over to September 2019
- Multi-Year Videos – first in a series of four that you will view over the course of this year to demonstrate one of the many ways in which Grand Erie students and staff embrace Equity. These videos were created by our Safe and Inclusive Schools



Committee; the videos tell just four of the many stories we could have highlighted and will be used as training resource by our Administrators and shared widely with the community over the course of the school year through the website and social medial channels. The hope is that these videos will help us share the vision of Grand Erie's Multi-Year Plan and demonstrate who we are as a board and they will make you as proud as I am to be part of the Grand Erie District School Board.

Moved by: D. Dean

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Director's Report of August 27, 2018 as information.

Carried

E - 1 New Business – Action/Decision Items

(a) Approval of 2018-19 Committee of the Whole and Regular Board

B. Blancher referred to the Committee of the Whole Board and Regular Board Proposed Schedule report.

Moved by: D. Sowers

Seconded by: R. Collver

THAT the Grand Erie District School Board approve the Proposed Schedule for the 2018-19 Committee of the Whole Board and Regular Board Meetings.

Carried

(b) OPSBA Membership Fee for 2017-18

Presented as printed.

Moved by: J. Harris

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board approve the 2018-19 OPSBA Membership Fee of \$65,343.38 (\$57,826 plus HST) for payment.

Carried



(c) **2016-20 Multi-Year Plan Update and Communication Strategy**

B. Blancher referred to the Multi-Year Plan Update and Communications Strategy report providing background noting this year, the Multi-Year Plan Communications Strategy will continue building awareness and understanding, especially with external audiences, focus on finding ways to ensure all Grand Eire Staff understand the important role they play in contributing to *Success for Every Student* and showcase the progress Grand Erie making with the Multi-Year Plan.

D. Dean commented that he is very supportive of what we doing with the Multi-Year Plan and indicated that we don't not hear about a *Culture of High Expectations*. B. Blancher responded that we do continue to have a focus on a *Culture of High Expectations* and that Trustee Dean's comment is a good take away to consider.

R. Collver commented after reflecting on this and wondered if we need to think about the timing of this report and should this be incorporated into the annual operating report updates that come in May. B. Blancher responded that we would be favour of the change.

Moved by: B. Doyle

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the report on the 2016-20 Multi-Year Plan Update and Communications Strategy as information.

Carried

(d) **BL8 – Committees of the Board – Compensatory Education**

Presented as printed.

C.A. Sloat asked why so we need this report if the Board has passed a motion in May 2018 to disband a committee? B. Blancher responded that this was prepared to be open and transparent. B. Blancher further noted that if it is the will of the Board that when Committee has been disbanded there is not a requirement for this report, we will move forward to modify the bylaw. The Trustees agreed with this approach if there is a specific motion to disband a committee.

Moved by: T. Waldschmidt

Seconded by: J. Harris

THAT the Grand Erie District School Board approve Bylaw 8 Committees of the Board – Removal of Compensatory Education Committee (CEC) as a Standing Committee.

Carried



(e) **SO7 – Student Expulsion**

W. Baker referred to the SO7 Student Expulsion report noting the Ontario’s Cannabis Act (2017) dictates changes to the Education Act which need to be reflected in SO7, specifically section 310 of the Education Act now includes a cannabis-related reason for expulsion. Grand Erie school administrators have been working to streamline reasons for expulsion and this is an opportune time to incorporate the working group’s revisions with the Education Act changes.

It was noted that #10 requires a minor amendment as it has duplicate language as #11.

D. Dean made a few points on wording for clarity and suggested minor revision changing “consideration should” to “must” to #5 on page 4.

Moved by: B. Doyle

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the changes to SO7 Student Expulsion as amended.

Carried

Moved by: C.A. Sloat

Seconded by: T. Waldschmidt

THAT the Bylaw 9 – Processes for Development of By-laws, Policies and Procedures be waived with respect to circulating SO7 Student Expulsion to all appropriate stakeholders for comments.

Carried

E – 2 New Business – Action/Decision Items

(a) **Major Construction Update (FT2)**

R. Wyszynski referred to the Major Construction Project Report which provided a status update for two projects:

1. Fairview Avenue Redevelopment – construction of a new elementary school to accommodate the consolidation of Fairview Ave PS and Grandview Central PS. It was noted Trustees approved a plan at the June 11, 2018 Committee of the Whole meeting to delay the announcement of a move-in date until the August Board Meeting. The main reasons for the delay were reviewed and it was noted the project’s progress advanced throughout the summer. At the August 21st construction meeting a revised plan was reviewed and illustrated an achievable hand-over date of Thursday, November 8, 2018 and this is a preferable date as Friday, November 9



can be utilized as a moving day for teachers and facilities staff to coordinate the movement of furniture, resources to have classes ready for Monday, November 12th. It has been confirmed that this project's forecasted construction costs will exceed the set budget. The costs are yet to be determined but it is likely an additional cost of \$500,000. The unanticipated piercing of the project budget will need to be resolved to avoid unsupported costs. The plan is to seek additional funding from the Ministry, however should that not materialize, the Board will need to access its reserves to ensure a fully funded project.

C.A. Sloat asked if three days is enough for the move? R. Wyszynski responded that we are confident three days is enough.

J. Harris thanked Superintendent Wyszynski for the transparency on the budget overrun and communicating the possible plan

B. Doyle thanked Superintendent Wyszynski for his attention to detail. B. Doyle further commented that he does worry that something else could crop up and asked if it would be better to wait until Christmas break and with a start date in January 2019. R. Wyszynski responded that there is no flexibility with the date as the demolition needs to occur as per the revised schedule provided by the general contractor which includes an immediate demolition of the existing school.

J. Richardson commented on the hand over date and asked what is the target date and if they hold their current schedule, is the date will be doable? R. Wyszynski responded that the focus of the last meeting was to establish a 100% realistic date. The project coordinator and our Facilities team agreed that they are confident this target can be met.

2. New Elevator Addition at Major Ballachey Elementary School – install an elevator at the west end of the school enhancing accessibility to the Community Hub. The project has experienced significant delays. The contractor has forecasted a late October completion date.

C.A. Sloat asked for an update on the day care space at Central PS and Hagersville. R. Wyszynski responded that the Hagersville renovation is currently with the municipality as we are seeking permits to finalize the tender. The Central PS addition project has our facilities team currently reviewing feedback from the City of Brantford on our architectural design. The tenders are to be sent out in September and early October respectively.

J. Richardson asked for an update on the Anna Melick status? R. Wyszynski responded we are awaiting Ministry approval to put in on the market.



Moved by: D. Sowers

Seconded by: J. Richardson

THAT the Grand Erie District School Board receive the Major Construction Project report as information.

Carried

Moved by: C.A. Sloat

Seconded by: K. Sandy

THAT the Grand Erie District School Board approve the revised plan to take possession of Mapleview Elementary School on November 8, 2018 while closing the site to students on November 9, 2018 to facilitate the move from Fairview Avenue Public School to Mapleview Elementary School.

Carried

(b) **2016-17 Energy Consumption / Conservation Report**

R. Wyszynski explained that this annual report is provided with assistance from Katie Hashimoto, Supervisor of Energy & Environmental Conservation and Facilities Services.

C.A. Sloat talked about schools on the bottom ten, is there any reason why Confederation is there? R. Wyszynski will take this question back to Katie and send a response to Trustees.

D. Dean asked about controllable measures? R. Wyszynski responded that he will research to see if K. Hashimoto can consider isolating the controllable energy usage and measures in future reports.

Moved by: D. Sowers

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the 2016-17 Energy Consumption/ Conservation Report as information.

Carried

(c) **School Council Report**

B. Blancher referred to the School Council Report and Appendix A of the report which listed three examples of what each school did to encourage parent engagement at their schools. 44 Grand Erie school councils submitted examples but noted it is challenging to get school councils, which are made up of volunteers, to submit a report.



Moved by: J. Harris

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the School Council Report as information.

Carried

(d) **Municipal Elections Compliance Audit Committee**

B. Blancher referred to the Municipal Elections Compliance Audit Committee (MECAC) report providing background of what an MECAC and noted in the past, the City of Brantford has established this committee in collaboration with the County of Brant, Haldimand County and Norfolk County for both the Brant Haldimand Norfolk District School Board and Grand Erie. In August, the City of Brantford Returning Officer for the 2018 Election contacted Superintendent Wyszynski stating that some the applicants who applied for this committee did not want to serve in the same capacity for the school boards. This issue means that Grand Erie must establish a MECAC by October 1st this year.

B. Blancher noted the terms of office for this committee is four years beginning on December 1, 2018 and highlighted the requirements of Grand Erie MECAC. B. Blancher reviewed the next steps which will be to develop a bylaw that will be brought to the September 10, 2018 Committee of the Whole Meeting for Trustee approval.

R. Collver asked if this committee oversee of all of Grand Erie? B. Blancher responded it will.

C.A. Sloat asked about the honorarium and do we need to have inaugural meeting? B. Blancher responded that we do as both of these were communicated to applicants at the time they applied to be part of MECAC.

Moved by: J. Harris

Seconded by: C.A. Sloat

THAT the Grand Erie District School Board receive the Municipal Elections Compliance Audit Committee as information.

Carried



F - 1 Other Business

(a) Summary of Accounts – June 2018

Presented as printed.

Moved by: D. Sowers

Seconded by: B. Doyle

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of June 2018 in the amount of \$12,260,204.78 as information.

Carried

(b) Summary of Accounts – July 2018

Presented as printed.

Moved by: T. Waldschmidt

Seconded by: K. Sandy

THAT the Grand Erie District School Board receive the Summary of Accounts for the month of July 2018 in the amount of \$10,653,868.51 as information.

Carried

(c) Audit Committee Minutes (Draft) – June 27, 2018

Presented as printed.

Moved by: J. Harris

Seconded by: T. Waldschmidt

THAT the Grand Erie District School Board receive the Audit Committee Minutes (Draft) – June 27, 2018 as information.

Carried

Moved by: CA. Sloat

Seconded by: B. Doyle

THAT the Grand Erie District School Board approve that PricewaterhouseCoopers proceed with the Internal Audit Plan for 2018-19 as presented by prioritizing the Reserve Management, Management Action Plan Validation and Annual Risk Assessment and IA Plan Development Audits.

Carried



Moved by: C.A. Sloat

Seconded by: R. Collver

THAT the Grand Erie District School Board approve a change to the 2017-18 Internal Audit Plan to remove the Business Continuity Review and replace it with Enrolment Monitoring and Forecasting.

Carried

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board approve that Millards Chartered Accountants, as the external auditors for the 2017-18 fiscal year and that the audit plan and fee estimates be presented at the September 2018 Audit Committee meeting.

Carried

(d) **Indigenous Education Advisory Committee Minutes (Draft) – June 27, 2018**

Presented as printed.

Moved by: R. Collver

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the Indigenous Education Advisory Committee Minutes (Draft) – June 27, 2018 as information.

Carried

G - 1 **Correspondence**

(a) August 13, 2018 Memo from the Honourable Peter Bethlenfalvy, President of the Treasury Board

Moved by: J. Harris

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the correspondence as information.

Carried

J – 1 **Adjournment**

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the meeting be adjourned at 8:39 p.m.

Carried