



## BYLAW

**BL12**

### Information Reports

**Board Received:** May 25, 2015

**Review Date:** June 2019

1. **Reports**

Reports shall be received by the Board as required by the Board's By-laws, Policies, and Procedures. Other information reports may be submitted through the Office of the Director of Education and Secretary of the Board. A schedule of reports to the Committee of the Whole Board shall be approved at the August Board Meeting.

2. **Reports for Trustees**

- a) All Trustee requests for information for which the answers cannot be provided verbally or by drawing a copy of a report from Board files, shall be presented for approval through a Committee of the Whole or Board meeting. Information reports prepared at the request of the Board shall be presented preferably at a Committee of the Whole Board prior to a Board meeting.
- b) Information provided by Executive Council members directly to a Trustee in response to his/her inquiry, shall be made available to all Trustees, if it is the opinion of the Director of Education and Secretary that said information would be of general interest to all Board members.