



Committee of the Whole Board

March 6, 2017
Education Centre, Board Room

MINUTES

Present: T. Waldschmidt – Committee Chair, G. Anderson, R. Collver, D. Dean, B. Doyle, A. Felsky, J. Harris, J. Richardson, K. Sandy, C.A. Sloat, D. Sowers, E. Marr (Student Trustee), B. Newman (Student Trustee)

Administration: Director - B. Blancher; Superintendents - D. Abbey, W. Baker, L. De Vos, J. Gunn, S. Sincerbox, L. Thompson, Recording Secretary – L. Kay

Regrets:

Trustees: Nil
Administration: D. Martins,

A – 1 Opening

(a) Roll Call

The meeting was called to order by Committee Chair, T. Waldschmidt at 6:30 p.m. for the purposes of conducting the In Camera Session.

(b) Declaration of Conflict of Interest

Nil.

(c) In Camera Session

Moved by: D. Sowers

Seconded by: J. Harris

THAT the Board move into In Camera Session to discuss personnel and legal matters at 6:30 p.m.

Carried

(d) Welcome to Open Session

The Public Session meeting was called to order by Committee Chair, T. Waldschmidt at 7:20 p.m.

(e) Agenda Additions/Deletions/Approval

T. Waldschmidt noted a few adjustments to the agenda:

- D-2-a Transportation Consortium Annual Report will be reviewed following D-1-c Board Approved Transportation Report
- E-1-b SO3 Involvement of Schools in Community Events will be reviewed following D-1-c Draft Proposed School Year Calendar 2017-2018.



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Moved by: G. Anderson
Seconded by: A. Felsky
THAT the agenda be approved as amended.
Carried

(f) **In Camera Report** – to be discussed following G-1.

B – 1 **Business Arising from Minutes and/or Previous Meetings**

(a) NIL

C – 1 **Director's Report**

B. Blancher invited L. De Vos to provide an update regarding French Immersion registration for 2017/18. L. DeVos provided the waitlist numbers for each school:

Burford: 0,
Caledonia: 0
Lakewood: 3
Walsh: 3
Dufferin: 32
Confederation: 16

D. Dean asked about the number of spaces taken off the top by siblings, should siblings be given first access and are parents enrolling in grade 1 instead of Kindergarten. L. DeVos responded half of the registration are siblings and yes some parents are enrolling in Grade 1. D. Dean noted that the Board needs to reconsider equity of access to the French Immersion program and discussion may need to occur.

The Director highlighted:

- Application now open for 2017-18 Parents Reaching Out Grants
- Special Education Consultation – Special Education Plan survey is now available on the website and closed on April 10, 2017
- Social Work Week which is celebrated annually across Canada during the month of March. In Ontario, the first week of March marks the start of Social Work Week.
- International Women's Day is on Wednesday, March 8, 2017.
- Grand Erie Parent Involvement Committee Spring Event – Saturday, April 1, 2017 at Ryerson Heights

Moved by: D. Dean
Seconded by: R. Collver

THAT the Grand Erie District School Board receive the Director's Report of March 6, 2017 as information.

Carried



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D – 1 New Business – Action/Decision Items

(a) Allocation of Self-Contained Classrooms for 2017-2018

L. Thompson presented the Allocation of Self-Contained Classrooms for 2017-2018 Report which consisted of Rationale, Additional Information, Budgets Implications and Communication Plan.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the locations and number of self-contained classrooms for 2017-2018 as outlined, pending budget deliberations.

Carried

(b) Compensatory Education Action Plan

(i) Compensatory Education Plan Report and Draft Higher Improvement in Performance Schools Strategy

L. Thompson presented the Compensatory Education Plan and Draft Higher Improvement in Performance Schools Strategy which consisted Background, Compensatory Education Plan Report, Higher Performance in Schools Strategy and Summary. The Higher Performance in Schools Strategy section covered the following items:

- Achievement Check-in for Elementary and Secondary in Numeracy and Literacy,
- Community Check-in - Partnerships Mapping Ad Hoc Committee,
- Equity Check-in, and
- Well-Being Check-in

R. Collver and C.A. Sloat both noted their appreciation for the details and information provided in the report. C.A. Sloat asked about internet access for technology that is taken home. L. Thompson and D. Abbey responded that access is improving.

Moved by: R. Collver

Seconded by: J. Harris

THAT the Grand Erie District School Board receive the 2016/2017 Compensatory Education report and the 2017/2018 draft Higher Improvement in Performance Schools Strategy for information.

Carried



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(ii) Compensatory Education School Selection Report – 2017/18

L. Thompson presented the Compensatory Education School Selection Report – 2017/18 which consisted of Background, Additional Information, previous year data for School Selections for Elementary and Secondary and Recommendation.

C.A. Sloat requested that Trustees receive the complete list of the schools.

Moved by: D. Sowers

Seconded by: J. Harris

THAT the Grand Erie District School Board approve the designation for high and moderate needs Compensatory Schools for 2017/18.

Carried

(iii) Compensatory Education Plan Funding Report

L. Thompson presented the Compensatory Education Plan Funding Report which consisted of Background, Additional Information and Recommendations.

Moved by: D. Sowers

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve the direction for staffing and resource enhancements for compensatory education schools for 2017/2018, subject to final budget approval.

Carried

(c) Board Approved Transportation Review

J. Gunn invited P. Kuckyt, Manager of Transportation Services to the table to be available to answer any questions the Trustees may have regarding the report.

J. Gunn reviewed the Board Approved Transportation Review report which consisted of:

- Background;
- Out-of-Boundary Students for: Norfolk Secondary, Oakland-Scotland to Waterford District High School, Caledonia to Cayuga Secondary, Students attending River Heights, Students attending Houghton PS;
- Out of District Students for: Norwich/Otterville students attending Delhi District Secondary School, Princeton/Drumbo students attending Paris District Secondary;
- Section 23 Students – Woodview Program
- Additional Information



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In response to Trustee questions, P. Kuckyt indicated that most of the students riding to Cayuga Secondary from the McKinnon Catchment live in Caledonia (see Appendix 1), and that the longest ride time for students attending Houghton out of area is 98 minutes one way.

Moved by: J. Richardson

Seconded by: R. CollverCar

THAT the Grand Erie District School Board approve the transportation route exceptions listed in this report for the 2017-18 School Year.

Carried

D-2-a Transportation Consortium Annual Report

J. Gunn invited P. Kuckyt to present and review the report. C.A. Sloat asked for an update on the stop arm technology. P. Kuckyt responded that the technology is being piloted with limited success in the Mississauga area. Revenues from fines collected fund the hardware costs and implementation requires cooperation and support of the municipalities for the issuing and collecting of fines. STSBHN would benefit by having access to GPS data on all vehicles equipped with the technology.

J. Gunn noted the Transportation Committee felt the Addendum Multiple Address Report should be brought to the Board for review and requests feedback and comments be provided to Trustee Richardson, the STSBHN Committee Trustee Member.

R. Collver requested clarity on the demographic requesting multiple addresses. P. Kuckyt provided clarity.

Moved by: D. Sowers

Seconded by: B. Doyle

THAT the Grand Erie District School Board received the Student Transportation Services of Brant Haldimand Norfolk – Annual Report as information.

Carried

(d) Draft Proposed School Year Calendar 2017-2018

W. Baker noted the motion from February 13, 2017 Committee of the Whole Meeting, to refer the approval of the School Year Calendars 2017-18 to the March 6, 2017 Committee of the Whole Meeting. W. Baker revisited the Proposed School Year Calendars 2017-18 Report which consisted of Background, Additional information, Recommendation and Communication Plan.

D. Sowers asked if we designate a PA Day for Norfolk will this open an issue for Caledonia and Brant. W. Baker responded to the Trustee question. L. DeVos further noted the Caledonia schools currently use a field trip form for their fair.



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A. Felsky noted that she cannot support the proposed school calendar as presented and is concerned about the attendance on Monday, October 2.

B. Doyle identified that Caledonia does not want a PA Day for their fair and is also concerned with the attendance on Friday, October 6 which has traditionally been allocated as a PA Day.

C.A. Sloat also noted a concern of having a PA Day on the Tuesday.

D. Dean wants to support the Norfolk Fair but wants the Board to adhere to the legislation.

R. Collver noted that she cannot support a PA Day on Tuesday October 3 for Young Canada Day.

B. Doyle asked if this Calendar mirrors the Catholic Board. W. Baker responded not completely and B. Blancher noted the Catholic Board runs an instructional day without transportation.

G. Anderson supports the calendar and noted the Catholic board is waiting to see how it will impact this Board before it makes a decision.

D. Sowers not sure if it is an either or, why not use the Field Trip option. B. Blancher noted that the report Senior Administration brought to the Board in June 2016 had the recommendation that schools organize Field Trips to attend Young Canada Day and this recommendation was not approved at that time.

J. Harris believes this is not the most ideal decision but it is the only viable choice at this time and will support this Calendar.

G. Anderson requested the vote to be recorded.

Moved by: G. Anderson

Seconded by: J. Richardson

THAT the Grand Erie District School Board approve the calendars recommended by the School Year Calendar Committee in the report "School Year Calendars 2017-18".

Carried



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Recorded Vote:

Yeas

G. Anderson
D. Dean
J. Harris
B. Doyle
J. Richardson
K. Sandy
C.A. Sloat
T. Waldschmidt

Nays

A. Felsky
D. Sowers
R. Collver

R. Collver left the meeting at 9:00 p.m.

E-1-b SO3 Involvement of Schools in Community Events

B. Blancher referred to the comments received and the recommendation to rescind.

Moved by: G. Anderson

Seconded by: D. Dean

THAT the Grand Erie District School Board rescind Policy SO3 – Involvement of Schools in Community Events.

Carried

(e) Award – General Contractor for Thompson Creek Addition

J. Gunn presented the Award – General Contractor for Thompson Creek Addition report for Request for Tender 2016-79-T for the construction of a four classroom addition. The report consisted of Background; Tender Submission data, Recommendation, Financial Impact and Plan drawings.

B. Doyle asked if this firm has completed work for us prior. J. Gunn responded that this firm has not completed work for Grand Erie but has been the contractor for several schools in Niagara.

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve the award of contract for Project 2016-79-T / Construction of the Thompson Creek four Classroom Addition to T.R. Hinan Contractors Inc. for the total cost of \$890,100 plus HST

Carried



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(f) **Strategic Communications Plan**

B. Blancher invited S. McKillop to present the Strategic Communication Plan. S. McKillop highlighted the plan and the areas. D. Dean noted this is a very busy plan and asked if we feel this can be completed with current staff. S. McKillop responded that he believes this is possible. C.A. Sloat noted a concern if there will be the budget to support this plan.

Moved by: B. Doyle

Seconded by: D. Sowers

THAT the Grand Erie District School Board approve the Strategic Communication Plans.

Carried

Moved by: C.A. Sloat

Seconded by: J. Richardson

THAT the Grand Erie District School Board disband the Strategic Communications Plan Ad Hoc Committee.

Carried

D – 2 **New Business – Information Items**

(a) **Transportation Consortium Annual Report** - was discussed following Item D-1-c.

(b) **Information Technology Services Annual Report**

D. Abbey presented the Information Technology Annual Update report which consisted of Background, Additional Information, ITS Milestones 2016/17, ITS Initiatives for 2017-18, Budget Implications and Communication Plan. D. Abbey invited J. Ecklund to the table to respond to questions.

J. Harris asked about the 90% reduction in calls to the Help Desk regarding Wi-Fi problems, what would the number be that represents that percentage. D. Abbey responded to the Trustee question. C.A. Sloat asked about the PowerSchool System move from the cloud to the Grade Erie Data Centre. J. Ecklund and D. Abbey responded that a plan is being developed to minimize disruption as much as is possible. J. Harris asked if an enhanced support model is planned for during the transition. J. Ecklund responded that the plan is to operate with existing staff.

Moved by: G. Anderson

Seconded by: A. Felsky

THAT the Grand Erie District School Board receive the Information Technology Annual Update as information.

Carried



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E – 1 Bylaw/Policy/Procedure Consideration - Action/Decision Items

(a) F4 Trustee Honoraria

J. Gunn noted this Policy is due for review and noted one minor revision.

Moved by: C.A. Sloat

Seconded by: J. Harris

THAT the Grand Erie District School Board forward Policy F4 – Trustee Honoraria to all appropriate stakeholders for comment to be received by June 2, 2017.

Carried

(b) SO3 Involvement of Schools in Community Events - was discussed following Item D-1-d.

(c) P1 Special Education Guiding Principles

L. Thompson referred to the comments received and revisions made. Liana also brought forward changes suggested from the Special Education Advisory Committee meeting on Thursday, March 2, 2017. Number of principles are 8 not 9 and item 2 was revised.

Moved by: D. Sower

Seconded by: D. Dean

THAT the Grand Erie District School Board approve Policy P1 – Special Education Guiding Principles, as amended.

Carried

E – 2 Procedures Consideration – Information Items

(a) HR118 Occasional Teacher Performance Appraisal

S. Sincerbox noted this Procedure is due for review and noted minor revisions.

Moved by: D. Dean

Seconded by: D. Sowers

THAT the Grand Erie District School Board forward Procedure HR118 – Occasional Teacher Evaluation to all appropriate stakeholders for comment to be received by June 2, 2017.

Carried

(b) F104 Advertising

B. Blancher referred to the comments received and revisions made.

Moved by: B. Doyle

Seconded by: D. Sowers



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THAT the Grand Erie District School Board receive Procedure F104 – Advertising as information.

Carried

(c) **HR109 Offence Declaration**

S. Sincerbox referred to the comments received and revisions made.

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board received Procedure HR109 – Offence Declaration as information.

Carried

(d) **SO126 Volunteers**

B. Blancher referred to the comments received and revisions made. C.A. Sloat asked about AODA requirements. B. Blancher responded that the training video will be posted on the Board website following final approval of the procedure at the March 27th Board Meeting.

Moved by: C.A. Sloat

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive Procedure SO126 – Volunteers as information.

Carried

F– 1 **Other Business**

(a) **OPSBA Report**

C.A. Sloat referred to the laydown OPSBA report.

Moved by: B. Doyle

Seconded by: D. Sowers

THAT the Grand Erie District School Board receive the OPSBA Report as information.

Carried

G – 1 **Correspondence**

- (a) Minister’s Student Advisory Council Report – 2015/16
- (b) Dave Levac, MPP Brant February 16, 2017 Letter
- (c) Peel District School Board February 14, 2017



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Moved by: J. Harris

Seconded by: G. Anderson

THAT the Grand Erie District School Board receive correspondence as information.

Carried

Moved to in camera

Moved by: G. Anderson

Seconded by: A. Felsky

THAT the Board move into In Camera Session to discuss personnel matters at 9:30 p.m.

Carried

Moved to open session

A-1-f In Camera Report

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Grand Erie District School Board approve the resignation of Superintendent of Business, Jamie Gunn, for the purposes of retirement effective July 31, 2017.

Carried

Moved by: C.A. Sloat

Seconded by: G. Anderson

THAT the Director's Interim Performance Appraisal has been completed.

Carried

H – 1 Adjournment

Moved by: K. Sandy

Seconded by: J. Richardson

THAT the meeting be adjourned at 9:56 p.m.

Carried

Committee of the Whole Board Chair, Tom Waldschmidt