GRAND ERIE DISTRICT SCHOOL BOARD
Head Office, 349 Erie Avenue
Brantford, ON N3T 5V3

Regular Board Meeting
May 26, 2008, 7:00 p.m.

PRESENT:
Trustees: B. Johnston, Chair, J. Angus, S. Cann, R. Collver, A. Everets, C. Lefebvre, M. Macdonald, C.A. Sloat, D. Werden; C. Bower (Student Trustee)
Administration: Director — J. Wibberley; Superintendents — G. Anderson, B. Blancher, J. Gunn, A. Nesbitt, D. Pyper; Recording Secretary — J. Grincevicius

REGRETS:
Trustees: B. Doyle, M. Hurley, S. Hanson (Student Trustee)

A – 1 **Opening**

(a) **Invocation/Roll Call/Welcome**

The meeting was called to order by Chair, B. Johnston, at 7:00 p.m.

Reflection of a Trustee

A. Everets noted that she has been a trustee for 20 years. She indicated that curriculum and school processes are very different than when current trustees went to school. It was very exciting when technology came about in schools and it is a great experience to be the on cutting edge of education. There is a lot to be proud of in Grand Erie. Amalgamation in 1998 brought many challenges but the Board and its staff have come a long way in the last ten years. The Board has learned a great deal from the different perspectives of trustees from the three areas.

(b) **Declaration of Conflict of Interest**
None declared.

(c) **Agenda Additions/Deletions/Approval**

Letters from Ryerson Heights' students regarding playground equipment were circulated among trustees.

Trustees were asked to complete the commencement schedule, indicating their attendance.

Moved by: C.A. Sloat
Seconded by: D. Werden
THAT the Agenda be approved, as amended.
Carried

(d) **Memorials**
Nil.

(e) **Presentations**
Nil.

(f) **Delegations**
Nil.

B – 1 **Approval of Minutes**

(a) **April 28, 2008 (Regular Board Meeting)**

Moved by: R. Collver
Seconded by: S. Cann
THAT the Minutes of the Regular Board Meeting, held April 28, 2008, be approved.
Carried

(b) **May 5, 2008 (Committee of the Whole No. 1)**

Moved by: C.A. Sloat
Seconded by: S. Cann
THAT the Minutes of the Committee of the Whole Board No. 1 Meeting, held May 5, 2008, be approved.
Carried

(c) **May 12, 2008 (Committee of the Whole No. 2)**

In reference to the defeated motion on page 7, it was noted that a new motion could be brought forward during Item D-1-a at this evening's meeting. Defeated motions cannot be part of a Committee of the Whole Board report as it contains only recommendations for approval.

Moved by: R. Collver
Seconded by: A. Everets
THAT the Minutes of the Committee of the Whole Board No. 2 Meeting, held May 12, 2008, be approved.
Carried

B – 2 **Business Arising from Minutes and/or Previous Meetings**
Nil.

C – 1 **Director's Report**

(a) **Kevin Haggith, Centennial Grand Woodlands Public School, re Education Week Video Awards**

Kevin Haggith, a member of the Education Week Committee, showed samples of students' videos, art, and reading of poetry that were part of Education Week. He described how the videos were created in the various schools. He noted that a lot of work goes into creating a video.

B. Johnston commended the Education Week Committee on always coming up with something new each year.

(b) **Other**

J. Angus has been appointed as the Executive Director of Contact Brant for Children and Developmental Services.

Moved by: C.A. Sloat
Seconded by: D. Werden
THAT the Grand Erie District School Board receive the Director's report of May 26, 2008 as information.
Carried

D – 1 Committee Reports

(a) Committee of the Whole No. 1 — May 5, 2008

Moved by: S. Cann
Seconded by: C.A. Sloat
THAT the Grand Erie District School Board approve the Committee of the Whole Board No. 1 Report, dated May 26, 2008, as follows:

1. **Director's Report**
   THAT the Grand Erie District School Board receive the Director's report of May 5, 2008 as information.

2. **FT7 Inclement Weather**
   THAT the Grand Erie District School Board approve amended Policy FT7 — "Inclement Weather".

3. **SO10 Bullying Prevention and Intervention**
   THAT the Grand Erie District School Board approve amended Policy SO10 — "Bullying Prevention and Intervention".

4. **SO11 Progressive Discipline and Promoting Positive Student Behaviour**
   THAT the Grand Erie District School Board approve amended Policy SO11 — "Progressive Discipline and Promoting Positive Student Behaviour".

5. **SO12 Code of Conduct**
   THAT the Grand Erie District School Board approve Policy SO12 — "Code of Conduct".

6. **SO13 Safe Schools: Access to Schools**
   THAT the Grand Erie District School Board approve amended Policy SO13 — "Safe Schools: Access to School Premises".

7. **SO6 Student Suspensions**
   THAT the Grand Erie District School Board approve amended Policy SO6 — "Student Suspensions".

8. **SO7 Student Expulsion**
   THAT the Grand Erie District School Board approve amended Policy SO7 — "Student Expulsions".

9. **P105 Prior Learning Assessment Recognition (PLAR)**
THAT the Grand Erie District School Board forward Program Procedure P105 — "Prior Learning Assessment Recognition (PLAR)" to all appropriate stakeholders for comment to be received by September 26, 2008.

10. **SO15 Student Trips**
THAT the Grand Erie District School Board forward amended Policy SO15 – "Student Trips" to all appropriate stakeholders for comment to be received by September 26, 2008.

11. **HR104 Employee Safety Protocol at Non–Board Locations**
THAT the Grand Erie District School Board receive Administrative Procedure HR104 — "Employee Safety Protocol at Non-Board Locations" as information.

12. **HR114 Confidentiality of Medical Records**
THAT the Grand Erie District School Board receive Administrative Procedure HR114 — "Confidentiality of Medical Records" as information.

13. **HR115 Absenteeism**
THAT the Grand Erie District School Board receive amended Administrative Procedure HR115 — "Employee Absenteeism" as information.

14. **HR116 Return to Work Program and Workplace Accommodation**
THAT the Grand Erie District School Board receive Administrative Procedure HR116 — "Return to Work Program and Workplace Accommodation" as information.

15. **P102 Business Procedures for Experiential Learning Programs**
THAT the Grand Erie District School Board receive amended Administrative Procedure P102 – "Business Procedures for Experiential Learning Programs" as information.

16. **SO105 Out-of-Classroom Trips and Tours for Students; Insurance Requirements for Student Trips and Excursions**
THAT the Grand Erie District School Board receive Administrative Procedure SO105 – "Out of Classroom Trips and Tours for Students; Insurance Requirements for Student Trips and Excursions" as information.

17. **SO119 Safe Schools: Access to Schools**
THAT the Grand Erie District School Board receive amended Administrative Procedure SO119 — "Access to School Premises" as information.

18. **SO129 Bullying Prevention and Intervention**
THAT the Grand Erie District School Board receive amended Administrative Procedure SO129 — "Bullying Prevention and Intervention" as information.

19. **SO130 Progressive Discipline and Promoting Positive Student Behaviour**
THAT the Grand Erie District School Board receive amended Administrative Procedure SO130 — "Progressive Discipline and Promoting Positive Student Behaviour" as information.

20. **SO131 Code of Conduct**
THAT the Grand Erie District School Board receive amended Administrative Procedure SO131 — "Code of Conduct" as information.

21. **SO127 Student Suspensions**
THAT the Grand Erie District School Board receive amended Administrative Procedure SO127 — "Student Suspensions" as information.

22. **SO128 Student Expulsions**
THAT the Grand Erie District School Board receive amended Administrative Procedure SO128 — "Student Expulsions" as information.

23. **Correspondence — Peel District School Board re School Site Acquisition Costs**
THAT a letter be send to the Minister of Education and the Minister of Municipal Affairs and Housing, with copies to OPSBA and local MPPs, supporting Peel District School Board's request that Government of Ontario reconsider the proposed amendment to the Planning Act.

24. **In Camera Report**
THAT the Grand Erie District School Board receive the appointment of a Principal Leader for Elementary Program, effective September 1, 2008 to June 30, 2011, as information.

C.A. Sloat requested that Recommendations No.2 and 16 be separated from the main report.

A vote was taken on Recommendations No. 1, 3 to 15 and 17 to 24.
Carried

C.A. Sloat noted that Zone 4 was missing on Appendix A of Policy FT7 but will be added when distributed to staff.

A vote was taken on the following:

THAT the Grand Erie District School Board approve amended Policy FT7 — "Inclement Weather".
Carried

C.A. Sloat asked that the following statement be added to Appendix G of SO105: "Are there any students with special needs who need to be accommodated (including transportation) on this trip?".

A vote was taken on the following:

THAT the Grand Erie District School Board receive Administrative Procedure SO105 – "Out of Classroom Trips and Tours for Students; Insurance Requirements for Student Trips and Excursions" (amended) as information.
Carried

(b) **Committee of the Whole No. 2 — May 12, 2008**

Moved by: R. Collver
Seconded by: A. Everets
THAT the Grand Erie District School Board approve the Committee of the Whole Board No. 2 Report, dated May 26, 2008, as follows:

1. **Early Years Centres — Use of Schools During Non–School Days**
   (a) THAT the Grand Erie District School Board receive the report on Early Years Centre – Use of Schools During Non-School Days as information.
   (b) THAT the Grand Erie District School Board earmark up to $9,800 from community use of schools funds to support costs charged to Early Years Centres which are open on non–school days.

2. **Compensatory Education Schools**
   THAT the Grand Erie District School Board receive the Compensatory Education Schools report as information.

3. **Viability of International Student Program**
   THAT the Grand Erie District School Board receive the Viability of International Students Program report as information.

4. **Director's Report**
   THAT the Grand Erie District School Board receive the Director's report of May 12, 2008 as information.

5. **Port Dover Composite School Staffing**
   (a) THAT the Grand Erie District School Board approve an allocation of six additional sections to Port Dover Composite School for the 2008-09 school year.
   (b) THAT the Grand Erie District School Board initiate and complete a Board Accommodation Review for Norfolk secondary schools in 2008– 09.

6. **Reorganization Plan for Information Technology Services**
   THAT the Grand Erie District School Board approve the Information Technology Services Reorganization Plan.

7. **Mileage Remuneration Review**
   THAT the Grand Erie District School Board increase the current mileage rate of $0.40 per kilometer to $0.42 per kilometer, effective September 1, 2008, subject to final budget approval.

8. **Approval of Next Year's Meeting Schedule**
   THAT the Grand Erie District School Board approve the 2008-09 Committee/Board Meeting Schedule.

9. **Implications of Friday, June 13, 2008 on Port Dover CS and Doverwood PS**
   (a) THAT the Grand Erie District School Board receive the report on the Implications of June 13, 2008 in Port Dover as information.
   (b) THAT the Grand Erie District School Board approve Option 3: Cancel transportation/Close Schools/Staff report to home school.

10. **Delhi District Secondary School Prohibitive to Repair Construction – Final Budget Approval**
    THAT the Grand Erie District School Board approve the Delhi District Secondary School – Prohibitive to Repair (PTR) Renewal project for a guaranteed maximum price of $ 1,623,027.34, subject to final Ministry of Education approval.

11. **Student Trustee Selection**
    THAT the Grand Erie District School Board receive the Student Senate's report on the appointment of the following Student Trustees for 2008-09:
    Grand Erie North: Bronte Hladysh (North Park Collegiate and Vocational School)
    Grand Erie South: Nolan Chambers (Valley Heights Secondary School)

12. **Student Senate Report**
    THAT the Grand Erie District School Board receive the Student Senate report of May 12, 2008 as information.

13. **Human Resources Annual Report**
THAT the Grand Erie District School Board receive the Human Resources Services Annual Report as information.

14. **Major Construction Update**
THAT the Grand Erie District School Board receive the Major Construction Update as information.

15. **French Immersion Administrative Study Summary Report**
THAT the Grand Erie District School Board receive the "French Immersion Administrative Study Summary Report" as information.

16. **Summer School 2008 — Preliminary Report**
THAT the Grand Erie District School Board receive the "Summer School 2008 — Preliminary Report" as information.

17. **Enrolment Update for 2007–08**
THAT the Grand Erie District School Board receive the enrolment update as at March 31, 2008 as information.

18. **MISA Update**
THAT the Grand Erie District School Board receive the MISA Update as information.

19. **Quality Accommodations Update**
THAT consideration of the Quality Accommodations Update be deferred to the June 9, 2008 Committee of the Whole Board No. 2 meeting.

20. **OPSBA Report**
    (a) THAT the Grand Erie District School Board pay the outstanding balance of the OPSBA membership fee for 2007-08.

    (b) THAT the Grand Erie District School Board receive the OPSBA report as information.

21. **In Camera Report**
    (a) THAT the Grand Erie District School Board receive the report regarding elementary administrative positions as information.

    (b) THAT the Grand Erie District School Board approve the One–Year Term Extension for the Principal Leader, School Effectiveness Framework.

    (c) THAT the Grand Erie District School Board receive the report regarding secondary administrative positions as information.

B. Johnston requested that Recommendation No.5 be separated from the main report.

A vote was taken on Recommendations No. 1 to 4 and 6 to 21.
Carried

C.A. Sloat assumed the Chair

In regard to Recommendation 5(b), B. Johnston expressed concern with the timing of the accommodation study and the burden it will place on senior administration on starting this study one year ahead of schedule. He believes studying the Norfolk secondary schools is different than other studies completed so far. He is concerned about rushing the process. He thinks it should be a program and accommodation study; therefore, advance work to prepare for such a study must take place.

A. Everets indicated that studying secondary schools is difficult due to the complexity of factors involved. She believes the Board needs to keep its focus on program viability for students. If the study is delayed, there will be an even greater enrolment decline and providing appropriate program even more difficult. Supplementing staff will continue to be necessary. She does not believe having a few international students will help program offerings at Port Dover Composite School. She also noted that accommodation studies do not always mean school closure — special programs or magnate programs could be implemented to boost enrolment.

A. Everets stated that senior students were provided with busing from the Port Dover area to larger schools for programming purposes after the last accommodation study in the Norfolk area a few years ago. It was not intended to provide busing for grades 9 and10 students.

She indicated that the Quality Accommodations Committee does not look at programming issues only accommodation quality and enrolment.

R. Collver also expressed concern regarding the burden on senior administration next year should this study be undertaken. Administration should also be given a chance to alleviate the pressures in the Norfolk secondary schools in the short term. She noted that busing processes seems to be different in Norfolk than other parts of the Board.

J. Wibberley stated the bus stop taking students from Simcoe to Port Dover will be moved from its current location to Simcoe Composite School for September 2008.

D. Werden thinks the accommodation study needs to look at all Norfolk secondary schools, not just Port Dover Composite School. He, too, would like to see the study carried out when originally scheduled.

J. Angus arrived late for the meeting and was not part of the debate on this topic.

Moved by: A. Everets
Seconded by: B. Johnston
THAT Bylaw 5, Section 10(c) be suspended to allow J. Angus to abstain from voting.
Carried by 2/3 Majority

A vote was taken on the following:

THAT the Grand Erie District School Board approve an allocation of six additional sections to Port Dover Composite School for the 2008-09 school year.
Carried

THAT the Grand Erie District School Board initiate and complete a Board Accommodation Review for Norfolk secondary schools in 2008– 09.

A recorded vote was taken with results as follows:

Yeas:	S. Cann	Nays:	R. Collver
	A. Everets		B. Johnston
	C. Lefebvre		M. Macdonald
	C.A. Sloat		D. Werden

Tied Vote, Therefore Defeated
(C. Bower registered his opposition vote.)

B. Johnston assumed the Chair.

D. Werden thinks that offering busing from Waterford District High School to Port Dover Composite School would allow courses to be offered in alternate years and, therefore, benefit students from both schools.

A. Everets believes the added cost of shuttling students back and forth does not allow students to have a home school. She thinks this would also open up requests for busing between any two secondary schools. Port Dover Composite School could look at offering magnate programs for specific subjects.

J. Angus noted that busing was originally offered from Port Dover Composite School to Simcoe Composite School to provide required programming for students or they would go to our coterminous board.

Moved by: D. Werden
Seconded by: R. Collver
THAT the Grand Erie District School Board approve additional busing to Port Dover Composite School from Waterford District High School on a trial basis for the 2008-09 school year.
Defeated

R. Collver believes that the courtesy busing in Norfolk needs to be reviewed. She thinks an accommodation review is not required in order to consider magnate programs for Port Dover Composite School.

A. Everets thinks senior administration needs to review the courtesy busing being provided in Norfolk. Port Dover Composite School will continue to lose students due to programming issues.

J. Wibberley stated that information regarding transportation will be prepared for trustees' review early next school year. Courtesy transportation affects expenditures for both Grand Erie and our coterminous board.

Moved by: A. Everets
Seconded by: S. Cann
THAT the Grand Erie District School Board direct the Quality Accommodations Committee to begin a data collection process pertaining to secondary school transportation.
Carried

J. Wibberley noted that a new data set would have to be developed for review by the Quality Accommodations Committee. The Transportation Consortium will impact how courtesy transportation is granted.

E – 1 **New Business**

(a) **Student Success Overview (2007-08)**

A. Nesbitt highlighted the overview of the Student Success program. He noted that Specialist High Skills Majors are currently offered in three high schools (Cayuga Secondary School, McKinnon Park Secondary School and Hagersville Secondary School), covering three sectors (Construction, Hospitality/ Construction, and Transportation/Hospitality respectively). Application was approved to expand to two additional schools — Pauline Johnson Collegiate and Vocational School (Arts and Culture) and Waterford District High School (Construction), as well as adding Horticulture to McKinnon Park Secondary School and Transportation and Manufacturing to Cayuga Secondary School. Challenges remain on refining how and where to best run and fiscally handle Turning Point centres; and effectively utilizing the additional $262,000 received to maintain and implement new Specialist High Skills Majors.

He stated that the Turning Point program is growing quickly. Staffing will now be imbedded into the regular staffing, although it is financed outside regular programming by the Ministry. It is no longer one time funding.

S. Cann noted that the Turning Point program is greatly benefitting Norfolk schools.

Moved by: D. Werden
Seconded by: C.A. Sloat
THAT the Grand Erie District School Board receive the Student Success Overview (2007–08) as information.
Carried

(b) **OPSBA Annual General Meeting Policy Resolutions**

C.A. Sloat outlined how she would like to vote for OPSBA executive positions at the Annual General Meeting. Trustees concurred.

In regard to Constitutional Amendment No. 2, D. Werden thinks executive members should be expected to resign if they choose to run for political office.

Trustees agreed with Policy Resolutions A — OPSBA position on special education funding, and B — funding and other support for green schools. In regard to Policy Resolution C — Ontario Poverty Reduction Strategy, they believe that boards of education have no control over poverty. A. Everets thinks new funding for communities to develop nutrition programs for children should be sought.

Moved by: D. Werden
Seconded by: R. Collver
THAT the Grand Erie District School Board receive the OPSBA report as information.
Carried

F – 1 **Other Business**

(a) **Summary of Accounts — April 2008**

Moved by: S. Cann
Seconded by: J. Angus
THAT the Grand Erie District School Board receive the Summary of Accounts for the month of April 2008, in the amount of $5,965,543.04, as information.
Carried

(b) **Joint Occupational Health and Safety Committee Minutes — April 2008**

In regard to Item 6.5, J. Wibberley indicated that labeling of hazardous materials is a joint responsibility between the Board and relevent staff. Staff must make time to complete this labeling. The Health and Safety Officer has already provided the proper labels.

Moved by: R. Collver
Seconded by: J. Angus
THAT the Grand Erie District School Board receive the minutes of the Joint Occupational Health and Safety Committee, held April 24, 2008, as information.
Carried

(c) **Special Education Advisory Committee Minutes — April 2008**

Moved by: C.A. Sloat
Seconded by: J. Angus
THAT the Grand Erie District School Board receive the minutes of the Special Education Advisory Committee, held April 8, 2008, as information.
Carried

(d) **Communications/Marketing Committee Minutes — May 2008**

The operation of this Committee was reviewed. It was noted that the May 8th meeting was rescheduled so that may reflect the poor attendance. It was agreed that this is too valuable a committee to let it decline.

Moved by: S. Cann
Seconded by: C. Lefebvre
THAT the Grand Erie District School Board receive the minutes of the Communications/Marketing Committee, held May 8, 2008, as information.
Carried

(e) **BCIVS Construction**

J. Gunn indicated that he attended a Community Development Committee meeting regarding alterations to BCIVS. Brantford's Heritage Committee has the right to make comment on the site plans. Concerns regarding window sills, eaves troughs and the roof were expressed. However, the City of Brantford Council has approved the site plan process. There will be another meeting held with the Heritage Committee to review materials for the new roof.

G – 1 **Correspondence**

(a) **Upper Grand DSB re School Site Acquisition**

(b) **Suzanne Greenslade to Minister of Education re Norfolk Secondary Schools Accommodation Study**

(c) **Suzanne Greenslade re Norfolk Secondary Accommodation Study**

Moved by: R. Collver
Seconded by: D. Werden
THAT the Board Chair acknowledge the letter from Suzanne Greenslade regarding the Norfolk Secondary Accommodation Study.
Carried

(d) **Norfolk CARE re Board Transportation to Schools Outside Boundary Area**

Moved by: D. Werden
Seconded by: C. Lefebvre
THAT the Grand Erie District School Board receive the correspondence as information.
Carried

H – 1 **In Camera Session**

Moved by: C.A. Sloat
Seconded by: D. Werden
THAT the Board move into In Camera Session to discuss property matters and personnel matters at 9:07 p.m.
Carried

Open Session reconvened at 9:27 p.m.

H – 2 **In Camera Report**

Moved by: D. Werden
Seconded by: C. Lefebvre
THAT the Grand Erie District School Board approve the Instructional Coach Term Appointments for 2008-09.
Carried

Moved by: C. Lefebvre
Seconded by: S. Cann
THAT Item C-1-b be approved.
Carried

I – 1 **Adjournment**

Moved by: C.A. Sloat
Seconded by: D. Werden
THAT the meeting be adjourned at 9:33 p.m.
Carried

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Board Chair, Bill Johnston