GRAND ERIE DISTRICT SCHOOL BOARD
Head Office, 349 Erie Avenue
Brantford, ON N3T 5V3

Committee of the Whole Board No. 1 Meeting
February 4, 2008, 7:00 p.m.

PRESENT:

Trustees:	S. Cann, Chair, J. Angus, R. Collver, B. Doyle, M. Hurley, B. Johnston, C. Lefebvre, M. Macdonald, C.A. Sloat, D. Werden, C. Bower (Student Trustee), S. Hanson (Student Trustee)
Administration:	Director — J. Wibberley; Superintendents — G. Anderson, B. Blancher, J. Gunn, A. Nesbitt, D. Pyper; Recording Secretary — J. Grincevicius

REGRETS:

Trustees:	A. Everets
Administration:	Nil

A – 1 **Opening**

(a) **Roll Call/Welcome**

The meeting was called to order by Chair, S. Cann, at 7:00 p.m.

(b) **Agenda Additions/Deletions/Approval**

Moved by: C.A. Sloat
Seconded by: M. Hurley
THAT the Agenda be approved.
Carried

B – 1 **Business Arising from Minutes and/or Previous Meetings**
Nil.

C – 1 **Director's Report**

J. Wibberley indicated that the Ministry of Education provided Parents Reaching Out grants to 19 Grand Erie schools recently. Total grants are $13,272.

He noted that the Safe Schools legislation came into effect on February 1, 2008. He believes that the required provision of program time to suspended and expelled students is a positive part of the changes to the legislation.

Moved by: R. Collver
Seconded by: M. Hurley
THAT the Grand Erie District School Board receive the Director's report of February 4, 2008 as information.
Carried

D – 1 **Bylaw/Policy/Procedure Consideration — Action/Decision Items**

(a) **Bylaw 8 — Director's Review Committee Terms of Reference**

Moved by: C.A. Sloat
Seconded by: J. Angus
THAT the Grand Erie District School Board approve the Terms of Reference for the Director's Performance Appraisal Committee.
Carried

(b) **FT8 Acceptable Use of Information Technology (C) and FT102 Acceptable Use of Information Technology**

Changes were made to both FT8 and FT102.

Moved by: J. Angus
Seconded by: C. Lefebvre
THAT the Grand Erie District School Board forward amended Policy FT8 – "Acceptable Use of Information Technology" and amended Administrative Procedure FT102 — "Acceptable Use of Information Technology" to all appropriate stakeholders for comment to be received by April 25, 2008.
Carried

(c) **HR111 Personal Protective Footwear**

Moved by: R. Collver
Seconded by: M. Hurley
THAT the Grand Erie District School Board forward Administrative Procedure HR111 — "Personal Protective Footwear" to all appropriate stakeholders for comment to be received by April 25, 2008.
Carried

(d) **P103 Learning Resource Selection**

Moved by: M. Hurley
Seconded by: B. Doyle
THAT the Grand Erie District School Board forward Program Procedure P103 — "Learning Resource Selection" to all appropriate stakeholders for comment to be received by April 25, 2008.
Carried

(e) **SO101 Pediculosis (Head Lice)**

Changes were made.

Moved by: R. Collver
Seconded by: J. Angus
THAT the Grand Erie District School Board forward amended Administrative Procedure SO101 — "Pediculosis (Head Lice)" to all appropriate stakeholders for comment to be received by April 25, 2008.
Carried

(f) **SO107 Physical Intervention/Restraint**

Moved by: R. Collver
Seconded by: J. Angus
THAT the Grand Erie District School Board forward Administrative Procedure SO107 — "Physical Intervention/Restraint" to all appropriate stakeholders for comment to be received by April 25, 2008.
Carried

(g) **SO115 Anaphylaxis (Life-Threatening Allergic Reactions)**

One change was made.

Moved by: M. Hurley
Seconded by: B. Doyle
THAT the Grand Erie District School Board forward amended Administrative Procedure SO115 – "Anaphylaxis (Life–Threatening Allergic Reactions)" to all appropriate stakeholders for comment to be received by April 25, 2008.
Carried

D – 2 **Procedure Consideration — Information Items**

(a) **FT106 Special Transportation Requests for Exceptional Pupils**

One change was made.

Moved by: R. Collver
Seconded by: B. Doyle
THAT the Grand Erie District School Board receive amended Administrative Procedure FT106 – "Special Transportation Requests for Exceptional Pupils" as information.
Carried

(b) **FT107 Requests for Temporary Transportation**

Moved by: M. Hurley
Seconded by: J. Angus
THAT the Grand Erie District School Board receive Administrative Procedure FT107 – "Requests for Temporary Transportation" as information.
Carried

(c) **FT108 Transportation Expectations and Responsibilities**

A number of changes were made.

Moved by: D. Werden
Seconded by: M. Hurley
THAT the Grand Erie District School Board receive amended Administrative Procedure FT108 – "Transportation Expectations and Responsibilities" as information.
Carried

(d) **HR113 Teacher Performance Appraisal**

Moved by: M. Hurley
Seconded by: C. Lefebvre
THAT the Grand Erie District School Board receive Administrative Procedure HR113 - "Teacher Performance Appraisal" as information.
Carried

(e) **HR117 Re-evaluating Existing Non-Union Positions**

Moved by: J. Angus
Seconded by: B. Doyle
THAT the Grand Erie District School Board receive Administrative Procedure HR117 – "Re-evaluating Existing Non-Union Positions" as information.
Carried

(f) **SO110 Weapons**

Moved by: M. Hurley
Seconded by: C.A. Sloat
THAT the Grand Erie District School Board receive Administrative Procedure SO110 — "Weapons" as information.
Carried

(g) **SO113 Tornadoes**

There was discussion if this Administrative Procedure should be more general and include information other than just tornadoes. Several changes were made.

Moved by: J. Angus
Seconded by: C.A. Sloat
THAT the Grand Erie District School Board receive amended Administrative Procedure SO113 – "Tornadoes" as information.
Carried

E – 1 **Other Business**

(a) **Auditor's Report — 2006–07**

J. Gunn introduced Blaine Shell from Millard, Rouse & Rosebrugh, the Board's auditors. He noted that several changes in the reporting structure have been made due to additional Provincial stringent accountability requirements. He indicated that there are no reportable issues from the auditor this year.

B. Shell thanked J. Gunn and K. Kirby, Manager of Financial Services, for their cooperation in preparing the report.

Moved by: C.A. Sloat
Seconded by: J. Angus
THAT the Auditor's report regarding the 2006–07 Financial Statements be received as information.
Carried

(b) **Suspension and Expulsion Brochure**

G. Anderson reviewed this brochure which will be distributed to all parents. The brochure was developed by the Safe Schools Committee. Some changes were made by trustees, including the position of the Board logo. Trustees noted that it is important that these types of brochures be vetted by the Editorial Committee and the Communications/Marketing Committee.

Moved by: C.A. Sloat
Seconded by: R. Collver
THAT the Grand Erie District School Board receive the brochure, "Suspension and Expulsion" as information, as amended.
Carried

(c) **Code of Conduct Brochure**

G. Anderson reviewed this brochure which will be distributed to all parents. The brochure was developed by the Safe Schools Committee. Some changes were made by trustees, including the position of the Board logo.

Moved by: R. Collver
Seconded by: C.A. Sloat
THAT the Grand Erie District School Board receive the brochure, "Code of Conduct: A Safe Schools Strategy" as information, as amended.
Carried

(d) **Safe Schools Binder**

Copies of the Safe Schools binder were provided to trustees.

F – 1 **Correspondence**
Nil.

G – 1 **In Camera Session**

Moved by: B. Doyle
Seconded by: J. Angus
THAT the Board move into In Camera Session to discuss property matters at 7:59 p.m.
Carried

Open Session reconvened at 9:06 p.m.

G – 2 **In Camera Report**

No report.

H – 1 **Adjournment**

Moved by: C.A. Sloat
Seconded by: C. Lefebvre
THAT the meeting be adjourned at 9:07 p.m.
Carried

Committee of the Whole Board No. 1 Chair, Shari Cann