GRAND ERIE DISTRICT SCHOOL BOARD
Head Office, 349 Erie Avenue
Brantford, ON N3T 5V3

Committee of the Whole Board No. 1 Meeting
May 5, 2008, 7:00 p.m.

PRESENT:
Trustees: S. Cann, Chair, J. Angus, R. Collver, B. Doyle, A. Everets, M. Hurley, B. Johnston, C.A. Sloat, D. Werden, C. Bower (Student Trustee), S. Hanson (Student Trustee)
Administration: Director — J. Wibberley; Superintendents — G. Anderson, B. Blancher, A. Nesbitt; Recording Secretary — J. Grincevicius

REGRETS:
Trustees: C. Lefebvre, M. Macdonald
Administration: Superintendents — D. Pyper, J. Gunn

A – 1 **Opening**

(a) **Roll Call/Welcome**

The meeting was called to order by Chair, S. Cann, at 7:00 p.m.

(b) **Declaration of Conflict of Interest**
None declared.

(c) **Agenda Additions/Deletions/Approval**

Moved by: C.A. Sloat
Seconded by: M. Hurley
THAT the Agenda be approved.
Carried

(d) **Delegation — North Park Collegiate Eat Smart Program — George Rennie, NPC School Council Co–Chair**

George Rennie indicated there has been a high degree of acceptance by students for the Eat Smart Program. The Program promotes a healthy diet and balanced eating habits which are key to healthy living.

It was noted that, generally, the healthier choices cost more and take more time to prepare in the cafeteria. The choices made by the students are directly related to the choices available. He asked that the Board ensure the new cafeteria contractor embraces a healthier choices paradigm and support the expansion of the Eat Smart Program to other schools.

G. Rennie is pleased that Pepsi and Aramark have worked with the school to move the healthier choices program forward.

D. Werden indicated that the committee developing the requests for proposal for cafeteria services and vending machines has taken many of these comments into consideration.

J. Wibberley stated that students attending the recent Student Senate meeting were very enthusiastic about increasing the healthier food choices in cafeterias. S. Hanson reported that there was consensus at the meeting in favour of healthier choices.

A. Everets noted that representatives of both Health Units participated in the committee developing the RFPs. It helped the Board move toward healthier choices in cafeterias and vending machines.

C.A. Sloat thanked the delegation for their comments and enthusiasm regarding the Eat Smart Program.

B – 1 **Business Arising from Minutes and/or Previous Meetings**
Nil.

C – 1 **Director's Report**

J. Wibberley reported that Education Week was very successful. The Student Talent Show, held at the Sanderson Centre, drew an attendance of about 1,100 persons. He thanked the staff who prepared for all the Education Week events.

He reminded trustees of the Parent Conference being held on May 10, 2008 at North Park CVS.

Wayne Hobbs, Executive Supervisor of Student Support Services, is the recipient of the first annual Champion of Mental Health Award.

Moved by: B. Doyle
Seconded by: M. Hurley
THAT the Grand Erie District School Board receive the Director's report of May 5, 2008 as information.
Carried

D – 1 Bylaw/Policy/Procedure Consideration — Action/Decision Items

(a) FT7 Inclement Weather

In response to a question from R. Collver regarding fog, J. Wibberley indicated that the Board's practice is that buses are delayed, but schools are open.

Moved by: R. Collver
Seconded by: D. Werden
THAT the Grand Erie District School Board approve amended Policy FT7 — "Inclement Weather".
Carried

(b) SO10 Bullying Prevention and Intervention

Moved by: C.A. Sloat
Seconded by: J. Angus
THAT the Grand Erie District School Board approve amended Policy SO10 — "Bullying Prevention and Intervention".
Carried

(c) SO11 Progressive Discipline and Promoting Positive Student Behaviour

Moved by: M. Hurley
Seconded by: B. Doyle
THAT the Grand Erie District School Board approve amended Policy SO11 — "Progressive Discipline and Promoting Positive Student Behaviour".
Carried

(d) SO12 Code of Conduct

Moved by: R. Collver
Seconded by: D. Werden
THAT the Grand Erie District School Board approve Policy SO12 — "Code of Conduct".
Carried

(e) **SO13 Safe Schools: Access to Schools**

B. Doyle noted a problem he has had after hours with picking up his child when the school is locked. J. Wibberley indicated this is necessary to keep persons inside safe from intruders.

Moved by: C.A. Sloat
Seconded by: J. Angus
THAT the Grand Erie District School Board approve amended Policy SO13 — "Safe Schools: Access to School Premises".
Carried

(f) **SO6 Student Suspensions**

Moved by: M. Hurley
Seconded by: C.A. Sloat
THAT the Grand Erie District School Board approve amended Policy SO6 — "Student Suspensions".
Carried

(g) **SO7 Student Expulsion**

Moved by: M. Hurley
Seconded by: C.A. Sloat
THAT the Grand Erie District School Board approve amended Policy SO7 — "Student Expulsions".
Carried

(h) **P105 Prior Learning Assessment Recognition (PLAR)**

Moved by: C.A. Sloat
Seconded by: B. Doyle
THAT the Grand Erie District School Board forward Program Procedure P105 — "Prior Learning Assessment Recognition (PLAR)" to all appropriate stakeholders for comment to be received by September 26, 2008.
Carried

(i) **SO15 Student Trips**

At the present time, the Board does not have a policy related to student trips. At the March 31, 2008 Board meeting, administration was directed to prepare a draft policy on student trips. Administrative Procedure SO105 provides detailed direction on all matters related to student trips. The addition of a Board policy strengthens this administrative procedure.

A. Everets expressed her concerned about the number of elementary school trips being taken. J. Wibberley noted that this issue has been discussed at a recent elementary principals' meeting.

B. Doyle wondered if there should be any trips out of country.

Moved by: J. Angus
Seconded by: M. Hurley
THAT the Grand Erie District School Board forward amended Policy SO15 – "Student Trips" to all appropriate stakeholders for comment to be received by September 26, 2008.
Carried

D – 2 **Procedure Consideration — Information Items**

(a) **HR104 Employee Safety Protocol at Non–Board Locations**

Moved by: D. Werden
Seconded by: B. Doyle
THAT the Grand Erie District School Board receive Administrative Procedure HR104 — "Employee Safety Protocol at Non-Board Locations" as information.
Carried

(b) **HR114 Confidentiality of Medical Records**

Moved by: J. Angus
Seconded by: M. Hurley
THAT the Grand Erie District School Board receive Administrative Procedure HR114 — "Confidentiality of Medical Records" as information.
Carried

(c) **HR115 Absenteeism**

Moved by: R. Collver
Seconded by: J. Angus
THAT the Grand Erie District School Board receive amended Administrative Procedure HR115 — "Employee Absenteeism" as information.
Carried

(d) **HR116 Return to Work Program and Workplace Accommodation**

Moved by: J. Angus
Seconded by: M. Hurley
THAT the Grand Erie District School Board receive Administrative Procedure HR116 — "Return to Work Program and Workplace Accommodation" as information.
Carried

(e) **P102 Business Procedures for Experiential Learning Programs**

It was noted that police checks for students doing a co–operative education placement in an elementary school are not required as the students work directly under a teacher's supervision. S. Hanson indicated that was the case when he completed a co–op in a school. D. Werden expressed concern that co–op students must never be left alone with an elementary student. It was noted that the vast majority of co–op students' time is spent working in a classroom setting.

J. Angus indicated that police checks cannot be shared for students under 18 without student and parent consent.

Moved by: M. Hurley
Seconded by: C.A. Sloat
THAT the Grand Erie District School Board receive amended Administrative Procedure P102 – "Business Procedures for Experiential Learning Programs" as information.
Carried

(f) **SO105 Out-of-Classroom Trips and Tours for Students; Insurance Requirements for Student Trips and Excursions**

D. Werden questioned if students are allowed to go on trips despite their parents' financial ability. J. Wibberley indicated that in elementary schools, almost always a way is found for these students to participate. He noted there may be times when a parent does not consent for their child to go on trip. It is more problematic in secondary schools, especially for overseas trips. If the excursion is part of the curriculum, then the school would ensure the student is able to go.

Moved by: C.A. Sloat
Seconded by: D. Werden
THAT the Grand Erie District School Board receive Administrative Procedure SO105 – "Out of Classroom Trips and Tours for Students; Insurance Requirements for Student Trips and Excursions" as information.
Carried

(g) **SO119 Safe Schools: Access to Schools**

B. Johnston believes it is not necessary to add a reference to section 265 of the Education Act to No. 7. G. Anderson indicated that Section 265 authorizes a principal to not allow a pupil on school property. No. 7 of the procedure refers to people other than students.

J. Wibberley indicated that access by parents to schools must be in a controlled way, i.e. must always report to the office.

R. Collver believes that schools' doors must be locked after hours.

Moved by: R. Collver
Seconded by: J. Angus
THAT the Grand Erie District School Board receive amended Administrative Procedure SO119 — "Access to School Premises" as information.
Carried

(h) **SO129 Bullying Prevention and Intervention**

Moved by: J. Angus
Seconded by: B. Johnston
THAT the Grand Erie District School Board receive amended Administrative Procedure SO129 — "Bullying Prevention and Intervention" as information.
Carried

(i) **SO130 Progressive Discipline and Promoting Positive Student Behaviour**

Moved by: M. Hurley
Seconded by: B. Doyle
THAT the Grand Erie District School Board receive amended Administrative Procedure SO130 — "Progressive Discipline and Promoting Positive Student Behaviour" as information.
Carried

(j) **SO131 Code of Conduct**

Moved by: J. Angus
Seconded by: M. Hurley
THAT the Grand Erie District School Board receive amended Administrative Procedure SO131 — "Code of Conduct" as information.
Carried

(k) **SO127 Student Suspensions**

It was noted that a trustee cannot have a direct connection to a student coming before the Student Discipline Committee.

Moved by: J. Angus
Seconded by: R. Collver
THAT the Grand Erie District School Board receive amended Administrative Procedure SO127 — "Student Suspensions" as information.
Carried

(l) **SO128 Student Expulsions**

Moved by: B. Doyle
Seconded by: J. Angus
THAT the Grand Erie District School Board receive amended Administrative Procedure SO128 — "Student Expulsions" as information.
Carried

E – 1 **Other Business**
Nil.

F – 1 **Correspondence**

(a) **Peel District School Board re School Site Acquisition Costs**

B. Johnston noted that the concern outlined in this correspondence applies to all school boards.

Moved by: B. Johnston
Seconded by: J. Angus
THAT a letter be send to the Minister of Education and the Minister of Municipal Affairs and Housing, with copies to OPSBA and local MPPs, supporting Peel District School Board's request that Government of Ontario reconsider the proposed amendment to the Planning Act.
Carried

G – 1 **In Camera Session**

Moved by: C.A. Sloat
Seconded by: B. Doyle
THAT the Board move into In Camera Session to discuss a personnel matter at 9:37 p.m.
Carried

Open Session reconvened at 10:37 p.m.

Moved by: D. Werden
Seconded by: B. Johnston
THAT the Committee of the Whole Board meeting continue past 10:00 p.m. to deal with the remaining items on the agenda.
Carried

G – 2 **In Camera Report**

Moved by: A. Everets
Seconded by: J. Angus
THAT the Grand Erie District School Board receive the appointment of a Principal Leader for Elementary Program, effective September 1, 2008 to June 30, 2011, as information.
Carried

H – 1 **Adjournment**

Moved by: C.A. Sloat
Seconded by: J. Angus
THAT the meeting be adjourned at 10:38 p.m.
Carried

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Committee of the Whole Board No. 1 Chair, Shari Cann